

SUMMER VILLAGE OF SUNRISE BEACH AGENDA

Tuesday, September 26th, 2023 commencing at 7:00 p.m.

In person or Via Zoom at the Administration Office 2317 Twp. Rd. 545 Lac Ste.

Anne County

As per Bylaw 448-2018 there will be no audio/video recordings of Meetings

1.	<u>Call to Order</u>		
2.	<u>Agenda</u>	a)	<p>September 26th, 2023 Regular Council Meeting</p> <p><i>Recommendation:</i> <i>(that the September 26th, 2023 Regular Council Meeting Agenda be approved as presented</i> or <i>that the September 26th, 2023 Regular Council Meeting Agenda be approved with the following amendment(s) (list amendments)</i></p>
3.	<u>Minutes</u> Pages 1-6 p 7-9	a)	<p>Tuesday, August 22nd, 2023 Organizational Meeting Minutes</p> <p><i>Recommendation:</i> <i>(that the August 22nd, 2023 Organizational Meeting Minutes be approved as presented</i> or <i>that the August 22nd, 2023 Organizational Meeting Minutes be approved with the following amendment(s) (list amendments)</i></p>
		b)	<p>Tuesday, August 22nd, 2023 Regular Council Meeting Minutes</p> <p><i>Recommendation:</i> <i>(that the August 22nd, 2023 Regular Council Meeting Minutes be approved as presented</i> or <i>that the August 22nd, 2023 Regular Council Meeting Minutes be approved with the following amendment(s) (list amendments)</i></p>
4.	<u>Appointments</u> p 10	a)	<p>7:05 p.m. – Rick Lacasse: please refer to the September 18th, 2023 email inquiry regarding the following:</p> <ul style="list-style-type: none"> -asphalt work done in 2023 (motion, cost, quotes, grants) -open discussion put in minutes -income and expense report available to public <p><i>(that the presentation by Rick Lacasse be accepted for information and)</i></p>

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		<p><i>Recommendation:</i> <i>(that bylaw 189-2023, being a bylaw to establish fees and charges for the provision of goods and services, be given first reading as presented; or amended)</i></p> <p><i>(that bylaw 189-2023 be given second reading as presented; or as amended)</i></p> <p><i>(that bylaw 189-2023 be considered for third reading as presented; or as amended)</i></p> <p><i>(that bylaw 189-2023 be given third and final reading as presented; or as amended)</i></p> <p>OR</p> <p><i>(some other direction as given at meeting time)</i></p>
6.	<p><u>Business</u> Pages</p>	<p>a) At the August 22nd, 2023 Council meeting, during the Open Floor Discussion with the Gallery, two items were brought up that consensus was to bring back to Council:</p> <ol style="list-style-type: none"> 1) Moving the Open Floor Discussion with the Gallery to the start of the agenda 2) Making the income and expense statements available to the public <p>It is a Council decision whether an Open Floor Discussion with the Gallery is a standing item on their agenda, some have it some do not. In my experience the majority of those who do have it at the end of the meeting, however there is merit in having it at the beginning allowing residents an opportunity to provide input on topics that are on that specific agenda. I recall we did try that in one municipality for awhile, and then we changed back to the end of the meeting.</p> <p>Many municipalities do share the annual budgets on their websites, and some share their ytd income and expenses statements. It is a Council preference. Administration has no concerns with sharing financial documents beyond the audited financial statements, however if Administration receives extensive follow-up questions and inquiries for more information then we will be requesting</p>

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			<p>consideration, as per our existing agreement, for additional compensation for the time required to respond to these inquiries.</p> <p><i>(direction as given by Council at meeting time)</i></p>
Pages 25-36	b)	<p>Fire Services Agreement with Sturgeon County (attached) is expiring on December 31st, 2023. There is the opportunity to continue this agreement for another 3 year term starting January 1st, 2024. There will be some slight price increases in two areas. One will be for the monitoring/administration of the agreement, the increase here will likely be the Consumer Price Index (CPI) which is around the 5% increase. The second increase would be the truck rates, they mirror the Province which currently for Engines/Water Tenders the rate is \$700.00/hr and for command/wildland (brush) type trucks it is \$250.00/hr. Background to this – prior to Sturgeon County the Summer Village received their fire services from Lac Ste. Anne County. With the change in service providers the Summer Village saved drastically on the annual service fee (from \$18,523 in 2013 to \$2,050 in 2023) but the per hour cost should an incident occur is drastically higher. Those incident costs are charged back to the property owner where applicable, except medical first response which for the last two years Council direction was for the Summer Village to absorb those costs.</p> <p><i>Recommendation:</i> <i>(that the Summer Village of Sunrise Beach approve entering into an Agreement with Sturgeon County Protective Services to provide firefighting services to the Summer Village for the period of January 1st, 2024 to December 31st, 2026.)</i></p> <p>Or</p> <p><i>(some other direction as given by Council at meeting time)</i></p>	
Pages 37	c)	<p>Community Peace Officer/Bylaw Enforcement Services – at the July 18th Lac Ste. Anne County Council Meeting, Council agreed that our initial contract would include a 30 day cancellation window at a rate of \$120.00/hr with a 3% increase annually on an as needed, when needed basis. Since that meeting Lac Ste. Anne County has come back to us requiring an annual fee of \$2,000.00 to cover the</p>	

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			<p>administration each year. Please see attached email from LSAC. The Summer Village currently has a few issues going on where CPO/Bylaw Enforcement service is needed, however we also have an annual budget that is over in several categories (SDAB, Byelection for example). If Council wishes to pursue this perhaps it would be best strictly from a budget point of view, to commence same at the start of a new budget year (being Jan. 1, 2024). However that certainly does not help our residents who are currently, and in some cases for an extended period of time, been having ongoing issues with dogs, noise, traffic etc. Administration is going to go back and follow-up with Sturgeon County regarding potentially utilizing their service as well. Hopefully by meeting time we will have a little more information available.</p> <p><i>Recommendation:</i> <i>(that the Summer Village of Sunrise Beach enter into an agreement for Community Peace Officer/Bylaw Enforcement Services with Lac Ste. Anne County with a 30 day cancellation window at a rate of \$120.00/hr, a 3% increase annually, and a \$2,000.00 annual administration fee on an as needed when needed basis, commencing on or about _____)</i></p> <p>Or</p> <p><i>(defer for further information)</i></p> <p>Or</p> <p><i>(some direction as given at meeting time)</i></p>
	<p>Pages <i>38-43</i></p>	<p>d)</p>	<p>2023 Letter from North Saskatchewan Watershed Alliance (NSWA) regarding Supporting Watershed Management for a Thriving Summer Village of Sunrise Beach – Every year, the NSWA requests funding support from all municipalities in their watershed which helps support watershed management and education in the North Saskatchewan River Watershed. The 2024 funding request is for \$100. Please see attached the letter, funding request invoice and highlights from 2022-2023.</p> <p><i>Recommendation:</i> <i>(that the Summer Village of Sunrise Beach approve the financial contribution of \$100.00 to the North Saskatchewan Watershed Alliance (NSWA) for 2024.)</i></p>

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		<p>Or</p> <p><i>(that the Summer Village of Sunrise Beach deny the funding request to the North Saskatchewan Watershed Alliance (NSWA).)</i></p> <p>Or</p> <p><i>(Some other direction as given at meeting time)</i></p>
Pages 44-47	e)	<p>New Councillor Education Requirement – with multiple newly elected Councillors in the region, there is an opportunity for the Roles and Responsibilities course to be taught by Municipal Affairs in Onoway. Each community that participates is required to pass a resolution requesting Alberta Municipal Affairs to attend the region and deliver the course. There would be a cost associated as each community would share the costs of the venue, lunch and refreshments for participants. There are five communities in the region with new Council members, although this training is not limited to new members of Council, if desired all Council could attend.</p> <p>Recommendation: <i>(That the Summer Village of Sunrise Beach request Alberta Municipal Affairs attend in the region to deliver the Council Roles and Responsibilities training AND THAT the Summer Village of Sunrise Beach participate with regional counterparts to share the cost of this training.)</i></p> <p>or</p> <p><i>(Some other direction as given at meeting time.)</i></p>
Pages 48	f)	<p>Family and Community Support Services (FCSS) – funding for 2023. Currently there is \$1,968.44 to spend before the end of 2023 (report attached).</p> <p><i>(that the remaining \$1,968.44 in 2023 Family and Community Support Services (FCSS) funding be dispersed as follows:</i></p> <p>List</p>

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	<p>Pages 49-52</p>	<p>g)</p>	<p>Resident request to remove trees from municipal road right of way – the property owner of 6413 Shedden Drive, Jon Ethier, is requesting permission to remove the trees from the municipal road right of way between his property and Shedden Drive. Mr. Ethier is offering to do same at his expense and under his liability. Over the last 2 years 3 trees have come down from this area and have landed on Mr. Ethier’s garage. While causing minimal damage to date, with Mr. Ethier removing and cleaning up the trees himself, these incidents certainly could have been worse. I have attached pictures of the area. This is not a common request, but certainly these trees are very tall and at some point will be coming down. Given the legitimate concerns of potential personal injury and/or property damage (I recall years back the tree that fell on a vehicle travelling on SH 642 in Sandy Beach and killed the driver) and in keeping with fire mitigation strategies this is a request worthy of consideration.</p> <p><i>(that the Summer Village provide a letter of no objection to the property owner of 6413 Shedden Drive allowing him to hire a professional contractor to remove the trees located between his property and Shedden Drive with all associated costs and liability being covered by said land owner)</i></p> <p>Or</p> <p><i>(some other direction as given by Council at meeting time)</i></p>
	<p>Pages</p>	<p>h) i) j)</p>	
<p>7.</p>	<p>Financial separate</p>	<p>a)</p>	<p>Income and Expense Statement – as of August 31st, 2023</p> <p><i>(that the Income and Expense Statement as of August 31st, 2023 be accepted for information)</i></p>

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8.	<u>Councillor Reports</u>		
		a)	Mayor Ethier
		b)	Deputy Mayor Benson
		c)	Councillor Brian Benning <i>(that the Councillor reports be accepted for information)</i>
9.	<u>Administration Reports</u>		
		a)	Development Officers Report
		b)	Hummocky RV Development – nothing new, however given discussion earlier in the meeting Admin. may exercise the additional compensation clause of the contract should this matter come up again
	p53-55	c)	Sewer line to Onoway – #'s are in, municipal meeting to be called soon, depending on how much additional work may be required by Admin, Admin may request consideration of additional compensation
		d)	Trees on County property along Victory Rd – request to have them removed
		e)	<i>(that the Administration reports be accepted for information)</i>
10.	<u>Correspondence & Information</u>		
	Pages 56-58	a)	Development Permit 23DP08-44, plan 3703RS block 5 lot 4 – removal of an existing tank and installation of a septic system (holding tank) at 4504 Leisure Lane
	Pages 59-61	b)	Development Permit 23DP09-44, plan 3503KS block a lot 16 – construction of an accessory building (13.0 sq. m. = 10' x 14') at 6116 Poplar Place
	Pages 62	c)	August 29, 2023 Letter from the Summer Village of Birch Cove regarding a Councillor Resignation and Byelection results.
	63-64	d)	AB Munis – September 18 th , 2023 email from President Cathy Heron on misinformation disseminated by an entity called Energy Associates International (EAI).

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	p67-79	e)	Lac Ste. Anne County – subdivision referral REFUSED on NE 04-56-01-W5M – 011SUB2023 <i>Recommendation: (that items a) through e) be accepted for information)</i>
11.	<u>Open Floor Discussion with Gallery</u>		(15 minutes time limit as per Bylaw #162-2020) <i>Recommendation: (that the open floor discussion with the gallery be accepted for information or some other direction as given by Council at meeting time)</i>
12.	<u>Closed Session</u>		N/A
13.	<u>Adjournment</u>		

Next Meetings:

ASVA Conference	October 19 th -20 th , 2023
Regular Council Meeting	October 24 th , 2023
SVLSACE	October 28 th , 2023
Regular Council Meeting	November 28 th , 2023

SUMMER VILLAGE OF SUNRISE BEACH
MINUTES OF THE ORGANIZATIONAL MEETING
TUESDAY, AUGUST 22ND, 2023 EAST END FIRE STATION 2317 TWP. RD. 545
LAC STE. ANNE COUNTY AT 7:00P.M. MEETING IN PERSON AND VIA ZOOM

	PRESENT	<p>Councillors: Michael Benson, Jon Ethier, Everett Steenbergen</p> <p>Administration: Wendy Wildman, Chief Administrative Officer Victoria Message, Administrative Assistant - zoom</p> <p>Public attendance (in person): 6</p> <p>Public via zoom: 3</p>
1.	CALL TO ORDER	<p>Wendy Wildman called the meeting to order 7:00 p.m.</p> <p>The Oath of Office was administered for Councillor Benning.</p>
2.	AGENDA 152-23	<p>MOVED by Councillor Ethier that the Agenda be approved as presented. CARRIED</p>
3.	MAYOR NOMINATION & APPOINTMENT 153-23	<p>Wendy Wildman called for nominations for Mayor.</p> <p>Councillor Benson nominated Councillor Ethier.</p> <p>Wendy Wildman called for nominations for Mayor a second time.</p> <p>Wendy Wildman called for nominations for Mayor a third time.</p> <p>MOVED by Councillor Benson that nominations for Mayor cease. CARRIED</p> <p>Councillor Ethier was declared Mayor and was administered the Oath of Office for Mayor. Mayor Ethier assumed the Chair.</p>
4.	DEPUTY MAYOR NOMINATION & APPOINTMENT 154-23	<p>Mayor Ethier called for nominations for Deputy Mayor.</p> <p>Mayor Ethier nominated Councillor Benson.</p> <p>Mayor Ethier called for nominations for Deputy Mayor a second time.</p> <p>Mayor Ethier called for nominations for Deputy Mayor third time.</p> <p>MOVED by Mayor Ethier that nominations for Deputy Mayor cease. CARRIED</p>



