

SUMMER VILLAGE OF SUNRISE BEACH AGENDA

Tuesday, February 25th, 2025 at 7:00 p.m.

In person or Via Zoom at the Administration Office 2317 Twp. Rd. 545 Lac Ste.

Anne County

As per Bylaw 195-2024 there will be no audio/video recordings of Meetings

1.	<u>Call to Order</u>		
2.	<u>Agenda</u>	a)	<p>February 25th, 2025 Regular Council Meeting</p> <p><i>Recommendation:</i> (that the February 25th, 2025 Regular Council Meeting Agenda be approved as presented) or (that the February 25th, 2025 Regular Council Meeting Agenda be approved with the following amendment(s) (list amendments))</p>
3.	<u>Minutes</u> Pages 1-5	a)	<p>January 28th, 2025 Regular Council Meeting Minutes</p> <p><i>Recommendation:</i> (that the January 28th, 2025 Regular Council Meeting Minutes be approved as presented) or (that the January 28th, 2025 Regular Council Meeting Minutes be approved with the following amendment(s) (list amendments))</p>
4.	<u>Appointments</u>	a)	<p>7:05 p.m. – Damin Massicotte from Trinus Technologies – further to direction at our last Council meeting, Mr. Massicotte will attend to answer Council’s questions on products/services offered (as noted in Business item a).</p> <p><i>(accept the discussion with Damin Massicotte from Trinus Technologies for information)</i></p>
5.	<u>Bylaws</u>	a)	
6.	<u>Business</u> Pages 6-26	a)	<p>Emails/Server/Back up – further to discussion and direction at the last Council meeting, and the above noted appointment, direction on security systems, and new laptop and moving information over to new server/laptop (Council approved at the last meeting to proceed with the offsite backup at \$29.00/month.).</p>

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		<p>Attached are some quotes: Trinus Technologies April 13 email and quote for security: Setup and Labour - \$825.00 Annual software subscription - \$50.00 Monthly software subscription - \$210.40 This includes Microsoft 365 email and apps and domain registration.</p> <p>Lap top cost Acer -\$699.99 (this has the requirements that the current lap top that SRB records are on)</p> <p>Muniware has advised to move ERP (Muniware) to a new server/laptop would take approximately 3-6 hours at a rate of \$180.00 per hour. The specification set up sheet is attached for reference.</p> <p>Estimated total costs as per these attachments is \$4,986.99 to \$5,526.99. Currently in the draft budget we have \$5,000.00, with costs being covered through reserve dollars.</p> <p><i>Recommendation:</i> <i>(that the Summer Village proceed with purchases as directed by Council at meeting time)</i></p> <p>Or</p> <p><i>(some other direction as given by Council at meeting time)</i></p>
	<p>Pages</p>	<p>b) Hummocky Lands – further to discussion and direction at the last meeting, administration was directed to obtain legal advice and same will be discussed during closed session. Ms. Kathleen Elhatton-Lake has left Shores Jardine and commenced her own practice known as Lake Law. Previous files have been requested to be moved over from Shores Jardine to Lake Law.</p> <p><i>(that administration set up a meeting time to discuss this matter further with legal counsel Kathleen Elhatton-Lake)</i></p> <p>Or</p> <p><i>(some other direction as given by Council after closed session discussion)</i></p>

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Pages	27-33	c)	<p>Council Pecuniary or Conflict of Interest – further to discussion and direction at the last meeting, attached is the public version of legal opinion on this matter from Michelle Gallagher of Patriot Law. This opinion notes there was no pecuniary or conflict of interest in the previous consolidation bylaw matter as siblings are not listed within the definition of family within the Municipal Government Act. This was also verbally confirmed when CAO Wildman utilized the Brownlee LLP Municipal Helpline, and was also confirmed by a Municipal Advisor with Alberta Municipal Affairs which mirrors both legal opinions. To summarize, Mayor Jon Ethier was not in a pecuniary or conflict of interest during the discussion and readings of the previous consolidation bylaw. During Closed Session we will review the Solicitor Client privileged version of this opinion. I believe discussion should take place on appropriate steps to correct the misinformation that was expressed at the last meeting, and I believe it would be appropriate to issue an apology, on behalf of the municipality, to the property owner who applied for that consolidation with respect to the delay and confusion etc. which took place. As expressed at the last meeting, its up to Mayor Ethier if he will seek an official apology on the matter.</p> <p><i>(that the legal opinion received from Michelle Gallagher of Patriot Law advising that Mayor Jon Ethier was not in a pecuniary or conflict of interest during the past meeting discussion and readings of consolidation bylaw 199-2024 be acknowledged and confirmed, and that _____)</i></p> <p>Or</p> <p><i>(some other direction as given by Council at meeting time)</i></p>
Pages		d)	<p>2025 Municipal Election – at the last meeting Council motion was for the Summer Village of Sunrise Beach to work with the Summer Village of Sandy Beach on a joint election. Sandy Beach's Chief Administrative Officer, as well as their Returning Officer, have advised this is not of interest to them. Administration has reached out to 2 other individuals known to be doing elections in the region, one declined the opportunity to take on another election and the other has provided a proposal which will be reviewed during closed session.</p>

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	<p align="center">p. 34</p>	<p><i>(that _____ be appointed Returning Officer for the 2025 Summer Village of Sunrise Beach municipal election)</i></p> <p><i>(that the proposal from _____ for the provision of election services for the 2025 Summer Village of Sunrise Beach municipal election be approved as presented)</i></p> <p><i>(that nomination day be set for _____, that election day be set for _____, and that an advance vote be set for _____, for the Summer Village of Sunrise Beach municipal election)</i></p> <p>2025 Candidate Orientation Workshop – further to the ABMunis Convention in Red Deer this past fall, Wildwillow Enterprises has teamed up with the Town of Stony Plain to provide Candidate Orientation Workshops. These workshops will be held in the spring and will commence with a presentation followed by a Q and A session. There will be a cost to cover hall rentals, staff time/printing of materials, along with hosting expenses (snacks and drinks at the hall) which we are proposing to split amongst those municipalities participating.</p> <p><i>(that the Summer Village of Sunrise Beach participate in the 2025 Candidate Orientation Workshop being hosted by Wildwillow Enterprises and the Town of Stony Plain, dates/locations to be determined, to a maximum cost of \$200.00)</i></p>
<p>Pages</p>	<p>e)</p>	<p>Community Peace Officer/Bylaw Enforcement Services – further to closed session discussion at the last meeting, Council requested additional time to review the options presented.</p> <p><i>(that the Summer Village of Sunrise Beach engage the services of _____ to provide Community Peace Officer/Bylaw Enforcement Services, and enter into negotiations for said agreement.</i></p> <p>Or</p> <p><i>(some other direction as given by Council at meeting time)</i></p>

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Pages	f)	<p>2023 Road Project – this item was brought up during the last meeting, administration inquired with the grant coordinator and in the end this project was expensed at \$180,677 of which \$88,924 was recovered through available grant funds at the time being the MSI Capital grant (a portion of 2021 allocation, all of the 2022 and 2023 allocations), \$65,070 was recovered through the CCBF grant (a portion of 2019 and all of the 2020 to 2023 allocations) and \$26,682 was covered through municipal funds (2023 surplus, reserves and/or unrestricted surplus from previous years).</p> <p>Motion 227-23 did state that the costs, in the amount of \$179,211.50, were to be covered through grant funds.</p> <p>The Auditor would have spoken to this when he presented the draft audited financial statements to Council back in the spring of 2024 prior to these statements being approved. When the Auditor comes to present the 2024 Audited Financial Statements, he can speak again to how this project was specifically funded.</p> <p><i>(that further discussion on the 2023 Capital Road Project expenses be deferred to when the Auditor makes his presentation to Council on the 2024 Draft Audited Financial Statements)</i></p>
	g)	<p>Annual Chief Administrative Officer Performance Review – Council and Administration met on February 20th to review the CAO Performance Review.</p> <p><i>(that the 2024 Chief Administrative Officer Annual Performance Evaluation be acknowledged as reviewed on February 20th, 2025)</i></p>
separate	h)	<p>Draft 2025 Operating Budget – attached is our fourth review of the draft 2025 Operating Budget for the Summer Village of Sunrise Beach. Administration has highlighted those lines with changes from the last meeting. This draft budget will be reviewed at meeting time and administration is looking for Council feedback, as in the past reviews, on this draft budget.</p> <p><i>(that the 4th review of the Draft 2025 Operating Budget be accepted for information, and that Administration make changes to this Draft 2025 Operating Budget as directed at meeting time, and that a 5th review of the updated Draft 2025 Operating and Capital Budget take</i></p>

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		<p><i>place at the March Council meeting at which time final direction on this 2025 operating budget will be given by Council)</i></p> <p>Administration is requesting discussion on potential capital projects to be included in the 2025 Capital Budget (roads, equipment, sewerline etc). While we do not know for sure what our 2025 CCBF allocation is (we are expecting the same as 2024 which was \$13,913) – this would give the Summer Village a total of \$130,799 in grant funding available for approved projects.</p> <p><i>(direction as given by Council at meeting time on capital projects)</i></p>
<p style="color: blue; font-size: 1.2em;">p 35</p>	<p>i)</p>	<p>Capital Region Assessment Services Commission (CRASC) Assessment Review Board (ARB) Services – the Summer Village has a contract with CRASC to provide ARB services to the municipality, and each year Council must appoint the respective officials. Please refer to the attached February 6th, 2025 letter requesting respective councils appoint the following individuals to our ARB:</p> <p><i>Recommendation:</i> <i>(that the Summer Village of Sunrise Beach appoint the following as officials for the Assessment Review Board for the 2025 year:</i> <i>ARB Chairman – Raymond Ralph</i> <i>Certified ARB Clerk – Gerry Amorin</i> <i>Certified Panelists – Darlene Chartrand, Sheryl Exley, Tina Groszko, Richard Knowles, Marcel LeBlanc, and Raymond Ralph)</i></p> <p>or</p> <p><i>(some other direction as given by Council at meeting time)</i></p>
<p style="color: blue; font-size: 1.2em;">p 36-37</p>	<p>j)</p>	<p>Sun & Sand Community League Volunteer Appreciation Event – please refer to the attached February 13th, 2025 email inviting Mayor and Council to attend this volunteer appreciation event on Saturday April 26th, 2025 at the Myrna Noyes Hall with doors opening at 7 p.m.</p> <p><i>Recommendation:</i> <i>(that Council be authorized to attend the Sun & Sand Community League’s Volunteer Appreciation Event scheduled for Saturday April 26th, 2025 commencing at 7:00 p.m. at the Myrna Noyes Hall in Sandy Beach)</i></p>

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	<p>p 39-48</p>		<p>or</p> <p><i>(some other direction as given by Council at meeting time)</i></p> <p>k) Lac Ste. Anne County Home Support Program – please refer to the attached January 31st, 2025 email on the noted program provided by Lac Ste. Anne County. Currently there are no clients in the program from Sunrise Beach. Some background information on the program is also attached (home support client application form and introduction to home support services). FCSS funds can be used to support this program.</p> <p>Recommendation: <i>(that the information provided by Lac Ste. Anne County with respect to their Home Support Program be accepted for information.)</i></p> <p>or</p> <p><i>(some other direction as given by Council at meeting time).</i></p> <p>l)</p> <p>m)</p> <p>n)</p>
<p>7.</p>	<p>Financial</p> <p>p 49-53</p> <p>p 54</p> <p>p 55</p> <p>p 56-72</p> <p>p 73-76</p>	<p>a)</p>	<p>Financial Reports as per motion 79-24:</p> <ul style="list-style-type: none"> -YTD GL Revenue and Expense Statement Operating Budget – as of January 31st, 2025 -YTD GL Revenue and Expense Statement Capital Budget – as of January 31st, 2025 -Cheque Listing for January 2025 -Trial Balance as of February 19th, 2025 -Bank Reconciliation as of January 31st, 2025

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			<p><i>Recommendation:</i> (that the YTD GL Income and Expense Statement Operating Budget and Capital Budget, Cheque Listing, Trial Balance and Bank Reconciliation reports be accepted for information)</p>
8.	<u>Councillor Reports</u>		
		a)	Mayor Ethier
		b)	Deputy Mayor Benson
		c)	<p>Councillor Benning</p> <p><i>Recommendation:</i> (that the Councillor reports be accepted for information)</p>
9.	<u>Administration Reports</u>		
	p77-78	a)	Action List Report
	p79	b)	Development Officers Report
		c)	Local Director of Emergency Management (DEM) and Deputy Director of Emergency Management (DDEM) – need to recruit new people
		d)	Audit – verbal update
		e)	Fire Chief Wyatt Arcand invites Council to a tour of their fire hall facility at Alexander
		f)	Burn Pile burn
		g)	Public Works Position Advertising
	p80-81	h)	Grant Meeting with Minister McIver – as per Angela Duncan's February 7 th , 2025 email
		i)	Brownlee LLP Law Seminar

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		<p>j) AFRRCS radios</p> <p>k) Asset Management: GIS mapping/asset condition assessments</p> <p>l)</p> <p><i>Recommendation:</i> <i>(that the Administration reports be accepted for information)</i></p>
10.	<p><u>Correspondence & Information</u> Pages 82</p>	<p>a) Safety Codes – 4th quarter permits report</p>
	<p>Pages 83-84</p> <p>p85-86</p>	<p>b) Alberta Municipal Affairs – February 13th, 2025 letter from Minister Ric McIver on the Joint Use and Planning Agreements between municipalities and school boards – extending the deadline another year to June of 2026 (for municipalities who have schools within their boundaries)</p> <p>c) Highway 43 East Waste Commission Community Improvement Policy #307 – please refer to the attached letter and policy</p> <p>d)</p>
		<p><i>Recommendation:</i> <i>(that the Correspondence and Information items be accepted for information)</i></p>
11.	<p><u>Open Floor Discussion with Gallery</u></p>	<p>(15 minutes TOTAL time limit as per Bylaw #194-2024)</p> <p><i>Recommendation:</i> <i>(that the open floor discussion with the gallery be accepted for information)</i></p> <p>Or</p> <p><i>some other direction as given by Council at meeting time)</i></p>

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12.	<u>Closed Session</u>	a)	<p>There are 4 items to be discussed during closed session and noted previously in this agenda:</p> <p>6. b) Hummocky Lands – Solicitor/Client privileged c) Council Pecuniary or Conflict of Interest – Solicitor/Client privileged d) 2025 Municipal Election – Third party business interest e) Community Peace Officer-Bylaw Enforcement Services – Intergovernmental Relations</p> <p><i>(Pursuant to section 197(2) of the Municipal Government Act, that Council go into a closed meeting session at _____ p.m. to discuss the following: Hummocky Lands, Council Pecuniary or Conflict of Interest, 2025 Municipal Election, Community Peace Officer/Bylaw Enforcement Agreement)</i></p> <p><i>(that Council come out of closed meeting at _____ p.m.)</i></p> <p>Please refer back to the agenda items 6 b), c), d) and e) for post motions on each matter.</p>
	<u>Adjournment</u>		

Next Meetings:

SVLSACE	March 1 st , 2025
Regular Council Meeting	March 18 th , 2025
Regular Council Meeting	April 22 nd , 2025
Regional Munis Meeting	May 9 th , 2025

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON TUESDAY JANUARY 28TH, 2025, ADMINISTRATION OFFICE 2317 TWP. RD. 545 LAC STE. ANNE COUNTY AT 7:00 P.M., IN PERSON AND VIA ZOOM

	PRESENT	<p>Mayor Jon Ethier Deputy Mayor Mike Benson Councillor Brian Benning</p> <p>Chief Administrative Officer Wendy Wildman</p> <p>Administrative Assistant Victoria Message – via zoom Development Officer Tony Sonnleitner – via zoom Financial Officer Shelley Vaughan – via zoom</p> <p>Public at Large: 8 In Person 2 On Zoom</p>
1.	CALL TO ORDER	Mayor Ethier called the council meeting to order at 7:00 p.m.
2.	AGENDA 1-25	<p>MOVED by Mayor Ethier that the January 28th, 2025 Agenda be approved with the following addition:</p> <p>6. g) Village Existence 6. h) Council Commitments 12. b) Light Night</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES 2-25	<p>MOVED by Mayor Ethier that the minutes of the November 28th, 2024 Regular Council meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	APPOINTMENTS 3-25	<p>MOVED by Mayor Ethier that the attached information and verbal discussion on the consolidation of lots be accepted for information, and that the Summer Village continue handling lot consolidation requests as they have in the past.</p> <p style="text-align: right;">CARRIED</p> <p>Development Officer Tony Sonnleitner left the meeting at 7:15 p.m.</p>
5.	BYLAWS 4-25	<p>MOVED by Deputy Mayor Benson that administration seek legal advice with respect to interpretation of the Municipal Government Act regarding pecuniary interest and conflict of interest for Council members, including specifically how it relates to siblings (brothers and/or sisters), as soon as possible.</p> <p style="text-align: right;">CARRIED</p>



MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON TUESDAY JANUARY 28TH, 2025, ADMINISTRATION OFFICE 2317 TWP. RD. 545 LAC STE. ANNE COUNTY AT 7:00 P.M., IN PERSON AND VIA ZOOM

