

SUMMER VILLAGE OF SUNRISE BEACH AGENDA

Monday, July 24th, 2023 commencing at 7:00 p.m.

In person or Via Zoom at the East End Fire Station 2317 Twp. Rd. 545 Lac Ste.

Anne County

As per Bylaw 448-2018 there will be no audio/video recordings of Meetings

1.	<u>Call to Order</u>		
2.	<u>Agenda</u>	a)	<p>July 24th, 2023 Regular Council Meeting</p> <p><i>Recommendation:</i> <i>(that the July 24th, 2023 Regular Council Meeting Agenda be approved as presented</i> <i>or</i> <i>that the July 24th, 2023 Regular Council Meeting Agenda be approved with the following amendment(s) (list amendments)</i></p>
3.	<u>Minutes</u> <i>Pages</i> <p style="font-size: 2em; margin-left: 20px;"><i>p1-5</i></p> <p style="font-size: 2em; margin-left: 20px;"><i>p6-7</i></p>	a)	<p>Tuesday, June 13th, 2023 Regular Council Meeting Minutes</p> <p><i>Recommendation:</i> <i>(that the June 13th, 2023 Regular Council Meeting Minutes be approved as presented</i> <i>or</i> <i>that the June 13th, 2023 Regular Council Meeting Minutes be approved with the following amendment(s) (list amendments):</i></p>
		b)	<p>Wednesday, June 20th, 2023 Special Council Meeting Minutes</p> <p><i>Recommendation:</i> <i>(that the June 20th, 2023 Special Council Meeting Minutes be approved as presented</i> <i>or</i> <i>that the June 20th, 2023 Special Council Meeting Minutes be approved with the following amendment(s) (list amendments):</i></p>
4.	<u>Appointments</u> <i>p8</i>	a)	<p>7:05 p.m. - Robert Crawley – please refer to the attached July 14th, 2023 letter from Mr. Crawley requesting to discuss the following matters with Council:</p> <ul style="list-style-type: none"> -drainage concern at or near 5306 Everett Road -bylaw officer service, when will same be available in the Summer Village -neighbour concerns

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			<p><i>(accept presentation for information)</i></p> <p>Or</p> <p><i>(some other direction as given by Council at meeting time)</i></p>
5.	<p><u>Bylaws</u></p> <p>p 9-12</p> <p>p 13</p> <p>p 14-16</p> <p>p 17-18</p>	a)	<p>Bylaw 186-2023 – a bylaw to establish fees and charges for the provision of goods and services. At the April meeting, a motion was passed for the Subdivision and Development Appeal Board fee be increased to \$5,000.00. Then at the June meeting when this bylaw was presented, Council requested the bylaw which is attached to be tabled to the July meeting.</p> <p>Administration has prepared a report on SDAB fees from other municipalities (attached).</p> <p>Administration has also prepared a report on known costs for 3 recent SDAB hearings (attached). The cost to the municipality for these 3 appeals was: \$6,282.50, \$15,524.85 and \$17,143.85 respectively, and that does not take into account the administration time required during this process.</p> <p>Administration concurs that \$200.00 is not enough and consideration should be given to increasing this fee, and even at \$5,000.00 this will not be a total cost recovery for the municipality, but I do believe Council must give consideration to not setting this fee so high that it becomes prohibitive for residents to appeal. I think a fee in the range of \$1,000.00 to \$2,000.00 is more reasonable, or setting it higher and then offering a refund of 50% or more (whatever Council chooses) if the appellant successfully wins their appeal.</p> <p>Resident Cindy MacDonald has sent an email expressing her concerns with the proposed increase, as well as prepared her own report on fees from various municipalities.</p> <p>Resident Susan Carlisle has also sent an email expressing her concerns with the proposed increase.</p> <p>Further discussion to take place at meeting time.</p> <p><i>(that Bylaw 186-2023, to establish fees and charges for the provisions of goods and services, be given 1st reading as presented; or amended)</i></p>

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		<p><i>(that Bylaw 186-2023 be given 2nd reading as presented; or amended)</i></p> <p><i>(that Council give unanimous consent to consider third reading of Bylaw 186-2023 as is; or amended)</i></p> <p><i>(that Bylaw 186-2023 be given third and final reading as is; or amended)</i></p> <p>or</p> <p><i>(some other direction as given by Council at meeting time)</i></p>
6.	<p><u>Business</u></p> <p>Pages</p>	<p>a) July 25th, 2023 Regular Council meeting – due to scheduling conflicts, the July meeting had to be moved up to July 24, this was done by the Mayor calling a meeting for this date. We now need to cancel the July 25th Council meeting date, and this can only be done at a Council meeting.</p> <p><i>Recommendation:</i> <i>(that the July 25th, 2023 Regular Council Meeting be cancelled)</i></p> <p>or</p> <p><i>(some other direction as given by Council at meeting time)</i></p>
	<p>Pages</p> <p>P 19-23</p>	<p>b) Family and Community Support Services (FCSS) Funding – Deputy Mayor Benson has requested a discussion on dispersing the remainder of FCSS funds that are budgeted for 2023. An updated FCSS funding report is attached.</p> <p><i>Recommendation:</i> <i>(that the Summer Village of Sunrise Beach authorize dispersing FCSS funds to..... in the amount of)</i></p> <p>Or</p> <p><i>(some other direction as given by Council at meeting time)</i></p>

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<p>Pages p 24-25</p>	<p>c)</p>	<p>Municipal Accountability Program Cycle 2 – attached is a letter received from Alberta Municipal Affairs regarding the MAP reviews which was first initiated in 2018, this first cycle is now complete. The Summer Village of Sunrise Beach is not scheduled for the 2023 program year, although it is mentioned that we will be scheduled for the five year cycle between 2024-2027</p> <p><i>Recommendation:</i> <i>(that the Summer Village of Sunrise Beach accept the second cycle schedule for the five year cycle between 2024-2027.)</i></p> <p>or</p> <p><i>(some other direction as given by Council at meeting time)</i></p>
<p>Pages p 26-27</p>	<p>d)</p>	<p>Alberta Summer Villages Association – July 5th, email is attached regarding the deadline for call of resolutions at the Annual General Meeting on October 19th. If there is any resolutions the Council would like to submit for consideration to the ASVA the deadline is August 21st, 2023.</p> <p><i>Recommendation:</i> <i>(that the Summer Village of Sunrise Beach accept the call for resolutions for the Alberta Summer Villages Association Annual General Meeting for information.)</i></p> <p>or</p> <p><i>(some other direction as given by Council at meeting time)</i></p>
<p>Pages p 28-29</p>	<p>e)</p>	<p>Regional Municipalities Meeting – please refer to the attached June 26th, 2023 email from Cindy Suter of Lac Ste. Anne County with a save the date invite for the next RMM scheduled for Tuesday October 17th, 2023 12:00 a.m. to Wednesday October 18th, 2023 at 12:00 a.m. (I surmise this is an error and it should be October 17th at 9:30 a.m.) at the Alberta Beach Seniors Center. Agenda items to be to them one week in advance.</p> <p><i>(authorize attendance of Council and Administration to attend the Regional Municipalities Meeting being hosted by Lac Ste. Anne County at the Alberta Beach Seniors Centre on Tuesday, October 17th, 2023 commencing at 9:30 am.)</i></p>

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<p>Pages</p> <p align="center">p 30-32</p>	<p>f)</p>	<p>Brushing Project – at the June 13th Council meeting a motion was approved for the Mulching Project and Burn Pit Estimate from Pentagon Earthworks at the estimated cost of \$16,275.00 including GST be approved pending approval of applicable grant funding. MSI Capital Grant will not cover the mulching components of this project as there is no resulting capital asset (considered more of an operating cost). If Council would still like to proceed with the mulching components the costs would need to be covered from reserve funds or unrestricted surplus.</p> <p><i>(that the Summer Village proceed with the mulching work as noted in the Pentagon Earthworks proposal as follows:</i></p> <ul style="list-style-type: none"> 1) <i>Mulching Areas Nearest Leisure Land & Boat Launch - \$10,850.00 est</i> 2) <i>Mulching Near South Powerlines & Path to Lake - \$2,400.00 est</i> <p><i>costs to be covered by reserve funds or unrestricted surplus)</i></p> <p>Or</p> <p><i>(some other direction as given by Council at meeting time)</i></p>
<p>Pages</p> <p align="center">p 33</p>	<p>g)</p>	<p>Community Peace Officer/Bylaw Enforcement Services – at the July 18th Lac Ste. Anne County Council Meeting, Council agreed that our initial contract with a 30 day cancellation window at a rate of \$120.00/hr with a 3% increase annually on an as needed when needed basis will not approved due to the costs associated with entering the Summer Village data into the LSAC system and becoming familiar with our Bylaws. LSAC will require a minimum level of service hours and or an annual initial fee to cover the administration each year, they are open to discussions regarding this.</p> <p><i>(direction as given at meeting time)</i></p>
<p>Pages</p>	<p>h)</p>	
<p>Pages</p>	<p>i)</p>	

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7.	<u>Financial</u> <i>separate</i>	a)	Income and Expense Statement – as of June 30 th , 2023 <i>(that the Income and Expense Statement as of June 30th, 2023 be accepted for information)</i>
8.	<u>Councillor Reports</u>		
		a)	Mayor Ethier
		b)	Deputy Mayor Benson
		c)	Council position vacant <i>(that the Councillor reports be accepted for information)</i>
9.	<u>Administration Reports</u>		
	<i>p 34</i>	a)	Development Officers Report
	<i>p 35</i>	b)	2023 MSI and CCBF Funding
	<i>p 36-38</i>	c)	Notice of Election
		d)	 <i>(that the Administration reports be accepted for information)</i>
10.	<u>Correspondence & Information</u> <i>Pages 39-44</i>	a)	Development Permit #23DP06-44 – construction of an addition to an existing detached dwelling on Plan:5672KS Block 2A Lot 5
	<i>Pages</i>	b)	
	<i>Pages</i>	c)	
			<i>Recommendation:</i> <i>(that item a) be accepted for information)</i>

