



Summer Village of Sunrise Beach

Council Policy

Number	Title			
C-CAO-PERF-1	Chief Administrative Officer Performance Evaluation			
Approval	Originally Approved		Last Revised	
(CAO initials)	Resolution No:	04-20	Resolution No:	
	Date:	January 28, 2020	Date:	

Purpose

To outline the Annual Performance Evaluation of the Chief Administrative Officer.

Policy Statement

The Summer Village of Sunrise Beach wishes to implement best practices in the governance function.

Principles

1. The Summer Village of Sunrise Beach is committed to following good governance principles and practices.
2. Council will complete an Annual Performance Evaluation for the Chief Administrative Officer.
3. The Annual Evaluation is to be completed by all Council and the Mayor.
4. Once the Annual Performance Evaluation is completed, there will be a meeting between the Mayor, Council and Chief Administrative Officer to discuss the Annual Evaluation (all of Council and/or additional administration may be included if deemed appropriate).

Revisions:

Resolution Number	MM/DD/YY