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LAC STE. ANNE COUNTY AT 7:00P.M. MEETING IN PERSON AND VIA ZOOM

		Councillor Benson was declared Deputy Mayor and was administered the Oath of Office of Deputy Mayor.
5.	CONFIRMATION OF COUNCIL MEETING DATES & TIME 155-23	<p>MOVED by Deputy Mayor Benson that regular Council meetings be scheduled for the 4th Tuesday of the months of January, February, March, April, June, July, August, September, October, November at 7:00 p.m. at the East End Fire Station 2317 TWP RD 545 Lac Ste. Anne County.</p> <p style="text-align: right;">CARRIED</p>
6.	CONFIRMATION OF BANKING SIGNING AUTHORITY 156-23	<p>MOVED by Mayor Ethier that the signing authority be confirmed as follows:</p> <ul style="list-style-type: none"> • Two signatures are required • One signature to be any member of Council (Jon Ethier, Mike Benson, Brian Benning) • One signature to be any member of Administration, (Chief Administrative Officer, Wendy Wildman or Administrative Assistant) <p style="text-align: right;">CARRIED</p>
7.	CONFIRMATION OF BANKING AUTHORITY 157-23	<p>MOVED by Councillor Benning that the banking authority for the Summer Village of Sunrise Beach be confirmed as ATB Financial.</p> <p style="text-align: right;">CARRIED</p>
8.	CONFIRMATION OF CAO APPOINTMENT 158-23	<p>MOVED by Deputy Mayor Benson that the Chief Administrative Officer appointment be confirmed as Wendy Wildman of Wildwillow Enterprises Inc.</p> <p style="text-align: right;">CARRIED</p>
9.	CONFIRMATION OF AUDITOR APPOINTMENT	



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	159-23	MOVED by Mayor Ethier that the Auditor appointment be confirmed as Metrix Group LLP. <p style="text-align: right;">CARRIED</p>
10.	CONFIRMATION OF SOLICITOR APPOINTMENT 160-23	MOVED by Deputy Mayor Benson that the Solicitor appointment be confirmed as Patriot Law Group. <p style="text-align: right;">CARRIED</p>
11.	CONFIRMATION OF SUBDIVISION & DEVELOPMENT APPEAL BOARD 161-23	MOVED by Councillor Benning that as per agreement, the Subdivision and Development Board be confirmed as Milestone Municipal Services (Emily House) (Bylaw 148-2019). <p style="text-align: right;">CARRIED</p>
12.	CONFIRMATION OF ASSESSMENT REVIEW BOARD 162-23	MOVED by Mayor Ethier that as per agreement, the Assessment Review Board be confirmed as Capital Region Assessment Services Commission (Bylaws 167-2021 & 168-2021). <p style="text-align: right;">CARRIED</p>
13.	CONFIRMATION OF MUNICIPAL PLANNING COMMISSION 163-23	MOVED by Deputy Mayor Benson that the Municipal Planning Commission be confirmed as all of Council. <p style="text-align: right;">CARRIED</p>
14.	CONFIRMATION OF FOIPP COORDINATOR 164-23	MOVED by Mayor Ethier that the Freedom of Information and Protection of Privacy Coordinator be confirmed as the Chief Administrative Officer Wendy Wildman. <p style="text-align: right;">CARRIED</p>

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15.	CONFIRMATION OF PLANNING & SUBDIVISION AUTHORITY 165-23	<p>MOVED by Councillor Benning that as per agreement, the Planning & Subdivision Authority be confirmed as Municipal Planning Services – Jane Dauphinee (Bylaw 146-18).</p> <p style="text-align: right;">CARRIED</p>
16.	CONFIRMATION OF INTEGRITY COMMISSIONER 166-23	<p>MOVED by Mayor Ethier that the Integrity Commission be confirmed as Victoria Message.</p> <p style="text-align: right;">CARRIED</p>
17.	DESIGNATED OFFICERS 167-23	<p>MOVED by Mayor Ethier that the Designated Officers be confirmed as follows:</p> <p>Assessor Appointment: Justin Goudreau, Municipal Assessment Services Group – Bylaw 182-2023</p> <p>Development Authority: Tony Sonnleitner, Development Officer – Bylaw 97-2004</p> <p>Planning & Subdivision Authority: Municipal Planning Services Ltd. – Bylaw 146-18</p> <p>Assessment Review Board Clerk: Richard Barham, Capital Region Assessment Services Board – Bylaw 168-2021</p> <p>Subdivision & Development Appeal Board Clerks: (Emily House and Cathy McCartney – Milestone Municipal Services) – Bylaw 178-2022</p> <p style="text-align: right;">CARRIED</p>
18.	CONFIRMATION OF COMMITTEE APPOINTMENTS 168-23	<p>MOVED by Mayor Ethier that the Committee Appointments be approved as follows:</p> <p style="margin-left: 40px;">a) Highway 43 East Waste Commission (Brian Benning - Representative)</p>

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LAC STE. ANNE COUNTY AT 7:00P.M. MEETING IN PERSON AND VIA ZOOM

		<ul style="list-style-type: none"> b) West Interlake District Regional Water Services Commission (Mike Benson – Representative) c) Ste. Anne Emergency Management Agency – Regional Emergency Services (Jon Ethier – Representative) d) Summer Villages of Lac Ste. Anne County East (Jon Ethier – Representative) (with all of Council to attend) e) Regional Family & Community Support Services (Mike Benson – Representative) f) Joint Lagoon Committee Sandy/Sunrise (all of Council to attend) g) Regional Sewer Line (all of Council to attend) h) Municipal Planning Commission (all of Council) i) Lac Ste. Anne East End Bus Society (Brian Benning - Representative) <p style="text-align: right;">CARRIED</p>
19.	MUNICIPAL OFFICE LOCATION 169-23	<p>MOVED by Mayor Ethier that the Municipal Office location be confirmed as the East End Fire Station 2317 TWP RD 545 Lac Ste. Anne County, Alberta.</p> <p style="text-align: right;">CARRIED</p>
20.	REMUNERATION POLICY #C-COU-REM- 1 170-23	<p>MOVED by Mayor Ethier that Council Reimbursement Policy # C-COU-REM-1 be confirmed as is.</p> <p style="text-align: right;">CARRIED</p>
21.	COUNCIL ACKNOWLEDGMENTS	

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	171-23	<p>MOVED by Mayor Ethier acknowledgement and receipt of the following documents:</p> <ul style="list-style-type: none"> a) Municipal Government Act – Section 208(1) b) Council and Council Committee Procedural Bylaw 162-2020 c) Public Participation Policy C-COU-PAR-1 and Public Participation Plan d) Council Code of Conduct Bylaw 147-2018 <p style="text-align: right;">CARRIED</p>
22.	ADJOURNMENT	The meeting adjourned at 7:13 p.m.

Mayor, Jon Ethier

Chief Administrative Officer, Wendy Wildman



MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON TUESDAY JULY 22ND, 2023, EAST END FIRE STATION 2317 TWP. RD. 545 LAG STE. ANNE COUNTY IMMEDIATELY FOLLOWING THE ORGANIZATIONAL MEETING, IN PERSON AND VIA ZOOM

	PRESENT	<p>Mayor Jon Ethier Deputy Mayor Mike Benson Councillor Brian Benning</p> <p>Chief Administrative Officer Wendy Wildman Administrative Assistant Victoria Message – via zoom</p> <p>Public at Large: 6 In Person 3 On Zoom</p>
1.	CALL TO ORDER	Mayor Ethier called the council meeting to order at 7:15 p.m.
2.	AGENDA 172-23	<p>MOVED by Mayor Ethier that the August 22nd, 2023, Agenda be approved with the following amendments: -addition: 5.a. Lot Consolidation Bylaw</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES 173-23	<p>MOVED by Mayor Ethier that the minutes of the July 24th, 2023, Regular Council meeting minutes be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	APPOINTMENTS 174-23	<p>MOVED by Mayor Ethier that the presentation from Dianne Johnston regarding follow up discussion on cat issues in the Summer Village be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
5.	BYLAWS/POLICY 175-23	<p>MOVED by Mayor Ethier that Bylaw 187-2023; for the purpose of cancelling a portion of Plan 3703 R.S. be given 1st reading as presented.</p> <p style="text-align: right;">CARRIED</p>
	176-23	<p>MOVED by Mayor Ethier that Bylaw 187-2023; to be given 2nd reading as presented.</p> <p style="text-align: right;">CARRIED</p>
	177-23	<p>MOVED by Mayor Ethier that Bylaw 187-2023; to be given unanimous consent for 3rd reading as presented.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
	178-23	<p>MOVED by Mayor Ethier that Bylaw 187-2023; be given 3rd and final reading as presented.</p>

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MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON TUESDAY JULY 22ND, 2023, EAST END FIRE STATION 2317 TWP. RD. 545 LAC STE. ANNE COUNTY IMMEDIATELY FOLLOWING THE ORGANIZATIONAL MEETING, IN PERSON AND VIA ZOOM

			CARRIED
6. BUSINESS			
179-23	a)	MOVED by Mayor Ethier that the request from Mr. Burak for a tax refund on tax roll 6102 be approved in the amount of \$487.48.	CARRIED
180-23	b)	MOVED by Mayor Ethier that the Next Generation 9-1-1 Local Government Service Agreement, between the Summer Village of Sunrise Beach and Telus Communications Inc., be approved and executed authorized.	CARRIED
181-23	c)	MOVED by Councillor Benning that the discussion on the current agreement between the Summer Village of Sunrise Beach and the Town of Onoway on wastewater disposal be accepted for information, and that further discussion on same take place prior to February 2024.	CARRIED
182-23	c)	MOVED by Deputy Mayor Benson that the August 24 th , 2023 letter from Yellowhead Regional Library, along with their 2022 Annual Report, be accepted for information, and furthermore contact YRL to come and speak to Council and Residents regarding their 2023-2025 Strategic Plan.	CARRIED
183-23	d)	MOVED by Mayor Ethier that the request from the Association of Summer Villages of Alberta for donations to their silent auction during their 2023 Annual Convention be denied.	CARRIED
7. FINANCIAL			
184-23	a)	MOVED by Mayor Ethier that the Income and Expense Statement as of July 31st, 2023 be accepted for information.	CARRIED
8. COUNCIL REPORTS			
185-23		MOVED by Deputy Mayor Benson that the verbal Council Reports be accepted for information as presented.	CARRIED



MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON TUESDAY JULY 22ND, 2023, EAST END FIRE STATION 2317 TWP. RD. 545 LAC STE. ANNE COUNTY IMMEDIATELY FOLLOWING THE ORGANIZATIONAL MEETING, IN PERSON AND VIA ZOOM

9.	ADMINISTRATION REPORTS 186-23	<p>MOVED by Mayor Ethier that the Administration Reports be accepted for information as presented.</p> <p style="text-align: right;">CARRIED</p>
10.	CORRESPONDENCE 187-23	<p>MOVED by Mayor Ethier that the following correspondence be accepted for information:</p> <ul style="list-style-type: none"> a) 2nd Quarter Safety Codes Permit Report b) Development Permit #23DP07-44 – construction of a detached garage at 6402 Shedden Drive c) Alberta Beach – July 20th, 2023 letter on past Mayor resignation and new appointment of Mayor and Deputy Mayor <p style="text-align: right;">CARRIED</p>
11.	OPEN FLOOR DISCUSSION WITH THE GALLERY 188-23	<p>MOVED by Mayor Ethier that the open floor discussion with the gallery be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
12.	CLOSED MEETING	N/A
13.	ADJOURNMENT	As all matters have been addressed Mayor Ethier declared the meeting adjourned at 8:28 p.m.

Mayor, Jon Ethier

Chief Administrative Officer, Wendy Wildman

⑨

Fwd: asphalt work

svsunrisebeach wildwillowenterprises.com <svsunrisebeach@wildwillowenterprises.com>

Mon 9/18/2023 7:32 PM

To: wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>; jon@rideriverside.com
<jon@rideriverside.com>

Hey please see below.

Get [Outlook for iOS](#)

From: rick Lacasse

Sent: Monday, September 18, 2023 7:28:59 PM

To: svsunrisebeach wildwillowenterprises.com <svsunrisebeach@wildwillowenterprises.com>

Cc: mikeforcouncil21@gmail.com <mikeforcouncil21@gmail.com>; jbs_ab@telus.net <jbs_ab@telus.net>

Subject: asphalt work

-good day i would like to inquire about the asphalt work that was done this year here at sunrise beach. I have gone back on the agendas and minutes since June of last year and see no quote or any motions passed for this work . I would like to know how much this cost us or was this grant money or did we have to pay for this, and to see the quotes that were provided for this project , maybe i'm missing something . I would like this to be at our next meeting for discussion.

Another question I would like to discuss is after the meetings are done we have an open discussion. Can we have these put into the minutes?

one last item at the last meeting i had asked for the expense and income report be available to the taxpayers i was told that they would discuss this , has there been any decision on this.

RICK LACASSE

10

**Municipal Government Act RSA 2000 Chapter M-26
Section 210, Designated Officer
Section 456, Appoint Assessment Review Board Clerk**

A BYLAW OF THE MUNICIPALITY OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA, TO ESTABLISH THE POSITION OF DESIGNATED OFFICER

WHEREAS, pursuant to the provisions of section 210 of the *Municipal Government Act*, the Council may pass a Bylaw to establish one or more positions to carry out the powers, duties, and functions of a Designated Officer.

AND WHEREAS, pursuant to section 456 of the *Municipal Government Act*, the Council of a Municipality must appoint a Designated Officer to act as the Clerk of the Assessment Review Boards having jurisdiction in the Municipality.

NOW THEREFORE, the Council of the Summer Village of Sunrise Beach, in the Province of Alberta, duly assembled, enacts as follows:

1. The Assessment Review Board Clerk is hereby established as a Designated Officer.
2. The Assessment Review Board Clerk is the Designated Officer for the purpose of the following sections of the *Municipal Government Act*:
 - i) section 456(1) – Duties of the Clerk of the Assessment Review Board
 - ii) section 461 & 462 – Assessment Complaints
 - iii) section 469(1) – Notice of Decision of the Assessment Review Board
 - iv) section 483 – Decision Admissible on Appeal
3. That as the Summer Village has entered into an agreement with Capital Region Assessment Services Commission for the provision of Assessment Review Board services within the Summer Village, Gerryl Amorin be appointed Assessment Review Board Clerk for the Summer Village of Sunrise Beach.
4. THAT this Bylaw is effective on the date of the third and final reading.
5. That Bylaw 168-2021 be rescinded.