6. BUSINESS		
5-25	a)	<p>MOVED by Mayor Ethier that the Summer Village proceed with the purchase of off-site back up services from Trinus Technologies for \$29.00 per month, and that the discussion on the potential purchase of a laptop, security systems, computer technologies be deferred to a future meeting when Damin Massicotte from Trinus Technologies Inc. can attend to discuss same with council and administration.</p> <p style="text-align: right;">CARRIED</p>
6-25	b)	<p>MOVED by Mayor Ethier that the information and correspondence regarding the Alberta Municipalities Leaders Caucus and President's Summit in Edmonton on March 5th-7th, 2025 be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
7-25	c)	<p>MOVED by Councillor Benning that the 2 letters and attachments between the Summer Village and Lac Ste. Anne County regarding the Hummocky Lands be accepted for information and same be referred to legal counsel Kathleen Elhatton-Lake from Shores Jardine for her opinion and that a follow-up discussion with Ms. Elhatton-Lake, council and administration take place once her review and analysis is complete.</p> <p style="text-align: right;">CARRIED</p>
8-25	d)	<p>MOVED by Councillor Benning that administration reach out to the Summer Village of Sandy Beach to inquire if they would be interested in running the Summer Village of Sunrise Beach's 2025 municipal election in conjunction with their municipal election.</p> <p style="text-align: right;">CARRIED</p>
9-25	e)	<p>MOVED by Mayor Ethier that the 3rd review of the Draft 2025 Operating Budget be accepted for information, council directed no changes to the budget during the review at meeting time, and that a 4th review of the updated Draft 2025 Operating Budget take place at the February Council meeting, along with continued discussion on capital projects.</p> <p style="text-align: right;">CARRIED</p>
10-25	f)	<p>MOVED by Mayor Ethier that the March 25th, 2025 Regular Council Meeting be changed to March 18th, 2025.</p> <p style="text-align: right;">CARRIED</p> <p>Financial Officer Shelley Vaughan left the meeting at 9:04 p.m.</p>
11-25	g)	<p>MOVED Mayor Ethier that the discussion on Summer Village existence (amalgamate with Sandy Beach, become a Village, or dissolve into the County) be accepted for information.</p> <p style="text-align: right;">CARRIED</p>

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	12-25	h)	MOVED Mayor Ethier that the discussion on council commitments, including extra council only discussions per month, be accepted for information. CARRIED
7.	FINANCIAL 13-25	a)	MOVED by Mayor Ethier that the YTD GL Income and Expense Statement for the 2024 Operating Budget and Capital Budget, Cheque Listing, Trial Balance and Bank Reconciliation reports be accepted for information. CARRIED
8.	COUNCIL REPORTS 14-25		MOVED by Mayor Ethier that the verbal Council Reports be accepted for information as presented. CARRIED
9.	ADMINISTRATION REPORTS 15-25		MOVED by Mayor Ethier that the Administration Reports be accepted for information as presented and that a CAO review discussion be set with administration and council for February 20 th , 2025. CARRIED
10.	CORRESPONDENCE 16-25		MOVED by Mayor Ethier that the following correspondence be accepted for information: <ul style="list-style-type: none"> a) Red Deer Advocate – November 28th, 2024, Lacombe County rejects fire response refund b) Alberta Health Services, Minister Adriana La Grange – November 20th, 2024 response to Onoway Regional Medical Clinic c) New Police Governance Regulations d) Edmonton Journal – December 2nd, 2024, National Fire Administration e) Development Permit 24DP04-44-6312 Shedden Drive, construction of an “As Built” Accessory Building f) RCMP Governance and the Police Amendment Act g) Lac Ste. Anne Foundation – December 4th, 2024 – 2025 Municipal Requisition was received, and the Summer Village of Sunrise Beach 2025 requisition is \$7,582.01 which is based on the 2025 Provincial Equalized Assessment Report. In 2024 the Summer Villages requisition was \$7,498.44 CARRIED

3

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON TUESDAY JANUARY 28TH, 2025, ADMINISTRATION OFFICE 2317 TWP. RD. 545 LAC STE. ANNE COUNTY AT 7:00 P.M., IN PERSON AND VIA ZOOM

11.	<p>OPEN FLOOR DISCUSSION WITH THE GALLERY 17-25</p>	<p>MOVED by Mayor Ethier that the open floor discussion with the gallery be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
12.	<p>CLOSED MEETING 18-25</p>	<p>MOVED by Mayor Ethier that pursuant to Section 197(2) of the Municipal Government Act and Section 21 of the Freedom of Information and Protection of Privacy Act (FOIPP) – Disclosures Harmful to Intergovernmental relations – Community Peace Officer and Section 16 of the FOIPP Act - Disclosures Harmful to Business Interests of a Third Party – Light the Night, the Council of the Summer Village of Sunrise Beach move into Closed Session at 10:22 p.m.</p> <p style="text-align: right;">CARRIED</p> <p>Recess at 10:22 p.m. Public left in person and via zoom at 10:22 p.m. Reconvened at 10:23 p.m.</p> <p>Present: Ethier, Benson, Benning, Wildman, Message(zoom)</p>
	<p>19-25</p>	<p>MOVED by Mayor Ethier that the Summer Village of Sunrise Beach move out of Closed Session at 11:02 p.m.</p> <p style="text-align: right;">CARRIED</p> <p>Mayor Ethier left the meeting at 11:02 p.m.</p> <p>Deputy Mayor Benson assumed the Chair at 11:02 p.m.</p> <p>Recess at 11:02 p.m. Reconvened at 11:03 p.m.</p>
	<p>20-25</p>	<p>MOVED by Deputy Mayor Benson that Bylaw 201-2025, being a bylaw to consolidate Lots 12 & 13, Block 3, Plan 5672 KS into one new lot entitled Lot 12A, Block 3, Plan 5672KS, be given 1st reading as presented.</p> <p style="text-align: right;">CARRIED</p>
	<p>21-25</p>	<p>MOVED by Deputy Mayor Benson that Bylaw 201-2025 be given second reading as presented.</p> <p style="text-align: right;">CARRIED</p>
	<p>22-25</p>	<p>MOVED by Councillor Benning that Bylaw 201-2025 be given unanimous consent to consider third reading as presented.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>

4

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER
VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON
TUESDAY JANUARY 28TH, 2025, ADMINISTRATION OFFICE 2317 TWP. RD. 545
LAC STE. ANNE COUNTY AT 7:00 P.M., IN PERSON AND VIA ZOOM

	23-25	MOVED by Councillor Benning that Bylaw 201-2025 be given third and final reading as presented. <p style="text-align: right;">CARRIED</p>
13.	ADJOURNMENT	As all matters have been addressed Deputy Mayor Benson declared the meeting adjourned at 11:09 p.m.

Mayor, Jon Ethier


Chief Administrative Officer, Wendy Wildman

⑤



Trinus Technologies Quote - Microsoft 365 Email Setup

From Damin Massicotte <dmassicotte@trinustech.com>
Date Mon 1/13/2025 4:02 PM
To svsunrisebeach wildwillowenterprises.com <svsunrisebeach@wildwillowenterprises.com>

 1 attachment (4 MB)
Trinus_Technologies_Inc..001316.v1.4.pdf;

 Logo

Hi Tori,

Please find the attached quote for the products and services you requested.

At Trinus, we ensure all our Microsoft 365 products are bundled with essential security features to protect your business. These include:

- **SPAM & Malware Filtering:** Keeps your inbox clean and safe.
- **Phish Testing:** Educates employees to identify and avoid phishing threats.
- **Dark Web Scanning:** Monitors your credentials to ensure they aren't compromised.
- **Impersonation Protection:** Blocks suspicious emails pretending to be you.
- **1-Year Retention for Cloud Documents:** Ensures your OneDrive and email data are securely backed up.

These key features are designed to give you peace of mind and protect your business against cyber threats.

Quote Details

The quote is structured as follows:

- **Monthly Subscription:** Microsoft 365 email and apps.
- **One-Time Setup Fee:** Covers initial configuration and deployment.
- **Annual Fee:** Includes domain registration for *SVSunriseBeach.ca* with a yearly renewal cost of \$50.

I will prepare a separate quote for workstation backups and share it with you once the right backup solution from the engineering team has been selected.

To proceed, you have two options:

1. Place your order online by clicking the link below.
2. Sign a copy of the quote and return it via email or fax to **(780) 968-0800**.



Additionally, please let me know your preferred installation or delivery timeline so we can align with your expectations.

[View your quote](#)

Let me know if you have any questions or need further clarification. I'm here to help!

Thank you,

Damin Massicotte
Outside Sales Associate
Trinus Technologies Inc.
stress-free IT

Phone: (780) 968-1333

Fax: (780) 968-0800

Email: dmassicotte@trinustech.com

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1



PREPARED FOR:

Summer Village of Sunrise Beach

Administration .
Box 1197
Onaway, AB, T0E 1V0

svsunrisebeach@wildwillowenterprises.com

PREPARED BY:

Trinus Technologies Inc.

Damin Massicotte
3806 49 Ave
Stony Plain, AB, T7Z 2J7
(780) 968-1333
dmassicotte@trinustech.com

Date:
Monday, January 13, 2025

Quote #:
Quote # 001316 Version 1

4



Software Subscriptions

Qty	Product Details	Recurring Price	Recurring Total
4	<p>Secure - M365 Premium Bundle - Monthly</p> <p>Trinus Secure Microsoft 365 Premium Bundle:</p> <ul style="list-style-type: none"> - Office Suite (Web and Desktop) - Word, Excel, PowerPoint, Outlook, OneNote, Access, Publisher - 50GB Exchange Online Mailbox - Teams - OneDrive - 1TB Storage - SharePoint Online - Licensing is compatible with RDS and RDP servers - Employee self study cyber security training with performance reports - Employee phish testing with performance reports - Darkweb account breach scanning - Trinus Managed Email Filtering (SPAM and Malware) - Trinus Managed Impersonation Protection (account compromise, conversation hijacking, account impersonation and fraud) - Trinus Managed Office 365 Best Practice Security Recipes and Intrusion detection - Auditable Reports - DMARC Report Management and Response - Azure Active Directory and Permissions Management - Azure Information Protection Plan 1 - Microsoft Intune Device Management - Trinus Managed Microsoft 365 Backup - 1 Year Retention - Server to Server Email Encryption (Single user - up to 5 devices per license) <p>NOTE:</p> <ul style="list-style-type: none"> - Monthly subscription price per license - Will be added to monthly IT Service Agreement - Subscription quantities are based on information available at the time of quote and are subject to change to match actual quantity used during implementation - Price will be reviewed at annual renewal of IT Service Agreement - In the absence of a valid IT Support Agreement with Trinus, Credit Card Information on file will be required to commence automatic monthly billing. Accounts may be cancelled by the client with 30 days written advance notice. 	\$47.00	\$188.00

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Software Subscriptions

Qty	Product Details	Recurring Price	Recurring Total
4	<p>Duo Essentials - 2-Factor authentication</p> <p>Duo Two Factor Authentication Service:</p> <ul style="list-style-type: none"> - Compatible with Watchguard Firewall VPN Services - Compatible with Windows Remote Desktop Services - Push, SMS or Phone Call authentication* - Priced per user account per month <p>NOTE: Charges will be added to the monthly IT Support Agreement and pricing will be reviewed on the anniversary date (renewal) of the agreement.</p> <p>*NOTE: Additional changes may apply for SMS or Phone authentication methods</p>	\$5.60	\$22.40

Monthly Subtotal: **\$210.40**

Software Subscriptions - Annual

Qty	Product Details	Recurring Price	Recurring Total
1	<p>Yearly DNS Hosting</p> <p>DNS Hosting, includes:</p> <ul style="list-style-type: none"> - Registration of Domain Name (if required) - Annual renewal of Domain registration (if required) - Hosting DNS records on Trinus Server - Management of DNS records - Local HelpDesk support <p>ANNUAL FEE: \$50</p> <p>NOTE:</p> <ul style="list-style-type: none"> - Transfer of Domain registration may incur one-time fee - In the absence of a valid IT Support Agreement with Trinus, Credit Card Information on file will be required to commence automatic annual billing and renewal. Accounts may be cancelled by the client with 30 days advance notice of the renewal date 	\$50.00	\$50.00

Annual Subtotal: **\$50.00**

10



Setup Labour

Qty	Product Details	Price	Ext. Price
5	Labour	\$165.00	\$825.00
Subtotal:			\$825.00

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Email Hosting (M365)



Prepared by:
Trinus Technologies Inc.
Damir Massicotte
(780) 968-1333
Fax (780) 968-0800
dmassicotte@trinustech.com

Prepared for:
Summer Village of Sunrise Beach
Box 1197
Onoway, AB T0E 1V0
Administration
svsunrisebeach@wildwillowenterprises.com

Quote Information:
Quote #: 001316
Version: 1
Delivery Date: 01/13/2025
Expiration Date: 02/10/2025

Quote Summary

Description	Amount
Setup Labour	\$825.00
Total:	\$825.00

Annual Expenses Summary

Description	Amount
Software Subscriptions - Annual	\$50.00
Annual Subtotal:	\$50.00
Estimated Tax:	\$2.50
Annual Total:	\$52.50

Monthly Expenses Summary

Description	Amount
Software Subscriptions	\$210.40
Monthly Subtotal:	\$210.40
Estimated Tax:	\$9.40
Monthly Total:	\$219.80


PLEASE NOTE: For orders over \$15,000.00 a 75% deposit will be due at time of order. The total quoted amount will be invoiced on delivery of parts under standard payment. Manufacturer's warranty applies in all respects to supplied parts and materials. Costs are valid for 15 days from the date of this proposal. GST will be added to all prices. Payment is due according to our standard terms & conditions, unless defined elsewhere in this quote. Travel and living expenses outside the greater Edmonton area will be charged as follows: Travel time - \$65.00 /hour/technician (over & above technical labour), Mileage - \$0.65/KM

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Trinus Technologies Inc.

Summer Village of Sunrise Beach

Signature: 
Name: Damin Massicotte
Title: Outside Sales Associate
Date: 01/13/2025


Signature: _____
Name: Administration .
Date: _____

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 Outlook

Trinus Technologies Quote - Offsite Backup

From Damir Massicotte <dmassicotte@trinustech.com>
Date Tue 1/21/2025 3:57 PM
To svsunrisebeach.wildwillowenterprises.com <svsunrisebeach@wildwillowenterprises.com>

 1 attachment (4 MB)
Trinus_Technologies_Inc.001339.v1.2.pdf;

 Logo

Hi Tori:

Please find the attached quote for the offsite backup. In order to save the Summer Village we have opted to use our third party backup system rather than our datacenter in Stony Plain. We do have our third-party provider setup so the data resides in Canada and meets the requirements of local government.

Let me know how you would like to proceed. You can now electronically place your order online by clicking the link below, or simply sign a copy of the quote and return it to us via Email or FAX at (780) 968-0800 so that we can process your order. In addition, would you please let me know of your desired installation or delivery timeline to ensure we meet your expectations?

[View your quote](#)

Thank you,

Damir Massicotte
Outside Sales Associate
Trinus Technologies Inc.
stress-free IT
Phone: (780) 968-1333
Fax: (780) 968-0800
Email: dmassicotte@trinustech.com

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PREPARED FOR:

Summer Village of Sunrise Beach

Administration .
Box 1197
Onoway, AB, T0E 1V0

svsunrisebeach@wildwillowenterprises.com

PREPARED BY:

Trinus Technologies Inc.

Damin Massicotte
3806 49 Ave
Stony Plain, AB, T7Z 2J7
(780) 968-1333
dmassicotte@trinustech.com

Date:
Tuesday, January 21, 2025

Quote #:
Quote # 001339 Version 1

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Software Subscriptions

Qty	Product Details	Recurring Price	Recurring Total
1	<p>Secure - Per Device Bundle</p> <p>Trinus Secure Per Device Bundle:</p> <ul style="list-style-type: none"> - Business class Anti-Virus protection - Business class Endpoint detection and response protection (EDR) - 3rd party Managed Detection and Response (MDR) with 24/7 North American coverage - 1 Year endpoint log retention - Cloud application security (for Microsoft 365) - Direct to cloud endpoint backup (daily backups, no size limit) - Zero trust application control software, including software isolation - Endpoint permissions control - Portable media storage control - CIS Standards automated deployment and auditing - \$100,000 cyber warranty <p>NOTE:</p> <ul style="list-style-type: none"> - Coverage requires compliance with Cork setup best practices and security products - Priced per user device month - Will be added to monthly IT Service Agreement - Bundle quantities are based on information available at the time of quote and are subject to change to match actual quantity used during implementation - Price will be reviewed at annual renewal of IT Service Agreement - In the absence of a valid IT Support Agreement with Trinus, Credit Card Information on file will be required to commence automatic monthly billing. Accounts may be cancelled by the client with 30 days written advance notice. 	\$29.00	\$29.00

Monthly Subtotal: \$29.00

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Offsite Backup for Workstation



Prepared by:
Trinus Technologies Inc.
Damin Massicotte
(780) 968-1333
Fax (780) 968-0800
dmassicotte@trinustech.com

Prepared for:
Summer Village of Sunrise Beach
Box 1197
Onoway, AB T0E 1V0
Administration .

