

SUMMER VILLAGE OF SUNRISE BEACH AGENDA

Tuesday, March 26th, 2024 commencing at 7:00 p.m.

In person or Via Zoom at the Administration Office 2317 Twp. Rd. 545 Lac Ste.
Anne County

As per Bylaw 448-2018 there will be no audio/video recordings of Meetings

| | | | |
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| 1. | <u>Call to Order</u> | | |
| 2. | <u>Agenda</u> | a) | <p>March 26th, 2024 Regular Council Meeting</p> <p><i>Recommendation:</i> <i>(that the March 26th, 2024 Regular Council Meeting Agenda be approved as presented</i> <i>or</i> <i>that the March 26th, 2024 Regular Council Meeting Agenda be approved with the following amendment(s) (list amendments)</i></p> |
| 3. | <u>Minutes</u> Pages 1-4 | a) | <p>Tuesday, February 27th, 2024 Regular Council Meeting Minutes</p> <p><i>Recommendation:</i> <i>(that the February 27th, 2024 Regular Council Meeting Minutes be approved as presented</i> <i>or</i> <i>that the February 27th, 2024 Regular Council Meeting Minutes be approved with the following amendment(s) (list amendments):</i></p> |
| 4. | <u>Appointments</u> p 5 p 6-7 p 8-bb | a) | <p>7:05 p.m. – Sal Ganam – please refer to attached email requesting an appointment with Council to discuss 4 matters:</p> <ol style="list-style-type: none"> 1. Where is the information council promised to provide me, last year. This was just before Everette resigned 2. Questions related to outstanding permit. Tony has not update council on these matters. 3. Hummockys request for additional access to both LSAC land and the Summer village of Sunrise Beach 4. Is council planning on be proactive or just reactive to the Hummocky RV resort community of Sunrise Beach concerns <p>Administration has requested additional information from Mr. Ganam on items 1 and 2. In response to our request of Mr. Ganam for additional information, we received a response from Mr. John Fowler advising he is responding on behalf of Mr. Ganam (attached).</p> <p>Also attached is administration's May 16th, 2023 email response to Mr. Ganam's April 2023 inquiries.</p> |

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| | <p>p 67-90</p> <p>p 91-110</p> | <p><i>Recommendation:</i> <i>(that the presentation from Mr. Sal Ganam be accepted for information and Administration respond to Mr. Ganam and Mr. Fowler as directed by Council)</i></p> <p>or</p> <p><i>(some other direction as given by Council at meeting time)</i></p> <p>b) 7:20 p.m. – Stephen Webber with Metrix Group and Auditor for the Summer Village – to present and review the Draft 2023 Audited Financial Statements.</p> <p><i>Recommendation;</i> <i>(that the draft 2023 audited financials statements be approved as presented (or amended) at meeting time)</i></p> <p>or</p> <p><i>(some other direction as given by Council at meeting time)</i></p> <p>c) 7:35 p.m. – Mr. Rick Lacasse has requested an opportunity with Council to respond to the letter he received from the Summer Village further to his appointment with Council at the November 2023 meeting. Background information is attached.</p> <p><i>Recommendation:</i> <i>(that the presentation from Mr. Rick Lacasse be accepted for information and Administration respond as directed by Council)</i></p> <p>or</p> <p><i>(some other direction as given by Council at meeting time)</i></p> |
| 5. | <u>Bylaws</u> | n/a |

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| 6. | <p><u>Business</u></p> <p>Pages 111-115</p> | a) | <p>Alberta Municipalities political parties being listed on election ballots – please refer to the attached letter from AB Munis President Tyler Gandam on the noted subject. AB Munis is concerned with what is seen as the Province’s intent to have political parties listed on election ballots, and is asking municipalities to join them in voicing concern over this pending action. AB Munis has provided some social media post examples on this, as well as survey information and results.</p> <p><i>Recommendation:</i> <i>(that the Summer Village of Sunrise Beach support Alberta Municipalities’ position that political parties should not be listed on election ballots, and further that the Summer Village forward a letter to the Premier and cc our MLA noting _____</i> <i>_____ (could list one of the examples provided)</i></p> <p><i>or</i></p> <p><i>(accept for information OR some other direction as given by Council at meeting time)</i></p> |
| | <p>Pages 116-122</p> | b) | <p>Workplace Violence and Harassment Prevention Policy – recently Deputy Mayor Benson attended a law seminar at which discussion took place with respect to a workplace harassment policy. Attached is a draft policy that Council may wish to consider as a starting point, further discussion to take place at meeting time.</p> <p><i>(direction as given by Council at meeting time)</i></p> |
| | <p>Pages 123-126</p> | c) | <p>Council Remuneration and Expense Reimbursement Policy – recently the Canada Revenue Agency automobile allowance rates increased to \$0.70/km. Our current policy has rates set at \$0.55/km, Administration is inquiring if Council wishes to increase this rate to the CRA rate.</p> <p><i>Recommendation:</i> <i>(that the mileage rate be increased from \$0.55/km to \$0.70/km to align with the current Canada Revenue Agency rates, and that the</i></p> |

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| | | <p><i>Council Remuneration and Expense Reimbursement Policy be amended to reflect this increase to \$0.70/km)</i></p> <p>or</p> <p><i>(that the mileage rate remain unchanged)</i></p> <p>or</p> <p><i>(some other direction as given by Council at meeting time)</i></p> |
| Pages 127-134 | d) | <p>Transportation Routing and Vehicle Information System Multi Jurisdiction (TRAVIS MJ) Agreement - TRAVIS MJ is a provincial oversize commercial vehicle permitting system. It provides a single electronic permit application process for operators and provides municipalities with a modern permit database tool to easily approve/deny permits issued by the province for travel on municipal roads. More information is provided in the Background section of the Agreement. The Summer Village's existing agreement with TRAVIS MJ is set to expire in March, and a new 3 year agreement is here for consideration.</p> <p><i>Recommendation:</i> <i>(that the Transportation Routing and Vehicle Information System Mutli Jurisdiction (TRAVIS MJ) Agreement, between the Summer Village of Sunrise Beach and the Majesty the King in right of Alberta for a 3 year period from April 1st, 2024 until March 31st, 2027, be approved and execution authorized)</i></p> <p>Or</p> <p><i>(some other direction as given by Council at meeting time)</i></p> |
| Pages 135-143 | e) | <p>Safety Codes Council – February 26th, 2024 letter on the 2023 Annual Internal Review, which found no notable issues with respect to our accreditation.</p> <p><i>Recommendation:</i> <i>(that the 2023 Annual Internal Review of our accreditation status as completed by the Safety Codes Council be accepted for information)</i></p> |

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| | | | <p>Or</p> <p><i>(some other direction as given by Council at meeting time)</i></p> |
| Pages 144-147 | f) | <p>Alberta Municipalities 2024 Public Risk Conference – please refer to the attached, the noted conference is scheduled for April 18 and 19 in Edmonton at a cost of \$175.00/registrant and hotel rate at the Sheraton (if we can still get in) is \$129/night. Administratively we would like to send someone to this, but it is not a good time to have someone away from the office, if available we would like to send someone from Administration. If someone from Council could attend that would be good.</p> <p><i>(authorize attendance to the Alberta Municipalities 2024 Public Risk Conference scheduled for April 18 and 19 in Edmonton at a cost of \$175.00/registrant)</i></p> <p>Or</p> <p><i>(accept for information OR some other direction as given by Council at meeting time)</i></p> | |
| Pages | g) | <p>Possible Drainage Work along Everett Road – further to previous discussions, is Council wishing to proceed with work along this area. If so, direction would be required and we would need to include an estimate in the 2024 Draft Operating and Capital budget.</p> <p><i>(direction as given by Council at meeting time)</i></p> | |
| | h) | <p>2024 Draft Operating and Capital Budget – to be presented and reviewed at meeting time. Further to previous discussion, no changes to the operating side were expressed by Council at the last meeting. So we are presenting this same budget, which has a 4.6% increase in municipal tax dollars collected projected. If Council wishing to complete a drainage project, or anticipate additional road work, we should include that on the capital side. The budget needs to be finalized at this meeting so Administration can prepare the applicable</p> | |

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| | | | <p>tax rate bylaw(s) for our April meeting. In 2023 the minimum amount payable was set at \$980/property, in 2022 it was \$960 and in 2021 \$940. \$980.00 x 4.6% would see this increase to \$1,025/property. Administration is requesting discussion around the minimum amount payable for 2024.</p> <p><i>(that changes to the Draft 2024 Operating and Capital Budget be made as directed at meeting time, and that the final budget along with tax rate and/or special tax bylaw(s) be brought back to the April meeting for approval)</i></p> |
| | | i) | |
| | | j) | |
| | | k) | |
| 7. | <p><u>Financial</u></p> <p>P 148-149 P 150 P 151-166 P 167-170</p> | a) | <p>Financial Reports as per motion 10-24:</p> <ul style="list-style-type: none"> -YTD GL Income and Expense Statement -Cheque Listing -Trial Balance -Bank Reconciliation <p><i>Recommendation:</i> <i>(that the YTD GL Income and Expense Statement, Cheque Listing, Trial Balance and Bank Reconciliation reports be accepted for information)</i></p> |
| 8. | <p><u>Councillor Reports</u></p> | | |
| | | a) | Mayor Ethier |
| | | b) | Deputy Mayor Benson |
| | | c) | <p>Councillor Benning</p> <p><i>Recommendation:</i> <i>(that the Councillor reports be accepted for information)</i></p> |

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| 9. | <u>Administration Reports</u> | | |
| | | a) | Development Officers Report |
| | p 177 | b) c) d) e) f) g) | 2023 Financial Audit Work and 2024 Draft Budget Work East End Bus – notice of annual meeting (did anyone attend) Resident Inquiries Summer Village vs Village status – mtg on 27 Hummocky Lands <i>Recommendation :</i> <i>(that the Administration reports be accepted for information)</i> |
| 10. | <u>Correspondence & Information</u> Pages 178 | a) | Alberta Municipal Affairs – undated letter from Minister Ric McIver inviting municipalities to participate in the review of the Municipal Government Act requirements related to Intermunicipal Collaboration Frameworks (ICF's) |
| | Pages 179-181 | b) | Office of the Information and Privacy Commissioners of Alberta – March 4 th , 2024 letter on OIPC changes to investigation procedures for access request reviews and privacy complaints |
| | p182-184 p185-186 p187-188 p189-198 | c) d) e) f) | Alberta Municipal Affairs – February 29 th , 2024 email from Assistant Deputy Minister Ethan Bayne on the 2024 education property tax requisitions. Sunrise Beach's 2023 requisition was \$73,843 and for 2024 it's \$76,520 (4% increase). Alberta Municipal Affairs – February 29 th , 2024 letter from Minister McIver on Budget 2024 Alberta Municipal Affairs – from Minister McIver on 2024 Minister's Awards for Municipal and Public Library Excellence Lac Ste Anne County Proposed Subdivision File#:022SUB2023 – March 7 th , 2024, Legal:SW 04-56-01 W5M – Council and Development Officer had no issues with the proposed |

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| | <p style="color: blue; font-family: cursive;">p199 p200-205</p> | <p>g) h) i)</p> | <p>Alberta Municipal Affairs – undated letter on Provincial Education Requisition Credit Program Extension, with respect to delinquent oil and gas property tax payments</p> <p>Alberta Municipal Affairs – March 18, 2024 letter on the Assessment Model Review (AMR) Steering Committee</p> <p><i>Recommendation: (that the correspondence items a) through h) be accepted for information)</i></p> |
| <p>11.</p> | <p><u>Open Floor Discussion with Gallery</u></p> | | <p>(15 minutes TOTAL time limit as per Bylaw #194-2024)</p> <p><i>Recommendation: (that the open floor discussion with the gallery be accepted for information)</i></p> <p>Or</p> <p><i>(some other direction as given by Council at meeting time)</i></p> |
| <p>12.</p> | <p><u>Closed Session</u></p> | | <p>As per the Municipal Government Act and FOIPP Act Section 17 third party personal privacy – Civil Claim.</p> |
| <p>13.</p> | <p><u>Adjournment</u></p> | | |

Next Meetings:

Regular Council Meeting April 23rd, 2024
 Regular Council Meeting June 25th, 2024
 Regular Council Meeting July 23rd, 2024

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON TUESDAY FEBRUARY 27TH, 2024, ADMINISTRATION OFFICE 2317 TWP. RD. 545 LAC STE. ANNE COUNTY AT 7:00 P.M., IN PERSON AND VIA ZOOM

| | | |
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| | PRESENT | <p>Mayor Jon Ethier Deputy Mayor Mike Benson Councillor Brian Benning</p> <p>Chief Administrative Officer Wendy Wildman Administrative Assistant Victoria Message – via zoom Development Officer Tony Sonnleitner – via zoom</p> <p>Public at Large: 0 In Person 4 On Zoom</p> |
| 1. | CALL TO ORDER | Mayor Ethier called the council meeting to order at 7:00 p.m. |
| 2. | AGENDA 30-24 | <p>MOVED by Mayor Ethier that the February 27th, 2024, Agenda be approved with the following amendments: -additions - 12. Closed Session- pursuant to section 16</p> <p align="right">CARRIED</p> |
| 3. | MINUTES 31-24 | <p>MOVED by Mayor Ethier that the minutes of the January 23rd, 2024, Regular Council meeting minutes be approved as presented.</p> <p align="right">CARRIED</p> |
| 4. | APPOINTMENTS 32-24 | <p>MOVED by Mayor Ethier that the Summer Village of Sunrise Beach Council accept the presentation from Mandy Smallwood from the Sun and Sand Community League as information and same to be reviewed in a year or so on how the program rolled out in Sandy Beach on the Purr-fect Friends Project and furthermore direct administration to write a prepare of support with regards to the 2024 National Volunteer Week Enhancement Funding.</p> <p align="right">CARRIED</p> |
| 5. | BYLAWS/POLICY 33-24 | <p>MOVED by Mayor Ethier that Bylaw 195-2024; a Procedural Bylaw, be given 1st reading as amended with the deletion of South View on page 1 and the addition of Sunrise Beach on page 1.</p> <p align="right">CARRIED</p> |
| | 34-24 | <p>MOVED by Deputy Mayor Benson that Bylaw 195-2024; a Procedural Bylaw, be given 2nd reading as amended.</p> <p align="right">CARRIED</p> |



MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON TUESDAY FEBRUARY 27TH, 2024, ADMINISTRATION OFFICE 2317 TWP. RD. 545 LAC STE. ANNE COUNTY AT 7:00 P.M., IN PERSON AND VIA ZOOM

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| | 35-24 | | MOVED by Councillor Benning that Bylaw 195-2024; a Procedural Bylaw, be given unanimous consent for 3 rd reading as amended. CARRIED UNANIMOUSLY |
| | 36-24 | | MOVED by Mayor Ethier that Bylaw 195-2024; a Procedural Bylaw, be given 3 rd and final reading as amended. CARRIED |
| 6. | BUSINESS | | |
| | 37-24 | a) | MOVED by Mayor Ethier that the Summer Village of Sunrise Beach council ratify the decision to post draft meeting minutes on the summer village website after they have been reviewed by Council via email, and that the changes be made to the Council Procedural Bylaw as a result of this motion. CARRIED |
| | 38-24 | b) | MOVED by Mayor Ethier that the Summer Village of Sunrise Beach Council approve the implementation of a one-time driveway snow removal for residents at a cost of \$50.00, with a one week in advance request from resident, and direct administration to set up registration and payment options. CARRIED |
| | 39-24 | c) | MOVED by Mayor Ethier that the following be appointed officials to the Assessment Review Board for the Summer Village of Sunrise Beach for the 2024 year: ARB Chairman – Raymond Ralph Certified ARB Clerk – Gerryl Amarin Certified Panelists – Darlene Chartrand, Sheryl Exley, Tina Groszko, Stewart Hennig, Richard Knowles, Denis Meier, Raymond Ralph. CARRIED |
| | 40-24 | d) | MOVED by Mayor Ethier that Administration make changes to the Draft 2024 Operating and Capital Budget as directed by Council at meeting time, and that an updated Draft Budget comes back to the next Council meeting for further review and consideration. CARRIED Development Officer Tony Sonnleitner arrived at 7:44 p.m. via zoom |
| 7. | FINANCIAL | | |

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON TUESDAY FEBRUARY 27TH, 2024, ADMINISTRATION OFFICE 2317 TWP. RD. 545 LAC STE. ANNE COUNTY AT 7:00 P.M., IN PERSON AND VIA ZOOM

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| | 41-24 | a) | MOVED by Deputy Mayor Benson that the YTD GL Income and Expense Statement, Cheque Listing, Trial Balance and Bank Reconciliation report be accepted for information. CARRIED |
| | 42-24 | b) | MOVED by Deputy Mayor Benson that the YTD GL Income and Expense Statement, Cheque Listing, Trial Balance and Bank Reconciliation report be included on Council agenda packages for the first quarter of 2024 and will be readdressed after the 2024 budget is approved. CARRIED |
| 8. | COUNCIL REPORTS 43-24 | | MOVED by Mayor Ethier that the verbal Council Reports be accepted for information as presented. CARRIED |
| 9. | ADMINISTRATION REPORTS 44-24 | | MOVED by Mayor Ethier that the Administration Reports be accepted for information as presented. CARRIED |
| 10. | CORRESPONDENCE | | N/A |
| 11. | OPEN FLOOR DISCUSSION WITH THE GALLERY 45-24 | | MOVED by Mayor Ethier that the open floor discussion with the gallery be accepted for information. CARRIED |
| 12. | CLOSED MEETING 46-24 | | MOVED by Mayor Ethier that pursuant to Section 197(2) of the Municipal Government Act and Section 16 of the Freedom of Information and Protection of Privacy Act (FOIPP) – Disclosures Harmful to Business Interests of a Third Party – Tender, the Council of the Summer Village of Sunrise Beach move into Closed Session at 8:38 p.m. to discuss Tenders. CARRIED Recess at 8:39 p.m. Public left in person and via zoom at 8:42 p.m. Reconvened at 8:43 p.m. |

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON TUESDAY FEBRUARY 27TH, 2024, ADMINISTRATION OFFICE 2317 TWP. RD. 545 LAC STE. ANNE COUNTY AT 7:00 P.M., IN PERSON AND VIA ZOOM

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| | 47-24 | <p>Present: Ethier, Benson, Benning, Wildman, Message(zoom), Sonnleitner(zoom)</p> <p>MOVED by Mayor Ethier that the Summer Village of Sunrise Beach move out of Closed Session at 8:58 p.m.</p> <p align="right">CARRIED</p> <p>Recess at 8:57 p.m. Reconvened at 8:58 p.m.</p> |
| | | |
| 13. | ADJOURNMENT | As all matters have been addressed Mayor Ethier declared the meeting adjourned at 9:08 p.m. |
| | | |

Mayor, Jon Ethier

Chief Administrative Officer, Wendy Wildman

Re: Mar 2024 council meeting

svsunrisebeach wildwillowenterprises.com <svsunrisebeach@wildwillowenterprises.com>

Tue 3/12/2024 9:04 AM

To: Sal Ganam <[REDACTED]>

Cc: John Fowler <[REDACTED]>; Brian Benning <ibs_ab@telus.net>; Jon Ethier <[REDACTED]>; Mike Benson <mikeforcouncil21@gmail.com>; minister.municipalaffairs@gov.ab.ca <minister.municipalaffairs@gov.ab.ca>

Good morning Sal,

Can you please elaborate on points 1 and 2 from your March 8th email:

1. Where is the information council promised to provide me, last year. This was just before Everett resigned.

2. Questions related to outstanding permit. Tony has not update council on these matters.

Thanks,

Tori Message
Administration
Summer Village of Sunrise Beach

From: Sal Ganam <[REDACTED]>

Sent: Friday, March 8, 2024 11:02 PM

To: svsunrisebeach wildwillowenterprises.com <svsunrisebeach@wildwillowenterprises.com>

Cc: [REDACTED]; Brian Benning <ibs_ab@telus.net>; Jon Ethier <[REDACTED]>; Mike Benson <mikeforcouncil21@gmail.com>; minister.municipalaffairs@gov.ab.ca <minister.municipalaffairs@gov.ab.ca>

Subject: Mar 2024 council meeting

I am request a place on the agenda for the Mar 2024 meeting.

Points to discuss

1. Where is the information council promised to provide me, last year. This was just before Everett resigned.

2. Questions related to outstanding permit. Tony has not update council on these matters.

3. Hummockys request for additional access to both LSAC land and the Summer village of Sunrise Beach.

4. Is council planning on be proactive or just reactive to the Hummocky Rv resort community of Sunrise Beach concerns.

Thanks
Sal Ganam

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Fwd: Mar 2024 council meeting

svsunrisebeach wildwillowenterprises.com <svsunrisebeach@wildwillowenterprises.com>

Wed 3/13/2024 1:58 PM

To: wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>; jon@rideriverside.com <jon@rideriverside.com>

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From: John Fowler [REDACTED]
Sent: Wednesday, March 13, 2024 1:50:30 PM
To: svsunrisebeach wildwillowenterprises.com <svsunrisebeach@wildwillowenterprises.com>
Cc: ibs_ab@telus.net <ibs_ab@telus.net>; Sal Ganam [REDACTED]; Jon Ethier <[REDACTED]>;
Mike Benson <mikeforcouncil21@gmail.com>; minister.municipalaffairs@gov.ab.ca
<minister.municipalaffairs@gov.ab.ca>
Subject: Re: Mar 2024 council meeting

Hi Tori

This email is in reference to Sal's upcoming presentation to Council at the March 2024 Council Meeting. It is the responsibility of the CAO and Administrative staff to receive information, create agendas, record minutes and file the information for future use.

- Why is the Administration asking Sal for the questions that were not answered (as per Administration emails)?
- Sal submitted questions (a document) to Council with the aforementioned questions. Did Council have a written document in response to the questions?
- What agenda was this done at? For reference it seems from Sal's question 1, it would have been the meeting in April 2023.

These questions need to be answered. If the Administration can not answer the questions, then please say so and provide a written response as to why?

Question 2 and 3 relate to the culvert and the request for additional access to both LSAC and the Summer Village of Sunrise Beach regarding the quarter section 5;1;55;34; SE W5M with the original land title 202 285 020, at sale dated 23/12/2020.

- Would it be prudent for Administration to provide a paper trail regarding:
 - the request for the culvert,
 - Council and administration's paperwork regarding the culvert,
 - the development permit for the culvert,
 - installation of the culvert, and
 - the final inspection and approval for the requested culvert?
- Information regarding the additional access request.

These questions need to be answered. If the Administration can not answer the questions, then please say so and provide a written response as to why?

Jon and Wendy were asked if they were aware of any outstanding questions by Brian. One outstanding question is the original title 202 285 020 dated 23/12/2020 has under Municipality: Lac Ste. Anne County / Summer Village of Sunrise Beach. A new Land title 222 158 539 dated 16/07/2022 for quarter section 5;1;55;34; SE W5M has under Municipality: Lac Ste. Anne County. The following are questions that require answers from the Summer Village of Sunrise Beach and not diverted to Lac Ste. Anne County for the answers.

- Why was the Summer Village of Sunrise Beach removed under Municipality as the property is still listed as a full quarter?
- Who authorized the removal from the Village?
- Was the property annexed by Lac Ste Anne County from the Summer Village of Sunrise Beach? If So, When?
- Since the Summer Village is currently not on the quarter under Municipality, does the Summer Village of Sunrise Beach still collect property tax? If the Summer Village of Sunrise Beach is not on the

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title, then the property is not in our jurisdiction, so how do we collect the tax? These questions need to be answered. If the Administration can not answer the questions, then please say so and provide a written response as to why?

Another unanswered question is the road agreement. Where does it stand? Providing there is no road agreement, is the Hummocky RV Resort stopped from going ahead?

Since there is current activity on the 5;1;55;34; SE W5M quarter, the related questions require answers so that the Summer Village of Sunrise Beach knows exactly the baseline for going forward. The answers might well provide information for another set of questions or clarity!

Thank you!

John

On Tue, Mar 12, 2024 at 8:20 PM svsunrisebeach [wildwillowenterprises.com](mailto:svsunrisebeach@wildwillowenterprises.com) <svsunrisebeach@wildwillowenterprises.com> wrote:

Good evening Sal,

With regards to our phone conversation tonight, if you can please forward to the office via email the property access that you were telling me about once you find that would be great so we can all have a look at that prior to meeting time.

Thanks,

Tori

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From: ibs_ab@telus.net <ibs_ab@telus.net>

Sent: Tuesday, March 12, 2024 4:02:39 PM

To: 'Sal Ganam' <[REDACTED]>; svsunrisebeach [wildwillowenterprises.com](mailto:svsunrisebeach@wildwillowenterprises.com) <svsunrisebeach@wildwillowenterprises.com>

Cc: 'John fowler' <[REDACTED]>; 'Jon Ethier' <[REDACTED]>; 'Mike Benson' <mikeforcouncil21@gmail.com>; minister.municipalaffairs@gov.ab.ca <minister.municipalaffairs@gov.ab.ca>

Subject: RE: Mar 2024 council meeting

Sal can you give us the exact questions so the office can round up the answers for everyone. There should not be any outstanding or unanswered questions from the residents. Everette left in July? Jon or Wendy are you aware of any outstanding questions?

From: Sal Ganam <[REDACTED]>

Sent: Friday, March 8, 2024 10:03 PM

To: svsunrisebeach [wildwillowenterprises.com](mailto:svsunrisebeach@wildwillowenterprises.com) <svsunrisebeach@wildwillowenterprises.com>

Cc: John fowler <[REDACTED]>; Brian Benning <ibs_ab@telus.net>; Jon Ethier <[REDACTED]>

Mike Benson <mikeforcouncil21@gmail.com>; minister.municipalaffairs@gov.ab.ca

Subject: Mar 2024 council meeting

7

Fwd: copy of my submission for Tuesdays meeting

svsunrisebeach wildwillowenterprises.com <svsunrisebeach@wildwillowenterprises.com>

Wed 3/13/2024 3:10 PM

To:wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>

email attachments sent to Sal May 16 2023

📎 5 attachments (16 MB)

Aug 23 subdivision referral.pdf; Aug 24 minutes.pdf; Oct 21 email approval letter.pdf; Sept 25 and 23 emails sub referral.pdf; sept 28 email sub referral.pdf;

Here is the original email sent to Sal.

Get [Outlook for iOS](#)

From: svsunrisebeach wildwillowenterprises.com <svsunrisebeach@wildwillowenterprises.com>

Sent: Tuesday, May 16, 2023 8:41:31 PM

To: Sal Ganam <[REDACTED]>

Subject: Re: copy of my submission for Tuesdays meeting

Good afternoon Sal - further to your April 19th, 2023 email and your appointment at the April 25th, 2023 Council meeting, please be advised of the following:

Your Questions:

1. I would like detailed information for the subdivision of the quarter section SE 34-55-1-W5M Hummocky RV Resort. Copies of all correspondence between Lac St Anne and Summer Village of Sunrise Beach, related to the subdivision being approved and filed at Alberta Land Titles. We have printed documents that we can track through our Summer Village emails. I have requested copies of any documentation sent from both the Summer Village's Planner as well as Development Officer and Lac Ste. Anne County as well. To date we have not received anything additional. I have also requested copies of all documentation between the Summer Village and the County from Lac Ste. Anne County pertaining specifically to the subdivision, and while a week ago I was verbally told I would have it the next day, we still are waiting. At this time, I decided to respond to you with what we have. If anything, additional comes in, we will forward that to you.
2. Copies of correspondence for road agreement for access to Hummocky RV Resort. Particularly the signed agreement from our mayor Jon and Council. There is no signed agreement, and at our last Council meeting Council resolved to discontinue pursuit of an agreement at this time.
3. Request the formation of committee, to be made up of council and resident members, to negotiate the MGA section 690 with Lac Ste. Anne, and any further meeting or decisions for the Hummocky Rv Resort. As discussed at the last meeting this will not happen.
4. Dates of public hearings and meeting passing the subdivision, of SE 34-55-2-W5M by the Summer Village Sunrise Beach council. A subdivision application was never submitted to the Summer Village. A subdivision application was submitted to Lac Ste. Anne County, you would have to follow up directly with them on this.

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5. Copy of the subdivision agreement given by Sunrise beach to allow Lac Ste. Ann to do the Subdivision. There was never an agreement entered into as noted. In the documents provided you will find Sunrise Beach Council motion #143-21 passed at the 24th, 2021 meeting noting: poor referral documentation, and no objection to the subdivision and will allow accesses to County standards and at a location approved Summer Village. August by the

Sal as noted previously, if we get any additional documentation pertaining to your request of this subdivision, we will forward same to you.

W

Wendy Wildman,
Chief Administrative Officer
Summer Village Administration/Wildwillow Enterprises Inc.

From: Sal Ganam <[REDACTED]>
Sent: Wednesday, April 19, 2023 12:12 PM
To: svsunrisebeach wildwillowenterprises.com <svsunrisebeach@wildwillowenterprises.com>
Subject: copy of my submission for Tuesdays meeting

Hi Tori
I have attached my submission for the council meeting tuesday night.
I hope is easier for you the add it to the agenda.

Thanks
Sal

9

Fw: REFERRAL - 025SUB2021

svsunrisebeach wildwillowenterprises.com <svsunrisebeach@wildwillowenterprises.com>

Tue 4/18/2023 10:56 PM

To: jon@rideriverside.com <jon@rideriverside.com>; Mike Benson <mikeforcouncil21@gmail.com>; Everett <evsteen@hotmail.com>; wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>

📎 1 attachments (2 MB)

REFERRAL - 025SUB2021.pdf;

From: svsunrisebeach wildwillowenterprises.com <svsunrisebeach@wildwillowenterprises.com>

Sent: Tuesday, August 24, 2021 10:41 AM

To: Tony Sonnleitner <pcm1@telusplanet.net>

Subject: FW: REFERRAL - 025SUB2021

Lana Lange

Administrative Assistant

Summer Village of Sunrise Beach

PO Box 1197

Onoway, AB T0E 1V0

Phone: 780.967.0271 Fax: 780.967.0431

svsunrisebeach@wildwillowenterprises.com

From: Dev Referrals <DevReferrals@lsac.ca>

Sent: August 23, 2021 10:20 AM

To: 'historical.lup@gov.ab.ca' <historical.lup@gov.ab.ca>; 'LMPlan@gov.ab.ca' <LMPlan@gov.ab.ca>; 'Aep.epeacapitalregion@gov.ab.ca' <Aep.epeacapitalregion@gov.ab.ca>; 'Aep.wacapitalregion@gov.ab.ca' <Aep.wacapitalregion@gov.ab.ca>; 'Bruce.VanOs@gov.ab.ca' <Bruce.VanOs@gov.ab.ca>; 'Craig.plitt@gov.ab.ca' <Craig.plitt@gov.ab.ca>; 'land.admin@atcogas.com' <land.admin@atcogas.com>; 'HP.Circulations@atco.com' <HP.Circulations@atco.com>; 'jeffrey.way@canadapost.ca' <jeffrey.way@canadapost.ca>; 'onoway_area@equs.ca' <onoway_area@equs.ca>; 'landserv@fortisalberta.com' <landserv@fortisalberta.com>; Mike Primeau <mprimeau@lsac.ca>; 'rhett.czaban@ngps.ca' <rhett.czaban@ngps.ca>; 'subdivisions@contractlandstaff.com' <subdivisions@contractlandstaff.com>; 'kpearson@steannegas.com' <kpearson@steannegas.com>; 'circulations@telus.com' <circulations@telus.com>; Summer Village of Sandy Beach <svsandyb@xplornet.ca>; Summer Village of Sunrise Beach <svsunrisebeach@wildwillowenterprises.com>

Subject: REFERRAL - 025SUB2021

Please find the attached information regarding subdivision application 025SUB2021 for your review.

Please call or email if you require additional information or assistance.

Sincerely,

Jane Holman

Planning & Development Clerk, Lac Ste. Anne County

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56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0

PHONE: 780.785.3411 Ext:3692 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985 | [www.lfac.ca]lfac.ca

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11



Lac Ste. Anne County, Box 219,
56521 RGE RD 65, Sangudo, AB T0E 2A0
Telephone: 1-866-880-5722 or
Fax: 1-780-785-2985

www.LSAC.ca

SUBDIVISION REFERRAL

NOTIFICATION of Email Correspondence

of Pages EMAILED: 11

Date: August 23, 2021

Re: PROPOSED SUBDIVISION
Legal: SE 34-55-01 W5M
Lac Ste. Anne County

FILE #: 025SUB2021

Attached is a copy of a subdivision application form and sketch proposing to subdivide the above land as shown. By this EMAIL we request you submit brief, relevant comments and supporting information, with regard to the subdivision application. Unless we have heard from you, **within 21 days**, we will process the proposal as though you have no objections.

Please email or fax your comments to the undersigned at your earliest convenience.

