

## SUMMER VILLAGE OF SUNRISE BEACH AGENDA

Tuesday, December 6<sup>th</sup>, 2022 commencing at 7:00 p.m.

In person or Via Zoom at the East End Fire Station 2317 Twp. Rd. 545 Lac Ste.  
Anne County

As per Bylaw 448-2018 there will be no audio/video recordings of Meetings

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1.	<b><u>Call to Order</u></b>		
2.	<b><u>Agenda</u></b>	a)	<p>December 6<sup>th</sup>, 2022 Regular Council Meeting</p> <p><i>Recommendation:</i>  <i>that the December 6<sup>th</sup>, 2022 Regular Council Meeting Agenda be approved as presented</i>  or  <i>that the December 6<sup>th</sup>, 2022 Regular Council Meeting Agenda be approved with the following amendment(s) (list amendments)</i></p>
3.	<b><u>Minutes</u></b> Pages 1-3	a)	<p>Tuesday, October 25<sup>th</sup>, 2022 Regular Council Meeting Minutes</p> <p><i>Recommendation:</i>  <i>that the October 25<sup>th</sup>, 2022 Regular Council Meeting Minutes be approved as presented</i>  or  <i>that the October 25<sup>th</sup>, 2022 Regular Council Meeting Minutes be approved with the following amendment(s) (list amendments):</i></p>
4.	<b><u>Appointments</u></b> Page 4	a)	<p>7:05 p.m. - Michael Harney, Deputy Mayor Summer Village of Sandy Beach – to discuss the proposed regional sewer line for our area (attached).</p> <p><i>(direction as given by Council at meeting time)</i></p>
5.	<b><u>Bylaws</u></b> Page 5-6	a)	<p>Bylaw 179-2022 Municipal Borrowing Bylaw – the Summer Village has in place interim financing in the amount of \$200,000.00 in the event of a local emergency or to cover unforeseen urgent operating expenditures not included in the annual budget. Our financial institution, ATB, requires this bylaw be approved annually so it is here for approval of all 4 reading by Council.</p> <p><i>(that Bylaw 179-2022, a Municipal Borrowing Bylaw, be given 1<sup>st</sup> reading as presented; or amended)</i>  <i>(that Bylaw 179-2022 be given 2<sup>nd</sup> reading as presented; or amended)</i></p>

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			<p><i>(that Council give unanimous consent to consider third reading of Bylaw 179-2022 as is; or amended)</i></p> <p><i>(that Bylaw 179-2022 be given third and final reading as is; or amended)</i></p>
6.	<b>Business</b> Pages 7-10	a)	<p>Hummocky RV Resort – attached a copy of the letter submitted to Lac Ste. Anne County further to direction at our last Council meeting. Also attached is notice from Lac Ste. Anne County that the November 24<sup>th</sup>, 2022 public hear has been postponed. I believe the Summer Village needs to initiative steps now to get a road use agreement executed with the County sooner rather than later. Further discussion to take place at meeting time.</p> <p><i>Recommendation:</i></p> <p><i>(that Administration work with County Administration to ensure a road use agreement is entered into between the two parties with respect to potential damage caused as a result of the Hummock Lands)</i></p> <p>OR</p> <p><i>(some other direction as given by Council at meeting time)</i></p>
	Pages 11-13	b)	<p>Brownlee LLP – October 31<sup>st</sup>, 2022 email invitation to their 2023 Municipal Law Seminar scheduled for Thursday, February 16<sup>th</sup>, 2023 at the Edmonton Expo Centre. Cost is \$185.00 plus GST for in person and \$100.00 plus GST for virtual attendance. Seminar topics are not known at this time, and attendance is in person or virtually.</p> <p><i>(subject to relative topics, Council and Administration be authorized to attend the Brownlee LLP 2023 Municipal Law Seminar scheduled for Thursday, February 9<sup>th</sup>, 2023 in Edmonton)</i></p>
	Pages 14-16	c)	<p>3 Year Operating and 5 Year Capital Plan – it is a legislative requirement now that annually Council review and approve the noted documents. Same are attached for your review.</p> <p><i>(that Council approve the 3 Year Operating 5 Year Capital Plan for the Summer Village of Sunrise Beach as presented; or amended)</i></p>

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	<i>Forwarded under separate cover</i>	d)	<p>Draft 2023 Operating and Capital Budget – the noted document will be presented and reviewed at meeting. This will be Councils first review of the Draft 2023 budget, and Council will see this Draft Budget at each meeting until it is approved in April.</p> <p><i>(that the Draft 2023 Operating and Capital Budget be accepted for information and that administration make changes as noted at meeting time (if there are any), and that an updated Draft 2023 Operating and Capital Budget be placed on the next meeting agenda for further review)</i></p>
	<i>Forwarded under separate cover</i>	e)	<p>2023 Interim Operating Budget – each year Council must approve an interim operating budget for the following year until such time as the final budget is approved by Council.</p> <p><i>(that a 2023 Interim Operating Budget be approved at ½ the 2022 Approved Operating and Capital Budget, and that this 2023 Interim Operating Budget cease to have any force and effect once the 2023 Operating and Capital Budget is approved)</i></p>
	<i>Pages 17-23</i>	f)	<p>Metrix Group LLP– Letter dated September 5<sup>th</sup> 2022, requesting signatures for the Audit Engagement Letter for the year ending December 31, 2022. Metrix Group is the company that has been appointed to complete the Summer Villages’ annual financial statements. Each year they send us an Audit Engagement Letter to be signed</p> <p><i>(that Council approves engagement letter and authorize execution of same)</i></p>
		g)	
		h)	
		i)	
7.	<b>Financial</b> <i>Forwarded under separate cover</i>	a)	<p>Income and Expense Statement – as of October 31st, 2022</p> <p><i>(that the Income and Expense Statement as of October 31<sup>st</sup>, 2022 be accepted for information)</i></p>

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8.	<b><u>Councillor Reports</u></b>		
		a)	Mayor Ethier
		b)	Deputy Mayor Benson
		c)	Councillor Steenbergen  <i>(that the Councillor reports be accepted for information)</i>
9.	<b><u>Administration Reports</u></b>		
	Page 24	a)	Development Officers Report
	Pages 25-26	b)	Town of Fox Creek – October 19 <sup>th</sup> , 2022 letter on Victim Services Redesign
	Pages 27-28	c)	Town of Ponoka – November 23 <sup>rd</sup> , 2022 letter on Volunteer Fire Department members and Ambulance response times  <i>(that the Administration reports be accepted for information)</i>
10.	<b><u>Correspondence &amp; Information</u></b> Pages 29-34	a)	Ste. Anne Summer Villages Regional Emergency Partnership (SVREMP) – minutes of November 1 <sup>st</sup> , 2022 meeting
	Pages 35-37	b)	Lac Ste. Anne County – November 3 <sup>rd</sup> , 2022 letter on organizational meeting results
	Page 38	c)	Alberta Beach – October 20 <sup>th</sup> , 2022 letter on organizational meeting results
	Page 39	d)	Highway 43 East Waste Commission – October 19 <sup>th</sup> , 2022 letter on Holiday Hours for 2022
	Pages 37-45	e)	Alberta Health Services – November 1 <sup>st</sup> , 2022 email on their What We Heard Report

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	<p>Page 46</p> <p>Pages 47-54</p> <p>Pages 55-57</p>	<p>f)</p> <p>g)</p> <p>h)</p> <p>i)</p>	<p>Alberta Municipal Affairs – October 28<sup>th</sup>, 2022 introductory letter from Minister Rebecca Schulz</p> <p>West Inter Lake District (WILD) Regional Water Services Commission – Letter dated November 10<sup>th</sup>, 2022 from Dwight Moskalyk, Commission Manager, WILD Water Commission. Informing all Commission Members that the WILD Water Commission has approved its 2023 Governance &amp; Operating budget, as well adopting the 2023 Water rate framework. Also attached are member requisition and debenture estimate for 2023.</p> <p>Lac Ste. Anne Foundation – September 28<sup>th</sup>, 2022 Board Meeting Minutes</p> <p><i>Recommendation:</i> <i>(that items a) through h) be accepted for information)</i></p>
11.	<b><u>Open Floor Discussion with Gallery</u></b>		<p>(15 minutes time limit as per Bylaw #162-2020)</p> <p><i>Recommendation:</i> <i>that the open floor discussion with the gallery be accepted for information</i> <i>or</i> <i>some other direction as given by Council at meeting time</i></p>
12.	<b><u>Closed Session</u></b>		N/A
13.	<b><u>Adjournment</u></b>		

Next Meetings:	Regular Council Meeting	January 24 <sup>th</sup> , 2023
	SVLSACE Meeting	February 25 <sup>th</sup> , 2023
	Regular Council Meeting	February 28 <sup>th</sup> , 2023
	Regular Council Meeting	March 28 <sup>th</sup> , 2023

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON TUESDAY OCTOBER 25TH, 2022, EAST END FIRE STATION 2317 TWP. RD. 545 LAC STE. ANNE COUNTY AT 7:00P.M. MEETING IN PERSON AND VIA ZOOM

	<b>PRESENT</b>	<p>Mayor Jon Ethier Deputy Mayor Mike Benson Councillor Everett Steenbergen – via zoom</p> <p>Chief Administrative Officer Wendy Wildman Administrative Assistant Victoria Message – via zoom Development Officer Tony Sonnleitner – via zoom</p> <p>Public at Large: 8 In Person 1 In Zoom</p>
	<b>ABSENT</b>	
1.	<b>CALL TO ORDER</b>	Mayor Ethier called the council meeting to order at 7:01 p.m.
2.	<b>AGENDA</b> 125-22	<p><b>MOVED</b> by Deputy Mayor Benson that the October 25<sup>th</sup>, 2022, Agenda be approved with the following addition:</p> <p>4. a) Appointments – Brian Benning, Hummocky Development</p> <p style="text-align: right;"><b>CARRIED</b></p>
3.	<b>MINUTES</b> 126-22	<p><b>MOVED</b> by Deputy Mayor Benson that the minutes of the September 27<sup>th</sup>, 2022, Regular Council meeting minutes be approved as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
4.	<b>APPOINTMENTS</b> 127-22	<p><b>MOVED</b> by Councillor Steenbergen that Administration prepare and submit a letter to Lac Ste. Anne County in regards to the Hummocky RV Resort Development with a time frame of 7 business days from the date the letter was sent for the County to respond, in the event the County does not respond within 7 business days the Summer Village engage the services of Legal Counsel with the amount to not exceed \$5,000.00, if this amount is not able to be covered in the 2022 operating budget it would be transferred out of reserves.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>5 Public at Large left the meeting at 8:38 p.m.</p>
5.	<b>BYLAWS/POLICY</b>	N/A
6.	<b>BUSINESS</b> 128-22	<p>b) <b>MOVED</b> by Deputy Mayor Benson that the Municipal Indicator Reporting as provided by Alberta Municipal Affairs for the Summer Village of Sunrise Beach be acknowledged and accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON TUESDAY OCTOBER 25TH, 2022, EAST END FIRE STATION 2317 TWP. RD. 545 LAC STE. ANNE COUNTY AT 7:00P.M. MEETING IN PERSON AND VIA ZOOM