Read a first time on this 26th day of September, 2023.

Read a second time on this 26th day of September, 2023.

Unanimous Consent to proceed to third reading on this 26th day of September, 2023.

Read a third and final time on this 26th day of September, 2023.



Municipal Government Act RSA 2000 Chapter M-26
Section 210, Designated Officer
Section 456, Appoint Assessment Review Board Clerk

Signed this 26th day of September, 2023.

Mayor, Jon Ethier

Chief Administrative Officer, Wendy Wildman

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DWD

**Municipal Government Act RSA 2000 Chapter M-26
Section 210, Designated Officer
Section 456, Appoint Assessment Review Board Clerk**

A BYLAW OF THE MUNICIPALITY OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA, TO ESTABLISH THE POSITION OF DESIGNATED OFFICER

WHEREAS, pursuant to the provisions of section 210 of the *Municipal Government Act*, the Council may pass a Bylaw to establish one or more positions to carry out the powers, duties, and functions of a Designated Officer.

AND WHEREAS, pursuant to section 456 of the *Municipal Government Act*, the Council of a Municipality must appoint a Designated Officer to act as the Clerk of the Assessment Review Boards having jurisdiction in the Municipality.

NOW THEREFORE, the Council of the Summer Village of Sunrise Beach, in the Province of Alberta, duly assembled, enacts as follows:

1. The Assessment Review Board Clerk is hereby established as a Designated Officer.
2. The Assessment Review Board Clerk is the Designated Officer for the purpose of the following sections of the *Municipal Government Act*:
 - i) section 456(1) – Duties of the Clerk of the Assessment Review Board
 - ii) section 461 & 462 – Assessment Complaints
 - iii) section 469(1) – Notice of Decision of the Assessment Review Board
 - iv) section 483 – Decision Admissible on Appeal
3. That as the Summer Village has entered into an agreement with Capital Region Assessment Services Commission for the provision of Assessment Review Board services within the Summer Village, Richard Barham be appointed Assessment Review Board Clerk for the Summer Village of Sunrise Beach.
4. THAT this Bylaw is effective on the date of the third and final reading.
5. That Bylaw 154-2019 be rescinded.

Read a first time on this 23rd day of March, 2021.

Read a second time on this 23rd day of March, 2021.

Unanimous Consent to proceed to third reading on this 23rd day of March, 2021.

Read a third and final time on this 23rd day of March, 2021.

B

OLD

BYLAW NO. 168-2021

**Municipal Government Act RSA 2000 Chapter M-26
Section 210, Designated Officer
Section 456, Appoint Assessment Review Board Clerk**

Signed this 23rd day of March, 2021.

Mayor, Glen Usselman

Chief Administrative Officer, Wendy Wildman

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SUBDIVISION FEES

Effective: September 1, 2023

Payment Options

Cheque	E-transfer
Made payable to: Municipal Planning Services (2009) Ltd. #206, 17511 – 107 Ave NW Edmonton, AB T5S 1E5	Contact MPS for e-transfer details and options.

Application Fee(s)

G.S.T. is payable on all fees.

Base Application Fee	Per Lot Fee ¹	Per Lot Endorsement Fee ²
\$750.00	\$250.00	\$200.00 Per Lot
Payable with Initial Application		Payable Prior to Endorsement ³

In addition to the fees charged by MPS, some municipalities charge an additional per lot fee at time of application. Please contact our office for fee information affecting subdivisions in:

County of Barrhead	County of Wetaskiwin	Town of Bon Accord	Town of Redwater	Town of Bruderheim

Example Subdivision Application

Subdividing a farmstead or vacant lot from an existing titled area (provided for information only)

<div style="text-align: center;"> <p>LOT 2 Remainder Lot</p> </div> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>LOT 1 New Lot</p> </div>	1. Application Fee	\$750.00
	2. Per Lot Fee	\$500.00
	1 New Lot & Remainder Lot	(\$250.00 x 2)
	Subtotal	\$1,250.00
	3. Endorsement Fee	\$400.00
	1 New Lot & Remainder Lot	(\$200.00 x 2)
	Subtotal	\$400.00
	G.S.T.	\$82.50
	Total	\$1,732.50

¹ Reserve lots, roads, and public utility lots are exempt from the per lot application fee.

² Reserve lots, roads, and public utility lots are exempt from the per lot endorsement fee.

³ Endorsement fees are not charged for Separation of Titles (s. 652(4) of the Municipal Government Act, R.S.A. 2000, c. M-26, as amended).

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Additional Fees

The following additional fees may apply to a subdivision. G.S.T. is payable on all fees.

Recirculation \$250.00	Minor changes to an application may be accepted at the office with no additional costs. If the change requires the application to be recirculated to the various agencies and/or adjacent landowners a recirculation fee shall apply.
Extension \$350.00	If the applicant is unable to finalize the subdivision within one year from the date of the decision, an extension may be requested. If the extension is approved, an extension fee shall apply.
Title Search \$15.00	The title search fee is applicable when a recent land title (dated within 90 days from the time of application) is not provided by the applicant, and a land title is obtained by MPS.

Additional Costs Associated with the Subdivision Process

Application fees are only one of the costs associated with the subdivision of land. When planning your subdivision, it is important to consider all potential costs associated with the process.

The information provided below is intended to provide potential applicants with an understanding of some of the common costs associated with subdividing land in Alberta.

Surveying Costs	Surveying is often required to show the location of structures, prepare plans and to register documents with the Land Titles Office. The Alberta Land Titles Act requires an Alberta Land Surveyor (ALS) to be retained for this purpose. Surveyors should be contacted directly for estimates related to these services.				
Municipal Reserves	Municipal Reserve (and other forms of reserves) may be taken at time of subdivision in accordance with the Municipal Government Act. Reserves may be required to be provided as either land or cash-in-lieu of land. The land's market value may be assessed/appraised to determine its value.				
Municipal Services	All costs associated with municipal services are (normally) the responsibility of the developer. This includes costs associated with municipal/regional services and franchise utilities. Some municipalities may require the payment of off-site levies at the time of subdivision or development to support local infrastructure and service delivery.				
Land Titles Office	The Land Titles Office of Service Alberta requires fees for the issuance of new titles. These fees are paid to the Land Titles Office when the survey instrument is submitted for registration. An Alberta Land Surveyor will be able to provide information about this process.				
Professional Studies and Reports	For some subdivisions, additional information may be required depending on the characteristics of the site and the complexity of the subdivision. Additional information may be requested if: <ul style="list-style-type: none"> • The site or proposal has considerations that may require Federal or Provincial approvals. • It is necessary to determine the location and area of suitable building pocket(s). Examples of professional studies and reports include:				
	Geotechnical Report	Historic Resource Act Clearance or Approval	Wetland Assessment	Biophysical Assessment	Private Sewage Disposal System Inspection
	Real Property Report	Preliminary Engineering Study	Traffic Impact Assessment	Phase I and/or II Environmental Assessment	Top of Bank Definition by Survey

**THIS IS A BYLAW OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE
PROVINCE OF ALBERTA, TO BE KNOWN AS THE SUMMER VILLAGE OF SUNRISE
BEACH FEES & CHARGES BYLAW.**

WHEREAS, in accordance with the *Municipal Government Act*, a municipality has the authority to establish fees and charges for the provision of goods and services;

AND WHEREAS, the Summer Village of Sunrise Beach wishes to establish, in a bylaw, certain fees and charges.

NOW THEREFORE, the Council of the Summer Village of Sunrise Beach, in the Province of Alberta, duly assembled, enacts as follows:

1. That this Bylaw may be cited as the "FEES and CHARGES BYLAW".
2. That the Summer Village of Sunrise Beach shall charge fees as established in Schedule A, 'The Fee Schedule', attached hereto.
3. Bylaw #186-2023 is hereby repealed.
4. THAT this BYLAW shall come into force and have effect on the date of the third and final reading.

Read a first time on this 26th day of September, 2023.

Read a second time on this 26th day of September, 2023.

Unanimous Consent to proceed to third reading on this 26th day of September, 2023.

Read a third and final time on this 26th day of September, 2023.

Signed this 26th day of September, 2023.

Mayor, Jon Ethier

Chief Administrative Officer, Wendy Wildman



SCHEDULE 'A' – Page 1 of 2	
BYLAW #186-2023 FEES & CHARGES	
Summer Village of Sunrise Beach	
ADMINISTRATIVE FEES	
REQUEST FOR COPIES OF VILLAGE DOCUMENTS PER REQUEST	\$25
COST OF COPIES PER COPY	\$0.50
SPECIAL SERVICES RATE PER HOUR	\$75
TAX CERTIFICATE	\$50
TAX NOTIFICATION CHARGES	\$60
ONE TIME DOG LICENSE FEE PER DOG (LIMIT OF THREE)	\$25
SNOW REMOVAL PER LOT	SMALL \$200, MEDIUM \$250, LARGE \$300
APPEAL/AMENDMENT FEES	
ASSESSMENT APPEAL FEE (Refundable if applicant is successful)	\$50
DEVELOPMENT APPEAL FEE (Refundable if applicant is successful)	\$1,250
SUBDIVISION APPEAL FEE (Refundable if applicant is successful)	\$1,250
LAND USE BYLAW AMENDMENT FEE	\$2,000
DEVELOPMENT FEES	
PERMIT FEES ARE DOUBLED IF CONSTRUCTION STARTS PRIOR TO APPROVAL OF THE DEVELOPMENT PERMIT	
DEVELOPMENT PERMITS – RESIDENTIAL PRINCIPAL BUILDING	\$300
DEVELOPMENT PERMITS – RESIDENTIAL PRINCIPAL BUILDING DISCRETIONARY	\$500
DEVELOPMENT PERMITS – RESIDENTIAL ADDITIONS TO PRINCIPAL BUILDING - PERMITTED	\$150
DEVELOPMENT PERMITS – RESIDENTIAL ADDITIONS TO PRINCIPAL BUILDING - DISCRETIONARY	\$300
DEVELOPMENT PERMITS – SECONDARY SUITE, GARAGE & GARDEN – PERMITTED	\$300
DEVELOPMENT PERMITS – SECONDARY SUITE, GARAGE & GARDEN – DISCRETIONARY	\$500
DEVELOPMENT PERMITS - DEMOLITION	\$ 50
DEVELOPMENT PERMITS - COMMERCIAL	\$300
DEVELOPMENT PERMITS – COMMERCIAL - DISCRETIONARY	\$500
DEVELOPMENT PERMITS – HOME OCCUPATION/HOME OFFICE	\$150
LETTER OF COMPLIANCE - STANDARD	\$ 95
LETTER OF COMPLIANCE - RUSH	\$190
PLAN CANCELLATION BYLAW (LOT CONSOLIDATION)	\$400
PLAN CANCELLATION BYLAW REGISTRATION	\$ 35

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Municipal Government Act RSA 2000 Chapter M-26
Section 8 Establishing Fees

SCHEDULE 'A' – PAGE 2 OF 2	
BYLAW #186-2023 FEES & CHARGES	
SUMMER VILLAGE OF SUNRISE BEACH	
DECK, OVER-HEIGHT FENCE, RETAINING WALL, CISTERN, HOLDING TANK	\$ 50
BUILDING PERMITS	AS PER
ELECTRICAL PERMITS	SAFETY CODES
PLUMBING PERMITS	SERVICE PROVIDER
GAS & HEATING PERMITS	FEES
<u>SUB-DIVISION FEES (SUBDIVISION AUTHORITY)</u>	
Subdivision fees at application for up to 3 lots, including any remainder	\$750 + \$250 per lot
Subdivision fees at application for up to 4 lots, including any remainder	\$750 + \$250 per lot
Separation of Titles (MGA 652(4))	\$700
Condominium Plan Consent	\$50 per unit
Extension	\$350
Re-circulation	\$250
Fee at Endorsement ** Endorsement fees are charged at time of endorsement for all subdivisions except Separation of Titles	\$200 per lot
Current Land Title	\$15
<u>SUB-DIVISION FEES (MUNICIPALITY)</u>	
Lot Subdivision fee for lots that were previously consolidated:	
-1 st Lot	\$5,000
-each subsequent lot	\$2,500
<u>RE-DISTRICTING/RE-ZONING FEES</u>	
Re-districting application	\$2,000
Amend Municipal Development Plan	\$2,000
Amend Land Use Bylaw	\$2,000
Amend Provision of a Statutory Plan	\$2,000
Adoption of New Statutory Plan	\$2,000
<i>GST will be charged where applicable</i>	

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BYLAW NO. 189-2023

Municipal Government Act RSA 2000 Chapter M-26
Section 8 Establishing Fees

20

OLD

THIS IS A BYLAW OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA, TO BE KNOWN AS THE SUMMER VILLAGE OF SUNRISE BEACH FEES & CHARGES BYLAW.

WHEREAS, in accordance with the *Municipal Government Act*, a municipality has the authority to establish fees and charges for the provision of goods and services;

AND WHEREAS, the Summer Village of Sunrise Beach wishes to establish, in a bylaw, certain fees and charges.

NOW THEREFORE, the Council of the Summer Village of Sunrise Beach, in the Province of Alberta, duly assembled, enacts as follows:

1. That this Bylaw may be cited as the "FEES and CHARGES BYLAW".
2. That the Summer Village of Sunrise Beach shall charge fees as established in Schedule A, 'The Fee Schedule', attached hereto.
3. Bylaw #165-2020 is hereby repealed.
4. THAT this BYLAW shall come into force and have effect on the date of the third and final reading.

Read a first time on this 24th day of July, 2023.

Read a second time on this 24th day of July, 2023.

Unanimous Consent to proceed to third reading on this 24th day of July, 2023.