Email: Jane Holman,
Planning/Development Clerk
DevReferrals@Lsac.ca OR

FAX your response to (780) 785-2985

Email: Trina Sroka,
Planning/Development Clerk
DevReferrals@Lsac.ca OR

FAX your response to (780) 785-2985

If you have concerns or comments that you wish to discuss with staff, please contact the staff member as indicated below:

Matthew Ferris
Planning &
Development
Manager
780-785-3411
Ext.: 3603
mferris@Lsac.ca

Abdikani Elmi
Development
Officer
780-785-3411
Ext.: 3691
aelmi@lsac.ca

Lori Vanberg
Development
Officer
780-785-3411
Ext.: 3684
lvanberg@lsac.ca

Tanya Vanderwell
Development Officer
780-785-3411
Ext.: 3685
tvanderwell@Lsac.ca

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SCANNED

AUG 16 2021



Subdivision Application

FOR OFFICE USE ONLY

File no.: 0859432021 Tax roll no.: 5501341001 Division: 2 Application date: July 29, 2021

This form is to be completed in full wherever applicable by the registered owner of the land that is the subject of the application, or by a person authorized to act on the registered owner's behalf.

Incomplete Applications will not be accepted. If an incomplete application is submitted by mail the application will be sent back for further information.

APPLICANT/AGENT INFORMATION

Full name of Applicant: Red Willow Planning

This Information has been Redacted as per the Freedom of Information and Protection of Privacy Act (FOIP Act)

Please note: By providing your email address above, you are hereby consenting to receiving correspondence (including decision) solely by email in relation to this application.

Full name of Landowner: Vivcor Holdings Inc.

This Information has been Redacted as per the Freedom of Information and Protection of Privacy Act (FOIP Act)

Full name of Landowner: _____

Mailing address: _____

City: _____ Province: _____ Postal code: _____

Tel: _____ Cel: _____ Email: _____

LEGAL DESCRIPTION AND AREA OF LAND TO BE SUBDIVIDED

All/part of: Quarter: SE Section: 34 Township: 55 Range: 1 west of 5th meridian

All/part of: Lot: _____ Block: _____ Plan: _____ Subdivision/Hamlet: _____

Rural address: N/A Division: 1 2 3 4 5 6 7

Designated use of the land as classified under a Land Use Bylaw or a Zoning Bylaw or a Land Use Classification Guide where applicable: AG2

Box 219, Sangudo AB T0E 2A0
T 780.785.3411 F 1.866.880.5722 F 780.785.2985 E DEVASSISTANT@LSAC.ca www.LSAC.ca

LSA-043004013 05282021

RECEIVED
JUL 29 2021
Planning & Development

13

LOCATION OF LAND TO BE SUBDIVIDED

- 1. Is the land situated in the municipality of Lac Ste. Anne County? YES NO
- 2. Is the land situated immediately adjacent to the municipal boundary? YES NO

If YES, the adjoining municipality is Summer Village of Sunrise Beach

- 3. Is the land situated within 0.99 miles (1.6 km) of the right-of-way of a highway? YES NO

If YES, the highway no. is Highway 642

- 4. Is the land situated within 0.5 miles (0.8 km) of a (river, stream, watercourse, lake or other permanent body of water, or a canal, or a drainage ditch)? YES NO

If YES, state its name Sandy Lake

- 5. Is the proposed parcel within 1.0 miles (1.5 km) of a sour gas facility? YES NO
- 6. Is the land you are developing on within 0.5 mile (0.8 km) of land that is or has been used as a municipal landfill for the disposal of garbage or refuse? YES NO
- 7. Is the land you are developing on within 0.5 mile (0.8 km) of land that is or has been used as a municipal sewage treatment facility or sewage lagoon? YES NO
- 8. Is the land you are developing on within 0.5 mile (0.8 km) of land that is or has been used as an Intensive livestock operation (Swine, Chicken, Beef, etc.)? YES NO
- 9. Has the land had a history of flooding? YES NO

EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED

- 1. Existing use of the land (crop, hay, etc.): Vacant and fallow
- 2. Proposed use of the land (crop, hay, pasture, residential, etc.): Pasture
- 3. The designated use of the land as classified under a Land Use Bylaw: AG2
- 4. Number of Parcel(s) being created: 1 Type of Parcel(s) being created: AG2
- 5. Area of Parent Parcel (acres): 147.2 Area of Proposed Parcel (acres): 120.23
59.60 ha 48.655 ha

PHYSICAL CHARACTERISTICS OF LAND BEING SUBDIVIDED

- 1. Describe the nature of the topography of the land (flat, rolling, steep, mixed etc.):
Hummocky with permanent and ephemeral wet areas
- 2. Describe the nature of the vegetation and water on the land (brush, shrubs, tree stands, woodlots, sloughs, creeks, etc.):
Trees, grasses, shrubs, emergent and submergent vegetation, wetland areas
- 3. Describe the kind of soil on the land (sandy, loam, clay etc.): sandy clay loam

Box 219, Sangudo AB T0E 2A0
T 780.785.3411 TF 1.866.880.5722 F 780.785.2985 E DEVASSISTANT@LSAC.ca www.LSAC.ca

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EXISTING BUILDINGS ON THE LAND TO BE SUBDIVIDED

1. Describe any buildings, historical or otherwise, and any structures on the land and whether they are to be demolished or moved: N/A

EXISTING BUILDINGS LOCATED ON THE PROPOSED PARCEL(S)

1. Describe any buildings, historical or otherwise, and any structures on the land and whether they are to be demolished or moved: N/A

EXISTING BUILDINGS LOCATED ON THE REMAINDER OF THE QUARTER-SECTION

1. Describe any buildings, historical or otherwise, and any structures on the land and whether they are to be demolished or moved: N/A

EXISTING WATER SUPPLY TYPE

Well Cistern & Hauling Municipal Service

Other (please specify) none

PROPOSED WATER SUPPLY TYPE

Well Cistern & Hauling Municipal Service

Other (please specify) none

REGULATORY REQUIREMENTS FOR SURFACE DEVELOPMENT IN PROXIMITY TO ABANDONED WELLS

New subdivision applications, except for lot line adjustments, must include documentation from the Energy Resources Conservation Board (ERCB) identifying the presence or absence of abandoned wells.

1. Obtain the information from ERCB's Abandoned Well Viewer available on the ERCB Website www.aer.ca
2. Abandoned well Information Included: YES NO

If NO, why not:

If an abandoned gas or oil well is identified on the land that is subject (the quarter section) of the subdivision application, the applicant must include a map that shows the actual well location as identified in the field, and the setback established in ERCB Directive 079 in relation to existing or proposed building sites.

For clarification on the information provided by the Abandoned Well Viewer, or if you do not have internet access, contact ERCB Customer Contact Centre by Telephone at 1.855.297.8311, or email Inquires@aer.ca or contact Information Services by mail at ERCB, Suite 1000, 250 - 5 Street SW, Calgary, AB T2P 0R4.

Within 7 days of applying for subdivision, please flag (orange flagging tape preferred) where you plan to put new access approach(es) for each parcel, so that the approaches may be inspected by the County's Public Works department.

1. DUAL approaches are required for new proposals, unless there are extenuating circumstances.
2. Road widening of 5.18 metres (17.0 feet) will be taken on all Range and Township Roads on every application.
3. A survey plan is not required until a decision on the proposed application has been made and a decision letter with conditions has been issued.
4. To avoid unnecessary costs, do not have a surveyor complete the survey documentation prior to the decision from the Development Authority.

Box 219, Sangudo AB T0E 2A0

T 780.785.3411 T/F 1.866.880.5722 F 780.785.2985 E DEVASSISTANT@LSAC.ca www.LSAC.ca

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CONSENT TO REZONING OF THE PROPERTY

If my (our) application is approved, I, N/A,
being the registered owner(s) of the presiding application, do so consent to the rezoning of

Quarter: _____ Section: _____ Township: _____ Range: _____ west of 5th meridian
to a more suitable district (i.e.: Country Residential). Further, if the property is under contract for sale I (we), will be
responsible to notify all potential buyers of the rezoning process, prior to the registration of said subdivision or after
registration of the subdivision plan and prior to bylaw approval.

Registered landowner signature

Registered landowner signature

Application date

TIME EXTENSION AGREEMENT

I, Red Willow Planning, agree to enter into an agreement with Lac Ste. Anne County to extend

THIS INFORMATION HAS BEEN REDACTED AS PER THE PROVISIONS OF THE FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT (FOIP ACT)

Applicant signature

Applicant signature

2021-07-30

Application date

APPLICANT DECLARATION

I hereby make application for subdivision in accordance with the plans and supporting information submitted
herewith; I will meet all the following conditions and requirements listed below:

I hereby give my consent to allow any authorized person, pursuant to Section 542 of the *Municipal Government*
Act, the right to enter the land and/or building(s) with respect to this application or potential verification of permit
conditions arising from this application.

I hereby acknowledge that if this permit is issued I may be required to place a drainage easement on my property.
This information has been redacted as per the Freedom of Information and Protection of Privacy Act (FOIP Act)

THIS INFORMATION HAS BEEN REDACTED AS PER THE FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT (FOIP ACT)

Applicant(s) signature

Registered landowner signature

2021-07-30

Application date

Please complete if there are multiple landowners:

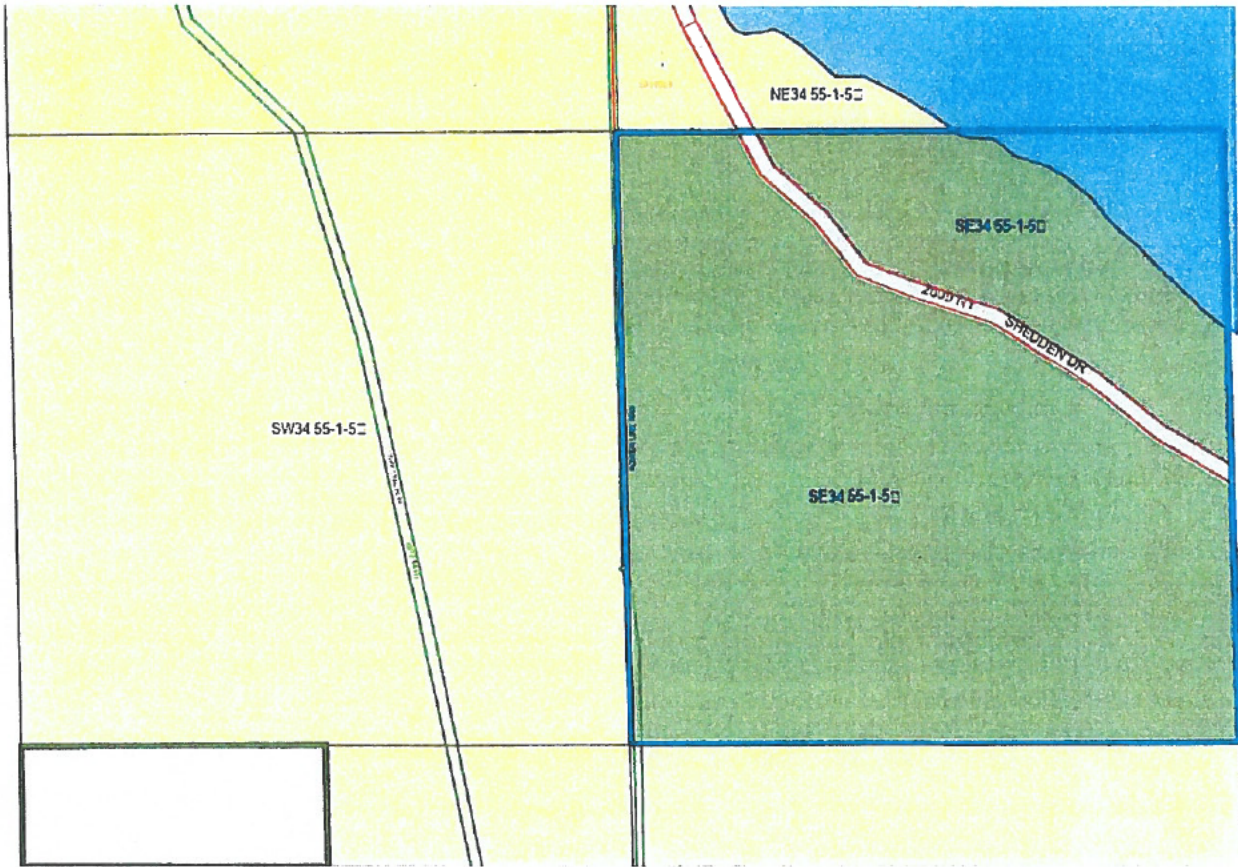
- I, _____ AFFIRM THAT I AM THE REGISTERED OWNER
- I, _____ AFFIRM THAT I AM THE REGISTERED OWNER
- I, _____ AFFIRM THAT I AM THE REGISTERED OWNER
- I, _____ AFFIRM THAT I AM THE REGISTERED OWNER

Please note: The personal information provided will be used to process the Subdivision application and is collected
under the authority of Section 642 of the *Municipal Government Act*. Personal information provided may be recorded in
the minutes of the Municipal Planning Commission, or otherwise made public pursuant to the provisions of the *Freedom*
of Information and Protection of Privacy (FOIP) Act, including Sections 39 through 42 therein.

Any documentation/information (including personal information) required for processing an application will become
public once submitted to the Municipal Planning Commission or Development Authority for review and processing.

Box 219, Sangudo AB T0E 2A0
T 780.785.3411 TF 1.866.880.5722 F 780.785.2985 E DEVASSISTANT@LSAC.ca www.LSAC.ca

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SCANNED

AUG 16 2021

LAND TITLE CERTIFICATE

S
 LINC SHORT LEGAL TITLE NUMBER
 0022 865 936 5;1;55;34;SE 202 285 020

LEGAL DESCRIPTION

MERIDIAN 5 RANGE 1 TOWNSHIP 55
 SECTION 34
 ALL THAT PORTION OF THE SOUTH EAST QUARTER
 NOT COVERED BY THE WATERS OF SANDY LAKE AT THE TIME OF
 THE SURVEY OF THE SAID LAKE
 AS SHOWN UPON A PLAN OF SURVEY OF THE SAID TOWNSHIP DATED
 29 JULY AD 1899
 CONTAINING 61.2 HECTARES (151.20 ACRES) MORE OR LESS
 EXCEPTING THEREOUT
 1.62 HECTARES (4 ACRES) MORE OR LESS
 AS SHOWN ON ROAD PLAN 2609NY
 EXCEPTING THEREOUT ALL MINES AND MINERALS

ESTATE: FEE SIMPLE

MUNICIPALITY: LAC STE. ANNE COUNTY / SUMMER VILLAGE OF SUNRISE BEACH

REFERENCE NUMBER: 172 247 686 +1

| REGISTRATION | DATE (DMY) | REGISTERED OWNER(S) DOCUMENT TYPE | VALUE | CONSIDERATION |
|--------------|------------|--------------------------------------|-----------|---------------|
| 202 285 020 | 23/12/2020 | TRANSFER OF LAND | \$220,000 | \$220,000 |

OWNERS

VIVCOR HOLDINGS INC.
 OF [REDACTED]

ENCUMBRANCES, LIENS & INTERESTS

| REGISTRATION NUMBER | DATE (D/M/Y) | PARTICULARS |
|------------------------|--------------|----------------------|
| 3388OR | 16/12/1965 | UTILITY RIGHT OF WAY |

(CONTINUED)

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ENCUMBRANCES, LIENS & INTERESTS

PAGE 2
202 285 020

REGISTRATION
NUMBER DATE (D/M/Y) PARTICULARS

GRANTEE - FORTISALBERTA INC.
320-17 AVE SW
CALGARY
ALBERTA T2S2V1
AS TO PORTION OR PLAN:1119NY
"CONTAINING 1.25 ACRES"
(DATA UPDATED BY: TRANSFER OF UTILITY RIGHT
OF WAY 022197030)
(DATA UPDATED BY: CHANGE OF ADDRESS 092057659)
(DATA UPDATED BY: TRANSFER OF UTILITY RIGHT
OF WAY 122365965)

TOTAL INSTRUMENTS: 001

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN
ACCURATE REPRODUCTION OF THE CERTIFICATE OF
TITLE REPRESENTED HEREIN THIS 22 DAY OF JULY,
2021 AT 01:50 P.M.

ORDER NUMBER: 42220369

CUSTOMER FILE NUMBER:



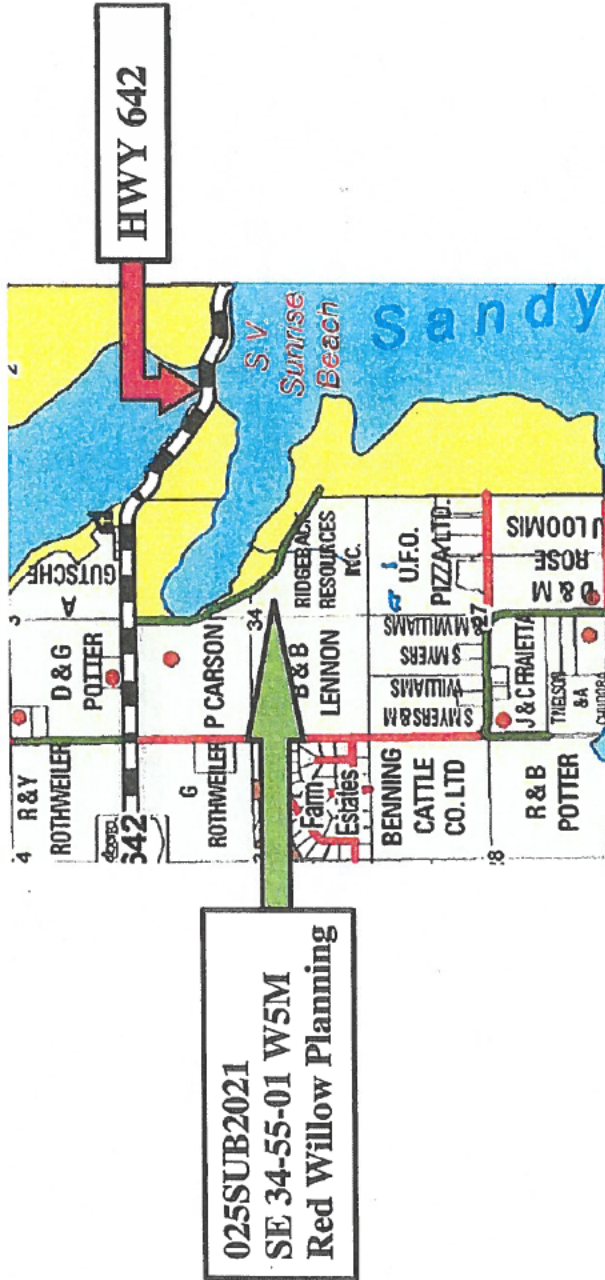
END OF CERTIFICATE

THIS ELECTRONICALLY TRANSMITTED LAND TITLES PRODUCT IS INTENDED
FOR THE SOLE USE OF THE ORIGINAL PURCHASER, AND NONE OTHER,
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19

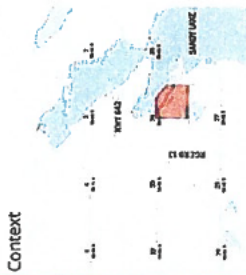
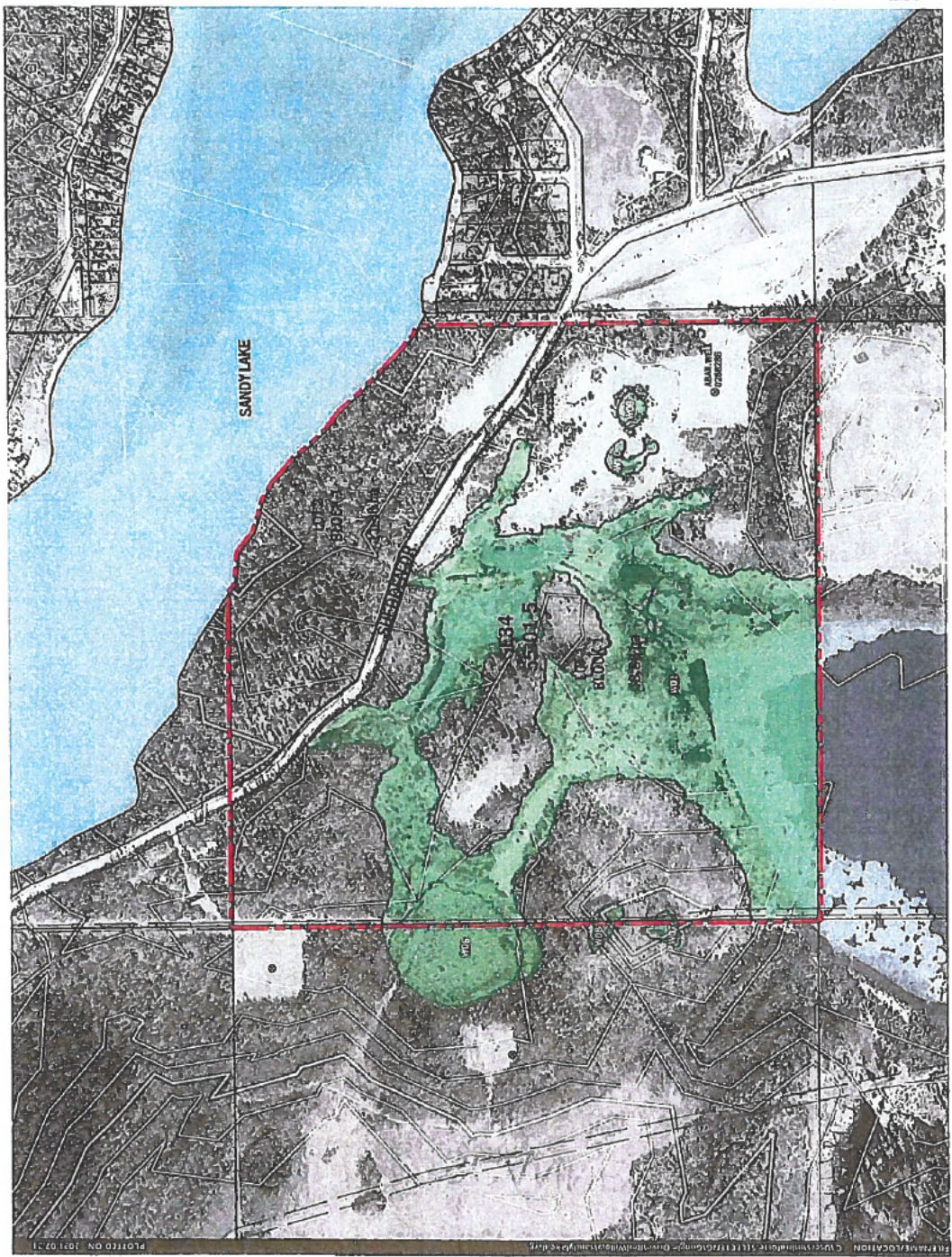
LOCATION SKETCH
 LAC STE. ANNE COUNTY
 SUBDIVISION APPLICATION 025SUB2021



8/16/2021

020

0255SUB2021 000
 SE34-55-01-W5
 Subdivision
 Base Map



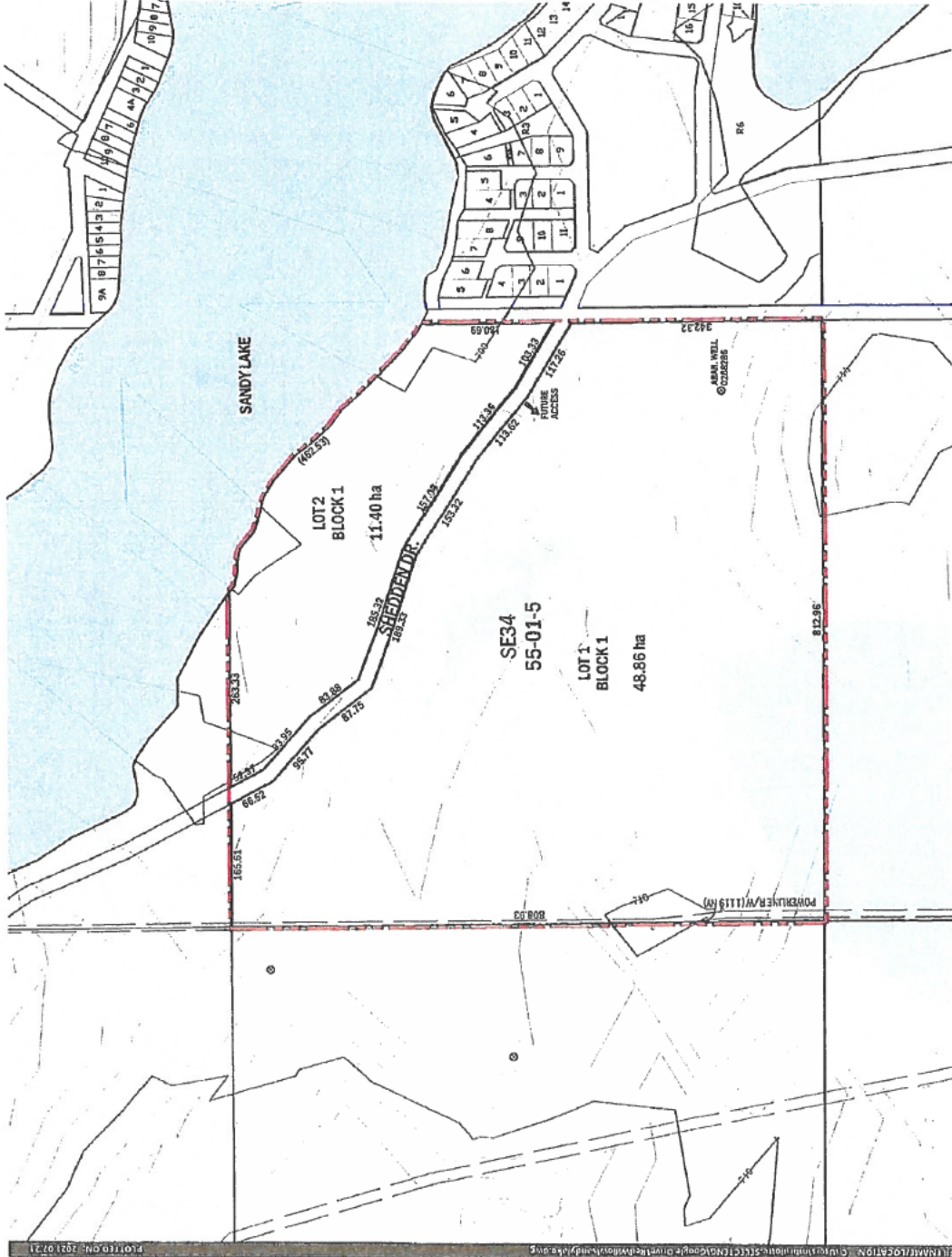
RWP
 Lac Ste. Anne County
 Issued for: Tentative Plan Review
 Date: 2021 July 21

1/10

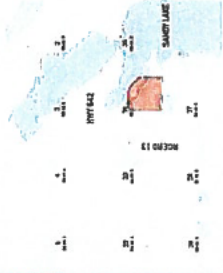
021SUB2021 001

SE34-55-01-W5
Subdivision

Tentative Plan



Context



Notes:

Subdivision includes area outlined by
--- and contains 61.88 ha

Total Road Area: 1.52 ha

Total Agricultural Area: 60.26 ha

Total Number of Lots: 2

RWP
Lac Ste. Anne County
Issued for Tentative Plan Review
Date: 2021 July 21



22

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON TUESDAY AUGUST 24TH, 2021, ONOWAY CIVIC CENTRE IMMEDIATELY FOLLOWING THE ORGANIZATIONAL MEETING, IN PERSON AND VIA ZOOM

| | | |
|----|--------------------------------|---|
| | PRESENT | <p>Mayor Jon Ethier Deputy Mayor Mike Benson Councillor Everett Steenbergen</p> <p>Chief Administrative Officer Wendy Wildman Administrative Assistant Lana Lange</p> <p>Public at Large: 1 2 Teleconferenced</p> |
| 1. | CALL TO ORDER | Mayor Ethier called the council meeting to order at 8:11 p.m. |
| 2. | AGENDA 133-21 | <p>MOVED by Councillor Steenbergen that the August 24th, 2021 Agenda be amended with the following addition: 6 e) Lac Ste Anne County Subdivision Referral</p> <p align="right">CARRIED</p> |
| 3. | MINUTES 134- 21 | <p>MOVED by Mayor Ethier that the minutes of the July 24th, 2021 Council meeting be approved as presented.</p> <p align="right">CARRIED</p> |
| 4. | APPOINTMENTS | N/A |
| 5. | BYLAWS/POLICY 135-21 | <p>MOVED by Mayor Ethier that Bylaw 172-2021, a Bylaw for the purpose of appointing an Assessor for the Summer Village of Sunrise Beach, be given 1st reading.</p> <p align="right">CARRIED</p> |
| | 136-21 | <p>MOVED by Mayor Ethier that Bylaw 172-2021 be given 2nd reading.</p> <p align="right">CARRIED</p> |

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MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON TUESDAY AUGUST 24TH, 2021, ONOWAY CIVIC CENTRE IMMEDIATELY FOLLOWING THE ORGANIZATIONAL MEETING. IN PERSON AND VIA ZOOM

| | | |
|----|-----------------|--|
| | 137-21 | <p>MOVED by Councillor Steenbergen that Bylaw 172-2021 be considered for 3rd reading</p> <p align="right">CARRIED UNANIMOUSLY</p> |
| | 138-21 | <p>MOVED by Mayor Ethier that Bylaw 172-2021 be given 3rd and final reading.</p> <p align="right">CARRIED</p> |
| 6. | BUSINESS | |
| | 139-21 | <p>a) MOVED by Councillor Steenbergen that Deputy Mayor Benson and Administration be authorized to attend the Alberta Urban Municipalities Association 2021 Annual Convention scheduled for November 17 to 19, 2021 in Edmonton, Alberta.</p> <p align="right">CARRIED</p> |
| | 140-21 | <p>b) MOVED by Deputy Mayor Benson that Council approve execution of the Taxservice Engagement Letter for the management of Property Tax Arrears Recovery for the Summer Village of Sunrise Beach.</p> <p align="right">CARRIED</p> |
| | | <p>Meeting was recessed from 8:20 p.m. to 8:25 p.m.</p> |
| | 141-21 | <p>c) MOVED by Deputy Mayor Benson that Council approve the agreement between the Summer Village of Sunrise Beach and Safety Codes Services for the provision of safety codes services for the period January 2021 to December 2023.</p> <p align="right">CARRIED</p> |
| | 142-21 | <p>d) MOVED by Mayor Ethier that Administration obtain other quotes for the removal of the potentially dangerous trees located on Municipal Reserve in between Plan 3703RS Block 4 Lot 8 and Plan 3703RS Block 4 Lot 9 and this be brought back to Council for further review.</p> <p align="right">CARRIED</p> |
| | 143-21 | <p>e) MOVED by Councillor Steenbergen that the Summer Village respond to the Lac Ste Anne County subdivision referral as follows:</p> <ul style="list-style-type: none"> • Poor referral documentation • No objection and will allow access's to County standards and at a location approved by the Summer Village. <p align="right">CARRIED</p> |

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MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON TUESDAY AUGUST 24TH, 2021, ONOWAY CIVIC CENTRE IMMEDIATELY FOLLOWING THE ORGANIZATIONAL MEETING. IN PERSON AND VIA ZOOM

| | | |
|------------|--|---|
| 7. | FINANCIAL 144-21 | <p>MOVED by Mayor Ethier that the Income & Expense Statements for July 31st, 2021 be accepted for information as presented.</p> <p style="text-align: right;">CARRIED</p> |
| 8. | COUNCIL REPORTS 145-21 146-21 147-21 | <p>MOVED by Mayor Ethier that Council Reports be accepted for information as presented.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Steenbergen to put Bylaw 116-2009 on the next agenda.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Mayor Ethier to cease purchase and/or installation of Off-Highway vehicle signs.</p> <p style="text-align: right;">CARRIED</p> |
| 9. | ADMINISTRATION REPORTS 148-21 | <p>MOVED by Mayor Ethier that Administration Reports be accepted for information as presented.</p> <p style="text-align: right;">CARRIED</p> |
| 10. | CORRESPONDENCE 149-21 | <p>MOVED by Mayor Ethier that the following correspondence be accepted for information:</p> <ul style="list-style-type: none"> a) Alberta Municipal Affairs - Letter dated July 5th, 2021, from Ric McIver, Alberta Municipal Affairs. Federal Gas Tax Fund for 2021. Allocation is \$25,807, includes a one time top up of \$12,724. b) AUMA – Email dated July 25th from Angela Duncan, Vice President & Director of AUMA. Email is on FCSS Accountability Framework Steering Committee. c) Alberta Municipal Affairs - Email dated July 22nd, 2021, from Brandy Cox, Deputy Minister of Alberta Municipal Affairs. Release of Ministry's 2020-21 Annual Report. d) Government of Alberta – Statement of Direct Deposit of \$438.00 for FCSS August payment. |

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MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON TUESDAY AUGUST 24TH, 2021, ONOWAY CIVIC CENTRE IMMEDIATELY FOLLOWING THE ORGANIZATIONAL MEETING. IN PERSON AND VIA ZOOM

| | | |
|-----|---|---|
| | | <p>e) Development Services – Development Permit Application, construction of an addition to an existing detached dwelling at Plan 6256KS, Block 5, Lot 6: 6506 Shedden Drive.</p> <p>f) Summer Village of South View – Organizational Meeting committee appointment results.</p> <p>g) Government of Alberta – Email dated August 12th, 2021 from Mike Ellis, Associate Minister of Mental Health and Addictions. Thanking us for our letter to Premier Jason Kenney, showing our support for the 988 suicide and crisis hotline.</p> <p align="right">CARRIED</p> |
| 11. | OPEN FLOOR DISCUSSION WITH GALLERY 150-21 | <p>MOVED by Mayor Ethier that the open floor discussion with the gallery be accepted for information.</p> <p align="right">CARRIED</p> |
| 12. | CLOSED MEETING | N/A |
| 13. | ADJOURNMENT | As all matters have been addressed Mayor Ethier declared the meeting adjourned at 10:33 p.m. |

Mayor, Jon Ethier

Chief Administrative Officer, Wendy Wildman

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Fw: 025SUB2021 - Subdivision Application for comment by SummerVillage of Sandy Beach

svsunrisebeach wildwillowenterprises.com <svsunrisebeach@wildwillowenterprises.com>

Fri 10/28/2022 2:47 PM

To: wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>

2 attachments (3 MB)

Approaches.pdf; REFERRAL - 025SUB2021.pdf;

From: pcm1@telusplanet.net <pcm1@telusplanet.net>

Sent: Saturday, September 25, 2021 8:31 AM

To: svsunrisebeach wildwillowenterprises.com <svsunrisebeach@wildwillowenterprises.com>

Cc: cao@onoway.ca <cao@onoway.ca>

Subject: FW: 025SUB2021 - Subdivision Application for comment by SummerVillage of Sandy Beach

I have asked that the referral be corrected and directed to the correct Municipality.