Quote Information:
Quote #: 001339
Version: 1
Delivery Date: 01/21/2025
Expiration Date: 02/18/2025

svsunrisebeach@wildwillowenterprises.com

Monthly Expenses Summary

Description	Amount
Software Subscriptions	\$29.00
Monthly Subtotal:	\$29.00
Estimated Tax:	\$1.45
Monthly Total:	\$30.45

PLEASE NOTE: For orders over \$15,000.00 a 75% deposit will be due at time of order. The total quoted amount will be invoiced on delivery of parts under standard payment. Manufacturer's warranty applies in all respects to supplied parts and materials. Costs are valid for 15 days from the date of this proposal. GST will be added to all prices. Payment is due according to our standard terms & conditions, unless defined elsewhere in this quote. Travel and living expenses outside the greater Edmonton area will be charged as follows: Travel time - \$65.00 /hour/technician (over & above technical labour), Mileage - \$0.65/KM

Trinus Technologies Inc.

Summer Village of Sunrise Beach

Signature:
Name: Damin Massicotte
Title: Outside Sales Associate
Date: 01/21/2025

Signature: _____
Name: Administration .
Date: _____



My Warehouse
St Albert
Open until 8:30 PM

Delivery Location
T7P 1E8

[Lists / Buy Again](#)

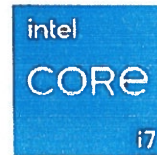
[Home / Computers / Laptops](#)

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Acer Gateway 16-0-in. Laptop Intel Core i7-1255U- 16GB RAM, 512GB SSD

Item 1558798 | Model GW16-51P-7982

16-IN
16GB MEMORY
512GB SSD
Windows 11



Feedback



+

-

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Price

\$699.99

Item may be available in your local warehouse, prices may vary.

Why Buy Computers on Costco.ca?

- Free Technical Support**...[Learn More](#)
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- 2% Annual Reward**...[Learn More](#)
With an Executive Membership

* Conditions apply. Visit the links above for more details.

Features:

- Intel® HD Graphics
- English only physical keyboard

Feedback

Delivery

Estimated Wednesday, January 22 if ordered now.
Delivery Postal Code: T7P 1E6 [Change](#)

[Add to Cart](#)

Same-Day Delivery

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Prices and Availability Will Vary

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[Add to List](#)

Product Details

This computer has an English-only physical keyboard.
English model available to ship to the Province of Quebec.

- Processor and Memory:
- Intel® Core™ i7-1255U
 - 16GB DDR5 Memory

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Drives:

- 512GB SSD
- No optical drive
- microSD Card Reader

Display and Video Graphics:

- 16.0 in. FHD display (1920 x 1200)
- Intel® HD Graphics

Communication:

- Wi-Fi 6 + Bluetooth® 5.1
- HD Webcam (1920 x 1080)

Keyboard and Pointing Device:

- English Keyboard
- Multi-gesture touchpad

Ports:

- 1 x USB-C®
- 3 x USB 3.2
- 1 x HDMI™ Port 2.1
- 1 x headphone/microphone combo

Operating System:

- Windows 11 OS

Specifications:

- Dimensions (W x D x H): 35.8 cm x 24.7 cm x 1.9 cm (14.1 in. x 9.7 in. x 0.7 in.)
- Weight (approximate): 1.7 kg (3.8 lb.)

Warranty and Returns:

- For Costco members only, Costco extends manufacturer warranty to 2 years from the date of purchase if the manufacturer's warranty is less than 2 years. Click on the Concierge Services icon for details. Concierge Service is offered exclusively to Costco members.
- Returns accepted within 90 days from date of purchase.

Model: GW16-51P-7952

Acer Customer Service:
1-866-493-8210 - English
1-866-706-2237 - French

Feedback

[View More](#)

Specifications

Bluetooth Version	Bluetooth 5.1
Brand	Acer
Features	Bluetooth
Features	Wi-Fi
Generation	Intel 12th Generation
Graphic Card	Intel HD
Keyboard	English
Memory (RAM)	16 GB

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Memory Card Slot	1x MicroSD Memory Card Reader
Model	GW16-51P-7952
Number of Audio Ports	1x Headphone/Microphone Combo Jack
Number of HDMI Ports	1x HDMI 2.1 Output
Number of USB-A Ports	3 Ports
Number of USB-C Ports	1 Port
Operating System	Windows OS
Optical Drive	No Optical Drive
Processor	Intel Core i7
Screen Resolution	1920 x 1200
Screen Size	16 in.
SSD Size	512 GB
Storage Drive Type	SSD
Wireless Networking	Wi-Fi 6

Feedback

Warranty & Services

- ✔ 2nd Year Warranty
- ✔ Free Technical Support
- ✔ 90 Day Return Policy

[Learn About Costco Concierge Services](#)

Shipping & Returns

This item is subject to some delivery restrictions. Please proceed to checkout to verify if delivery is available to your postal code.

Standard shipping via common carrier is included in the quoted price. The estimated delivery time will be approximately 4 - 10 business days from the time of order.

If you are shipping this item to a participating province, a waste recycling fee will apply to your order at checkout.

THE RETURN POLICY FOR TELEVISIONS, PROJECTORS, COMPUTERS, TABLETS, CAMERAS, CAMCORDERS, MP3 PLAYERS, AND CELLULAR PHONES IS 90 DAYS FROM DATE OF PURCHASE.

Manufacturer's warranty service is available on all electronics products. See manufacturer's warranty for specific coverage terms.

For COMPUTERS (excluding TABLETS), TELEVISIONS and PROJECTORS, Costco extends the MANUFACTURER'S WARRANTY to two years from date of purchase if the manufacturer's warranty is less than two years. Please call Costco Concierge™ Technical Support @ 1-866-231-9731 for warranty assistance.

PLEASE RETAIN YOUR RECEIPT FOR PROOF OF WARRANTY ENTITLEMENT. For FREE technical support, set-up help, or warranty assistance for televisions, projectors, computers, tablets, cameras, camcorders, and MP3 players, call Costco Concierge™ Services @ 1-866-231-9731.

This service is available exclusively for Costco members.

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Free technical support exclusive to Costco members for select electronics and consumer goods.

[How To Return Costco.ca Orders](#)

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Reviews

★★★★★

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TurboTax Premier 2024 - 12 Returns - English - Windows - Digital Download
★★★★★ (1)



\$36.99
TurboTax Deluxe Online Edition 2024 - 8 Returns - English - Online Version
★★★★★ (3)



\$36.99
TurboTax Standard 2024 - 8 Returns - French - Windows - Digital Download
★★★★★ (0)



\$36.99
TurboTax Standard 2024 - 8 Returns - English - Windows - Digital Download
★★★★★ (6)

Feedback

pe

quote to
move Muniware

Outlook

Re: FW: Muniware switch [ref:!00D460115xJ.!500Ph0QWzuD:ref]

From noreply@salesforce.com <noreply@salesforce.com>
on behalf of
PWE Support <munisupport@catalisgov.com>
Date Mon 1/20/2025 11:34 AM
To svsunrisebeach wildwillowenterprises.com <svsunrisebeach@wildwillowenterprises.com>

1 attachment (18 KB)
ERP_Technical_Specifications_Setup.docx

Hi Tori,

I have attached a requirement sheet for ERP(Muniware) for you. To move ERP to another server is usually 3-6 hours depending on firewalls issues; the rate is \$180/hr.

Please us know if you have any other questions and when you are planning on moving servers.

Regards,
Randy

Randy Whillier | Technical Support Specialist
O: 1-855-898-6864
munisupport@catalisgov.com
<https://catalisgov.com/>

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[Upcoming Webinars](#)



----- Original Message -----

From: svsunrisebeach wildwillowenterprises.com [svsunrisebeach@wildwillowenterprises.com]
Sent: 1/20/2025 11:09 AM
To: munisupport@catalisgov.com
Subject: Re: FW: Muniware switch [ref:!00D460115xJ.!500Ph0QWzuD:ref]

Good morning,

Just wondering if a quote is available?

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Sincerely,

Tori Message

Administration
Summer Village of Sunrise Beach
780-967-0271

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From: noreply@salesforce.com <noreply@salesforce.com> on behalf of PWE Support <munisupport@catalisgov.com>
Sent: Tuesday, January 14, 2025 12:49 PM
To: svsunrisebeach [wildwillowenterprises.com](mailto:svsunrisebeach@wildwillowenterprises.com) <svsunrisebeach@wildwillowenterprises.com>
Subject: RE: FW: Muniware switch [ref:100D460115xJ.1500Ph0QWzuD:ref]

Hi Tori,

Thank you for the email.
A technician will reach out with more details as soon as they are able.

Take care,

Sandy Franche-Wilson | Support Coordinator
O: 1-855-898-6864
munisupport@catalisgov.com
<https://catalisgov.com/>

For Information and Registration on our Upcoming Webinars, please click below:
[Upcoming Webinars](#)



----- Original Message -----

From: Dale Peters [dpeters@catalisgov.com]
Sent: 1/14/2025 8:41 AM
To: munisupport@catalisgov.com
Subject: FW: Muniware switch

Can you help Tori with this?

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Thank you,

Dale Peters | Regional Account Manager

O: 587-200-8568

From: svsunrisebeach [wildwillowenterprises.com](mailto:svsunrisebeach@wildwillowenterprises.com) <svsunrisebeach@wildwillowenterprises.com>
Sent: Tuesday, January 14, 2025 7:39 AM
To: Dale Peters <dpeters@catalisgov.com>
Subject: Muniware switch

WARNING: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning Dale,

Our council is looking at purchasing their own computer, can you provide a quote on the cost to switch muniware over to a new computer? Is there any requirements on a new computer for muniware to be able to be installed?

Thanks,

Tori

Get [Outlook for iOS](#)

ref:100D460115xJ!500Ph0QWzuD:ref

IT Technical Specifications Checklist

Please ensure that this checklist is completed or will be updated prior to install.

Item	Technology	Minimum Requirement	Current Specification
Data	Operating System	Windows Server 2016 r2 -or- Windows 7	
Data	Database	Microsoft SQL Server Express 2016	
Data	Database	Microsoft SQL Management Studios	
Data	.Net Framework	Microsoft .Net Framework 3.5 & 4.8	
Email	SMTP	May require an SMTP server for Email	
Network	Software	Crystal Reports v13.29	
Network	Firewall	Allow inbound ports 135 & 1433 TCP / 1434 UDP	
Network	Ethernet Cable	Cat 5e	
Network	Bandwidth	100 Mb	
Network	Internet	Reliable Connection	
Network	Disk Space	200G Server	
Please complete minimum requirements for all client workstations.			
Computer – 1	Processor	2.0 GHz	
Computer – 1	Memory	4 GB	
Computer – 1	Network	Ethernet Cat 5e	
Computer – 1	Operating System	Windows 7	
Computer – 1	Productivity	Microsoft Office 2007	
Computer – 1	.Net Framework	Microsoft .Net Framework 3.5 & 4.8	
Computer – 1	Software	Crystal Reports v13.29	

When installing SQL 2019, the following configuration is needed

- allow SQL & Windows authentication
- enable TCP/IP for SQL Native Client Protocols within the SQL Server Configuration Manager
- enable TCP/IP for Network Configuration Protocols within the SQL Server Configuration Manager
- enable SQL Server Browser
- create SQL User "ERPAdmin" with password of "Mun1w@r3!"

Basic test on client machines

- create an ODBC connection from client machine with Windows ODBC Data Sources
 - use the SQL user credentials that was created

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MEMORANDUM

TO: CAO, Summer Village of Sunrise Beach
FROM: Michelle Gallagher, Lawyer
FILE NO.: 25-0130
DATE: February 18, 2025
**SUBJECT: General Summary relating to
Identification of Pecuniary and Conflict of Interest Issues**

BACKGROUND

You have asked for a short summary of the rules under the *Municipal Government Act* (MGA) respecting identification of pecuniary interest and conflict of interest.

This request arises in part from the motion made (and carried) at the January 28, 2025, Council meeting that ***"that administration seek legal advice with respect to interpretation of the Municipal Government Act regarding pecuniary interest and conflict of interest for Council members, including specifically how it relates to siblings (brothers and/or sisters), as soon as possible."***

SUMMARY

General

A variety of changes were made to the *Municipal Government Act (MGA)* in 2024 relating to Part 5, Division 6 – Pecuniary Interest and Conflict of Interest of Councillors. I have attached the current statutory references to this memorandum for reference.

Prior to these amendments to the MGA, councillors were only required (or permitted) to abstain from discussion and voting where there was a pecuniary interest or where they were absent from a public hearing on the issue. The amendments have added the ability to abstain and vote on a matter if the councillor believes they have a conflict of interest, or a perceived conflict of interest.

Definitions

It is important to highlight some key definitions for the discussion that follows (the statutory reference from the MGA is noted in parenthesis behind each definition).

- "Councillor's family" means the councillor's spouse or adult interdependent partner, the councillor's children, the parents of the councillor and the parents of the councillor's spouse or adult interdependent partner (s. 169(b)).
- "Pecuniary Interest" means an interest in a matter that could monetarily affect the councillor or an employer of the councillor, or that the councillor knows or should know that the matter could monetarily affect the councillor's family (s. 170(a)). A

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person is monetarily affected by a matter if the matter monetarily affects (s. 170(2)):

- the person directly,
 - a corporation, other than a distributing corporation, in which the person is a shareholder, director, or officer,
 - a distributing corporation in which the person owns voting shares carrying at least 10% of the voting rights attached to the voting shares of the corporation or of which the person is a director or officer, or
 - a partnership or firm of which the person is a member.
- "Conflict of Interest" means an interest in a matter that could affect a private interest of the councillor or an employer of the councillor, or that the councillor knows or should know that the matter could affect a private interest of the councillor's family (s. 170(1)(b)). A councillor's private interest is affected by a matter if the matter affects (s. 170(2)(a)):
 - the person directly,
 - a corporation, other than a distributing corporation, in which the person is a shareholder, director, or officer,
 - a distributing corporation in which the person owns voting shares carrying at least 10% of the voting rights attached to the voting shares of the corporation or of which the person is a director or officer, or
 - a partnership or firm of which the person is a member.
 - Note that "Private Interest" does not include interests of general application, that affect the councillor as one of a broad class of the public, concerns their remuneration and benefits as a councillor, or an interest that is trivial (s. 169(b.1)).

Pecuniary Interest

Pecuniary interest is focused on things that could monetarily affect the councillor or their immediate family (spouse/partner, children, parents, spouse/partner's parents), or a business in which employs the councillor or in which the councillor has an interest.

The focus is on "monetary interest", meaning financial matters. There are various exceptions for some matters that have a financial aspect to them, but the issue is generic to all taxpayers, relates to financial matters about compensation for councillor duties, relate to all business matters generally, or are sufficiently remote or insignificant as to be of no influence.

To respond to the specific question raised by the motion, a sibling (brother or sister) does not fall within the definition of "councillor's family" under the MGA for the purpose of pecuniary interest.

Conflict of Interest

Conflict of Interest issues are broader than pecuniary interest issues. They are not restricted to financial interests. Rather, the focus is on interests that could compromise the councillor's judgment or decisions, where a councillor (or their family) may derive a private

benefit from an action or decision made in their official capacity, or where there could reasonably be a perception of this.

Again, however, there are various exceptions: matters of general application, matters that affect a councillor as one of a broad class of the public, where the matter relates to remuneration and benefits as a councillor, or where the interest is trivial.

To respond to the specific question raised by the motion, a sibling (brother or sister) does not fall within the definition of "councillor's family" under the MGA for the purpose of conflict of interest.

- (a) in accordance with the Minister's order under subsection (3)(a), or
 - (b) for the purpose of complying with the results of a vote conducted under subsection (3)(b).
- RSA 2000 cM-26 s168;2021 cR-5.7 s71;2024 c11 s2(3)

Division 6 Pecuniary Interest and Conflict of Interest of Councillors

Definitions

169 In this Division,

- (a) "corporation", "director", "distributing corporation", "officer", "shareholder", "voting rights" and "voting shares" have the meanings given to them in the *Business Corporations Act*;
 - (b) "councillor's family" means the councillor's spouse or adult interdependent partner, the councillor's children, the parents of the councillor and the parents of the councillor's spouse or adult interdependent partner;
 - (b.1) "private interest" does not include the following:
 - (i) an interest in a matter that
 - (A) is of general application,
 - (B) affects a councillor as one of a broad class of the public, or
 - (C) concerns the remuneration and benefits of a councillor;
 - (ii) an interest that is trivial;
 - (c) "spouse" means the spouse of a married person but does not include a spouse who is living separate and apart from the person if the person and spouse have separated pursuant to a written separation agreement or if their support obligations and family property have been dealt with by a court order.
- RSA 2000 cM-26 s169;2002 cA-4.5 s60;2014 c8 s17;2024 c11 s2(5)

Pecuniary interest and conflict of interest

170(1) Subject to subsection (3), a councillor has

- (a) a pecuniary interest in a matter if

- (i) the matter could monetarily affect the councillor or an employer of the councillor, or
 - (ii) the councillor knows or should know that the matter could monetarily affect the councillor's family,
- and
- (b) a conflict of interest in a matter if
 - (i) the matter could affect a private interest of the councillor or an employer of the councillor, or
 - (ii) the councillor knows or should know that the matter could affect a private interest of the councillor's family.
- (2) For the purposes of
- (a) subsection (1)(a), a person is monetarily affected by a matter if the matter monetarily affects
 - (i) the person directly,
 - (ii) a corporation, other than a distributing corporation, in which the person is a shareholder, director or officer,
 - (iii) a distributing corporation in which the person beneficially owns voting shares carrying at least 10% of the voting rights attached to the voting shares of the corporation or of which the person is a director or officer, or
 - (iv) a partnership or firm of which the person is a member,
- and
- (b) subsection (1)(b), a person's private interest is affected by a matter if the matter affects
 - (i) the person directly,
 - (ii) a corporation, other than a distributing corporation, in which the person is a shareholder, director or officer,
 - (iii) a distributing corporation in which the person beneficially owns voting shares carrying at least 10% of the voting rights attached to the voting shares of the corporation or of which the person is a director or officer, or

(iv) a partnership or firm of which the person is a member.

