

**Municipal Government Act RSA 2000 Chapter M-26**  
**Section 210, Designated Officer**  
**Section 456, Appoint Assessment Review Board Clerk**

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**A BYLAW OF THE MUNICIPALITY OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA, TO ESTABLISH THE POSITION OF DESIGNATED OFFICER**

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**WHEREAS**, pursuant to the provisions of section 210 of the *Municipal Government Act*, the Council may pass a Bylaw to establish one or more positions to carry out the powers, duties, and functions of a Designated Officer.

**AND WHEREAS**, pursuant to section 456 of the *Municipal Government Act*, the Council of a Municipality must appoint a Designated Officer to act as the Clerk of the Assessment Review Boards having jurisdiction in the Municipality.

**NOW THEREFORE**, the Council of the Summer Village of Sunrise Beach, in the Province of Alberta, duly assembled, enacts as follows:

1. The Assessment Review Board Clerk is hereby established as a Designated Officer.
2. The Assessment Review Board Clerk is the Designated Officer for the purpose of the following sections of the *Municipal Government Act*:
  - i) section 456(1) – Duties of the Clerk of the Assessment Review Board
  - ii) section 461 & 462 – Assessment Complaints
  - iii) section 469(1) – Notice of Decision of the Assessment Review Board
  - iv) section 483 – Decision Admissible on Appeal
3. That as the Summer Village has entered into an agreement with Capital Region Assessment Services Commission for the provision of Assessment Review Board services within the Summer Village, Gerryl Amorin be appointed Assessment Review Board Clerk for the Summer Village of Sunrise Beach.
4. THAT this Bylaw is effective on the date of the third and final reading.
5. That Bylaw 168-2021 be rescinded.

Read a first time on this 26<sup>th</sup> day of September, 2023.

Read a second time on this 26<sup>th</sup> day of September, 2023.

Unanimous Consent to proceed to third reading on this 26<sup>th</sup> day of September, 2023.

Read a third and final time on this 26<sup>th</sup> day of September, 2023.

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Signed this 26<sup>th</sup> day of September, 2023.

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Mayor, Jon Ethier

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Chief Administrative Officer, Wendy Wildman