Tony

From: Craig Goldsmith <cgoldsmith@lsac.ca>

Sent: September 23, 2021 3:50 PM

To: pcm1@telusplanet.net

Subject: 025SUB2021 - Subdivision Application for comment by Summer Village of Sandy Beach

Hi Tony,

Please find attached a PDF copy of the subdivision application Referral for File # 025SUB2021 for comment regarding two matters of concern as noted below:

1. An approach is needed for access to the north portion of the proposed divided quarter section at SE 34-55-01 W5M. See attached site plan indicating the proposed location of the approach for Lac Ste Anne. The Summer Village of Sandy Beach would respectively require a separate approach for the north portion.
2. Will the Summer Village of Sandy Beach require a road widening allowance through a caveat/agreement for Shedden Drive. County of Lac Ste Anne will not require a road widening allowance for the same.

Please respond at your earliest as the matter is time sensitive for the conditionally approved response to the applicant from the County.

Regards,

Craig Goldsmith, C.E.T.

Development Officer, Lac Ste. Anne County

LAC STE. ANNE COUNTY



56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0

PHONE: 780.785.3411 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985 | www.lsac.ca

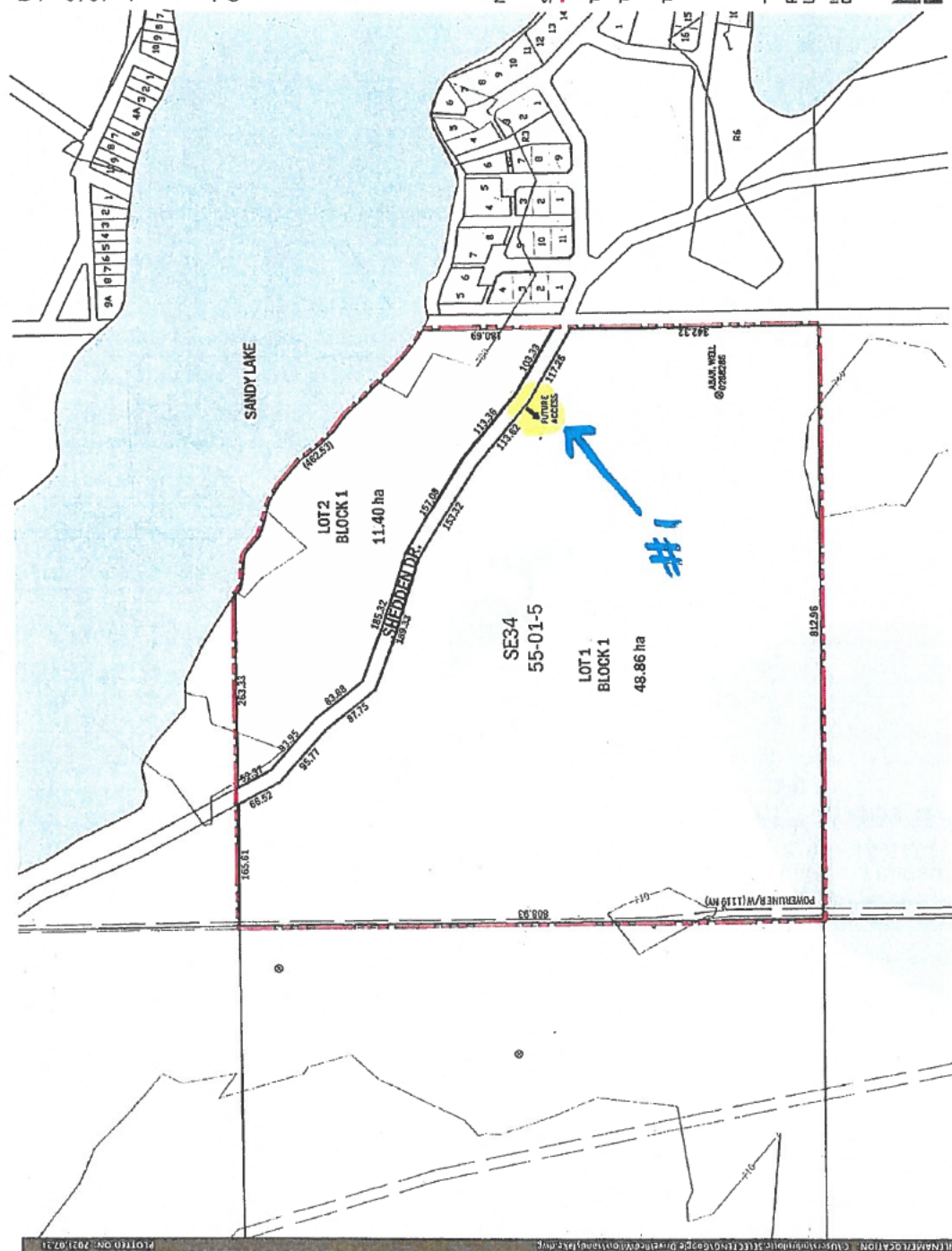
Visit CountyConnect.ca to sign up for critical alerts as they happen!

This email is intended only for the use of the party to which it is addressed and for the intended purpose. This email contains information that is privileged, confidential, and/or protected by law and is to be held in strict confidence. If you are not the intended recipient you are hereby notified that any dissemination, copying or distribution of this email or its contents is strictly prohibited. If you have received this message in error, please notify us immediately by replying to the message and deleting it from your computer.

107

021SUB2021 001
 SE34-55-01-W5
 Subdivision

Tentative Plan



Context



NOTES:

Subdivision includes area outlined by
 --- and contains 61.88 ha
 Total Road Area: 1.62 ha
 Total Agricultural Area: 60.26 ha
 Total Number of Lots: 2

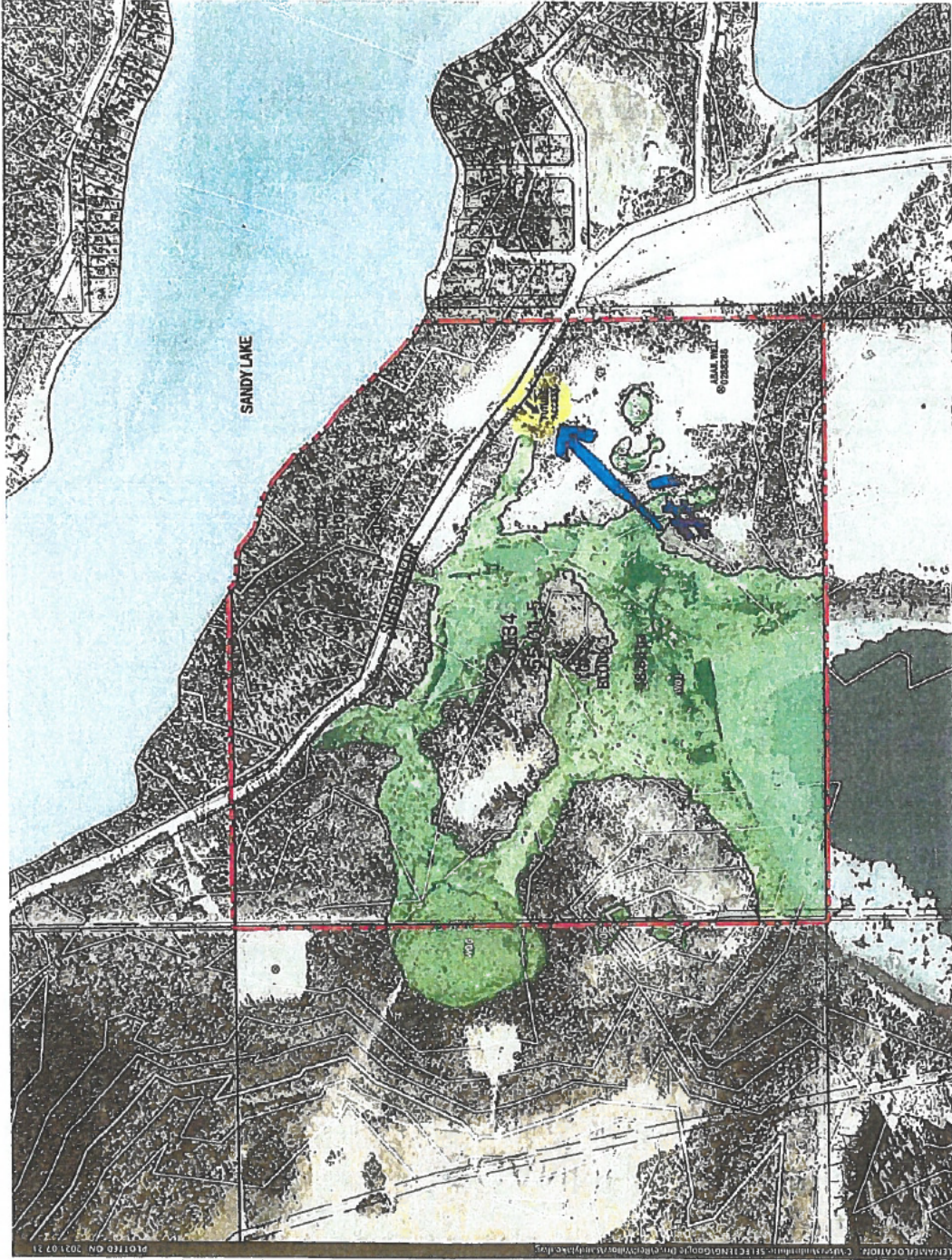
RWP
 Lac Ste. Anne County
 Issued for Tentative Plan Review
 Date: 2021 July 21



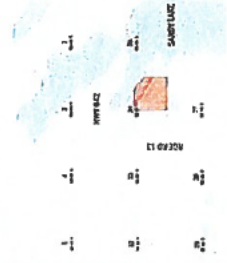
82

025SUB2021 000

SE34-55-01-W5
Subdivision
Base Map



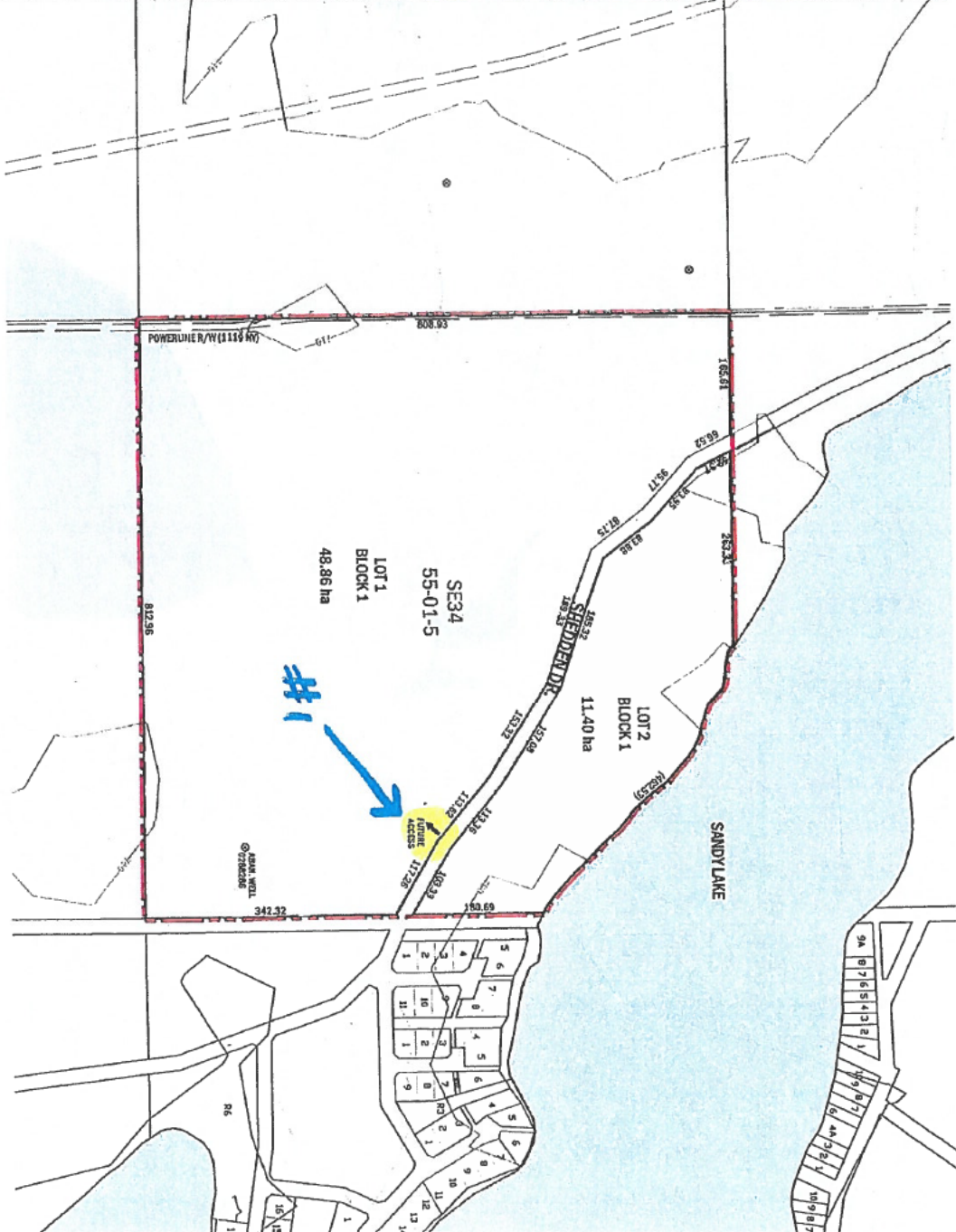
Context



RWP
Lac Ste. Anne County
Issued for: Tentative Plan Review
Date: 2021 July 21



629

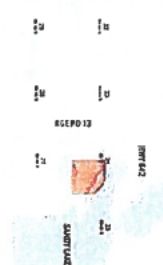


RWP
 Lac Ste. Anne County
 Issued for: Tentative Plan Review
 Date: 2021 July 21

Total Number of Lots: 2
 Total Road Area: 1.62 ha
 Total Agricultural Area: 60.26 ha

Notes:
 Subdivision includes area outlined by
 and contains 61.88 ha

Context



Tentative Plan

SE34-55-01-W5
 Subdivision

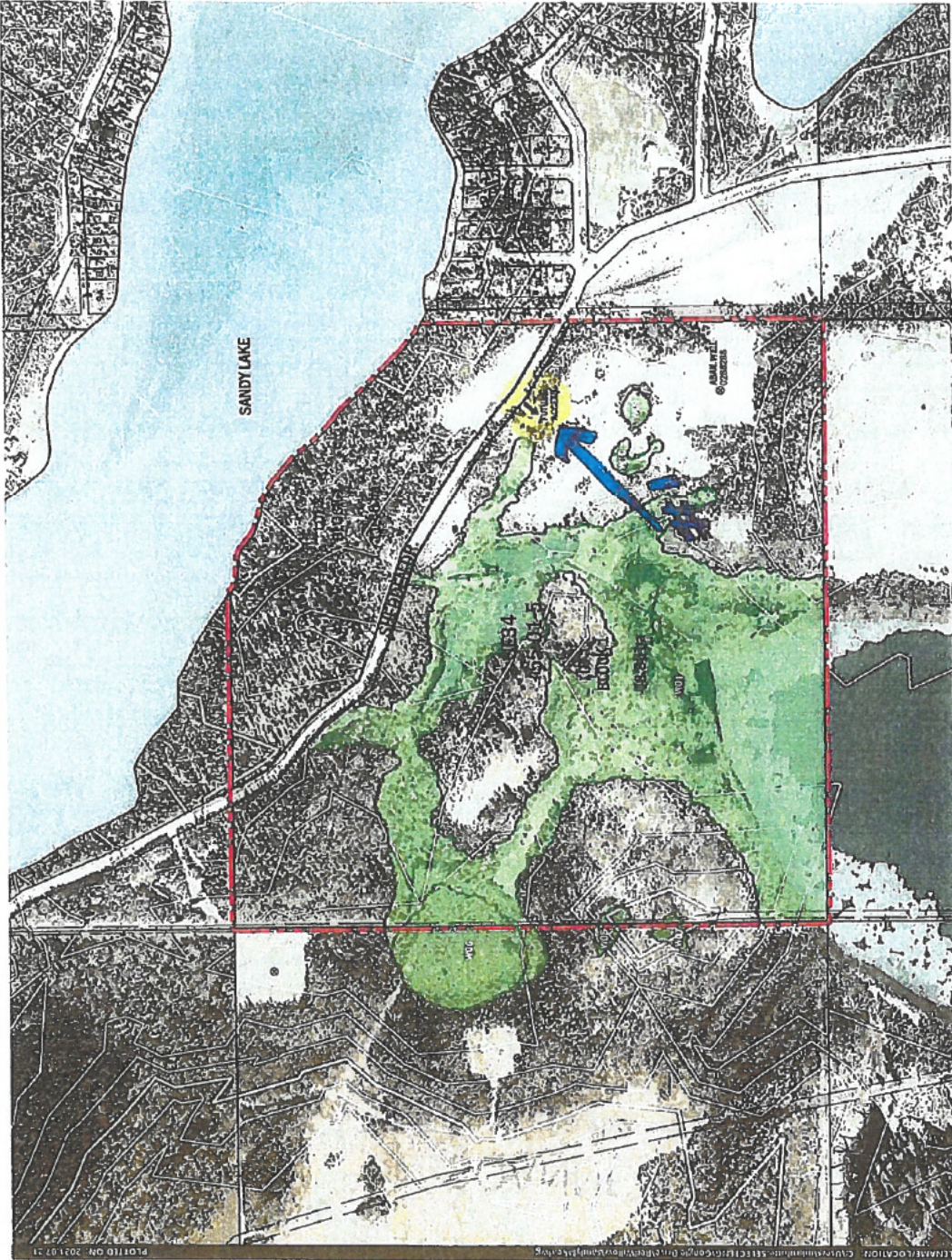
021SUB2021

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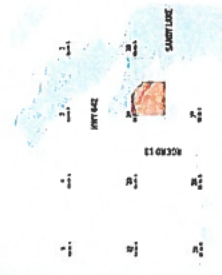
30

025SUB2021 000

SE34-55-01-W5
Subdivision
Base Map



Context



RWP
Lac Ste. Anne County
Issued for Tentative Plan Review
Date: 2021 July 21



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Lac Ste. Anne County, Box 219,
56521 RGE RD 65, Sangudo, AB T0E 2A0
Telephone: 1-866-880-5722 or
Fax: 1-780-785-2985

www.LSAC.ca

SUBDIVISION REFERRAL

NOTIFICATION of Email Correspondence

of Pages EMAILED: 11

Date: August 23, 2021

Re: PROPOSED SUBDIVISION
Legal: SE 34-55-01 W5M
Lac Ste. Anne County

FILE #: 025SUB2021

Attached is a copy of a subdivision application form and sketch proposing to subdivide the above land as shown. By this EMAIL we request you submit brief, relevant comments and supporting information, with regard to the subdivision application. Unless we have heard from you, **within 21 days**, we will process the proposal as though you have no objections.

Please email or fax your comments to the undersigned at your earliest convenience.

Email: Jane Holman,
Planning/Development Clerk
DevReferrals@Lsac.ca OR

FAX your response to (780) 785-2985

Email: Trina Sroka,
Planning/Development Clerk
DevReferrals@Lsac.ca OR

FAX your response to (780) 785-2985

If you have concerns or comments that you wish to discuss with staff, please contact the staff member as indicated below:

Matthew Ferris
Planning &
Development
Manager
780-785-3411
Ext.: 3603
mferris@Lsac.ca

Abdikani Elmi
Development
Officer
780-785-3411
Ext.: 3691
aelmi@lsac.ca

Lori Vanberg
Development
Officer
780-785-3411
Ext.: 3684
lvanberg@lsac.ca

Tanya Vanderwell
Development Officer
780-785-3411
Ext.: 3685
tvanderwell@Lsac.ca

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SCANNED

AUG 16 2021



Subdivision Application

FOR OFFICE USE ONLY

File no.: 0859432021 Tax roll no.: 5501341001 Division: 2 Application date: July 29, 2021

This form is to be completed in full wherever applicable by the registered owner of the land that is the subject of the application, or by a person authorized to act on the registered owner's behalf.

Incomplete Applications will not be accepted. If an incomplete application is submitted by mail the application will be sent back for further information.

APPLICANT/AGENT INFORMATION

Full name of Applicant: Red Willow Planning

This information has been Redacted as per the Freedom of Information and Protection of Privacy Act (FOIP Act)

Please note: By providing your email address above, you are hereby consenting to receiving correspondence (including decision) solely by email in relation to this application.

Full name of Landowner: Vivcor Holdings Inc.

This information has been Redacted as per the Freedom of Information and Protection of Privacy Act (FOIP Act)

Full name of Landowner: _____

Mailing address: _____

City: _____ Province: _____ Postal code: _____

Tel: _____ Cel: _____ Email: _____

LEGAL DESCRIPTION AND AREA OF LAND TO BE SUBDIVIDED

All/part of: Quarter: SE Section: 34 Township: 55 Range: 1 west of 5th meridian

All/part of: Lot: _____ Block: _____ Plan: _____ Subdivision/Hamlet: _____

Rural address: N/A Division: 1 2 3 4 5 6 7

Designated use of the land as classified under a Land Use Bylaw or a Zoning Bylaw or a Land Use Classification Guide where applicable: AG2

Box 219, Sangudo AB T0E 2A0
T 780.785.3411 F 1.866.880.5722 F 780.785.2985 E DEVASSISTANT@LSAC.ca www.LSAC.ca

LSA-043004013 05282021

RECEIVED
JUL 29 2021
Planning & Development

33

LOCATION OF LAND TO BE SUBDIVIDED

1. Is the land situated in the municipality of Lac Ste. Anne County? YES NO
2. Is the land situated immediately adjacent to the municipal boundary? YES NO
 If YES, the adjoining municipality is Summer Village of Sunrise Beach
3. Is the land situated within 0.99 miles (1.6 km) of the right-of-way of a highway? YES NO
 If YES, the highway no. is Highway 642
4. Is the land situated within 0.5 miles (0.8 km) of a (river, stream, watercourse, lake or other permanent body of water, or a canal, or a drainage ditch)? YES NO
 If YES, state its name Sandy Lake
5. Is the proposed parcel within 1.0 miles (1.5 km) of a sour gas facility? YES NO
6. Is the land you are developing on within 0.5 mile (0.8 km) of land that is or has been used as a municipal landfill for the disposal of garbage or refuse? YES NO
7. Is the land you are developing on within 0.5 mile (0.8 km) of land that is or has been used as a municipal sewage treatment facility or sewage lagoon? YES NO
8. Is the land you are developing on within 0.5 mile (0.8 km) of land that is or has been used as an intensive livestock operation (Swine, Chicken, Beef, etc.)? YES NO
9. Has the land had a history of flooding? YES NO

EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED

1. Existing use of the land (crop, hay, etc.): Vacant and fallow
2. Proposed use of the land (crop, hay, pasture, residential, etc.): Pasture
3. The designated use of the land as classified under a Land Use Bylaw: AG2
4. Number of Parcel(s) being created: 1 Type of Parcel(s) being created: AG2
5. Area of Parent Parcel (acres): 147.2 Area of Proposed Parcel (acres): 120.23
57.60 ha 48.655 ha

PHYSICAL CHARACTERISTICS OF LAND BEING SUBDIVIDED

1. Describe the nature of the topography of the land (flat, rolling, steep, mixed etc.):
Hummocky with permanent and ephemeral wet areas
2. Describe the nature of the vegetation and water on the land (brush, shrubs, tree stands, woodlots, sloughs, creeks, etc.):
Trees, grasses, shrubs, emergent and submergent vegetation, wetland areas
3. Describe the kind of soil on the land (sandy, loam, clay etc.): sandy clay loam

Box 219, Sangudo AB T0E 2A0
 T 780.785.3411 TF 1.866.880.5722 F 780.785.2985 E DEVASSISTANT@LSAC.ca www.LSAC.ca

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EXISTING BUILDINGS ON THE LAND TO BE SUBDIVIDED

1. Describe any buildings, historical or otherwise, and any structures on the land and whether they are to be demolished or moved: N/A

EXISTING BUILDINGS LOCATED ON THE PROPOSED PARCEL(S)

1. Describe any buildings, historical or otherwise, and any structures on the land and whether they are to be demolished or moved: N/A

EXISTING BUILDINGS LOCATED ON THE REMAINDER OF THE QUARTER-SECTION

1. Describe any buildings, historical or otherwise, and any structures on the land and whether they are to be demolished or moved: N/A

EXISTING WATER SUPPLY TYPE

- Well Cistern & Hauling Municipal Service
 Other (please specify) none

PROPOSED WATER SUPPLY TYPE

- Well Cistern & Hauling Municipal Service
 Other (please specify) none

REGULATORY REQUIREMENTS FOR SURFACE DEVELOPMENT IN PROXIMITY TO ABANDONED WELLS

New subdivision applications, except for lot line adjustments, must include documentation from the Energy Resources Conservation Board (ERCB) identifying the presence or absence of abandoned wells.

1. Obtain the information from ERCB's Abandoned Well Viewer available on the ERCB Website www.aer.ca
2. Abandoned well Information Included: YES NO

If NO, why not:

If an abandoned gas or oil well is identified on the land that is subject (the quarter section) of the subdivision application, the applicant must include a map that shows the actual well location as identified in the field, and the setback established in ERCB Directive 079 in relation to existing or proposed building sites.

For clarification on the information provided by the Abandoned Well Viewer, or if you do not have internet access, contact ERCB Customer Contact Centre by Telephone at 1.855.297.8311, or email Inquires@aer.ca or contact Information Services by mail at ERCB, Suite 1000, 250 - 5 Street SW, Calgary, AB T2P 0R4.

Within 7 days of applying for subdivision, please flag (orange flagging tape preferred) where you plan to put new access approach(es) for each parcel, so that the approaches may be inspected by the County's Public Works department.

1. DUAL approaches are required for new proposals, unless there are extenuating circumstances.
2. Road widening of 5.18 metres (17.0 feet) will be taken on all Range and Township Roads on every application.
3. A survey plan is not required until a decision on the proposed application has been made and a decision letter with conditions has been issued.
4. To avoid unnecessary costs, do not have a surveyor complete the survey documentation prior to the decision from the Development Authority.

Box 219, Sangudo AB T0E 2A0
T 780.785.3411 TF 1.866.880.5722 F 780.785.2985 E DEVASSISTANT@LSAC.ca www.LSAC.ca

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CONSENT TO REZONING OF THE PROPERTY

If my (our) application is approved, I, N/A,
being the registered owner(s) of the presiding application, do so consent to the rezoning of

Quarter: _____ Section: _____ Township: _____ Range: _____ west of 5th meridian
to a more suitable district (i.e.: Country Residential). Further, if the property is under contract for sale I (we), will be
responsible to notify all potential buyers of the rezoning process, prior to the registration of said subdivision or after
registration of the subdivision plan and prior to bylaw approval.

Registered landowner signature

Registered landowner signature

Application date

TIME EXTENSION AGREEMENT

I, Red Willow Planning, agree to enter into an agreement with Lac Ste. Anne County to extend

THIS INFORMATION HAS BEEN REDACTED AS PER THE FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT (FOIP ACT)

Applicant signature

Applicant signature

2021-07-30

Application date

APPLICANT DECLARATION

I hereby make application for subdivision in accordance with the plans and supporting information submitted herewith; I will meet all the following conditions and requirements listed below:

I hereby give my consent to allow any authorized person, pursuant to Section 542 of the *Municipal Government Act*, the right to enter the land and/or building(s) with respect to this application or potential verification of permit conditions arising from this application.

I hereby acknowledge that if this permit is issued I may be required to place a drainage easement on my property.
This information has been redacted as per the Freedom of Information and Protection of Privacy Act (FOIP Act)

THIS INFORMATION HAS BEEN REDACTED AS PER THE FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT (FOIP ACT)

Applicant(s) signature

Registered landowner signature

2021-07-30

Application date

Please complete if there are multiple landowners:

I, _____ AFFIRM THAT I AM THE REGISTERED OWNER

I, _____ AFFIRM THAT I AM THE REGISTERED OWNER

I, _____ AFFIRM THAT I AM THE REGISTERED OWNER

I, _____ AFFIRM THAT I AM THE REGISTERED OWNER

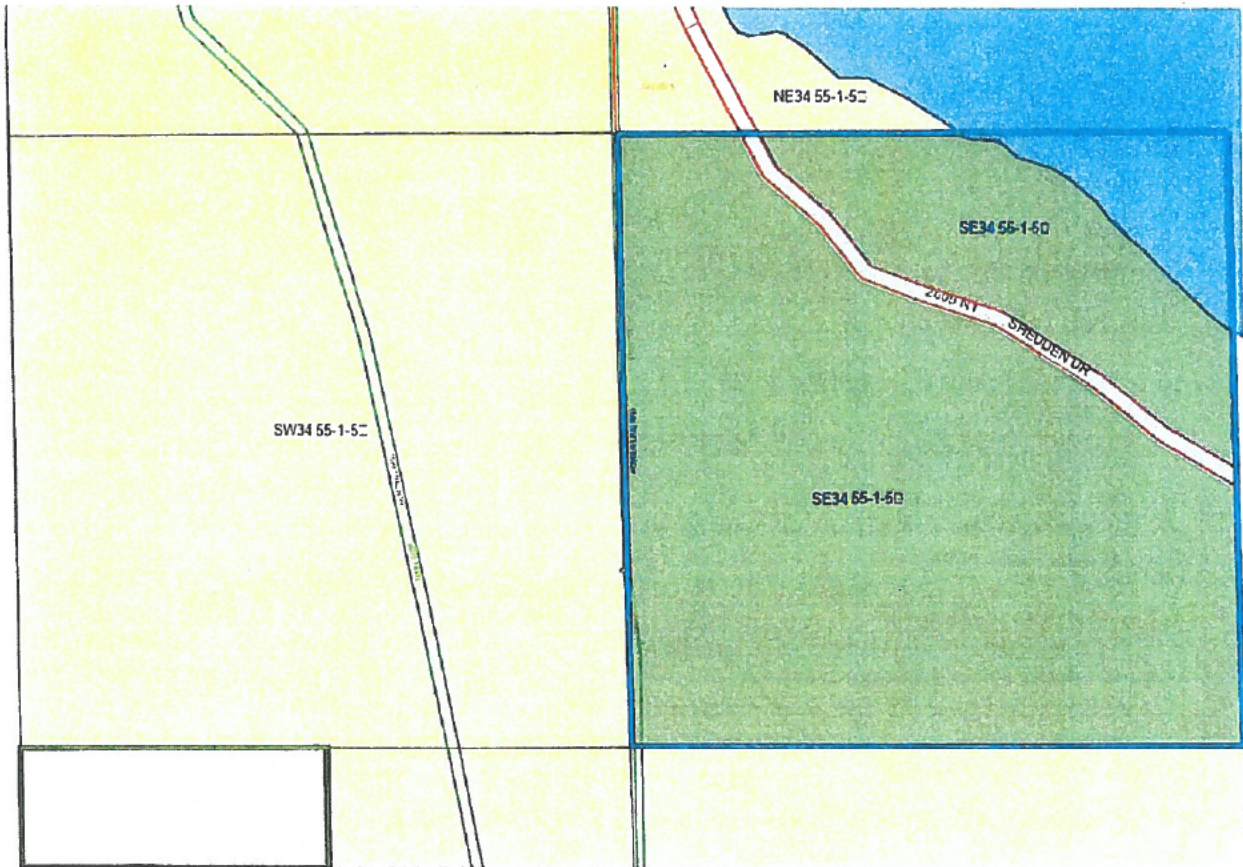
Please note: The personal information provided will be used to process the Subdivision application and is collected under the authority of Section 642 of the *Municipal Government Act*. Personal Information provided may be recorded in the minutes of the Municipal Planning Commission, or otherwise made public pursuant to the provisions of the *Freedom of Information and Protection of Privacy (FOIP) Act*, including Sections 39 through 42 therein.