(3) A councillor does not have a pecuniary interest or a conflict of interest by reason only of any interest

- (a) that the councillor, an employer of the councillor or a member of the councillor's family may have as an elector, taxpayer or utility customer of the municipality,
- (b) that the councillor or a member of the councillor's family may have by reason of being appointed by the council as a director of a company incorporated for the purpose of carrying on business for and on behalf of the municipality or by reason of being appointed as the representative of the council on another body,
- (c) that the councillor or member of the councillor's family may have with respect to any allowance, honorarium, remuneration or benefit to which the councillor or member of the councillor's family may be entitled by being appointed by the council to a position described in clause (b),
- (d) that the councillor may have with respect to any allowance, honorarium, remuneration or benefit to which the councillor may be entitled by being a councillor,
- (e) that the councillor or a member of the councillor's family may have by being employed by the Government of Canada, the Government of Alberta or a federal or provincial Crown corporation or agency, except with respect to a matter directly affecting the department, corporation or agency of which the councillor or family member is an employee,
- (f) that a member of the councillor's family may have by having an employer, other than the municipality, that is monetarily affected or whose private interest is affected, as the case may be, by a decision of the municipality,
- (g) that the councillor or a member of the councillor's family may have by being a member or director of a non-profit organization as defined in section 241(f) or a service club,
- (h) that the councillor or member of the councillor's family may have
- (i) by being appointed as the volunteer chief or other volunteer officer of a fire or ambulance service or



emergency measures organization or other volunteer organization or service, or

- (ii) by reason of remuneration received as a volunteer member of any of those voluntary organizations or services,
 - (i) of the councillor, an employer of the councillor or a member of the councillor's family that is held in common with the majority of electors of the municipality or, if the matter affects only part of the municipality, with the majority of electors in that part,
 - (j) that is so remote or insignificant that it cannot reasonably be regarded as likely to influence the councillor, or
 - (k) that a councillor may have by discussing or voting on a bylaw that applies to businesses or business activities when the councillor, an employer of the councillor or a member of the councillor's family has an interest in a business, unless the only business affected by the bylaw is the business of the councillor, employer of the councillor or the councillor's family.
- (4) Subsection (3)(g) and (h) do not apply to a councillor who is an employee of an organization, club or service referred to in those clauses.

RSA 2000 cM-26 s170;2024 c11 s2(6)

Bylaw requiring statement of disclosure

171 A council may by bylaw

- (a) require that each councillor file with a designated officer a statement of the name or names of
 - (i) the councillor's family,
 - (ii) the employers of the councillor,
 - (iii) each corporation, other than a distributing corporation, in which the councillor is a shareholder, director or officer,
 - (iv) each distributing corporation in which the councillor beneficially owns voting shares carrying at least 10% of the voting rights attached to the voting shares of the corporation or of which the councillor is a director or officer, and

Election 2025 Candidate Orientation Workshop

From Wildwillow Enterprises <angela@wildwillowenterprises.com>

Date Mon 2/10/2025 4:04 PM

To Summer Village Office <administration@wildwillowenterprises.com>; svsouthview@outlook.com <svsouthview@outlook.com>; West Cove Admin <svwestcove@outlook.com>; 'Summer of' <svcastle@telus.net>; cao@valquentin.ca <cao@valquentin.ca>; Marlene Walsh <marlenehwalsh@gmail.com>; Sunset Point <office@sunsetpoint.ca>; Alberta Beach Village Office <aboffice@albertabeach.com>; Mike Primeau <mprimeau@lsac.ca>; Tony Sonnleitner <pcm1@telusplanet.net>; Cao@rosshaven.ca <cao@rosshaven.ca>; CAO Kim Hanlan <office@svyellowstone.ca>; Jennifer Thompson <cao@onoway.ca>; 'Nakamun Park' <cao@svnakamun.com>; svsunrisebeach wildwillowenterprises.com <svsunrisebeach@wildwillowenterprises.com>; cao@birchcove.ca <cao@birchcove.ca>; sv sandyb@xplornet.ca <svsandyb@xplornet.ca>

Cc wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>

Hello all,

Regarding the 2025 Election Season, Wildwillow Enterprises and the Town of Stony Plain are partnering to host 2 candidate orientation sessions in the LSAC area. The purpose of these sessions will be to provide prospective candidates with relevant information regarding the nomination and election process, as well as what to expect should they be elected to Council. We plan to host these sessions in April/May with one in the Darwell area and one in the Nakamun Area, locations TBD.

I am reaching out to you to see if your municipality is interested in participating. There will be a presentation, followed by a Q & A session. The presentation will be quite general in nature, but there will certainly be parts that are geared towards summer villages. Any municipalities that would like to participate are encouraged to bring handouts with any community specific information you think is relevant (i.e.. Election dates, nomination information, etc.)

There will be a small cost to cover hall rentals, staff time, hosting expenses (food and drink), and advertising. The total cost per municipality will depend on the final expenses and the number of participating municipalities. However, I anticipate that the total cost to be split will be roughly \$2000. Each municipality would be responsible to provide their own municipal specific printed material.


Please let me know by **March 10** if your municipality would like to participate so that I can be sure to include your information in presentation materials and advertising. Also, if you are participating, please send me your nomination/election information (dates, returning officer, contact info) and community logo.

Please don't hesitate to reach out if you have any questions.

Regards,

Angela Duncan
Wildwillow Enterprises
780-967-0271

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 Outlook

Appointment of ARB Officials 2025

From Gerryl Amarin <gerryl@amarinaccounting.com>

Date Thu 2/6/2025 9:40 AM

Hello All,

As a participant in CRASC's ARB program, please be advised that your council is required to appoint the ARB Officials for 2025.

(As per MGA section 454)

All municipalities are required to appoint by resolution the following as your ARB officials for 2025.

ARB Chairman -	Raymond Ralph
Certified ARB Clerk -	Gerryl Amarin
Certified Panelists -	Darlene Chartrand Sheryl Exley Tina Groszko Richard Knowles Marcel LeBlanc Raymond Ralph

If you have any questions concerning this request, please do not hesitate to contact me.

780 297 8185

Gerryl Amarin, CPA | Manager, Finance Officer

Capital Region Assessment Services Commission (CRASC)
11810 Kingsway Avenue
Edm AB T5G 0X5
Direct: 780 297 8185



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 Outlook

Invitation to Support

From Sun & Sand Community League <admin@sunsandrecleague.org>

Date Thu 2/13/2025 4:52 PM

To svsunrisebeach wildwillowenterprises.com <svsunrisebeach@wildwillowenterprises.com>

Dear Mayor Ethier, Deputy Mayor Benson, and Councillor Benning,

I hope this email finds you well. I am reaching out on behalf of the Sun & Sand Community League as we prepare to host our **Volunteer Appreciation Event on April 26, 2025 at Myrna Noyes Hall, 63 Lakeshore Drive, Sandy Beach Ab, doors open at 7pm.** This gathering is an opportunity to **honor and celebrate the dedicated volunteers** who contribute their time, skills, and passion to making our community a better place.

We would be **deeply honored** if you could:

1. Attend the event as a guest speaker or distinguished guest to express your support and appreciation for our volunteers.
2. If unavailable, provide a **written statement of support** that can be shared with stakeholders for the goal recognizing the contributions of our volunteers.

Your presence and support would mean a great deal to our volunteers and the wider community. Please let us know at your earliest convenience if you would be able to join us or provide a statement. I am happy to discuss further and accommodate any scheduling needs.

Thank you for considering this opportunity to show appreciation for the hardworking volunteers who help strengthen our community. I look forward to your response.

Best regards,

Nick Pelle
Director of Community Engagement

--

The SSCL Team

Sun & Sand Community League

Serving the communities of SV Sunrise Beach & SV Sandy Beach since 1988

Phone: 780.996.5155

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Email: admin@sunsandrecleague.org

Website: www.sunsandrecleague.org

Fw: Offer of Home Support for the SV of Sunrise Beach

From svsunrisebeach wildwillowenterprises.com <svsunrisebeach@wildwillowenterprises.com>
Date Sun 2/2/2025 10:20 PM
To wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>

 1 attachment (29 KB)
Agreement - Home Support in SV of Sunrise Beach 2025 (unsigned).docx

Wendy - do you want this on the Feb agenda?

Sincerely,

Tori Message
Administration
Summer Village of Sunrise Beach
780-967-0271

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From: Donna Kerr <dkerr@lsac.ca>
Sent: Friday, January 31, 2025 1:52 PM
To: svsunrisebeach wildwillowenterprises.com <svsunrisebeach@wildwillowenterprises.com>
Subject: Offer of Home Support for the SV of Sunrise Beach

Good Afternoon,

Further to our January 23, 2025, County Council Meeting, Lac Ste. Anne County is please to once again offer your municipality the option to provide our Home Support Program to your residents. Attached please find the Home Support agreement for the January 1 – December 31, 2025, period.

Should the Summer Village wish to offer this program, please print two copies of the attached and have the Mayor sign both. Please then return both originals, by mail, to my attention. I will then have Reeve Blakeman sign both documents and return one to you for your records.

If your Summer Village does not wish to participate, nothing further is needed at this time. Should one of your residents reach out to us about the program, we would then reach out to you to see if you wish to reconsider that decision.

Any questions, please let me know.

Donna Kerr

Community Services Manager, Lac Ste. Anne County
56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0
PHONE: 780.785.3411 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985 | www.lsac.ca | lsac.ca

Visit CountyConnect.ca to sign up for critical alerts as they happen!

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MEMORANDUM OF AGREEMENT made this ____ day of _____, A.D., 202__

BETWEEN:

LAC STE. ANNE COUNTY
BOX 219, SANGUDO, ALBERTA, T0E 2A0
(hereinafter referred to as the "County")

OF THE FIRST PART

AND:

SUMMER VILLAGE OF SUNRISE BEACH
BOX 1197, ONOWAY, ALBERTA, T0E 1V0
(hereinafter referred to the "Summer Village")

OF THE SECOND PART

WHEREAS the County provides internal Family & Community Support Services (FCSS) programming for the benefits of its residents;

AND WHEREAS the Summer Village wishes to provide an opportunity for similar programming for the benefits of its residents;

AND WHEREAS the Summer Village wishes to enter into agreement with the County to allow residents of the Summer Village to access the Home Support Program being offered by the County.

NOW THEREFORE the parties to this Agreement, in consideration of the promises, mutual terms, covenants and conditions to be observed and performed by each party, agree as follows:

1. Both Parties recognize that the authority for the management and control of the Home Support Program lies with the County.
2. The term of this agreement is for twelve (12) months, commencing on the 1st day of January, 2025, and ending on the 31st day of December, 2025. By mutual agreement, the agreement may be renewed thereafter.
3. The Summer Village shall provide funding to the County to support any subsidies, program expenses, and administration costs for Home Support programming provided to Summer Village residents at the following rates:
 - a) Home Support Program – subsidized amount plus 30% per client hour for expenses and administration costs
 - a. Subsidy will be calculated on a sliding scale, based on household income whereby clients making:
 - i. up to \$25,000 will receive a subsidy of \$15.00 per hour, which equates to a \$15.00 per hour subsidy cost plus \$9.00 per hour (\$30.00 x 30%) expenses and administration cost, for an hourly cost to the Summer Village of \$24.00 per client hour;

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Memorandum of Agreement between Lac Ste. Anne County and Summer Village of Sunrise Beach - Home Support Program

- ii. Over \$25,000 and up to \$48,000, will receive a subsidy of \$5.00 per hour, which equates to a \$5.00 per hour subsidy plus \$9.00 per hour (\$30.00 x 30%) expenses and administration cost, for an hourly cost to the Summer Village of \$14.00 per client hour; and
 - iii. Over \$48,000 will not be subsidized, which equates to zero subsidy cost plus \$9.00 per hour (\$30.00 x 30%) expenses and administration cost, for an hourly cost to the Summer Village of \$9.00 per client hour.
- 4. The Parties recognize that the program will be delivered in a “first come first served” format, with priority given to clients physically unable to perform light housekeeping duties themselves, and as the funding limitations or program capacity allows.
- 5. The Parties recognize that the County will track and invoice the Summer Village quarterly for any subsidies provided to Summer Village residents, as well as any applicable administration costs.
- 6. The County will advise the Summer Village should requests from Summer Village residents exceed the funding limitations set by the Summer Village, and Summer Village residents be declined any programming (this does not include those placed on the wait list due to program capacity limitations).
- 7. Upon request, the County will provide an annual statistical report to the Summer Village, to assist with program budgeting for the upcoming year.
- 8. The Parties to this Agreement shall indemnify and hold harmless each other, their employees, and agents from any, and all claims, actions, and costs whatsoever that may arise directly or indirectly out of any act or omission of the Parties, their employees, or agents in the performance of this Agreement. Such indemnification shall survive termination of this Agreement.
- 9. The Parties shall not be liable nor responsible for any bodily or personal injury or property damage of any nature whatsoever that may be suffered or sustained by the other Party, its employees, or agents in the performance of this Agreement.
- 10. This Agreement constitutes the entire agreement between the Parties. No other warranties or representations are given or implied.
- 11. This Agreement will remain in force unless and until such time as:
 - a. A new Agreement is negotiated, or
 - b. The Agreement is terminated in writing, with 30 days prior notice. However, the notice period may be waived with the mutual consent of both Parties to this Agreement. Any changes to this Agreement must be mutually agreed upon and evidenced in writing.

IN WITNESS WHEREOF the Parties hereto have affixed their signatures below on the day and year first above written.

Witness

Joe Blakeman, Reeve, Lac Ste. Anne County

Witness

Jon Ethier, Mayor, Summer Village of Sunrise Beach

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Home Support Client Application



Family & Community Support Services

Date completed:	Interview date:
Client's name:	Date of birth:
Physical address (legal land description/street address of residence):	Mailing Address:
Phone number:	Community:
Marital status:	Pets:
Other people/family members living in home:	Spouse's name & date of birth:
Emergency Contact #1 Name: _____ Relationship: _____ Phone Number(s): Home _____ Cell _____ Work _____	Emergency Contact #2 Name: _____ Relationship: _____ Phone Number(s): Home _____ Cell _____ Work _____

Reason for Referral (if applicable): _____

Relevant Medical Conditions: _____

Potential Concerns: _____

Other Agencies (if applicable): _____

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Home Support Client Application

Family & Community Support Services

HOME SUPPORT AGREEMENT

I/We hereby request a qualified Home Support Worker, through Lac Ste. Anne County, to provide necessary housekeeping, and related services in my home at (address):

Subsidy thresholds as per line 15000 of income tax: Under \$25,000 client pays \$15.00/hour
 \$25,001 - \$48,000 client pays \$25.00/ hour
 Over \$48,000 client pays \$30.00/hour

Service will commence:

I/We agree to pay Lac Ste. Anne County at a rate of \$30.00 per hour, less the subsidy available to me/us based on my/our household income, payable monthly. I/We understand that any hours beyond the pre-approved subsidized hours (to a maximum of three (3) hours per week) with be charged at a rate of \$30.00 per hour.

In accordance with my application for Home Support Service, I/we agree to the following:

- a. That I/we release and forever discharge Lac Ste. Anne County Community Services and the said Home Support Worker from any claim, demand, or liability whatsoever which may arise due to illness or accident to other persons, and any loss or damage of any kind whatsoever to the said home and contents.
- b. That I/we agree to allow the Home Support Worker to enter and be in my home on the mutually agreed upon dates and times.
- c. That I/we agree to notify Lac Ste. Anne County Community Services of any change in circumstances that would alter this agreement with them, i.e. income level, additional duties etc.

_____	_____	_____	_____
<i>Community Services Coordinator</i>	<i>Date</i>	<i>Client #1</i>	<i>Date</i>
		_____	_____
		<i>Client #2</i>	<i>Date</i>

The personal information provided will be used to register you in the Lac Ste. Anne County program or activity and is collected under the authority of Section 33(c), of the *Freedom of Information and Protection of Privacy (FOIP) Act*. The information collected on this form will only be used for the provision of the program you have registered. For questions regarding the collection and use of this information, please contact the Lac Ste. Anne County FOIP Coordinator at 1.866.880.5722 Box 219, 56521 RR 65, Sangudo, AB T0E 2A0.