	129-22	c)	<b>MOVED</b> by Councillor Steenbergen that the Summer Village of Sunrise Beach set its 2023 Fortis Franchise Fee rate at 0%.  <b>CARRIED</b>
	130-22	d)	<b>MOVED</b> by Councillor Steenbergen that the letter from Lac Ste. Anne County regarding Joint Use Infrastructure be accepted for information and furthermore direct Administration to send a letter to Lac Ste. Anne County agreeing to a meeting to further discuss same(preferably in the Spring).  <b>CARRIED</b>
	131-22	e)	<b>MOVED</b> by Deputy Mayor Benson that the Municipal Office Location be confirmed as 2317 Twp Rd 545 within Lac Ste. Anne County.  <b>CARRIED</b>
	132-22	f)	<b>MOVED</b> by Deputy Mayor Benson that the Subdivision Referral of lands stated as SW 34-55-01 W5M from Lac Ste Anne County be accepted as information.  <b>CARRIED</b>
<b>7.</b>	<b>FINANCIAL</b> 133-22		<b>MOVED</b> by Deputy Mayor Benson that the September 30 <sup>th</sup> , 2022, Income and Expense Statement be accepted for information.  <b>CARRIED</b>
<b>8.</b>	<b>COUNCIL REPORTS</b> 134-22		<b>MOVED</b> by Mayor Ethier that the verbal Council Reports be accepted for information as presented.  <b>CARRIED</b>
	135-22		<b>MOVED</b> by Councillor Steenbergen that the Summer Village of Sunrise Beach terminate the employment of Development Officer Tony Sonnleitner effective immediately.  <b>MOTION DEFEATED</b>
<b>9.</b>	<b>ADMINISTRATION REPORTS</b> 136-22		<b>MOVED</b> by Mayor Ethier that the Administration Reports be accepted for information as presented.  <b>CARRIED</b>
<b>10.</b>	<b>CORRESPONDENCE</b> 137-22		<b>MOVED</b> by Mayor Ethier that the following correspondence be accepted for information:  a) Yellowhead Regional Library – 2023 Budget and 2024-2025 Projections

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER  
VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON  
TUESDAY OCTOBER 25TH, 2022, EAST END FIRE STATION 2317 TWP. RD. 545  
LAC STE. ANNE COUNTY AT 7:00P.M. MEETING IN PERSON AND VIA ZOOM

		<b>CARRIED</b>
11.	<b>OPEN FLOOR DISCUSSION WITH THE GALLERY</b> 138-22	<b>MOVED</b> by Mayor Ethier that the open floor discussion with the gallery be accepted for information.  <b>CARRIED</b>
12.	<b>CLOSED MEETING</b>	N/A
13.	<b>ADJOURNMENT</b>	As all matters have been addressed Mayor Ethier declared the meeting adjourned at 9:30 p.m.

\_\_\_\_\_  
Mayor, Jon Ethier

\_\_\_\_\_  
Chief Administrative Officer, Wendy Wildman



Delegation to Sunrise Beach Council Dec 6 2022

On Nov 8 2022 @ SB-SRB lagoon meeting and again at SB council meeting Nov 17 2022 we had a large number (30-50 per meeting) of our residents attend, and engage in discussions pertaining to the Transmission Line project. In general it would appear that the majority of residents are NOT in favour of the costs associated with the proposed collection system for the SV of Sandy Beach.

Darwell lagoon Commission Nov 14 2022

As I was the only representative from the summer villages, I expressed the concerns of the residents of SB and the consideration (As expressed by Mayor John Ethier at Lagoon meeting) of the wear and tear on your main Rd RR12a and Shedon Drive. I did suggest to the commission that possibly a revisit of the original plan for a truck dump station at Wild Water Truck-fill should be considered. The commission said that they would need an updated cost analysis for this change and noted that the line itself would revert back to going south on RR13. (different than the collection system proposal for south on 12a.) Note that study would be funded under the 90% funding program.

The commission did agree that a collective open house should still take place and that they would suggest some dates for early in the new year.

At our last council meeting Nov 17 2022 Res # 183-22 council did ask our administration to contact the County to request an up to date cost analysis for a truck dump project and confirm a date for an open house.

I have requested to attend your next council meeting Dec 6 2022 so that I may answer and discuss any questions you may have on these matters.

Thank you

Michael Harney Deputy Mayor Sandy Beach

## Municipal Borrowing Bylaw

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**BEING A BYLAW OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE  
PROVINCE OF ALBERTA, FOR THE PURPOSE SPECIFIED IN SECTION 256 OF  
THE MUNICIPAL GOVERNMENT ACT  
BYLAW NO. 179-2022**

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WHEREAS the Council of the Summer Village of Sunrise Beach (hereinafter called the "Corporation") in the Province of Alberta, considers it necessary to borrow certain sums of money for the purpose of an operating Line of Credit for interim financing in the event of a local emergency or to cover unforeseen urgent operating expenditures not included in the operating budget over the period from the date of this Bylaw through to December 31, 2023.

NOW THEREFORE pursuant to the provisions of the Municipal Government Act, it is hereby enacted by the Council of the Corporation as a Bylaw that:

1. The Corporation is hereby authorized to borrow from ATB Financial, ("ATB") up to the principal sum of \$200,000.00 repayable upon demand at a rate of interest per annum from time to time established by ATB, not to exceed 10%, and such interest will be calculated daily and due and payable monthly on the last day of each and every month.
2. The borrowing is a line of credit repayable on demand and the Corporation is required to pay accrued interest monthly.
3. The Chief Elected Officer and the Chief Administrative Officer are authorized for and on behalf of the Corporation:
  - (a) to apply to ATB for the aforesaid loan to the Corporation and to arrange with ATB the amount, terms and conditions of the loan and security or securities to be given to ATB;
  - (b) as security for any money borrowed from ATB
    - (i) to execute promissory notes and other negotiable instruments or evidences of debt for such loans and renewals of all such promissory notes and other negotiable instruments or evidences of debts;
    - (ii) to give or furnish to ATB all such securities and promises as ATB may require to secure repayment of such loans and interest thereon; and
    - (iii) to execute all security agreements, hypothecations, debentures, charges, pledges, conveyances, assignments and transfers to and in favour of ATB of all or any property, real or personal, moveable or immovable, now or hereafter owned by the Corporation or in which the Corporation may have any interest, and any other documents or contracts necessary to give or to furnish to ATB the security or securities required by it.

Municipal Government Act RSA 2000 Chapter M-26  
Section 256 Borrowing Bylaw

4. The source or sources of money to be used to repay the principal and interest owing under the borrowing from ATB are: Taxes, Reserves, Grants
5. The amount to be borrowed and the term of the loan will not exceed any restrictions set forth in the Municipal Government Act.
6. In the event that the Municipal Government Act permits extension of the term of the loan and in the event the Council of the Corporation decides to extend the loan and ATB is prepared to extend the loan, any renewal or extension, bill, debenture, promissory note, or other obligation executed by the officers designated in paragraph 3 hereof and delivered to ATB will be valid and conclusive proof as against the Corporation of the decision of the Council to extend the loan in accordance with the terms of such renewal or extension, bill, debenture, promissory note, or other obligation, and ATB will not be bound to inquire into the authority of such officers to execute and deliver any such renewal, extension document or security.
7. This Bylaw comes into force on the final passing thereof and rescinds Bylaw #175-2021.

WE HEREBY CERTIFY that the foregoing Bylaw was duly passed by the Council of the Corporation therein mentioned at a duly and regularly constituted meeting thereof held on the 18<sup>th</sup> day of November 2020 at which a quorum was present, as entered in the minutes of the said Council, and that the Bylaw has come into force and is still in full force and effect.

THIS Municipal Borrowing Bylaw, inclusive of its Certificate: (a) may be executed electronically; and (b) may be delivered by email, facsimile or other functionally-equivalent means.

**READ** a first time this 6<sup>th</sup> day of December, 2022.

**READ** a second time this 6<sup>th</sup> day of December, 2022

**UNANIMOUS CONSENT** to proceed to third reading this 6<sup>th</sup> day of December, 2022.

**READ** a third and final time this 26<sup>th</sup> day of December, 2022.

**SIGNED** this 6<sup>th</sup> day of December, 2022.

WITNESS our hands and the seal of the Corporation this 6<sup>th</sup> day of December, 2022.

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Mayor, Jon Ethier

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Chief Administrative Officer, Wendy Wildman



Summer Village of Sunrise Beach

Box 1197

Onoway, Alberta

T0E 1V0

Email:

svsunrisebeach@wildwillowenterprises.com

Phone:(780) 967-0271

Fax: (780) 967-0431

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November 1<sup>st</sup>, 2022

Lac Ste. Anne County  
Box 219  
Sangudo, AB. T0E 2A0

Att: Reeve Joe Blakeman and Council Members

Dear Joe and Council:

**Re: Hummocky Proposed RV Development  
– redistricting application bylaw 22-2017-01-22 and bylaw 08-2022 for  
proposed ASP**

Further to previous correspondence, discussions and the public hearing, please be advised the Council of the Summer Village of Sunrise Beach requests the following considerations:

- review and consider in its entirety, the Summer Village's Public Hearing Submission as presented by Jane Dauphinee and specifically as noted on page 2 of this document defer 2<sup>nd</sup> and 3<sup>rd</sup> readings of the bylaws. The Summer Village requires:
- 2. a. **A report investigating the existing condition of the local roadways** in the Summer Village which identifies how the proposed development could impact these roadways and further what improvements to the local roadways will be required to ensure that there are no additional costs or safety concerns to Summer Village residents. Presently, the site is not connected to municipal or regional water and sanitary services. The report should consider additional water and sewage truck traffic in any analyses for the development.
- b. **A Stormwater Management Plan** which identifies options regarding how the development will maintain stormwater (e.g. pond locations, drainage patterns) and discharge stormwater from the site through the Summer Village to the lake. Ultimately, if any of the facilities are located in the Summer Village, the design should be reviewed and approved by the Summer Village's engineer.