Read a third and final time on this 24th day of July, 2023.

Signed this 24th day of July, 2023.

Mayor, Jon Ethier

Chief Administrative Officer, Wendy Wildman

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OLD

SCHEDULE 'A' – Page 1 of 2	
BYLAW #186-2023 FEES & CHARGES	
Summer Village of Sunrise Beach	
ADMINISTRATIVE FEES	
REQUEST FOR COPIES OF VILLAGE DOCUMENTS PER REQUEST	\$25
COST OF COPIES PER COPY	\$0.50
SPECIAL SERVICES RATE PER HOUR	\$75
TAX CERTIFICATE	\$25
TAX NOTIFICATION CHARGES	\$60
ONE TIME DOG LICENSE FEE PER DOG (LIMIT OF THREE)	\$25
SNOW REMOVAL PER LOT	SMALL \$200, MEDIUM \$250, LARGE \$300
APPEAL/AMENDMENT FEES	
ASSESSMENT APPEAL FEE (Refundable if applicant is successful)	\$50
DEVELOPMENT APPEAL FEE (Refundable if applicant is successful)	\$1,250
SUBDIVISION APPEAL FEE (Refundable if applicant is successful)	\$1,250
LAND USE BYLAW AMENDMENT FEE	\$2,000
DEVELOPMENT FEES	
PERMIT FEES ARE DOUBLED IF CONSTRUCTION STARTS PRIOR TO APPROVAL OF THE DEVELOPMENT PERMIT	
DEVELOPMENT PERMITS – RESIDENTIAL PRINCIPAL BUILDING	\$300
DEVELOPMENT PERMITS – RESIDENTIAL PRINCIPAL BUILDING DISCRETIONARY	\$500
DEVELOPMENT PERMITS – RESIDENTIAL ADDITIONS TO PRINCIPAL BUILDING - PERMITTED	\$150
DEVELOPMENT PERMITS – RESIDENTIAL ADDITIONS TO PRINCIPAL BUILDING - DISCRETIONARY	\$300
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DEVELOPMENT PERMITS – SECONDARY SUITE, GARAGE & GARDEN – DISCRETIONARY	\$500
DEVELOPMENT PERMITS - DEMOLITION	\$ 50
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LETTER OF COMPLIANCE - RUSH	\$190
PLAN CANCELLATION BYLAW (LOT CONSOLIDATION)	\$400
PLAN CANCELLATION BYLAW REGISTRATION	\$ 35

OLD

SCHEDULE 'A' – PAGE 2 OF 2	
BYLAW #186-2023 FEES &CHARGES	
SUMMER VILLAGE OF SUNRISE BEACH	
DECK, OVER-HEIGHT FENCE, RETAINING WALL, CISTERN, HOLDING TANK	\$ 50
BUILDING PERMITS	AS PER
ELECTRICAL PERMITS	SAFETY CODES
PLUMBING PERMITS	SERVICE PROVIDER
GAS & HEATING PERMITS	FEES
<u>SUB-DIVISION FEES (SUBDIVISION AUTHORITY)</u>	
Subdivision fees at application for up to 3 lots, including any remainder	\$700 + \$100 per lot
Subdivision fees at application for up to 4 lots, including any remainder	\$700 + \$250 per lot
Separation of Titles (MGA 652(4))	\$700
Condominium Plan Consent	\$50 per unit
Extension	\$250
Re-circulation	\$250
Fee at Endorsement ** Endorsement fees are charged at time of endorsement for all subdivisions except Separation of Titles	\$100 + (\$150 per lot)
Current Land Title	\$12
<u>SUB-DIVISION FEES (MUNICIPALITY)</u>	
Lot Subdivision fee for lots that were previously consolidated:	
-1 st Lot	\$5,000
-each subsequent lot	\$2,500
<u>RE-DISTRICTING/RE-ZONING FEES</u>	
Re-districting application	\$2,000
Amend Municipal Development Plan	\$2,000
Amend Land Use Bylaw	\$2,000
Amend Provision of a Statutory Plan	\$2,000
Adoption of New Statutory Plan	\$2,000
<i>GST will be charged where applicable</i>	

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BYLAW NO. 186-2023

Municipal Government Act RSA 2000 Chapter M-26
Section 8 Establishing Fees

BYLAW NO.186-2023

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AGREEMENT

BETWEEN:

Summer Village of Sunrise Beach

(the "Village")

-and-

Sturgeon County

(the "County")

WHEREAS the Sturgeon County Protective Services is a department of the County and the Village desires the County to provide firefighting and related services to the Village.

AND Whereas the Village and the County have agreed that the County will provide firefighting and related services to the Village within the boundaries of the Village subject to the terms, conditions and provisions set out in this Agreement.

THE PARTIES AGREE AS FOLLOWS:

Interpretation

1. In this Agreement:

- (a) "Agreement" means this Agreement and includes Schedules "A" and "B";
- (b) "Dispatch" means Sturgeon County Dispatch Services, 911;
- (c) "Firefighting Services" means those measures and activities which are reasonably necessary and incidental to the provision of fire extinguishment and rescue services and can be reasonably performed by the County under this Agreement, including firefighting services, fire protection services, rescue services and response to incidents;
- (d) "Materials" includes all Records, software and other personal property produced by the County and the Village in the delivery of the Services;
- (e) "Materials" includes all records, software and other personal property produced by Sturgeon County in the delivery of the Services;

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- (f) "Parties" means the parties to this Agreement, being the Village and Sturgeon County ;
- (g) "Record" means a record of information in any form and includes notes, images, audiovisual recordings, books, documents, maps, drawings, photographs, letters, vouchers and papers and any other information that is written, photographed, recorded or stored in any manner, but does not include software or any mechanism that produces records;
- (h) "Services," means the Firefighting Services specified in Schedule A and other related services as contained within the Sturgeon County Emergency Services Operating Guidelines to be provided by the County to the Village under this Agreement;
- (i) "Sturgeon County Protective Services" means the department of Sturgeon County which provides firefighting services and related emergency services.

2. The terms and conditions of this Agreement are severable and any term or condition determined to be void or unenforceable in whole or in part shall not be deemed to affect or impair the validity of this Agreement or any other term or condition of it.
3. The validity and interpretation of this Agreement, and of each clause and part thereof, shall be governed by the laws of the Province of Alberta and the Parties agree to the exclusive jurisdiction of the Courts of the Province of Alberta.

This clause shall survive this Agreement.

Prime Contractor's Contact

4. The Village designates their Chief Administrative Officer (CAO) as the Village's representative under this Agreement and as the prime contact who is authorized to communicate the Village's position to the County on matters pertaining to this Agreement.
5. The County designates the County Fire Chief/Manager of Protective Services as the County representative under this Agreement and as the prime contact who is authorized to communicate the County's position to the Village on matters pertaining to this Agreement.
6. The Village, in the Village's absolute discretion, may delegate any duties, powers or functions relating to the provisions of this Agreement to any person.

Period of Contract

- 7. The County shall provide the Services to the Village pursuant to the terms of this Agreement commencing January 1, 2021 and terminating December 31, 2023.
- 8. The engagement of the County as evidenced by this Agreement comes into effect on the date as stated in the above clause.

The Village's Obligations

- 9. The Village will provide to the County, on an ongoing basis, up to date information and maps of roads, buildings (including residences), possible water sources, petroleum/dangerous goods storage areas, other major areas of concern or perceived hazards within the boundaries of the Village.
- 10. The Village agrees to maintain roads and major access routes within the Village in a condition suitable for access by firefighting apparatus.
- 11. All required maintenance of hydrants, if any, and pump station(s) or other related water sources within the Village will be the responsibility of the Village at its expense.

Sturgeon County's Service Provision

- 12. The County agrees to provide the Services according to the terms of this Agreement as described in Schedule "A", at a rate or fee as described in Schedule "B", of this Agreement. The County may not substitute or delegate its responsibilities under this Agreement to provide the Services to any other agent or subcontractor without the express written consent of the Village, which consent may be withheld at the Village's sole discretion. The Village acknowledges that volunteer fire fighters under the direction of the County will be involved in the delivery of the Services.
- 13. The County shall not be in default of its obligations under this Agreement if it is unable to provide the Services in response to a request by the Village if the personnel and volunteers of Sturgeon County Protective Services are deployed in responding to a pre-existing emergency within the Village or the County.
- 14. The County is an independent contractor for the purposes of this Agreement and shall not be deemed to be a servant, employee or agent of the Village. The County shall provide all administrative support and other resources required to deliver the Services, including dispatch services, unless otherwise agreed to in this Agreement.

Occupational Health and Safety - Workers' Compensation

15. The County will comply with the *Occupational Health and Safety Act*, the *Workers' Compensation Act* and all other laws in force in Alberta relevant to the provision of the Services if applicable. On request, the County will provide the Village with a certificate from the Workers' Compensation Board showing the County is registered and is in good standing with the board, if applicable.

Indemnity and Insurance

16. The County agrees to indemnify and hold harmless the Village from any and all third party claims, demands, actions or costs (including legal costs on a solicitor-client basis) for which the County is legally responsible arising out of negligence or wilful acts by the County or the County's employees or agents.

This clause shall survive this Agreement.

17. The Village agrees to indemnify and hold harmless the County from any and all third party claims, demands, actions or costs (including legal costs on a solicitor-client basis) for which the Village is legally responsible arising out of negligence or wilful acts by the Village or the Village's employees or agents.

This clause shall survive this agreement.

Safety and Security

18. Subject to the Village's reasonable security requirements, the Village will provide the County with access to its facilities and systems, as necessary to enable the County to fulfill its obligations under this Agreement. The County, the County's employees, subcontractors and agents, when using any of the Village's buildings, premises, equipment, electronic hardware and software must comply with all safety and security policies, regulations and directives in place at the time relating to those buildings, premises, equipment, electronic hardware and software.

19. Control, Access, Security and Retention of Records

- a. The Village retains control of all records created under this agreement.
- b. Upon receipt of a request under the *Freedom of Information and Protection of Privacy (FOIP) Act* for a record created under this agreement, the Village shall notify the County and the County will, without delay, provide the Village with records responsive to the request, including without limitations any request pursuant to sections 35 or 36.
- c. The County will protect business and personal information in its custody under this agreement by making reasonable security arrangements against such risks as unauthorized access, collection, use, disclosure, disposal, and disaster.
- d. The County will immediately report any unauthorized use or disclosure, or suspected unauthorized use or disclosure of information created under this agreement to the Village's FOIP Head.
- e. The County will cooperate with investigations undertaken by the Village, by a third party instructed by the Village, or by a person or body with statutory authority to conduct an investigation, regarding the collection, use or disclosure of information.
- f. The County will maintain the records created under this agreement in accordance with the County's Corporate Record Structure, until such time as termination of this agreement. Upon termination of this agreement, the County will transfer the records in its custody to the Village at the Village's sole expense.

Invoicing for Services

20. Invoices for services shall be in accordance with Schedule B of this Agreement and shall be forwarded within 60 days of the incident to the Village and paid within 60 days from the invoice date. Invoices are to be submitted to:

Summer Village of Sunrise Village

Box 1197

Onoway, AB T0E 1V0

Attention: CAO

21. All Services provided by the County to the Village under this Agreement are not subject to the Goods and Services Tax (GST).

This clause shall survive this Agreement.

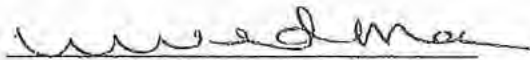
General Terms

25. Time is of the essence in this Agreement.
26. This Agreement inures to the benefit of and be binding upon the parties hereto, their respective successors and permitted assigns. Neither party may assign its rights and obligations under this Agreement without the express written consent of the other party.
27. This Agreement supersedes any previous representations, warranties, terms, conditions, or other agreements made between parties with respect to the provisions of the Services by the County. It is agreed that this written instrument embodies the entire Agreement of the parties hereto with regard to the matters dealt with herein, and that no understandings or agreements, verbal or otherwise, exist between the parties except as herein expressly set out. This Agreement and the Schedules are complementary, however; in the event of conflict within or between the body of the Agreement and the Schedules, the provisions in the body of the Agreement shall govern.
28. No term or condition of this Agreement shall be deemed to be waived unless the waiver is in writing. Any waiver of default committed by either of the parties in the observance or performance of this Agreement shall not extend or be deemed to extend or affect any other default.
29. If any time during the continuance of this Agreement, the parties consider it necessary to amend this Agreement, they may do so by a written document signed by each party or by exchange of letters signifying mutual agreement between the parties and all amendments in such written document or letters shall be adhered to and have the same force and effect as if they had been originally embodied in and formed part of this Agreement.
30. The Summer Village of Sunrise Beach acknowledges that the County has no obligation to renew, extend or offer a new contract at the end of the term of this Agreement, or upon termination of this agreement.


The parties have executed this Agreement, each by its duly authorized representative, on the respective dates shown below.

VILLAGE

Date: July 28, 2020



Ms. Wendy Wildman, Village CAO



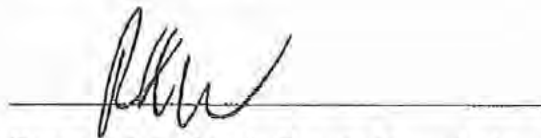
Jackie Tremblay, Deputy Mayor

STURGEON COUNTY

Date: September 8, 2020



Alanna Hnatiw, Mayor



Reagan McCullough, County Commissioner



Patrick Mahoney, Fire Chief/Manager of Protective Services



"Schedule A" – Firefighting Services

Measures and activities which are reasonably necessary and incidental to the provision of fire extinguishment and rescue services and can be reasonably performed by the County under this Agreement, including such services as:

- Response to Structural Fires within the boundaries of the Village;
- Response to Motor Vehicle Collisions on roadways within the boundaries of the Village;
- Response to Wildland/Urban Interface/Grass Fires within the boundaries of the Village;
and
- Provide assistance on medical calls in conjunction with Alberta Health Services as requested by them; and

Note:

When Sturgeon County Protective Services are dispatched to a location within the boundaries of the Village as a result of a 911 emergency call the Sturgeon County Fire Chief/Manager of Protective Services or a designate will also be notified.