Box 219, Sangudo AB T0E 2A0
 T 780.785.3411 TF 1.866.880.5722 F 780.785.2359
 E LSAC@LSAC.ca www.LSAC.ca

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Home Support Client Application

Family & Community Support Services

REQUESTED HOME SUPPORT WORKER HOUSEHOLD RESPONSIBILITIES

REQUESTED <i>(to be completed by Client)</i>	APPROVED <i>(to be completed by Community Services Coordinator)</i>
KITCHEN HOUSEKEEPING ACTIVITIES	
<input type="checkbox"/> Countertops, floor, sink, stove, etc. <input type="checkbox"/> Cleaning cupboards inside and rearranging <input type="checkbox"/> Cleaning and/or defrosting the refrigerator <input type="checkbox"/> Dust off register, wipe light switches and walls	<input type="checkbox"/> Countertops, floor, sink, stove, etc. <input type="checkbox"/> Cleaning cupboards inside and rearranging <input type="checkbox"/> Cleaning and/or defrosting the refrigerator <input type="checkbox"/> Dust off register, wipe light switches and walls
BEDROOM HOUSEKEEPING ACTIVITIES	
<input type="checkbox"/> Make beds and change linens <input type="checkbox"/> Dust furniture <input type="checkbox"/> Sweep or vacuum floor	<input type="checkbox"/> Make beds and change linens <input type="checkbox"/> Dust furniture <input type="checkbox"/> Sweep or vacuum floor
BATHROOM HOUSEKEEPING ACTIVITIES	
<input type="checkbox"/> Clean sink, toilet, mirrors and tub/shower <input type="checkbox"/> Wash and/or vacuum floor	<input type="checkbox"/> Clean sink, toilet, mirrors and tub/shower <input type="checkbox"/> Wash and/or vacuum floor
LAUNDRY	
<input type="checkbox"/> Machine washing <input type="checkbox"/> Ironing	<input type="checkbox"/> Machine washing <input type="checkbox"/> Ironing
OUTDOOR ACTIVITIES	
<input type="checkbox"/> Light snow shovelling <input type="checkbox"/> Light gardening/weeding	<input type="checkbox"/> Light snow shovelling <input type="checkbox"/> Light gardening/weeding

OTHER DUTIES REQUESTED: _____

Please use the next page if more room is needed.

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Home Support Client Application

Family & Community Support Services

OTHER DUTIES REQUESTED: _____

ADDITIONAL INFORMATION/COMMENTS: _____

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Lac Ste. Anne County
Home Support Program

Box 219, 56521 RR 65
Sangudo, AB T0E 2A0

Phone: 1-866-880-5722 or 780-785-3411
Fax: 780-785-2985

tmonteith@LSAC.ca

As this is a new program to you, you undoubtedly have many questions and uncertainties. Hopefully attached information will provide the answers to most of those questions.

Please do not hesitate to call if you have any questions or concerns. Your input is welcome and may be considered when setting up Home Support services specific to your individual needs.

Sincerely,

Taryn Monteith
Community Services Coordinator

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An Introduction to Home Support Services

The Community Services Coordinator will:

- Assess your individual needs and authorize hours
- Determine the fee for service
- Assign a Home Support Worker
- Provide training and supervision of staff
- Answer any questions you may have regarding the Home Support Services

The Home Support Worker

Has been asked by the Community Services Coordinator to follow these instructions:

- To provide assistance with the household duties as authorized
- To notify the Community Services Coordinator of any changes in services
- To encourage clients to be as independent as possible
- To respect individual rights and needs
- To report any problems or concerns to the Community Services Coordinator

When the Home Support Worker Arrives:

- Explain how you prefer things done
- Tell them which tasks are a priority for the day
- Show them what equipment you have and how it works
- Be specific if there are items or an area you do not want touched

You must supply all cleaning supplies

These guidelines are intended to assist you to have a better understanding of the Home Support services.

This program is offered by the Community Services Department and administered by the Community Services Coordinator.

The Home Support Worker is the housekeeper that you will be assigned. A specific Worker will be assigned to each client and a regular schedule will be determined.

Our service is to provide regularly scheduled light housekeeping. The Community Services Coordinator will meet with you initially and use their own judgment in allotting time, based on your needs and the size of your home. Extra time will be allotted for special tasks i.e. cleaning the oven or fridge, etc.

The following are the types of duties our Home Support Worker can perform.

Routine Housekeeping Duties:

The Community Services Coordinator will advise the Home Support Worker which of the following tasks are to be completed for each individual client.

- Clean sink, tub, shower and toilet
- Clean mirrors
- Vacuum and sweep floors (be sure to change vacuum bags as needed)
- Wash floors
- Dust (some clients may prefer to do their own)
- Clean counter tops, table, wash dishes, stoves tops and burners
- Wipe obvious marks off walls and cupboards
- Make bed
- Tidy books, magazines, etc
- Empty garbage
- Change bedding
- Laundry if required (to use time efficiently place laundry in the machine first then proceed with regular cleaning)
- Iron clothes as requested
- Light snow shoveling – small landings/steps only
- Light weeding (small flower beds – not vegetable gardens)

Other Duties to be Considered:

The following duties may be completed at the discretion of the Home Support Worker and only if they can do them without heavy lifting or standing on chairs, ladders etc.

- Inside of windows
- Reorganize shelves, closets, cupboard, china cabinet
- Light fixtures or ceiling fans
- Defrost and clean fridge or freezer
- Clean oven
- Move light furniture for vacuuming underneath
- Clean baseboards
- Wax floors (if applicable)

Always look to other resources such as family members.

All heavy or unusual requests must have the approval of the Community Services Coordinator prior to the service being done.

Home Support Workers can NEVER be assigned to do the following:

- Can or freeze fruits and vegetables
- Wash walls or ceilings
- Clean holiday trailers or personal vehicles
- Move heavy furniture i.e. hide-a-bed, etc
- Clean windows using ladders, chairs, etc

- Remove windows to clean or clean outside windows
- Shampoo carpets
- Care for, clean or tidy up for people who do not live in the client's home on a regular basis
- Provide transportation, run errands or handle cash
- Provide child care
- Meal preparation
- Personal care of the client

Confidentiality:

ALL HOME SUPPORT WORKERS, BOTH DURING AND AFTER WORK HAVE A STRICT RESPONSIBILITY TO SAFEGUARD THE CONFIDENTIAL NATURE OF THE INFORMATION WITH WHICH THEY DEAL.

Schedule:

Your Home Support Worker will be scheduled on a regular basis. **Please inform the Community Services Coordinator as soon as possible if you need to cancel your scheduled appointment (preferably 1-2 days in advance). Not doing so may result in you being charged for that appointment.**

Payment for Home Support Services:

The Home Support Worker will request you to initial the invoice each time she provides service to you. **You will be billed at the end of each month of service.**

Please do not pay the Home Support Worker.

Bring payment to the Lac Ste. Anne County Administration office at:
56521 RR 65, Sangudo, Alberta
Office Hours are Mon-Fri, 8:30-4:30

OR

Mail payment to:
Lac Ste. Anne County
Box 219
Sangudo, Alberta
T0E 2A0

Make cheque payable to Lac Ste. Anne County; do not send cash in the mail. Credit card payments can be made at www.LSAC.ca.

If other arrangements are required please contact the Community Services Coordinator, Taryn Monteith at 1-866-880-5722 or tmonteith@LSAC.ca. Please refer any questions regarding bills, payments or services concerns to the Community Services Coordinator as well.

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Summer Village of Sunrise Beach
2025 REVENUE AND EXPENSE REPORT
 For the Period Ending January 31, 2025

General Ledger	Description	2024 Actual	2024 Budget	2025 YTD Actual	2025 Budget <i>DRAFT</i>	2025 Budget Remaining \$
REVENUE						
1-00-110	Taxes - Property Res.	(219,480.90)	(220,591.24)	0.00	(220,591.24)	(220,591.24)
1-00-111	Taxes - Property Vacant Res	(6,533.64)	(6,533.64)	0.00	(6,533.64)	(6,533.64)
1-00-120	Taxes - Property Special Tax	0.00	0.00	0.00	0.00	0.00
1-00-180	Taxes - Property Farmland	(126.85)	(126.85)	0.00	(126.85)	(126.85)
1-00-190	Taxes - Property Linear	(4,284.59)	(4,284.56)	0.00	(4,284.56)	(4,284.56)
1-00-193	Taxes - Improved Commercial	0.00	0.00	0.00	0.00	0.00
1-00-196	Taxes - Minimum Tax (23-\$980 24-\$1000)	(39,064.93)	(39,064.93)	0.00	(39,064.93)	(39,064.93)
1-00-240	Grants in Lieu of Taxes H.O.G.	0.00	0.00	0.00	0.00	0.00
1-00-510	Admin - Penalties & Costs	(13,113.81)	(6,500.00)	(10,445.17)	(10,000.00)	445.17
1-00-550	Admin - Bank Interest	(5,932.42)	(4,500.00)	(363.30)	(4,000.00)	(3,636.70)
1-00-590	Admin - Other Revenue/Snow Removal	(1,993.62)	(3,500.00)	(2,490.00)	(2,500.00)	(10.00)
1-26-520	Admin - Animal Licenses	0.00	(50.00)	0.00	(50.00)	(50.00)
1-12-410	Admin - Tax Cert, Maps, ETC	(850.00)	(350.00)	0.00	(350.00)	(350.00)
1-00-591	Capital Financing for Tractor	0.00	0.00	0.00	0.00	0.00
1-00-740	Grants - MSI - Operating	(15,872.00)	(15,872.00)	0.00	(15,872.00)	(15,872.00)
1-00-741	Grants - MSI - Capital 2024 (26,783)	0.00	0.00	0.00	0.00	0.00
1-00-742	Grants - FCSS	(5,500.88)	(5,500.88)	(1,375.22)	(5,500.88)	(4,125.66)
1-00-743	Grants - STEP- Canada Summer Student	0.00	0.00	0.00	0.00	0.00
1-00-746	Grant - CCBF 2024 (13,451)	0.00	0.00	0.00	0.00	0.00
1-00-744	Grants - MOST & MSP	0.00	0.00	0.00	0.00	0.00
1-12-540	Franchise Fees - Fortis	0.00	0.00	0.00	0.00	0.00
1-12-600	Gain/Loss on Fixed Assets	0.00	0.00	0.00	0.00	0.00
1-12-740	Grant - (Mun Sponsor)	0.00	0.00	0.00	0.00	0.00
1-12-840	Grants - Gas Tax Fund	0.00	0.00	0.00	0.00	0.00
1-12-845	Grants - Elections	0.00	0.00	0.00	0.00	0.00
1-12-960	Recoveries Fr Oper Funct	0.00	0.00	0.00	0.00	0.00
1-21-530	Grants - Fines	0.00	0.00	0.00	0.00	0.00
1-23-590	Fire - other	0.00	0.00	0.00	0.00	0.00
1-26-500	Admin - Lagoon Income	0.00	0.00	0.00	0.00	0.00
1-32-920	Reserves - Roads	0.00	0.00	0.00	0.00	0.00
1-37-500	Waterline	0.00	0.00	0.00	0.00	0.00
1-61-523	Development - Fees & Safety Codes	(2,080.26)	(2,500.00)	0.00	(1,500.00)	(1,500.00)
1-66-400	Sale of Land Inventory	0.00	0.00	0.00	0.00	0.00
1-72-850	Recreation Grants & Programs	0.00	0.00	0.00	0.00	0.00
1-99-750	Requisition - School Res (I & V)	(75,973.00)	(75,973.00)	0.00	(75,973.00)	(75,973.00)
1-99-751	Requisition - School Farmland	0.00	0.00	0.00	0.00	0.00

subject to file

DRAFT

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Summer Village of Sunrise Beach

2025 REVENUE AND EXPENSE REPORT

For the Period Ending January 31, 2025

General Ledger	Description	2024 Actual	2024 Budget	2025 YTD Actual	2025 Budget	2025 Budget Remaining \$
		<i>sub. to ytd adj</i>			<i>DRAFT</i>	
1-99-752	Requisition - School Non-Residential	(547.00)	(547.00)	0.00	(547.00)	(547.00)
1-99-753	Requisition - Under Levy School	0.00	0.00	0.00	0.00	0.00
1-99-755	Requisition - Seniors LSA Foundation	(7,498.44)	(7,498.44)	0.00	(7,582.01)	(7,582.01)
1-99-756	Requisition - Seniors Farmland	0.00	0.00	0.00	0.00	0.00
1-99-757	Requisition - Seniors Linear	0.00	0.00	0.00	0.00	0.00
1-00-195	Taxes - Requisition DIP	(11.71)	(11.71)	0.00	(11.71)	(11.71)
1-26-560	Reserves or UR	0.00	(5,000.00)	0.00	0.00	0.00
1-26-561	Reserves or UR (Computer & accessories)	0.00	0.00	0.00	(5,000.00)	(5,000.00)
1-26-562	Reserves - Elections	0.00	0.00	0.00	(5,000.00)	(5,000.00)
*	TOTAL REVENUE	(398,864.05)	(398,404.25)	(14,673.69)	(404,487.82)	(389,814.13)
EXPENSES						
2-11-110	Council - Meeting Fees	6,000.00	10,000.00	0.00	10,000.00	10,000.00
2-11-150	Council - Development/ Conference	1,673.76	2,000.00	354.95	2,000.00	1,645.05
2-11-211	Council -Travel & Subsistance	1,349.80	1,500.00	0.00	1,500.00	1,500.00
2-11-112	Council - Communication	1,650.00	2,700.00	0.00	2,700.00	2,700.00
2-11-212	Admin - Donations	262.00	550.00	100.00	550.00	450.00
2-12-011	Admin - Election & Census	0.00	0.00	0.00	0.00	0.00
2-12-110	Admin - Contract	63,165.48	63,165.00	5,263.79	65,059.00	59,795.21
2-12-115	Admin - Dev./Training/Conventions	1,025.88	2,000.00	0.00	2,000.00	2,000.00
2-12-130	Admin - WCB	1,131.75	1,000.00	0.00	1,200.00	1,200.00
2-12-211	Admin - Misc Travel & Subsistance	1,208.00	1,500.00	54.00	1,500.00	1,446.00
2-12-215	Admin - Postage/PW Cell/Misc.	951.01	1,200.00	50.00	1,000.00	950.00
2-12-218	Admin - Website	843.75	1,000.00	0.00	1,000.00	1,000.00
2-12-220	Admin - Memberships	2,849.87	2,800.00	0.00	2,900.00	2,900.00
2-12-221	Admin - Office Supplies/Photocopy	2,309.39	3,000.00	126.75	2,500.00	2,373.25
2-12-222	Admin - Advertising	382.20	300.00	0.00	500.00	500.00
2-12-230	Admin - Auditor	6,562.66	6,700.00	0.00	6,700.00	6,700.00
2-12-231	Admin - Assessment Costs	5,808.00	5,800.00	0.00	6,000.00	6,000.00
2-12-270	Admin - Bank Charges	453.75	600.00	33.80	600.00	566.20
2-12-271	Admin - Elections	0.00	0.00	0.00	6,000.00	6,000.00
2-12-274	Admin - Insurance	4,660.00	4,660.00	0.00	5,000.00	5,000.00
2-12-510	Admin - General Office Operations	200.00	500.00	0.00	500.00	500.00
2-12-511	Admin - Computer Support	2,495.69	2,000.00	0.00	2,000.00	2,000.00
2-12-512	Admin - Computer (New Computer)	0.00	0.00	0.00	5,000.00	5,000.00
2-12-232	Admin - Legal	4,487.55	1,000.00	500.00	1,000.00	500.00
2-12-519	Admin - Apprec. Awards/Canada Day	500.00	1,000.00	0.00	1,000.00	1,000.00
2-12-990	Admin - Miscellaneous	0.00	0.00	0.00	0.00	0.00
2-12-991	Admin - Land Title Charges	40.00	100.00	0.00	100.00	100.00

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Summer Village of Sunrise Beach