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11.	<u>Open Floor Discussion with Gallery</u>	(15 minutes time limit as per Bylaw #162-2020) <i>Recommendation:</i> <i>(that the open floor discussion with the gallery be accepted for information</i> <i>or</i> <i>some other direction as given by Council at meeting time)</i>
12.	<u>Closed Session</u>	N/A
13.	<u>Adjournment</u>	

Next Meetings:

Regular Council Meeting	August 22 nd , 2023
Organizational Meeting	August 22 nd , 2023
Regular Council Meeting	September 26 th , 2023
Regular Council Meeting	October 24 th , 2023
Regular Council Meeting	November 28 th , 2023

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON TUESDAY JUNE 13TH, 2023, EAST END FIRE STATION 2317 TWP. RD. 545 LAC STE. ANNE COUNTY AT 7:00P.M. MEETING IN PERSON AND VIA ZOOM

	PRESENT	<p>Mayor Jon Ethier Deputy Mayor Mike Benson Councilor Everett Steenbergen</p> <p>Chief Administrative Officer Wendy Wildman Administrative Assistant Victoria Message – via zoom</p> <p>Public at Large: 1 In Person 5 On Zoom</p>
1.	CALL TO ORDER	Mayor Ethier called the council meeting to order at 7:00 p.m.
2.	AGENDA 96-23	<p>MOVED by Mayor Ethier that the June 13th, 2023, Agenda be approved with the following amendments: -addition: 6.k Mulching Project & Burn Pit Estimate</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES 97-23 98-23	<p>MOVED by Mayor Ethier that the minutes of the April 25th, 2023, Regular Council meeting minutes be approved as presented.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Mayor Ethier that the minutes of the April 28th, 2023, Special Council meeting minutes be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	APPOINTMENTS 99-23	<p>MOVED by Deputy Mayor Benson that the May 24th, 2023 email, along with the June 13th, 2023 presentation on feral cats, from Diane Johnson be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
5.	BYLAWS/POLICY 100-23	<p>MOVED by Mayor Ethier that Bylaw 186-2023; to establish fees and charges for the provisions of goods and services be deferred to the July 25th, 2023 Regular Council meeting.</p> <p style="text-align: right;">CARRIED</p>
6.	BUSINESS 101-23	<p>a) MOVED by Mayor Ethier that the Summer Village of Sunrise Beach Council acknowledges it has reviewed the 2019 Quality Management Plan for the provisions of Safety Codes Services and does not require any changes at this time.</p> <p style="text-align: right;">CARRIED</p>



MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON TUESDAY JUNE 13TH, 2023, EAST END FIRE STATION 2317 TWP. RD. 545 LAC STE. ANNE COUNTY AT 7:00P.M. MEETING IN PERSON AND VIA ZOOM

102-23	b)	<p>MOVED by Mayor Ethier that the Summer Village of Sunrise Beach authorize attendance of Council, Administration and the Director of Emergency Management to attend the Annual Alberta Summer Village Association (ASVA) Conference October 19th-20th, 2023 in Edmonton.</p> <p align="right">CARRIED</p>
103-23	c)	<p>MOVED by Mayor Ethier that the Summer Village of Sunrise Beach approve the donation of a new bench with the ordering and installing being completed by the resident, and the placement being approved by the Summer Village.</p> <p align="right">CARRIED</p>
104-23	c)	<p>MOVED by Deputy Mayor Benson to authorize the removal of Lana Lange from signing authority, and add Diane Wannamaker as an authorized signer, and online administration authority be authorized for Shelley Vaughan, with ATB Financial.</p> <p align="right">CARRIED</p>
105-23	d)	<p>MOVED by Deputy Mayor Benson that the Summer Village of Sunrise Beach approve entering into a contract with Lac Ste. Anne County for Community Peace Officer/Bylaw Enforcement Services with a 30 day cancellation window at a rate of \$120.00/hr with a 3% increase annually on an as needed basis, furthermore Council agreed the fine revenue would remain with Lac Ste. Anne County.</p> <p align="right">CARRIED</p>
106-23	e)	<p>MOVED by Deputy Mayor Benson that the 2023 ASVA McIntosh Bulrush Award Nominations be accepted for information.</p> <p align="right">CARRIED</p>
107-23	f)	<p>MOVED by Deputy Mayor Benson that the June 6th, 2023 email from Alberta Municipal Affairs on the Future of Intermunicipal Collaboration be accepted for information.</p> <p align="right">CARRIED</p>
108-23	g)	<p>MOVED by Mayor Ethier that the Town of Onoway Invitation to the Centennial Celebration be accepted for information and directs administration to send a letter acknowledging same.</p> <p align="right">CARRIED</p>
109-23	h)	<p>MOVED by Mayor Ethier as Council is unavailable to attend that the invitation to attend the Regional Municipalities Meeting scheduled for June 20th, 2023 be accepted for information.</p> <p align="right">CARRIED</p>

2

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON TUESDAY JUNE 13TH, 2023, EAST END FIRE STATION 2317 TWP. RD. 545 LAC STE. ANNE COUNTY AT 7:00P.M. MEETING IN PERSON AND VIA ZOOM

	110-23	i)	MOVED by Deputy Mayor Benson that the Mulching Project and Burn Pit Estimate from Pentagon Earthworks at the estimated cost of \$16,275.00 including GST be approved pending approval of applicable grant funding. CARRIED
7.	FINANCIAL 111-23	a)	MOVED by Mayor Ethier that the Income and Expense Statement as of May 31 st , 2023 be accepted for information. CARRIED
8.	COUNCIL REPORTS 112-23		MOVED by Mayor Ethier that the proceeds of the bottle drive on Canada Day long weekend be donated to the cause of a local resident. CARRIED
	113-23		MOVED by Mayor Ethier that the verbal Council Reports be accepted for information as presented. CARRIED
9.	ADMINISTRATION REPORTS 114-23		MOVED by Councillor Steenbergen that the Summer Village direct administration to forward a letter subject to legal opinion to Lac Ste. Anne County and the landowner of the Hummocky Development advising the existing access was applied for, and approved, based on Agricultural lands, consideration of any other access to these lands for any other use would warrant improvements of Victory Lane and Shedden Drive to Lac Ste. Anne County road standards. CARRIED
	115-23		MOVED by Mayor Ethier that the Administration Reports be accepted for information as presented. CARRIED
10.	CORRESPONDENCE 116-23		MOVED by Mayor Ethier that the following correspondence be accepted for information: a) Development Permit #23DP05-44 – for removal of an existing building on Plan: 3503KS Block 1 Lot 3 – 6103 Willow Way b) Subdivision and Development Appeal Board Decision No.23DP01-44 – to deny the as-built structure previously constructed upon the Lands described as 3503KS Block 1 Lot 3 – 6103 Willow Way

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON TUESDAY JUNE 13TH, 2023, EAST END FIRE STATION 2317 TWP. RD. 545 LAC STE. ANNE COUNTY AT 7:00P.M. MEETING IN PERSON AND VIA ZOOM

		<p>c) Alberta Beach Snowmobile Club – May 12th, 2023 letter of support for their application for funding under the Community Facility Enhancement Program</p> <p align="right">CARRIED</p>
11.	OPEN FLOOR DISCUSSION WITH THE GALLERY 117-23	<p>Recess at 8:25 p.m. Reconvened at 8:27 p.m.</p> <p>MOVED by Mayor Ethier that the open floor discussion with the gallery be accepted for information.</p> <p align="right">CARRIED</p>
12.	CLOSED MEETING	
	118-23	<p>Recess at 8:44 p.m. Public left in person and via zoom at 8:45 p.m. Reconvened at 8:46 p.m.</p> <p>MOVED by Mayor Ethier that pursuant to Section 197(2) of the Municipal Government Act and Section 16 of the Freedom of Information and Protection of Privacy Act (FOIPP) – Disclosures Harmful to Business Interests of a Third Party – Legal, the Council of the Summer Village of Sunrise Beach move into Closed Session at 8:46 p.m to discuss Memorandum of Agreement and Municipal Services Package.</p> <p align="right">CARRIED</p>
	119-23	<p>Present: Ethier, Benson, Steenbergen, Wildman and Message(zoom)</p> <p>Recess at 9:50 p.m. Reconvened at 9:51 p.m.</p> <p>MOVED by Mayor Ethier that the Summer Village of Sunrise Beach move out of Closed Session at 9:51 p.m.</p> <p align="right">CARRIED</p>
	120-23	<p>MOVED by Mayor Ethier that the Summer Village of Sunrise Beach authorize administration to prepare a response to the draft Memorandum of Understanding with Lac Ste. Anne County.</p> <p align="right">CARRIED</p>
	121-23	<p>MOVED by Mayor Ethier that the Summer Village of Sunrise Beach authorize administration to prepare a response to the Municipal Services Package proposed by Lac Ste. Anne County.</p> <p align="right">CARRIED</p>

(4)

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON TUESDAY JUNE 13TH, 2023, EAST END FIRE STATION 2317 TWP. RD. 545 LAC STE. ANNE COUNTY AT 7:00P.M. MEETING IN PERSON AND VIA ZOOM

13.	ADJOURNMENT	As all matters have been addressed Mayor Ethier declared the meeting adjourned at 9:53 p.m.

Mayor, Jon Ethier

Chief Administrative Officer, Wendy Wildman

UNAPPROVED

5

MINUTES OF THE SPECIAL MEETING OF COUNCIL OF THE SUMMER VILLAGE
OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON
WEDNESDAY JUNE 21ST, 2023, VIA TELECONFERENCE