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- c. **A Geotechnical Report**, prepared by a professional engineer identifying and addressing environmental constraints that may be present within the plan area including areas identified as being affected by higher water table and including a map showing areas with a water table of less than 2.3 metres (7.55 feet) and less than 1.0 metres (3.28 feet)
- d. **A Site Specific Hydrogeological Study** to assess and minimize the risk of ground water contamination within the site resulting from the proposed development.
- e. **That a Collaborative Framework** be established with stakeholders.
- f. **Land Title** – halt further action on this project so Alberta Municipal Affairs and Alberta Land Titles can do an investigation to ensure proper procedures have been followed with respect to the previous title and the current title to these lands.

The Summer Village acknowledges that the current Intermunicipal Collaborative Framework (ICF) document states that an Intermunicipal Development Plan was not required at the time this ICF was negotiated. However, we believe it can be presumed that neither party at that time foresaw a future development that would impact this area such as this one. While the ICF was negotiated and executed in good faith, we believe this development has given rise to the need to enter into IDP negotiations, and hereby respectfully request same be initiated.

The Summer Village supports County administration in their recommendation that these lands not be changed to Direct Control, thereby limiting or eliminating the Summer Village's right to share concerns and/or appeal a decision, as well as the residents within our community. These lands would more appropriately fit in the County's Commercial Recreation (CREC) District.

Ensure that the Alexander First Nations has been consulted during this process.

Also, please advise how a potential process for annexation of these lands into the Summer Village may commence.

The Summer Village also requests that a road use agreement be negotiated and entered amongst the parties.

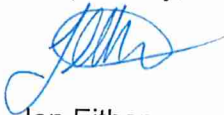
....3

LSA County/Hummocky letter  
November 1<sup>st</sup>, 2022/page three

Please forward all requested information (as noted in this letter as well as the attached public hearing submission report) to us within 7 business days of the date of this letter so we have time to review same and provide proper feedback. It is impossible to deal with all of these items at a public hearing, we therefore request and welcome the opportunity to sit down with County representatives and discuss this matter further (either before or after this information is received, or both). Given the many documents yet to be shared and assessed, we request this public hearing be postponed (or certainly not adjourned or closed on the 24<sup>th</sup>). Should reasonable efforts not be made to address our inquiries and objections, the Summer Village may exercise its rights under s.690 of the Municipal Government Act.

Thank you for your time and attention, we look forward to a continued good working relationship with the County on this, and all other matters of mutual interest.

Respectfully,



Jon Either  
Mayor  
Summer Village of Sunrise Beach

Encl

c.c. Council  
Jane Dauphinee

**Sunrise Beach - RE: 003/004REDST2022 - Hummock RV Resort Public Hearing - POSTPONED**

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**From:** Craig Goldsmith cgoldsmith@lsac.ca  
**To:** 'Vicki Dodge' vicki@rwplanning.ca, 'erica@tsi-inc.ca' erica@tsi-inc.ca, svsunrisebeach wildwillowenterprises.com svsunrisebeach@wildwillowenterprises.com  
**Cc:** Matthew Ferris mferris@lsac.ca, Greg Edwards GEdwards@lsac.ca, Twyla Lesko tlesko@lsac.ca, Mike Primeau mprimeau@lsac.ca, Councillors2022 Councillors2022@lsac.ca, Jackie Fowler JFowler@lsac.ca  
**Date:** Fri, Nov 4, 2022, 11:26 AM

Good morning to all concerned,

I have been advised to share that the scheduled Public Hearing for the Hummocky RV Resort Redistricting/ASP Adoption (003/004REDST2022) of November 24, 2022 has been postponed until early 2023.

A confirmed rescheduled date and time will be provided and advertised accordingly when decided upon by Senior Management/County Council.

The postponement will be advertised in an upcoming publication of the Lac Ste Anne Bulletin and on the County website.

Should you have any concerns or questions with respect to the information shared above, please contact the County Office for assistance.

Regards,

**Craig Goldsmith**

Development Officer, Lac Ste. Anne County

**LAC STE. ANNE COUNTY**



56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0

PHONE: 780.785.3411 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985 | [lsac.ca](http://lsac.ca) Visit [CountyConnect.ca](http://CountyConnect.ca) to sign up for critical alerts as they happen!

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**From:** svsunrisebeach wildwillowenterprises.com svsunrisebeach@wildwillowenterprises.com  
**To:** Mike Benson mikeforcouncil21@gmail.com, Everett evsteen@hotmail.com, wendy wildwillowenterprises.com wendy@wildwillowenterprises.com, jon@rideriverside.com  
**Date:** Fri, Nov 4, 2022, 1:19 PM

We received the below information regarding Hummocky.

## Join Us: Brownlee LLP's 2023 Emerging Trends in Municipal Law

Rosso, Julia <jrosso@brownleelaw.com>

Thu 11/24/2022 2:50 PM

To: svislandlake wildwillowenterprises.com <svislandlake@wildwillowenterprises.com>



**BROWNLEE LLP**  
*Barristers & Solicitors*

# EMERGING TRENDS IN MUNICIPAL LAW

**THE TRENDS YOU NEED TO KNOW  
FOR YOUR COMMUNITY TO GROW**

**CALGARY** | FEBRUARY 9, 2023  
ATTEND IN-PERSON

**EDMONTON** | FEBRUARY 16, 2023  
ATTEND IN-PERSON OR VIRTUALLY

[BrownleeLaw.com](http://BrownleeLaw.com)

Dear Wendy,

You are invited to join us in person – or virtually – this February for our annual **Emerging Trends in Municipal Law** seminar. The 2023 edition of this annual event will feature timely and critical topics that are curated exclusively for our elected and administrative municipal clients.

For 2023, we are continuing to offer this session on two different days in Calgary and Edmonton. Additionally, Edmonton's in-person session will be live-streamed for those who prefer to attend virtually. Whichever date or option you select, the presented topics will be the same.

Further details regarding the topics will be announced in the near future.

## Event Details

### Calgary

Date: Thursday, February 9, 2023

Time: 8:30 am – 3:30 pm

### Edmonton

Date: Thursday, February 16, 2022

Time: 8:30 am – 3:30 pm

Location: Edmonton Expo Centre

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Location: Best Western Premier Calgary Plaza Hotel & Conference Centre

Address: 1316 - 33 St. NE, Calgary

Address: 7515 - 118 Ave. NW, Edmonton

**REGISTER**

**Feb. 9, 2023**

**REGISTER**

**Feb. 16, 2023**

**In-Person Admission: \$185 + GST**

**Virtual Admission: \$100 + GST**

## Hotel Booking Information

### Calgary

Location: Best Western Premier Calgary Plaza Hotel & Conference Centre

Address: 1316 - 33 St. NE, Calgary

To book your room *before January 6, 2023*, call **1.800.661.1464**, [email the hotel](#), or [book a room online](#) and provide the following information:

**Group Name: Brownlee LLP**

**Block ID: 173702**

### Edmonton

Hotel: Sandman Signature Edmonton Downtown

Address: 10235 – 101 St. NW, Edmonton

To book a room *before January 30, 2023*, call **1-800-SANDMAN**, [email the hotel](#), or [book a room online](#) and provide the following information:

**Block Code: EMERGING2023**

If you have any questions, please contact me at [jrosso@brownleelaw.com](mailto:jrosso@brownleelaw.com).

This event is by invitation only.

We hope you can join us!

Brownlee LLP

*This message is sent on behalf of the Brownlee Municipal Practice Area.*

*You are receiving this correspondence because you have previously attended Emerging Trends in Municipal Law, or because you or your employer has utilized or expressed interest in utilizing our services.*

*If you do not wish to receive information regarding future Emerging Trends in Municipal Law sessions, [Unsubscribe here](#).*

Connect with us:

**Edmonton:**

2200 Commerce Place  
10155 102 St. NW

**Calgary:**

1500 Watermark Tower  
530 – 8 Ave. SW

**Vancouver:**

1450 Toronto Dominion Tower  
700 West Georgia St.

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Edmonton, AB T5J 4G8  
(780) 497-4800  
Toll Free: 1-800-661-9069

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(403) 232-8300  
Toll Free: 1-877-232-8303

Vancouver, BC V7Y 1K8  
(604) 416-5100

Website: [BrownleeLaw.com](http://BrownleeLaw.com)

LinkedIn: [Brownlee LLP](#)

**JULIA ROSSO | EVENTS COORDINATOR | BROWNLEE LLP**

**PRONOUNS: SHE/HER/HERS**



**MARKETING**

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## Sunrise Beach - Operating Budgets

(Operating Expenses - Projection Including 4-Year Forecast)

Function	Code A Code B	Standard Contract 2%	2022 Actual -10 months	Difference B - A	% A	2022 Budget		Code	Rate	Fuel/Energy Per Policy/Agree		2023	2024	2025	2026	2027
						1.05 Code C 1.02 Code D	Contract 3% Contract 4%			1.03 Code E 1.04 Code F	Contract 5% Adm. Est					
Administration																
Council - Communication																
Council - Development/ Conference																
Council - Meeting Fees																
Council - Travel & Subsidance																
Sub Total																
Admin - Miscellaneous																
Admin - Advertising																
Admin - Apprec. Awards/Canada Day																
Admin - Assessment Costs																
Admin - Assessment Review Board																
Admin - Auditor																
Admin - Bank Charges																
Admin - Computer Software																
Admin - Computer Support																
Admin - Contract																
Admin - Development																
Admin - Donations																
Admin - Elections & Census																
Admin - Elections (Reserve Offset)																
Admin - General Office Operations																
Admin - Insurance																
Admin - Integrity/Safety Codes																
Admin - Land Title Charges																
Admin - Legal																
Admin - Memberships																
Admin - Misc Travel & Subsidance																
Admin - Office Phone/Internet/Storage																
Admin - Office Supplies/Photocopy																
Admin - Physician Recruitment																
Admin - Police (Provincial) (6,228 avg over 5 years)(Partial Reserve Offset in 2024 & 2025)(Unknown beyond 2025, have collected in reserves)																
Admin - Postage & Shop Phone																
Admin - Subdivision & Appeal Board																
Admin - Tax Rebates & Cancellations																
Admin - WCB																
Admin - Website																
Sub Total																

