



Summer Village of Sunrise Beach

Box 1197

Onoway, Alberta

TOE 1V0

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COMPLAINT FORM

Date: _____

Time: _____

Complainants Name: _____

Address: _____

Phone #: _____

Subject's Name (if applicable): _____

Description of Offender (dog/vehicle/person): _____

License Plate # (if applicable): _____

Location relative of complaint (if applicable): _____

Type of complaint:

Dogs (domestic animals) Speeding Fire Department

Roads/Alleys/Sidewalks Customer Service Sewer

Storm Water/Drainage Parks/Recreation Bylaw

Other: _____

Details (list possible cause, remedy requested, etc): _____

Complaint/Request Received by: _____

Department assigned to: _____

Date of Completion/Resolution - *The Summer Village is not required to respond to the complainant on the resolution of complaint. In deciding whether to resolve this complaint, the Village may take into account any practical concerns, including available municipal budget and personnel resources.* : _____

Remedy Details and/or Further Information: _____

Signature Signoff for Completion/Resolution: _____

The personal information collected on this form is being collected pursuant to Section 33(c) of the Freedom and Information and Protection of Privacy Act. For further information please contact the FOIP Coordinator, Summer Village of Sunrise Beach 780-967-0271