SUMMER VILLAGE OF SUNRISE BEACH Financial Statements For The Year Ended December 31, 2023



INDEPENDENT AUDITORS' REPORT

To the Mayor and Council of Summer Village of Sunrise Beach

Opinion

We have audited the financial statements of Summer Village of Sunrise Beach (the Village), which comprise the statement of financial position as at December 31, 2023, and the statements of operations and accumulated surplus, changes in net financial assets, and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Village as at December 31, 2023, and the results of its operations, changes in net financial assets, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditors' Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Village in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with those requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Village's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Village or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Village's financial reporting process.

Independent Auditors' Report to the Mayor and Council of Summer Village of Sunrise Beach (continued)

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting
 and, based on the audit evidence obtained, whether a material uncertainty exists related to events or
 conditions that may cast significant doubt on the Village's ability to continue as a going concern. If
 we conclude that a material uncertainty exists, we are required to draw attention in our auditors'
 report to the related disclosures in the financial statements or, if such disclosures are inadequate, to
 modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our
 auditors' report. However, future events or conditions may cause the Village to cease to continue as
 a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

METRIX GROUP LLP

Chartered Professional Accountants

Edmonton, Alberta March 26, 2024

MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING

To the Mayor and Council of the Summer Village of Sunrise Beach

The integrity, relevance and comparability of the data in the accompanying financial statements are the responsibility of management.

The financial statements are prepared by management in accordance with Canadian public sector accounting standards. They necessarily include some amounts that are based on the best estimates and judgements of management.

To assist in its responsibility, management maintains accounting, budget and other controls to provide reasonable assurance that transactions are appropriately authorized, that assets are properly accounted for and safeguarded, and that financial records are reliable for preparation of financial statements.

Metrix Group LLP, Chartered Professional Accountants, have been appointed by the Village Council to express an opinion on the Village's financial statements.

Wendy Wildman, Chief Administrative Officer

SUMMER VILLAGE OF SUNRISE BEACH

Statement of Financial Position

As At December 31, 2023

	202	2023		
FINANCIAL ASSETS Cash and cash equivalents <i>(Note 2)</i> Receivables <i>(Note 3)</i>		3,738 5,838	\$	137,840 86,354
	16	9,576		224,194
LIABILITIES Accounts payable and accrued liabilities Deferred revenue (<i>Note 5</i>)	\$ 1 	7,889 250	\$	31,911 53,725
NET FINANCIAL ASSETS	15	1,437		138,558
NON-FINANCIAL ASSETS Tangible capital assets <i>(Note 6)</i> Prepaid expenses	1,06	3,577 -		1,109,399 2,500
	1,06	3,577		1,111,899
ACCUMULATED SURPLUS (Note 7)	<u>\$ 1,21</u>	5,014	\$	1,250,457

SUMMER VILLAGE OF SUNRISE BEACH

Statement of Operations and Accumulated Surplus

For the Year Ended December 31, 2023

		2023 Budget) <i>lote 14)</i>	2023 (Actual)			
REVENUE Net municipal taxes <i>(Schedule 2)</i> Provincial government transfers for operating Penalties and costs on taxes Return on investments Licenses and permits Sales and user charges	\$	264,848 81,136 6,500 4,500 2,550 2,850	\$	262,431 178,120 12,028 6,526 3,643 2,231	\$	255,144 40,957 10,113 4,115 3,128 1,476
EXPENSES Roads, streets, walks and lighting General administration Land use planning, zoning and development Waste management Council and other legislative Water Police Family and community support services Disaster and emergency measures Fire Culture: libraries, museums, halls Bylaw enforcement Amortization		362,384 150,900 107,890 21,350 25,000 15,250 8,982 7,432 6,580 7,000 7,050 2,700 1,500 - - 361,634		464,979 258,155 114,218 20,426 16,119 10,731 8,981 8,824 7,125 5,975 2,837 2,510 - - 44,492 500,393		314,933 94,321 92,721 25,004 25,804 14,025 5,711 5,650 6,580 6,230 7,680 2,218 - 44,637 330,581
ANNUAL SURPLUS (DEFICIT) BEFORE OTHER REVENUE		750		(35,414)		(15,648)
OTHER REVENUE Gain on disposal of tangible capital assets Local government transfers for capital		-		(29) - (29)		- 4,824 4,824
ANNUAL SURPLUS (DEFICIT)		750		(35,443)		(10,824)
ACCUMULATED SURPLUS, BEGINNING OF YEAR	1	,250,457		1,250,457		1,261,281
ACCUMULATED SURPLUS, END OF YEAR (Note 7)	\$ ^	1,251,207	\$	1,215,014	\$	1,250,457