	PRESENT	<p>Mayor Jon Ethier Deputy Mayor Mike Benson</p> <p>3rd Council spot currently vacant.</p> <p>Chief Administrative Officer Wendy Wildman Administrative Assistant Victoria Message</p> <p>0 Public</p>
1.	CALL TO ORDER	Mayor Ethier called the council meeting to order at 3:00 p.m.
2.	AGENDA 122-23	<p>MOVED by Mayor Ethier that the June 21st, 2023, Agenda be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
6.	BUSINESS	
	123-23	<p>a) MOVED by Deputy Mayor Benson that the Summer Village of Sunrise Beach Council accept the resignation letter of Councillor Steenbergen, as presented, for information.</p> <p style="text-align: right;">CARRIED</p>
	124-23	<p>b) MOVED by Mayor Ethier that the Summer Village of Sunrise Beach Council establish Election for the Byelection as Saturday, August 5th, 2023 at the Municipal Office, 2317 TWP. RD. 545 Lac Ste. Anne County, from 10:00 a.m. through 7:00 p.m.</p> <p style="text-align: right;">CARRIED</p>
	125-23	<p>c) MOVED by Mayor Ethier that the Summer Village of Sunrise Beach Council establish Advance Polls on July 31st, 2023, from 4:00 p.m. through 8:00 p.m. at the Municipal Office, 2317 TWP. RD. 545 Lac Ste. Anne County.</p> <p style="text-align: right;">CARRIED</p>
	126-23	<p>c) MOVED by Deputy Mayor Benson that the Summer Village of Sunrise Beach Council establish Nomination Day as Saturday, July 8th, 2023 from 10:00 a.m. through 12 noon at the Municipal Office, 2317 TWP. RD. 545 Lac Ste. Anne County.</p> <p style="text-align: right;">CARRIED</p>
	127-23	<p>d) MOVED by Mayor Ethier that the Summer Village of Sunrise Beach Council appoint Dwight Moskalyk as Returning Officer and Angela Duncan as Substitute Returning Officer for the Byelection.</p> <p style="text-align: right;">CARRIED</p>

MINUTES OF THE SPECIAL MEETING OF COUNCIL OF THE SUMMER VILLAGE
OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON
WEDNESDAY JUNE 21ST, 2023, VIA TELECONFERENCE

	128-23	e)	<p>MOVED by Deputy Mayor Benson that the Summer Village of Sunrise Beach Council confirm that notice for Nomination Day and Election Day (if required) shall be at minimum sent to each property owner by mail in a manner consistent with the prescribed timing of the Act.</p> <p style="text-align: right;">CARRIED</p>
	129-23	f)	<p>MOVED by Mayor Ethier that the Summer Village of Sunrise Beach Council authorize that, if practical and agreeable to both municipalities, the byelection be held in conjunction with the Summer Village of Birch Cove.</p> <p style="text-align: right;">CARRIED</p>
	130-23	g)	<p>MOVED by Deputy Mayor Benson that the Summer Village of Sunrise Beach Council authorizes all election related expenses resulting from the 2023 Byelection to be covered by use of Operating Reserves, if required.</p> <p style="text-align: right;">CARRIED</p>
13.	ADJOURNMENT		As all matters have been addressed Mayor Ethier declared the meeting adjourned at 3:05 p.m.

Mayor, Jon Ethier

Chief Administrative Officer, Wendy Wildman

⑦

**THIS IS A BYLAW OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE
PROVINCE OF ALBERTA, TO BE KNOWN AS THE SUMMER VILLAGE OF SUNRISE
BEACH FEES & CHARGES BYLAW.**

WHEREAS, in accordance with the *Municipal Government Act*, a municipality has the authority to establish fees and charges for the provision of goods and services;

AND WHEREAS, the Summer Village of Sunrise Beach wishes to establish, in a bylaw, certain fees and charges.

NOW THEREFORE, the Council of the Summer Village of Sunrise Beach, in the Province of Alberta, duly assembled, enacts as follows:

1. That this Bylaw may be cited as the "FEES and CHARGES BYLAW".
2. That the Summer Village of Sunrise Beach shall charge fees as established in Schedule A, 'The Fee Schedule', attached hereto.
3. Bylaw #165-2020 is hereby repealed.
4. THAT this BYLAW shall come into force and have effect on the date of the third and final reading.

Read a first time on this 13th day of June, 2023.

Read a second time on this 13th day of June, 2023.

Unanimous Consent to proceed to third reading on this 13th day of June, 2023.

Read a third and final time on this 13th day of June, 2023.

Signed this 13th day of June, 2023.

Mayor, Jon Ethier

Chief Administrative Officer, Wendy Wildman



SCHEDULE 'A' – Page 1 of 2	
BYLAW #186-2023 FEES & CHARGES	
Summer Village of Sunrise Beach	
<u>ADMINISTRATIVE FEES</u>	
REQUEST FOR COPIES OF VILLAGE DOCUMENTS PER REQUEST	\$25
COST OF COPIES PER COPY	\$0.50
SPECIAL SERVICES RATE PER HOUR	\$75
TAX CERTIFICATE	\$25
TAX NOTIFICATION CHARGES	\$60
ONE TIME DOG LICENSE FEE PER DOG (LIMIT OF THREE)	\$25
SNOW REMOVAL PER LOT	SMALL \$200, MEDIUM \$250, LARGE \$300
<u>APPEAL/AMENDMENT FEES</u>	
ASSESSMENT APPEAL FEE (Refundable if applicant is successful)	\$50
DEVELOPMENT APPEAL FEE (Refundable if applicant is successful)	\$5,000
SUBDIVISION APPEAL FEE (Refundable if applicant is successful)	\$5,000
LAND USE BYLAW AMENDMENT FEE	\$2,000
<u>DEVELOPMENT FEES</u>	
PERMIT FEES ARE DOUBLED IF CONSTRUCTION STARTS PRIOR TO APPROVAL OF THE DEVELOPMENT PERMIT	
DEVELOPMENT PERMITS – RESIDENTIAL PRINCIPAL BUILDING	\$300
DEVELOPMENT PERMITS – RESIDENTIAL PRINCIPAL BUILDING DISCRETIONARY	\$500
DEVELOPMENT PERMITS – RESIDENTIAL ADDITIONS TO PRINCIPAL BUILDING - PERMITTED	\$150
DEVELOPMENT PERMITS – RESIDENTIAL ADDITIONS TO PRINCIPAL BUILDING - DISCRETIONARY	\$300
DEVELOPMENT PERMITS – SECONDARY SUITE, GARAGE & GARDEN – PERMITTED	\$300
DEVELOPMENT PERMITS – SECONDARY SUITE, GARAGE & GARDEN – DISCRETIONARY	\$500
DEVELOPMENT PERMITS - DEMOLITION	\$ 50
DEVELOPMENT PERMITS - COMMERCIAL	\$300
DEVELOPMENT PERMITS – COMMERCIAL - DISCRETIONARY	\$500
DEVELOPMENT PERMITS – HOME OCCUPATION/HOME OFFICE	\$150
LETTER OF COMPLIANCE - STANDARD	\$ 95
LETTER OF COMPLIANCE - RUSH	\$190
PLAN CANCELLATION BYLAW (LOT CONSOLIDATION)	\$400
PLAN CANCELLATION BYLAW REGISTRATION	\$ 35

9

SCHEDULE 'A' – PAGE 2 OF 2	
BYLAW #186-2023 FEES & CHARGES	
SUMMER VILLAGE OF SUNRISE BEACH	
DECK, OVER-HEIGHT FENCE, RETAINING WALL, CISTERN, HOLDING TANK	\$ 50
BUILDING PERMITS	AS PER
ELECTRICAL PERMITS	SAFETY CODES
PLUMBING PERMITS	SERVICE PROVIDER
GAS & HEATING PERMITS	FEES
<u>SUB-DIVISION FEES (SUBDIVISION AUTHORITY)</u>	
Subdivision fees at application for up to 3 lots, including any remainder	\$700 + \$100 per lot
Subdivision fees at application for up to 4 lots, including any remainder	\$700 + \$250 per lot
Separation of Titles (MGA 652(4))	\$700
Condominium Plan Consent	\$50 per unit
Extension	\$250
Re-circulation	\$250
Fee at Endorsement ** Endorsement fees are charged at time of endorsement for all subdivisions except Separation of Titles	\$100 + (\$150 per lot)
Current Land Title	\$12
<u>SUB-DIVISION FEES (MUNICIPALITY)</u>	
Lot Subdivision fee for lots that were previously consolidated:	
-1 st Lot	\$5,000
-each subsequent lot	\$2,500
<u>RE-DISTRICTING/RE-ZONING FEES</u>	
Re-districting application	\$2,000
Amend Municipal Development Plan	\$2,000
Amend Land Use Bylaw	\$2,000
Amend Provision of a Statutory Plan	\$2,000
Adoption of New Statutory Plan	\$2,000
<i>GST will be charged where applicable</i>	

Municipal Government Act RSA 2000 Chapter M-26
Section 8 Establishing Fees



To whom IT may concern

July 14/2023

I, Robert Crawley of 5306 Everett Rd.
Sun Rise Beach sandy lake Request time in
front of Council to speak upon the
following matters. Thank you.

1. Drainage at my property and Near By
Properties.
2. Bylaw - when will we Be able to have an
officer for the village.
3. Problem Neighbor and course of action
I should follow.

Robert Crawley
~~_____~~

July 14/2023

(8)

**THIS IS A BYLAW OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE
PROVINCE OF ALBERTA, TO BE KNOWN AS THE SUMMER VILLAGE OF SUNRISE
BEACH FEES & CHARGES BYLAW.**

WHEREAS, in accordance with the *Municipal Government Act*, a municipality has the authority to establish fees and charges for the provision of goods and services;

AND WHEREAS, the Summer Village of Sunrise Beach wishes to establish, in a bylaw, certain fees and charges.