Any documentation/information (including personal information) required for processing an application will become public once submitted to the Municipal Planning Commission or Development Authority for review and processing.

Box 219, Sangudo AB T0E 2A0

T 780.785.3411 TF 1.866.880.5722 F 780.785.2985 E DEVASSISTANT@LSAC.ca www.LSAC.ca

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SCANNED

AUG 16 2021

LAND TITLE CERTIFICATE

| | | |
|--------------|--------------|--------------|
| S | | |
| LINC | SHORT LEGAL | TITLE NUMBER |
| 0022 865 936 | 5;1;55;34;SE | 202 285 020 |

LEGAL DESCRIPTION

MERIDIAN 5 RANGE 1 TOWNSHIP 55
SECTION 34
ALL THAT PORTION OF THE SOUTH EAST QUARTER
NOT COVERED BY THE WATERS OF SANDY LAKE AT THE TIME OF
THE SURVEY OF THE SAID LAKE
AS SHOWN UPON A PLAN OF SURVEY OF THE SAID TOWNSHIP DATED
29 JULY AD 1899
CONTAINING 61.2 HECTARES (151.20 ACRES) MORE OR LESS
EXCEPTING THEREOUT
1.62 HECTARES (4 ACRES) MORE OR LESS
AS SHOWN ON ROAD PLAN 2609NY
EXCEPTING THEREOUT ALL MINES AND MINERALS

ESTATE: FEE SIMPLE

MUNICIPALITY: LAC STE. ANNE COUNTY / SUMMER VILLAGE OF SUNRISE BEACH

REFERENCE NUMBER: 172 247 686 +1

| REGISTERED OWNER(S) | | | | |
|---------------------|------------|------------------|-----------|---------------|
| REGISTRATION | DATE (DMY) | DOCUMENT TYPE | VALUE | CONSIDERATION |
| 202 285 020 | 23/12/2020 | TRANSFER OF LAND | \$220,000 | \$220,000 |

OWNERS

VIVCOR HOLDINGS INC.

OF [REDACTED]

ENCUMBRANCES, LIENS & INTERESTS

| REGISTRATION | NUMBER | DATE (D/M/Y) | PARTICULARS |
|--------------|--------|--------------|----------------------|
| | 3388OR | 16/12/1965 | UTILITY RIGHT OF WAY |

(CONTINUED)

38

ENCUMBRANCES, LIENS & INTERESTS

PAGE 2
202 285 020

REGISTRATION
NUMBER DATE (D/M/Y) PARTICULARS

GRANTEE - FORTISALBERTA INC.
320-17 AVE SW
CALGARY
ALBERTA T2S2V1
AS TO PORTION OR PLAN:1119NY
"CONTAINING 1.25 ACRES"
(DATA UPDATED BY: TRANSFER OF UTILITY RIGHT
OF WAY 022197030)
(DATA UPDATED BY: CHANGE OF ADDRESS 092057659)
(DATA UPDATED BY: TRANSFER OF UTILITY RIGHT
OF WAY 122365965)

TOTAL INSTRUMENTS: 001

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN
ACCURATE REPRODUCTION OF THE CERTIFICATE OF
TITLE REPRESENTED HEREIN THIS 22 DAY OF JULY,
2021 AT 01:50 P.M.

ORDER NUMBER: 42220369

CUSTOMER FILE NUMBER:



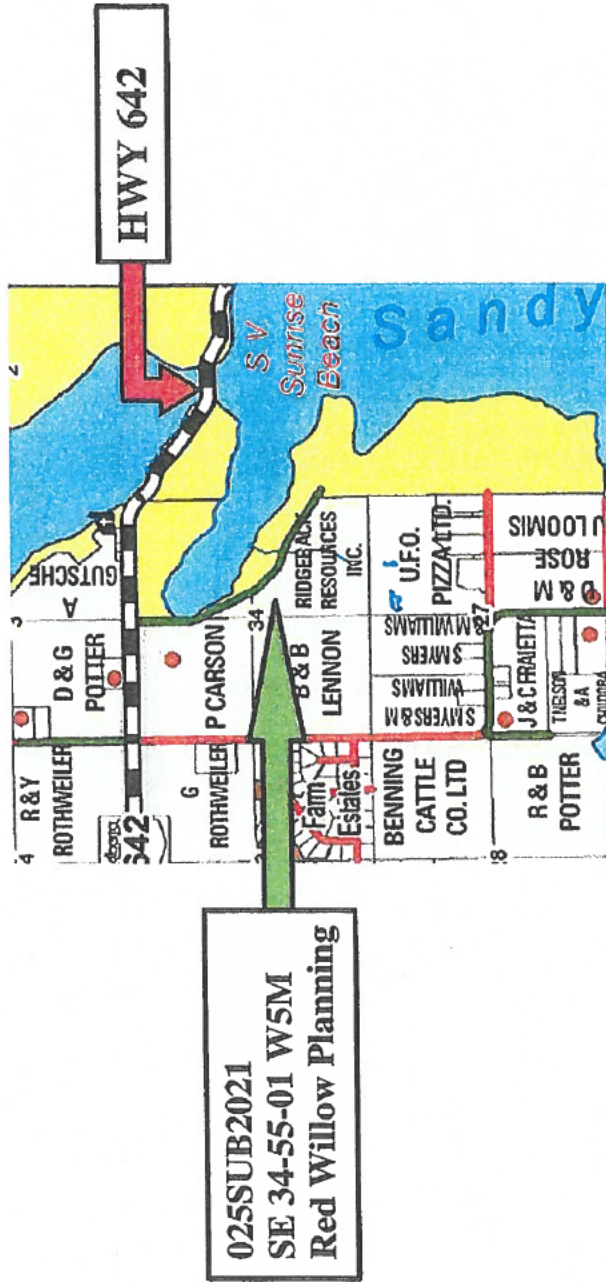
END OF CERTIFICATE

THIS ELECTRONICALLY TRANSMITTED LAND TITLES PRODUCT IS INTENDED
FOR THE SOLE USE OF THE ORIGINAL PURCHASER, AND NONE OTHER,
SUBJECT TO WHAT IS SET OUT IN THE PARAGRAPH BELOW.

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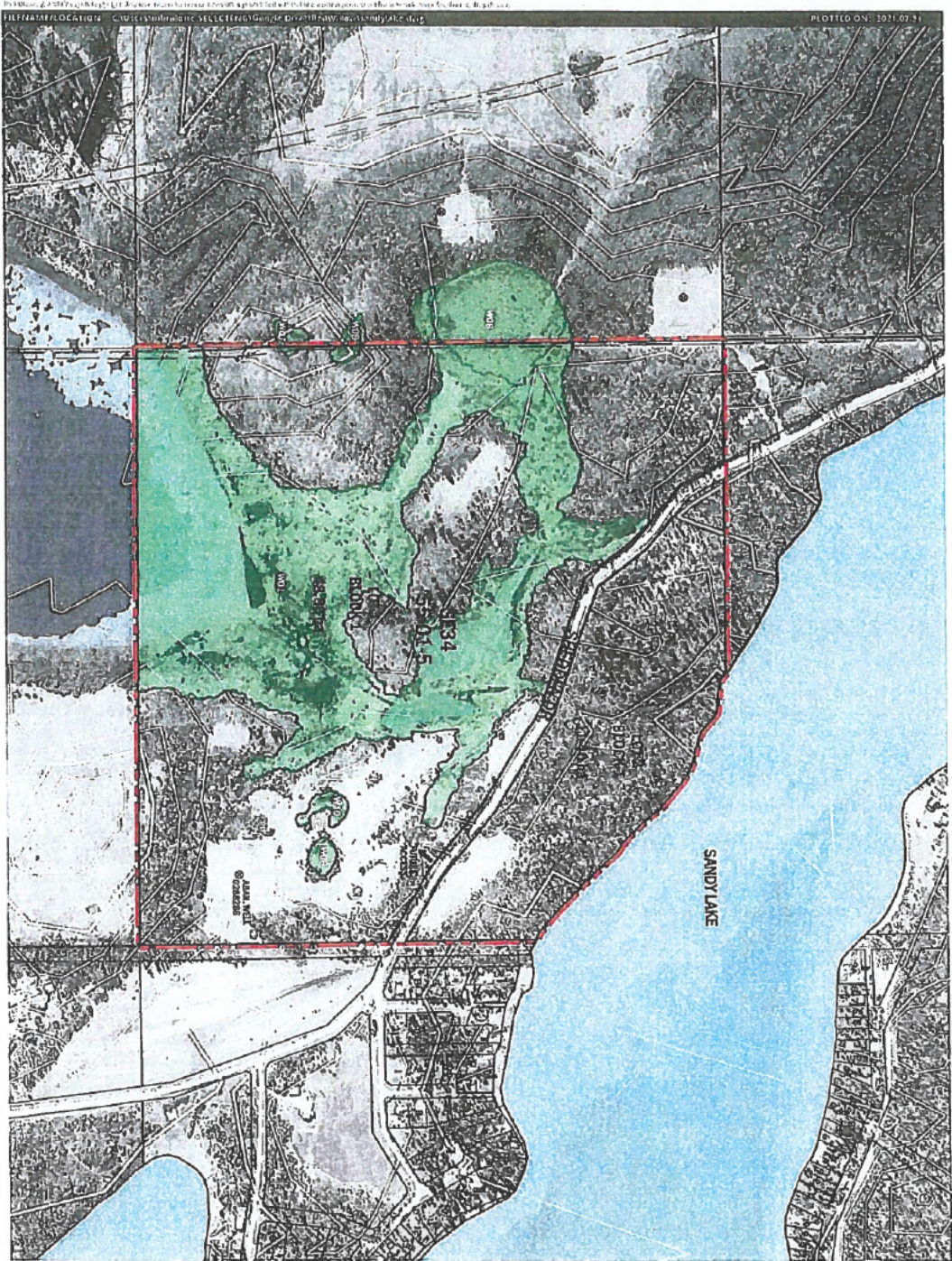
39

LOCATION SKETCH
 LAC STE. ANNE COUNTY
 SUBDIVISION APPLICATION 025SUB2021



8/16/2021

40



025SUB2021 000

SE34-55-01-W5
Subdivision

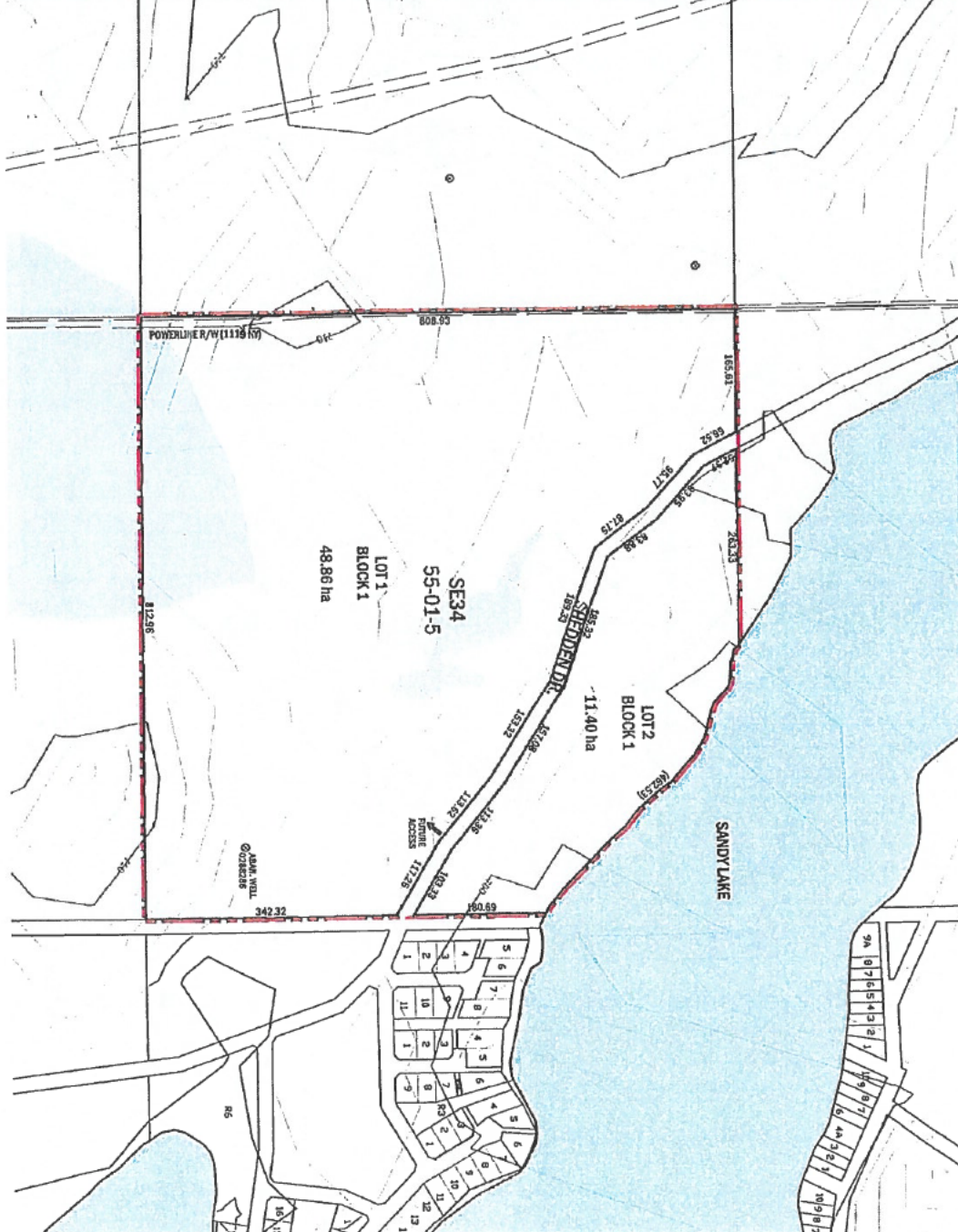
Base Map



RWP
Lac Ste. Anne County
Issued for Tentative Plan Review
Date: 2021 July 21



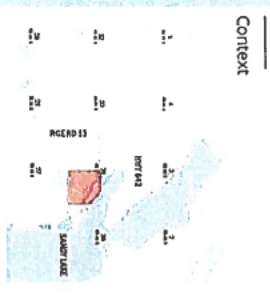
14



021SUB2021 001

SE34-55-01-WS
Subdivision

Tentative Plan



NOTES:

Subdivision includes area outlined by
and contains 61,88 ha

Total Road Area: 1.62 ha

Total Agricultural Area: 60.26 ha

Total Number of Lots: 2

RWP
Lac Ste. Anne County
Issued for: Tentative Plan Review
Date: 2021 July 21



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Fw: Sunrise Beach - FW: 025SUB2021 - Subdivision Application for comment by Summer Village of Sandy Beach

svsunrisebeach.wildwillowenterprises.com <svsunrisebeach@wildwillowenterprises.com>

Tue 4/18/2023 10:52 PM

To: Mike Benson <mikeforcouncil21@gmail.com>; jon@rideriverside.com <jon@rideriverside.com>; Everett <evsteen@hotmail.com>; wendy.wildwillowenterprises.com <wendy@wildwillowenterprises.com>

2 attachments (3 MB)

Approaches.pdf; REFERRAL - 025SUB2021.pdf;

From: pcm1@telusplanet.net <pcm1@telusplanet.net>

Sent: Tuesday, September 28, 2021 11:54 AM

To: svsunrisebeach.wildwillowenterprises.com <svsunrisebeach@wildwillowenterprises.com>

Cc: cao@onoway.ca <cao@onoway.ca>

Subject: Sunrise Beach - FW: 025SUB2021 - Subdivision Application for comment by Summer Village of Sandy Beach

From: Craig Goldsmith <cgoldsmith@lsac.ca>

Sent: September 28, 2021 11:51 AM

To: 'pcm1@telusplanet.net' <pcm1@telusplanet.net>

Subject: FW: 025SUB2021 - Subdivision Application for comment by Summer Village of Sandy Beach

← Tony asked that referral be sent to correct municipality

SEE ADJUSTED EMAIL BELOW AS REQUESTED

Hi Tony,

Please find attached a PDF copy of the subdivision application Referral for File # 025SUB2021 for comment regarding two matters of concern as noted below:

1. An approach is needed for access to the north portion of the proposed divided quarter section at SE 34-55-01 W5M. See attached site plan indicating the proposed location of the approach for Lac Ste Anne. The Summer Village of Sunrise Beach would respectively require a separate approach for the north portion.
2. Will the Summer Village of Sunrise Beach require a road widening allowance through a caveat/agreement for Shedden Drive. County of Lac Ste Anne will not require a road widening allowance for the same.

Please respond at your earliest as the matter is time sensitive for the conditionally approved response to the applicant from the County.

Regards,

Craig Goldsmith, C.E.T.

Development Officer, Lac Ste. Anne County

LAC STE. ANNE COUNTY



56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0

PHONE: 780.785.3411 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985 | www.lsac.ca | lsac.ca

Visit CountyConnect.ca to sign up for critical alerts as they happen!

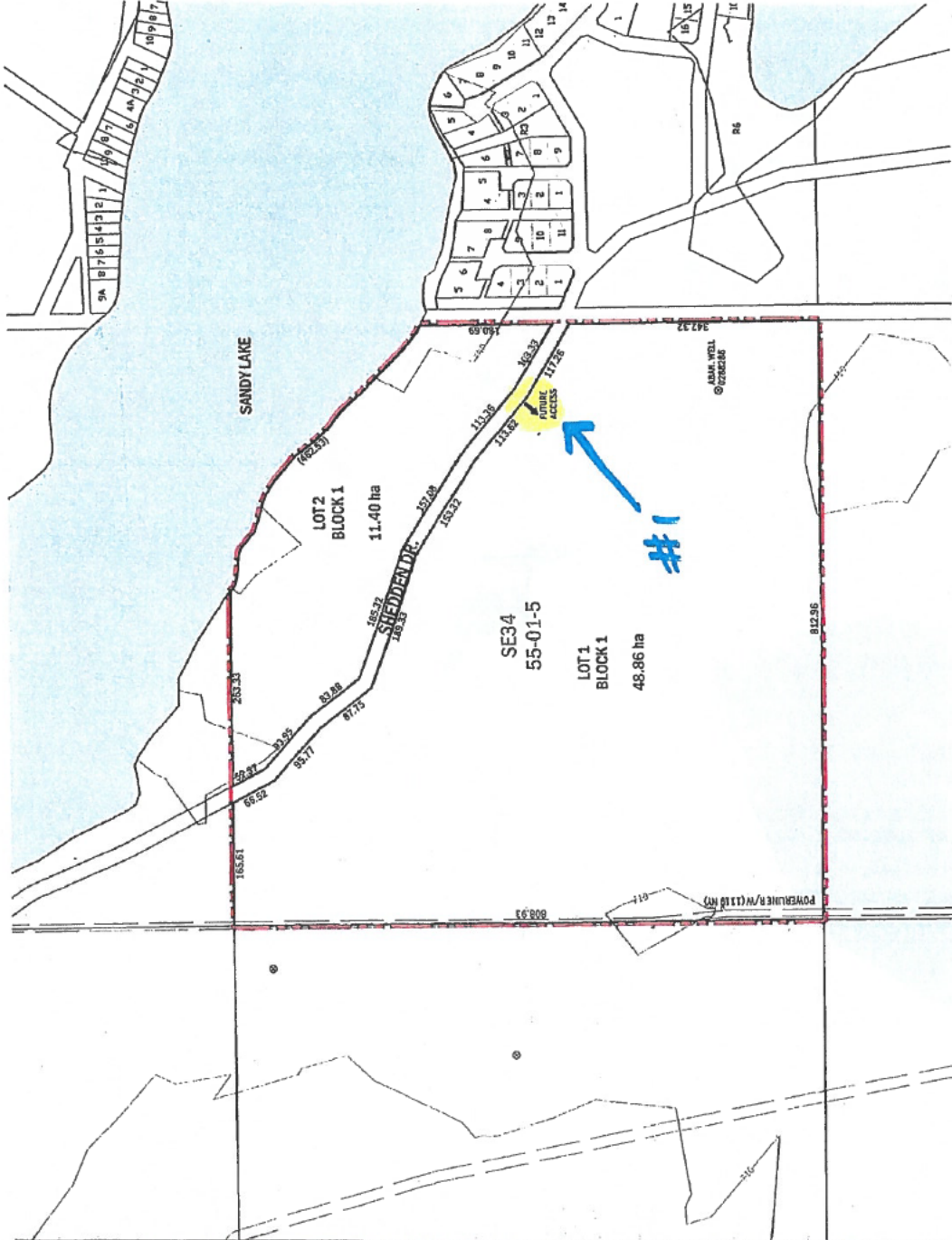
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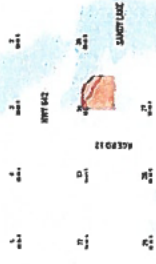
021SUB2021 001

SE34-55-01-W5
Subdivision

Tentative Plan



Context



Notes:

Subdivision includes area outlined by
--- and contains 61.88 ha

Total Road Area: 1.62 ha

Total Agricultural Area: 60.26 ha

Total Number of Lots: 2

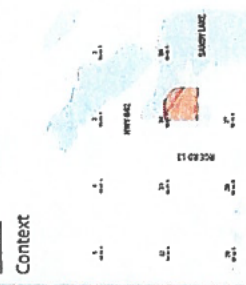
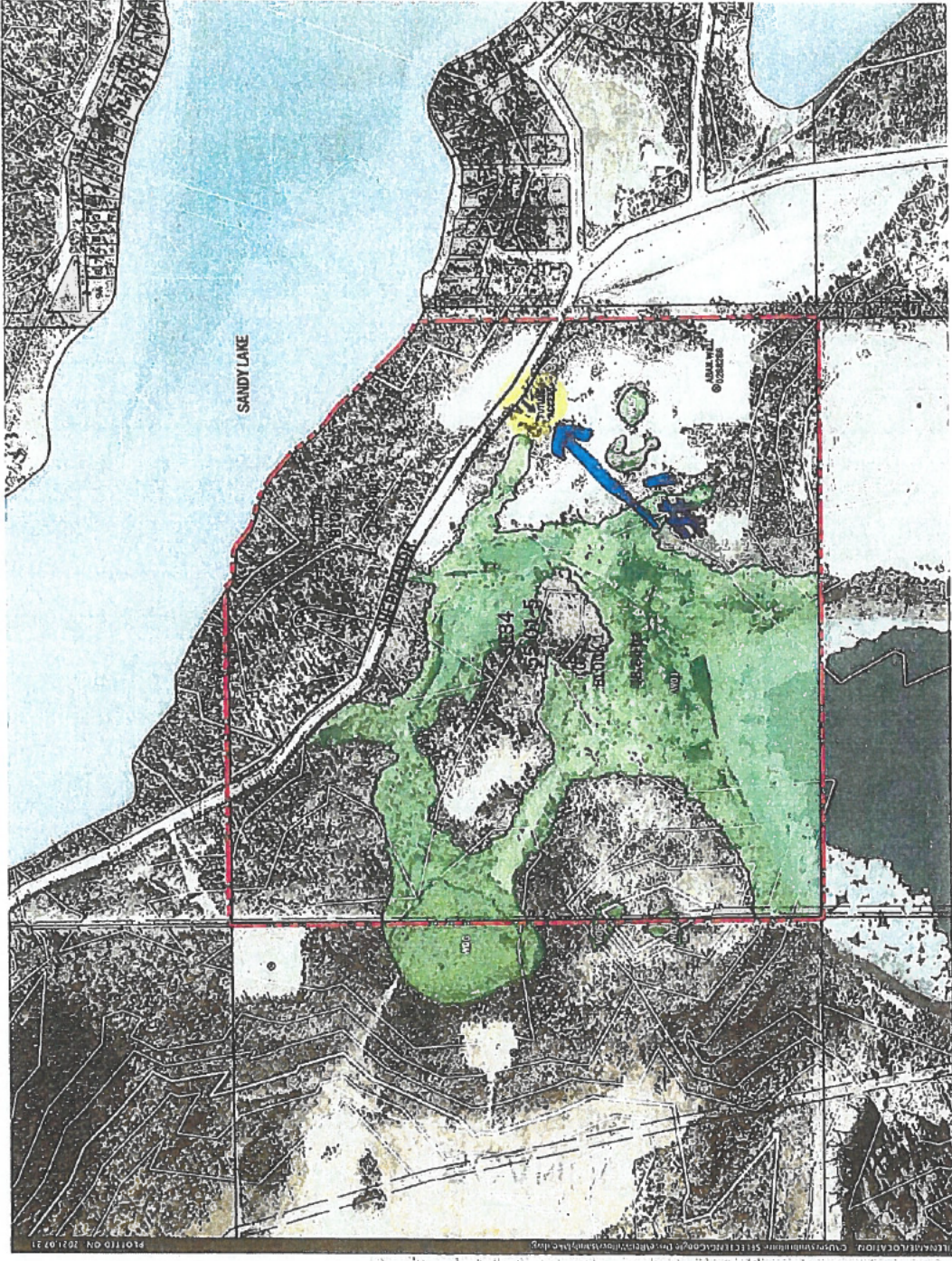
RWP
Lac Ste. Anne County
Issued for: Tentative Plan Review
Date: 2021 July 21



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025SUB2021 000

SE34-55-01-W5
Subdivision
Base Map



RWIP
Lac Ste. Anne County
Issued for: Tentative Plan Review
Date: 2021 July 21

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Lac Ste. Anne County, Box 219,
56521 RGE RD 65, Sangudo, AB T0E 2A0
Telephone: 1-866-880-5722 or
Fax: 1-780-785-2985

www.LSAC.ca

SUBDIVISION REFERRAL

NOTIFICATION of Email Correspondence

of Pages EMAILED: 11

Date: August 23, 2021

Re: PROPOSED SUBDIVISION
Legal: SE 34-55-01 W5M
Lac Ste. Anne County

FILE #: 025SUB2021

Attached is a copy of a subdivision application form and sketch proposing to subdivide the above land as shown. By this EMAIL we request you submit brief, relevant comments and supporting information, with regard to the subdivision application. Unless we have heard from you, **within 21 days**, we will process the proposal as though you have no objections.

Please email or fax your comments to the undersigned at your earliest convenience.

Email: Jane Holman,
Planning/Development Clerk
DevReferrals@Lsac.ca **OR**

FAX your response to (780) 785-2985

Email: Trina Sroka,
Planning/Development Clerk
DevReferrals@Lsac.ca **OR**

FAX your response to (780) 785-2985

If you have concerns or comments that you wish to discuss with staff, please contact the staff member as indicated below:

Matthew Ferris
Planning &
Development
Manager
780-785-3411
Ext.: 3603
mferris@Lsac.ca

Abdikani Elmi
Development
Officer
780-785-3411
Ext.: 3691
aelmi@Lsac.ca

Lori Vanberg
Development
Officer
780-785-3411
Ext.: 3684
lvanberg@Lsac.ca

Tanya Vanderwell
Development Officer
780-785-3411
Ext.: 3685
tvanderwell@Lsac.ca

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SCANNED

AUG 16 2021



Subdivision Application

FOR OFFICE USE ONLY

File no.: 0859432021 Tax roll no.: 5501341001 Division: 2 Application date: July 29, 2021

This form is to be completed in full wherever applicable by the registered owner of the land that is the subject of the application, or by a person authorized to act on the registered owner's behalf.

Incomplete Applications will not be accepted. If an incomplete application is submitted by mail the application will be sent back for further information.

APPLICANT/AGENT INFORMATION

Full name of Applicant: Red Willow Plannin

This Information has been Redacted as per the Freedom of Information and Protection of Privacy Act (FOIP Act)

Please note: By providing your email address above, you are hereby consenting to receiving correspondence (including decision) solely by email in relation to this application.

Full name of Landowner: Vivcor Holdings Inc.

This Information has been Redacted as per the Freedom of Information and Protection of Privacy Act (FOIP Act)

Full name of Landowner: _____

Mailing address: _____

City: _____ Province: _____ Postal code: _____

Tel: _____ Cel: _____ Email: _____

LEGAL DESCRIPTION AND AREA OF LAND TO BE SUBDIVIDED

All/part of: Quarter: SE Section: 34 Township: 55 Range: 1 west of 5th meridian

All/part of: Lot: _____ Block: _____ Plan: _____ Subdivision/Hamlet: _____

Rural address: N/A Division: 1 2 3 4 5 6 7

Designated use of the land as classified under a Land Use Bylaw or a Zoning Bylaw or a Land Use Classification Guide where applicable: AG2

Box 219, Sangudo AB T0E 2A0
T 780.785.3411 F 1.866.880.5722 F 780.785.2985 E DEVASSISTANT@LSAC.ca www.LSAC.ca

LSA 043004013 05282021

RECEIVED
JUL 29 2021
Planning & Development

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LOCATION OF LAND TO BE SUBDIVIDED

- 1. Is the land situated in the municipality of Lac Ste. Anne County? YES NO
- 2. Is the land situated immediately adjacent to the municipal boundary? YES NO

If YES, the adjoining municipality is Summer Village of Sunrise Beach

- 3. Is the land situated within 0.99 miles (1.6 km) of the right-of-way of a highway? YES NO

If YES, the highway no. is Highway 642

- 4. Is the land situated within 0.5 miles (0.8 km) of a (river, stream, watercourse, lake or other permanent body of water, or a canal, or a drainage ditch)? YES NO

If YES, state its name Sandy Lake

- 5. Is the proposed parcel within 1.0 miles (1.5 km) of a sour gas facility? YES NO
- 6. Is the land you are developing on within 0.5 mile (0.8 km) of land that is or has been used as a municipal landfill for the disposal of garbage or refuse? YES NO
- 7. Is the land you are developing on within 0.5 mile (0.8 km) of land that is or has been used as a municipal sewage treatment facility or sewage lagoon? YES NO
- 8. Is the land you are developing on within 0.5 mile (0.8 km) of land that is or has been used as an intensive livestock operation (Swine, Chicken, Beef, etc.)? YES NO
- 9. Has the land had a history of flooding? YES NO

EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED

- 1. Existing use of the land (crop, hay, etc.): Vacant and fallow
- 2. Proposed use of the land (crop, hay, pasture, residential, etc.): Pasture
- 3. The designated use of the land as classified under a Land Use Bylaw: AG2
- 4. Number of Parcel(s) being created: 1 Type of Parcel(s) being created: AG2
- 5. Area of Parent Parcel (acres): 147.2 Area of Proposed Parcel (acres): 120.23
57.60 ha 48.655 ha

PHYSICAL CHARACTERISTICS OF LAND BEING SUBDIVIDED

- 1. Describe the nature of the topography of the land (flat, rolling, steep, mixed etc.):
Hummocky with permanent and ephemeral wet areas
- 2. Describe the nature of the vegetation and water on the land (brush, shrubs, tree stands, woodlots, sloughs, creeks, etc.):
Trees, grasses, shrubs, emergent and submergent vegetation, wetland areas
- 3. Describe the kind of soil on the land (sandy, loam, clay etc.): sandy clay loam

Box 219, Sangudo AB T0E 2A0
T 780.785.3411 TF 1.866.880.5722 F 780.785.2985 E DEVASSISTANT@LSAC.ca www.LSAC.ca

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EXISTING BUILDINGS ON THE LAND TO BE SUBDIVIDED

1. Describe any buildings, historical or otherwise, and any structures on the land and whether they are to be demolished or moved: N/A

EXISTING BUILDINGS LOCATED ON THE PROPOSED PARCEL(S)

1. Describe any buildings, historical or otherwise, and any structures on the land and whether they are to be demolished or moved: N/A

EXISTING BUILDINGS LOCATED ON THE REMAINDER OF THE QUARTER-SECTION

1. Describe any buildings, historical or otherwise, and any structures on the land and whether they are to be demolished or moved: N/A

EXISTING WATER SUPPLY TYPE

- Well Cistern & Hauling Municipal Service
 Other (please specify) none

PROPOSED WATER SUPPLY TYPE

- Well Cistern & Hauling Municipal Service
 Other (please specify) none

REGULATORY REQUIREMENTS FOR SURFACE DEVELOPMENT IN PROXIMITY TO ABANDONED WELLS

New subdivision applications, except for lot line adjustments, must include documentation from the Energy Resources Conservation Board (ERCB) identifying the presence or absence of abandoned wells.