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Function	2022 Budget		2022 Actual		Difference		% A	2022 Budget		Code	Rate	2023		2024		2025		2026		2027	
	Code A	Standard Contract 2%	Code B	Contract 2%	Code C	Contract 3%		Code D	Contract 4%			Code E	Contract 5%	Code G	Fuel/Energy Per Policy/Agree	Code H	n/a	Code I	1.07	Calc.	Code J
Public Works / Roads																					
P/W - Contract Workers																					
P/W - Electrical Street Lights																					
P/W - Equip Parts & Fuel																					
P/W - General Services/Repairs																					
P/W - Goods & Supplies																					
P/W - Lagoon (\$8 4000 / Danneil Lagoon 10500 - Moved to Capital & funded by reserves)																					
P/W - Revenue Canada - Employer Share																					
P/W - Salaries Wages (Incl. Step)																					
Roads - Construction Rehab Work Capital																					
Roads - Contract Workers																					
Roads - Grading (Project Expenses moved to Capital)																					
Sub Total																					
Drainage																					
Water																					
Water - Waterline																					
Water - WILD Debuture																					
Sub Total																					
Solid Waste Collection																					
Waste - Commission 43 Tippage																					
Waste - Waste Collection - Stanstone																					
Sub Total																					
Municipal Planning																					
Development - Dev. Officer																					
Development - Enforcement																					
Development - Permits																					
Development - Planners																					
Sub Total																					
Recreation & Parks																					
Parks & Rec - Beautification																					
Parks & Rec - East End Bus																					
Parks & Rec - FCSS Municipal (Onway)																					
Parks & Rec - Programs \ Library																					
Sub Total																					
Protective Services																					
Protect Services - Fire (4000+4600 Medical Response)																					
Reimburse to be covered by reserves)																					
Protective Services - Bylaw/Animal																					
Protective Services - DEM																					
Protective Services - Fire Sturgeon Cnty																					
Sub Total																					

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Code A Standard 1.05 Code C Contract 3% 1.03 Code E Contract 5% 1.05 Code G Fuel/Energy 1.07  
 Code B Contract 2% 1.02 Code D Contract 4% 1.04 Code F Adm. Est n/a Code H Per Policy/Agree Calc.

Function	2022 Budget		2022 Actual		Difference	% A	2022 Budget		Code	Rate	2023		2024		2025		2026		2027	
Planned Reserve Contributions	\$ 1,250	\$ -	\$ -	\$ -	\$ 1,250	100%	\$ 1,250		A	1.05	\$ 1,313	\$ -	\$ 1,378	\$ 1,447	\$ 1,519	\$ -	\$ 1,595			
Reserves - Election & Census	\$ -	\$ -	\$ -	\$ -	\$ -	100%	\$ -		A	1.05	\$ -	\$ 525	\$ 551	\$ 579	\$ 608	\$ -	\$ 638			
Reserves - Lagoon	\$ 500	\$ -	\$ -	\$ -	\$ 500	100%	\$ 500		A	1.05	\$ 525	\$ 2,756	\$ 2,894	\$ 3,039	\$ 3,191	\$ -	\$ 3,191			
Reserves - Legal	\$ 2,500	\$ -	\$ -	\$ -	\$ 2,500	100%	\$ 2,500		A	1.05	\$ 2,625	\$ 300	\$ -	\$ -	\$ 6,228	\$ -	\$ 6,228			
Reserves - Operating	\$ 1,700	\$ -	\$ -	\$ -	\$ 1,700	100%	\$ 1,700		A	1.05	\$ 300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Reserves - Policing (Provincial) (6,228 avg over 5 years)	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -		A	1.05	\$ 1,050	\$ 1,103	\$ 1,158	\$ 1,216	\$ 1,276	\$ -	\$ 1,276			
Reserves - School Over Levy	\$ 1,000	\$ -	\$ -	\$ -	\$ 1,000	100%	\$ 1,000		H	1.05	\$ 1,050	\$ 525	\$ 551	\$ 579	\$ 608	\$ -	\$ 638			
Reserves - Snow Removal	\$ 500	\$ -	\$ -	\$ -	\$ 500	100%	\$ 500		A	1.05	\$ 525	\$ 5,513	\$ 5,788	\$ 6,078	\$ 6,381	\$ -	\$ 6,381			
Reserves - Tree Removal	\$ 5,000	\$ -	\$ -	\$ -	\$ 5,000	100%	\$ 5,000		A	1.05	\$ 5,250	\$ -	\$ -	\$ -	\$ 6,078	\$ -	\$ 6,381			
Reserves - Sustainability / Special Projects	\$ -	\$ -	\$ -	\$ -	\$ -	100%	\$ -		A	1.05	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Sub Total	\$ 12,450	\$ -	\$ -	\$ -	\$ 12,450	100%	\$ 12,450				\$ 11,588	\$ 11,852	\$ 12,444	\$ 19,295	\$ 19,948	\$ -	\$ 19,948			
Amortization																				
Annual Amortization	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Sub Total	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
TOTAL	\$ 278,634	\$ 203,284	\$ 75,350	\$ 278,634	\$ 282,891	27%	\$ 282,891				\$ 282,891	\$ 293,577	\$ 305,146	\$ 308,414	\$ 317,740	\$ -	\$ 317,740			

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Code A	Standard	1.05 Code C	Contract 3%	1.03 Code E	Contract 5%	1.05 Code G	Fuel/Energy	1.07
Code B	Contract 2%	1.02 Code D	Contract 4%	1.04 Code F	Adm. Est	n/a Code H	Per Policy/Agree	Calc.

Function	2022 Budget	2022 Actual	Difference	% A	2022 Budget	2023	2024	2025	2026	2027
(Operating Income - Projection Including 4-Year Forecast)										

Income										
Municipal Taxation Required to Balance Budget	\$ 255,134	\$ 255,134	\$ -		\$ 255,134	\$ 263,291	\$ 271,506	\$ 280,075	\$ 289,014	\$ 298,340
Operating Grants (MS/O & Canada Day)	\$ 7,936	\$ 7,936	\$ -		\$ 7,936	\$ 7,936	\$ 7,936	\$ 7,936	\$ 7,936	\$ 7,936
Bank/GIC Income	\$ 500	\$ 2,858	\$ (2,358)		\$ 500	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Penalty Income	\$ 2,500	\$ 4,387	\$ (1,887)		\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
Admin Income	\$ 1,900	\$ 1,426	\$ 474		\$ 1,900	\$ 1,900	\$ 1,900	\$ 1,900	\$ 1,900	\$ 1,900
Bylaw\Fire Incident Recovery										
Utility Franchise Income										
Public Works Income										
Planning & Development	\$ 800	\$ 3,768	\$ (2,968)		\$ 800	\$ 800	\$ 800	\$ 800	\$ 800	\$ 800
Parks & Recreation Grants (FCSS)	\$ 5,264	\$ 5,264	\$ -		\$ 5,264	\$ 5,264	\$ 5,264	\$ 5,264	\$ 5,264	\$ 5,264
Reserves (Policing years 2024 & 2025)	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Reserves (Medical Response Reimburse)	\$ 4,600	\$ -	\$ 4,600		\$ 4,600	\$ -	\$ -	\$ 3,000	\$ -	\$ -
Reserves (Election)	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Deferred Revenue	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 278,534</b>	<b>\$ 280,773</b>	<b>\$ (2,139)</b>		<b>\$ 278,534</b>	<b>\$ 282,691</b>	<b>\$ 293,577</b>	<b>\$ 305,146</b>	<b>\$ 309,414</b>	<b>\$ 317,740</b>

Increase in Municipal Taxes Collected from Prior Year										
Income less Expenses	\$ -	\$ 77,489.94	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Subtract Annual Amortization Expense	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Annual Surplus/Deficit</b>	<b>\$ -</b>	<b>\$ 77,489.94</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Increase/Decrease from Prior Year	\$ -	\$ 77,489	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Annual Surplus/Deficit	\$ -	\$ 12,450	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Audit Transfers (reserve contributions)	\$ (15,100)	\$ (15,100)	\$ -		\$ (15,100)	\$ (15,100)	\$ (15,100)	\$ (15,100)	\$ (15,100)	\$ (15,100)
Audit Transfers (reserve use for op/cap/spec proj's)	\$ 1,233,028	\$ 1,233,028	\$ -		\$ 1,233,028.00	\$ 1,241,966	\$ 1,251,146	\$ 1,257,920	\$ 1,277,215	\$ 1,297,163
Accumulated Surplus/Deficit (end bal. from prior year)	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Balance of Accumulated Surplus/Deficit End of Year	\$ 1,230,378	\$ 1,307,867	\$ -		\$ 1,230,378.00	\$ 1,241,966	\$ 1,251,146	\$ 1,257,920	\$ 1,277,215	\$ 1,297,163
plus Budgeted Reserve Contributions										
<b>Function</b>	<b>2022 Budget</b>	<b>2022 Actual</b>	<b>Difference</b>		<b>2022 Budget</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>

## Sunrise Beach Five Year Capital Plan

Revenue Source for Capital	Budget	Capital Revenue						
		Opening	2022	2023	2024	2025	2026	2027
Carry forward from previous year								
MSI - Capital (to 2023) then LGFF replaces		44,874	83,403	104,931	76,283	82,635	120,897	159,159
CCBF (former Gas Tax Fund)(to 2024)		38,529	38,262	38,262	38,262	38,262	38,262	38,262
Debentures			13,090	13,090	13,090	-	-	-
Taxes								
Reserve Transfers (Darwell Lagoon)			10,500					
Other								
<b>Sub-Total</b>		\$ 83,403	\$ 145,255	\$ 156,283	\$ 127,635	\$ 120,897	\$ 159,159	\$ 197,421