NOW THEREFORE, the Council of the Summer Village of Sunrise Beach, in the Province of Alberta, duly assembled, enacts as follows:

1. That this Bylaw may be cited as the "FEES and CHARGES BYLAW".
2. That the Summer Village of Sunrise Beach shall charge fees as established in Schedule A, 'The Fee Schedule', attached hereto.
3. Bylaw #165-2020 is hereby repealed.
4. THAT this BYLAW shall come into force and have effect on the date of the third and final reading.

Read a first time on this 24th day of July, 2023.

Read a second time on this 24th day of July, 2023.

Unanimous Consent to proceed to third reading on this 24th day of July, 2023.

Read a third and final time on this 24th day of July, 2023.

Signed this 24th day of July, 2023.

Mayor, Jon Ethier

Chief Administrative Officer, Wendy Wildman



SCHEDULE 'A' – Page 1 of 2	
BYLAW #186-2023 FEES & CHARGES	
Summer Village of Sunrise Beach	
<u>ADMINISTRATIVE FEES</u>	
REQUEST FOR COPIES OF VILLAGE DOCUMENTS PER REQUEST	\$25
COST OF COPIES PER COPY	\$0.50
SPECIAL SERVICES RATE PER HOUR	\$75
TAX CERTIFICATE	\$25
TAX NOTIFICATION CHARGES	\$60
ONE TIME DOG LICENSE FEE PER DOG (LIMIT OF THREE)	\$25
SNOW REMOVAL PER LOT	SMALL \$200, MEDIUM \$250, LARGE \$300
<u>APPEAL/AMENDMENT FEES</u>	
ASSESSMENT APPEAL FEE (Refundable if applicant is successful)	\$50
DEVELOPMENT APPEAL FEE (Refundable if applicant is successful)	\$5,000
SUBDIVISION APPEAL FEE (Refundable if applicant is successful)	\$5,000
LAND USE BYLAW AMENDMENT FEE	\$2,000
<u>DEVELOPMENT FEES</u>	
PERMIT FEES ARE DOUBLED IF CONSTRUCTION STARTS PRIOR TO APPROVAL OF THE DEVELOPMENT PERMIT	
DEVELOPMENT PERMITS – RESIDENTIAL PRINCIPAL BUILDING	\$300
DEVELOPMENT PERMITS – RESIDENTIAL PRINCIPAL BUILDING DISCRETIONARY	\$500
DEVELOPMENT PERMITS – RESIDENTIAL ADDITIONS TO PRINCIPAL BUILDING - PERMITTED	\$150
DEVELOPMENT PERMITS – RESIDENTIAL ADDITIONS TO PRINCIPAL BUILDING - DISCRETIONARY	\$300
DEVELOPMENT PERMITS – SECONDARY SUITE, GARAGE & GARDEN – PERMITTED	\$300
DEVELOPMENT PERMITS – SECONDARY SUITE, GARAGE & GARDEN – DISCRETIONARY	\$500
DEVELOPMENT PERMITS - DEMOLITION	\$ 50
DEVELOPMENT PERMITS - COMMERCIAL	\$300
DEVELOPMENT PERMITS – COMMERCIAL - DISCRETIONARY	\$500
DEVELOPMENT PERMITS – HOME OCCUPATION/HOME OFFICE	\$150
LETTER OF COMPLIANCE - STANDARD	\$ 95
LETTER OF COMPLIANCE - RUSH	\$190
PLAN CANCELLATION BYLAW (LOT CONSOLIDATION)	\$400
PLAN CANCELLATION BYLAW REGISTRATION	\$ 35

SCHEDULE 'A' – PAGE 2 OF 2	
BYLAW #186-2023 FEES & CHARGES	
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Adoption of New Statutory Plan	\$2,000
<i>GST will be charged where applicable</i>	



Municipal Government Act RSA 2000 Chapter M-26
Section 8 Establishing Fees

A handwritten signature or set of initials, possibly 'ET', enclosed within a hand-drawn oval shape.

Costs Associated with Subdivision and Development Appeals (report prepared 2023)

	A	B	C	D	E	F
1						
2	Milestone Municipal Services	\$3,265.00	\$3,265.00 is an average, it varies from \$1,685.00 to \$7,533.00 depending on documentation, time, postponements, lawyers			
3	Clerk, Board, mileage & supplies		other representatives etc			
4						
5	SDAB #1 - SRB					
6	Milestone Municipal Services	\$4,785.20				
7	Development Officer	\$737.30				
8	Patriot Law	\$760.00				
9		\$6,282.50				
10						
11	SDAB #2 - SRB					
12	Milestone Municipal Services	\$3,266.74				
13	Development Officer	\$1,053.33				
14	Patriot Law	\$6,085.00				
15	Milestone Municipal Services	\$5,119.78				
16		\$15,524.85				
17						
18	SDAB #3 - different municipality					
19	Milestone Municipal Services	\$7,533.60				
20	Patriot Law	\$5,060.00				
21	Development Officer	\$4,550.25	Different DO			
22		\$17,143.85				
23						
24						
25	No additional Administration time has been charged to the municipality, but certainly significant time is expensed and could be added.					

13

Fw: Follow up after June 13th Council meeting in regards to my appeal fee increase complaint.

svsunrisebeach wildwillowenterprises.com <svsunrisebeach@wildwillowenterprises.com>

Mon 6/26/2023 9:45 AM

To:wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>

📎 1 attachments (33 KB)

Appeal Fee Letter after June 13 2023 Council meeting.docx;

From: Cindy MacDonald <cindymac2001@outlook.com>

Sent: Monday, June 26, 2023 7:39 AM

To: svsunrisebeach wildwillowenterprises.com <svsunrisebeach@wildwillowenterprises.com>

Subject: Follow up after June 13th Council meeting in regards to my appeal fee increase complaint.

Hello,

Please see attached follow up comments to the initial complaint I issued prior to the June 13th Council meeting and my take away from that meeting after hearing the discussions that took place.

I found it concerning that Everett wanted the fee increased because he felt we cost the Village approx \$6000.00 by appealing and then he turns around and quits (good thing for Sunrise) costing the Village \$2000.00 to \$6000.00 to hold a byelection.

Thank you,
Cindy MacDonald

Sent from [Outlook](#)

141

June 23, 2023

Summer Village of Sunrise Beach
2317 TWP Rd, 545 Lac Ste Anne County
c/o PO Box 1197,
Onoway AB
T0E1V0

Re: Motion to Raise Appeal Fee to \$5,000

As a follow-up to my initial complaint, after listening to the last Council meeting, the proposed increase in the appeal fee, from \$200 to \$5,000, is an excessive and highly unreasonable measure that raises serious concerns about fairness and equity. The ability to appeal government decisions, including those made by municipalities, is a fundamental right that plays a vital role in maintaining a balanced relationship between the government and its citizens. In the context of land use matters, appeals fall within the purview of administrative law, a cornerstone of public law designed to ensure the fair and reasonable implementation of government actions and decisions.

I was happy to hear that Council is taking a step back to take a hard look at that motion, but it should be a serious look, not just an amount reduction from the \$5000.00 but to question why it happened in the first place. I know in our case and that of Ryan and Gigi, once speaking with them, it was not an emotional response that triggered the appeals as expressed by Everett Steenbergen. I am unaware of the third appeal noted in the minutes so I can't comment on that.

Administrative law operates on the principle that government actions must strictly adhere to legality, and citizens impacted by unlawful government acts must have access to effective remedies. This principle, in turn, helps foster public confidence in government authority. The right to appeal land use decisions is particularly crucial for local governments with limited resources, as it provides a necessary check against potential abuses of power. It is imperative that the exercise of this right remains accessible, procedurally fair, and unrestricted. Any substantial increase in the appeal fee would directly violate these core principles, undermining the fundamental rights of citizens and eroding public trust in the governing bodies.

This is evident to me, when pointed out to me by our Ombudsman, during their investigation into my complaint, that the Summer Village of Gull Lake had passed a bylaw 370-19 to increase the SDBA appeal fee to \$2000.00 but that they rescinded that bylaw and passed a new one to change the SDBA fee back to \$250.00. I have not spoken to their council or administration yet but suspect they had similar reasons for doing that when it came to hindering their citizens' rights to the SDAB appeal process based on financial status.

The recent Council discussions suggest that two primary reasons are driving the consideration of this fee increase: deterring residents from filing appeals and recovering costs incurred by the municipality. While elected officials have the authority to pass bylaws they deem appropriate, it is essential to ensure that such bylaws do not encroach upon the rights and liberties

15

safeguarded by the Canadian Charter of Rights and Freedoms. Charging an excessive fee with the purpose of deterring citizens from exercising their right to appeal would directly contravene statutory law and undermine the principles of justice and due process.

Furthermore, cost recovery should not serve as the primary motivation for such a substantial fee increase. As outlined in the Municipal Government Act (MGA), a municipal Council has a duty to provide good governance and necessary services for all its citizens. It is essential to prioritize the principle of equal access to justice and ensure that all residents, regardless of their financial means, have the ability to exercise their right to appeal. Aligning with the Council's purpose, this approach fosters inclusivity, transparency, and accountable governance.

As a concerned citizen of Sunrise Beach, I was taken aback by the high costs associated with conducting an appeal. It is incumbent upon the Council to critically examine two fundamental aspects: why the expenses are so exorbitant and whether the Summer Village is receiving commensurate value for the amount expended. In reviewing the past decisions that were appealed, it becomes evident that numerous errors by the development officer were made, such as misinterpreting the land use bylaw and issuing erroneous stop orders. Additionally, it was discovered that the development officer responsible for issuing permits on other properties had consistently made multiple errors as presented to the SDBA at the appeal hearing. These issues point to the need for a competent and reasonable development officer, whose proficiency can significantly reduce the likelihood of appeals. It is highly concerning that the Development Officer was remunerated \$737 and \$1,053, for the two appeals, especially considering that other municipalities that outsource their development services pay significantly lower fees. If you are seriously looking into reducing the costs for Development and Appeals have a talk with ISL Engineering.