SUMMER VILLAGE OF SUNRISE BEACH Statement of Changes in Net Financial Assets

For the Year Ended December 31, 2023

		2023 (Budget) <i>(Note 14)</i>		2023 (Actual)	2022 (Actual)
ANNUAL SURPLUS (DEFICIT)	\$	750	\$	(35,443) \$	(10,824)
Acquisition of tangible capital assets	φ	750	φ	(35,445) 4	(10,824)
Amortization of tangible capital assets		-		- 44,492	(4,624) 44,637
Proceeds on disposal of tangible capital assets		-		1,301	-
Loss on disposal of tangible capital assets		-		29	_
		750		10,379	28,989
Use of prepaid expenses		-		2,500	(2,500)
INCREASE (DECREASE) IN NET FINANCIAL ASSETS		750		12,879	26,489
NET FINANCIAL ASSETS, BEGINNING OF YEAR		138,558		138,558	112,069
NET FINANCIAL ASSETS - END OF YEAR	\$	139,308	\$	151,437 \$	138,558

SUMMER VILLAGE OF SUNRISE BEACH

Statement of Cash Flows

For The Year Ended December 31, 2023

	2023	2022
OPERATING ACTIVITIES Annual surplus (deficit) Non-cash items not included in excess of revenue over	\$ (35,443)	\$ (10,824)
expenses: Amortization Loss on disposal of tangible capital assets	 44,492 29	44,637 -
	 9,078	33,813
Changes in non-cash working capital balances related to operations:		
Prepaid expenses	2,500	(2,500)
Receivables	20,516	(18,672)
Accounts payable and accrued liabilities	(14,022)	9,724
Deferred revenue	 (53,475)	52,409
	 (44,481)	40,961
Cash flow from (used by) operating activities	 (35,403)	74,774
CAPITAL ACTIVITIES Purchase of tangible capital assets Proceeds on disposal of tangible capital assets	 - 1,301	(4,824)
Cash flow from (used by) capital activities	 1,301	(4,824)
INCREASE (DECREASE) IN CASH FLOW	(34,102)	69,950
CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR	 137,840	67,890
CASH AND CASH EQUIVALENTS - END OF YEAR	\$ 103,738	\$ 137,840

(Schedule 1)

SUMMER VILLAGE OF SUNRISE BEACH Schedule of Equity in Tangible Capital Assets For the Year Ended December 31, 2023

	2023		2022
BALANCE, BEGINNING OF YEAR Acquisition of tangible capital assets Amortization Net book value of tangible capital assets disposed of	\$	1,109,399 - (44,492) (1,330)	\$ 1,149,212 4,824 (44,637) -
BALANCE, END OF YEAR	\$	1,063,577	\$ 1,109,399
Equity in tangible capital assets is comprised of the following: Tangible capital assets (net book value)	<u>\$</u>	1,063,577	\$ 1,109,399

SUMMER VILLAGE OF SUNRISE BEACH Schedule of Property Taxes For the Year Ended December 31, 2023

(Schedule 2)

		2023 2023 (Budget) (Actual) (Note 14)		2022		
TAXATION Real property taxes Linear property taxes	\$	338,672 6,262	\$	338,421 4,084	\$	327,580 3,724
		344,934		342,505		331,304
REQUISITIONS Alberta School Foundation Fund Lac Ste. Anne Foundation	_	73,844 6,242		73,844 6,230		70,263 5,897
		80,086		80,074		76,160
NET MUNICIPAL TAXES	\$	264,848	\$	262,431	\$	255,144