If available the Sturgeon County Fire Chief/ Manager of Protective Services or a designate will respond as well.

"Schedule B" – Fees for Services

1. The Village agrees to pay the amount of \$2050.00 to the County annually to administer and monitor Agreement.
2. Each time the County provides Services to the Village the following fees shall be charged and paid to the County:
 - a. The sum of \$630.00 for each hour or fraction thereof, for each piece of fire apparatus responding to the emergency;
 - b. The sum of \$185.00 for each hour or fraction thereof, for each command vehicle responding to the emergency; and
 - c. The sum of \$200.00 for each hour or fraction thereof for fire investigation services and inspection services on an as required, as requested basis. Sturgeon County Protective Services are required under the National Building Code - Alberta Edition to conduct a cause and origin investigation on all fires.
3. Should the Services of the Sturgeon County Protective Services be requested by a means other than through the Sturgeon County Dispatch Services, 911, such as the Village representative or designate, the same fees shall be charged for Services rendered regardless of the authenticity of such a call.

Note: The fees for service shall be determined by Council through resolution from time to time and shall be set out in the Sturgeon County Fee and Charges Schedule. The rates invoiced for apparatus will coincide with those established by Alberta Transportation and may see minimal increases during the term of this agreement. Any changes and or increases will be communicated through regular administrative means.

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Re: Summer Village of Sunrise Beach - Fire Services Agreement 2021-2023

From: Pat Mahoney
To: wendy.wildwillowenterprises.com wendy@wildwillowenterprises.com, svsunrisebeach@wildwillowenterprises.com
Cc: Bradley Reid
Date: Wed, Sep 6, 2023, 11:01 AM
2021_2023FSASunriseBeach.pdf 303 KB

Morning Wendy, hope all is well.

I wanted to touch base with you and the Village Council regarding the current Fire Service Agreement. As per the current agreement it will be expiring December 31, 2023, see copy attached.

I wanted to ascertain if the village wishes to enter into a new agreement beginning January 2024 for another three (3) year term.

If yes, I will work on drafting a new agreement. I would anticipate a slight increase to the agreement for the administration and monitoring, as well an increase to truck rates as we follow/match the Alberta Provincial rates which have changed since signing the last agreement.

Look forward to hearing from you.

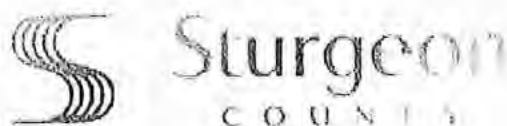
Regards

Pat

Pat Mahoney

Fire Chief, Manager of Protective Services

9613 100 Street, Morinville, AB T8R 1L9



This communication is intended for the recipient to whom it is addressed, and may contain confidential, personal, and or privileged information. Please contact the sender immediately if you are not the intended recipient of this communication, and do not copy, distribute, or take action relying on it. Any communication received in error, or subsequent reply should be deleted or destroyed.

From: svsunrisebeach wildwillowenterprises.com svsunrisebeach@wildwillowenterprises.com
To: Pat Mahoney patmahoney@wildwillowenterprises.com, wendy wildwillowenterprises.com wendy@wildwillowenterprises.com
Cc: Bradley Reic' '
Date: Wed, Sep 6, 2023, 11:11 AM

Good morning Pat,

We will put this on our next Council meeting agenda which is September 26th. Do you have an idea on the rate increases?

Thanks,
Tori

Get [Outlook for iOS](#)

From: Pat Mahoney [REDACTED]
To: svsunrisebeach wildwillowenterprises.com svsunrisebeach@wildwillowenterprises.com, wendy wildwillowenterprises.com wendy@wildwillowenterprises.com
Cc: Bradley Reid [REDACTED]
Date: Wed, Sep 6, 2023, 11:20 AM

Hi Tori, with regards to the annual fee for monitoring /administration of the agreement we have been applying the Consumer Price Index (CPI) to most of our recent agreements, I would have to look and see what it is currently, possible 5%, 5.5%.

As for the trucks rates we would want to mirror the Province, currently for Engines/Water Tenders the rate is \$700/hr and for command/wildland(brush) type trucks it is \$205/hr.

Let me know what Council decides.

Re: CPO service to Summer Villages

svsunrisebeach wildwillowenterprises.com <svsunrisebeach@wildwillowenterprises.com>

Mon 9/11/2023 9:46 AM

To: Matthew Ferris [REDACTED]; wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>

Good morning Matt,

Ok awesome thank you for this information, this will be brought to our next meeting which is September 26th.

Thanks,

Tori

Get [Outlook for iOS](#)

From: Matthew Ferris

Sent: Monday, September 11, 2023 9:40:10 AM

To: svsunrisebeach wildwillowenterprises.com <svsunrisebeach@wildwillowenterprises.com>; wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>

Subject: RE: CPO service to Summer Villages

We are willing to propose an annual \$2000.00 a year fee. Plus the costs when available to conduct the enforcements

Matthew Ferris

Director of Growth and Compliance

Lac Ste. Anne County

Tel (780) 785-3411 | Toll Free 1 (866) 880-5722

From: svsunrisebeach wildwillowenterprises.com <svsunrisebeach@wildwillowenterprises.com>

Sent: Sunday, August 20, 2023 11:48 AM

To: Matthew Ferris [REDACTED]; wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>

Subject: Re: CPO service to Summer Villages

Good morning Matt,

Just wanted to touch base and see if Council has any thoughts on an annual yearly fee for CPO services?

Thanks,

Tori

From: svsunrisebeach wildwillowenterprises.com <svsunrisebeach@wildwillowenterprises.com>

Sent: Wednesday, August 9, 2023 12:13 PM

To: Matthew Ferris [REDACTED]; wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>

Subject: Re: CPO service to Summer Villages

Good afternoon Matt,

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202, 9440 49 Street, Edmonton, AB T6B 2M9 NSWA.AB.CA



September 5, 2023

His Worship Jon Ethier
Mayor, Summer Village of Sunrise Beach
PO Box 1197
Onaway, AB T0E 1V0

Dear Mayor and Council,

RE: Supporting Watershed Management for a Thriving Summer Village of Sunrise Beach

I hope this letter finds you in good health and spirits. I am writing to you on behalf of the North Saskatchewan Watershed Alliance (NSWA) to kindly request your support for the NSWA in 2024. Last year, Sunrise Beach was not among the more than 40 municipalities who supported the NSWA. This year, as we embark on another year of collaborative efforts, we are again asking for positive consideration by you and your Council in 2024 for a contribution of \$100.00.

As you are aware, water and environmental management stands as a pillar of Sunrise Beach's growth and prosperity. The well-being of our citizens and our economy depends on secure access to clean drinking water, the sustained health of our watershed, protection against flooding and drought, and effective stormwater management.

Sunrise Beach is important to our watershed because the summer village sits on the shores of Sandy Lake, where residents can directly enjoy all the lake has to offer. The lake is fed by water coming from the landscape upstream, which means the health of the lake is dependent in large part of the activities of those beyond Sunrise Beach. This means that improving sustainability is best achieved at a watershed scale and in collaboration with other water managers.

At the NSWA, we believe the complex, multi-faceted nature of water and environmental management is best tackled by bringing people and communities together to collaborate. For more than 23 years, the NSWA has worked tirelessly to bring partners together to improve how we collectively manage our rivers, wetlands, and lakes using the best and most applicable science. This important work is accomplished because of the generous support of municipalities like Sunrise Beach, the provincial government, and water utilities.

Your support means that the NSWA can continue to bring municipalities and partners together to address water quality and quantity challenges, build new tools for decision-makers, and improve our understanding of the watershed. One such project is the NSWA's update to the State of the Watershed assessment, last completed in 2005. NSWA is using an internationally recognized method called the Freshwater Health Index developed by Conservation International to calculate a numeric rating for the watershed's vitality, ecosystem services, and governance. The State of the Watershed enables Sunrise Beach to make decisions and set priorities armed with the best information on the health of the

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watershed. The assessment is also a valuable tool for the summer village to communicate basin health with its citizens.

We believe that through collective efforts, we can build a future where water resources are managed sustainably, benefiting not only Sunrise Beach but our entire watershed. Your continued support is invaluable in shaping this vision into reality. We invite you to explore our 2022-2023 Annual Report and the NSWA website for more information (www.nswa.ab.ca). Enclosed is an invoice to facilitate the administration of your suggested contribution.

I would be happy to connect with you and your Council to provide more information. The NSWA Executive Director, Scott Millar (scott.millar@nswa.ab.ca) is also available to present to Sunrise Beach and to answer any questions you may have about the NSWA.

Sincerely,

Stephanie Neufeld
Chair, North Saskatchewan Watershed Alliance

Cc: Chief Administrative Officer

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NSWA

NORTH SASKATCHEWAN
WATERSHED ALLIANCE

Invoice

202 - 9440 49
Street NW
Edmonton, Alberta
T6B 2M9

Date	Invoice #
9/05/2023	2024.043

Phone #	587.525.6821
E-mail	ellen.eust@nswa.ab.ca
Web Site	www.nswa.ab.ca

Invoice To
Summer Village of Sunrise Beach PO Box 1197 Onoway AB T0E 1V0

Description	Amount
Summer Village Contribution January 1 to December 31, 2024 - Funding Request	100.00
Thank you for your support	Total \$100.00

GST/HST No. 890443419

40



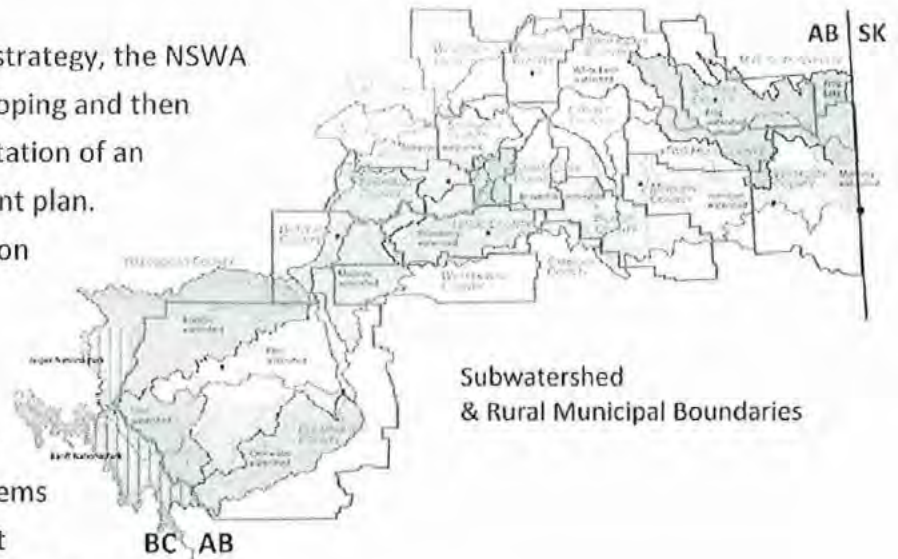
NSWA

NORTH SASKATCHEWAN
WATERSHED ALLIANCE

HIGHLIGHTS FROM 2022-2023

The North Saskatchewan Watershed Alliance (NSWA) is a non-profit, multi-stakeholder organization dedicated to improving the health and sustainability of the North Saskatchewan River and its watershed.

Under the Alberta *Water for Life* strategy, the NSWA carries the responsibility of developing and then encouraging voluntary implementation of an integrated watershed management plan. Implemented through collaboration and community engagement, the plan sets out the actions needed to protect and enhance the quantity and quality of water and the health of aquatic ecosystems within the watershed and support the social and economic well-being of the region.



STATE OF THE WATERSHED ASSESSMENT

The State of the Watershed assessment examines numerous aspects of watershed health so that we have a baseline from which to determine if actions are needed to improve watershed health.



Building upon the NSWA's 2005 assessment, the *State of the Watershed* will make use of an internationally recognized methodology called the Freshwater Health Index (FHI), developed by Conservation International. This will be the first use of FHI in a North America. The index scores watershed vitality, services, and governance to create scientifically supported, scalable, consistent results that integrate available data and the expertise of local stakeholders, subwatershed alliances, and the NSWA.

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WETLAND STRATEGY

The NSWA is developing the *Strategy to Improve Wetland Management for the North Saskatchewan River in Alberta*. This collaborative strategy is intended to coordinate and align the work of partners across the watershed to advance wetland management and implementation of the Alberta Wetland Policy. The NSWA is offering a *Wetland Education Sponsorship* to support municipal partners as they elevate their knowledge and technical capacity to conserve wetlands and implement wetland restoration initiatives in the watershed.



RIPARIAN HEALTH ACTION PLAN

The NSWA continues to promote practices and policies that support riparian health. We initiated a review of riparian regulations for 24 municipalities as a foundation for building a Riparian Regulations Best Management Practices Guide. As well, we are working to add new dimensions to the provincial riparian setback calculator to support municipal planning processes. The Riparian Web Portal (riparian.info) continues showcase restoration projects from across the watershed.

EDUCATION AND OUTREACH

A key role for the NSWA is sharing knowledge and information on the North Saskatchewan River watershed. Staff attend community events throughout the summer, publish a monthly newsletter, hosts workshops and webinars, and is actively growing our social media network. We are proud to say we have engaged with more than 1,900 community members and reach over 5,700 people through our social media channels in 2023.



STAY CONNECTED TO NSWA

Email us at water@nswa.ab.ca to join our newsletter and event mailing list.

Visit us at www.nswa.ab.ca to see more on our partners, our work, and our results.

Connect with us on the social media platform of your choice.

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Fw: Muni 101 and Roles and Responsibilities training for new Councillors

svsunrisebeach wildwillowenterprises.com <svsunrisebeach@wildwillowenterprises.com>

Tue 9/19/2023 1:04 PM

To: wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>

From: [REDACTED]

Sent: Thursday, August 31, 2023 11:06 AM

To: [REDACTED]

[REDACTED]

Cc: [REDACTED]

[REDACTED] training for new Councillors

Good morning,

Great news Kim.

