

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON TUESDAY FEBRUARY 25TH, 2025, ADMINISTRATION OFFICE 2317 TWP. RD. 545 LAC STE. ANNE COUNTY AT 7:00 P.M., IN PERSON AND VIA ZOOM

	PRESENT	<p>Mayor Jon Ethier Deputy Mayor Mike Benson Councillor Brian Benning – via zoom</p> <p>Chief Administrative Officer Wendy Wildman</p> <p>Administrative Assistant Victoria Message – via zoom Financial Officer Shelley Vaughan – via zoom</p> <p>Public at Large: 3 In Person 4 On Zoom</p>
1.	CALL TO ORDER	Mayor Ethier called the council meeting to order at 7:00 p.m.
2.	AGENDA 24-25	<p>MOVED by Mayor Ethier that the February 25th, 2025 Agenda be approved as presented.</p> <p align="right">CARRIED</p>
3.	MINUTES 25-25	<p>MOVED by Mayor Ethier that the minutes of the January 28th, 2025 Regular Council meeting be approved as presented.</p> <p align="right">CARRIED</p>
4.	APPOINTMENTS 26-25	<p>MOVED by Mayor Ethier that the discussion with Kevin White from Trinus Technologies be accepted for information and Council proceed with the purchase of Microsoft 365 emails from Trinus Technologies with the following cost to be set up in due course: Setup and Labourer cost of \$825.00 Annual software subscription cost of \$50.00 Monthly software subscription cost of \$210.400.</p> <p align="right">CARRIED</p> <p>Kevin White left the meeting at 7:10 p.m.</p>
6.	BUSINESS 27-25	<p>a) MOVED by Mayor Ethier that the Summer Village proceed with the purchase of a lap top for a cost up to \$700.00 with all the requirements that the current lap top has along with the cost of approximately \$180.00 per hour (approximately 3-6 hours) to move Muniware to the new lap top.</p> <p align="right">CARRIED</p>

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28-25	b)	<p>MOVED by Mayor Ethier that the legal opinion received from Michelle Gallagher of Patriot Law advising that Mayor Jon Ethier was not in a pecuniary or conflict of interest during the past meeting discussion and readings of consolidation bylaw 199-2024 be acknowledged and confirmed, furthermore the discussion regarding the Summer Village Code of Conduct bylaw be accepted for information.</p> <p align="right">CARRIED</p>
29-25	c)	<p>MOVED by Mayor Ethier that the Summer Village of Sunrise Beach engage the services of Sturgeon County to provide Community Peace Officer/Bylaw Enforcement Services and enter into negotiations for said agreement.</p> <p align="right">CARRIED</p>
30-25	d)	<p>MOVED by Mayor Ethier that further discussion on the 2023 Capital Road Project expenses be deferred to when the Auditor makes his presentation to Council on the 2024 Draft Audited Financial Statements.</p> <p align="right">CARRIED</p>
31-25	e)	<p>MOVED by Mayor Ethier that the 2024 Chief Administrative Officer Annual Performance Evaluation be acknowledged as reviewed on February 20th, 2025.</p> <p align="right">CARRIED</p>
32-25	f)	<p>MOVED by Mayor Ethier that the 4th review of the Draft 2025 Operating Budget be accepted for information, council directed no changes to the budget during the review at meeting time, and that a 5th review of the updated Draft 2025 Operating Budget take place at the March Council meeting, along with continued discussion on capital projects.</p> <p align="right">CARRIED</p>
33-25	g)	<p>MOVED by Mayor Ethier that the Summer Village of Sunrise Beach appoint the following as officials for the Assessment Review Board for the 2025 year:</p> <ul style="list-style-type: none"> ARB Chairman – Raymond Ralph Certified ARB Clerk – Geryl Amarin Certified Panelists – Darlene Chartrand, Sheryl Exley, Tina Groszko, Richard Knowles, Marcel LeBlanc, and Raymond Ralph. <p align="right">CARRIED</p>
34-25	h)	<p>MOVED by Mayor Ethier that Council be authorized to attend the Sun and Sand Community League’s Volunteer Appreciation Event scheduled for Saturday, April 26th, 2025 commencing at 7:00 p.m. at the Myrna Noyes Hall in Sandy Beach.</p> <p align="right">CARRIED</p>