SUMMER VILLAGE OF SUNRISE BEACH Schedule of Expenses by Object For the Year Ended December 31, 2023

(Schedule 3)

	2023 (Budget) <i>Note 14)</i>	2023 (Actual)		2022
Contracted and general services	\$ 242,504	\$ 356,995	\$	179,304
Materials, goods and utilities	52,900	45,049	,	43,931
Amortization	-	44,492		44,637
Salaries, wages and benefits	56,500	43,909		51,192
Transfers to other governments	9,230	9,431		11,200
Bank charges	 500	517		317
	\$ 361,634	\$ 500,393	\$	330,581

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Summer Village of Sunrise Beach (the "Village") are the representations of management, prepared in accordance with Canadian public sector accounting standards. Significant aspects of the accounting policies adopted by the Village are as follows:

(a) Reporting Entity

The financial statements reflect the assets, liabilities, revenues and expenses, and cash flows of the reporting entity. The entity is comprised of all the organizations that are owned or controlled by the Village and are, therefore, accountable to Village Council for the administration of their financial affairs and resources.

The schedule of taxes levied also includes requisitions for education that are not part of the reporting entity.

The statements exclude trust assets that are administered for the benefit of external parties.

(b) Basis of Accounting

Revenues are accounted for in the period in which the transactions or events occurred that gave rise to the revenues.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers are recognized in the financial statements as revenues in the period that the events giving rise to the transfer occurred, providing the transfers are authorized, the Town has met any eligibility criteria, and reasonable estimates of the amounts can be made.

Expenses are recognized in the period the goods and services are acquired and a liability is incurred or transfers are due.

(c) Use of Estimates

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenditures during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates.

(continues)

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

(d) Valuation of Financial Assets and Liabilities

The Summer Village's financial assets and liabilities are measured as follows:

Financial statement component	Measurement
Cash	Cost and amortized cost
Receivables	Lower of cost or net recoverable
value	
Accounts payable and accrued liabilities	Cost

(e) Cash and Cash Equivalents

Cash and cash equivalents include items that are readily convertible to known amounts of cash and that are subject to an insignificant risk of change in value. These short-term investments have a maturity of one year or less at acquisition and are held for the purpose of

meeting short-term cash commitments rather than for investing.

(f) Over-levy and Under-levy

Over-levies and under-levies arise from the difference between the actual property tax levy made to cover each requisition and the actual amount requisitioned.

In situations where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and reflected as property taxes. If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced.

Requisition tax rates in the subsequent year are adjusted for any over-levies or under-levies of the prior year.

(g) Tax Revenue

Property taxes are recognized as revenue in the year they are levied.

Construction and borrowing costs associated with local improvement projects are recovered through annual special assessments during the period of the related borrowings. These levies are collectable from propriety owners for work performed by the Village and are recognized as revenue in the year the tax is levied.

(continues)

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

(h) Asset Retirement Obligations

During 2023, the Summer Village adopted PS 3280 Asset Retirement Obligations which provides guidance on how to account for and report liabilities for retirement of tangible capital assets. There was no impact on the Summer Village's financial statements as a result of this standard being adopted.

Asset retirement obligations are legal obligations associated with the retirement of tangible capital assets. Asset retirement activities include all activities relating to an asset retirement obligation including, but not limited to, decommissioning or dismantling, remediation of contamination, post-retirement activities such as monitoring, and constructing other tangible capital assets to perform post-retirement activities.

A liability for asset retirement obligation is recognized when there is a legal obligation to incur retirement costs, the past transaction or event giving rise to the liability as occurred, it is expected that future economic benefits will be given up, and a reasonable estimate of the amount can be made.

When a liability for asset retirement obligation is recognized, asset retirement costs related to recognized tangible capital assets in productive use are capitalized by increasing the carrying value of the related asset and are amortized over the estimated useful life of the underlying tangible capital asset. Asset retirement costs related to unrecognized tangible capital assets and those not in productive use are expensed.