Capital Projects	Budget	Capital Expenses						
		Opening	2022	2023	2024	2025	2026	2027
<b>Currently Active/Open Capital</b>								
Road Project - Asphalt Repair & Patching (45K - MSI-C)	45,000		29,824					
Darwell Lagoon	10,500		10,500					
<b>Sub-Total</b>		\$ -	\$ 40,324	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Proposed Capital</b>								
Machinery & Equipment								
Lawn Mower	15,000				15,000			
Buildings								
Land								
Engineered Structures								
Annual Road Projects				80,000	30,000			
Land Improvements								
Other								
Regional Sewer Line								
Fire Smart (Vegetation Management)	20,000			80,000	45,000			
<b>Sub-Total</b>		\$ -	\$ 40,324	\$ 80,000	\$ 45,000	\$ -	\$ -	\$ -
<b>Total Expenses/Commitments</b>		\$ -	\$ 40,324	\$ 80,000	\$ 45,000	\$ -	\$ -	\$ -
<b>Net Capital Budget</b>		\$ 83,403	\$ 104,931	\$ 76,283	\$ 82,635	\$ 120,897	\$ 159,159	\$ 197,421
<b>Deferred Revenue (Carry forward to next year's funding)</b>		\$ 83,403	\$ 104,931	\$ 76,283	\$ 82,635	\$ 120,897	\$ 159,159	\$ 197,421

### Reserve Accounts - January 1, 2022

Operating Capital	\$ 89,062
Unrestricted	23,006
2022 Budgeted Reserve Funding	12,450
2022 Budgeted Use of Reserves (Darwell Lagoon/Medical 1st Resp Reimburse)	-15,100
<b>Total Reserves</b>	<b>\$ 109,418</b>



**METRIX GROUP** LLP

CHARTERED PROFESSIONAL  
ACCOUNTANTS

September 5, 2022

Summer Village of Sunrise Beach  
PO Box 1197  
Onoway AB T0E 1V0

**Attention: Wendy Wildman, Chief Administrative Officer**

Dear Wendy:

**Re: 2022 Audit Engagement Letter**

**The Objective and Scope of the Audit**

Metrix Group LLP is pleased to serve as auditors for Summer Village of Sunrise Beach for the fiscal year ending December 31, 2022. The purpose of this letter is to outline the terms of our engagement to audit the financial statements of Summer Village of Sunrise Beach which comprise the statement of financial position as at December 31, 2022, and the statements of operations and accumulated surplus, changes in net financial assets and cash flows for the year then ended. Philip Dirks, CPA, CA, will be responsible for the services that Metrix Group LLP performs for Summer Village of Sunrise Beach. He will, as considered necessary, call upon individuals at Metrix Group LLP to assist in the performance of our services.

We are pleased to confirm our acceptance and our understanding of the nature, scope and terms of this audit engagement and all services related thereto, by means of this letter (the "Engagement").

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement (whether due to fraud or error) and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

**The Responsibilities of the Auditor**

We will conduct our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- a. Identify and assess the risks of material misstatement of the financial statements (whether due to fraud or error), design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control.



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- b. Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies in internal control relevant to the audit of the financial statements that we have identified during the audit.
- c. Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- d. Conclude on the appropriateness of management's use of the going-concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the entity to cease to continue as a going concern.
- e. Evaluate the overall presentation, structure and content of the financial statements (including the disclosures) and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, there is an unavoidable risk that some material misstatements may not be detected, even though the audit is properly planned and performed in accordance with Canadian generally accepted auditing standards.

#### **Form and Content of Audit Opinion**

Unless unanticipated difficulties are encountered, our report will be substantially in the following form:

To the Mayor and Council of Summer Village of Sunrise Beach

#### *Opinion*

We have audited the financial statements of Sturgeon County (the County), which comprise the statement of financial position as at December-31-22, and the statements of operations and accumulated surplus, changes in net financial assets, and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Company as at December 31, 2022 and the results of its operations and its cash flow for the year then ended in accordance with Canadian public sector accounting standards.

#### *Basis for Opinion*

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditors' Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Company in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with those requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### *Responsibilities of Management and Those Charged with Governance for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Company's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Company or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Company's financial reporting process.

### *Auditors' Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

If we conclude that a modification to our opinion on the financial statements is necessary, we will discuss the reasons with you in advance.

### **The Responsibilities of Management**

Our audit will be conducted on the basis that management and, where appropriate, those charged with governance acknowledge and understand that they have responsibility:

- a. For the preparation and fair presentation of the financial statements in accordance with the Canadian public sector accounting standards;
- b. For the design and implementation of such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error; and
- c. To provide us with timely:
  - i. Access to all the information of which management is aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation and other matters;
  - ii. Information about all known or suspected fraud, any allegations of fraud or suspected fraud and any known or probable instances of non-compliance with legislative or regulatory requirements;

- iii. Additional information that we may request from management for the purpose of the audit; and
  - iv. Unrestricted access to persons within Summer Village of Sunrise Beach from whom we determine it necessary to obtain audit evidence.
- a. We will make inquiries of management about the representations contained in the financial statements. At the conclusion of the audit, we will request from management [and, where appropriate, those charged with governance] written confirmation concerning those representations. If such representations are not provided in writing, management acknowledges and understands that we would be required to disclaim an audit opinion.
  - b. We will communicate any misstatements identified during the audit other than those that are clearly trivial. We request that management correct all the misstatements communicated.

### **Communications**

In performing our services, we will send messages and documents electronically. As such communications can be intercepted, misdirected, infected by a virus, or otherwise used or communicated by an unintended third party, we cannot guarantee or warrant that communications from us will be properly delivered only to the addressee. Therefore, we specifically disclaim, and you release us from any liability or responsibility whatsoever for interception or unintentional disclosure of communications transmitted by us in connection with the performance of this Engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from such communications, including any that are consequential, incidental, direct, indirect, punitive, exemplary or special damages (such as loss of data, revenues, or anticipated profits).

If you do not consent to our use of electronic communications, please notify us in writing.

### **Use of Information**

It is acknowledged that we will have access to all information about identified individuals ("personal information") in your custody that we require to complete our Engagement. Our services are provided on the basis that:

- a. You represent to us that management has obtained any required consents for our collection, use, disclosure, storage, transfer and process of personal information required under applicable privacy legislation and professional regulation; and
- b. We will hold all personal information in compliance with our Privacy Statement.

### **Use and Distribution of Our Report**

The examination of the financial statements and the issuance of our audit report are solely for the use of Summer Village of Sunrise Beach and those to whom our report is specifically addressed by us. We make no representations or warranties of any kind to any third party in respect of these financial statements or our audit report, and we accept no responsibility for their use by any third party or any liability to anyone other than Summer Village of Sunrise Beach.

For greater clarity, our audit will not be planned or conducted for any third party or for any specific transaction. Accordingly, items of possible interest to a third party may not be addressed and matters may exist that would be assessed differently by a third party, including, without limitation, in connection with a specific transaction. Our audit report should not be circulated (beyond Summer Village of Sunrise Beach) or relied upon by any third party for any purpose, without our prior written consent.

You agree that our name may be used only with our prior written consent and that any information to which we have attached a communication be issued with that communication, unless otherwise agreed to by us in writing.

### **Reproduction of Auditor's Report**

If reproduction or publication of our audit report (or reference to our report) is planned in an annual report or other document, including electronic filings or posting of the report on a website, a copy of the entire document should be submitted to us in sufficient time for our review and approval in writing before the publication or posting process begins.

Should some of the information in the annual report not be available until after the date of the auditor's report, we will request management to provide a written representation that the final version of the document(s) will be provided to us when available (and prior to its issuance) so we can complete our required procedures.

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Management is responsible for the accurate reproduction of the financial statements, the auditor's report and other related information contained in an annual report or other public document (electronic or paper-based). This includes any incorporation by reference to either full or summarized financial statements that we have audited.

We are not required to read the information contained in your website or to consider the consistency of other information on the electronic site with the original document.

### **Preparation of Schedules**

We understand that your employees will prepare certain schedules and locate specified documents for our use before our Engagement is planned to commence.

This assistance will facilitate our work and help to minimize our costs. Any failure to provide these working papers or documents on a timely basis may impede our services and require us to suspend our services or even withdraw from the Engagement.

### **Ownership**

The working papers, files, other materials, reports and work created, developed or performed by us during the course of the Engagement are the property of our firm, constitute our confidential information and will be retained by us in accordance with our firm's policies and procedures.

During the course of our work, we may provide, for your own use, certain software, spreadsheets and other intellectual property to assist with the provision of our services. Such software, spreadsheets and other intellectual property must not be copied, distributed or used for any other purpose. We also do not provide any warranties in relation to these items and will not be liable for any lost or corrupted data or other damage or loss suffered or incurred by you in connection with your use of them.

We retain the copyright and all intellectual property rights in any original materials provided to you.

### **File Inspections**

In accordance with professional regulations (and by our firm policy), our client files may be periodically reviewed by practice inspectors and by other engagement file reviewers to ensure that we are adhering to our professional and firm standards. File reviewers are required to maintain confidentiality of client information.

### **Accounting Advice**

Except as outlined in this letter, this Engagement does not contemplate the provision of specific accounting advice or opinions or the issuance of a written report on the application of accounting standards to specific transactions and to the facts and circumstances of the entity. Such services, if requested, would be provided under a separate engagement letter.

### **Dispute Resolution**

You agree that any dispute that may arise regarding the meaning, performance or enforcement of this Engagement will, prior to resorting to litigation, be submitted to mediation.

### **Estimated Fees**

We estimate that our fees for these services will be \$6,400 for the Engagement, plus direct out-of-pocket expenses and applicable GST. These fee estimates are based on:

- a. The anticipated cooperation from all your personnel in preparing the requested information on a timely basis;
- b. The ongoing assistance of personnel throughout the Engagement; and
- c. The assumption that unexpected circumstances will not be encountered.

If significant additional time is likely to be incurred, we will discuss the reasons with you and agree on a revised fee estimate before we incur the additional costs.