Our meeting is September 14 and I could get a resolution for the Roles & Responsibilities then.

Jennifer

From: [REDACTED]

Sent: August 31, 2023 11:02 AM

To: svsunrisebeach wildwillowenterprises.com <svsunrisebeach@wildwillowenterprises.com> [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED] Muni 101 and Roles and Responsibilities training for new Councillors

Good Morning CAOs,

Good news! I spoke with the Elected Official Education Program. As of yesterday, they were already planning a Muni 101 zoom session and they are now waiting to hear back about potential dates and the availability of the facilitators. At this point, all they could tell me is it will be in November/December and it will be over 4 weeks/2 hours a day. Once I hear back from them, I'll share the information with you. As for the Roles and Responsibilities course, this would be a one-day event taught by Municipal Affairs (our communities would host and provide lunch/and a location). Lucien from Municipal Affairs shared that each municipality has to pass a resolution in order for MA to come out and teach this course. So that being said, would everyone like to participate in the Roles and Responsibilities course, and if so, how soon could you get your resolution passed? Yellowstone's next Council meeting is Sept 15th.

Kim

From: svsunrisebeach wildwillowenterprises.com <svsunrisebeach@wildwillowenterprises.com>

Sent: Thursday, August 31, 2023 9:52 AM

To: [REDACTED]

[REDACTED]

[REDACTED]

Subject: Re: Muni 101 and Roles and Responsibilities training for new Councillors

44

Sunrise Beach would be interested in attending as well and in Onoway would also work for us.

Thanks for including us!

Tori

Get [Outlook for IOS](#)

From: [REDACTED]
Sent: Thursday, August 31, 2023 8:41 AM
To: [REDACTED]
[REDACTED]
[REDACTED] Muni 101 and Roles and Responsibilities training for new Councillors

We would be able to use the Heritage center for sure.

Jennifer

From: [REDACTED]
Sent: August 30, 2023 5:44 PM
To: [REDACTED]
[REDACTED]
Subject: Re: Muni 101 and Roles and Responsibilities training for new Councillors

My thoughts would be Onoway.

Kim

From: CAO Kim Hanlan [REDACTED]
Sent: Wednesday, August 30, 2023 5:35 PM
To: Alberta Beach Village Office [REDACTED]
[REDACTED]
Subject: Re: Muni 101 and Roles and Responsibilities training for new Councillors

Lovely - thank you Kathy. I will call around tomorrow. Does anyone have a preference for where we should have it?

Sincerely,

Kim Hanlan
Chief Administrative Officer - Summer Village of Yellowstone

From: Alberta Beach Village [REDACTED]
Sent: Wednesday, August 30, 2023 12:33 PM
To: [REDACTED]
[REDACTED]
[REDACTED]



Hi Kim & Jennifer,

Alberta Beach would like to partner in the Muni 101 course as well. We held our Nomination Day on August 28th. One resident filed nomination papers, and Mr. Bill Love was elected to Council by acclamation. He will take his Official Oath of Office at our next Council Meeting on September 19th.

I have also cc'd the Summer Villages of Birch Cove and Sunrise Beach in this email as they have had By-Elections as well and no doubt their new Councillor will also need the training.

Thank you,

Kathy Skwarchuk,
CAO

Alberta Beach
Box 278
Alberta Beach, AB
T0E 0A0
Phone: 780-924-3181
Fax: 780-924-3313

[Redacted] email is intended for the use of the recipient or entity to which it has been addressed. This email may contain information that is privileged confidential, and/or protected by law and is to be held in strict confidence. Please contact us immediately if you are not the intended recipient of this communication, and do not copy, distribute or take action relying on it. Any communication received in error, or subsequent reply should be deleted or destroyed.

From: Jennifer Thompson [Redacted]
Sent: Tuesday, August 29, 2023 8:10 AM
To: [Redacted]

Good Morning Kim & Kathy,

Onoway is happy to partner with the Muni 101 course. Our by-election is September 11th so they all fit closely together. We have three candidates running! Exciting times here.

Jennifer

From: CAO Kim Hanlan [Redacted]
Sent: August 28, 2023 2:16 PM
To: [Redacted]
Subject: Muni 101 and Roles and Responsibilities training for new Councillors

Good afternoon, Kathy and Jennifer,

I am reaching out to you due to our communities all had/having a by-election. Would you like to partner for the Muni 101 and Roles and responsibilities? I spoke with Municipal Affairs and they won't be offering Roles and responsibilities; however, they will come out if needed for multiple communities. For

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Muni 101, we would have to speak with AB Munis and most likely have to hire someone. Please let me know your thoughts.

Sincerely,

Kim Hanlan

Chief Administrative Officer - Summer Village of Yellowstone

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SUMMER VILLAGE OF SUNRISE BEACH FCSS FUNDING

EVENT	FUNDING 2023	FUNDING 2022	CHEQUE MADE OUT TO
ALLNET	\$ 580.00	\$ 580.00	S.V. OF SUNRISE BEACH
CHRISTMAS BLITZ		\$ 2,500.00	S.V. OF SUNRISE BEACH
LSAC HOME SUPPORT		\$ 1,000.00	LAC STE ANNE COUNTY
ODAS		\$ 500.00	ODAS ARENA
ONOWAY LIBRARY		\$ 513.00	ONOWAY PUBLIC LIBRARY
PRESCHOOL		\$ 500.00	ONOWAY ELEMENTARY SCHOOL
EAST END BUS	\$ 233.33		
SUN & SAND REC	\$ 1,500.00		RR#1, SITE 1, COMP 77, ONOWAY, AB Mandy Smallwood
SUN & SAND REC	\$ 1,500.00		
TOTAL	\$ 3,813.33	\$ 5,593.00	
FCSS FUNDING	\$ 5,781.77	\$ 5,593.00	
LEFT TO SPEND	\$ 1,968.44	\$ -	

*FUNDING HAS BEEN SENT

48

(No subject)

wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>

Mon 9/18/2023 9:11 AM

To:wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>



49



Sent from my iPhone

30

You are currently running an experimental version of Earth.

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[Send feedback](#)



Google Earth

Imagery date: 6/2/...

40 m

Camera: 1,038 m 53°46'38"N 114°02'...

Airbus

51

3503 K.S.

708 N.Y.
23 5123
22 5122
21 5121
40 MR

Victory Road

26
55-1-5

Willow Way

3503 K.S.
1 Park

Poplar Place

6443 K.S.

Drive

Park

C. of T.

Shedden

6413

6256 K/S.

Park

Shedden

6516
6515
6514
6513
6512
6511
6510

5d



Fw: Dead Trees along Victory Road - Summer Village of Sunrise Beach

wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>

Mon 9/18/2023 9:31 AM

To: mprimeau@lsac.ca <mprimeau@lsac.ca>; gedwards@lsac.ca <gedwards@lsac.ca>; Matthew Ferris <mferris@lsac.ca>

Cc: svsunrisebeach wildwillowenterprises.com <svsunrisebeach@wildwillowenterprises.com>; Jon Ethier <jon@rideriverside.com>; Mike Benson <mikeforcouncil21@gmail.com>; Brian Benning <ibs_ab@telus.net>; ngelych@lsac.ca <ngelych@lsac.ca>

Good morning Mike/Greg/Matt - not sure who to send this to, so I am sending it to all of you.

I was out to Sunrise Beach on Saturday and was asked by the Mayor to look at these trees along Victory Road. While Victory Road is Sunrise Beach's, the land on both the north and south side are County. These trees are on the south side of Victory Road and would be on the SE 27-55-1-W5M, but looking on the map this quarter is split so I am not sure if its ... We are concerned with what could happen if these trees are left to come down naturally (I always remember the tree that fell on a resident of Sandy Beach while he was driving his car on SH 642 within the Summer Village, and killed him). We ask that you please send a letter to the landowner and request they have these trees removed.

Please and thanks. If you need anything further from me please let me know, and if you can please confirm when the letter is sent or cc me on same would be appreciated.

W

Wendy Wildman,
Chief Administrative Officer
Summer Village Administration/Wildwillow Enterprises Inc.

Phone: 780-967-0271

Email: wendy@wildwillowenterprises.com

From: wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>

Sent: Monday, September 18, 2023 9:19 AM

To: wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>

Subject:

53



54



Sent from my iPhone

55



August 27, 2023

File: 23DP08-44

,
,
,
,
,

**Re: Development Permit Application No. 23DP08-44
Plan 3703 RS, Block 5, Lot 4 : 4504 Leisure Lane (the "Lands")
R – Residential : Summer Village of Sunrise Beach**

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit with regard to the following:

***REMOVAL OF AN EXISTING TANK AND
INSTALLATION OF A SEPTIC SYSTEM
(HOLDING TANK)***

has been **APPROVED** subject to the following conditions:

- 1- Approval of any plans or installation standards for an on-parcel sewage collection system by an approved Plumbing Inspector.
- 2- The on-site sewage disposal system shall comply with the Private Sewage Systems Standard of Practice - 2015 as adopted by legislation for use in the Province of Alberta.
- 3- All municipal taxes must be paid.
- 4- The applicant shall provide a certified copy of plan of subdivision to determine all easements and restrictive covenants on the parcel, and 8.5 X 11 copies of site plans of a quality satisfactory to the Development Officer.
- 5- The applicant shall obtain and adhere to the requirements where applicable, from the appropriate authority, permits relating to demolition, building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development.

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- 6- The applicant shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.
- 7- The applicant shall prevent excess soil or debris from being spilled on public streets and lanes; and shall not place soil or any other material on adjacent properties without permission in writing from adjacent property owners.
- 8- The improvements take place in accordance with the sketches and plans submitted as part of the permit application.**
- 9- All improvements shall be completed within twelve (12) months of the effective date of the permit.
- 10- The site and improvements thereon shall be maintained in a clean and tidy condition during construction, free from rubbish and debris. Receptacles for the purpose of disposing of rubbish and debris shall be provided to prevent scatter of debris and rubbish.
- 11- No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavation must assume full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction.



Development Services
for the

Summer Village of Sunrise Beach

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

Should you have any questions please contact this office at (780) 718-5479.

Date Application Deemed **August 27, 2023**

Complete

Date of Decision **August 27, 2023**

Effective Date of

Permit **September 25, 2023**

Signature of Development
Officer

Tony Sonnleitner, Development Officer, Summer Village of Sunrise Beach

cc Wendy Wildman, Municipal Administrator, Summer Village of Sunrise Beach
Superior Safety Codes
MASG - Assessor

Note: An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

Town of Onoway
Box 1197
Onoway, AB T0E 1V0

and should include a statement of the grounds for the appeal and have attached an Appeal fee in the amount of \$150.00.

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September 11, 2023

File: 23DP09-44

Re: **Development Permit Application No. 23DP09-44**
Plan 3503 KS, Block 1, Lot 16 : 6116 Poplar Place (the "Lands")
R – Residential : Summer Village of Sunrise Beach

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit with regard to the following:

**CONSTRUCTION OF AN ACCESSORY BUILDING
(13.0 SQ. M. = 10' X 14').**

Has been **APPROVED** subject to the following conditions:

- 1- All municipal taxes must be paid.
- 2- That the applicant shall display for no less than twenty-one (21) days after the permit is issued, in a conspicuous place on the site or on streets abutting the site, the enclosed notice.
- 3- The applicants provide a certified copy of plan of subdivision to determine all easements and restrictive covenants on the parcel.
- 4- The applicants shall obtain and comply with the requirements, where applicable, from the appropriate authority, permits relating to building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development. Copies of all permits shall be submitted to the Summer Village of Sunrise Beach for review.
- 5- Arrangements, satisfactory to the Development Authority, must be in place to provide sanitary facilities for the contractors working on the site.
- 6- The applicants shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.
- 7- The applicants shall prevent excess soil or debris from being spilled on public streets and lanes; and shall not place soil or any other material on adjacent properties without permission in writing from adjacent property owners.



8- That all improvements shall be completed within twelve (12) months of the effective date of the permit.

9- Development shall conform to the following site requirements:

- **Rear Yard Setback shall be a minimum of 1.5 metres;**
- **Front Yard Setback shall be behind the frontline of the Principal Building upon the site; and**
- **Side Yard Setback shall be a minimum of 1.2 metres or greater distance as required under the Alberta Safety Codes Act.**

Note: Please be reminded that where walls are located within 2.4 metres of the property line they shall be constructed as a fire separation of not less than 45 minutes. (Alberta Fire Code - Article 9.10.15.5).

10- The site and improvements thereon shall be maintained in a clean and tidy condition during construction, free from rubbish and debris. Receptacles for the purpose of disposing of rubbish and debris shall be provided to prevent scatter of debris and rubbish.

11- The building is approved for cold storage only, no use for habitation is herein authorized.

12- No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavation must assume full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction.

Should you have any questions please contact this office at (780) 718-5479.

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Development Services
for the

Summer Village of Sunrise Beach

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

Date Application Deemed Complete **September 11, 2023**

Date of Decision **September 11, 2023**

Effective Date of Permit **October 10, 2023**

Signature of Development Officer

Tony Sonleitner, Development Officer, Summer Village of Sunrise Beach

cc Wendy Wildman, Municipal Administrator, Summer Village of Sunrise Beach
Superior Safety Codes
Municipal Assessment Services Group

Note: An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

Summer Village of Sunrise Beach
Box 1197
Onoway, AB T0E 1V0

and should include a statement of the grounds for the appeal and have attached an Appeal fee in the amount of \$150.00.

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Summer Village of Birch Cove

Box 8, Alberta Beach, AB T0E 0A0

PH:(780)967-0271 FAX: (780)967-0431

www.birchcove.ca

August 29th, 2023

Lac Ste. Anne County

Town of Onoway

Town of Mayerthorpe

Village of Alberta Beach

Summer Villages of Castle Island, Sunrise Beach, Nakamun Park, Ross Haven, Sandy Beach, Silver Sands, South View, Sunset Point, Val Quentin, West Cove and Yellowstone

Re: Summer Village of Birch Cove Councillor Resignation & Byelection Results

The Summer Village of Birch Cove, at their June 15th, 2023 regular Council meeting received a letter of resignation from Councillor Eugene Dugan. A byelection was scheduled for August 5th, 2023. Nomination day was concluded on July 8th, 2023 and as no other candidates were forthcoming, Mr. Dean Preston was elected to Council by acclamation.