(i) Contaminated Sites

Contaminated sites are defined as the result of contamination being introduced in air, soil, water or sediment of a chemical, organic, or radioactive material or live organism that exceeds an environmental standard. A liability for remediation on contaminated sites is recognized, net of any recoveries, when an environmental standard exists, contamination exceeds the environmental standard, the Summer Village is directly responsible for or accepts responsibility for the liability, future economic benefits will be given up, and a reasonable estimate of the liability can be made.

(j) Non-Financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the annual surplus (deficit), provides the consolidated Change in Net Financial Assets for the year.

(continues)

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

(k) Tangible Capital Assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over the estimated useful life as follows:

Engineered structures	
Roadways	10 years
Water System	75 years
Buildings	30 years
Machinery and equipment	10 years
Vehicles	10 years

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

Works of art for display are not recorded as tangible capital assets but are disclosed.

(I) Accounting Standards Not Yet Adopted

Effective for fiscal years beginning on or after April 1, 2023, *PS 3400 Revenue* provides guidance on how to account for and report revenue, and specifically, it addresses revenue arising from exchange transactions and unilateral transactions.

2. CASH AND CASH EQUIVALENTS

		2022		
Operating account Petty cash	\$	103,638 100	\$	137,740 100
	\$	103,738	\$	137,840

3. RECEIVABLES

	2023			2022
Taxes and grants in place of taxes Goods and Services Tax Government transfers	\$	52,428 \$ 13,410 -		42,362 5,730 38,262
	\$	65,838	\$	86,354

4. CREDIT FACILITY

The Village has a demand revolving line of credit with its financial institution with a maximum amount of \$200,000, bearing interest at prime plus 1% per annum. No amounts were drawn as at December 31, 2023 or 2022.

5. DEFERRED REVENUE

Deferred revenue consists of restricted funds received by the Village which relate to costs that will be incurred in future periods.

	2023		2022		
Municipal Sustainability Initiative - capital component Family and Community Support Services	\$	250 -	\$	53,413 312	
	\$	250	\$	53,725	

6. TANGIBLE CAPITAL ASSETS

	2023 Net Book Value		2022 Net Book Value	
Engineered Structures Roadway systems Water systems	\$ 551,618 85,418	\$	587,686 86,866	
	637,036		674,552	
Land Machinery & equipment Buildings	 396,025 14,201 16,315		396,025 21,201 17,621	
	\$ 1,063,577	\$	1,109,399	

	B	Cost eginning of Year		Purchased Additions		Disposals	Transfers	Cost End of Year
Engineered Structures								
Roadways	\$	1,775,354	\$	- \$	5	- \$	-	\$ 1,775,354
Water systems		108,584		-		-	-	108,58
		1,883,938		-		-	-	1,883,93
Buildings		53,760		-		-	-	53,76
Machinery and equipment		83,693		-		9,934	-	73,75
Land		396,025		-		-	-	396,02
Vehicles		18,625		-		-	-	18,62
	\$	2,436,041	\$	- \$	5	9,934 \$	-	\$ 2,426,10
	An	cumulated nortization ginning of		Current				 ccumulated mortization End of
		Year		Amortization		Disposals	Transfers	Year
Engineered Structures								
Roadways	\$	1,187,668	\$	36,068 \$	5	- \$	-	\$ 1,223,73
Water systems		21,718		1,448		-	-	23,16
		1,209,386		37,516		-	-	1,246,90
Buildings		36,139		1,306		-	-	37,44
Vehicles		18,625		-		-	-	18,62
Machinery and equipment		62,492		5,670		(8,604)	-	59,55
	\$	1,326,642	•	44,492 \$	•	(8,604)\$		\$ 1,362,53

7. ACCUMULATED SURPLUS

	_	2023	2022
Unrestricted surplus Restricted surplus (<i>Note</i> 8) Equity in tangible capital assets (<i>Schedule 1</i>)	\$	64,275 87,162 1,063,577	\$ 59,646 81,412 1,109,399
	<u>\$</u>	1,215,014	\$ 1,250,457
RESERVES			
		2023	2022
Streets Lagoon Operating Policing Snow removal Election & Census Tree removal Legal	\$	33,088 24,900 12,500 4,674 4,000 3,500 2,500 2,000	\$ 33,088 24,900 10,000 4,674 3,000 2,250 2,000 1,500
	\$	87,162	\$ 81,412

9. CONTINGENCIES

8.