2025 REVENUE AND EXPENSE REPORT

For the Period Ending January 31, 2025

General Ledger	Description	2024 Actual	2024 Budget	2025 YTD Actual	2025 Budget	2025 Budget Remaining \$
		<i>Subj to 4/18/25</i>			<i>DRAFT</i>	
2-12-993	Admin - Office Phone/Internet/Storage	4,690.67	5,000.00	390.00	5,000.00	4,610.00
2-12-994	Admin - Assessment Review Board	854.30	900.00	1,533.00	900.00	(633.00)
2-12-995	ICSP	0.00	0.00	0.00	0.00	0.00
2-12-996	Admin - Subdivision & Appeal Board	300.00	5,000.00	0.00	2,500.00	2,500.00
2-21-220	Admin - Provincial Police	8,537.00	8,537.00	0.00	8,537.00	8,537.00
2-61-514	Admin - Integrity/Safety Codes	3,260.00	3,260.00	0.00	3,357.00	3,357.00
2-12-910	Admin -Tax Rebate/Discounts/Tax Service	970.00	3,000.00	2,490.00	2,000.00	(490.00)
2-12-233	Water - Waterline Admin	888.43	888.00	0.00	913.00	913.00
2-12-234	Water - WILD Debenture (Phase I-IV)	7,438.26	7,438.00	0.00	7,438.00	7,438.00
2-23-200	Protective Services - Fire Sturgeon Cnty	2,117.00	2,050.00	2,117.00	2,117.00	0.00
2-23-201	Protective Services - Fire	6,680.00	3,000.00	0.00	3,000.00	3,000.00
2-23-220	Fire	0.00	0.00	0.00	0.00	0.00
2-25-220	Admin - Physician Recruitment	0.00	0.00	0.00	0.00	0.00
2-26-220	Protective Services - Bylaw/Animal	0.00	1,500.00	0.00	1,500.00	1,500.00
2-27-216	Protective Services - DEM/SVREMP	6,300.00	7,000.00	0.00	7,000.00	7,000.00
2-32-110	P/W - Salaries Wages	37,156.34	42,000.00	1,358.50	42,000.00	40,641.50
2-32-115	P/W - Contract Workers	5,346.50	5,000.00	600.00	5,000.00	4,400.00
2-32-130	P/W - Revenue Canada - Employer Share	2,874.71	3,500.00	94.67	3,500.00	3,405.33
2-32-200	Land Improvement	0.00	0.00	0.00	0.00	0.00
2-32-270	P/W - General Services/Repairs	2,946.72	3,000.00	2,787.08	8,000.00	5,212.92
2-32-350	Roads- Government Grant Project	0.00	0.00	0.00	0.00	0.00
2-32-510	P/W - Goods & Supplies	317.42	1,500.00	0.00	1,500.00	1,500.00
2-32-520	P/W - Equip Parts & Fuel	6,713.14	6,000.00	0.00	8,000.00	8,000.00
2-32-540	P/W - Electrical Street Lights	12,997.14	12,000.00	2,162.40	13,000.00	10,837.60
2-32-541	Natural Gas Costs	0.00	0.00	0.00	0.00	0.00
2-32-625	Amortization - Building/Streets	0.00	0.00	0.00	0.00	0.00
2-32-635	Amortization - Machinery & Equipment	0.00	0.00	0.00	0.00	0.00
2-32-655	Amortization - Vehicle	0.00	0.00	0.00	0.00	0.00
2-32-810	Debt Repayment - Interest	0.00	0.00	0.00	0.00	0.00
2-32-811	Debt Repayment - Principal	0.00	0.00	0.00	0.00	0.00
2-32-831	Streets - Debenture Interest	0.00	0.00	0.00	0.00	0.00
2-32-832	Streets - Debenture Principal	0.00	0.00	0.00	0.00	0.00
2-32-900	P/W - Special Projects/Sustain.(Reserve)	5,000.00	5,000.00	0.00	5,000.00	5,000.00
2-32-910	Roads - Construction Rehab Work Capital	0.00	0.00	0.00	0.00	0.00
2-32-999	Infrastructure Program	0.00	0.00	0.00	0.00	0.00
2-37-510	Drainage	0.00	0.00	0.00	0.00	0.00
2-42-200	P/W - Lagoon	0.00	6,650.00	0.00	1,000.00	1,000.00
2-32-113	P/W - Mulching	0.00	6,000.00	0.00	0.00	0.00
2-41-615	Amortization - Engineered Structures	0.00	0.00	0.00	0.00	0.00
2-32-111	Roads - Contract Workers-Burn Pit	0.00	2,500.00	0.00	0.00	0.00
2-42-240	Lagoon Expenses/maintenance	0.00	0.00	0.00	0.00	0.00

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Summer Village of Sunrise Beach

2025 REVENUE AND EXPENSE REPORT

For the Period Ending January 31, 2025

General Ledger	Description	2024 Actual	2024 Budget	2025 YTD Actual	2025 Budget	2025 Budget Remaining \$
		<i>subje to yle</i>			<i>DRAFT</i>	
2-32-250	Roads - Grading/Gravel (Operating)	1,135.00	8,000.00	0.00	8,000.00	8,000.00
2-32-260	Roads - Road Construction (Capital)	0.00	0.00	0.00	0.00	0.00
2-42-241	Lagoon/grant fence	0.00	0.00	0.00	0.00	0.00
2-42-250	Sewage Lagoon Expansion (Darwell)	0.00	0.00	0.00	0.00	0.00
2-43-200	Waste - Waste Collection - Standstone	11,987.47	12,000.00	0.00	13,000.00	13,000.00
2-43-250	Landfill Closure	0.00	0.00	0.00	0.00	0.00
2-43-270	Waste Collection- Standstone	0.00	0.00	0.00	0.00	0.00
2-43-350	Waste - Commission 43 Tipping	3,965.04	4,000.00	0.00	4,000.00	4,000.00
2-51-750	Parks & Rec - FCSS Municipal	6,876.10	6,876.10	4,500.00	6,876.10	2,376.10
2-61-450	Parks & Rec - Beautification	332.53	600.00	0.00	600.00	600.00
2-62-211	Parks & Rec - East End Bus	375.00	350.00	0.00	400.00	400.00
2-72-510	Parks & Rec - Programs \ Library	2,109.60	2,100.00	0.00	2,230.00	2,230.00
2-61-510	Development - Dev. Officer	6,156.05	6,500.00	0.00	6,500.00	6,500.00
2-61-511	Development - Planners	280.00	5,650.00	0.00	1,000.00	1,000.00
2-61-512	Development - Enforcement	1,207.72	2,500.00	0.00	2,500.00	2,500.00
2-61-513	Development - Permits	400.00	1,000.00	0.00	1,000.00	1,000.00
2-72-240	Recreation - Regional Cont.	0.00	0.00	0.00	0.00	0.00
2-72-245	parks contracted work	0.00	0.00	0.00	0.00	0.00
2-72-635	Amortization - Parks machinery & equipme	0.00	0.00	0.00	0.00	0.00
2-72-764	Recreation - Cont. to Reserve	0.00	0.00	0.00	0.00	0.00
2-74-510	Recreation / Y. Library	0.00	0.00	0.00	0.00	0.00
2-76-900	Transfer - Reserves	0.00	0.00	0.00	0.00	0.00
2-76-905	Reserves - Policing	0.00	0.00	0.00	0.00	0.00
2-76-910	Reserves - Legal	500.00	500.00	0.00	500.00	500.00
2-76-915	Reserves - Tree Removal	500.00	500.00	0.00	500.00	500.00
2-76-920	Reserves - Snow Removal	1,000.00	1,000.00	0.00	1,000.00	1,000.00
2-76-925	Reserves - Operating	2,500.00	2,500.00	0.00	2,500.00	2,500.00
2-76-930	Reserves - Election & Census	1,500.00	1,500.00	0.00	1,500.00	1,500.00
2-76-935	Reserves - Fire	500.00	500.00	0.00	500.00	500.00
2-76-945	Reserves - Lagoon	0.00	0.00	0.00	0.00	0.00
2-76-950	Reserves - Large Bin	1,000.00	1,000.00	0.00	1,000.00	1,000.00
2-76-955	Reserves - MAP Review	500.00	500.00	0.00	500.00	500.00
2-76-960	Reserves - Appeals (SDAB/ARB)	1,000.00	1,000.00	0.00	1,000.00	1,000.00
2-76-970	Reserves - Sustainability	15,000.00	0.00	0.00	15,000.00	15,000.00
2-77-900	Reserves - School Over Levy	0.00	0.00	0.00	0.00	0.00
2-75-900	Taxes - School	76,519.60	76,520.00	0.00	76,520.00	76,520.00
2-80-220	Taxes - Seniors Foundation	7,498.44	7,498.44	0.00	7,582.01	7,582.01
2-85-225	Taxes - Designated Industrial (DIP)	0.00	11.71	0.00	11.71	11.71
* TOTAL EXPENSES		368,240.72	398,404.25	24,515.94	413,790.82	389,274.88

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Summer Village of Sunrise Beach
2025 REVENUE AND EXPENSE REPORT
For the Period Ending January 31, 2025

General Ledger	Description	2024 Actual	2024 Budget	2025 YTD Actual	2025 Budget <i>DRAFT</i>	2025 Budget Remaining \$
**P	DEFICIT/(SURPLUS)	(30,623.33)	0.00	9,842.25	9,303.00	(539.25)

*** End of Report ***

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Summer Village of Sunrise Beach
2025 DRAFT CAPITAL REPORT
For the Period Ending January 31, 2025

General Ledger	Description	2024 Actual	2024 Budget	2025 Actual	2025 Budget
REVENUE					
5-00-110	Grant - LGFF	(54,090.87)	(49,750.00)	0.00	0.00
5-00-120	Grant - CCBF	0.00	0.00	0.00	0.00
5-00-130	Reserves	0.00	0.00	0.00	0.00
5-00-140	Deferred Revenue (MSI-C \$250)	0.00	(250.00)	0.00	0.00
* TOTAL REVENUE		<u>(54,090.87)</u>	<u>(50,000.00)</u>	<u>0.00</u>	<u>0.00</u>
EXPENSES					
6-00-110	Project - Road Rehabilitation	54,090.87	50,000.00	0.00	0.00
6-00-120	Project -	0.00	0.00	0.00	0.00
6-00-130	Project -	0.00	0.00	0.00	0.00
6-00-140	Project -	0.00	0.00	0.00	0.00
* TOTAL EXPENSES		<u>54,090.87</u>	<u>50,000.00</u>	<u>0.00</u>	<u>0.00</u>
**P DEFICIT/(SURPLUS)		0.00	0.00	0.00	0.00

*** End of Report ***

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Summer Village of Sunrise Beach

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Cheque Listing For Council

2025-Feb-19
8:34:57AM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20250001	2025-01-13	Highway 43 East Waste	17258	PAYMENT DECEMBER 2024	267.60	267.60
20250002	2025-01-13	Standstone Waste & Water Service Ltd.	162039484	PAYMENT DECEMBER WASTE SERVICES	1,049.39	1,049.39
20250003	2025-01-13	Summer Village of Silver Sands	2024-11	PAYMENT SHARED LEGAL ASSESS. SUBCL	400.00	400.00
20250004	2025-01-13	ACTION TOWING, SERVICE LTD.	53195	PAYMENT TOW OF FARM TRACTOR TO RP	420.00	420.00
20250005	2025-01-13	MESSAGE, TORI	January Exp	PAYMENT EMERGING TRENDS - MIKE BEN	219.45	219.45
20250006	2025-01-13	Meyer, Judy	January 2025	PAYMENT JANUARY 2025 SIGN CHANGE	100.00	100.00
20250007	2025-01-13	Municipal Assessment Services	220	PAYMENT JANUARY 1 - MARCH 31 2025	1,533.00	1,533.00
20250008	2025-01-13	North Saskatchewan Watershed Alliance	2025.043	PAYMENT S.V. CONTRIBUTION FOR 2025	100.00	100.00
20250009	2025-01-13	Sun & Sand Recreation League	2025 FCSS	PAYMENT FCSS 2025 CONTRIBUTION	4,500.00	4,500.00
20250010	2025-01-13	UFA Co-operative Limited	115894273	PAYMENT DECEMBER FUEL	393.78	393.78
20250011	2025-01-15	Sturgeon County	IVC22298	PAYMENT MEDICAL CALL 5134 EVERETT R	1,050.00	1,050.00
20250012	2025-01-22	Sturgeon County	IVC22345 IVC22358	PAYMENT ALARM - BILL BACK 4314 LEISUF 2025 FIRE SERVICES AGREEMEI	700.00 2,117.00	2,817.00
20250013	2025-01-22	TOP & DROP TREE SERVICES	103.25	PAYMENT 3 POPULAR TREES DROPPED	500.00	500.00
20250014	2025-01-23	RPM CUSTOM REPAIR	2376	PAYMENT PARTS FOR LS TRACTOR	2,506.44	2,506.44
20250015	2025-01-28	Patriot Law	13716	PAYMENT EMPLOYMENT MATTER	525.00	525.00
20250016	2025-01-28	TAXSERVICE	2426836 2426838 2426839 2426840 4207	PAYMENT TR 4109 TAX ROLL 4308 TAX ROLL 4415 TAX ROLL 4509 TAX ROLL 4207	435.75 435.75 435.75 435.75 435.75	2,178.75
20250017	2025-01-28	TAXSERVICE	2426893	PAYMENT TAX ROLL 515343	435.75	435.75
20250018	2025-01-28	Highway 43 East Waste	17235	PAYMENT NOVEMBER 2024	258.48	258.48
20250019	2025-01-31	Wildwillow Enterprises Inc	2025-Jan-SRB	PAYMENT JANUARY ADMIN CONTRACT	6,126.27	6,126.27
20250022	2025-01-31	ALBERTA MUNICIPALITIES	25-10568552	PAYMENT UTILITIES	1,135.26	1,135.26
20250023	2025-01-31	Chmilar, Ward	JAN25PAYROLL	PAYMENT JANUARY 2025 PAY PERIOD		

Total 27,838.91

*** End of Report ***

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Summer Village of Sunrise Beach

General Ledger Trial Balance 1 2025 Actual

General Ledger	Account Type	Description	Month 1 Month 7	Month 2 Month 8	Month 3 Month 9	Month 4 Month 10	Month 5 Month 11	Month 6 Month 12
1-00-110	R	Taxes - Property Res.	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-00-111	R	Taxes - Property Vacant Res	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-00-120	R	Taxes - Property Special Tax	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-00-180	R	Taxes - Property Farmland	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-00-190	R	Taxes - Property Linear	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-00-193	R	Taxes - Improved Commercial	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-00-195	R	Taxes - Requisition DIP	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-00-196	R	Taxes - Minimum Tax (23-\$980 24-\$1000)	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-00-240	R	Grants in Lieu of Taxes H.O.G.	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-00-510	R	Admin - Penalties & Costs	(10,445.17)	0.00	0.00	0.00	0.00	0.00
		YTD Amt	(10,445.17)	0.00	0.00	0.00	0.00	0.00
1-00-550	R	Admin - Bank Interest	(363.30)	0.00	0.00	0.00	0.00	0.00
		YTD Amt	(363.30)	0.00	0.00	0.00	0.00	0.00
1-00-590	R	Admin - Other Revenue/Snow Removal	(2,490.00)	0.00	0.00	0.00	0.00	0.00
		YTD Amt	(2,490.00)	0.00	0.00	0.00	0.00	0.00
1-00-591	R	Capital Financing for Tractor	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-00-740	R	Grants - MSI - Operating	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-00-741	R	Grants - MSI - Capital 2024 (26,783)	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00

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Summer Village of Sunrise Beach

General Ledger Trial Balance 1 2025 Actual

General Ledger	Account Type	Description	Month 1 Month 7	Month 2 Month 8	Month 3 Month 9	Month 4 Month 10	Month 5 Month 11	Month 6 Month 12
1-00-742	R	Grants - FCSS	(1,375.22)	0.00	0.00	0.00	0.00	0.00
		YTD Amt	(1,375.22)	0.00	0.00	0.00	0.00	0.00
1-00-743	R	Grants - STEP- Canada Summer Student	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-00-744	R	Grants - MOST & MSP	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-00-745	R	Grants - Other	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-00-746	R	Grant - CCBF 2024 (13,451)	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-12-341	R	Commission on H.O.G. From Gov't	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-12-410	R	Admin - Tax Cert, Maps, ETC	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-12-540	R	Franchise Fees - Fortis	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-12-600	R	Gain/Loss on Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-12-740	R	Grant - (Mun Sponsor)	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-12-840	R	Grants - Gas Tax Fund	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-12-845	R	Grants - Elections	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-12-960	R	Recoveries Fr Oper Funct	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-21-530	R	Grants - Fines	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-23-590	R	Fire - other	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-26-500	R	Admin - Lagoon Income	0.00	0.00	0.00	0.00	0.00	0.00

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Summer Village of Sunrise Beach

General Ledger Trial Balance 1 2025 Actual

General Ledger	Account Type	Description	Month 1 Month 7	Month 2 Month 8	Month 3 Month 9	Month 4 Month 10	Month 5 Month 11	Month 6 Month 12
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-26-520	R	Admin - Animal Licenses	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-26-521	R	Admin - Elections	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-26-560	R	Reserves or UR (DL \$10500 & MED \$4600)	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-26-561	R	Reserves or UR (Computer & accessories)	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-26-562	R	Reserves - Elections	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-26-900	R	Municipal Services Package	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-32-920	R	Reserves - Roads	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-37-500	R	Waterline	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-61-500	R	Development - Fees Revenue DO NOT USE	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-61-523	R	Development - Fees & Safety Codes	0.00	(907.62)	0.00	0.00	0.00	0.00
		YTD Amt	(907.62)	0.00	0.00	0.00	0.00	0.00
1-66-400	R	Sale of Land Inventory	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-72-850	R	Recreation Grants & Programs	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-99-750	R	Requisition - School Res (I & V)	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-99-751	R	Requisition - School Farmland	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-99-752	R	Requisition - School Non-Residential	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00

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Summer Village of Sunrise Beach

General Ledger Trial Balance 1 2025 Actual

General Ledger	Account Type	Description	Month 1 Month 7	Month 2 Month 8	Month 3 Month 9	Month 4 Month 10	Month 5 Month 11	Month 6 Month 12
1-99-753	R	Requisition - Under Levy School	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-99-755	R	Requisition - Seniors LSA Foundation	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-99-756	R	Requisition - Seniors Farmland	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
1-99-757	R	Requisition - Seniors Linear	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
Revenue Operating Sub - Totals			(14,673.69)	(907.62)	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
			(15,581.31)					
2-00-252	E	G.S.T. Paid	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-00-741	E	Infrastructure Grant	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-11-110	E	Council - Meeting Fees	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-11-112	E	Council - Communication	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-11-150	E	Council - Development/ Conference	354.95	0.00	0.00	0.00	0.00	0.00
		YTD Amt	354.95	0.00	0.00	0.00	0.00	0.00
2-11-151	E	Council - Meeting Fees	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-11-211	E	Council -Travel & Subsistance	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-11-212	E	Admin - Donations	100.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	100.00	0.00	0.00	0.00	0.00	0.00
2-12-011	E	Admin - Election & Census	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-110	E	Admin - Contract	5,263.79	0.00	0.00	0.00	0.00	0.00
		YTD Amt	5,263.79	0.00	0.00	0.00	0.00	0.00
2-12-115	E	Admin - Dev./Training/Conventions	0.00	0.00	0.00	0.00	0.00	0.00