The Mayor remains as Steven Tymafichuk and Deputy Mayor as Dory Sample.

Please don't hesitate to contact the undersigned if you require further information.

Thank you.

Sincerely,

Wendy Wildman

Chief Administrative Officer

WW/dw

c.c. Summer Village of Birch Cove Council

Box 8, Alberta Beach, AB T0E 1A0

Phone: 780-967-0271 email: cao@birchcove.ca

www.birchcove.ca

ba

EAI's recent misinformation campaign

Cathy Heron <president@abmunis.ca>

Mon 9/18/2023 2:02 PM

Dear Alberta Municipalities Members,

Last year, we sent you a notice to correct misinformation disseminated by an entity called Energy Associates International (EAI). It is disappointing that we must do this again, a year later, almost to the month. We are making this joint statement so there can be no doubt that Alberta Municipalities (ABmunis) is serious about maintaining and protecting its reputation.

ABmunis is proud of its work to support communities, not shareholders. It's our reason for being and was the philosophy behind our founding in 1905. We have never lost sight of this mandate and continue to work very hard every day to meet it.

ABmunis demonstrates its commitment to its members and clients by developing innovative products and services, such as Power+, that help Alberta's communities achieve budget stability during uncertain times. **As your member-led association, we will always act transparently and ethically as we meet our mandate to serve Alberta's communities.**

Misinformation campaign by EAI

The recent misinformation campaign attributable to EAI has given us cause to pursue against them a second demand letter to cease-and-desist. EAI, a privately owned for-profit corporation, recently communicated incorrect and misleading information to our members about ABmunis' wholly-owned corporation, Alberta Municipal Services Corporation (AMSC), and its innovative Power+ electricity procurement process.

In the spirit of transparency, we want to take a moment to address these points with you now.

1. EAI says "AMSC has failed to meet its electricity aggregation program objectives..."

The facts:

- **The objective for Power+ was always clear: to provide long-term budget certainty at a low total cost.** We have met this objective by sourcing energy for six years, a longer term than that available on the retail or wholesale markets.
- We agreed to a shorter term than we had initially anticipated due to the unnecessary risk premium that Power+ subscribers would have had to pay. This is directly due to the regulatory uncertainty around the cost of carbon emissions beyond 2030.
- Acting in the best interest of our Power+ participants, we chose to offer our subscribers the lowest obtainable price for the longest possible term. This was always the goal.

2. EAI says "...now being offered a retail electricity price..."

The facts:

- We achieved a 6-year commitment at the lowest possible price by cutting out the middlemen and using the combined purchasing power of our Power+ subscribers to procure electricity directly from the generator.
- The fact is, the retail market, which EAI operates in, does not offer purchase transactions beyond 5 years. **Our Power+ has been able to achieve a longer term at lower prices by negotiating directly with the generators.**

3. EAI says "...up to potentially 20% higher than wholesale markets..."

The facts:

- The wholesale market EAI operates in is selling electricity out to only 2027 with very few transactions in 2026 or 2027. Wholesale rates between the years 2024 and 2027 are currently priced at approximately \$75/MWh for a 4 year term. **Our Power+ program was able to achieve pricing for our members below \$70/MWh for a 6 year term, significantly lower than wholesale**

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pricing. This is attributable to the combined purchasing power of our Power+ subscribers and by purchasing electricity directly from the generator.

- o Several ABmunis members have validated through their own broker-administered and independent procurements that many wholesalers are pricing electricity at \$86/MWh and sometimes upwards of \$115/MWh.
- o In addition to performing a competitive public procurement process that gave us access to the lowest obtainable price for our subscribers, we have validated our results with several members and with consultants. Not surprisingly, EAI failed to provide a lower price than that offered through Power+ for the same term.

Alberta Municipalities worked diligently and with the greatest integrity to secure the very best offering for our members and clients. We are confident that we have succeeded in delivering an unbeatable benefit for our Power+ program subscribers.

Should you receive any communications from EAI or if you have any questions regarding Alberta Municipalities Power+, we encourage you to call our knowledgeable and helpful staff at 310.MUNI or e-mail energy@abmunis.ca. You can also find information at our [website](#).

As the CEO of Alberta Municipalities, I welcome your calls at 780.431.4535 or email at dan@abmunis.ca.

Cathy Heron
President,
Alberta Municipalities
president@abmunis.ca

Tanya Thorn
Chair,
Alberta Municipal Services
Corporation
tthorn@okotoks.ca

Dan Rude
CEO,
Alberta Municipalities
dan@abmunis.ca

Cathy Heron | President

E: president@abmunis.ca
300-8616 51 Ave Edmonton, AB T6E 6E6
Toll Free: 310-MUNI | 877-421-
6644 | www.abmunis.ca



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We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.

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Please find the attached information regarding subdivision application 011SUB2023 for your review.

Thank you,

Sarah Gibbs

Development Clerk, Lac Ste. Anne County

56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0

PHONE: 780.785.3411 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985 | www.lfac.ca | [lsac.ca](mailto:lsac@lfac.ca)

Visit CountyConnect.ca to sign up for critical alerts as they happen!

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ltd



**SUBDIVISION REFERRAL
REFUSED**

NOTIFICATION of Email Correspondence

of Pages EMAILED: 5

Date: September 19, 2023

Re: PROPOSED SUBDIVISION
Legal: SE 10-54-05 W5M
Lac Ste. Anne County

incorrect legal

FILE #: 015SUB2023

incorrect File #

Attached is a copy of a subdivision application form and sketch proposing to subdivide the above land as shown. The subdivision proposal is Lot Amalgamation to create one 0.26 +/- acre parcel. By this EMAIL we request you submit brief, relevant comments and supporting information, with regard to the subdivision application. Unless we have heard from you, **within 21 days**, we will process the proposal as though you have no objections.

Please email or fax your comments to the undersigned at your earliest convenience.

Email: Jane Holman,
Planning/Development Clerk
DevReferrals@LSAC.ca **OR**
FAX your response to (780) 785-2985

Email: Sarah Gibbs,
Planning/Development Clerk
DevReferrals@LSAC.ca **OR**
FAX your response to (780) 785-2985

If you have concerns or comments that you wish to discuss with staff, please contact the staff member as indicated below:

Mitchell Kofluk
Development Officer
780-785-3411
Ext.: 3601
mkofluk@LSAC.ca

Craig Goldsmith
Development Officer
780-785-3411
Ext.: 3684
cgoldsmith@LSAC.ca

Amy Roberts
Development Officer
780-785-3411
Ext.: 3731
aroberts@LSAC.ca

Tanya Vanderwell
Development Officer
780-785-3411
Ext.: 3685
tvanderwell@LSAC.ca

b7



September 11, 2023
File: 011SUB2023

APPLICANT

LANDOWNER

Dear Sir/Madame:

**Re: Proposed Subdivision
NE 04-56-01 W5M,
Lac Ste. Anne County**

This application for subdivision was considered complete by Lac Ste. Anne County on June 23, 2023 and was considered by the Subdivision Approving Authority on September 6, 2023.

The application was evaluated with respect to its conformance and/or consistency with applicable legislation, statutory plans, and bylaws. Consideration was also given to the various land use evaluation criteria and responses from adjacent landowners as described below:

Topography	The property has mix of trees within the North portion, and is more open and clear pasture across the South portion. There is 2 hills: one on the North cleared portion, and one on the South East.
Soils	The majority of the parcel has 5T soil quality. Class 5: Soils in this class have very severe limitations that restrict their capability to producing perennial forage crops, and improvement practices are feasible. The limitations are so severe that the soils are not capable of use for sustained production of annual field crops. The soils are capable of



	<p>producing native or tame species of perennial forage plants, and may be improved by use of farm machinery. The improvement practices may include clearing of bush, cultivation, seeding, fertilization, or water control. Subclass T: adverse topography-either steepness or the pattern of slopes limits agricultural use.</p> <p>The South West and South East corners have 4D soil quality. Class 4: Soils in this class have severe limitations that restrict the range of crops or require special conservation practices. The limitations are so severe that the soils are not capable of use for sustained production of annual field crops. The soils are capable of producing native or tame species of perennial forage plants, and may be improved by use of farm machinery. The improvement practices may include clearing of bush, cultivation, seeding, fertilizing, or water control. Subclass D: undesirable soil structure and/or low permeability-the soils are difficult to till, absorb water slowly or the depth of the rooting zone is restricted.</p>
Storm Water	No storm water issues for the proposed parcel.
Flooding Risk	No flood issues are expected on the property.
Access	Access is to be provided through the local road system.
Water Supply	The property is currently unserviced. Water may be obtained through a cistern or well for the proposed parcel. The remainder of the parcel is within the no wells setback of an abandoned landfill and will only be allowed a cistern for water provision.
Private Sewage System	Property is currently unserviced.
Adjacent Land Uses	Adjacent land uses are a mix of agricultural operations with residential usage.
Landowner Concerns:¹	None

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¹ Note: This Office does not guarantee that all verbal comments or written comments received after the conclusion of the referral period will be addressed in this decision, however, all comments will be reviewed by the Approving Authority.



The Subdivision Approving Authority has determined that this application shall be:

REFUSED FOR THE FOLLOWING REASONS:

The Municipal Planning Commission Refused this Subdivision on September 6, 2023 for the following reason:

- Non-compliance with section 17 of the Subdivision and Development Regulation.

In accordance with Section 678 of the *Municipal Government Act, R.S.A., 2000*, should you wish to appeal this decision, you may do so by filing notice of your intent to appeal on the required Appeal Form in writing, to the following address, along with the applicable application fee:

Land and Property Rights Tribunal

2nd Floor, Summerside Business Centre

1229 91 Street SW

Edmonton Alberta T6X 1E9

Phone: 780-427-2444, Toll free: 310-0000 before the phone number (in Alberta)

Fax: 780-427-0986

Email: lpert.appeals@gov.ab.ca

Website: <https://www.alberta.ca/subdivision-appeals.aspx#jumplinks-1>

The required Appeal Form may be obtained by contacting the Land and Property Rights Tribunal or on the LPRT website.

The decision may be appealed within 14 days from the date of this letter, prior to 4:30 p.m. on September 25, 2023.

A handwritten signature in blue ink, consisting of the letters 'TD' enclosed in a circle.



Yours truly,

Mitchell Kofluk

Mitchell Kofluk
Development Officer
Planning & Development Department
Lac Ste. Anne County

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SUBDIVISION REFERRAL

NOTIFICATION of Email Correspondence

of Pages EMAILED: 11

Date: June 23, 2023

Re: PROPOSED SUBDIVISION
Legal: NE 04-56-01 W5M
Lac Ste. Anne County

FILE #: 011SUB2023

Attached is a copy of a subdivision application form and sketch proposing to subdivide the above land as shown. By this EMAIL we request you submit brief, relevant comments and supporting information, with regard to the subdivision application. Unless we have heard from you, **within 21 days**, we will process the proposal as though you have no objections.

Please email or fax your comments to the undersigned at your earliest convenience.

Email: Jane Holman,
Planning/Development Clerk
DevReferrals@LSAC.ca OR
FAX your response to (780) 785-2985

Email: Sarah Gibbs,
Planning/Development Clerk
DevReferrals@LSAC.ca OR
FAX your response to (780) 785-2985

If you have concerns or comments that you wish to discuss with staff, please contact the staff member as indicated below:

Mitchell Kofluk
Development
Officer
780-785-3411
Ext.: 3601
mkofluk@LSAC.ca

Craig Goldsmith
Development Officer
780-785-3411
Ext.: 3684
cgoldsmith@LSAC.ca

Amy Roberts
Development Officer
780-785-3411
Ext.: 3731
aroberts@LSAC.ca

Tanya Vanderwell
Development Officer
780-785-3411
Ext.: 3685
tvanderwell@LSAC.ca

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FOR OFFICE USE ONLY
File no.: 011SUB2023 Tax roll no.: [REDACTED] [REDACTED]: 2 Application date: May 19, 2023

This form is to be completed in full wherever applicable by the registered owner of the land that is the subject of the application, or by a person authorized to act on the registered owner's behalf.

Incomplete Applications will not be accepted. If an incomplete application is submitted by mail the application will be sent back for further information.

APPLICANT/AGENT INFORMATION

Full name of Applicant: [REDACTED]

This Information has been Redacted as per the Freedom of Information and Protection of Privacy Act (FOIP Act)

Please note: By providing your email address above, you are hereby consenting to receiving correspondence (including decision) solely by email in relation to this application.