1. Obtain the information from ERCB's Abandoned Well Viewer available on the ERCB Website www.aer.ca
2. Abandoned well Information Included: YES NO

If NO, why not:

If an abandoned gas or oil well is identified on the land that is subject (the quarter section) of the subdivision application, the applicant must include a map that shows the actual well location as identified in the field, and the setback established in ERCB Directive 079 in relation to existing or proposed building sites.

For clarification on the information provided by the Abandoned Well Viewer, or if you do not have internet access, contact ERCB Customer Contact Centre by Telephone at 1.855.297.8311, or email Inquires@aer.ca or contact Information Services by mail at ERCB, Suite 1000, 250 - 5 Street SW, Calgary, AB T2P 0R4.

Within 7 days of applying for subdivision, please flag (orange flagging tape preferred) where you plan to put new access approach(es) for each parcel, so that the approaches may be inspected by the County's Public Works department.

1. DUAL approaches are required for new proposals, unless there are extenuating circumstances.
2. Road widening of 5.18 metres (17.0 feet) will be taken on all Range and Township Roads on every application.
3. A survey plan is not required until a decision on the proposed application has been made and a decision letter with conditions has been issued.
4. To avoid unnecessary costs, do not have a surveyor complete the survey documentation prior to the decision from the Development Authority.

Box 219, Sangudo AB T0E 2A0
T 780.785.3411 F 1.866.880.5722 P 780.785.2985 E DEVASSISTANT@LSAC.ca www.LSAC.ca

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CONSENT TO REZONING OF THE PROPERTY

If my (our) application is approved, I, N/A,
being the registered owner(s) of the presiding application, do so consent to the rezoning of

Quarter: _____ Section: _____ Township: _____ Range: _____ west of 5th meridian
to a more suitable district (i.e.: Country Residential). Further, if the property is under contract for sale I (we), will be
responsible to notify all potential buyers of the rezoning process, prior to the registration of said subdivision or after
registration of the subdivision plan and prior to bylaw approval.

Registered landowner signature

Registered landowner signature

Application date

TIME EXTENSION AGREEMENT

I, Red Willow Planning, agree to enter into an agreement with Lac Ste. Anne County to extend

THIS INFORMATION HAS BEEN REDACTED AS PER THE FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT (FOIP ACT)
[Redacted Signature]

Applicant signature

Applicant signature

2021-07-30

Application date

APPLICANT DECLARATION

I hereby make application for subdivision in accordance with the plans and supporting information submitted
herewith; I will meet all the following conditions and requirements listed below:

I hereby give my consent to allow any authorized person, pursuant to Section 542 of the *Municipal Government
Act*, the right to enter the land and/or building(s) with respect to this application or potential verification of permit
conditions arising from this application.

I hereby acknowledge that if this permit is issued I may be required to place a drainage easement on my property.
This information has been redacted as per the Freedom of Information and Protection of Privacy Act (FOIP Act)

[Redacted Signature]

Applicant(s) signature

Registered landowner signature

2021-07-30

Application date

Please complete if there are multiple landowners:

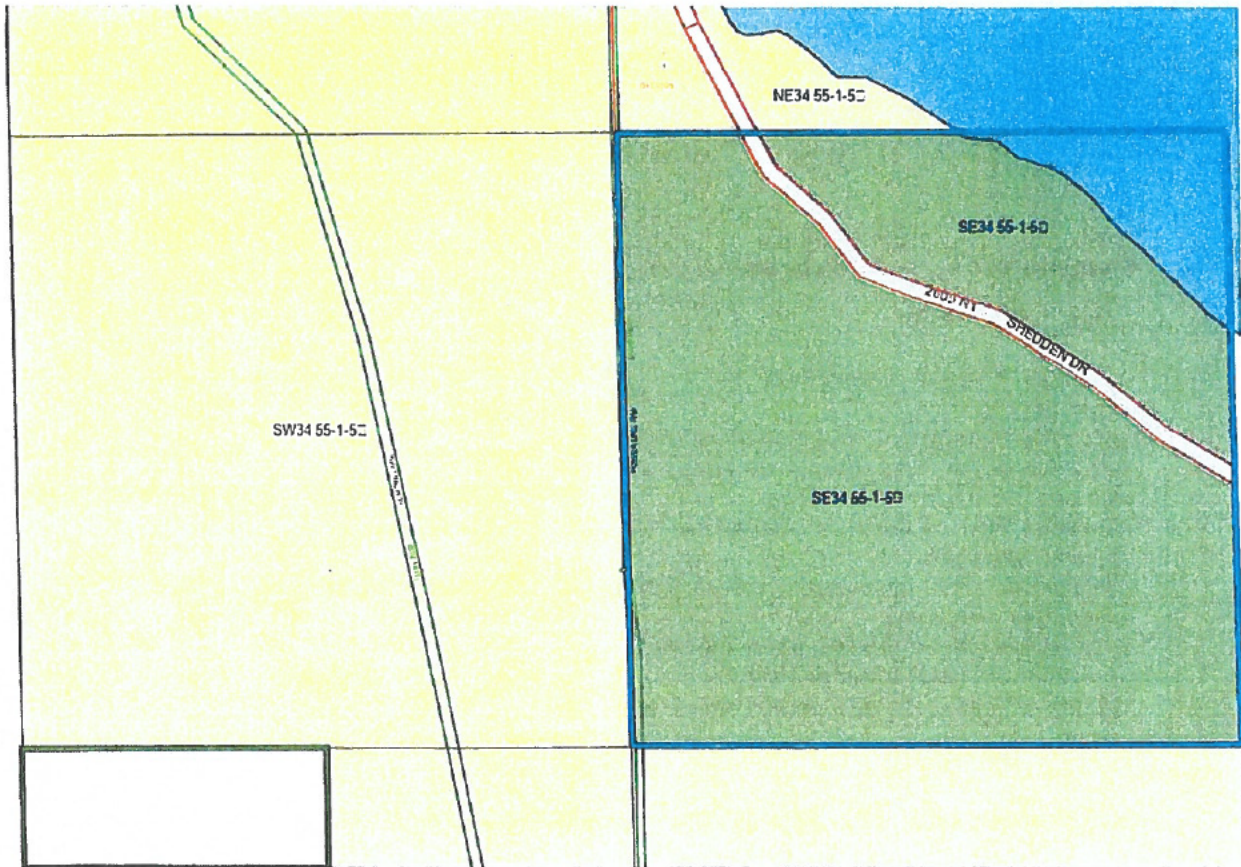
- I, _____ AFFIRM THAT I AM THE REGISTERED OWNER _____
- I, _____ AFFIRM THAT I AM THE REGISTERED OWNER _____
- I, _____ AFFIRM THAT I AM THE REGISTERED OWNER _____
- I, _____ AFFIRM THAT I AM THE REGISTERED OWNER _____

Please note: The personal information provided will be used to process the Subdivision application and is collected
under the authority of Section 642 of the *Municipal Government Act*. Personal information provided may be recorded in
the minutes of the Municipal Planning Commission, or otherwise made public pursuant to the provisions of the *Freedom
of Information and Protection of Privacy (FOIP) Act*, including Sections 39 through 42 therein.

Any documentation/information (including personal information) required for processing an application will become
public once submitted to the Municipal Planning Commission or Development Authority for review and processing.

Box 219, Sangudo AB T0E 2A0
T 780.785.3411 TF 1.866.880.5722 F 780.785.2985 # DEVASSISTANT@LSAC.ca www.LSAC.ca

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SCANNED

AUG 16 2021

LAND TITLE CERTIFICATE

| | | |
|--------------|--------------|--------------|
| S | | |
| LINC | SHORT LEGAL | TITLE NUMBER |
| 0022 865 936 | 5;1;55;34;SE | 202 285 020 |

LEGAL DESCRIPTION

MERIDIAN 5 RANGE 1 TOWNSHIP 55
SECTION 34
ALL THAT PORTION OF THE SOUTH EAST QUARTER
NOT COVERED BY THE WATERS OF SANDY LAKE AT THE TIME OF
THE SURVEY OF THE SAID LAKE
AS SHOWN UPON A PLAN OF SURVEY OF THE SAID TOWNSHIP DATED
29 JULY AD 1899
CONTAINING 61.2 HECTARES (151.20 ACRES) MORE OR LESS
EXCEPTING THEREOUT
1.62 HECTARES (4 ACRES) MORE OR LESS
AS SHOWN ON ROAD PLAN 2609NY
EXCEPTING THEREOUT ALL MINES AND MINERALS

ESTATE: FEE SIMPLE

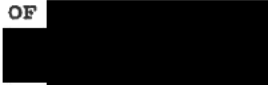
MUNICIPALITY: LAC STE. ANNE COUNTY / SUMMER VILLAGE OF SUNRISE BEACH

REFERENCE NUMBER: 172 247 686 +1

| REGISTERED OWNER(S) | | | | |
|---------------------|------------|------------------|-----------|---------------|
| REGISTRATION | DATE (DMY) | DOCUMENT TYPE | VALUE | CONSIDERATION |
| 202 285 020 | 23/12/2020 | TRANSFER OF LAND | \$220,000 | \$220,000 |

OWNERS

VIVCOR HOLDINGS INC.
OF



ENCUMBRANCES, LIENS & INTERESTS

| REGISTRATION | NUMBER | DATE (D/M/Y) | PARTICULARS |
|--------------|--------|--------------|----------------------|
| | 3388OR | 16/12/1965 | UTILITY RIGHT OF WAY |

(CONTINUED)

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ENCUMBRANCES, LIENS & INTERESTS

PAGE 2
202 285 020

REGISTRATION

NUMBER DATE (D/M/Y) PARTICULARS

GRANTEE - FORTISALBERTA INC.
320-17 AVE SW
CALGARY
ALBERTA T2S2V1
AS TO PORTION OR PLAN:1119NY
"CONTAINING 1.25 ACRES"

(DATA UPDATED BY: TRANSFER OF UTILITY RIGHT
OF WAY 022197030)
(DATA UPDATED BY: CHANGE OF ADDRESS 092057659)
(DATA UPDATED BY: TRANSFER OF UTILITY RIGHT
OF WAY 122365965)

TOTAL INSTRUMENTS: 001

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN
ACCURATE REPRODUCTION OF THE CERTIFICATE OF
TITLE REPRESENTED HEREIN THIS 22 DAY OF JULY,
2021 AT 01:50 P.M.

ORDER NUMBER: 42220369

CUSTOMER FILE NUMBER:



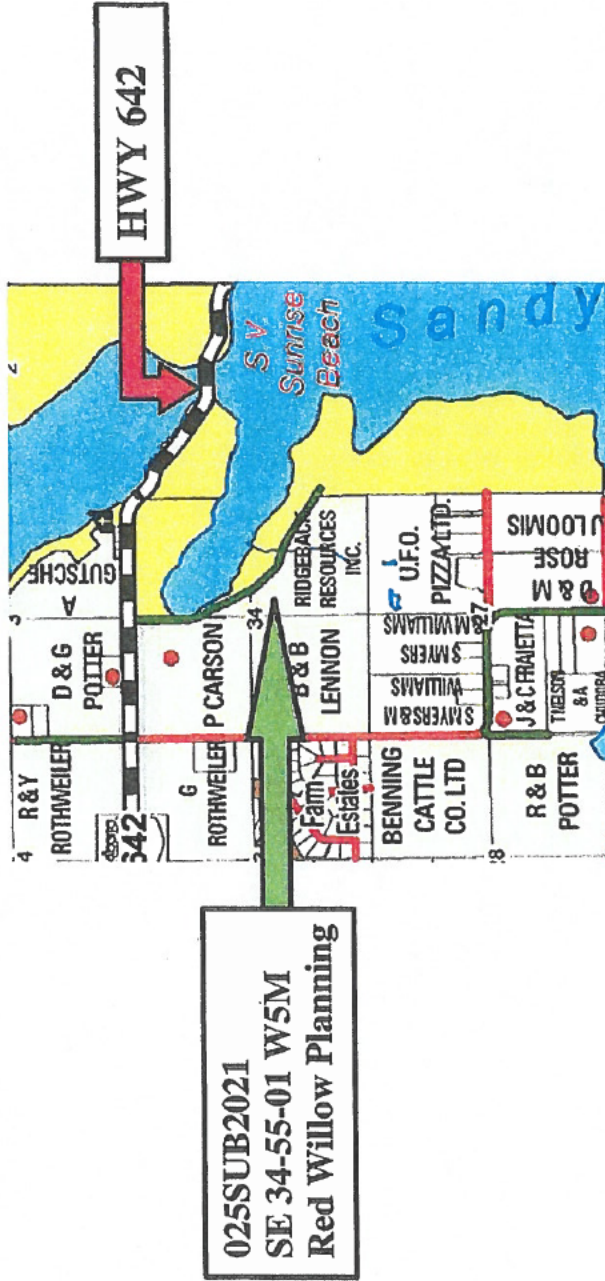
END OF CERTIFICATE

THIS ELECTRONICALLY TRANSMITTED LAND TITLES PRODUCT IS INTENDED
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SUBJECT TO WHAT IS SET OUT IN THE PARAGRAPH BELOW.

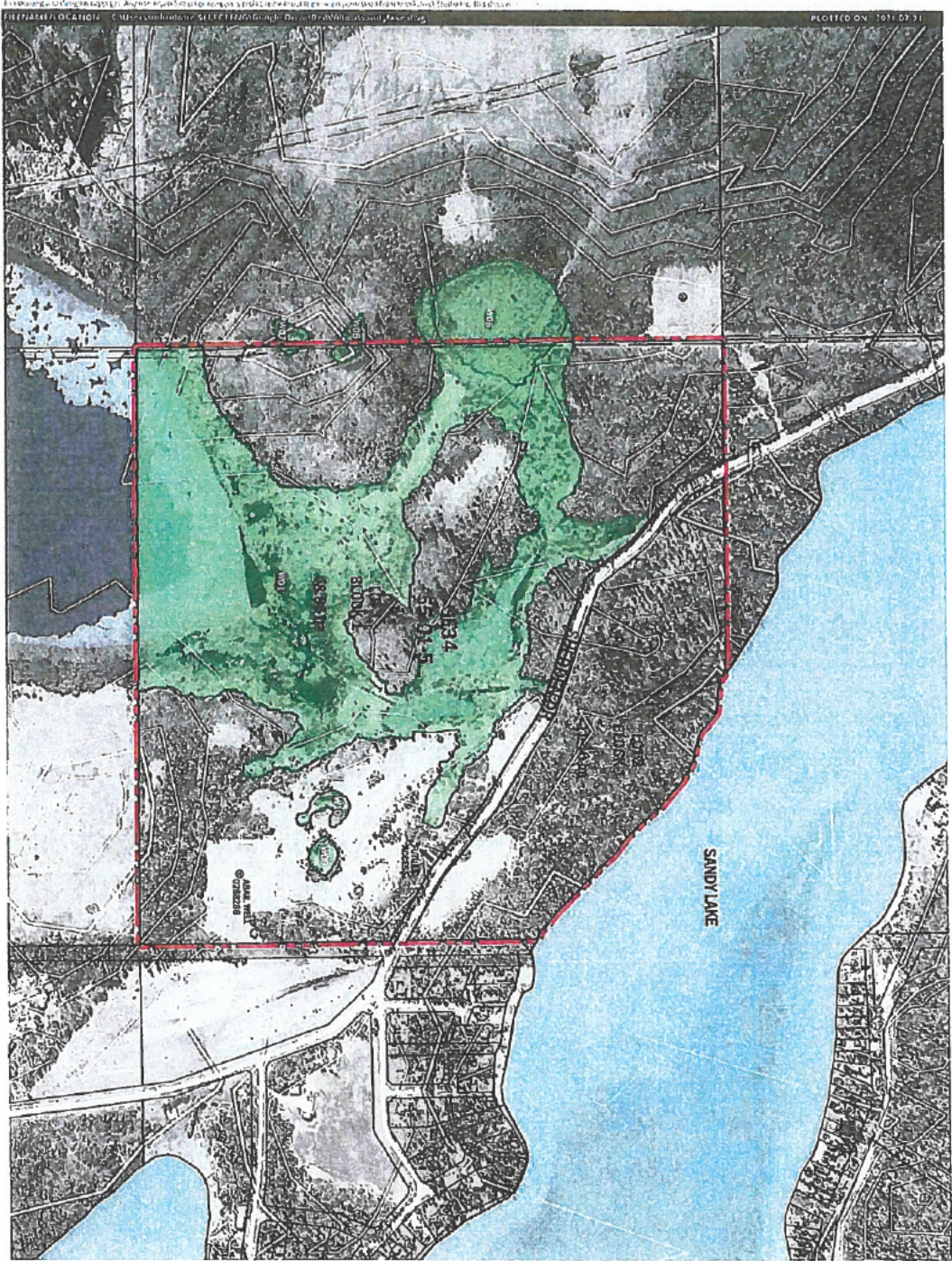
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INCLUDING THIS UNMODIFIED PRODUCT IN ANY REPORT, OPINION,
APPRAISAL OR OTHER ADVICE PREPARED BY THE ORIGINAL PURCHASER AS
PART OF THE ORIGINAL PURCHASER APPLYING PROFESSIONAL, CONSULTING
OR TECHNICAL EXPERTISE FOR THE BENEFIT OF CLIENT(S).

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LOCATION SKETCH
 LAC STE. ANNE COUNTY
 SUBDIVISION APPLICATION 025SUB2021



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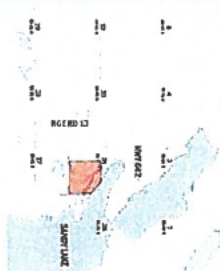


025SUB2021 000

SE34-55-01-W5
Subdivision

Base Map

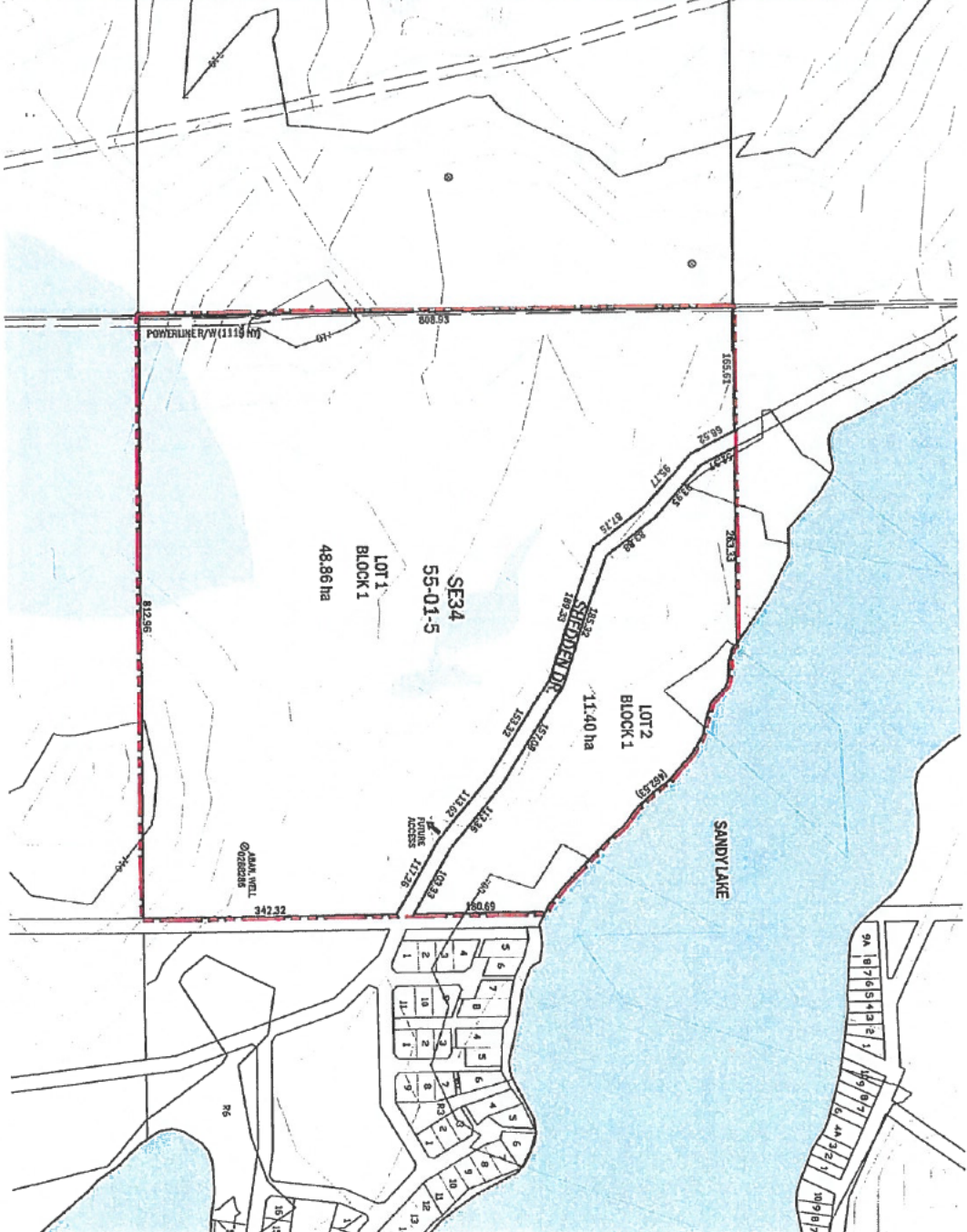
Context



RWP
Lac Ste. Anne County
Issued for: Tentative Plan Review
Date: 2021 July 21



55

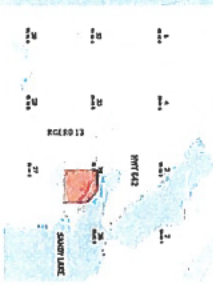


021SUB2021 001

SE34-55-01-W5
Subdivision

Tentative Plan

Context



NOTES:

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--- and contains 61.88 ha

Total Road Area: 1.62 ha

Total Agricultural Area: 60.26 ha

Total Number of lots: 2

RWP
Lac Ste. Anne County
Issued for: Tentative Plan Review
Date: 2021 July 21



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Fw: DECISION REFERRAL - 025SUB2021

svsunrisebeach wildwillowenterprises.com <svsunrisebeach@wildwillowenterprises.com>

Wed 4/19/2023 12:31 PM

To: jon@rideriverside.com <jon@rideriverside.com>;Mike Benson <mikeforcouncil21@gmail.com>;Everett <evsteen@hotmail.com>;wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>

📎 1 attachments (1 MB)

DECISION REFERRAL - 025SUB2021.pdf;

From: svsunrisebeach wildwillowenterprises.com <svsunrisebeach@wildwillowenterprises.com>

Sent: Thursday, October 21, 2021 2:09 PM

To: Tony Sonnleitner <pcm1@telusplanet.net>

Subject: FW: DECISION REFERRAL - 025SUB2021

FYI

Lana Lange

Administrative Assistant

Summer Village of Sunrise Beach

PO Box 1197

Oneway, AB T0E 1V0

Phone: 780.967.0271 Fax: 780.967.0431

svsunrisebeach@wildwillowenterprises.com

From: Dev Referrals <DevReferrals@lsac.ca>

Sent: October 21, 2021 12:44 PM

To: 'historical.lup@gov.ab.ca' <historical.lup@gov.ab.ca>; 'LMPlan@gov.ab.ca' <LMPlan@gov.ab.ca>; 'Aep.epeacapitalregion@gov.ab.ca' <Aep.epeacapitalregion@gov.ab.ca>; 'Aep.wacapitalregion@gov.ab.ca' <Aep.wacapitalregion@gov.ab.ca>; 'Bruce.VanOs@gov.ab.ca' <Bruce.VanOs@gov.ab.ca>; 'Craig.plitt@gov.ab.ca' <Craig.plitt@gov.ab.ca>; 'land.admin@atcogas.com' <land.admin@atcogas.com>; 'HP.Circulations@atco.com' <HP.Circulations@atco.com>; 'jeffrey.way@canadapost.ca' <jeffrey.way@canadapost.ca>; 'oneway_area@equs.ca' <oneway_area@equs.ca>; 'landserv@fortisalberta.com' <landserv@fortisalberta.com>; Mike Primeau <mprimeau@lsac.ca>; 'rhett.czaban@ngps.ca' <rhett.czaban@ngps.ca>; 'subdivisions@contractlandstaff.com' <subdivisions@contractlandstaff.com>; 'kpearson@steannegas.com' <kpearson@steannegas.com>; 'circulations@telus.com' <circulations@telus.com>; Summer Village of Sandy Beach <svsandyb@xplornet.ca>; Summer Village of Sunrise Beach <svsunrisebeach@wildwillowenterprises.com>

Subject: DECISION REFERRAL - 025SUB2021

Hi,

Please see the attached approval letter.

Please call or email if you require additional information or assistance.

Sincerely,

Jane Holman

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Planning & Development Clerk, Lac Ste. Anne County
56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0
PHONE: 780.785.3411 Ext:3692 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985 | www.lfac.ca | www.lfac.ca

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Lac Ste. Anne County, Box 219,
56521 RGE RD 65, Sangudo, AB T0E 2A0
Telephone: 1-866-880-5722 or
Fax: 1-780-785-2985

www.LSAC.ca

SUBDIVISION REFERRAL

APPROVED

NOTIFICATION of Email Correspondence

of Pages EMAILED: 8

Date: October 21, 2021

Re: PROPOSED SUBDIVISION
Legal: SE 34-55-01 W5M
Lac Ste. Anne County

FILE #: 025SUB2021

Attached is a copy of a subdivision application form and sketch proposing to subdivide the above land as shown. By this EMAIL we request you submit brief, relevant comments and supporting information, with regard to the subdivision application. Unless we have heard from you, **within 21 days**, we will process the proposal as though you have no objections.

Please email or fax your comments to the undersigned at your earliest convenience.

Email: Jane Holman,
Planning/Development Clerk
DevReferrals@Lsac.ca OR

FAX your response to (780) 785-2985

Email: Trina Sroka,
Planning/Development Clerk
DevReferrals@Lsac.ca OR

FAX your response to (780) 785-2985

If you have concerns or comments that you wish to discuss with staff, please contact the staff member as indicated below:

Matthew Ferris
Planning &
Development
Manager
780-785-3411
Ext.: 3603
mferris@Lsac.ca

Abdikani Elmi
Development
Officer
780-785-3411
Ext.: 3691
aelmi@lsac.ca

Craig Goldsmith
Development
Officer
780-785-3411
Ext.: 3684
cgoldsmith@lsac.ca

Tanya Vanderwell
Development Officer
780-785-3411
Ext.: 3685
tvanderwell@Lsac.ca

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October 21, 2021
File: 025SUB2021

Red Willow Planning
Box 3156
Morinville, AB T8R 1S1

Vivcor Holdings Inc.
421 Cowan Point
Sherwood Park, AB T8H 0E6

SENT
ELECTRONICALLY

COPY

APPLICANT

LANDOWNER

Dear Sir/Madame:

**Re: Proposed Subdivision
SE 34-55-01 W5M,
Lac Ste. Anne County**

This application for subdivision was considered complete by Lac Ste. Anne County on August 18, 2021 and was considered by the Subdivision Approving Authority on September 23, 2021 and was **APPROVED, subject to conditions and is valid for twenty four (24) months.**

A conditionally approved subdivision means that you must fulfil the approval conditions prior to the Plan of Subdivision being registered with Alberta Land Titles to legally create the new title(s). Please note that you are responsible for retaining the services of an Alberta Land Surveyor to prepare the Plan of Subdivision for registration at Alberta Land Titles.

The decision may be appealed within fourteen (14) days of the postmark of this letter by submitting a written notice to the Subdivision and Development Appeal Board or the Municipal Government Board as indicated within the attached pages of this decision.

Following the appeal period, an instrument (a Descriptive Plan or a Plan of Survey) completed by an Alberta Land Surveyor must be submitted to this office for endorsement. We recommend that your Surveyor contact Alberta Land Titles directly in order to confirm whether a Descriptive Plan or Plan of Survey will be required. The appeal period must lapse before this office may endorse the instrument received.

Additionally endorsement cannot be given until the attached conditions have been met. Please confirm that all appropriate documentation has been received by this Office when submitting your registerable instrument.

The instrument must be prepared on your behalf by an Alberta Land Surveyor in a manner satisfactory to the Alberta Land Titles Office (10365-97 Street, Edmonton, AB T5J 3W7; Phone 780-427-2743).

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This application was evaluated with respect to its conformance and/or consistency with applicable legislation, statutory plans, and bylaws. Consideration was also given to the various land use evaluation criteria, and responses from adjacent landowners as described below:

| | |
|------------------------------|---|
| Topography | The land is mostly hummocky with permanent and ephemeral wet areas. |
| Soils | <p>Class 4: Soils in this class have severe limitations that restrict the range of crops or require special conservation practices. The limitations are so severe that the soils are not capable of use for sustained production of annual field crops. The soils are capable of producing native or tame species of perennial forage plants, and may be improved by use of farm machinery. The improvement practices may include clearing of bush, cultivation, seeding, fertilizing, or water control.</p> <p>Subclass D: undesirable soil structure and/or low permeability-the soils are difficult to till, absorb water slowly or the depth of the rooting zone is restricted.</p> <p>Class 5: Soils in this class have very severe limitations that restrict their capability to producing perennial forage crops, and improvement practices are feasible. The limitations are so severe that the soils are not capable of use for sustained production of annual field crops. The soils are capable of producing native or tame species of perennial forage plants, and may be improved by use of farm machinery. The improvement practices may include clearing of bush, cultivation, seeding, fertilization, or water control.</p> <p>Subclass M: moisture-a low moisture holding capacity, caused by adverse inherent soil characteristics, limits crop growth. (Not to be confused with climatic drought).</p> |
| Storm Water | No storm water issues for the proposed parcel. Sandy Lake borders the north-east corner. |
| Flooding Risk | No flood issues are expected on the property. High level reporting shows a good portion of the parcel within Sandy Lake flood plain area. |
| Access | Access is to be provided through the local road system. |
| Water Supply | The proposed property is currently unserved. Water may be obtained through cistern or well for the proposed parcel. The remainder of the quarter is currently serviced. |
| Private Sewage System | Property is currently unserved. A variety of private sewage disposal systems may be used on the proposed acreage properties and the remainder of the quarter-section. |
| Adjacent Land Uses | Adjacent land uses are a mix of acreages and agricultural operations. The Summer Villages of Sandy Beach and Sunrise |

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| | |
|--|---------------------|
| | Beach are adjacent. |
| Landowner Concerns:¹ | None |

The Subdivision Approving Authority has determined that this application shall be:

✓ **APPROVED, SUBJECT TO THE FOLLOWING CONDITIONS:**

STANDARD CONDITIONS:

1. All subdivision conditions must be fulfilled within twenty-four months of date of subdivision approval.
2. Pursuant to Section 654 of the Municipal Government Act, R.S.A. 2000, all outstanding property taxes be paid.
3. Pursuant to Section 655 of the Municipal Government Act, R.S.A. 2000, the Owner and/or Developer shall enter into and abide by the provisions of a development agreement with Lac Ste. Anne County to the County's satisfaction and at the Developer's expense. This agreement may include, but not necessarily be limited to:
 1. The access to the Lands on the west side of Shedden Drive should remain at the site where the temporary access was granted by previous Sunrise Beach Council, and be constructed to LSAC's rural Standard.
 2. The access to the Lands on the east side of Shedden Drive should be located at a point where there are good sightlines (as determined by LSAC Public Works), and be constructed to LSAC's rural Standard.
 3. Paving of the approaches shall be as required by the Summer Village of Sunrise Beach

Once the above-noted work has been completed on your approach(es), you MUST return your "Final Approach Inspection Form" to the Planning and Development Department to have your approach(es) inspected. The proposed survey (from your surveyor) must be submitted before Public Works can complete the inspection of the approach(es).

4. This decision shall be valid for two (2) years from the date of issuance; if this decision is appealed (to Subdivision and Development Appeal Board {SDAB} or Municipal Government Board {MGB}), any new decision will be valid for a time specified by the appeal body as listed within a revised decision (SDAB decision or MGB order).

¹ Note: This Office does not guarantee that all verbal comments or written comments received after the conclusion of the referral period will be addressed in this decision, however, all comments will be reviewed by the Approving Authority.