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Summer Village of Sunrise Beach

General Ledger Trial Balance 1 2025 Actual

General Ledger	Account Type	Description	Month 1 Month 7	Month 2 Month 8	Month 3 Month 9	Month 4 Month 10	Month 5 Month 11	Month 6 Month 12
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-130	E	Admin - WCB	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-211	E	Admin - Misc Travel & Subsistance	54.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	54.00	0.00	0.00	0.00	0.00	0.00
2-12-215	E	Admin - Postage/PW Cell/Misc.	50.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	50.00	0.00	0.00	0.00	0.00	0.00
2-12-218	E	Admin - Website	0.00	420.00	0.00	0.00	0.00	0.00
		YTD Amt	420.00	0.00	0.00	0.00	0.00	0.00
2-12-220	E	Admin - Memberships	0.00	908.00	0.00	0.00	0.00	0.00
		YTD Amt	908.00	0.00	0.00	0.00	0.00	0.00
2-12-221	E	Admin - Office Supplies/Photocopy	126.75	0.00	0.00	0.00	0.00	0.00
		YTD Amt	126.75	0.00	0.00	0.00	0.00	0.00
2-12-222	E	Admin - Advertising	0.00	138.50	0.00	0.00	0.00	0.00
		YTD Amt	138.50	0.00	0.00	0.00	0.00	0.00
2-12-230	E	Admin - Auditor	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-231	E	Admin - Assessment Costs	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-232	E	Admin - Legal	500.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	500.00	0.00	0.00	0.00	0.00	0.00
2-12-233	E	Water - Waterline Admin	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-234	E	Water - WILD Debenture (Phase I-IV)	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-270	E	Admin - Bank Charges	33.80	0.00	0.00	0.00	0.00	0.00
		YTD Amt	33.80	0.00	0.00	0.00	0.00	0.00
2-12-271	E	Admin - Elections	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-274	E	Admin - Insurance	0.00	4,791.00	0.00	0.00	0.00	0.00
		YTD Amt	4,791.00	0.00	0.00	0.00	0.00	0.00

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General Ledger Trial Balance 1 2025 Actual

General Ledger	Account Type	Description	Month 1 Month 7	Month 2 Month 8	Month 3 Month 9	Month 4 Month 10	Month 5 Month 11	Month 6 Month 12
2-12-510	E	Admin - General Office Operations	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-511	E	Admin - Computer Support	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-512	E	Admin - Computer (New Computer)	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-519	E	Admin - Apprec. Awards/Canada Day	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-910	E	Admin -Tax Rebate/Discounts/Tax Service	2,490.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	2,490.00	0.00	0.00	0.00	0.00	0.00
2-12-990	E	Admin - Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-991	E	Admin - Land Title Charges	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-992	E	Admin - Bank Charges	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-993	E	Admin - Office Phone/Internet/Storage	390.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	390.00	0.00	0.00	0.00	0.00	0.00
2-12-994	E	Admin - Assessment Review Board	1,533.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	1,533.00	0.00	0.00	0.00	0.00	0.00
2-12-995	E	ICSP	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-12-996	E	Admin - Subdivision & Appeal Board	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-21-220	E	Admin - Provincial Police	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-23-200	E	Protective Services - Fire Sturgeon Cnty	2,117.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	2,117.00	0.00	0.00	0.00	0.00	0.00
2-23-201	E	Protective Services - Fire (4000+4600)	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-23-220	E	Fire	0.00	0.00	0.00	0.00	0.00	0.00

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General Ledger Trial Balance 1 2025 Actual

General Ledger	Account Type	Description	Month 1 Month 7	Month 2 Month 8	Month 3 Month 9	Month 4 Month 10	Month 5 Month 11	Month 6 Month 12
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-23-350	E	Protective Service - Bylaw/Animal	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-25-220	E	Admin - Physician Recruitment	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-26-111	E	P/W - Contracted Workers	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-26-220	E	Protective Services - Bylaw/Animal	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-26-222	E	Parks & Rec - East End Bus	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-27-216	E	Protective Services - DEM/SVREMP	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-110	E	P/W - Salaries Wages	1,358.50	0.00	0.00	0.00	0.00	0.00
		YTD Amt	1,358.50	0.00	0.00	0.00	0.00	0.00
2-32-111	E	Roads - Contract Workers-Burn Pit	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-112	E	PW - Contracted Workers	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-113	E	P/W - Mulching	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-115	E	P/W - Contract Workers (LimbTree \$2975)	600.00	100.00	0.00	0.00	0.00	0.00
		YTD Amt	700.00	0.00	0.00	0.00	0.00	0.00
2-32-130	E	P/W - Revenue Canada - Employer Share	94.67	0.00	0.00	0.00	0.00	0.00
		YTD Amt	94.67	0.00	0.00	0.00	0.00	0.00
2-32-200	E	Land Improvement	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-250	E	Roads - Grading/Gravel (Operating)	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-260	E	Roads - Road Construction (Capital)	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00

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General Ledger Trial Balance 1 2025 Actual

General Ledger	Account Type	Description	Month 1 Month 7	Month 2 Month 8	Month 3 Month 9	Month 4 Month 10	Month 5 Month 11	Month 6 Month 12
2-32-270	E	P/W - General Services/Repairs	2,787.08	0.00	0.00	0.00	0.00	0.00
		YTD Amt	2,787.08	0.00	0.00	0.00	0.00	0.00
2-32-350	E	Roads- Government Grant Project	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-510	E	P/W - Goods & Supplies	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-520	E	P/W - Equip Parts & Fuel	0.00	333.67	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-540	E	P/W - Electrical Street Lights	2,162.40	(1,081.20)	0.00	0.00	0.00	0.00
		YTD Amt	1,081.20	0.00	0.00	0.00	0.00	0.00
2-32-541	E	Natural Gas Costs	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-625	E	Amortization - Building/Streets	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-635	E	Amortization - Machinery & Equipment	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-655	E	Amortization - Vehicle	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-810	E	Debt Repayment - Interest	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-811	E	Debt Repayment - Principal	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-831	E	Streets - Debenture Interest	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-832	E	Streets - Debenture Principal	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-900	E	P/W - Special Projects/Sustain.(Reserve)	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-910	E	Roads - Construction Rehab Work Capital	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-32-999	E	Infrastructure Program	0.00	0.00	0.00	0.00	0.00	0.00

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Summer Village of Sunrise Beach

General Ledger Trial Balance 1 2025 Actual

General Ledger	Account Type	Description	Month 1 Month 7	Month 2 Month 8	Month 3 Month 9	Month 4 Month 10	Month 5 Month 11	Month 6 Month 12
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-37-510	E	Drainage	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-41-615	E	Amortization - Engineered Structures	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-42-200	E	P/W - Lagoon (SB 4000 DAR 10500)	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-42-240	E	Lagoon Expenses/maintenance	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-42-241	E	Lagoon/grant fence	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-42-250	E	Sewage Lagoon Expansion (Darwell)	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-43-200	E	Waste - Waste Collection - Standstone	0.00	1,040.95	0.00	0.00	0.00	0.00
		YTD Amt	1,040.95	0.00	0.00	0.00	0.00	0.00
2-43-250	E	Landfill Closure	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-43-270	E	Waste Collection- Standstone	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-43-350	E	Waste - Commission 43 Tipping	0.00	175.32	0.00	0.00	0.00	0.00
		YTD Amt	175.32	0.00	0.00	0.00	0.00	0.00
2-51-750	E	Parks & Rec - FCSS Municipal	4,500.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	4,500.00	0.00	0.00	0.00	0.00	0.00
2-61-450	E	Parks & Rec - Beautification	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-61-510	E	Development - Dev. Officer	0.00	800.00	0.00	0.00	0.00	0.00
		YTD Amt	800.00	0.00	0.00	0.00	0.00	0.00
2-61-511	E	Development - Planners	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-61-512	E	Development - Enforcement	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00

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Summer Village of Sunrise Beach

General Ledger Trial Balance 1 2025 Actual

General Ledger	Account Type	Description	Month 1 Month 7	Month 2 Month 8	Month 3 Month 9	Month 4 Month 10	Month 5 Month 11	Month 6 Month 12
2-61-513	E	Development - Permits	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-61-514	E	Admin - Integrity/Safety Codes	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-62-211	E	Parks & Rec - East End Bus	0.00	375.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-72-240	E	Recreation - Regional Cont.	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-72-245	E	parks contracted work	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-72-510	E	Parks & Rec - Programs \ Library	0.00	363.38	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-72-635	E	Amortization - Parks machinery & equipme	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-72-764	E	Recreation - Cont. to Reserve	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-74-510	E	Recreation / Y.Library	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-74-900	E	Taxes - School	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-75-900	E	Taxes - School	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-76-900	E	Transfer - Reserves	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-76-905	E	Reserves - Policing	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-76-910	E	Reserves - Legal	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-76-915	E	Reserves - Tree Removal	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-76-920	E	Reserves - Snow Removal	0.00	0.00	0.00	0.00	0.00	0.00

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General Ledger	Account Type	Description	Month 1 Month 7	Month 2 Month 8	Month 3 Month 9	Month 4 Month 10	Month 5 Month 11	Month 6 Month 12
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-76-925	E	Reserves - Operating	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-76-930	E	Reserves - Election & Census	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-76-935	E	Reserves - Fire	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-76-940	E	Reserves - Roads	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-76-945	E	Reserves - Lagoon	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-76-950	E	Reserves - Large Bin	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-76-955	E	Reserves - MAP Review	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-76-960	E	Reserves - Appeals (SDAB/ARB)	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-76-970	E	Reserves - Sustainability	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-77-900	E	Reserves - School Over Levy	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-80-220	E	Taxes - Seniors Foundation	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
2-85-225	E	Taxes - Designated Industrial (DIP)	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
Expenses Operating Sub - Totals			24,515.94	8,364.62	0.00	0.00	0.00	0.00
		YTD Amt	32,880.56	0.00	0.00	0.00	0.00	0.00
3-00-211	A	Property Taxes Current	3,483.29	(8,751.90)	0.00	0.00	0.00	0.00
		YTD Amt	(5,268.61)	0.00	0.00	0.00	0.00	0.00
3-00-212	A	Property Taxes Arrears	(100.02)	(18,581.50)	0.00	0.00	0.00	0.00

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General Ledger	Account Type	Description	Month 1 Month 7	Month 2 Month 8	Month 3 Month 9	Month 4 Month 10	Month 5 Month 11	Month 6 Month 12
		YTD Amt	(18,681.52)	0.00	0.00	0.00	0.00	0.00
3-00-217	A	Outstanding H.O.G.	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-00-240	A	Grants Receivables	6.95	0.00	0.00	0.00	0.00	0.00
		YTD Amt	6.95	0.00	0.00	0.00	0.00	0.00
3-00-252	A	GST Collected (Rebatable)	699.16	82.60	0.00	0.00	0.00	0.00
		YTD Amt	781.76	0.00	0.00	0.00	0.00	0.00
3-00-253	A	GST Input Tax Credit	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-00-254	A	Accrued Interest Receivable	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-00-290	A	Other Receivables	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-00-300	A	Investments	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-00-321	A	Interest Receivable	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-00-390	A	Other Investments	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-00-400	A	prepaid expenses	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-00-600	A	Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-00-620	A	Public Works Building	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-00-630	A	Admin. Equipment & Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-00-910	A	Net Accumulated Oper Deficits	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-00-999	A	Suspense Cash Receipts System	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00

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General Ledger	Account Type	Description	Month 1 Month 7	Month 2 Month 8	Month 3 Month 9	Month 4 Month 10	Month 5 Month 11	Month 6 Month 12
3-12-120	A	ATB Bank Account	(16,565.39)	16,697.31	0.00	0.00	0.00	0.00
		YTD Amt	131.92	0.00	0.00	0.00	0.00	0.00
3-12-121	A	Cash-Bank Account	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-12-122	A	ATB Revolving Loan	(16.90)	0.00	0.00	0.00	0.00	0.00
		YTD Amt	(16.90)	0.00	0.00	0.00	0.00	0.00
3-12-415	A	Prepaid Goods & Services	(152.90)	0.00	0.00	0.00	0.00	0.00
		YTD Amt	(152.90)	0.00	0.00	0.00	0.00	0.00
3-13-110	A	Cash on Hand	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-32-610	A	Roads Street Walks Lighting/streets land	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-32-615	A	Streets-land amortization	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-32-620	A	Streets - Building	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-32-625	A	Streets-building amortization	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-32-630	A	Machinery & Equipment	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-32-635	A	Streets-machinery & equipment amortizati	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-32-640	A	Land for Own Gov't Use	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-32-650	A	Streets-vehicles	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-32-655	A	Streets -vehicles amortization	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-41-610	A	Engineered structures water	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-41-615	A	Engineered structures water- amortizatio	0.00	0.00	0.00	0.00	0.00	0.00

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General Ledger Trial Balance 1 2025 Actual

General Ledger	Account Type	Description	Month 1 Month 7	Month 2 Month 8	Month 3 Month 9	Month 4 Month 10	Month 5 Month 11	Month 6 Month 12
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-50-100	A	Gain/Loss on Disposal of Assets	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-72-620	A	Recreation - building	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-72-630	A	Parks - machinerey & Equipment	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
3-72-635	A	Parks mach & equip - amortization	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
Assets Operating Sub - Totals			(12,645.81)	(10,553.49)	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
			(23,199.30)					
4-00-240	L	Provincial Accounts Payable	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-00-252	L	GST Collected Payable	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-00-270	L	Trade Accts. Payable	(1,135.26)	1,135.26	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-00-290	L	Year End Accounts Payable	4,119.25	1,780.80	0.00	0.00	0.00	0.00
		YTD Amt	5,900.05	0.00	0.00	0.00	0.00	0.00
4-00-298	L	Accrual Accounts Payable System	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-00-299	L	Suspense Accounts Payable System	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-00-300	L	Deferred Grant Revenue	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-00-400	L	Current Portion of Long Term Debt	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-00-700	L	Reserves	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-00-800	L	Equity in Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.00

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General Ledger	Account Type	Description	Month 1 Month 7	Month 2 Month 8	Month 3 Month 9	Month 4 Month 10	Month 5 Month 11	Month 6 Month 12
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-00-910	L	Accumulated Surplus	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-00-999	L	Suspense Clearing Account	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-12-121	L	Loans, Overdrafts	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-12-230	L	Income Tax Deductions	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-12-231	L	Canada Pension Plan Deductions	(126.96)	126.96	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-12-232	L	E.I. Deductions	(53.47)	53.47	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-32-121	L	Financing - Capital Purchase	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-32-122	L	Debenture - ACFA	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-32-270	L	Trade Accounts Payable	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-32-760	L	Street Reserve - Future Projects	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-72-760	L	Reserve - Recreation & Parks	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-76-905	L	Reserves - Policing	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-76-910	L	Reserves - Legal	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-76-915	L	Reserves - Tree Removal	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-76-920	L	Reserves - Snow Removal	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00

TD



Summer Village of Sunrise Beach

General Ledger Trial Balance 1 2025 Actual

General Ledger	Account Type	Description	Month 1 Month 7	Month 2 Month 8	Month 3 Month 9	Month 4 Month 10	Month 5 Month 11	Month 6 Month 12
4-76-925	L	Reserves - Operating	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-76-930	L	Reserves - Election & Census	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-76-935	L	Reserves - Lagoon	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-76-940	L	Reserves - Fire	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-76-945	L	Reserves - Large Bin	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-76-950	L	Reserves - MAP Review	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
4-76-955	L	Reserves - Appeals (SDAB/ARB)	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities Operating Sub - Totals			2,803.56	3,096.49	0.00	0.00	0.00	0.00
		YTD Amt	5,900.05	0.00	0.00	0.00	0.00	0.00
5-00-110	R	Grant - LGFF	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
5-00-120	R	Grant - CCBF	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
5-00-130	R	Reserves	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
5-00-140	R	Deferred Revenue (MSI-C \$250)	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
Revenue Capital Sub - Totals			0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
6-00-110	E	Project - Road Rehabilitation	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
6-00-120	E	Project -	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00

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Summer Village of Sunrise Beach

General Ledger Trial Balance 1 2025 Actual

General Ledger	Account Type	Description	Month 1 Month 7	Month 2 Month 8	Month 3 Month 9	Month 4 Month 10	Month 5 Month 11	Month 6 Month 12
6-00-130	E	Project -	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
6-00-140	E	Project -	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
Expenses Capital Sub - Totals			0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00
		Total	0.00	0.00	0.00	0.00	0.00	0.00
		YTD Amt	0.00	0.00	0.00	0.00	0.00	0.00

*** end of report ***

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ATB0114001_3653566_006 E D 08989 04529
SUMMER VILLAGE OF SUNRISE BEACH
PO BOX 1197
ONOWAY AB T0E 1V0

Your ATB Financial Branch

08989 Onoway Branch
4910 50 St
Onoway AB
T0E 1V0

If you have any questions, contact us at
1 800 332-8383 or visit us at
www.atb.com

A summary of your accounts on Jan 31, 2025

Deposits	Value on Jan 31, 2025
	CAD
Business Public Sector Account	37,605.63
Business Public Sector Account	73,612.13
Total Deposits	\$111,217.76

Handwritten in blue ink:
\$111,217.76

Loans	Value on Jan 31, 2025
	CAD
Municipal Revolving Loan	0.00
Credit limit \$200,000.00	
Total Loans	\$0.00

All loan balances, with the exception of mortgage loans, do NOT include accrued interest. The above should not be relied upon for repayment purposes. Please contact your branch for a payout statement.