### **Costs of Responding to Government or Legal Processes**

In the event we are required to respond to a subpoena, court order, government agency or other legal process for the production of documents and/or testimony relative to information we obtained and/or prepared during the course of this Engagement, you agree to compensate us at our normal hourly rates for the time we expend in connection with such response and to reimburse us for all of our out-of-pocket costs (including applicable GST) incurred.

### **Termination**

Management acknowledges and understands that failure to fulfill its obligations as set out in this engagement letter will result, upon written notice, in the termination of the Engagement.

Either party may terminate this agreement for any reason upon providing written notice to the other party [*not less than 30 calendar days before the effective date of termination*]. If early termination takes place, Summer Village of Sunrise Beach shall be responsible for all time and expenses incurred up to the termination date.

If we are unable to complete the audit or are unable to come to a conclusion on the financial statements, we may withdraw from the audit before issuing an auditor's report, or we may issue a denial of assurance on the financial statements. If this occurs, we will communicate the reasons and provide details.

### **Not Liable For Any Failures or Delays Beyond Our Control**

We will use all reasonable efforts to complete the engagement as described in this letter within the agreed-upon time frames. However, we shall not be liable for failures or delays in performance that arise from causes beyond our control, including the untimely performance by your company of its obligations.

### **Metrix privacy**

The privacy and security of the personal information you provide is important to us. We strive to ensure the strictest compliance with all applicable provincial and federal standards of protection and disclosure of personal information by any and all of our employees, agents, divisions and/or affiliates. You may review our privacy policy at [www.metrixgroup.ca](http://www.metrixgroup.ca). We will not collect, use, or disclose any of your personal information without your knowledge and consent, or as may be required by law or our profession's Rules of Conduct.

By signing this engagement letter you agree that for the purposes of this engagement, Metrix Group LLP may collect, use, and disclose personal information in accordance with our privacy policy. You also agree that Metrix Group LLP may collect and use personal information from you for the purposes of providing other services or informing you of other opportunities from time to time. Personal information that is not relevant to the purposes of this engagement or any other matters will not be disclosed to anyone for any reason without your further prior consent.

### **Metrix working papers**

Metrix Group LLP owns all working papers and files, other materials, reports and work created, developed or performed during the course of the engagement, including intellectual property used in the preparation thereof. We will provide management with a copy of all practitioner-prepared working papers necessary for the company's accounting records. Metrix Group LLP may develop software, including spreadsheets, documents, databases, and other electronic tools, to assist us with our assignment. As these tools were developed specifically for our purposes and without consideration of any purpose for which the company might use them, any such tools provided to the company, are made available on an "as is" basis only and should not be distributed to or shared with any third party.

### **Conclusion**

This engagement letter includes the relevant terms that will govern the Engagement for which it has been prepared. The terms of this letter supersede any prior oral or written representations or commitments by or between the parties. Any material changes or additions to the terms set forth in this letter will only become effective if evidenced by a written amendment to this letter, signed by all of the parties.

The arrangements outlined in this letter will continue in effect from year to year unless changed by either party.

If you have any questions about the contents of this letter, please raise them with us. If the services outlined are in accordance with your requirements, and if the above terms are acceptable to you, please sign the attached copy of this letter in the space provided and return it to us. We appreciate the opportunity of continuing to be of service to the Summer Village.

Yours truly,

**METRIX GROUP LLP**  
Chartered Professional Accountants

Acknowledged and agreed to on behalf of Summer Village of Sunrise Beach by:

\_\_\_\_\_  
Wendy Wildman, Chief  
Administrative Officer

\_\_\_\_\_  
Date signed

\_\_\_\_\_  
Mayor Jon Ethier

\_\_\_\_\_  
Date signed

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# Summer Village of Sunrise Beach

## Report to Council

**Meeting:** October 27, 2022 - Regular Council Meeting  
**Originated By:** Tony Sonnleitner, Development Officer, Summer Village of Sunrise Beach.

### Development Permits:

- 22DP05-44** Plan 4652 TR, Block 1, Lot 8 – 4108 Sylvan Cove  
Home Occupation – Doggy Daycare (Dog Kennel)  
The application has been heard by the SDAB and overturned the decision of the  
Development Authority; issuing a one year permit.
- 22DP07-44** Plan 5672 KS, Block 3, Lot 6 – 6306 Shedden  
Construction of an Addition to an Existing Detached Dwelling (24.0 SQ. M.).

### Letters of Compliance:

- 22COMP24-44** N.W. ¼ SEC. 26-TWP. 55-RGE 1-W5M – 5140 Everett Road

### Enforcement:

- 22STOP03-44** Plan 3503 KS, Block 1, Lot 3 : 6103 Willow Way  
Development Without a Permit – Building Constructed Upon Lands Without Benefit  
of Development Authority Approval.  
Appeal of the Stop Order to be heard by the SDAB on November 2, 2022.

Regards,

Tony Sonnleitner, Development Officer



October 19, 2022

The Honorable Tyler Shandro  
Minister of Justice and Solicitor General, Deputy House Leader  
Office of the Minister  
204 Legislature Building  
10800 - 97 Avenue  
Edmonton, AB T5K 2B6  
[ministryofjustice@gov.ab.ca](mailto:ministryofjustice@gov.ab.ca)

**RE: Victim Services Redesign**

Dear Minister Shandro,

The Town of Fox Creek has recently become aware of the proposed Victim Services Redesign and is greatly concerned about the negative impacts it would have on our community. Losing the incredibly valuable service the Victim Services Unit provides our residents to a centralized area, would prove to be detrimental.

We realize efforts and resources were put into the MLA review; however, we strongly believe conversations and discussions should have been held with municipalities and Victim Services Units while putting this plan together. Municipal consultation should have been considered an integral component of a redesign.

Potential negative effects could leave our community and its people without the much-needed resources and support the Victim Services Unit provides. In rural Alberta, Victim Services Staff are as critical as First Responders and their ground zero efforts are invaluable. The proposed areas in the redesign are incredibly large, we are very concerned about where our services would be provided from, and the amount of time victims would have to wait to receive such valuable services. We have been made aware that it is being proposed to replace 17 police-based Victim Services Units in Western Alberta with one board that will more than likely be based in an Urban Center. Once again, Rural Albertans will be the one's to suffer from the decisions made by the Government. Rural Alberta has different needs than urban centers, one's that often do not go hand in hand with the needs of our urban neighbours. We firmly believe that these needs should be addressed in the proposed redesign.

We have also been informed that in the proposal is the loss of support for non-criminal trauma. Victim Services Units work closely and collaboratively with local RCMP to handle any trauma that requires support. Not all trauma involves a criminal nature, and often these traumas are felt throughout a close-knit community. We are a small community, one where people know each other, look out for each other, and support each other. I am sure you can imagine how a tragedy can very quickly touch the lives of many in Rural Alberta. In a community that has lost many of its previously supported programs, having the support of the Victim Services Unit is more valuable now than ever and once again, the loss of this support or change of how the support is being offered will have huge negative impacts.



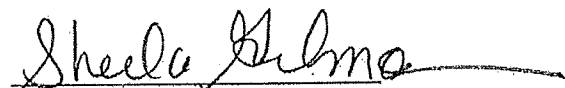
Our Victim Services Unit is a non-profit unit serving victims of trauma by offering information and referrals to agencies or programs and helping with court preparation. Our advocates are volunteers having experience in dealing with trauma, shock and unexpected loss, who, in the middle of the night, get up to deal with people at the worst time in their lives who need support immediately. The people offering these supports are local. They are part of the fabric that makes up the Community that we love and the ones that support us in times of need. Centralizing these services means we lose the people who know the ins and outs of how Rural Alberta Works, the people who spend time caring about their neighbours, and dedicate countless hours to keeping them safe, checking in on them and being the olive branch they need.

Our Victim Services Unit has not received any funding increases since 2008 yet have still managed to fully service and support victims of crime. Additional fundraising is done throughout the year to support victims of non-criminal trauma to fill the void in our communities and now this would end under the proposed redesign.

The Town of Fox Creek agrees with Woodlands County's suggestion of looking at a Crown model (Alberta Crown prosecution office zones). This would increase the areas of service, but not as drastically as the current proposal and we believe these smaller areas could be managed more effectively allowing rural communities' voices to be heard and considered.

We sincerely hope that the province delays moving forward with the current redesign proposal and stops to consult with the municipalities and current Victim Services Units. This is an opportunity to build and create a better plan that will benefit all Albertans and Victim Services Units throughout the Province.

Sincerely,



Sheila Gilmour  
Mayor  
[sheila@foxcreek.ca](mailto:sheila@foxcreek.ca)

cc: The Honourable Danielle Smith, Premier of Alberta  
Arnold Viersen, MP, Peace River – Westlock  
Todd Loewen, MLA, Central Peace – Notley  
Alberta Municipalities Members  
Tina Prodaniuk, Program Manager - Eagle Tower Victim Services



## Office of the Mayor

November 23, 2022

Honourable Jason Copping  
Minister of Health  
432 Legislature Building  
10800 – 97 Avenue  
Edmonton, AB T5K 2B6  
[health.minister@gov.ab.ca](mailto:health.minister@gov.ab.ca)

Dear Minister Copping:

I am writing to you on behalf of our Ponoka Volunteer Fire Department. Actually, I think I could be writing on behalf of most volunteer fire departments in rural Alberta. However, right now I am very concerned for the volunteer fire fighters of my community who bravely step forward and protect us all.

My main concern is with the current state that we find our ambulance service in. This is something that isn't new. It has been brewing for a number of years now and I believe we are about to hit critical mass, which means we are not too far away from doing far more damage to all of our emergency services, simply because we cannot collectively get a handle on how to manage this situation.

On November 21, 2022, we had an incident in the Town of Ponoka, where a pedestrian was hit on one of our roads by a motor vehicle. The first responders on the scene were our volunteer fire fighters. They had an ambulance dispatched from Bashaw which is about 30 minutes away. Ten minutes after the dispatch it was rerouted to Red Deer. By this time the next dispatched ambulance was to come from Leduc, 42 minutes away. In the meantime, the patient was seizing and his heartbeat had dropped to 28 beats per minute. At that time rather than continue to wait for an ambulance and lose the patient, our firefighters made the decision to pack him into the box of one of their pickups, and with a police escort got him to our local hospital. This is a summation of the report I read, and the complete absurdity of this situation I find astounding.