The Village is a member of the Alberta Municipal Insurance Exchange (MUNIX). Under the terms of membership, the Village could become liable for its proportionate shares of any claim losses in excess of the funds held by the exchange. Any liability incurred would be accounted for as a current transaction in the year the losses are determined.

10. DEBT LIMITS

Section 276(2) of the Municipal Government Act requires that debt and debt limits, as defined by Alberta Regulation 255/00, for the Village be disclosed as follows:

	2023			2022		
Total debt limit Total debt	\$	697,469 -	\$	472,400 -		
Amount of total debt limit unused	\$	697,469	\$	472,400		
Service on debt limit	\$	116,245 -	\$	78,733		
Amount of debt servicing limit unused	\$	116,245	\$	78,733		

The debt limit is calculated at 1.5 times revenue of the Village (as defined in Alberta Regulation 255/00) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limits requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities which could be a financial risk if further debt is acquired. The calculation taken alone does not represent the stability of the Village. Rather, the financial statements must be interpreted as a whole.

11. CONTRACTUAL OBLIGATIONS

(a) Chief Administrative Officer

The Village has entered into an agreement for Chief Administrative Officer and administrative support services for the period January 1, 2021 - December 31, 2026. The agreement requires annual fees in the amount of approximately \$61,000.

(b) Assessment Services

The Village has entered into an agreement for municipal assessment services for the period April 1, 2022 - March 31, 2025. The agreement requires annual fees in the amount of approximately \$5,600.

(c) Firefighting Services

The Village has entered into an agreement for firefighting services for the period January 1, 2024 - December 31, 2026. The agreement requires annual fees in the amount of \$2,117.

12. FINANCIAL INSTRUMENTS

The Village's financial instruments consist of cash and cash equivalents, receivables, accounts payable and accrued liabilities. It is management's opinion that the Village is not exposed to significant interest or currency risk arising from these financial instruments. Unless otherwise noted, the fair values of these financial instruments approximates their carrying values.

The Village is exposed to credit risk with respect to receivables. Credit risk arises from the possibility that customers may experience financial difficulty and be unable to fulfil their obligations. The large number and diversity of customers minimizes the Village's credit risk.

13. SALARIES AND BENEFITS DISCLOSURE

Disclosure of salaries and benefits for Village officials, the Village Chief Administrator Officer and designated officers are required by Alberta Regulation 313/2000 is as follows:

	 Salary		Benefits	2023	2022		
Town Council Mayor Ethier Benson Steenbergen	\$ 2,850 2,800 750	\$	-	\$ 2,850 2,800 750	\$	2,800 2,800 1,950	
	\$ 6,400	\$	-	\$ 6,400	\$	7,550	
Chief Administrative Officer	\$ 61,000	\$	-	\$ 61,000	\$	57,200	
Designated Officer Assessor	\$ 5,684	\$	-	\$ 5,684	\$	5,573	

Salary includes regular base pay, lump sum payments, gross honoraria and any other direct cash remuneration. Chief Administrative Officers salaries also includes amounts paid in subcontracting administrative support staff services.

Benefits and allowances include the employer's share of all employee benefits and contributions or payments made on behalf of employees and the employer's share of the costs of any additional taxable benefits.

14. BUDGET FIGURES

The 2023 budget data presented in these financial statements is based upon the operating budget approved by the Summer Village of Sunrise Beach Council and reflects all municipal activities including capital projects and reserves for future use.

	_	2023 Budget	2023 Actual
Annual surplus (deficit) Transfer (to) from reserves	\$	750 (750)	\$ (35,443) (5,750)
	<u>\$</u>	-	\$ (41,193)