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5. Applicant/Landowner is required to submit a survey drafted by an Alberta Land Surveyor. Any alterations to the subdivision design from the date of referral may require a new application and referral process.
6. Lac Ste. Anne County will require a blanket drainage easement and restrictive covenant to the Counties satisfaction be registered on the parcel within sixty days of the date of this approval to ensure current and future drainage is accommodated to the satisfaction of the Municipality.

ENVIRONMENTAL RESERVES AND/OR CONSERVATION EASEMENT CONDITIONS:

- 1) Pursuant to section 664 of the Act, an ERE (Environmental Reserve Easement) is to be dedicated for Flood Plain areas established by an Alberta Land Surveyor . The purpose of the ERE will be to preserve wildlife habitat of the environmentally sensitive areas and flood plain areas.

Please note the following:

1. All conditions must be met prior to receiving endorsement.
2. You must complete all conditions of approval prior to twenty-four months from the date of this letter.
3. Lac Ste. Anne County is unable to endorse this application until 14 days have passed from the date of receipt of this letter to allow for appeal submissions. A maximum of five (5) additional days are allowed for mailing where this notice is issued through regular mail.
4. Appeals may be commenced by the applicant, subject landowner, the approving authority and required referral agencies. Under provincial statute, appeals are not allowed by adjacent landowners, community associations, or other non-statutory interests.
5. It is strongly recommended that subdivision boundaries in proximity to buildings be reviewed by a surveyor to ensure than no encroachments exist.
6. *The final plan must be submitted by the Surveyor in *.pdf format to this Office.*
7. *MIMS (Municipal Information Management System) Compatible Drawings" must be submitted for all subdivisions. Current version is 4.2.5. The support line phone number for MIMS is 1-866-646-7473.*
8. It is the responsibility of the developer to make suitable arrangements with utility service providers to provide services to new properties.
9. **It is to be noted that reserves may to be taken when the parcel to the west of Shedden Drive is further subdivided in the future, as this subdivision is being processed as a natural severance.**

In accordance with Section 678 of the *Municipal Government Act, R.S.A., 2000*, should you wish to appeal this decision, you may do so by filing notice of your intent to appeal on the required Appeal Form in writing, to the following address, along with the applicable application fee:

Land and Property Rights Tribunal

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2nd Floor, Summerside Business Centre
1229 91 Street SW
Edmonton Alberta T6X 1E9
Phone: 780-427-2444
Toll free: 310-0000 before the phone number (in Alberta)
Fax: 780-427-0986
Email: lpvt.appeals@gov.ab.ca
Website: <https://www.alberta.ca/subdivision-appeals.aspx#jumplinks-1>

The required Appeal Form may be obtained by contacting the County office or on the County website www.lsac.ca (Government/Planning & Development/Subdivision and Development Appeal Board/Subdivision Appeal Form).

The decision may be appealed within 14 days from the date of this letter, prior to 4:30 p.m. on October 7, 2021. If the appeal date falls on a weekend or holiday, Lac Ste. Anne County will accept the appeal form along with the applicable fee on the next business day.

Lac Ste Anne County continually wants to approve our level of service. Please take the time to fill out the satisfaction survey to make our processes even better. Our Survey can be found at <https://www.surveymonkey.com/r/LSAPDevelopment>

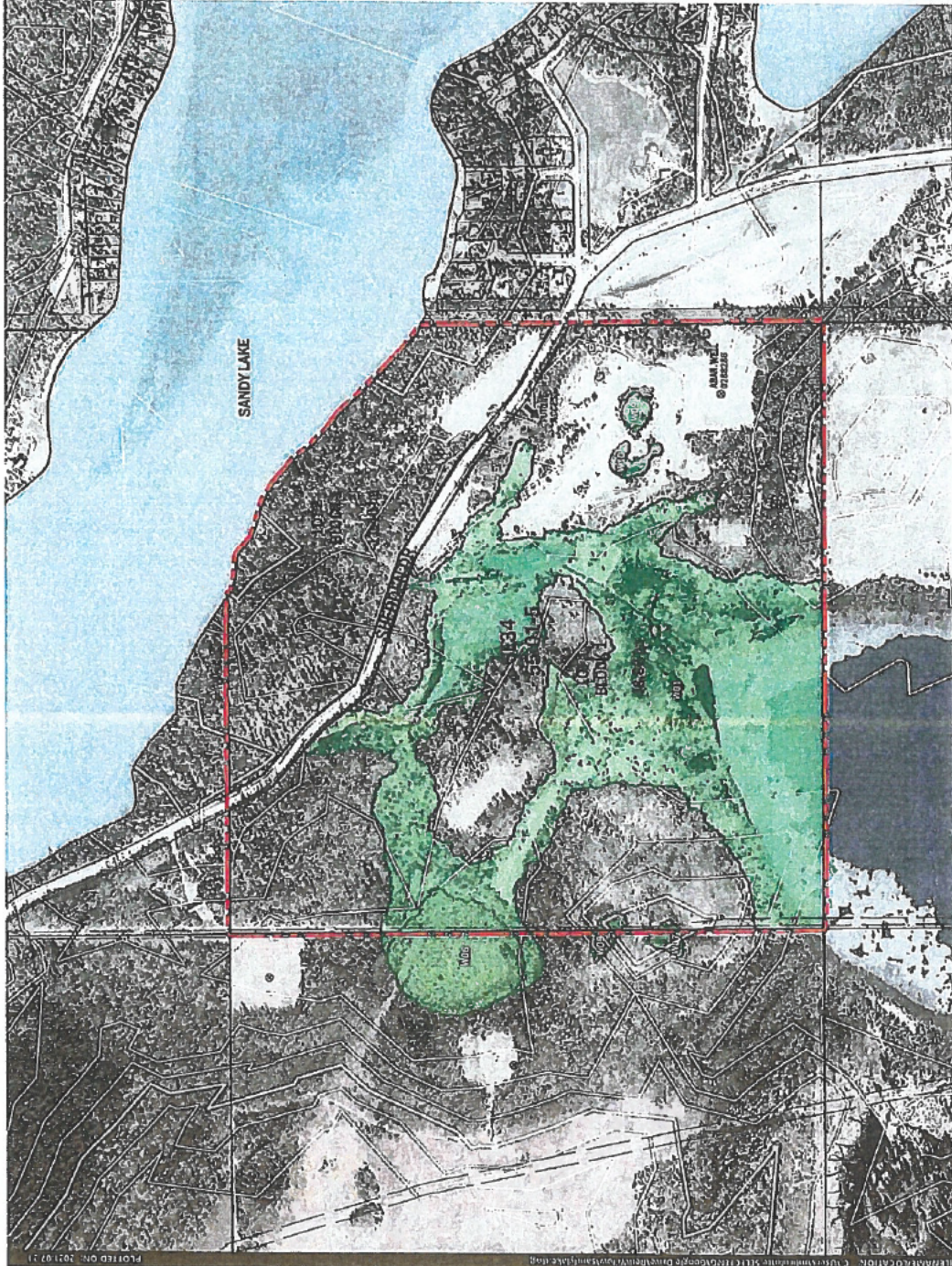
Yours truly,

Craig Goldsmith
Development Officer
Planning & Development Department
Lac Ste. Anne County

Encl: Proposed Sketch/Drawing
Final Approach Inspection Form
Overland Drainage Easement and Restrictive Covenant

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025SUB2021 000
SE34-55-01-W5
Subdivision
Base Map



Context



RWP
Lac Ste. Anne County
Issued for: Tentative Plan Review
Date: 2021 July 21

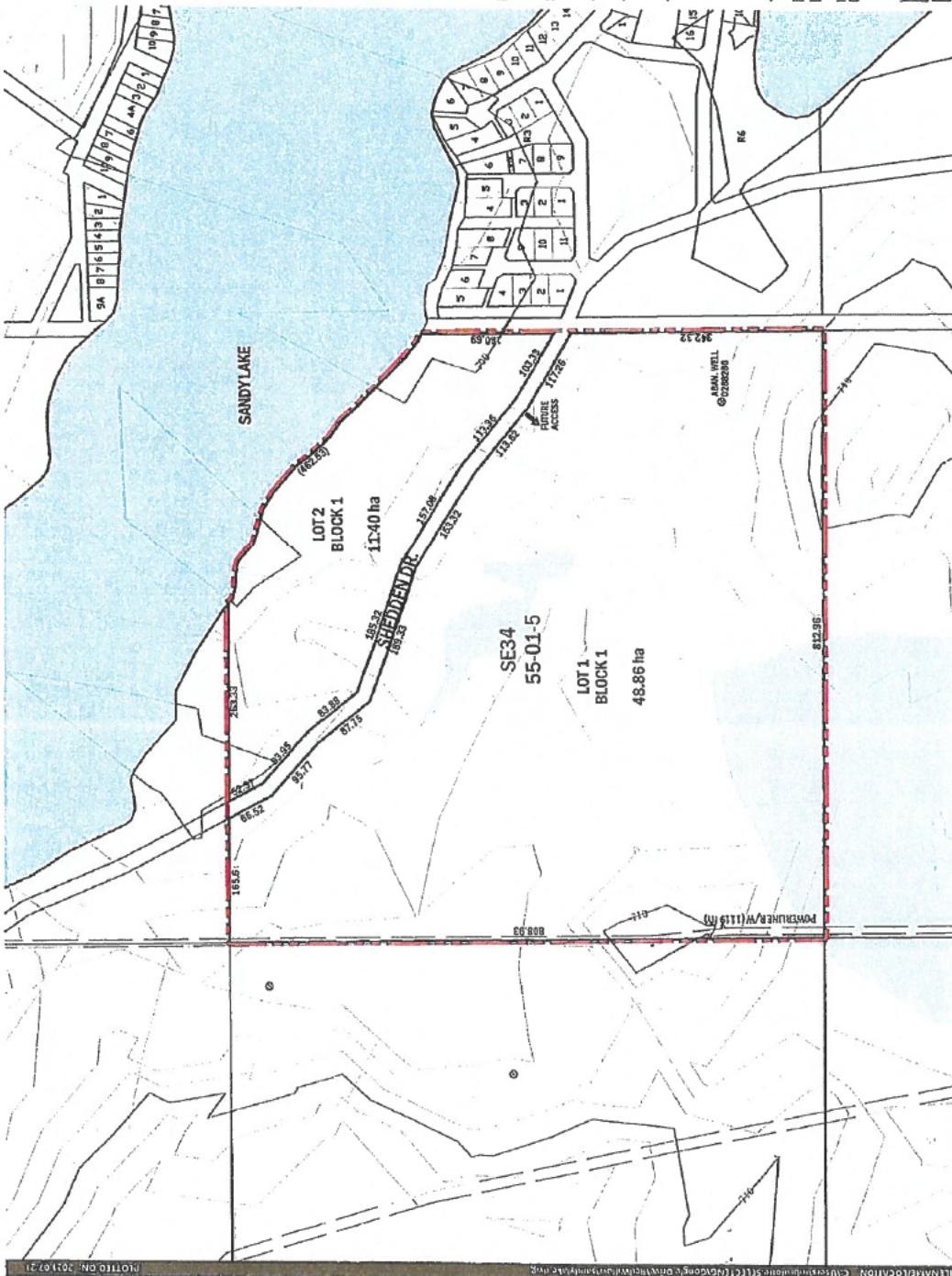


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025SUB2021 001

SE34-55-01-W5
Subdivision

Tentative Plan



Context



Notes:

Subdivision includes area outlined by and contains 61.88 ha

Total Road Area: 1.62 ha

Total Agricultural Area: 60.26 ha

Total Number of Lots: 2

RWP
Lac Ste. Anne County
Issued for Tentative Plan Review
Date: 2021 July 21



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March 26, 2024

Summer Village of Sunrise Beach
Box 1197
Onaway, AB T0E 1V0

Attention: Village Council Members

Dear Council Members:

RE: 2023 AUDIT FINDINGS REPORT

The purpose of this report is to summarize certain matters arising from the audit that we believe would be of interest to Village Council. Additionally, during the course of our audit we identified matters that may be of interest to management.

The objective of our audit was to obtain reasonable assurance that the financial statements as a whole are free of material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Our audit was not designed for the sole purpose of identifying matters to communicate. Accordingly, our audit would not necessarily identify all such matters that may be of interest to the Board and management and it is inappropriate to conclude that no such matters exist.

This communication should be read in conjunction with the financial statements and our report thereon, and it is intended solely for the use of the Council and should not be distributed to external parties without our prior consent. Metrix Group LLP accepts no responsibility to a third party who uses this communication.

SIGNIFICANT FINDINGS FROM THE AUDIT

Our objective is to communicate appropriately to Council and management deficiencies in internal control that we have identified during the audit and that, in our professional judgment, are of sufficient importance to merit being reported to Council.

The audit findings contained in this letter did not have a material effect on the Village's financial statements, and as such, our audit report is without reservation with respect to these matters.

Significant Qualitative Aspects of Accounting Practices

Management is responsible for determining the significant accounting policies. The choice of different accounting policy alternatives can have a significant effect on the financial position and results of the Village. The application of those policies often involves significant estimates and judgments by management.

The Village has made the following significant accounting estimates in preparing its financial statements.

Amortization of Tangible Capital Assets - \$44,492 (2022 - \$44,637)

We are of the opinion that the significant accounting policies, estimates and judgments made by management, and financial disclosures do not materially misstate the financial statements taken as a whole.

Corrected and Uncorrected Misstatements

Corrected Misstatements

During the course of the audit, we identified eleven (11) adjustments that were communicated to management and subsequently corrected in the financial statements. This type of accounting assistance is common with our smaller local government clients.

Uncorrected Misstatements

There were no significant uncorrected misstatements aggregated by our Firm, for the year ended December 31, 2023.

After considering both quantitative and qualitative factors with respect to the uncorrected misstatements above, we agree with management that the financial statements are not materially misstated.

Significant Difficulties Encountered During the Audit

We encountered no significant difficulties during our audit that should be brought to the attention of Council. We had the full co-operation of Village management and staff throughout our work and we received full access to all necessary records and documentation.

Management Representations

Management's representations are integral to the audit evidence we will gather. Prior to the release of our report, we will require management's representations in writing to support the content of our report.

bb

OTHER MATTERS

Time Sheet Approval

As we have noted previously, there is no evidence of review / approval on employee time sheets.

To ensure employees are paid for the correct number of hours worked we continue to recommend that time sheets be reviewed / approved prior to payroll being processed and evidence of this be documented on the time sheets.

Invoice Approval

We had previously noted that there was no evidence of review / approval on supplier invoices.

Although we did see a significant improvement in this regard, it was not consistent through the entire year. To ensure all invoices are valid expenses we recommend that all supplier invoices be reviewed / approved prior to payment being processed and evidence of this be documented on the invoices.

Capital Budget

We previously noted that the Village does not adopt a capital budget annually. Section 245 of the *Municipal Government Act* requires Council to adopt a capital budget for each calendar year.

To comply with the MGA, and to improve financial planning and accountability, we continue to recommend Council adopt a capital budget annually.

AUDITOR INDEPENDENCE

We believe it is important that we communicate, at least annually, with you regarding all relationships between the Village and our Firm that, in our professional judgment, may reasonably be thought to bear on our independence.

In determining which relationships to report, these standards require us to consider relevant rules and related interpretations prescribed by the Chartered Professional Accountants Alberta and applicable legislation, covering such matters as:

- (a) holding a financial interest, either directly or indirectly, in a client;
- (b) holding a position, either directly or indirectly, that gives the right or responsibility to exert significant influence over the financial or accounting policies of a client;
- (c) personal or business relationships of immediate family, close relatives, partners or retired partners, either directly or indirectly, with a client;
- (d) economic dependence on a client; and

(e) provision of services in addition to the audit engagement.

We have prepared the following comments to facilitate our discussion with you regarding independence matters.

We are not aware of any relationships between the Village and ourselves that, in our professional judgment, may reasonably be thought to bear on our independence that have occurred from January 1 2023 – March 26, 2024.

We wish to express our appreciation for the co-operation we received during the audit from the Village staff.

Yours truly,

METRIX GROUP LLP



Philip J. Dirks, CPA, CA
Partner

SUMMER VILLAGE OF SUNRISE BEACH
Financial Statements
For The Year Ended December 31, 2023

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INDEPENDENT AUDITORS' REPORT

To the Mayor and Council of Summer Village of Sunrise Beach

Opinion

We have audited the financial statements of Summer Village of Sunrise Beach (the Village), which comprise the statement of financial position as at December 31, 2023, and the statements of operations and accumulated surplus, changes in net financial assets, and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Village as at December 31, 2023, and the results of its operations, changes in net financial assets, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditors' Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Village in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with those requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Village's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Village or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Village's financial reporting process.

(continues)

Independent Auditors' Report to the Mayor and Council of Summer Village of Sunrise Beach *(continued)*

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Village's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Village to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

METRIX GROUP LLP

Chartered Professional Accountants

Edmonton, Alberta
March 26, 2024

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MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING

To the Mayor and Council of the Summer Village of Sunrise Beach

The integrity, relevance and comparability of the data in the accompanying financial statements are the responsibility of management.

The financial statements are prepared by management in accordance with Canadian public sector accounting standards. They necessarily include some amounts that are based on the best estimates and judgements of management.

To assist in its responsibility, management maintains accounting, budget and other controls to provide reasonable assurance that transactions are appropriately authorized, that assets are properly accounted for and safeguarded, and that financial records are reliable for preparation of financial statements.

Metrix Group LLP, Chartered Professional Accountants, have been appointed by the Village Council to express an opinion on the Village's financial statements.

Wendy Wildman,
Chief Administrative Officer

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SUMMER VILLAGE OF SUNRISE BEACH
Statement of Financial Position
As At December 31, 2023

| | 2023 | 2022 |
|--|---------------------|---------------------|
| FINANCIAL ASSETS | | |
| Cash and cash equivalents (Note 2) | \$ 103,738 | \$ 137,840 |
| Receivables (Note 3) | 65,838 | 86,354 |
| | <u>169,576</u> | <u>224,194</u> |
| LIABILITIES | | |
| Accounts payable and accrued liabilities | \$ 17,889 | \$ 31,911 |
| Deferred revenue (Note 5) | 250 | 53,725 |
| | <u>151,437</u> | <u>138,558</u> |
| NET FINANCIAL ASSETS | | |
| | <u>151,437</u> | <u>138,558</u> |
| NON-FINANCIAL ASSETS | | |
| Tangible capital assets (Note 6) | 1,063,577 | 1,109,399 |
| Prepaid expenses | - | 2,500 |
| | <u>1,063,577</u> | <u>1,111,899</u> |
| ACCUMULATED SURPLUS (Note 7) | \$ 1,215,014 | \$ 1,250,457 |

The accompanying notes are an integral part of these

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SUMMER VILLAGE OF SUNRISE BEACH
Statement of Operations and Accumulated Surplus
For the Year Ended December 31, 2023

| | 2023 (Budget) (Note 14) | 2023 (Actual) | 2022 (Actual) |
|--|-------------------------------|---------------------|---------------------|
| REVENUE | | | |
| Net municipal taxes (Schedule 2) | \$ 264,848 | \$ 262,431 | \$ 255,144 |
| Provincial government transfers for operating | 81,136 | 178,120 | 40,957 |
| Penalties and costs on taxes | 6,500 | 12,028 | 10,113 |
| Return on investments | 4,500 | 6,526 | 4,115 |
| Licenses and permits | 2,550 | 3,643 | 3,128 |
| Sales and user charges | 2,850 | 2,231 | 1,476 |
| | <u>362,384</u> | <u>464,979</u> | <u>314,933</u> |
| EXPENSES | | | |
| Roads, streets, walks and lighting | 150,900 | 258,155 | 94,321 |
| General administration | 107,890 | 114,218 | 92,721 |
| Land use planning, zoning and development | 21,350 | 20,426 | 25,004 |
| Waste management | 25,000 | 16,119 | 25,804 |
| Council and other legislative | 15,250 | 10,731 | 14,025 |
| Water | 8,982 | 8,981 | 5,711 |
| Police | 7,432 | 8,824 | 5,650 |
| Family and community support services | 6,580 | 7,125 | 6,580 |
| Disaster and emergency measures | 7,000 | 5,975 | 6,230 |
| Fire | 7,050 | 2,837 | 7,680 |
| Culture: libraries, museums, halls | 2,700 | 2,510 | 2,218 |
| Bylaw enforcement | 1,500 | - | - |
| Amortization | - | 44,492 | 44,637 |
| | <u>361,634</u> | <u>500,393</u> | <u>330,581</u> |
| ANNUAL SURPLUS (DEFICIT) BEFORE OTHER REVENUE | <u>750</u> | <u>(35,414)</u> | <u>(15,648)</u> |
| OTHER REVENUE | | | |
| Gain on disposal of tangible capital assets | - | (29) | - |
| Local government transfers for capital | - | - | 4,824 |
| | <u>-</u> | <u>(29)</u> | <u>4,824</u> |
| ANNUAL SURPLUS (DEFICIT) | <u>750</u> | <u>(35,443)</u> | <u>(10,824)</u> |
| ACCUMULATED SURPLUS, BEGINNING OF YEAR | <u>1,250,457</u> | <u>1,250,457</u> | <u>1,261,281</u> |
| ACCUMULATED SURPLUS, END OF YEAR (Note 7) | <u>\$ 1,251,207</u> | <u>\$ 1,215,014</u> | <u>\$ 1,250,457</u> |

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The accompanying notes are an integral part of these

SUMMER VILLAGE OF SUNRISE BEACH
Statement of Changes in Net Financial Assets
For the Year Ended December 31, 2023

| | 2023 (Budget) <i>(Note 14)</i> | 2023 (Actual) | 2022 (Actual) |
|--|--------------------------------------|------------------|------------------|
| ANNUAL SURPLUS (DEFICIT) | \$ 750 | \$ (35,443) | \$ (10,824) |
| Acquisition of tangible capital assets | - | - | (4,824) |
| Amortization of tangible capital assets | - | 44,492 | 44,637 |
| Proceeds on disposal of tangible capital assets | - | 1,301 | - |
| Loss on disposal of tangible capital assets | - | 29 | - |
| | 750 | 10,379 | 28,989 |
| Use of prepaid expenses | - | 2,500 | (2,500) |
| INCREASE (DECREASE) IN NET FINANCIAL ASSETS | 750 | 12,879 | 26,489 |
| NET FINANCIAL ASSETS, BEGINNING OF YEAR | 138,558 | 138,558 | 112,069 |
| NET FINANCIAL ASSETS - END OF YEAR | \$ 139,308 | \$ 151,437 | \$ 138,558 |

The accompanying notes are an integral part of these

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SUMMER VILLAGE OF SUNRISE BEACH
Statement of Cash Flows
For The Year Ended December 31, 2023

| | 2023 | 2022 |
|---|-------------------|-------------------|
| OPERATING ACTIVITIES | | |
| Annual surplus (deficit) | \$ (35,443) | \$ (10,824) |
| Non-cash items not included in excess of revenue over expenses: | | |
| Amortization | 44,492 | 44,637 |
| Loss on disposal of tangible capital assets | 29 | - |
| | <u>9,078</u> | <u>33,813</u> |
| Changes in non-cash working capital balances related to operations: | | |
| Prepaid expenses | 2,500 | (2,500) |
| Receivables | 20,516 | (18,672) |
| Accounts payable and accrued liabilities | (14,022) | 9,724 |
| Deferred revenue | (53,475) | 52,409 |
| | <u>(44,481)</u> | <u>40,961</u> |
| Cash flow from (used by) operating activities | <u>(35,403)</u> | <u>74,774</u> |
| CAPITAL ACTIVITIES | | |
| Purchase of tangible capital assets | - | (4,824) |
| Proceeds on disposal of tangible capital assets | 1,301 | - |
| Cash flow from (used by) capital activities | <u>1,301</u> | <u>(4,824)</u> |
| INCREASE (DECREASE) IN CASH FLOW | (34,102) | 69,950 |
| CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR | 137,840 | 67,890 |
| CASH AND CASH EQUIVALENTS - END OF YEAR | \$ 103,738 | \$ 137,840 |

The accompanying notes are an integral part of these

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SUMMER VILLAGE OF SUNRISE BEACH
Schedule of Equity in Tangible Capital Assets
For the Year Ended December 31, 2023

(Schedule 1)

| | 2023 | 2022 |
|--|---------------------|---------------------|
| BALANCE, BEGINNING OF YEAR | \$ 1,109,399 | \$ 1,149,212 |
| Acquisition of tangible capital assets | - | 4,824 |
| Amortization | (44,492) | (44,637) |
| Net book value of tangible capital assets disposed of | (1,330) | - |
| BALANCE, END OF YEAR | \$ 1,063,577 | \$ 1,109,399 |
| Equity in tangible capital assets is comprised of the following: | | |
| Tangible capital assets (net book value) | \$ 1,063,577 | \$ 1,109,399 |

The accompanying notes are an integral part of these

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SUMMER VILLAGE OF SUNRISE BEACH
Schedule of Property Taxes
For the Year Ended December 31, 2023

(Schedule 2)

| | 2023 (Budget) (Note 14) | 2023 (Actual) | 2022 |
|--------------------------------|-------------------------------|-------------------|-------------------|
| TAXATION | | | |
| Real property taxes | \$ 338,672 | \$ 338,421 | \$ 327,580 |
| Linear property taxes | 6,262 | 4,084 | 3,724 |
| | <u>344,934</u> | <u>342,505</u> | <u>331,304</u> |
| REQUISITIONS | | | |
| Alberta School Foundation Fund | 73,844 | 73,844 | 70,263 |
| Lac Ste. Anne Foundation | 6,242 | 6,230 | 5,897 |
| | <u>80,086</u> | <u>80,074</u> | <u>76,160</u> |
| NET MUNICIPAL TAXES | <u>\$ 264,848</u> | <u>\$ 262,431</u> | <u>\$ 255,144</u> |

The accompanying notes are an integral part of these

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SUMMER VILLAGE OF SUNRISE BEACH
Schedule of Expenses by Object
For the Year Ended December 31, 2023

(Schedule 3)

| | 2023 (Budget) <i>(Note 14)</i> | 2023 (Actual) | 2022 |
|---------------------------------|--------------------------------------|-------------------|-------------------|
| Contracted and general services | \$ 239,804 | \$ 355,045 | \$ 176,604 |
| Salaries, wages and benefits | 56,500 | 43,909 | 51,192 |
| Materials, goods and utilities | 52,900 | 45,049 | 43,931 |
| Amortization | - | 44,492 | 44,637 |
| Transfers to other governments | 9,230 | 9,431 | 11,200 |
| Bank charges | 500 | 517 | 317 |
| | \$ 358,934 | \$ 498,443 | \$ 327,881 |

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The accompanying notes are an integral part of these

SUMMER VILLAGE OF SUNRISE BEACH

Notes to Financial Statements

December 31, 2023

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Summer Village of Sunrise Beach (the "Village") are the representations of management, prepared in accordance with Canadian public sector accounting standards. Significant aspects of the accounting policies adopted by the Village are as follows:

(a) *Reporting Entity*

The financial statements reflect the assets, liabilities, revenues and expenses, and cash flows of the reporting entity. The entity is comprised of all the organizations that are owned or controlled by the Village and are, therefore, accountable to Village Council for the administration of their financial affairs and resources.

The schedule of taxes levied also includes requisitions for education that are not part of the reporting entity.

The statements exclude trust assets that are administered for the benefit of external parties.

(b) *Basis of Accounting*

Revenues are accounted for in the period in which the transactions or events occurred that gave rise to the revenues.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers are recognized in the financial statements as revenues in the period that the events giving rise to the transfer occurred, providing the transfers are authorized, the Town has met any eligibility criteria, and reasonable estimates of the amounts can be made.

Expenses are recognized in the period the goods and services are acquired and a liability is incurred or transfers are due.

(c) *Use of Estimates*

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenditures during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates.

(continues)

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SUMMER VILLAGE OF SUNRISE BEACH

Notes to Financial Statements

December 31, 2023

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

(d) *Valuation of Financial Assets and Liabilities*

The Summer Village's financial assets and liabilities are measured as follows:

| <u>Financial statement component</u> | <u>Measurement</u> |
|--|--|
| Cash | Cost and amortized cost |
| Receivables | Lower of cost or net recoverable value |
| Accounts payable and accrued liabilities | Cost |

(e) *Cash and Cash Equivalents*

Cash and cash equivalents include items that are readily convertible to known amounts of cash and that are subject to an insignificant risk of change in value. These short-term investments have a maturity of one year or less at acquisition and are held for the purpose of meeting short-term cash commitments rather than for investing.

(f) *Over-levy and Under-levy*

Over-levies and under-levies arise from the difference between the actual property tax levy made to cover each requisition and the actual amount requisitioned.

In situations where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and reflected as property taxes. If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced.

Requisition tax rates in the subsequent year are adjusted for any over-levies or under-levies of the prior year.

(g) *Tax Revenue*

Property taxes are recognized as revenue in the year they are levied.

Construction and borrowing costs associated with local improvement projects are recovered through annual special assessments during the period of the related borrowings. These levies are collectable from propriety owners for work performed by the Village and are recognized as revenue in the year the tax is levied.

(continues)

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SUMMER VILLAGE OF SUNRISE BEACH

Notes to Financial Statements

December 31, 2023

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

(h) *Asset Retirement Obligations*

During 2023, the Summer Village adopted PS 3280 Asset Retirement Obligations which provides guidance on how to account for and report liabilities for retirement of tangible capital assets. There was no impact on the Summer Village's financial statements as a result of this standard being adopted.

Asset retirement obligations are legal obligations associated with the retirement of tangible capital assets. Asset retirement activities include all activities relating to an asset retirement obligation including, but not limited to, decommissioning or dismantling, remediation of contamination, post-retirement activities such as monitoring, and constructing other tangible capital assets to perform post-retirement activities.

A liability for asset retirement obligation is recognized when there is a legal obligation to incur retirement costs, the past transaction or event giving rise to the liability as occurred, it is expected that future economic benefits will be given up, and a reasonable estimate of the amount can be made.

When a liability for asset retirement obligation is recognized, asset retirement costs related to recognized tangible capital assets in productive use are capitalized by increasing the carrying value of the related asset and are amortized over the estimated useful life of the underlying tangible capital asset. Asset retirement costs related to unrecognized tangible capital assets and those not in productive use are expensed.

(i) *Contaminated Sites*

Contaminated sites are defined as the result of contamination being introduced in air, soil, water or sediment of a chemical, organic, or radioactive material or live organism that exceeds an environmental standard. A liability for remediation on contaminated sites is recognized, net of any recoveries, when an environmental standard exists, contamination exceeds the environmental standard, the Summer Village is directly responsible for or accepts responsibility for the liability, future economic benefits will be given up, and a reasonable estimate of the liability can be made.

(j) *Non-Financial Assets*

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the annual surplus (deficit), provides the consolidated Change in Net Financial Assets for the year.

(continues)

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SUMMER VILLAGE OF SUNRISE BEACH
Notes to Financial Statements
December 31, 2023

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

(k) *Tangible Capital Assets*

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over the estimated useful life as follows:

| | |
|-------------------------|----------|
| Engineered structures | |
| Roadways | 10 years |
| Water System | 75 years |
| Buildings | 30 years |
| Machinery and equipment | 10 years |
| Vehicles | 10 years |

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

Works of art for display are not recorded as tangible capital assets but are disclosed.

(l) *Accounting Standards Not Yet Adopted*

Effective for fiscal years beginning on or after April 1, 2023, *PS 3400 Revenue* provides guidance on how to account for and report revenue, and specifically, it addresses revenue arising from exchange transactions and unilateral transactions.

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SUMMER VILLAGE OF SUNRISE BEACH
Notes to Financial Statements
December 31, 2023

2. CASH AND CASH EQUIVALENTS

| | 2023 | 2022 |
|-------------------|-------------------|-------------------|
| Operating account | \$ 103,638 | \$ 137,740 |
| Petty cash | 100 | 100 |
| | <u>\$ 103,738</u> | <u>\$ 137,840</u> |

3. RECEIVABLES

| | 2023 | 2022 |
|------------------------------------|------------------|------------------|
| Taxes and grants in place of taxes | \$ 52,428 | \$ 42,362 |
| Goods and Services Tax | 13,410 | 5,730 |
| Government transfers | - | 38,262 |
| | <u>\$ 65,838</u> | <u>\$ 86,354</u> |

4. CREDIT FACILITY

The Village has a demand revolving line of credit with its financial institution with a maximum amount of \$200,000, bearing interest at prime plus 1% per annum. No amounts were drawn as at December 31, 2023 or 2022.