<https://islengineering.com/sectors/municipalities/> From my understanding, they would only charge by the development permit or project, no annual retainer fee required, potentially saving the Summer Village Thousands of dollars. Certainly something worth looking into. Moreover, the municipality's decision to retain legal counsel for the recent appeal hearings, as indicated in the June 13th Council agenda, is a rarity among municipalities, especially for a small summer village.

In conclusion, the proposed increase in the appeal fee is not only excessive and inequitable but also raises significant doubts about the Council's commitment to upholding the principles of justice, fairness, and responsible governance. It is crucial for the Council to reevaluate this proposal and ensure that the rights of citizens are protected, that land use decisions are subjected to a fair and accessible appeals process, and that municipal resources are allocated in a responsible and transparent manner. By rejecting the fee increase and promoting a system that respects the principles of administrative law, the Council can demonstrate its dedication to fostering public trust, preserving fundamental rights, and upholding the ideals of a democratic society.

Sincerely,

Cindy MacDonald

16

Fwd: Development Application appeal fee

From: Susan Carlisle Seacarlisle@outlook.com

To: svsunrisebeach wildwillowenterprises.com svsunrisebeach@wildwillowenterprises.com

Cc: Sean MacDonald cindyandsean@hotmail.com

Date: Sun, May 7, 2023, 12:15 PM

Several of my neighbours inform me that the Council is contemplating a substantial increase to the appeal fee for development/permit applications, in the order of \$200à\$5000. It appears the contemplated fee increase is more than 5 times the higher rates of comparable communities (see Cindy MacDonald's upcoming submission, cc'd). If this is true, I urge the Council to seriously consider the ethical implications of such an increase.

The application process includes the right of the applicant to appeal a rejection decision. While a nominal fee may be reasonable to cover administrative costs and deter frivolous appeals, the suggested increase is punitive and appears to be intended to stop appeals, essentially denying applicants of their appeal rights.

The contemplated increase is not only unethical in denying applicants reasonable access to an appeal process: it is also likely to deter legitimate improvements to Sunrise Beach properties, such as we have recently seen. Such improvements enhance the overall value, appeal and viability of the community for existing and prospective residents.

In your deliberations over this proposed change, please consider ethics, impacts and fairness in your decision. A fee increase of this magnitude is simply unreasonable and not in the interest of the community.

Sincerely

Susan Carlisle

4314 Leisure Lane

Summer Village of Sunrise Beach

Sent from [Mail](#) for Windows

From: Sean MacDonald cindyandsean@hotmail.com

To: Susan Carlisle Seacarlisle@outlook.com, svsunrisebeach wildwillowenterprises.com

svsunrisebeach@wildwillowenterprises.com

Date: Wed, May 17, 2023, 2:03 PM

Thanks Susan,

I wanted to update you on the status of my submission. I have almost completed collecting all the data. There are a few Summer Villages I am waiting for the rates to come back on, I sent out email request for information (a couple are Wendy's) if the emails do not get a reply in the next week, I will start calling them.

As well, Municipal affairs is looking into options for the residents, on how best to deal with the current motion on the table from the last Council meeting by Councillor Steenbergen and what our next steps should be should this by-law pass as planned. They advised they will have something back to me this week that could help or guide us, they just wanted to have some internal discussion with their colleagues first as they were more than a bit shocked at the dollar magnitude change of the motion.

If I do not have the details from all 51 Summer Villages and it is getting close to the next council meeting date I will submit what I have as I do have most and is certainly enough for a fair comparison.

Thanks,
Cindy

From: wendy wildwillowenterprises.com wendy@wildwillowenterprises.com

To: Jon Ethier jon@rideriverside.com, mike benson mikeforcouncil21@gmail.com, Everett Steenbergen evsteen@hotmail.com, svsunrisebeach wildwillowenterprises.com svsunrisebeach@wildwillowenterprises.com

Date: Thu, May 18, 2023, 8:03 AM

Council fyi

Sent from my iPhone

Begin forwarded message:

3 Emails

SUMMER VILLAGE OF SUNRISE BEACH FCSS FUNDING

EVENT	FUNDING 2023	FUNDING 2022	CHEQUE MADE OUT TO
ALLNET	\$ 580.00	\$ 580.00	S.V. OF SUNRISE BEACH
CHRISTMAS BLITZ		\$ 2,500.00	S.V. OF SUNRISE BEACH
LSAC HOME SUPPORT		\$ 1,000.00	LAC STE ANNE COUNTY
ODAS		\$ 500.00	ODAS ARENA
ONOWAY LIBRARY		\$ 513.00	ONOWAY PUBLIC LIBRARY
PRESCHOOL		\$ 500.00	ONOWAY ELEMENTARY SCHOOL
EAST END BUS	\$ 233.33		
SUN & SAND REC	\$ 1,500.00		RR#1, SITE 1, COMP 77 ONOWAY, AB Mandy Smallwood
TOTAL	\$2,313.33	\$ 5,593.00	
FCSS FUNDING	\$5,781.77	\$ 5,593.00	
LEFT TO SPEND	\$3,468.44	\$ -	

*FUNDING HAS BEEN SENT

(19)

GRANT NUMBER: FCFA0001828

AMENDMENT NUMBER: FCAA0001168

FCSS AMENDMENT AGREEMENT

BETWEEN:

HIS MAJESTY THE KING IN RIGHT OF ALBERTA ,

as represented by the Minister of Seniors, Community and Social Services

(the "Minister")

-and-

SUMMER VILLAGE OF SUNRISE BEACH

(the "Municipality")

BACKGROUND:

WHEREAS:

A. The parties entered into Grant Number FCAA0001168, effective on **April 1, 2023**, for the purpose of funding FCSS Services ("Grant Agreement"); and

B. The parties wish to amend the Grant Agreement to Increase the Funding;

THEREFORE The parties amend the Grant Agreement as follows:

1. The Grant Agreement is amended:

(a) in Clause 5(a) by deleting "**\$15,792.00**" and inserting "**\$16,443.42**";

(b) by deleting Clause 5(b) in its entirety and inserting the following:

(b) The maximum Funding set out in Clause 5(a) will be allocated as follows:

\$5,441.66 for the first year of the Term (**January 1, 2023 to December 31, 2023**);

\$5,500.88 for the second year of the Term (**January 1, 2024 to December 31, 2024**);

and

\$5,500.88 for the third year of the Term (**January 1, 2025 to December 31, 2025**)

20

(c) by deleting Clause 6(b) in its entirety and inserting the following:

(b) In accordance with Clause 6(a), the Municipality's Contribution for the Term is allocated as follows:

\$1,360.42 for the first year of the Term (**January 1, 2023 to December 31, 2023**);

\$1,375.22 for the second year of the Term (**January 1, 2024 to December 31, 2024**);
and

\$1,375.22 for the third year of the Term (**January 1, 2025 to December 31, 2025**)

(d) by deleting Schedule B of the Grant Agreement in its entirety and inserting the document attached as Appendix 1 to this Amendment Agreement.

2. This Amendment Agreement shall be effective on **April 1, 2023**.

3. This Amendment Agreement may be executed in counterparts, in which case (i) the counterparts together shall constitute one agreement, and (ii) communication of execution by fax transmission or e-mailed in PDF shall constitute good delivery.

4. Except as amended by this Amendment Agreement, the Grant Agreement shall continue to be in effect.

This Amendment Agreement has been executed by duly authorized representatives of the parties.

HIS MAJESTY THE KING IN RIGHT OF ALBERTA

as represented by the Minister of Seniors, Community and Social Services

Executive Director of Civil Society and Community Initiatives

Date

SUMMER VILLAGE OF SUNRISE BEACH

Signature of Authorized Official

Date

APPENDIX 1

SCHEDULE B

FUNDING SCHEDULE

Grant Agreement Between

His Majesty the King in Right of Alberta

as represented by the Minister of Community and Social Services

and

SUMMER VILLAGE OF SUNRISE BEACH

Funding shall be paid to the Municipality in accordance with the following table:

!!!Will be finalized upon approval of this new agreement!!!

22

Funding Category	2023	2024	2025	Amending Agreement Totals
Provincial Funding	\$5,441.66	\$5,500.88	\$5,500.88	\$16,443.42
Minimum Mun/Metis Settltmt Contribution	\$1,360.42	\$1,375.22	\$1,375.22	\$4,110.86
Total Funding	\$6,802.08	\$6,876.10	\$6,876.10	\$20,554.28

Activity

33

Deputy Minister
18th Floor Commerce Place
10155 - 102 Street
Edmonton, Alberta T5J 4L4
Canada
Telephone: 780-427-4826
MA.DMO@gov.ab.ca

AR111594

Ms. Wendy Wildman
Chief Administrative Officer
Summer Village of Sunrise Beach
PO Box 1197
Onoway AB T0E1 V0

Dear Ms. Wildman:

Subject: Municipal Accountability Program Cycle 2

As you may know, the Municipal Accountability Program (MAP) was initiated in 2018 to collaboratively foster effective local governance and build administrative capacity in Alberta's municipalities. Municipal Accountability Advisors review municipal processes and procedures to develop and enhance knowledge of mandatory legislative requirements. Through these efforts, Municipal Affairs supports Alberta municipalities with legislative compliance, and Chief Administrative Officers (CAOs) are able to confirm areas where the municipality is doing well and receive guidance on areas for improvement.

The first cycle of the program is complete, with 210 municipalities participating in a MAP review from 2018-22. The program is mandatory for municipalities with populations of 2,500 or less and may be offered to any municipality upon council request, if approved by the Minister.

I am pleased to advise Municipal Affairs is initiating the second cycle of the MAP in conjunction with continued support for municipalities to complete their remaining action plans for legislative compliance from Cycle 1. Your municipality is not included in the schedule for the 2023 program year; however, as a municipality with a population of 2,500 or less, Municipal Affairs will schedule a review within the five-year cycle between 2024 to 2027. As in the first cycle of the program, municipalities will be notified of their scheduling in advance of their review.