Two months prior, on September 21, 2022, we had a shooting in our downtown. Once again, our volunteer fire fighters were first on the scene because an ambulance had to be dispatched out of Red Deer, about 45 minutes away. In the meantime, our volunteer fire department bandaged and stabilized the victim, and some of the members learned how to deal with a person who had their ear shot off.

Follow Town of Ponoka online at:  
[www.ponoka.ca](http://www.ponoka.ca)



Town of Ponoka  
200, 5604 – 50 Street  
Ponoka, AB T4J 1G5  
Main: 403-783-4431  
Fax: 403-783-6745

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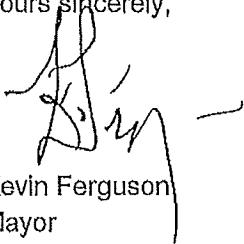
Honourable Jason Copping  
November 23, 2022  
Page 2

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In the last year our volunteer fire department has been the first to arrive on the scene of a medical event 18 times. They do this for the love of their community, and are not being paid-----I would say for them money is not the issue. What is the issue is that after they have been faced with the trauma of a catastrophic medical event, they then have to go back to their real jobs the following day. So I put it to you, that while we are trying to somehow figure our way around this ambulance crisis, we are doing it on the backs of our rural volunteer fire fighters. I represent a rural municipality, and I am telling you what I see is that my friends, neighbours, and fellow citizens are being put at risk on a daily basis because we can't figure this ambulance thing out.

We are running out of time and something needs to be done not only for our cities, but for our rural communities too.

Yours sincerely,



Kevin Ferguson  
Mayor

c: Premier Danielle Smith  
Rachel Notley, Leader of the Opposition  
Ron Orr, MLA – Lacombe/Ponoka  
Mayors – Alberta Municipalities  
Reeve Paul McLauchlin, Ponoka County  
Donna Noble, Protective Services Coordinator – Ponoka County

## SVREMP: Minutes of Virtual Meeting - November 16, 2022

SV REMP <summervillage.remp@gmail.com>

Sat 11/19/2022 4:46 PM

Cc: Janice Christiansen <jan.al.christiansen@gmail.com>; Diane Wannamaker <diwannamaker@msn.com>; Jim Deeks <tophatproab@gmail.com>; Wendy Henderson <wendles.h@gmail.com>; Garth Ward <whip-it-welding@outlook.com>; Colleen Richardson <cprich67@gmail.com>; Dennis Woolsey <dww0421@gmail.com>; Rick Wagner <rwagner@rwcommunications.ca>; Milos Tajek <tajekmc@telus.net>; Matthew Ferris <office@sunsetpoint.ca>; Jason Madge <jasonmadge2@gmail.com>; Dwight Moskalyk <cao@svnakamun.com>; babrady54@gmail.com <babrady54@gmail.com>; Rudolf Liebenberg <svsandyb@xplornet.ca>; John Swist <john.swist@gov.ab.ca>; rjackson@ualberta.ca <rjackson@ualberta.ca>; pjackson@sjsa.ac.ca <pjackson@sjsa.ac.ca>; Shane.Getson@assembly.ab.ca <Shane.Getson@assembly.ab.ca>; wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>

📎 1 attachments (178 KB)

SVREMP Agency Minutes November 16, 2022 .pdf;

Good Afternoon

Attached are the minutes of the Ste. Anne Summer Villages Regional Emergency Partnership (SVREMP) virtual meeting held on Wednesday, November 1, 2022.

We encourage you to share an update of this information with your Councils at your next meeting.

Please let us know if you have any questions or if we can be of further assistance.

Kindly

Janice Christiansen, RDEM  
Regional Director of Emergency Management  
Ste. Anne Summer Villages Regional Emergency Partnership

Marlene Walsh, RDDEM  
Regional Deputy Director of Emergency Management  
Ste. Anne Summer Villages Regional Emergency Partnership

**Ste. Anne Summer Villages Regional Emergency Partnership  
Agency Meeting Minutes - Wednesday, November 16, 2022**

**Virtual Meeting - 0900 Hours**

**Land Acknowledgement**



**1. Call to Order: 9:00 am Chair - Marlene Walsh**

Absent: Janice Christiansen

Attendance November 16, 2022 Agency Meeting Quorum: NO

**2. Amendments & Acceptance of Agenda**

Dennis Woosley moved the Agenda be accepted as presented **CARRIED**

- 3. MLA Shane Getson** - provided an overview on some of the cabinet realignment made under the leadership of Premier Smith. MLA Getson will be in the role as Parliamentary Secretary for Economic Corridors. He spoke on issues he has and will be working on with respect to his economic development initiatives and the strategy to review the grade 7-12 curriculum. He also responded to a question on the AB Police Force and indicated nothing specific has taken place but he talked about the legislative responsibility for policing and that it is being looked at across Canada by all provinces. Lastly, he talked about the need to “keep the powder dry” in regards to Covid/Flu season and how rural crime prevention was the responsibility of everyone to look out for each other.

**OLD BUSINESS**

- 4. AEMA Update** - John Swist / Mark Pickford - Absent

**5. Block Captain Program**

- a. Vision; Mission; Goals
- b. Regional Collaboration
- c. Silver Sands Framework

Dennis Woosley shared the structure document that he and Rick Wagner created for presentation to their Council and encouraged other members to feel free to adapt it for sharing with their respective Councils. The document was designed for the purpose of deciding what the scope would or could be in regards to using Block Captains as a resource to serve the community. The main purpose for the design was for emergency management and opportunities exist beyond this use. Decisions will need to be made by each summer village to decide what best suits their community. This document and the "Block Volunteer Corner" document prepared by Janice and Marlene for their municipality formed the substance of the presentation/discussion. Marlene and Dennis encouraged Agency Members to share these documents with their Councils to confirm if there is support to proceed with this initiative. The recommendation is for the formation of a working sub-committee to keep the momentum going.

#### **6. Training Update**

Marlene provided an update on the status of training, and encouraged Agency members to work with their Councils and DEM/DDEMs to complete the online training for DEM; BEM and ICS 100, and share back the certificate of completion for tracking to meet legislative requirements.

#### **LAEMR Preparation Formation of a Sub Committee**

- Proactive Audit Review
- Monitoring Outcomes throughout the year
- Regional Mock Emergency Exercise will be organized

Marlene provided an overview of the status of outstanding documents that are required to be completed and submitted

#### **- Document Submission - Completion Review**

- Municipal Continuity Plan
- Bylaws - share signed copy

- Terms of Reference - share signed copy
- SOLE - confirm process has been reviewed with individual Councils
- Activation Plan - review with council confirmation
- Evacuation Plan
- <https://shopthecounty.ca/>

**ACTION:** Please followup with Council and have copies signed and returned to Janice and Marlene by the end of December 2022.

**7. Collaboration Update**

- Indigenous Relations First Nations partners
- Pigeon Lake - Brandon Stewart
- ASVA Strategic Planning Meeting - Presentation
- Mutual Aid Partners Meeting will be arranged with Lac Ste Anne County

**8. Communication**

Brian will provide a list of preferred complimentary messaging systems for consideration - Marlene will share with the partnership members

**9. Training AEMA Training Calendar Dates**

Block Captains

- Group training - for Block Captains
- Fire Smart Program Brochure - obtained for all municipalities - can be available at next in person meeting
- **T Shirts and/or vests will be discussed at the next Advisory Committee Meeting.**
- Advisory Committee - Annual General Meeting with the Agency - greeting network and information sharing opportunity - any additional partners to invite to this meeting - let us know - consider
  - First Responders
  - Sunset Point Bible Camp
  - SANG
  - Onoway Chamber of Commerce

- Mutual Aid Partners
- Indigenous Partners
- MLA Shane Getson
- County
- Mental Health Supports

**10. NEW BUSINESS**

- Advisory Committee Meeting - Oct 29, 2022 Update
- Budget Update - no increase in fees for municipalities for 2023
- Discussion on Work Plan for 2023
- Contract renewal for the RDEM and DRDEM for 2023/2024.

**15. NEXT VIRTUAL MEETING: Wed, January 18, 2023 at 9 AM**  
**Meeting Adjourned at 10:05 AM by Marlene Walsh**







**APPROVED**



**Participants (9)**

Find a participant

-  Marlene Walsh (Host, me)  
-  MLA Getson (Guest)  
-  Noel Tomm (Guest)  
-  Colleen's iPad (Guest)  
-  Dennis (Guest)  
-  milos (Guest)  
-  Rick Wagner (Guest)  
-  Sandy Beach (Guest)  
-  Wendy Henderson (Guest)  

**BY:**

\_\_\_\_\_ **DATE:** \_\_\_\_\_

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**LAC STE. ANNE COUNTY**

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November 3, 2022

**TO WHOM IT MAY CONCERN:**

Re: Lac Ste. Anne County 2022/2023 Committee Appointments

Reference is made to our recent Organizational Meeting held on October 25, 2022. Please find attached a list of all representatives and appointments of County Council, as approved at this organizational meeting.

Also, please note that our Reeve and Deputy Reeve have remained the same, Reeve Joe Blakeman and Deputy Reeve Nick Gelych. The other committee appointments are for a one (1) year term as well, unless otherwise notified.

If you have any questions, please contact the undersigned.