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	35-25	i)	MOVED by Mayor Ethier that the Summer Village of Sunrise Beach send a letter of Support for the Sun and Sand Community League's Volunteer Enhancement Application to Volunteer Alberta.	CARRIED
	36-25	j)	MOVED by Mayor Ethier that the information provided by Lac Ste. Anne County with respect to their Home Support Program be accepted for information.	CARRIED
7.	FINANCIAL 37-25	a)	MOVED by Mayor Ethier that the YTD GL Revenue and Expense Statement for the 2025 Operating Budget and Capital Budget, Cheque Listing, Trial Balance and Bank Reconciliation reports be accepted for information.	CARRIED
8.	COUNCIL REPORTS 38-25		MOVED by Mayor Ethier that the verbal Council Reports be accepted for information as presented.	CARRIED
9.	ADMINISTRATION REPORTS 39-25		MOVED by Mayor Ethier that the Administration Reports be accepted for information as presented.	CARRIED
10.	CORRESPONDENCE 40-25		<p>MOVED by Mayor Ethier that the following correspondence be accepted for information:</p> <ul style="list-style-type: none"> a) Safety Codes – 4th Quarter permits report b) Alberta Municipal Affairs – February 13th, 2025 letter from Minister Ric McIver on the Joint Use and Planning Agreements between municipalities and school boards – extending the deadline another year to June of 2026 (for municipalities who have schools within their boundaries) c) Highway 43 East Waste Commission Community Improvement Policy #307 – please refer to the attached letter and policy 	CARRIED

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11.	OPEN FLOOR DISCUSSION WITH THE GALLERY 41-25	<p>MOVED by Mayor Ethier that the open floor discussion with the gallery be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
12.	CLOSED MEETING	
	42-25	<p>Recess at 8:41 p.m. Reconvened at 8:47 p.m.</p> <p>MOVED by Mayor Ethier that pursuant to Section 197(2) of the Municipal Government Act and Section 21 of the Freedom of Information and Protection of Privacy Act (FOIPP) – Disclosures Harmful to Intergovernmental relations – Hummocky Lands, Council Pecuniary or Conflict of Interest, and 2025 Municipal Election, the Council of the Summer Village of Sunrise Beach move into Closed Session at 8:48 p.m.</p> <p style="text-align: right;">CARRIED</p>
	43-25	<p>Recess at 8:48 p.m. Public left in person and via zoom at 8:48 p.m. Reconvened at 8:49 p.m.</p> <p>Present: Ethier, Benson, Benning(zoom), Wildman, Message(zoom)</p> <p>MOVED by Mayor Ethier that the Summer Village of Sunrise Beach move out of Closed Session at 9:09 p.m.</p> <p style="text-align: right;">CARRIED</p>
	44-25	<p>Recess at 9:09 p.m. Reconvened at 9:10 p.m.</p> <p>MOVED by Mayor Ethier that the discussion regarding the Hummocky Lands legal opinion received from Kathleen Elhatton-Lake from Lake Law be deferred to closed session at the March 18th, 2025 regular council meeting.</p> <p style="text-align: right;">CARRIED</p>
	45-25	<p>MOVED by Mayor Ethier that the discussion regarding the legal opinion received from Michelle Gallagher from Patriot Law advising on pecuniary interest be deferred to closed session during the March 18th, 2025 regular council meeting.</p> <p style="text-align: right;">CARRIED</p>
	46-25	<p>MOVED by Mayor Ethier that Emily House be appointed Returning Officer for the 2025 Summer Village of Sunrise Beach municipal election.</p> <p style="text-align: right;">CARRIED</p>

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	47-25	CARRIED MOVED by Mayor Ethier that the proposal from Milestone Municipal Services for the provision of election services for the 2025 Summer Village of Sunrise Beach municipal election to be approved as presented.
	48-25	CARRIED MOVED by Mayor Ethier that nomination day be set for June 14 th , 2025, that election day be set for July 12 th , 2025, and that an advance vote be set for July 3 rd , 2025, for the Summer Village of Sunrise Beach municipal election which will be held at the Sandy Beach Hall.
	49-25	CARRIED Councillor Benson stepped out of the meeting at 9:12 p.m. Councillor Benson returned at 9:15 p.m. MOVED by Mayor Ethier that the Summer Village of Sunrise Beach participate in the 2025 Candidate Orientation Workshop being hosted by Wildwillow Enterprises and the Town of Stony Plain, to a maximum cost of \$200.00.
		CARRIED
13.	ADJOURNMENT	As all matters have been addressed Mayor Ethier declared the meeting adjourned at 9:16 p.m.

Mayor, Jon Ethier

Chief Administrative Officer, Wendy Wildman