To ensure MAP continues to provide value to program participants and to the Ministry, the review areas in Cycle 2 have been expanded to include discretionary areas within the *Municipal Government Act*. During a MAP Cycle 2 review, the program team will work with you as the municipality's CAO to highlight the municipality's progress made through MAP Cycle 1. Additionally, the program team will assist in identifying areas to review and identify discretionary legislative provisions that apply or are likely to apply to your municipality. In your role as CAO, you will also be invited to identify other areas of focus for inclusion in the review.


.../2

04

If you have any questions or concerns, or if you wish to be added to the 2023 program year, please contact a Municipal Accountability Advisor with the Municipal Capacity and Sustainability Branch of Municipal Affairs, toll-free by first dialing 310-0000, then 780-427-2225.

On behalf of Municipal Affairs, thank you for your continued participation in this program. Through our collective efforts, we will continue to proactively address legislative compliance in a collaborative and constructive manner.

Sincerely,



Brandy Cox
Deputy Minister

25

Fwd: Call for Resolutions Friendly Reminder

From: ASVA Exec Director summervillages@gmail.com

To: Kathy Krawchuk (execdirector@asva.ca) execdirector@asva.ca

Date: Wed, Jul 5, 2023, 11:59 AM

Dear Mayors, Councils and CAOs,

One of the ways the ASVA serves our members is by bringing common summer village issues and needs to the attention of the Alberta Government. The formal process for this is done via Resolutions voted on at our ASVA Annual General Meeting, which this year takes place on October 19th. Our Bylaw (<http://www.asva.ca/asva-bylaws.html>) stipulates the process for this under Section 4.d-g, as indicated below:

(d) The active members may submit to the Executive Director of the Society from time to time throughout the year any resolution which the summer village desires to have considered by the Society at its next Annual Meeting.

(e) Approximately six (6) weeks before the date of each Annual Meeting of the Association, the Executive Director shall forward to each member of the Society a copy of each resolution, then in his hands which is proposed for consideration by the Annual Meeting.

(f) An Annual Meeting of the Society may decline to consider and vote upon any resolution which has not been placed in the hands of the Executive Director of the Association in time to be circulated to the membership prior to the date of the Annual Meeting.

(g) A resolution which has been submitted to the Executive Director too late for circulation to the membership in advance of the Annual Meeting may be considered if its consideration is approved by a two-thirds majority vote of the voting delegates at the Annual Meeting.

Therefore, we ask that **all** resolutions be forwarded to the Executive Director, Kathy Krawchuk, at info@asva.ca **no later than AUGUST 21st**. Resolutions received by that date, will be collated and sent out to all Councils as a Resolution Package by September 4th so that your Councils can review the resolutions and determine your support for those resolutions put forward.

Any resolutions that miss this timeframe, but have been received and confirmed received, by the Executive Director in advance of the AGM, must bring the resolution in writing along with enough copies of the resolution for every member (approximately 80 copies).

For directions on how to write a resolution, we refer you

to: https://auma.ca/sites/default/files/Advocacy/resolutions/guide_to_writing_resolutions_0.pdf



If you have any questions regarding resolutions, please contact me.

Warm Regards,

Kathy Krawchuk

Executive Director

Association of Summer Villages of Alberta

780-236-5456

execdirector@asva.ca

www.asva.ca

From: svsunrisebeach wildwillowenterprises.com svsunrisebeach@wildwillowenterprises.com

To: wendy wildwillowenterprises.com wendy@wildwillowenterprises.com

Date: Wed, Jul 5, 2023, 12:38 PM

For next meeting agenda

Get [Outlook for iOS](#)

2 Emails

Fw: Regional Municipalities Meeting

Summer Village Office <administration@wildwillowenterprises.com>
on behalf of
Cindy Suter <csuter@lsac.ca>
Wed 7/12/2023 12:11 PM
To:wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>

Heather Luhtala, Administration

Summer Village of Silver Sands - www.summervillageofsilversands.com
Summer Village of South View - www.summervillageofsouthview.com

Email: administration@wildwillowenterprises.com
Phone: 587-873-5765
Fax: 780-967-0431

From: Cindy Suter <csuter@lsac.ca>
Sent: Monday, June 26, 2023 10:36 AM
To: McGillivray, Kevin <kevin.mcgillivray@rcmp-grc.gc.ca>; Kevin Ouderkirk <KOuderkirk@steanegas.com>; McCoombs, Josef <Josef.McCoombs@rcmp-grc.gc.ca>; Joe Blakeman <JBlakeman@lsac.ca>; George Vaughan <GVaughan@lsac.ca>; Dodds, Bob <Bob.Dodds@rcmp-grc.gc.ca>; Lorne Olsvik <lolsvik@lsac.ca>; Town CAO <cao@mayerthorpe.ca>; Nicholas Gelych <NGelych@lsac.ca>; kevin.bird@ngps.ca <kevin.bird@ngps.ca>; Kevin Lovich <klovich@lsac.ca>; Lloyd Giebelhaus <lgiebelhaus@lsac.ca>; Darren Jones <councillor@svyellowstone.ca>; Village of Alberta Beach <aboffice@albertabeach.com>; Daryl Weber <darylweb@telus.net>; Tara Elwood <taraelwood@albertabeach.com>; rebecca.wells@mayerthorpe.ca <rebecca.wells@mayerthorpe.ca>; Debbie Durocher <debbiedurocher@albertabeach.com>; Kelly Muir <kellymuir@albertabeach.com>; Michael Harney (Sneeks@hotmail.ca) <Sneeks@hotmail.ca>; 'John Hellings' <jonh@telus.net>; marc.claybrook@mayerthorpe.ca <marc.claybrook@mayerthorpe.ca>; Randy Schroeder <rschroeder@lsac.ca>; riley.ekins@sunsetpoint.ca <riley.ekins@sunsetpoint.ca>; keir.packer@sunsetpoint.ca <keir.packer@sunsetpoint.ca>; ptbcontracting@gmail.com <ptbcontracting@gmail.com>; Councillors2022 <Councillors2022@lsac.ca>; Brian Hartman <bhartman@lsac.ca>; rmurray@onoway.ca <rmurray@onoway.ca>; CAO@onoway.ca <CAO@onoway.ca>; Town of Mayerthorpe <admin@mayerthorpe.ca>; Greg Edwards <GEdwards@lsac.ca>; Matthew Ferris <mferris@lsac.ca>; Anna Greenwood <Anna.Greenwood@mayerthorpe.ca> <Anna.Greenwood <Anna.Greenwood@mayerthorpe.ca>; Mike Primeau <mprimeau@lsac.ca>; Trista Court <tcourt@lsac.ca>; Alexis Nakota Sioux Nation <chief@ansn.ca>; Steven TYMAFICHUK <s.tymafichuk@gmail.com>; svcastle.kupchenko@gmail.com <svcastle.kupchenko@gmail.com>; Marge Hanssen <marge.hanssen@svnakamun.com>; ray.hutschal@rosshaven.ca <ray.hutschal@rosshaven.ca>; rwinterford@onoway.ca <rwinterford@onoway.ca>; Denise Lambert <dmlambert.svsandyb@xplornet.ca>; berniepoulin@icloud.com <berniepoulin@icloud.com>; ljohnson@onoway.ca <ljohnson@onoway.ca>; sandi.benford@gmail.com <sandi.benford@gmail.com>; 'Jon Ethier' <jon@rideriverside.com>; gwen.jones@sunsetpoint.ca <gwen.jones@sunsetpoint.ca>; bconinx@onoway.ca <bconinx@onoway.ca>; Janet Jabush <Janet.Jabush@mayerthorpe.ca>; k.dion@valquentin.ca <k.dion@valquentin.ca>; renjgiesbrecht@gmail.com <renjgiesbrecht@gmail.com>; Don Bauer <mayor@svyellowstone.ca>; angeladuncan@albertabeach.com <angeladuncan@albertabeach.com>; cao@birchcove.ca <cao@birchcove.ca>; Summer Village of Sandy Beach <cao.svsandyb@xplornet.ca>; Summer Village of Nakamun Park <cao@svnakamun.com>; Summer Village Office <administration@wildwillowenterprises.com>; Sunset Point <office@sunsetpoint.ca>; Yellowstone Office <office@svyellowstone.ca>; Summer Village of West Cove <svwestcove@outlook.com>; Summer Village of Ross Haven <cao@rosshaven.ca>; Onoway CAO <cao@onoway.ca>; cao@valquentin.ca <cao@valquentin.ca>; pat.burns@mayerthorpe.ca <pat.burns@mayerthorpe.ca>; sandy.morton@mayerthorpe.ca <sandy.morton@mayerthorpe.ca>; esther.sonnenberg@mayerthorpe.ca <esther.sonnenberg@mayerthorpe.ca>
Subject: Regional Municipalities Meeting
When: Tuesday, October 17, 2023, 12:00 AM to Wednesday, October 18, 2023, 12:00 AM.
Where: Alberta Beach Senior's Center

Please save the date.

28

Any agenda items please forward to myself at least one week prior to the meeting.

Advise of any allergies.

IMPORTANT: Please respond to this meeting invite so we have numbers for the caterer.

Thank you, have a great summer.

Cindy Suter

Legislative & Support Services Supervisor

56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0

PHONE: 780.785.3411 Ext. 3698 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985

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29

**Mulching Project &
Burn Pit Excavation**

Municipal District of S.V. Sandy Beach



Prepared By: Peter Pompei

Contact (780) 934-8151



Pentagon Earthworks strives to do business with honesty and integrity, and we stand behind our quotes fully. That being said, mulching is very hard to estimate due to many variables. We try our best to give as close as possible timelines on projects, however we do charge hourly for this service. Therefore, mulching prices are always “estimated” pricing.