Find an error? Give us a call or drop by a branch. We'll take care of it.

Handwritten in blue ink:
TB



ATB0114001_3653566_006 - 0029529 HRI - 04 - 03 - 03 - 17 - - 033629



Summer Village of Sunrise Beach

Accounts Payable Bank Reconciliation

January Balance Shown on Bank Statement

111,217.76

Add Outstanding Deposits

Less Outstanding Cheques

Payee	Cheque #	Cheque Date	Amount
North Saskatchewan Watershed A	20250008	2025-01-13	100.00
Sun & Sand Recreation League	20250009	2025-01-13	4,500.00
Sturgeon County	20250011	2025-01-15	1,050.00
Sturgeon County	20250012	2025-01-22	2,817.00
TOP & DROP TREE SERVICES	20250013	2025-01-22	500.00
Patriot Law	20250015	2025-01-28	525.00
TAXERVICE	20250016	2025-01-28	2,178.75
TAXERVICE	20250017	2025-01-28	435.75
Highway 43 East Waste	20250018	2025-01-28	258.48
Total Outstanding Cheques			12,364.98
			(12,364.98)

And Adjustments

Your Bank Balance Should Be 98,852.78

Your Reconciled Bank Balance Is 98,852.78

Difference 0.00

*** End of Report ***



Summer Village of Sunrise Beach

Accounts Payable Cleared Deposit Listing

Cleared	Deposit Description	Batch #	Deposit Date	Amount
<input checked="" type="checkbox"/>	BANK DEPOSIT	2245	2025-01-10	404.65
<input checked="" type="checkbox"/>	DIRECT DEPOSIT	2257	2025-01-13	112.79
<input checked="" type="checkbox"/>	DIRECT DEPOSIT	2287	2025-01-28	700.00
<input checked="" type="checkbox"/>	TAX INSTALLMENT (TIPS)	2246	2025-01-10	8,234.46
<input checked="" type="checkbox"/>	BANK DEPOSIT	2299	2025-01-29	100.00
Total				9,551.90


Cleared by:

*** End of Report ***





Summer Village of Sunrise Beach

Accounts Payable Cleared Cheque Listing

Cleared	Payee	Cheque #	Batch #	Cheque Date	Amount
<input checked="" type="checkbox"/>	TYSCHUK CONSTRUCTION LTD (TCL)	20240184	2227	2024-12-16	939.75
<input checked="" type="checkbox"/>	Revenue Canada	20240192	2243	2024-12-30	300.86
<input checked="" type="checkbox"/>	Highway 43 East Waste	20250001	2249	2025-01-13	267.60
<input checked="" type="checkbox"/>	Standstone Waste & Water Service Ltd.	20250002	2249	2025-01-13	1,049.39
<input checked="" type="checkbox"/>	Summer Village of Silver Sands	20250003	2249	2025-01-13	400.00
<input checked="" type="checkbox"/>	ACTION TOWING, SERVICE LTD.	20250004	2252	2025-01-13	420.00
<input checked="" type="checkbox"/>	MESSAGE, TORI	20250005	2252	2025-01-13	219.45
<input checked="" type="checkbox"/>	Meyer, Judy	20250006	2252	2025-01-13	100.00
<input checked="" type="checkbox"/>	Municipal Assessment Services	20250007	2252	2025-01-13	1,533.00
<input checked="" type="checkbox"/>	UFA Co-operative Limited	20250010	2254	2025-01-13	393.78
<input checked="" type="checkbox"/>	RPM CUSTOM REPAIR	20250014	2286	2025-01-23	2,506.44
<input checked="" type="checkbox"/>	Wildwillow Enterprises Inc	20250019	2301	2025-01-31	6,126.27
<input checked="" type="checkbox"/>	ALBERTA MUNICIPALITIES	20250022	2315	2025-01-31	1,135.26
Total					15,391.80

Cleared by:

*** End of Report ***

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Summer Village of Sunrise Beach Action List Report – Council/Administration					
January 28th, 2025					
Motion #	Meeting Date	Intent	Started by	Finished By	Status
97-24 170-24 5-25	June 25 Nov 26 Jan 28	Look into Muniware Cloud Invite Trinus to Feb meeting	Council/ Admin		February agenda/Council to research
99-24	June 25	Letter to Premier Smith	Tori		Waiting on word from Council, last email sent Aug 16 th – Brian wanted to discuss further
	August 27/24	Brian to send email to Joe Blakeman cc Mike Primeau, SRB council and admin – Hummocky conversation	Brian		To send after road repairs complete
152- 24/53	Aug 27/24	Letter to county-work with Peter	Wendy		Letter sent to council, sent to County, County replied Sept 10
	Sep 24/24	Confirm who paid for North portion of road -LSAC/SRB	Tori/Wendy		
196-24	Oct 22/24	Community Standards bylaw	Wendy		With Council to review-all 3 bylaw copies sent to Council Oct 22
154-24	Aug 27/24	Email Sturgeon- CPO services	Wendy		Deferred to February meeting
2-25	Jan 28/25	Get minutes signed	Wendy	Wendy	Done
2-25	Jan 28/25	Add minutes to website	Tori	Tori	Done
23-25	Jan 28/25	Get bylaw signed	Wendy	Wendy	Done
23-25	Jan 28/25	Add bylaw to website	Tori	Tori	Done
216-24	Nov 26/24	Register for Brownlee	Tori		In progress
7-25	Jan 28/25	Legal advice – IDP/Hummocky	Wendy		
	Nov 26/24	Future Lot consolidation map	Wendy		
9-25	Jan 28/25	Updates to Draft Budget	Wendy	Wendy	Done added to Feb meeting 4th draft
8-25	Jan 28/25	Cost Sharing with S.B. election	Tori	Tori	S.B. not interested. Looking at other options
4-25	Jan 28/25	Legal Counsel- conflict of interest/pecuniary interest	Wendy	Wendy	Document to be shared in Feb agenda package
		Brian to email his inquiry on the cleared cheque listing from a previous meeting to Admin so they can follow up with Shelley and/or the Auditor on certain transactions and how they are then reflected or applied to the financial statements	Brian		
		Council to send questions on GL lines they have questions on	Council		
		Draft Capital Budget – to Jan meeting	Wendy/Heat her		Heather completing application Update on Feb agenda

		Crushed Concrete - Jon to chat with Peter about whether purchasing some of the crushed concrete from the Waste Commission is beneficial at \$15.00/tonne	Jon/Wendy	Jon/Wendy	Sending letter requesting more info Did we hear back?

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Summer Village of Sunrise Beach

Report to Council

February 2025

Meeting: February 2025 - Regular Council Meeting
Originated By: Tony Sonnleitner, Development Officer, Summer Village of Sunrise Beach.

Development Permits: None

Enforcements: None

Letters of Compliance: None

Bylaws: None

Action Items: **Lot Consolidations**

Provided a report to Council with respect to Plan Cancellation Bylaws. Attended the January 28, 2025 regular meeting of Council to speak to this report and answer questions.

Regards,

Tony Sonnleitner, Development Officer

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 Outlook

Re: Grant Meeting with Minister Mclver

From Summer Village Office <administration@wildwillowenterprises.com>

Date Fri 2025-02-07 11:19 AM

To Wildwillow Enterprises <angela@wildwillowenterprises.com>; wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>; tori wildwillowenterprises.com <tori@wildwillowenterprises.com>; West Cove Admin <svwestcove@outlook.com>; Dwight Moskalyk <ddm@kronprinzconsulting.ca>

Thanks for all the info, Angela.

Heather Luhtala,

Assistant CAO/Administration

Summer Village of Silver Sands - www.summervillageofsilversands.com

Email: administration@wildwillowenterprises.com

Phone: 587-873-5765 Fax: 780-967-0431

Mailing Address: Box 8, Alberta Beach, AB T0E 0A0

From: Wildwillow Enterprises <angela@wildwillowenterprises.com>

Sent: Friday, February 7, 2025 10:12 AM

To: wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>; Summer Village Office <administration@wildwillowenterprises.com>; tori wildwillowenterprises.com <tori@wildwillowenterprises.com>; West Cove Admin <svwestcove@outlook.com>; Dwight Moskalyk <ddm@kronprinzconsulting.ca>

Subject: Grant Meeting with Minister Mclver

Hello all,

I was invited to attend a meeting regarding grant opportunities for small communities. Don't worry, I made sure to talk to Heather before the meeting to get her perspective! Please feel free to mention this in your CAO reports, if you feel it is appropriate. I would consider it a good way to show our Summer Villages how our "team" environment allows us to work to the benefit of all our communities.

January 23, 2025 Municipal Grant Meeting with Municipal Affairs Minister, Ric Mclver and Special Advisor to Premier Smith, TJ Keil

The purpose of this meeting was to discuss how the current grant structure is (or isn't) working for small communities. This meeting was by invite only and included Municipal Affairs Minister Mclver, Special Advisor to Premier Smith TJ Keil, Mayor of the Village of Amisk, Deputy Mayor of the Village of Duchess, Mayor and CAO for the Villages of Stirling and Acme, and Angela Duncan for various Summer Villages. While all municipal grants were a part of the discussion, the Minister and Premier have concerns that the applications and funding for competitive grants are disproportionately going to larger municipalities. They would like to find ways to make grants more accessible for small communities.

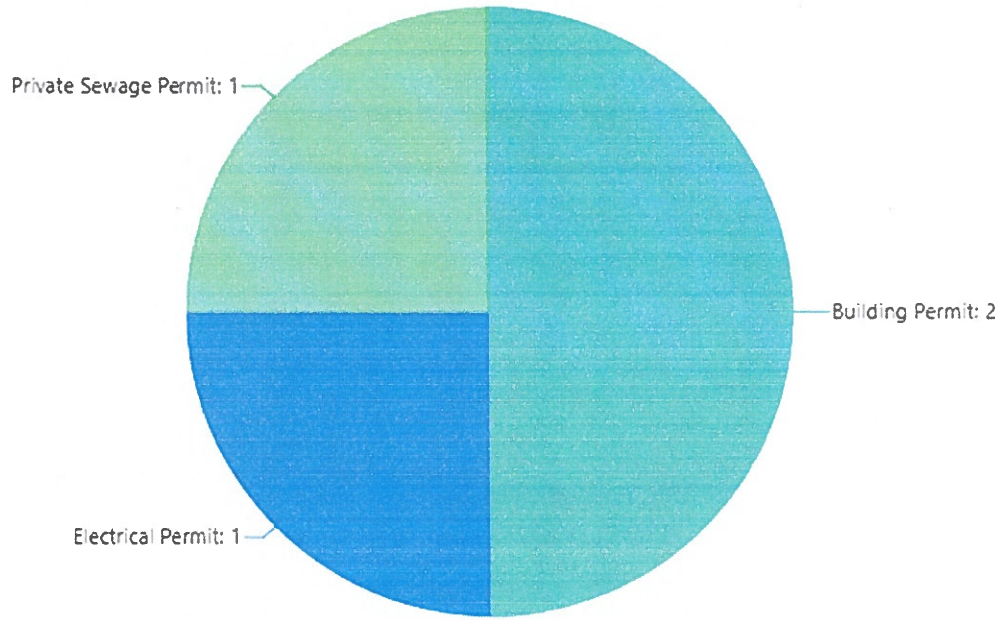
The discussion covered:

- Capital grant restrictions
- 5-year timeline to spend LGFF and CCBF funding
- Extended timelines between applications and approval for water and waste water grants
- Funding for water and sewer collection and distribution systems



- Ways to improve the ACP grant program
- Escalating costs and costs pressures unique to rural Alberta
- Red tape on grant applications and reporting
- Re-opening small community grants or keeping portions of grant funds aside specifically for small communities

Summer Village of Sunrise Beach – 2024 4th Quarter Issued Safety Codes Permits



● Building Permit - 50.0% ● Electrical Permit - 25.0% ● Private Sewage Permit - 25.0%

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ALBERTA
MUNICIPAL AFFAIRS
*Office of the Minister
MLA, Calgary-Hays*

AR117690

February 13, 2025

Dear Chief Elected Official:

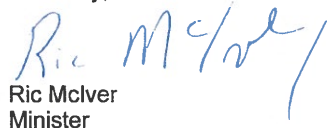
Joint use and planning agreements (JUPAs) between municipalities and school boards operating within municipal boundaries enable the integrated and long-term planning and use of school sites on municipal reserve, school reserve, and municipal and school reserve lands.

On June 10, 2020, Section 670.1 of the *Municipal Government Act* was proclaimed, setting the deadline for municipalities to complete these agreements with the applicable school boards to June 10, 2023. A two-year extension was granted to June 10, 2025, via Ministerial Order No. MSD:013/23.

The ministries of Municipal Affairs and Education have heard from municipalities and school boards about the challenges of meeting this year's deadline. My colleague, the Honourable Demetrios Nicolaides, Minister of Education, and I have agreed to extend the deadline for municipalities and school boards by one year, to June 10, 2026, to provide sufficient time to complete these agreements. As a result, Ministerial Order MSD:013/23 is rescinded and Ministerial Order No. MSD:004/25 is now in effect. Please find attached a copy of the new Ministerial Order.

Municipal Affairs advisory staff can provide additional supports to municipalities to assist with the development of these agreements. Questions regarding JUPAs can be directed to a planning advisor at ma.advisory@gov.ab.ca, or call toll-free by first dialing 310-0000, then 780-427-2225. Should municipalities require support to mediate discussions with school boards, please email municipalcollaboration@gov.ab.ca, or call the number above for more information.

Sincerely,


Ric McIver
Minister

Attachment: Ministerial Order No. MSD:004/25

cc: Honourable Demetrios Nicolaides, Minister of Education

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ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

MINISTERIAL ORDER NO. MSD:004/25

I, Ric McIver, Minister of Municipal Affairs, pursuant to Section 605(2) of the *Municipal Government Act*, make the following order:

The date by which a municipality must enter into a joint use and planning agreement with a school board, as required by Section 670.1(1) of the *Municipal Government Act*, is extended to June 10, 2026.

Ministerial Order No. MSD:013/23 is hereby rescinded.

Dated at Edmonton, Alberta, this 29 day of January, 2025.



Ric McIver
Minister of Municipal Affairs



Community Improvement Policy

From Trinity Hides <THides@lsac.ca>

Date Fri 2/14/2025 4:05 PM

To Kathy Skwarchuk <aboffice@albertabeach.com>; Isac <lsac@lsac.ca>; Wendy Wildman Birch Cove <cao@birchcove.ca>; Ian Kupchenko <svcastle.kupchenko@gmail.com>; Moskalyk Moskalyk <cao@svnakamun.com>; Tony Sonnleitner <cao@rosshaven.ca>; Rudolf Liebenberg <svsandyb@xplornet.ca>; Summer Village Office <administration@wildwillowenterprises.com>; Colleen Richardson <svsouthview@outlook.com>; svsunrisebeach wildwillowenterprises.com <svsunrisebeach@wildwillowenterprises.com>; Matthew Ferris - Summer Village of Sunset Point <office@sunsetpoint.ca>; Marlene Walsh <cao@valquentin.ca>; Wendy Wildman West Cove <swestcove@outlook.com>; Kim Hanlan <office@svyellowstone.ca>; Karen St. Martin <cao@mayerthorpe.ca>; Jennifer Thompson <cao@onoway.ca>

Cc Mike Primeau <mprimeau@lsac.ca>

 1 attachment (99 KB)

307 Community Improvement Policy.pdf;

Good afternoon,

The Highway 43 East Waste Commission Board is pleased to inform you that the Community Improvement Policy has been officially passed and is now in effect.

As part of this policy, the Highway 43 East Waste Commission will provide no-charge tipping fees to member municipalities for the demolition and removal of tax sale properties or unsightly and derelict properties, provided the cleanup results in a **negative value for the municipality**.

Please find the attached policy document for your reference. If you have any questions or require clarification, feel free to reach out.

Thank you for your attention to this update.

**Thank you,
Trinity Hides**

Property Taxation Administrator, Lac Ste. Anne County

56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0

PHONE: 780.785.3411 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985 | lsac.ca

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HIGHWAY 43 EAST WASTE COMMISSION SECTION - 300 POLICY - 307

TITLE: Community Improvement

LEGISLATIVE REFERENCE: N/A

APPROVAL/RESOLUTION NUMBER: 7-2025

DATE: JANUARY 28, 2025

PURPOSE: The Highway 43 East Waste Commission will provide no charge tipping fee to member municipalities who proceed with demolishing and removing tax sale properties or unsightly and derelict properties, if the said demolition and cleanup results in a negative value for the municipality.

GUIDELINES:

This policy shall be implemented in accordance with the following criteria:

1. Municipality must submit request to access landfill either with own forces or contracted assistance to depose of property that is subject of a tax sale and/or unsightly clean-up order.
2. Municipality will provide proof the cost of demolition is greater than the assessed value of the parcel based on assessment data and quotes/estimates.
3. The ability to utilize the main landfill for this purpose will be provided to all members of the Highway 43 East Waste Commission.
4. The Manager will provide the Board an annual update on number times members have utilizing this policy.
5. All rules for using the Highway 43 East Waste Commission landfill will apply (i.e. separation of material (wood, shingles, metal), hazardous waste, etc.).
6. The Manager has authority to approve or deny. Any member who has been denied may appeal to the Board for review.

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