Full name of Landowner: [REDACTED]

This Information has been Redacted as per the Freedom of Information and Protection of Privacy Act (FOIP Act)

Full name of Landowner: _____

Mailing address: _____

City: _____ Province: _____ Postal code: _____

Tel: _____ Cel: _____ Email: _____

LEGAL DESCRIPTION AND AREA OF LAND TO BE SUBDIVIDED

All/part of: Quarter: NE Section: 04 Township: 056 Range: 01 west of 5th meridian

All/part of: Lot: _____ Block: _____ Plan: _____ Subdivision/Hamlet: _____

Rural address: Highway #642 Range Road 13 Division: 1 2 3 4 5 6 7

Designated use of the land as classified under a Land Use Bylaw or a Zoning Bylaw or a Land Use Classification Guide where applicable: Agriculture with house on property AG2

Box 219, Sangudo AB T0E 2A0
T 780.785.3411 TF 1.866.880.5722 F 780.785.2985 E DEVASSISTANT@LSAC.ca www.LSAC.ca

RECEIVED
MAY 19 2023
Planning & Development

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**LOCATION OF LAND TO BE SUBDIVIDED**

1. Is the land situated in the municipality of Lac Ste. Anne County? YES NO
2. Is the land situated immediately adjacent to the municipal boundary? YES NO
If YES, the adjoining municipality is _____
3. Is the land situated within 0.99 miles (1.6 km) of the right-of-way of a highway? YES NO
If YES, the highway no. is 642
4. Is the land situated within 0.5 miles (0.8 km) of a (river, stream, watercourse, lake or other permanent body of water, or a canal, or a drainage ditch)? YES NO
If YES, state its name Sandy Lake
5. Is the proposed parcel within 1.0 miles (1.5 km) of a sour gas facility? YES NO
6. Is the land you are developing on within 0.5 mile (0.8 km) of land that is or has been used as a municipal landfill for the disposal of garbage or refuse? YES NO
7. Is the land you are developing on within 0.5 mile (0.8 km) of land that is or has been used as a municipal sewage treatment facility or sewage lagoon? YES NO
8. Is the land you are developing on within 0.5 mile (0.8 km) of land that is or has been used as an intensive livestock operation (Swine, Chicken, Beef, etc.)? YES NO
9. Has the land had a history of flooding? YES NO

EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED

1. Existing use of the land (crop, hay, etc.): pasture
2. Proposed use of the land (crop, hay, pasture, residential, etc.): pasture, crop, residential
3. The designated use of the land as classified under a Land Use Bylaw: Agriculture
4. Number of Parcel(s) being created: 1 Type of Parcel(s) being created: Agriculture
5. Area of Parent Parcel (acres): ~145 Area of Proposed Parcel (acres): ~71
144.91

PHYSICAL CHARACTERISTICS OF LAND BEING SUBDIVIDED

1. Describe the nature of the topography of the land (flat, rolling, steep, mixed etc.):
Mixed of flat and Hills Trees
2. Describe the nature of the vegetation and water on the land (brush, shrubs, tree stands, woodlots, sloughs, creeks, etc.):
South half all open pasture. North half of property has about 20 acres of trees
3. Describe the kind of soil on the land (sandy, loam, clay etc.): Clay

Box 219, Sangudo AB T0E 2A0

T 780.785.3411 TF 1.866.880.5722 F 780.785.2985 E DEVASSISTANT@LSAC.ca www.LSAC.ca

EXISTING BUILDINGS ON THE LAND TO BE SUBDIVIDED

1. Describe any buildings, historical or otherwise, and any structures on the land and whether they are to be demolished or moved: There is shed and camper trailer on property

EXISTING BUILDINGS LOCATED ON THE PROPOSED PARCEL(S)

1. Describe any buildings, historical or otherwise, and any structures on the land and whether they are to be demolished or moved: no structures on parcel

EXISTING BUILDINGS LOCATED ON THE REMAINDER OF THE QUARTER-SECTION

1. Describe any buildings, historical or otherwise, and any structures on the land and whether they are to be demolished or moved: There is shed and camper trailer on property now that will be staying

EXISTING WATER SUPPLY TYPE

- Well Cistern & Hauling Municipal Service
 Other (please specify) None

PROPOSED WATER SUPPLY TYPE

- Well Cistern & Hauling Municipal Service
 Other (please specify) Well Or Cistern

REGULATORY REQUIREMENTS FOR SURFACE DEVELOPMENT IN PROXIMITY TO ABANDONED WELLS

New subdivision applications, except for lot line adjustments, must include documentation from the Energy Resources Conservation Board (ERCB) identifying the presence or absence of abandoned wells.

1. Obtain the information from ERCB's Abandoned Well Viewer available on the ERCB Website www.aer.ca
2. Abandoned well information Included: YES NO

If NO, why not: _____

If an abandoned gas or oil well is identified on the land that is subject (the quarter section) of the subdivision application, the applicant must include a map that shows the actual well location as identified in the field, and the setback established in ERCB Directive 079 in relation to existing or proposed building sites.

For clarification on the information provided by the Abandoned Well Viewer, or if you do not have internet access, contact ERCB Customer Contact Centre by Telephone at 1.855.297.8311, or email [inquires@aer.ca](mailto:inquires@ aer.ca) or contact Information Services by mail at ERCB, Suite 1000, 250 - 5 Street SW, Calgary, AB T2P 0R4.

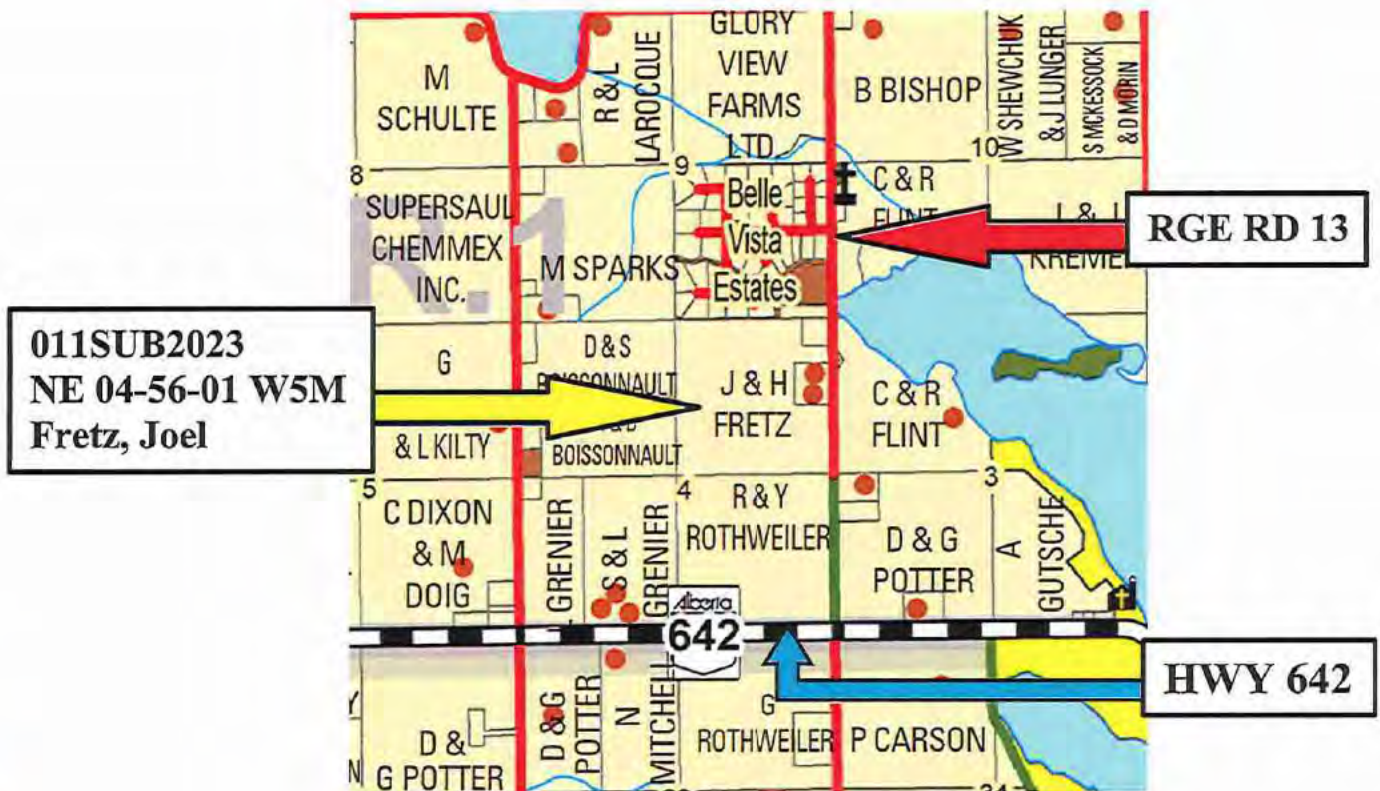
Within 7 days of applying for subdivision, please flag (orange flagging tape preferred) where you plan to put new access approach(es) for each parcel, so that the approaches may be inspected by the County's Public Works department.

1. DUAL approaches are required for new proposals, unless there are extenuating circumstances.
2. Road widening of 5.18 metres (17.0 feet) will be taken on all Range and Township Roads on every application.
3. A survey plan is not required until a decision on the proposed application has been made and a decision letter with conditions has been issued.
4. To avoid unnecessary costs, do not have a surveyor complete the survey documentation prior to the decision from the Development Authority.

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LOCATION SKETCH
LAC STE. ANNE COUNTY
SUBDIVISION APPLICATION 011SUB2023












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Proposed Subdivision
Lac Ste. Anne County

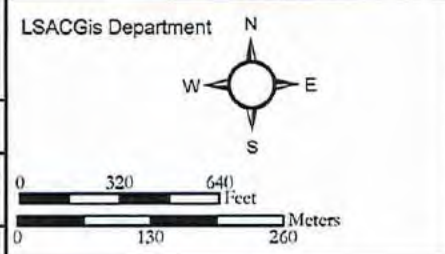
011SUB2023
June 8, 2023



-  Proposed Parcel
-  Proposed or Existing Approach
-  Land Parcels
-  Setbacks Area 40m
-  No Mowing or Grazing 40m
- Pipeline Right-Of-Ways
- STATUS
-  Abandoned Line
-  Operating Line
-  Other Line Status
-  Wells






NE 4-56-1-W5	011SUB2023
Fretz, Joel	2023
All dimensions to be verified by an Alberta Land Surveyor. ECE boundaries to be determined by field survey of stream bank.	
Coordinate System: NAD 1983 10TM AEP Forest	



Proposed Subdivision
Lac Ste. Anne County

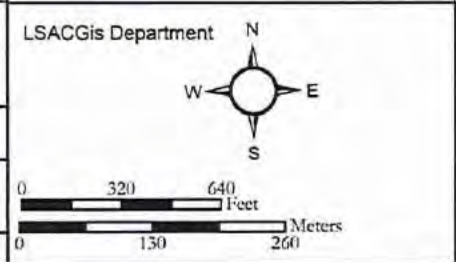
011SUB2023
June 8, 2023

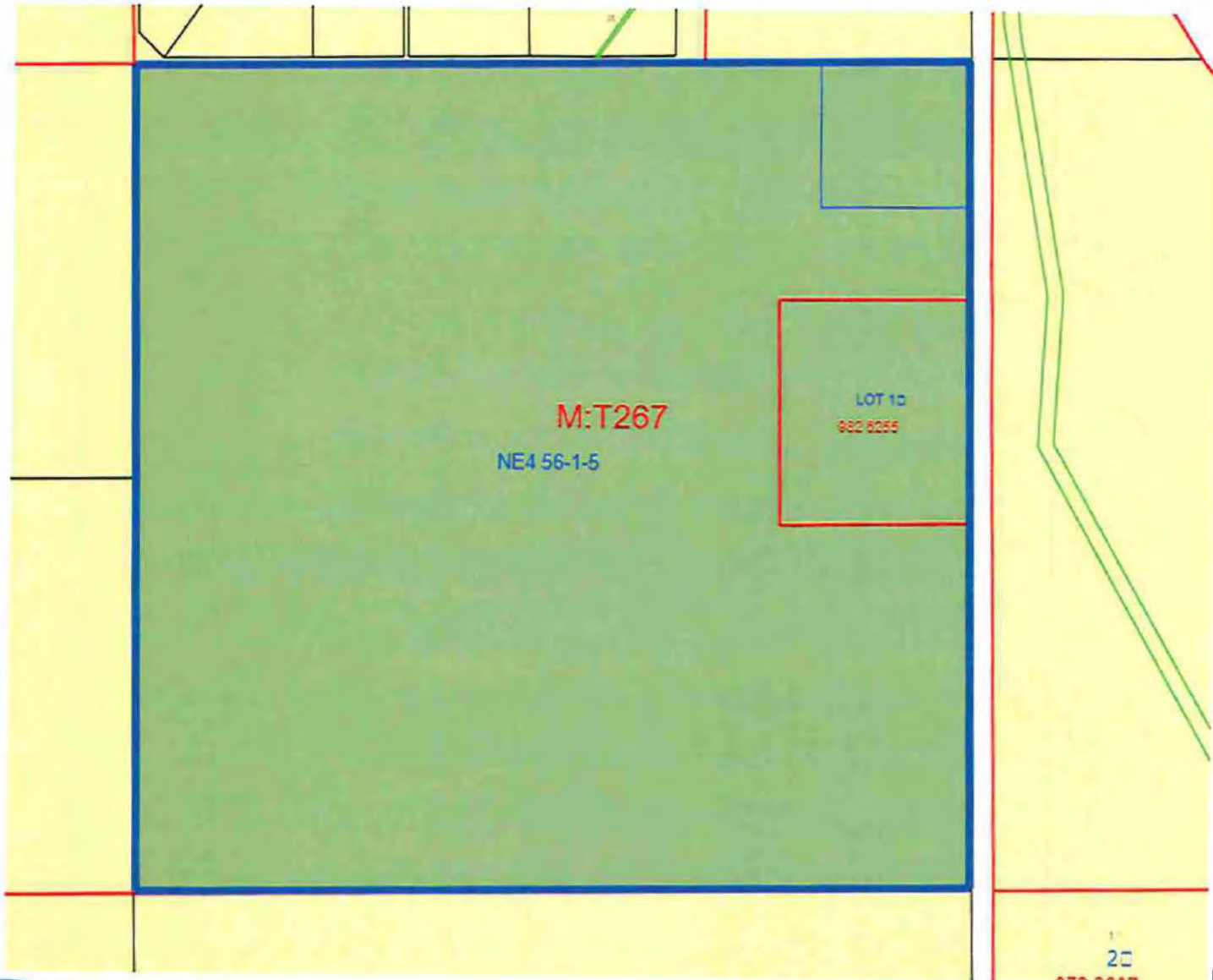


-  Proposed Parcel
-  Proposed or Existing Approach
-  Land Parcels
-  Setbacks Area 40m
-  No Mowing or Grazing 40m
-  Pipeline Right-Of-Ways
- STATUS**
-  Abandoned Line
-  Operating Line
-  Other Line Status
-  Wells



NE 4-56-1-W5	011SUB2023
Fretz, Joel	2023
All dimensions to be verified by an Alberta Land Surveyor. ECE boundaries to be determined by field survey of stream bank.	
Coordinate System: NAD 1983 10TM AEP Forest	





June 5, 2023

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