Pentagon Earthworks Lump Sum Pricing:

- 1) Mulching Areas Nearest Leisure Lane & Boat Launch – **\$10,850.00 (Estimated)**
 - PE Pricing includes:
 - Mulching of specified areas discussed on site tour
 - Estimated time to complete mulching is: (2) 8-hour days for both machines at specified areas of work
 - Mobilization fee is included (only charged once per project location, per machine).
 - Skid steer mounted unit: \$500 flat rate.
 - 150hp dedicated unit: \$750 flat rate.

- 2) Burn Pit Excavation & Single Large Tree Felling – **\$2,250.00**
 - PE Pricing includes:
 - 5-Ton excavator with tilt rotator brought in to remove topsoil and unsuitable soils from burn area. Then fill nearby low spots with this soil.
 - Dig a clay lined “bowl” once into clay layer for safe future burning
 - Create a wind wall on the west and south facing sides of the burn pit so that wind gusts do not as greatly affect the function and safety of the burn pit.
 - Utilize the excavator being on location to assist in safe felling of a very large tree located near several residences.
 - Mobilization fee is included for the machine in this price
 - Small excavator: \$500 flat rate.

- 3) Mulching Near South Powerlines & Path To Lake - **\$2,400.00 (Estimated)**
 - PE Pricing includes:
 - Mulching of specified areas discussed on site tour
 - Estimated time to complete mulching is: (1) 8-hour day for both machines at specified area of work
 - An additional mobilization fee will **NOT** be charged as machines are already on location.

Total: **\$15,500.00 (Estimated)**

Total with GST: **\$16,275.00 (Estimated)**

Payment Terms:

Balance due upon completion.

Scheduling:

Mid July weather dependent

Pentagon Earthworks (PE) Bid Clarifications, Assumptions or Deviations:

- PE Will warranty any workmanship, or manufacturing defect up to a limit of 5 years, at the sole discretion of Pentagon Earthworks
 - PE additional mobilization or demobilization of equipment due to unforeseen conflicts or work is \$1,000.00 – or as previously agreed or specified
 - PE pricing does not include Dewatering, survey, compaction testing (3rd party costs), site lighting, temporary fencing, or any safety signage – or as previously agreed or specified
 - PE pricing is valid for 30 days
 - PE invoicing is on completion of work/scope – Extended invoicing available (commercial clients only)
 - PE reserves the right to removal of installed materials in the event of non-payment and shall do so at its sole discretion
 - PE requests pricing review for post bid clarifications and/or after issued letter of award due to IFC drawings changes or unforeseen resource costs changes
 - PE pricing does not include daylighting, hydro-vac or permitting
 - PE pricing is contingent on continuous work fronts available during summer construction season
 - PE pricing does not include tax
 - PE shall invoice based on final measurement of completed project
 - Any and all change orders are confirmed in writing prior to work commencing
 - Outstanding amounts may be subject to the Builder’s Lien act and subject to an interest rate of 2% or 24% per annum as applicable by law
 - PE shall seek all legal fees associated to the recovery of unpaid services, debts, or monies it is owed
- I have read and understand the terms and conditions of this contract.

X _____
Pentagon Earthworks
Print Name

X _____
Print Name

X _____
Pentagon Earthworks
Signature

X _____
Signature

RE: CPO service to Summer Villages

Matthew Ferris <mferris@lsac.ca>

Wed 7/19/2023 9:26 AM

To: wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>; svsunrisebeach wildwillowenterprises.com <svsunrisebeach@wildwillowenterprises.com>

Hi Wendy Council discussed this at Council yesterday. Due to the costs associated with entering your data into our system and becoming familiar with your Bylaws we are unable to provide enforcement services at a fee for service on an as needed when needed basis. We require a minimum level of service hours and or an annual initial fee to cover the admin each year. We are open to discussions regarding this.

Matthew Ferris

Director of Growth and Compliance

Lac Ste. Anne County

Tel (780) 785-3411 | Toll Free 1 (866) 880-5722

From: wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>**Sent:** Thursday, June 15, 2023 10:43 AM**To:** Summer Village of Sunrise Beach <svsunrisebeach@wildwillowenterprises.com>; Matthew Ferris <mferris@lsac.ca>**Cc:** Trista Court <tcourt@lsac.ca>**Subject:** Re: CPO service to Summer Villages

Wendy Wildman,
Chief Administrative Officer
Summer Village Administration/Wildwillow Enterprises Inc.

Phone: 780-967-0271

Email: wendy@wildwillowenterprises.com

From: svsunrisebeach wildwillowenterprises.com <svsunrisebeach@wildwillowenterprises.com>**Sent:** Wednesday, June 14, 2023 9:42 PM**To:** Matthew Ferris <mferris@lsac.ca>; wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>**Cc:** Trista Court <tcourt@lsac.ca>**Subject:** Re: CPO service to Summer Villages

Good evening Matthew,

At our Council meeting last night, Council approved the following motion:

105-23

MOVED by Deputy Mayor Benson that the Summer Village of Sunrise Beach Council approve entering into a contract with Lac Ste. Anne County for Community Peace Officer/Bylaw Enforcement Services with a 30 day cancellation window at a rate of \$120.00/hr with a 3% increase annually, furthermore Council agreed the fine revenue would remain with Lac Ste. Anne County.

33

Summer Village of Sunrise Beach

Report to Council

Meeting: July 24, 2023 - Regular Council Meeting

Originated By: Tony Sonnleitner, Development Officer, Summer Village of Sunrise Beach.

Development Permits:

23DP05-44

Plan 3503 KS, Block 1, Lot 3 : 6103 Willow Way

Removal of an Existing Building (32.7 sq. m.)

Project has been delayed by weather and the holiday, to be completed ASAP.

23DP06-44

Plan 5672 KS, Block 2A, Lot 5 : 6205 Shedden Drive

Construction of an Addition to an Existing Detached Dwelling (Porch – 24.0 sq. m.)

Letters of Compliance:

None

Regards,

Tony Sonnleitner, Development Officer

34



ALBERTA

MUNICIPAL AFFAIRS

Office of the Minister

MLA, Calgary-Hays

AR111593

July 7, 2023

His Worship Jon Ethier
Mayor
Summer Village of Sunrise Beach
PO Box 1197
Onoway AB T0E 1V0

Dear Mayor Ethier:

Further to my predecessor's letter of March 2, 2023, a strong partnership between the province and local governments remains a key priority for the Government of Alberta. To that end, I am pleased to confirm the allocation amounts to your community for the Municipal Sustainability Initiative (MSI) Capital and Operating programs, and the Canada Community-Building Fund (CCBF) program.

For the Summer Village of Sunrise Beach:

- The **2023 MSI Capital allocation is \$38,262.**
- The **2023 MSI Operating allocation is \$15,872, double the 2022 allocation amount.**
- The **2023 CCBF allocation is \$13,451.**

MSI and CCBF funding amounts for all municipalities and Metis Settlements are posted on the Government of Alberta website at open.alberta.ca/publications.

I look forward to working together with you to support your local infrastructure and operating needs, and building strong, vibrant communities across Alberta.

Sincerely,

Ric McIver
Minister

cc: Wendy Wildman, Chief Administrative Officer, Summer Village of Sunrise Beach

35



Summer Village of Sunrise Beach
 Box 1197
 Onoway, Alberta
 T0E 1V0

Phone: (780) 967-0271
 Fax: (780) 967-0431
 Email: svsunrisebeach@wildwillowenterprises.com

July 11th, 2023

TO ALL RESIDENTS AND PROPERTY OWNERS IN THE SUMMER VILLAGE OF SUNRISE BEACH

Dear Resident/Property Owner:

RE: BYELECTION 2023 – NOTICE OF ELECTION

In reference to the above noted, and further to my preliminary update issued on July 8th, 2023, please be advised that Nomination Day for the Summer Village of Sunrise Beach Byelection 2023 was concluded on July 8th, 2023. At the close of the nomination process four (4) nomination paper had been submitted to, and accepted by, my office. None of the accepted nominations were withdrawn in the allowed 48-hour period following nomination day.

Having received more nominations than there are vacancies in municipal office, in my capacity as Returning Officer, I thereby issue the following announcement for the public record:

NOTICE IS HEREBY GIVEN, that at the conclusion of Nomination Day for the Summer Village of Sunrise Beach Byelection 2023 held July 8th, 2023, the following nominations were accepted for the one vacancy on municipal council:

CANDIDATES NOMINATED (July 8 th , 2023)	VACANCIES TO BE FILLED
BENNING, Brian BURAK, Morris CARLISLE, Susan Elizabeth Alice JACOBSEN, Helen	1 (One)

AND THEREFORE, an Election is required and will be held on Saturday August 5th, 2023. The official *Notice of Election* (Form 7) is attached to this letter, and voter eligibility guidelines are enclosed for reference. Also, there are two voting opportunities for this election:

July 31st, 2023 – Advance Vote – 4:00pm through 8:00pm – Summer Village Administration Office

August 5th, 2023 – Election Day – 10:00am through 7:00pm – Summer Village Administration Office

If you have any questions regarding the results of the nomination or certification process, or the upcoming election, please feel free to contact the summer village administration office for more detail.

Sincerely,

Dwight Darren Moskalyk
 Returning Officer – Byelection 2023
 Summer Village of Sunrise Beach

36

c: Wendy Wildman, Chief Administrative Officer
 Angela Duncan, Substitute Returning Officer

Notice of Election and Requirements for Voter Identification

Local Authorities Election Act
(Sections 12, 35, 46, 53)

LOCAL JURISDICTION: Summer Village of Sunrise Beach, PROVINCE OF ALBERTA

Notice is hereby given that an election will be held for the filling of the following offices:

Office(s)	Number of Vacancies	Ward or Electoral Division Number (If Applicable)
Municipal Councillor	1	N/A

Voting will take place on the 5 day of August, 2023, between the hours of 10:00am
and 7:00pm. Voting stations will be located at:
Closing Time Start Time

Summer Village of Sunrise Beach
Summer Village Administration Office
2317 TWP Rd 545 in Lac Ste. Anne County

In order to vote, you must produce identification for inspection. The identification must be one or more of
Note Attached: Voter ID Requirements Voter ID and Eligibility for Municipal Elections (2022 edition)
List Acceptable Forms of Identification

as required by section 53 of the *Local Authorities Election Act*.