5. DEFERRED REVENUE

Deferred revenue consists of restricted funds received by the Village which relate to costs that will be incurred in future periods.

| | 2023 | 2022 |
|---|---------------|------------------|
| Municipal Sustainability Initiative - capital component | \$ 250 | \$ 53,413 |
| Family and Community Support Services | - | 312 |
| | <u>\$ 250</u> | <u>\$ 53,725</u> |

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SUMMER VILLAGE OF SUNRISE BEACH
Notes to Financial Statements
December 31, 2023

6. TANGIBLE CAPITAL ASSETS

| | 2023 Net Book Value | 2022 Net Book Value |
|-----------------------|---------------------------|---------------------------|
| Engineered Structures | | |
| Roadway systems | \$ 551,618 | \$ 587,686 |
| Water systems | 85,418 | 86,866 |
| | <u>637,036</u> | <u>674,552</u> |
| Land | 396,025 | 396,025 |
| Machinery & equipment | 14,201 | 21,201 |
| Buildings | 16,315 | 17,621 |
| | <u>\$ 1,063,577</u> | <u>\$ 1,109,399</u> |

| | Cost Beginning of Year | Purchased Additions | Disposals | Transfers | Cost End of Year |
|-------------------------|------------------------------|------------------------|-----------------|-------------|------------------------|
| Engineered Structures | | | | | |
| Roadways | \$ 1,775,354 | \$ - | \$ - | \$ - | \$ 1,775,354 |
| Water systems | 108,584 | - | - | - | 108,584 |
| | <u>1,883,938</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>1,883,938</u> |
| Buildings | 53,760 | - | - | - | 53,760 |
| Machinery and equipment | 83,693 | - | 9,934 | - | 73,759 |
| Land | 396,025 | - | - | - | 396,025 |
| Vehicles | 18,625 | - | - | - | 18,625 |
| | <u>\$ 2,436,041</u> | <u>\$ -</u> | <u>\$ 9,934</u> | <u>\$ -</u> | <u>\$ 2,426,107</u> |

| | Accumulated Amortization Beginning of Year | Current Amortization | Disposals | Transfers | Accumulated Amortization End of Year |
|-------------------------|---|-------------------------|-------------------|-------------|---|
| Engineered Structures | | | | | |
| Roadways | \$ 1,187,668 | \$ 36,068 | \$ - | \$ - | \$ 1,223,736 |
| Water systems | 21,718 | 1,448 | - | - | 23,166 |
| | <u>1,209,386</u> | <u>37,516</u> | <u>-</u> | <u>-</u> | <u>1,246,902</u> |
| Buildings | 36,139 | 1,306 | - | - | 37,445 |
| Vehicles | 18,625 | - | - | - | 18,625 |
| Machinery and equipment | 62,492 | 5,670 | (8,604) | - | 59,558 |
| | <u>\$ 1,326,642</u> | <u>\$ 44,492</u> | <u>\$ (8,604)</u> | <u>\$ -</u> | <u>\$ 1,362,530</u> |

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SUMMER VILLAGE OF SUNRISE BEACH

Notes to Financial Statements

December 31, 2023

7. ACCUMULATED SURPLUS

| | <u>2023</u> | <u>2022</u> |
|--|---------------------|---------------------|
| Unrestricted surplus | \$ 64,275 | \$ 59,646 |
| Restricted surplus (Note 8) | 87,162 | 81,412 |
| Equity in tangible capital assets (Schedule 1) | <u>1,063,577</u> | <u>1,109,399</u> |
| | <u>\$ 1,215,014</u> | <u>\$ 1,250,457</u> |

8. RESERVES

| | <u>2023</u> | <u>2022</u> |
|-------------------|------------------|------------------|
| Streets | \$ 33,088 | \$ 33,088 |
| Lagoon | 24,900 | 24,900 |
| Operating | 12,500 | 10,000 |
| Policing | 4,674 | 4,674 |
| Snow removal | 4,000 | 3,000 |
| Election & Census | 3,500 | 2,250 |
| Tree removal | 2,500 | 2,000 |
| Legal | <u>2,000</u> | <u>1,500</u> |
| | <u>\$ 87,162</u> | <u>\$ 81,412</u> |

9. CONTINGENCIES

The Village is a member of the Alberta Municipal Insurance Exchange (MUNIX). Under the terms of membership, the Village could become liable for its proportionate shares of any claim losses in excess of the funds held by the exchange. Any liability incurred would be accounted for as a current transaction in the year the losses are determined.

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SUMMER VILLAGE OF SUNRISE BEACH
Notes to Financial Statements
December 31, 2023

10. DEBT LIMITS

Section 276(2) of the Municipal Government Act requires that debt and debt limits, as defined by Alberta Regulation 255/00, for the Village be disclosed as follows:

| | <u>2023</u> | <u>2022</u> |
|--|-------------------|-------------------|
| Total debt limit | \$ 697,469 | \$ 472,400 |
| Total debt | - | - |
| Amount of total debt limit unused | \$ 697,469 | \$ 472,400 |
| Service on debt limit | \$ 116,245 | \$ 78,733 |
| Amount of debt servicing limit unused | \$ 116,245 | \$ 78,733 |

The debt limit is calculated at 1.5 times revenue of the Village (as defined in Alberta Regulation 255/00) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limits requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities which could be a financial risk if further debt is acquired. The calculation taken alone does not represent the stability of the Village. Rather, the financial statements must be interpreted as a whole.

11. CONTRACTUAL OBLIGATIONS

(a) Chief Administrative Officer

The Village has entered into an agreement for Chief Administrative Officer and administrative support services for the period January 1, 2021 - December 31, 2026. The agreement requires annual fees in the amount of approximately \$61,000.

(b) Assessment Services

The Village has entered into an agreement for municipal assessment services for the period April 1, 2022 - March 31, 2025. The agreement requires annual fees in the amount of approximately \$5,600.

(c) Firefighting Services

The Village has entered into an agreement for firefighting services for the period January 1, 2024 - December 31, 2026. The agreement requires annual fees in the amount of \$2,117.

12. FINANCIAL INSTRUMENTS

The Village's financial instruments consist of cash and cash equivalents, receivables, accounts payable and accrued liabilities. It is management's opinion that the Village is not exposed to significant interest or currency risk arising from these financial instruments. Unless otherwise noted, the fair values of these financial instruments approximates their carrying values.

The Village is exposed to credit risk with respect to receivables. Credit risk arises from the possibility that customers may experience financial difficulty and be unable to fulfil their obligations. The large number and diversity of customers minimizes the Village's credit risk.

SUMMER VILLAGE OF SUNRISE BEACH

Notes to Financial Statements

December 31, 2023

13. SALARIES AND BENEFITS DISCLOSURE

Disclosure of salaries and benefits for Village officials, the Village Chief Administrator Officer and designated officers are required by Alberta Regulation 313/2000 is as follows:

| | Salary | Benefits | 2023 | 2022 |
|------------------------------|-----------------|-------------|-----------------|-----------------|
| Town Council | | | | |
| Mayor Ethier | \$ 2,850 | \$ - | \$ 2,850 | \$ 2,800 |
| Benson | 2,800 | - | 2,800 | 2,800 |
| Steenbergen | 750 | - | 750 | 1,950 |
| | <u>\$ 6,400</u> | <u>\$ -</u> | <u>\$ 6,400</u> | <u>\$ 7,550</u> |
| Chief Administrative Officer | \$ 61,000 | \$ - | \$ 61,000 | \$ 57,200 |
| Designated Officer | | | | |
| Assessor | \$ 5,684 | \$ - | \$ 5,684 | \$ 5,573 |

Salary includes regular base pay, lump sum payments, gross honoraria and any other direct cash remuneration. Chief Administrative Officers salaries also includes amounts paid in subcontracting administrative support staff services.

Benefits and allowances include the employer's share of all employee benefits and contributions or payments made on behalf of employees and the employer's share of the costs of any additional taxable benefits.

14. BUDGET FIGURES

The 2023 budget data presented in these financial statements is based upon the operating budget approved by the Summer Village of Sunrise Beach Council and reflects all municipal activities including capital projects and reserves for future use.

| | 2023 Budget | 2023 Actual |
|-----------------------------|-------------|--------------------|
| Annual surplus (deficit) | \$ 750 | \$ (35,443) |
| Transfer (to) from reserves | (750) | (5,750) |
| | <u>\$ -</u> | <u>\$ (41,193)</u> |

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Re: agenda

svsunrisebeach wildwillowenterprises.com <svsunrisebeach@wildwillowenterprises.com>

Tue 3/19/2024 1:12 PM

Torrick Lacasse [REDACTED]

Sounds good thanks Rick. We already have two delegations that evening, so your delegation will likely be closer to 7:45-8:00.

Thanks,

Tori

Get [Outlook for iOS](#)

From: rick Lacasse <[REDACTED]>

Sent: Tuesday, March 19, 2024 1:08:30 PM

To: svsunrisebeach wildwillowenterprises.com <svsunrisebeach@wildwillowenterprises.com>

Subject: Re: agenda

I want to respond to the response from wendy and council at the beginning of February

On Tue, Mar 19, 2024, 1:01 PM svsunrisebeach [wildwillowenterprises.com](mailto:svsunrisebeach@wildwillowenterprises.com), <svsunrisebeach@wildwillowenterprises.com> wrote:

Good afternoon Rick,

Thank you for checking, no I have not received so I will look into that and see what kind of glitch is happening with the website.

Can you please email me back what you would like to discuss with council? To confirm you would like to be on as a delegation?.

Thanks Rick, look forward to hearing back from you.

Tori Message
Administration

Get [Outlook for iOS](#)

From: rick Lacasse <[REDACTED]>

Sent: Tuesday, March 19, 2024 12:48:58 PM

To: svsunrisebeach [wildwillowenterprises.com](mailto:svsunrisebeach@wildwillowenterprises.com) <svsunrisebeach@wildwillowenterprises.com>

Subject: agenda

good day i requested to be on the agenda for the next meeting through the website i was wondering if you received my request cause i have not yet got a response thank you.

--

RICK LACASSE

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Summer Village of Sunrise Beach

Box 1197

Onoway, Alberta

TOE 1VO

Email:

svsunrisebeach@wildwillowenterprises.com

Phone:(780) 967-0271

Fax: (780) 967-0431

January 24th, 2024

Richard Lacasse
[REDACTED]

Dear Mr. Lacasse:

Re: November 28th, 2023 Letter and Presentation at Sunrise Beach Council Meeting

In reference to the above noted, on behalf of Council and Administration we thank you for attending our meeting and making your presentation.

On behalf of Council and Administration we will respond to your inquiries:

- as noted at the meeting, your presentation documents will be attached to the meeting agenda package, both in our agenda binder and on the website (not detailed in the minutes)
- what we will now be attaching to the monthly agendas will be the income and expense statement for the period January 1 to the end of the month, the month prior to the meeting (example: November council meeting had the income and expense statement for the period January 1 to October 31). As Councillor Benning requested the monthly financial reports be presented to Council each month for the entire year 2023, we believe this comment in your letter has now been addressed
- Item 6 Business c) Alberta Municipal Affairs Annual Performance Measures, as noted in your letter for 2022 our tax collection rate was 89% which is what triggered the performance measure which is set at 90%. Unfortunately we do not have a 99% tax collection rate for 2023 as noted in your letter, although I understand why you would think that when looking at our income and expense statements. Unfortunately the financial software the Summer Village owns and uses does not show on the year to date number the true collection for the 2023 taxes – it shows what has been levied for taxes. Previous year tax collection numbers are not reflected in subsequent year budgets, while some of the tax accounts that made up that 11% have been collected not all have. I can advise that out of the 14 tax accounts that did not pay their 2022 taxes in the 2022 year 8 have now been paid, I can not speak to the specifics of any of those tax accounts.
- Item 6 Business e) – interim operating budget at ½ the previous operating budget. This is the standard motion that municipalities who do not approve their budgets in the prior year for the subsequent year, pass. This is the same motion SRB Council has passed for years, with previous Councils and previous Administrations. I appreciate where you are noting that SRB's taxes are not due until July 31, but while this motion speaks to 6 months of the previous operating budget it is only for an operating period of 4 months (January to April) because in April that year's Operating and Capital Budget is approved and then this interim budget ceases to have any effect. For the last few years SRB has been in a financially healthy position and has been able to cover their expenses for the first part of each calendar year (prior to that years' taxes being collected) with their funds in their bank accounts. In years prior to the last few, SRB has had years when we had to access our operating line of credit when we have utilized our cash in

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hand during these time periods (some other municipalities experience the same sort of cash fluctuations during this same or similar time period as well).

- Item 6 Business f) – 5 Year Operating and 5 year Capital Plan as presented to Council on December 6th, 2022. This multi year plans were brought in by Alberta Municipal Affairs a few years back and are intended to be a strategic planning guide to help municipalities plan better for their respective futures. So, yes, this was a consideration at the time the 2023 budget was being reviewed, along with many other considerations. Will this document be reviewed as part of the 2024 budget deliberations, yes, it will. This document will be coming to our January Council meeting, updated to add 2028 and remove 2022, and this will be on the agenda in conjunction with the 2nd review of our 2024 draft budget.
- Again, unfortunately our software system for the purpose of the income and expense statement shows the taxes levied not collected within the time period. While we prepare and approve a budget and tax rate bylaws based on assessment, budgets and required tax rates/minimum amount payable known at the time, all property owners have the opportunity to appeal their assessment after tax notices are mailed. And there are times when the Assessor may approve an assessment adjustment within the taxation year, which then triggers a tax adjustment (usually reduction) in the amount of taxes we collect. While I can not speak to specific properties, I can advise the Summer Village had some assessment adjustments in 2023 (thereby reduction in taxes collected) and these revisions are reflected in the actual column of this report.
- Section 248 (2) Expenditure of Money: as noted previously, yes, the 2023 road project and the 2023 mulching project were both over budget but both projects were as discussed and directed by Council by motion. Also as previously advised, the 2023 road project rehab work and the way in which this work took place (project expanded as additional deficient locations were identified) and part of this project was a carryover of work that was anticipated to be completed in 2022 but was not. In consideration of this, the decision was made by the municipality to expand the project in 2023 as required to address the additional deficient areas with the contractor already on site (because of the carryover of work from 2022). With respect to your inquiry of Section 248 (2) of the MGA, each Council must establish procedures to authorize and verify expenditures that are not included in the budget. Attached is the Summer Village's policy C-FIN-BUD-1, Expenditures not included in Annual Budgets. For those expenditures not covered in the approved annual budget, a Council motion is required and that motion should note how the cost of this expenditure will be covered (ex: grant funds, reserves, unrestricted surplus).

Again, thank-you for attending our meeting and presenting your inquiries/comments. Your engagement is appreciated, if you have further inquiries please feel free to give me a call.

Regards,

Wendy Wildman
Chief Administrative Officer
Summer Village of Sunrise Beach

/ww

cc: Summer Village of Sunrise Beach Council

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Summer Village of Sunrise Beach

Council Policy

| Number | Title | | |
|----------------|---|------------------|----------------|
| C-FIN-BUD-1 | Expenditures not included in Annual Budgets | | |
| Approval | Originally Approved | | Last Revised |
| (CAO Initials) | Resolution No: | #04-20 | Resolution No: |
| | Date: | January 28, 2020 | Date: |

Purpose

To satisfy the requirement of the MGA that a Council must put in place procedures dealing with expenditures not included in the annual budget.

Policy Statement

The Village recognizes the need to establish procedures concerning the approval and payment of expenditures that are not included in the annual budgets.

Standards

1. Undertakings that are not approved in the operating budget, interim budgets or capital budget that are of an emergent matter, as deemed by Council to be important and timely for the community or are legally required to be paid must be presented to Council and approved for payment by Council.
2. Council recognizes that individual budget lines within the approved budget may go higher or lower without Council approval, so long as Administration stays within the budget as a whole.

Legal References: MGA 248(2)

Revisions:

| Resolution Number | MM/DD/YY |
|-------------------|----------|
| | |
| | |
| | |
| | |

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Summer Village of Sunrise Beach

Box 1197

Onoway, Alberta

T0E 1V0

Email: svsunrisebeach@wilowenterprises.com

Phone: (780) 967-0271

Fax: (780) 967-0431

November 29th, 2023

change date

Richard Lacasse
[REDACTED]

Dear Mr. Lacasse:

Re: November 28th, 2023 Letter and Presentation at Sunrise Beach Council Meeting

In reference to the above noted, on behalf of Council and Administration we thank you for attending our meeting and making your presentation.

On behalf of Council and Administration we will respond to your inquiries:

- as noted at the meeting, your presentation documents will be attached to the meeting agenda package, both in our agenda binder and on the website (not detailed in the minutes)
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(Handwritten initials)
(Handwritten number 95)

had years when we had to access our operating line of credit when we have utilized our cash in hand during these time periods (some other municipalities experience the same sort of cash fluctuations during this same or similar time period as well).

- Item 6 Business f) – 5 Year Operating and 5 year Capital Plan as presented to Council on December 6th, 2022. This multi year plans were brought in by Alberta Municipal Affairs a few years back and are intended to be a strategic planning guide to help municipalities plan better for their respective futures. So, yes, this was a consideration at the time the 2023 budget was being reviewed, along with many other considerations. Will this document be reviewed as part of the 2024 budget deliberations, yes, it will. This document will be coming to our January Council meeting, updated to add 2028 and remove 2022, and this will be on the agenda in conjunction with the 2nd review of our 2024 draft budget.
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Again, thank-you for attending our meeting and presenting your inquiries/comments. Your engagement is appreciated.

Regards,

Wendy Wildman
Chief Administrative Officer
Summer Village of Sunrise Beach

/www

cc: Summer Village of Sunrise Beach Council

591 96



Summer Village of Sunrise Beach

Council Policy

| Number | Title | | | |
|----------------|---|------------------|----------------|--|
| C-FIN-BUD-1 | Expenditures not included in Annual Budgets | | | |
| Approval | Originally Approved | | Last Revised | |
| (CAO Initials) | Resolution No: | #04-20 | Resolution No: | |
| | Date: | January 28, 2020 | Date: | |

Purpose

To satisfy the requirement of the MGA that a Council must put in place procedures dealing with expenditures not included in the annual budget.

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Legal References: MGA 248(2)

Revisions:

| Resolution Number | MM/DD/YY |
|-------------------|----------|
| | |
| | |
| | |
| | |

(Handwritten signatures and initials)
a7

Addition
Nov 28 '23
mtg

Presentation at Council Meeting November 28, 2023

Presented by Richard Lacasse

Thank you for the opportunity to make a presentation tonight.

Thank you for including the Income and Expense Statement for the period ending October 31, 2023.

I have copies for each of you and I would like the presentation to be part of the minutes for the meeting.

Municipal finance is not easy to put together and this presentation does make a few assumptions because of lack of material. Any questions you might have, I would appreciate they be held back tonight and sent to me via email [REDACTED]

I was hoping that the Income and Expense Statements would have been from January to now for 2023. I would like to request that information now, so we can see monthly how our revenue and Expense changes over the year.

I would like to first talk about Item 6 Business c) Alberta Municipal Affairs Annual Performance Measures. From the Income and Expense statement for the period ending October 31, 2023, the information presented has tax collection at 99%. Congratulations on the improvement from 2022 which the tax collection was at 89% according to Alberta Municipal Affairs Annual Performance Measures. What I do not see is the 11 % not collected in 2022 in the 2023 budget. When was it collected? Wendy, great job in getting the 2023 taxes in as in one Council meeting you said this was a tough year getting our funds in, so 99% is great.

Next is Item 6 Business e) and f). You are suggesting an Interim 2024 Operating Budget be passed at ½ the 2023 Approved Operating Budget. This to get us to the end of June 2024. When we consider that our taxes are due at July 31 you need to take out the tax revenue which when added up is \$132,424.01 from the first 6 lines of the half budget + line 1-99-750 Requisition - School Res at \$36,647.47 (= \$169,071.48) leaving \$54,662.96 total revenue for the 6 months not \$223,734.43 as half the budget would show. When half the expenses are taken into consideration there is a deficit of \$172,071.48. The Requisition - School Res of \$36,647.47 is to be paid out in March and June. Do we have funds in the bank to cover the amount? Without removing the revenue numbers the half 2023 budget numbers show a surplus of \$3,000.00.

Next is Item 6 Business f): the 2024 Operating and Capital Budget. From the Dec 6, 2022 Agenda package is the 5 Year Operating and 5 Year Capital Plan. Was the 2023 draft budget used from the Dec 6 5 Year Operating Budget for 2023? Does the 2024 draft Budget come from the Dec 6 5 Year Operating Budget? Is the 5 Year Operating and 5 Year Capital Plan updated for 2024? Apparently, this is a mandatory document, but no mention of it in the agenda.

Second last item for me is back to the Income and Expense Statement for the period ending Oct 31, 2023. I had mentioned earlier that according to the numbers 99% of the tax is in. The line

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item 1-00-193 under revenue is Taxes Improved Commercial is the only tax not collected for \$2176.98. Line 2-12-994 under expenses is Admin Assessment Review Board for \$854.30. Do these two items relate to the property just south of Hwy 642. Is this the same property that all the fuss was made over in the April Council Meeting? Was the assessment changed for line 1-00-193 and the taxes paid such that Sunrise Beach is at 100% tax collected for 2023?

Last item is in regards to the Road Work and the Mulching. Both items were not in the budget or were grossly under funded. Therefore, under the *Municipal Government Act* Expenditure of money, Section 248 (2) Each Council must establish procedures to authorize and verify expenditures that are not included in a budget. Does Sunrise Beach have such established procedures and verifiable expenditures in place? Were they followed in the case of the exorbitant road expenditure and the controversial mulching?

Thank you for your time and consideration

Richard Lacasse

402 99

SUMMER VILLAGE OF SUNRISE BEACH AGENDA

Tuesday, November 28th, 2023 commencing at 7:00 p.m.

In person or Via Zoom at the Administration Office 2317 Twp. Rd. 545 Lac Ste.

Anne County

As per Bylaw 448-2018 there will be no audio/video recordings of Meetings

| | | |
|---------------------------------|-----------|--|
| <p>Pages p24-36 p37</p> | <p>b)</p> | <p>Lac Ste. Anne County Recreation Tax – further to discussions at the recent Regional Municipalities Meeting, the County has provided information on the annual recreation tax that they collect and where those funds go. The discussion at this meeting was for all municipalities to consider implementing a recreation tax and thereby participating in recreation programming/facilities within the region. I have attached a spreadsheet from back in 2013 to show what Summer Villages contributing to this, along with other programs provided by the County, at that time.</p> <p><i>(direction as given by Council at meeting time)</i></p> |
| <p>Pages 38-46</p> | <p>c)</p> | <p>Alberta Municipal Affairs Annual Performance Measures – please refer to the October 30th, 2023 email regarding the annual performance measures that identifies the percentage of municipalities deemed to 'not face potential long-term viability challenges based on their financial and governance indicators'. This performance measure is used as a benchmark for measuring the ministry's efforts to ensure Albertans live in viable municipalities and communities with responsible, collaborative and accountable local governments. The performance measure is based on analysis of 13 municipal indicators. Each of the 13 municipal indicators has a defined benchmark. A municipality is 'not deemed to face potential long term viability challenges' as long as it does not flag a critical indicator or three or more non-critical indicators. The ministry compiled and verified the data collected from Alberta's municipalities for the 2022 financial year and is has advised that the Summer Village of Sunrise Beach did flag one indicator – Indicator #4 Tax Collection Rate. The benchmark is for tax collection is set at 90% and we achieved 89%.</p> <p><i>(that the Alberta Municipal Affairs 2022 Municipal Indicator Performance Measure Results for the Summer Village of Sunrise Beach be accepted as presented, and that Administration respond through the Municipal Indicator Dashboard regarding the one indicator which was flagged – Indicator #4 Tax Collection Rate, benchmark being set at 90% and the Summer Village achieved 89%)</i></p> <p>or</p> <p><i>(some other direction as given by Council at meeting time)</i></p> |

SUMMER VILLAGE OF SUNRISE BEACH AGENDA

Tuesday, November 28th, 2023 commencing at 7:00 p.m.

In person or Via Zoom at the Administration Office 2317 Twp. Rd. 545 Lac Ste.

Anne County

As per Bylaw 448-2018 there will be no audio/video recordings of Meetings

| | | | |
|--|-------------|----|---|
| | Pages 47-48 | d) | <p>Disposal of Summer Village Wastewater Effluent at the Onoway Lagoon – currently the Summer Village has an agreement with the Town of Onoway to dispose of our wastewater effluent in their lagoon via truck haul. Our current agreement with the Town expires on April 30th, 2024 and it seems prudent to reach out now to the Town to ask for an additional 3 year term.</p> <p><i>(that the Summer Village of Sunrise Beach make a request to the Town of Onoway for consideration of an additional 3 year term for the disposal of wastewater effluent from the Summer Village of Sunrise Beach at the Onoway Lagoon under same or similar conditions as the existing agreement)</i></p> |
| | Pages | e) | <p>2024 Interim Operating Budget, each year Council must pass an Interim Operating Budget until such time as the final operating and capital budget is passed (which is normally passed in April).</p> <p><i>(that an Interim 2024 Operating Budget be passed at ½ the 2023 Approved Operating and Capital Budget and that this Interim 2024 Operating Budget cease to have any force and effect once the 2024 Operating and Capital Budget is approved)</i></p> |
| | Pages | f) | <p>2024 Draft Operating and Capital Budget – a draft 2024 budget will be presented and reviewed at meeting time. This will be our first review of the 2024 draft budget.</p> <p><i>(that Administration make changes to the 2024 Draft Operating and Capital Budget as directed by Council at meeting time, and that an updated Draft Budget comes back to the next Council meeting for further review and consideration)</i></p> |
| | Pages 49-51 | g) | <p>Sun and Sand Recreation League – request for financial support for their Purr-fect Friends Project. Please refer to the attached November 19th, 2023 email from President Mandy Smallwood providing background to their initiative to help address the stray and feral cat concerns within the Summer Village. The SSRL is asking for two things from the Summer Village: 1) letter of support for this initiative 2) a financial contribution to help kick start this initiative and which will assist them in seeking other financial contributions (they are suggesting \$500). I think this is a wonderful initiative and I commend</p> |

ADP 101



Summer Village of Sunrise Beach
For the Period Ending October 31, 2023

| General Ledger | Description | 2023 YTD Actual | 2023 Budget |
|------------------------|--|---------------------|---------------------|
| REVENUE | | | |
| 1-00-110 | Taxes - Property Res. 2023 (\$264,858) | (213,890.76) | (214,113.55) |
| 1-00-111 | Taxes - Property Vacant Res | (5,763.57) | (5,763.57) |
| 1-00-180 | Taxes - Property Farmland | (121.88) | (150.17) |
| 1-00-190 | Taxes - Property Linear | (4,073.16) | (4,073.16) |
| 1-00-193 | Taxes - Improved Commercial | 0.00 | (2,176.98) |
| 1-00-195 | Taxes - Requisition DIP | (19.85) | (19.85) |
| 1-00-196 | Taxes - Minimum Tax (\$980) | (38,570.56) | (38,570.58) |
| 1-00-510 | Admin - Penalties & Costs | (8,873.48) | (6,500.00) |
| 1-00-550 | Admin - Bank Interest | (5,276.27) | (4,500.00) |
| 1-00-590 | Admin - Other Revenue/Snow Removal | (2,257.21) | (2,500.00) |
| 1-12-410 | Admin - Tax Cert, Maps, ETC | (389.25) | (350.00) |
| 1-28-528 | Admin - Animal Licenses | (25.00) | (59.98) |
| 1-00-740 | Grants - MSI - Operating | (15,872.00) | (15,872.00) |
| 1-00-741 | Grants - MSI - Capital 2024 (26,783) | (91,424.00) | (60,000.00) |
| 1-00-742 | Grants - FCSS | (5,753.51) | (5,264.00) |
| 1-00-746 | Grant - CCBF 2024 (13,451) | (65,070.00) | 0.00 |
| 1-61-523 | Development - Fees & Safety Codes | (3,083.90) | (2,500.00) |
| 1-99-750 | Requisition - School Res (I & V) | (73,294.94) | (73,294.94) |
| 1-99-751 | Requisition - School Farmland | (50.00) | (50.00) |
| 1-99-752 | Requisition - School Non-Residential | (499.00) | (499.00) |
| 1-99-755 | Requisition - Seniors LSA Foundation | (8,230.00) | (5,230.00) |
| 1-25-580 | Reserves or UR (DL \$10500 & MED \$4600) | 0.00 | (5,000.00) |
| * TOTAL REVENUE | | (540,509.40) | (447,400.86) |

| | | | |
|-----------------|--|-----------|-----------|
| EXPENSES | | | |
| 2-11-112 | Council - Communication | 1,725.00 | 2,700.00 |
| 2-11-110 | Council - Meeting Fees | 5,650.00 | 10,000.00 |
| 2-11-150 | Council - Development/ Conference | 893.00 | 1,000.00 |
| 2-11-211 | Council - Travel & Subsistence | 1,994.85 | 1,000.00 |
| 2-11-212 | Admin - Donations | 0.00 | 550.00 |
| 2-12-110 | Admin - Contract | 45,749.97 | 61,000.00 |
| 2-12-115 | Admin - Development | 299.00 | 1,000.00 |
| 2-12-130 | Admin - WCB | 749.79 | 1,000.00 |
| 2-12-211 | Admin - Misc Travel & Subsistence | 847.00 | 1,200.00 |
| 2-12-215 | Admin - Postage & Shop Phone | 825.66 | 2,000.00 |
| 2-12-218 | Admin - Website | 663.75 | 1,000.00 |
| 2-12-220 | Admin - Memberships | 2,743.93 | 2,600.00 |
| 2-12-221 | Admin - Office Supplies/Photocopy | 2,082.82 | 3,000.00 |
| 2-12-222 | Admin - Advertising | 0.00 | 300.00 |
| 2-12-230 | Admin - Auditor | 6,557.24 | 6,300.00 |
| 2-12-231 | Admin - Assessment Costs | 5,684.09 | 5,700.00 |
| 2-12-232 | Admin - Legal | 270.00 | 1,000.00 |
| 2-12-270 | Admin - Bank Charges | 483.12 | 500.01 |
| 2-12-271 | Admin - Elections | 6,021.81 | 0.00 |
| 2-12-274 | Admin - Insurance | 4,290.00 | 4,290.00 |
| 2-12-510 | Admin - General Office Operations | 0.00 | 500.00 |
| 2-12-511 | Admin - Computer Support | 8.00 | 2,000.00 |
| 2-12-519 | Admin - Apprec. Awards/Canada Day | 0.00 | 1,000.00 |
| 2-12-910 | Admin - Tax Rebate/Discounts/Tax Service | 1,525.00 | 3,000.00 |
| 2-12-991 | Admin - Land Title Charges | 40.00 | 100.00 |
| 2-12-993 | Admin - Office Phone/Internet/Storage | 3,034.78 | 4,500.00 |

Handwritten blue ink marks: "100", "100", and "100" in circles.



Summer Village of Sunrise Beach
For the Period Ending October 31, 2023

| General Ledger | Description | 2023 YTD Actual | 2023 Budget |
|------------------------|--|-----------------|-------------|
| 2-12-894 | Admin - Assessment Review Board | 854.30 | 900.00 |
| 2-12-986 | Admin - Subdivision & Appeal Board | 9,774.78 | 5,000.00 |
| 2-61-514 | Admin - Integrity/Safety Codes | 1,500.00 | 3,000.00 |
| 2-21-220 | Admin - Provincial Police | 6,118.00 | 7,432.00 |
| 2-23-200 | Protective Services - Fire Sturgeon Cnty | 2,050.00 | 2,050.00 |
| 2-23-201 | Protective Services - Fire (4000+4600) | 787.50 | 5,000.00 |
| 2-28-220 | Protective Services - Bylaw/Animal | 0.00 | 1,500.00 |
| 2-27-216 | Protective Services - DEM | 3,575.00 | 7,000.00 |
| 2-32-111 | Roads - Contract Workers-Burn Pit | 2,500.00 | 2,000.00 |
| 2-32-250 | Roads - Grading/Gravel (Operating) | 0.00 | 8,000.00 |
| 2-32-260 | Roads - Road Construction (Capital) | 180,678.50 | 60,000.00 |
| 2-32-110 | P/W - Salaries Wages (Incl. Step) | 33,251.78 | 42,000.00 |
| 2-32-113 | P/W - Mulching | 13,000.00 | 8,000.00 |
| 2-32-115 | P/W - Contract Workers | 1,910.79 | 5,000.00 |
| 2-32-130 | P/W - Revenue Canada - Employer Share | 2,549.45 | 3,500.00 |
| 2-32-270 | P/W - General Services/Repairs | 646.18 | 800.00 |
| 2-32-510 | P/W - Goods & Supplies | 925.41 | 1,500.00 |
| 2-32-520 | P/W - Equip Parts & Fuel | 4,642.22 | 5,000.00 |
| 2-32-540 | P/W - Electrical Street Lights | 9,916.38 | 12,000.00 |
| 2-32-900 | P/W - Special Projects/Sustain.(Reserve) | 1,725.00 | 5,000.00 |
| 2-42-200 | P/W - Lagoon (SB 4000 DAR 10500) | 1,196.85 | 9,000.00 |
| 2-43-200 | Waste - Waste Collection - Standstone | 7,563.65 | 12,000.00 |
| 2-43-350 | Waste - Commission 43 Tipping | 2,862.96 | 4,000.00 |
| 2-12-233 | Water - Waterline | 1,370.38 | 1,371.00 |
| 2-12-234 | Water - WILD Debenture (Phase III & IV) | 7,616.92 | 7,611.00 |
| 2-61-510 | Development - Dev. Officer | 7,357.15 | 5,500.00 |
| 2-61-511 | Development - Planners | 8,383.43 | 8,000.00 |
| 2-61-512 | Development - Enforcement | 0.00 | 2,500.00 |
| 2-61-513 | Development - Permits | 625.00 | 1,000.00 |
| 2-62-211 | Parks & Rec - East End Bus | 350.00 | 350.00 |
| 2-72-510 | Parks & Rec - Programs \ Library | 2,306.24 | 2,100.00 |
| 2-51-750 | Parks & Rec - FCSS Municipal | 5,300.33 | 6,580.00 |
| 2-61-450 | Parks & Rec - Beautification | 203.84 | 600.00 |
| 2-76-910 | Reserves - Legal | 0.00 | 500.00 |
| 2-76-915 | Reserves - Tree Removal | 0.00 | 500.00 |
| 2-76-920 | Reserves - Snow Removal | 0.00 | 1,000.00 |
| 2-76-925 | Reserves - Operating | 0.00 | 2,500.00 |
| 2-76-930 | Reserves - Election & Census | 0.00 | 1,250.00 |
| 2-80-220 | Taxes - Seniors Foundation | 6,230.30 | 6,230.00 |
| 2-85-225 | Taxes - Designated Industrial (DIP) | 0.00 | 10.85 |
| 2-75-900 | Taxes - School | 52,697.28 | 73,844.00 |
| * TOTAL EXPENSES | | 472,452.34 | 447,458.06 |
| **P SURPLUS/ (DEFICIT) | | (63,057.06) | 6.00 |

*** End of Report ***

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Pages 14-16

c) 3 Year Operating and 5 Year Capital Plan – it is a legislative requirement now that annually Council review and approve the noted documents. Same are attached for your review.