DATED at the _____ Town _____ of _____ Onoway _____, in the
Province of Alberta, this 11 day of July, 2023.



Returning Officer

37

Voter Identification Requirements

Voter Identification and Eligibility for Municipal Elections

Proof of identity and current residence is required to be able to vote in municipal elections.

Any of the following documents that has the voter's name and address on it will be accepted as valid proof:

- Identification issued by a Canadian government, whether federal, provincial or local, or an agency of that government, that contains a photograph of the elector and their name and current address.
- Bank or credit card statement or personal cheque.
- Government cheque or cheque stub.
- Income or property tax assessment notice.
- Insurance policy or coverage card.
- Letter from a public curator, public guardian or public trustee.
- Pension plan statement of benefits, contributions or participation.
- Residential lease or mortgage statement.
- Statement of government benefits (for example, employment insurance, old-age security, social assistance, disability support or child tax benefit).
- Utility bill (for example, telephone, public utilities commission, television, hydro, gas or water).
- Vehicle ownership, registration or insurance certificate.

A letter or form (attestation) confirming that the person lives at the stated address will also be accepted as valid proof. The letter can be signed prior to the vote by any of the following:

- authorized representative of a commercial property management company;
- authorized representative of a correctional institution;
- authorized representative of a First Nations band or reserve;
- authorized representative of a post-secondary institution;
- authorized representative of a facility that provides services to the homeless; or
- authorized representative of a supportive living facility or treatment centre.

If a voter's identification shows a post office box number as the address instead of a residential or legal address, it can be accepted as verification of current address if it is in reasonable distance to the voting jurisdiction. The address does not have to be in the voting division or ward.

An elected authority could, by bylaw, require additional verification or a combination of verification to establish the person's specific current address.

Contact

Alberta Municipal Affairs
Municipal Services Division
Phone: 780-427-2225 Fax: 780-420-1016
Email: ma_advisory@gov.ab.ca

Visit alberta.ca/municipal-elections.aspx for information on municipal elections

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Classification: Public

38
Alberta



Development Services
for the
Summer Village of Sunrise Beach

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

June 15, 2023

File: 23DP06-44

ERIN WISCHLINSKI

**Re: Development Permit Application No. 23DP06-44
Plan 5672 KS, Block 2A, Lot 5 : 6205 Shedden Drive (the "Lands")
R – Residential : Summer Village of Sunrise Beach**

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit with regard to the following:

CONSTRUCTION OF AN ADDITION TO AN EXISTING DETACHED DWELLING (PORCH - 24.0 SQ M.).

Has been **APPROVED** subject to the following conditions:

- 1- All municipal taxes must be paid.
- 2- That the applicant shall display for no less than twenty-one (21) days after the permit is issued, in a conspicuous place on the site or on streets abutting the site, the enclosed notice.
- 3- Approval of any plans or installation standards for an on-parcel sewage collection system by an approved Plumbing Inspector.
- 4- The applicants provide a certified copy of plan of subdivision to determine all easements and restrictive covenants on the parcel.
- 5- The applicants shall obtain and comply with the requirements, where applicable, from the appropriate authority, permits relating to demolition, building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development. Copies of all permits shall be submitted to the Summer Village of Sunrise Beach for review.
- 6- Arrangements, satisfactory to the Development Authority, must be in place to provide sanitary facilities for the contractors working on the site.
- 7- The applicants shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.
- 8- The applicants shall prevent excess soil or debris from being spilled on public streets and lanes; and shall not place soil or any other material on adjacent properties without permission in writing from adjacent property owners.



Development Services
for the

Summer Village of Sunrise Beach

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

9- That all improvements shall be completed within twelve (12) months of the effective date of the permit.

10- Development shall be undertaken as shown on the plans and sketches included with the application, and conform to the following site requirements:

- **Rear Yard Setback shall be a minimum of 8.0 metres;**
- **Front Yard Setback shall be a minimum of 7.0 metres; and**
- **Side Yard Setback shall be a minimum of 1.5 metres or greater distance as required under the Alberta Safety Codes Act.**

Note: Please be reminded that where walls are located within 2.4 metres of the property line they shall be constructed as a fire separation of not less than 45 minutes. (Alberta Fire Code - Article 9.10.15.5).

Note: Development shall also conform to the Alberta Electrical and Communication Utility Code. A copy of TABLE 9 – Minimum Design Clearances From Wires and Conductors not Attached to Buildings, Signs and Similar Plants is attached to the permit for your information.

11- The site and improvements thereon shall be maintained in a clean and tidy condition during construction, free from rubbish and debris. Receptacles for the purpose of disposing of rubbish and debris shall be provided to prevent scatter of debris and rubbish.

12- No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavation must assume full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction.



Development Services
for the
Summer Village of Sunrise Beach

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

Should you have any questions please contact this office at (780) 718-5479.

Date Application Deemed **June 15, 2023**

Complete

Date of Decision **June 15, 2023**

Effective Date of

Permit **July 14, 2023**

Signature of Development
Officer

Tony Sonleitner, Development Officer, Summer Village of Sunrise Beach

cc Wendy Wildman, Municipal Administrator, Summer Village of Sunrise Beach
Superior Safety Codes
MASG

Note: An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

Summer Village of Sunrise Beach
Box 1197
Onoway, AB T0E 1V0

and should include a statement of the grounds for the appeal and have attached an Appeal fee in the amount of \$200.00.



Development Services
for the
Summer Village of Sunrise Beach

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

NOTE:

1. *The issuance of a Development Permit in accordance with the notice of decision is subject to the condition that it does not become effective until twenty-nine (29) days after the date of the order, decisions or development permit is issued.*
2. *The Land Use Bylaw provides that any person claiming to be affected by a decision of the Development Officer may appeal to the Development Appeal Board by serving written notice of appeal to the Clerk of the Development Appeal Board within twenty-one (21) days after notice of the decision is given.*
3. *A permit issued in accordance with the notice of the decision is valid for a period of twelve (12) months from the date of issue. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, this permit shall be null and void.*

IMPORTANT NOTES

1. Any development proceeded with prior to the expiry of the appeal period is done solely at the risk of the Applicant even though an application for Development has been approved and a Development Permit has been issued. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit is issued.
2. Any person claiming to be affected by a decision regarding an application for a development permit may appeal by serving written notice to the Secretary of the Development Appeal Board within twenty-one (21) days after a development permit or notice of decision was issued.
3. This Development Permit is valid for a period of 12 months from the date it was issued, or the date of an approval order being granted by the Development Appeal Board. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, the permit becomes invalid unless an extension has been granted by the Development Officer.
4. The applicant is reminded that compliance with this Permit requires compliance with all conditions affixed thereto.
 - a. This is not a Building Permit and, where required by any regulation, a Building Permit, and all other permits in connection with this development, shall also be obtained from:

42



Development Services
for the
Summer Village of Sunrise Beach

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

**Superior Safety Codes Inc.
Edmonton Office**

14613 – 134 Avenue
Edmonton, Alberta T5L 4S9
E-mail: info@superiorsafetycodes.com
Phone: 780 489 4777
Fax: 780 489 4711
Toll Free Ph: 1 866 999 4777
Toll Free Fax: 1 866 900 4711

6. A development permit is an authorization for development under the Land Use Bylaw, but is not an approval under any other regulations that may be applicable.
- (a) Water and sewage systems are under the jurisdiction of Superior Safety Codes (780) 489-4777 or 1-866-999-4777.
 - (b) Development in proximity to gaslines, other pipelines, powerlines, or telephone lines require approvals from: The Gas Protection Branch - Alberta Labour, Alberta Energy Resources Conservation Board, Alberta Utilities and Telecommunications.
 - (c) All plans submitted for the construction or alteration of a commercial or industrial building as specified under the Alberta Architects Act, shall be authorized by a registered architect or a professional engineer.

43



Development Services
for the
Summer Village of Sunrise Beach

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

Public Notice

DEVELOPMENT APPLICATION NUMBER: 23DP06-44

APPROVAL OF DEVELOPMENT PERMIT

An application for a development permit for this property, Plan 5672 KS, Block 2A, Lot 5 : 6205 Shedden Drive, with regard to the following:

CONSTRUCTION OF AN ADDITION TO AN EXISTING DETACHED DWELLING (PORCH - 24.0 SQ M.).

has been **CONDITIONALLY APPROVED** by the Development Officer.

Any person who objects to the proposed use of the parcel may deliver to the Clerk of the Subdivision and Development Appeal Board a written statement of their objection to such use indicating the following:


1. His/ her full name and mailing address, for the delivery of any notices to be given with respect of the objection; and
2. The reasons for his/her objection to the proposed use.

The statement must be received by the Clerk of the Subdivision and Development Appeal Board by no later than **4:30 pm on July 6, 2023**.

Statements of concern with regard to this development permit should be addressed to:

Summer Village of Sunrise Beach
Box 1197
Onoway, Alberta, T0E 1V0
Attention: Clerk of the Subdivision and Development Appeal Board

Should you have any questions please contact the Development Officer at (780) 718-5479

Date Application Deemed Complete	June 15, 2023
Date of Decision	June 15, 2023
Effective Date of Permit	July 14, 2023
Signature of Development Officer	

Note: This permit does not come into effect until twenty-nine (29) days after the date of issuance.

Note: Any development undertaken prior to the expiry of the appeal period is done solely at the risk of the applicant. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit has been issued.

Note: This permit is valid for a period of twelve (12) months from the date of issue. If at the expiry date of this period the development has not been commenced and carried out with reasonable diligence, this permit shall be null and void.

THIS IS NOT A BUILDING PERMIT

44