(that Council approve the 3 Year Operating 5 Year Capital Plan for the Summer Village of Sunrise Beach as presented, or amended)

SUMMER VILLAGE OF SUNRISE BEACH AGENDA

Tuesday, December 6th, 2022 commencing at 7:00 p.m.

In person or Via Zoom at the East End Fire Station 2317 Twp. Rd. 545 Lac Ste.
Anne County

As per Bylaw 448-2018 there will be no audio/video recordings of Meetings

| | |
|---------------------------------------|--|
| <i>Forwarded under separate cover</i> | d) Draft 2023 Operating and Capital Budget – the noted document will be presented and reviewed at meeting. This will be Councils first review of the Draft 2023 budget, and Council will see this Draft Budget at each meeting until it is approved in April. <i>(that the Draft 2023 Operating and Capital Budget be accepted for information and that administration make changes as noted at meeting time (if there are any), and that an updated Draft 2023 Operating and Capital Budget be placed on the next meeting agenda for further review)</i> |
| <i>Forwarded under separate cover</i> | e) 2023 Interim Operating Budget – each year Council must approve an interim operating budget for the following year until such time as the final budget is approved by Council. <i>(that a 2023 interim Operating Budget be approved at ½ the 2022 Approved Operating and Capital Budget, and that this 2023 Interim Operating Budget cease to have any force and effect once the 2023 Operating and Capital Budget is approved)</i> |

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Sunrise Beach - Operating Budgets

(Operating Expenses - Projection Including 4-Year Forecast)

| Function | 2022 Budget | | 2022 Actual | | Difference | % Δ | 2022 Budget | | 2023 | | 2024 | | 2025 | | 2026 | | 2027 | | |
|---|-------------|--------|----------------------|-------------|------------|---------|-------------|-------------|-------------|-------------|-------------|-----------------------|------------------------|------------------------------|------------|------------------------|------------------------------|------------|---------|
| | Code A | Code B | Standard Contract 2% | Contract 3% | | | Contract 4% | 1.05 Code C | 1.02 Code D | 1.03 Code E | 1.04 Code F | Contract 5% Adm. Est. | 1.05 Code G n/a Code H | Fuel/Energy Per Policy/Agree | 1.07 Calc. | 1.05 Code G n/a Code H | Fuel/Energy Per Policy/Agree | 1.07 Calc. | |
| Council | \$ | \$ | \$ | \$ | \$ | | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | |
| Council - Communication | 2,700 | 300 | 740 | 300 | 440 | 73% | 2,700 | 300 | 2,835 | 2,977 | 3,136 | 3,282 | 3,446 | 3,600 | 3,765 | 3,930 | 4,100 | 4,270 | |
| Council - Developments/ Conference | 1,000 | 800 | 80 | 579 | 221 | 92% | 1,000 | 800 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| Council - Meeting Fees | 12,000 | 5,600 | 6,102 | 5,600 | 502 | 49% | 12,000 | 5,600 | 12,000 | 12,000 | 12,000 | 12,000 | 12,000 | 12,000 | 12,000 | 12,000 | 12,000 | 12,000 | 12,000 |
| Council - Travel & Subsistence | 1,000 | 854 | 317 | 854 | 463 | 68% | 1,000 | 854 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| Sub Total | 16,700 | 500 | 7,239 | 500 | 6,739 | 57% | 16,700 | 500 | 16,835 | 17,075 | 17,313 | 17,551 | 17,789 | 18,027 | 18,265 | 18,503 | 18,741 | 18,979 | |
| Administration | | | | | | | | | | | | | | | | | | | |
| Admin - Miscellaneous | | | | | | 0% | | | | | | | | | | | | | |
| Admin - Advertising | | | | | | 100% | | | | | | | | | | | | | |
| Admin - Apprec. Awards/Canneds Day | | | | | | 72% | | | | | | | | | | | | | |
| Admin - Assessment Conts. | | | | | | -15% | | | | | | | | | | | | | |
| Admin - Assessment Review Board | | | | | | 100% | | | | | | | | | | | | | |
| Admin - Auditor | | | | | | 4% | | | | | | | | | | | | | |
| Admin - Bank Charges | | | | | | 0% | | | | | | | | | | | | | |
| Admin - Computer Software | | | | | | #DIV/0! | | | | | | | | | | | | | |
| Admin - Computer Support | | | | | | 32% | | | | | | | | | | | | | |
| Admin - Contract | | | | | | 15% | | | | | | | | | | | | | |
| Admin - Development | | | | | | 0% | | | | | | | | | | | | | |
| Admin - Donations | | | | | | 45% | | | | | | | | | | | | | |
| Admin - Elections & Census | | | | | | 0% | | | | | | | | | | | | | |
| Admin - Elections (Reserve Offset) | | | | | | #DIV/0! | | | | | | | | | | | | | |
| Admin - General Office Operations | | | | | | 45% | | | | | | | | | | | | | |
| Admin - Insurance | | | | | | -7% | | | | | | | | | | | | | |
| Admin - Integrity/Safety Codes | | | | | | 0% | | | | | | | | | | | | | |
| Admin - Land Title Charges | | | | | | 80% | | | | | | | | | | | | | |
| Admin - Legal | | | | | | 0% | | | | | | | | | | | | | |
| Admin - Memberships | | | | | | -3% | | | | | | | | | | | | | |
| Admin - Misc Travel & Subsistence | | | | | | 0% | | | | | | | | | | | | | |
| Admin - Office Phone/Internet/Storage | | | | | | 0% | | | | | | | | | | | | | |
| Admin - Office Supplies/Photocopy | | | | | | 0% | | | | | | | | | | | | | |
| Admin - Physician Recruitment | | | | | | 0% | | | | | | | | | | | | | |
| Admin - Police (Provincial) (6,128 avg over 5 years)(Pentri Reserve Offset in 2024 & 2025)(Unknown beyond 2025, have collected in reserves) | | | | | | 0% | | | | | | | | | | | | | |
| Admin - Postage & Ship Phone | | | | | | 13% | | | | | | | | | | | | | |
| Admin - Subdivision & Appeal Board | | | | | | -253% | | | | | | | | | | | | | |
| Admin - Tax Rebates & Calculations | | | | | | #DIV/0! | | | | | | | | | | | | | |
| Admin - WCB | | | | | | 13% | | | | | | | | | | | | | |
| Admin - Website | | | | | | 0% | | | | | | | | | | | | | |
| Sub Total | 101,204 | 38,931 | 38,931 | 38,931 | 62,273 | 12% | 101,204 | 38,931 | 105,895 | 111,534 | 117,913 | 124,292 | 130,671 | 137,050 | 143,429 | 149,808 | 156,187 | 162,566 | 168,945 |

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Code A Code B Standard Contract 2% 2022 Actual Difference % A 1.05 Code C 1.02 Code D Contract 3% Contract 0% 1.03 Code E 1.04 Code F Contract 5% Adm. Exp 1.05 Code G n/a Code H Fuel/Energy Per Gallon/Gallon 1.07 Code I

| Function | 2022 Budget | 2022 Actual | Difference | % A | 2021 Budget | Code | Rate | 2023 | 2024 | 2025 | 2026 | 2027 |
|---|--------------|--------------|------------|-------|-------------|------|------|-----------|-----------|-----------|-----------|-----------|
| Public Works / Roads | | | | | | | | | | | | |
| P/W - Contracts Workers | \$ 5,000.00 | \$ 2,610.96 | \$ - | 0% | \$ 5,000 | | | \$ 5,250 | \$ 5,713 | \$ 5,788 | \$ 6,078 | \$ 6,381 |
| P/W - Electrical Street Lights | \$ 12,000.00 | \$ 8,561.24 | \$ - | 0% | \$ 12,000 | B | 1.05 | \$ 12,240 | \$ 12,485 | \$ 12,734 | \$ 12,989 | \$ 13,249 |
| P/W - Equip Parts & Fuel | \$ 4,000.00 | \$ 7,823.64 | \$ (3,824) | 0% | \$ 4,000 | B | 1.02 | \$ 4,080 | \$ 4,162 | \$ 4,245 | \$ 4,330 | \$ 4,415 |
| P/W - General Services/Repairs | \$ 900.00 | \$ 507.93 | \$ 392 | 44% | \$ 900 | F | 1.00 | \$ 900 | \$ 900 | \$ 900 | \$ 900 | \$ 900 |
| P/W - Goods & Supplies | \$ 1,500.00 | \$ 831.00 | \$ 669 | 0% | \$ 1,500 | H | 1.00 | \$ 1,500 | \$ 1,500 | \$ 1,500 | \$ 1,500 | \$ 1,500 |
| P/W - Lagoons (SR 4000 / Drawell Lagoons 10500 - Moved to Capital & funded by reserves) | \$ 6,000.00 | \$ 1,669.85 | \$ 4,336 | 0% | \$ 6,000 | F | 1.00 | \$ 6,000 | \$ 6,000 | \$ 6,000 | \$ 6,000 | \$ 6,000 |
| P/W - Revenue Canada - Employer Share | \$ 2,600.00 | \$ 2,837.93 | \$ (238) | -5% | \$ 2,600 | A | 1.05 | \$ 2,730 | \$ 2,857 | \$ 3,010 | \$ 3,150 | \$ 3,318 |
| P/W - Salaries Wages (incl. Stop #01V/01) | \$ 35,000.00 | \$ 37,489.51 | \$ (2,490) | -7% | \$ 35,000 | A | 1.05 | \$ 36,750 | \$ 38,588 | \$ 40,517 | \$ 42,543 | \$ 44,670 |
| Roads - Construction Bobcat Work Capital | \$ - | \$ - | \$ - | 81% | \$ - | H | 1.00 | \$ - | \$ - | \$ - | \$ - | \$ - |
| Roads - Contract Work | \$ 8,000.00 | \$ 1,552.50 | \$ 6,448 | 81% | \$ 8,000 | F | 1.00 | \$ 8,000 | \$ 8,000 | \$ 8,000 | \$ 8,000 | \$ 8,000 |
| Roads - Grading (Project Expenses moved to Capital) | \$ 8,000.00 | \$ 446.00 | \$ 7,554 | 54% | \$ 8,000 | A | 1.05 | \$ 8,400 | \$ 8,820 | \$ 9,261 | \$ 9,724 | \$ 10,210 |
| Sub Total | \$ 83,000 | \$ 64,824 | \$ 18,676 | 23% | \$ 83,000 | F | | \$ - | \$ - | \$ - | \$ - | \$ - |
| Drainage | | | | | | | | | | | | |
| Drainage | \$ - | \$ - | \$ - | | \$ - | F | | \$ - | \$ - | \$ - | \$ - | \$ - |
| Sub Total | \$ - | \$ - | \$ - | | \$ - | F | | \$ - | \$ - | \$ - | \$ - | \$ - |
| Water | | | | | | | | | | | | |
| Water - Waterline | \$ 1,450 | \$ 1,413 | \$ 37 | 3% | \$ 1,450 | F | 1 | \$ 1,450 | \$ 1,450 | \$ 1,450 | \$ 1,450 | \$ 1,450 |
| Water - WILD Deventure | \$ 7,100 | \$ 4,298 | \$ 2,802 | 38% | \$ 7,100 | F | 1 | \$ 7,100 | \$ 7,100 | \$ 7,100 | \$ 7,100 | \$ 7,100 |
| Sub Total | \$ 8,550 | \$ 5,711 | \$ 2,839 | 33% | \$ 8,550 | F | | \$ 8,550 | \$ 8,550 | \$ 8,550 | \$ 8,550 | \$ 8,550 |
| Solid Waste Collection | | | | | | | | | | | | |
| Waste - Comstock - 43 Tippers | \$ 3,500 | \$ 2,789 | \$ 711 | 20% | \$ 3,500 | A | 1.02 | \$ 3,570 | \$ 3,641 | \$ 3,714 | \$ 3,789 | \$ 3,864 |
| Waste - Waste Collection - Sandstone | \$ 11,000 | \$ 9,380 | \$ 1,620 | 0% | \$ 11,000 | F | 1.05 | \$ 11,550 | \$ 12,128 | \$ 12,794 | \$ 13,471 | \$ 14,039 |
| Sub Total | \$ 14,500 | \$ 12,169 | \$ 2,331 | 16% | \$ 14,500 | F | | \$ 15,120 | \$ 15,769 | \$ 16,448 | \$ 17,259 | \$ 17,903 |
| Municipal Planning | | | | | | | | | | | | |
| Development - Dev. Officer | \$ 6,500 | \$ 2,270 | \$ 4,230 | 64% | \$ 6,500 | F | 1.00 | \$ 6,500 | \$ 6,500 | \$ 6,500 | \$ 6,500 | \$ 6,500 |
| Development - Enforcement | \$ 2,500 | \$ 4,785 | \$ (2,285) | -91% | \$ 2,500 | F | 1.00 | \$ 2,500 | \$ 2,500 | \$ 2,500 | \$ 2,500 | \$ 2,500 |
| Development - Permits | \$ 500 | \$ 1,350 | \$ (850) | -170% | \$ 500 | F | 1.00 | \$ 500 | \$ 500 | \$ 500 | \$ 500 | \$ 500 |
| Development - Planners | \$ 1,000 | \$ - | \$ 1,000 | 100% | \$ 1,000 | F | 1.00 | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 |
| Sub Total | \$ 10,500 | \$ 8,405 | \$ 2,095 | 19% | \$ 10,500 | F | | \$ 10,500 | \$ 10,500 | \$ 10,500 | \$ 10,500 | \$ 10,500 |
| Recreation & Parks | | | | | | | | | | | | |
| Parks & Rec - Beautification | \$ 600 | \$ 225 | \$ 375 | 79% | \$ 600 | A | 1.05 | \$ 630 | \$ 661 | \$ 693 | \$ 726 | \$ 760 |
| Parks & Rec - East End Bus | \$ 300 | \$ 350 | \$ (50) | -17% | \$ 300 | A | 1.05 | \$ 315 | \$ 331 | \$ 347 | \$ 363 | \$ 383 |
| Parks & Rec - FCS Municipal (Onway) | \$ 5,580 | \$ 6,580 | \$ (1,000) | 0% | \$ 5,580 | A | 1.05 | \$ 5,859 | \$ 6,144 | \$ 6,437 | \$ 6,736 | \$ 7,041 |
| Parks & Rec - Programs \ Library | \$ 2,100 | \$ 2,093 | \$ 7 | 0% | \$ 2,100 | A | 1.00 | \$ 2,100 | \$ 2,100 | \$ 2,100 | \$ 2,100 | \$ 2,100 |
| Sub Total | \$ 9,580 | \$ 9,348 | \$ 232 | 5% | \$ 9,580 | A | | \$ 10,324 | \$ 10,795 | \$ 11,167 | \$ 11,603 | \$ 12,096 |
| Protective Services | | | | | | | | | | | | |
| Protect Services - Fire (4000-4600 Medical Response) | \$ 8,600 | \$ 1,278 | \$ 7,322 | 84% | \$ 8,600 | E | 1.05 | \$ 8,970 | \$ 9,341 | \$ 9,714 | \$ 10,089 | \$ 10,464 |
| Protect Services - Fire (4000-4600 Medical Response) (Reimbursable to be covered by reserves) | \$ 3,000 | \$ - | \$ 3,000 | 0% | \$ 3,000 | F | 1.02 | \$ 3,060 | \$ 3,121 | \$ 3,184 | \$ 3,247 | \$ 3,312 |
| Protective Services - Bylaw/Animal | \$ 8,500 | \$ 9,850 | \$ (1,350) | 53% | \$ 8,500 | F | 1.02 | \$ 8,670 | \$ 8,843 | \$ 9,018 | \$ 9,194 | \$ 9,365 |
| Protective Services - DEM | \$ 2,050 | \$ 2,050 | \$ - | 0% | \$ 2,050 | F | 1.00 | \$ 2,050 | \$ 2,050 | \$ 2,050 | \$ 2,050 | \$ 2,050 |
| Protective Services - Fire Sturgeon Crty | \$ - | \$ - | \$ - | 67% | \$ - | F | | \$ - | \$ - | \$ - | \$ - | \$ - |
| Sub Total | \$ 22,150 | \$ 7,228 | \$ 14,893 | | \$ 22,150 | F | | \$ 17,980 | \$ 18,425 | \$ 18,884 | \$ 19,340 | \$ 19,852 |

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| Function | Code A Code B | Standard Contract 2% | 2022 Budget | 2022 Actual | Difference | 2022 Budget | | 2023 | 2024 | 2025 | 2026 | 2027 |
|---|------------------|-------------------------|-------------|-------------|------------|----------------------------|-------------|------|------|---------------------------|---------------------------------|---------------|
| | | | | | | 1.03 Code C 1.02 Code D | 1.04 Code F | | | | | |
| | | | | | | Contract 3% | Contract 4% | Rate | Code | 1.05 Code G R/A Code H | Fuel/Energy Per Policy/Agree | 1.07 Calc. |
| Planned Reserve Contributions | | | | | | | | | | | | |
| Reserves - Election & Census | | | \$ 1,250 | \$ - | \$ - | 100% | 1,250 | | | | | |
| Reserves - Liqpen | | | \$ - | \$ - | \$ - | #DIV/0! | - | | | | | |
| Reserves - Legal | | | \$ 500 | \$ - | \$ - | 100% | 500 | | | | | |
| Reserves - Operating | | | \$ 2,500 | \$ - | \$ - | 100% | 2,500 | | | | | |
| Reserves - Policing (Provincial) (6,228 avg over 5 years) | | | \$ 1,700 | \$ - | \$ - | 100% | 1,700 | | | | | |
| Reserves - School Over Levy | | | \$ - | \$ - | \$ - | #DIV/0! | - | | | | | |
| Reserves - Snow Removal | | | \$ 1,000 | \$ - | \$ - | OH | 1,000 | | | | | |
| Reserves - Trees Removal | | | \$ 500 | \$ - | \$ - | 100% | 500 | | | | | |
| Reserves - Sustainability / Special Projects | | | \$ 5,000 | \$ - | \$ - | 100% | 5,000 | | | | | |
| Sub Total | | | \$ 12,450 | \$ - | \$ - | 100% | 12,450 | | | | | |
| Amortization | | | | | | | | | | | | |
| Annual Amortization | | | \$ - | \$ - | \$ - | #DIV/0! | - | | | | | |
| Sub Total | | | \$ - | \$ - | \$ - | #DIV/0! | - | | | | | |
| TOTAL | | | \$ 12,450 | \$ - | \$ - | 27% | 12,450 | | | | | |

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| | | | | | | | | |
|--------|----------------------|-------------|-------------|-------------|-------------|--------|------------------|-------|
| Code A | Standard Contract 2% | 1.05 Code C | Contract 3% | 1.03 Code E | Contract 5% | Code G | Fuel/Energy | 1.07 |
| Code B | Contract 4% | 1.02 Code D | Contract 4% | 1.04 Code F | Admin. Exp | n/a | Per Policy/Agree | Calc. |

| Function | 2022 Budget | | 2022 Actual | | Difference | 2022 Budget | | 2022 Actual | | Difference | 2023 | | 2024 | | 2025 | | 2026 | | 2027 | |
|---|-------------|-------------|--------------|-------------|--------------|-------------|-------------|-------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| | 2022 Budget | 2022 Actual | 2022 Budget | 2022 Actual | | 2022 Budget | 2022 Actual | 2023 | 2024 | | 2025 | 2026 | 2027 | | | | | | | |
| Municipal Taxation Required to Balance Budget | \$ 255,134 | \$ 255,134 | \$ - | \$ - | \$ - | \$ 255,134 | \$ - | \$ 267,291 | \$ 271,566 | \$ 280,075 | \$ 289,014 | \$ 289,014 | \$ 289,014 | \$ 289,014 | \$ 289,014 | \$ 289,014 | \$ 289,014 | \$ 289,014 | \$ 289,014 | \$ 289,014 |
| Operating Grants (M51-Q & Canada Day) | \$ 7,936 | \$ 7,936 | \$ - | \$ - | \$ - | \$ 7,936 | \$ - | \$ 7,936 | \$ 7,936 | \$ 7,936 | \$ 7,936 | \$ 7,936 | \$ 7,936 | \$ 7,936 | \$ 7,936 | \$ 7,936 | \$ 7,936 | \$ 7,936 | \$ 7,936 | \$ 7,936 |
| Bank/GIC Income | \$ 500 | \$ 2,858 | \$ (2,358) | \$ - | \$ (2,358) | \$ 500 | \$ 500 | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 |
| Penalty Income | \$ 2,500 | \$ 4,387 | \$ (1,887) | \$ - | \$ (1,887) | \$ 2,500 | \$ 2,500 | \$ 2,500 | \$ 2,500 | \$ 2,500 | \$ 2,500 | \$ 2,500 | \$ 2,500 | \$ 2,500 | \$ 2,500 | \$ 2,500 | \$ 2,500 | \$ 2,500 | \$ 2,500 | \$ 2,500 |
| Admin Income | \$ 1,900 | \$ 1,426 | \$ 474 | \$ - | \$ 474 | \$ 1,900 | \$ 1,900 | \$ 1,900 | \$ 1,900 | \$ 1,900 | \$ 1,900 | \$ 1,900 | \$ 1,900 | \$ 1,900 | \$ 1,900 | \$ 1,900 | \$ 1,900 | \$ 1,900 | \$ 1,900 | \$ 1,900 |
| Bylaw/Fire Incident Recovery | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Utility Franchise Income | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Public Works Income | \$ 800 | \$ 3,768 | \$ (2,968) | \$ - | \$ (2,968) | \$ 800 | \$ 800 | \$ 800 | \$ 800 | \$ 800 | \$ 800 | \$ 800 | \$ 800 | \$ 800 | \$ 800 | \$ 800 | \$ 800 | \$ 800 | \$ 800 | \$ 800 |
| Planning & Development | \$ 5,264 | \$ 5,264 | \$ - | \$ - | \$ - | \$ 5,264 | \$ 5,264 | \$ 5,264 | \$ 5,264 | \$ 5,264 | \$ 5,264 | \$ 5,264 | \$ 5,264 | \$ 5,264 | \$ 5,264 | \$ 5,264 | \$ 5,264 | \$ 5,264 | \$ 5,264 | \$ 5,264 |
| Parks & Recreation Grants (FCSS) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Reserves (Policing years 2020 & 2025) | \$ 4,600 | \$ - | \$ 4,600 | \$ - | \$ 4,600 | \$ 4,600 | \$ 4,600 | \$ 4,600 | \$ 4,600 | \$ 4,600 | \$ 4,600 | \$ 4,600 | \$ 4,600 | \$ 4,600 | \$ 4,600 | \$ 4,600 | \$ 4,600 | \$ 4,600 | \$ 4,600 | \$ 4,600 |
| Reserves (Medical Response Reimburse) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Reserves (Election) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Deferred Revenue | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| TOTAL | \$ 278,634 | \$ 380,773 | \$ (102,139) | \$ - | \$ (102,139) | \$ 278,634 | \$ 380,773 | \$ 284,691 | \$ 293,577 | \$ 305,146 | \$ 308,414 | \$ 308,414 | \$ 308,414 | \$ 308,414 | \$ 308,414 | \$ 308,414 | \$ 308,414 | \$ 308,414 | \$ 308,414 | \$ 308,414 |

| Function | 2022 Budget | | 2022 Actual | | Difference | 2023 | | 2024 | | 2025 | | 2026 | | 2027 | |
|--|-------------|--------------|-------------|------|------------|--------------|--------------|--------------|--------------|--------------|------|------|------|------|------|
| | 2022 Budget | 2022 Actual | 2023 | 2024 | | 2025 | 2026 | 2027 | | | | | | | |
| Increase in Municipal Taxes Collected from Prior Year | \$ - | \$ 77,488.94 | \$ - | \$ - | \$ - | \$ 8,157 | \$ 8,215 | \$ 8,359 | \$ 8,939 | \$ 9,317 | \$ - | \$ - | \$ - | \$ - | \$ - |
| Income less Expenses | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Subtract Annual Amortization Expense | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Annual Surplus/Deficit | \$ - | \$ 77,488.94 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Increase/Decrease from Prior Year | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Annual Surplus/Deficit | \$ - | \$ 77,489 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Audit Transfers (Reserve contributions) | \$ 12,450 | \$ 12,450 | \$ - | \$ - | \$ - | \$ 11,588 | \$ 11,652 | \$ 12,444 | \$ 19,295 | \$ 19,948 | \$ - | \$ - | \$ - | \$ - | \$ - |
| Audit Transfers (Reserve use for op/exp/spec proj) | \$ (15,100) | \$ (15,100) | \$ - | \$ - | \$ - | \$ 1,230,378 | \$ (2,671) | \$ (5,071) | \$ 1,251,146 | \$ 1,277,215 | \$ - | \$ - | \$ - | \$ - | \$ - |
| Accumulated Surplus/Deficit (end bal. from prior year) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 1,230,378 | \$ 1,241,966 | \$ 1,253,146 | \$ 1,257,920 | \$ 1,277,215 | \$ - | \$ - | \$ - | \$ - | \$ - |
| Balance of Accumulated Surplus/Deficit End of Year | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 1,230,378 | \$ 1,241,966 | \$ 1,253,146 | \$ 1,257,920 | \$ 1,277,215 | \$ - | \$ - | \$ - | \$ - | \$ - |
| plus Budgeted Reserve Contributions | \$ - | \$ 1,307,857 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| TOTAL | \$ - | \$ 1,307,857 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

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**Sunrise Beach
Five Year Capital Plan**

| Revenue Source for Capital | Capital Revenue | | | | | | | |
|--|-----------------|-----------|------------|------------|------------|------------|------------|------------|
| | Budget | Opening | 2022 | 2023 | 2024 | 2025 | 2026 | 2027 |
| Carry forward from previous year | | | 83,403 | 104,931 | 76,283 | 82,635 | 120,897 | 159,159 |
| MSI - Capital (to 2023) then LGFF replaces | | 44,874 | 38,262 | 38,262 | 38,262 | 38,262 | 38,262 | 38,262 |
| CCDF (former Gas Tax Fund)(to 2024) | | 38,529 | 13,090 | 13,090 | | | | |
| Debitures | | | | | | | | |
| Taxes | | | | | | | | |
| Reserve Transfers (Darwell Lagoon) | | | 10,500 | | | | | |
| Other | | | | | | | | |
| Sub-Total | | \$ 83,403 | \$ 146,255 | \$ 156,283 | \$ 127,635 | \$ 120,897 | \$ 159,159 | \$ 197,421 |

| Capital Projects | Capital Expenses | | | | | | |
|---|------------------|-----------|-----------|-----------|------|------|------|
| | Opening | 2022 | 2023 | 2024 | 2025 | 2026 | 2027 |
| Currently Active/Open Capital | | 29,824 | | | | | |
| Planned Project - Asphalt Repair & Patching (45K - MSI-C) | 48,000 | 10,500 | | | | | |
| Darwell Lagoon | | | | | | | |
| Sub-Total | \$ - | \$ 40,324 | \$ - | \$ - | \$ - | \$ - | \$ - |
| Proposed Capital | | | | | | | |
| Machinery & Equipment | | | | | | | |
| Lawn Mower | 15,000 | | | 15,000 | | | |
| Buildings | | | | | | | |
| Land | | | | | | | |
| Engineered Structures | | | | | | | |
| Annual Road Projects | | | 80,000 | 30,000 | | | |
| Land Improvements | | | | | | | |
| Other | | | | | | | |
| Regional Sewer Line | | | | | | | |
| Fire SMART (Vegetation Management) | 20,000 | | | | | | |
| Sub-Total | \$ - | \$ - | \$ 80,000 | \$ 45,000 | \$ - | \$ - | \$ - |
| Total Expenses/Commitments | \$ - | \$ 40,324 | \$ 80,000 | \$ 45,000 | \$ - | \$ - | \$ - |

| | | | | | | | |
|--|-----------|------------|-----------|-----------|------------|------------|------------|
| Net Capital Budget | \$ 83,403 | \$ 104,931 | \$ 76,283 | \$ 82,635 | \$ 120,897 | \$ 159,159 | \$ 197,421 |
| Deferred Revenue (Carry forward to next year's funding) | \$ 83,403 | \$ 104,931 | \$ 76,283 | \$ 82,635 | \$ 120,897 | \$ 159,159 | \$ 197,421 |

Reserve Accounts - January 1, 2022

| | |
|---|------------|
| Operating | \$ 89,062 |
| Capital | - |
| Unrestricted | 23,005 |
| 2022 Budgeted Reserve Funding | 12,450 |
| 2022 Budgeted Use of Reserves (Darwell Lagoon/Medical 1st Resp Reimburse) | (15,000) |
| Total Reserves | \$ 109,418 |

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budget for that year have been adopted by council or established by the Minister under section 244.

1994 cM-26.1 s247

Expenditure of money

248(1) A municipality may only make an expenditure that is

- (a) included in an operating budget, interim operating budget or capital budget or otherwise authorized by the council,
- (b) for an emergency, or
- (c) legally required to be paid.

(2) Each council must establish procedures to authorize and verify expenditures that are not included in a budget.

(3) If the Minister establishes a budget for a municipality under section 244, the municipality may not make an expenditure that is not included in the budget unless the expenditure is

- (a) authorized by the Minister,
- (b) for an emergency, or
- (c) legally required to be paid.

1994 cM-26.1 s248

Annual budget

248.1(1) A council may adopt an annual budget in a format that is consistent with its financial statements.

(2) For the purposes of sections 247 and 248, the adoption of an annual budget is equivalent to the adoption of an operating budget under section 242 or the adoption of a capital budget under section 245.

2015 c8 s36

Civil liability of councillors

249(1) A councillor who

- (a) makes an expenditure that is not authorized under section 248,
- (b) votes to spend money that has been obtained under a borrowing on something that is not within the purpose for which the money was borrowed, or



Dear Mayors, Councillors, and CAOs,

A public survey, an ABmunis resolution, and results of the province's own consultation processes indicate that Albertans do not want to see the encroachment of political parties at the local level. Despite this, the Government of Alberta has not committed to abandoning plans to enable parties to be included on local election ballots.

Today, ABmunis hosted a media availability calling for a commitment from the Government of Alberta to listen to Albertans. We need your help to amplify our call so that all political parties know Albertans' local leaders want local elections to be independent.

Attached for you to adapt and use are:

- Messages you can select from and adapt for local media; for email, letters or conversations with your local MLA; or for conversations with interested Albertans. (There are more messages than you would likely use in one communication so you can select and adapt the ones that will resonate best with your audience)
- Social media post examples and images.

We also encourage you to follow and share ABmunis' social media posts on [LinkedIn](#), [Twitter](#), and [Facebook](#).

Don't hesitate to reach out if you have questions or ideas related to ABmunis' campaign to keep local elections independent.

Thank you,

☐

Tyler Gandam | President

E: president@abmunis.ca

300-8616 51 Ave Edmonton, AB T6E 6E6

Toll Free: 310-MUNI | 877-421-

6644 | www.abmunis.ca

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We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.