Yours truly,

Mike Primeau, MBA, CLGM  
County Manager

- CC:      Municipal Affairs  
           MLA Shane Getson  
           Village of Alberta Beach  
           Town of Onoway  
           Town of Mayerthorpe  
           County of Barrhead No. 11  
           Sturgeon County  
           Parkland County  
           Yellowhead County  
           Woodlands County  
           Summer Villages of:
- |               |               |
|---------------|---------------|
| Westcove      | Yellowstone   |
| Birch Cove    | Silver Sands  |
| South View    | Castle Island |
| Sunrise Beach | Nakamun Park  |
| Sunset Point  | Ross Haven    |
| Val Quentin   | Sandy Beach   |

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Committee	Blakeman		Gelych		Olsvik		Vaughan		Giebelhaus		Bohnet	
	Div. 5	Div. 2	Div. 1	Div. 3	Div. 6	Div. 7	Div. 4					
Municipal Committee	Reeve Joe Blakeman	Deputy Reeve Nick Gelych	Lorne Olsvik	George Vaughan	Lloyd Giebelhaus	Ross Bohnet						
Municipal Planning Commission	X	X	X	X	X	X						
Ag. Services Board	X											
Emergency Advisory Committee		X		X	X	X						
Alberta Beach IDP Committee	X			X								
Athabasca Watershed Council					X							
Beachwave Park	X			X								
East End Bus			X									
West End Bus					X							
Campground, Parks and Outdoor Spaces Commit				X	X							
Community Futures Yellowhead East												
Darwell Wastewater Lagoon Comm			X									
Economic Development Advisory Committee			X									
Fallen Four Visitor Center/Mayerthorpe Library Project Committee							X					
First Nations Committee	X		X									
George Pegg Botanic Garden Society				X								
Growth					X							
Highway 43 East Waste Commission			X									
Joint Worksite Health & Safety Training				X								
Lac La Nonne Enhancement & Protection Association (LEPA)			X									
Lac Ste. Anne County Library Board				X			X					
Lac Ste Anne Foundation							X					
Lac Ste Anne/:Lake Isle Water Qua	X											
Mayerthorpe IDP Committee					X							
Millar Western Advisory Committee							X					
North 43 Lagoon Commission			X									
North Saskatchewan Watershed Alliance Commit	X											
Onoway IDP Committee			X									
Onoway Regional Medical Clinic Board of Director	X											
Peter Trynchy Airport Committee	X											

Provincial Ag. Services Board Rep.						X
Rural IDP Committee -local Councillor						
Shop Coimmittee	X					X
Ste. Anne Emergency Response Center						X
Ste Anne Regional Lake Use Comm x				X		
Ste Anne Regional Trail Use Comm x						X
Sturgeon River Watershed Alliance (SRWA)						
Swede Moren Park Coimmittee	X				X	
Town of Onoway Public Library					X	
Upper Athabasca Watershed Alliance						
West Inter Lake District (WILD) Water Commission						X
Yellowhead Regional Library (public member)					X	



# Alberta Beach

Box 278 • Alberta Beach • Alberta • T0E 0A0  
Telephone: 780-924-3181 • Fax: 780-924-3313

October 20, 2022

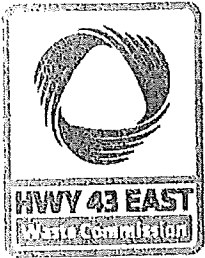
**Re: Alberta Beach Organizational Meeting**

Council of Alberta Beach held their Organizational Meeting on October 18<sup>th</sup>, 2022. The results of their Organizational Meeting are as follows;

<b>Mayor.....</b>	<b>Angela Duncan</b>	<b>angeladuncan@albertabeach.com</b>
<b>Deputy Mayor.....</b>	<b>Tara Elwood</b>	<b>taraelwood@albertabeach.com</b>
<b>Councillor.....</b>	<b>Debbie Durocher</b>	<b>debbiedurocher@albertabeach.com</b>
<b>Councillor.....</b>	<b>Kelly Muir</b>	<b>kellymuir@albertabeach.com</b>
<b>Councillor.....</b>	<b>Daryl Weber</b>	<b>darylweber@albertabeach.com</b>

**Committee Appointments:**

- Alberta Beach Ag Society Agliple Operations – Councillor Muir and Deputy Mayor Elwood as alternate
- Alberta Beach Ag Society Beachwave Park Operations – Councillor Durocher
- Alberta Beach Campground Advisory Committee – Deputy Mayor Elwood and Councillor Muir
- Alberta Beach Inter-municipal Development Plan Steering Committee – Mayor Duncan and Deputy Mayor Elwood
- Alberta Beach Library Board – Deputy Mayor Elwood
- Alberta Beach Museum & Archives – Councillor Durocher
- Alberta Beach Public Works Advisory Committee – Deputy Mayor Elwood and Councillor Muir
- Beachwave Park Stakeholders Committee – Councillor Durocher
- Community Futures Yellowhead East – Councillor Weber and Deputy Mayor Elwood as alternate
- Community Policing Advisory Committee (CPAC) – Deputy Mayor Elwood
- Emergency Advisory Committee – All Council members
- FCSS Trivillage Committee – Mayor Duncan
- Highway 43 East Waste Commission – Councillor Weber and Deputy Mayor Elwood as alternate
- Inter-municipal Collaboration Framework (ICF) Committee – Mayor Duncan and Deputy Mayor Elwood and Councillor Weber as alternate
- Lac Ste. Anne East End Bus – Councillor Weber
- Lac Ste. Anne Foundation – Councillor Weber and Deputy Mayor Elwood as alternate
- Lake Isle and Lac Ste. Anne Water Quality Management Society – Councillor Durocher
- Land Use Bylaw Review Committee – Mayor Duncan and Councillor Durocher
- Municipal Planning Commission – All Council members
- Onoway Regional Fire Services Steering Committee – Deputy Mayor Elwood
- Partners In Progress Committee – Mayor Duncan
- Regional Trail Master Plan Steering Committee – Deputy Mayor Elwood and Councillor Muir
- Ste. Anne Recreational Lake Use Committee (SARLUC) – Councillor Muir and Councillor Weber
- Ste. Anne Regional Municipalities (SARM) Committee – Mayor Duncan and Deputy Mayor Elwood and Councillor Weber as alternate
- Sturgeon River Watershed Alliance – Mayor Duncan
- Trivillage Regional Sewage Service Commission – Mayor Duncan and Councillor Muir
- 1WAG (Watershed Action Group) – Councillor Durocher
- West Inter Lake District (WILD) Water Commission – Mayor Duncan and Councillor Durocher as alternate
- Yellowhead Regional Library Board – Deputy Mayor Elwood and Mayor Duncan as alternate



October 19, 2022

Attention: Member Municipalities

**Re: Holiday Hours for 2022**

The Highway 43 East Waste Commission passed the following motion at their October 19, 2022, meeting with regard to the closure of December 24, 25, 26, 31, 2022 and January 1, 2, 2023 for Holiday hours at the Highway 43 Main Landfill site.

45-2022

MOVED BY Lolita Chadd that the Commission Board approves the recommended closure of December 24, 25, 26, half day 31, and January 1, 2, 2023 for the holiday season.

Carried.

If you have any questions, please let me know.

Regards,

Joe Duplessie  
Manager

Cc: Highway 43 East Waste Commission

## Re: What We Heard – Edmonton Conversation about Healthcare in AB

---

From: Community Engagement Community.Engagement@albertahealthservices.ca

To: Community Engagement Community.Engagement@albertahealthservices.ca

Date: Tue, Nov 1, 2022, 10:02 AM

 Edmonton What We Heard EXTERNAL.pdf 413 KB

Good Morning,

On behalf of the Minister of Health, the Honourable Jason Copping and the AHS Board and Executive Leadership, we would like to thank everyone who was able to take part in the Conversation about Healthcare in Alberta in Edmonton on October 3 or 5, 2022. For those who were unable to attend, we missed you!

We have attached the What We Heard report from the sessions. We appreciate your time and to have the opportunity to share information with you. We believe it is important to work in partnership with community leaders to identify and find solutions to challenges related to health care in our communities.

If you have not already done so, we invite you to subscribe to AHS' weekly e-newsletter [Together4Health Headlines](#) or by emailing [Community.Engagement@ahs.ca](mailto:Community.Engagement@ahs.ca).

Thank you again on behalf of

Dr. Kristie McLelland, Acting Zone Medical Director, Edmonton Zone, Alberta Health Services  
Carol Anderson, Chief Zone Officer, Edmonton Zone, Alberta Health Services



Healthy Albertans  
Healthy Communities.  
Together.



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This message and any attached documents are only for the use of the intended recipient(s), are confidential and may contain privileged information. Any unauthorized review, use, retransmission, or other disclosure is strictly prohibited. If you have received this message in error, please notify the sender immediately, and then delete the original message. Thank you.

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From: svsunrisebeach wildwillowenterprises.com svsunrisebeach@wildwillowenterprises.com

To: Everett evsteen@hotmail.com, Mike Benson mikeforcouncil21@gmail.com,

jon@rideriverside.com , wendy wildwillowenterprises.com

wendy@wildwillowenterprises.com

# Provincial Health Tour | Fall 2022

## Edmonton – October 3 & 5, 2022

### What We Heard Summary

The Government of Alberta and Alberta Health Services are jointly hosting a series of engagement conversations across Alberta over Summer and Fall 2022. The Provincial Health Tour has been designed to allow for Alberta Health and Alberta Health Services to engage with our healthcare staff, partners and stakeholders in communities from across the province; to share current approach and priorities, discuss current state and future opportunities, celebrate our successes and work together to identify strategies to address challenges within the healthcare system.

## Edmonton

**102** Stakeholders participated representing municipal and community leaders



MLA Garth Rowsell (Vermilion-Lloydminster-Wainwright) welcomed stakeholders.

Minister of Health Jason Copping provided an update on healthcare - including sharing successes and an update on Government investment and areas of focus.

AHS Board Chair Gregory Turnbull, Interim CEO Mauro Chies, Sean Chilton, VP, People & Technology, and Deb Gordon, VP & Chief Operating Officer, Clinical Operations, shared the AHS Health Plan and priority areas, as well as the challenges and opportunities for our future vision.

## The power of partnerships

Over the last two years, Alberta Health Services has received significant support from its philanthropic partners in response to the ongoing pressures of the COVID-19 pandemic. The successes of the response and recovery efforts to date is a testament to strong partnerships.

Foundations provided financial support for projects such as the creation of a biorepository or the development of the Text4Hope program.

Local foundations have also shown outstanding support for our frontline staff. From the *Foundations of Gratitude* campaign to partnering with the Edmonton Oilers Community Foundation, our philanthropic partners have continually found ways to show appreciation and support staff.



# What We Heard – Provincial Tour Fall 2022 - Edmonton

## Alberta Health Highlights

### Budget

Alberta Health's budget is \$22B, and anticipated to increase by \$600M a year over the next three years including key investments as follows:

- \$64M increase to EMS budget
- \$60M in new funding over three years to expand recovery-oriented support for people experiencing addiction and mental health issues
- \$3.7B for continuing care, community care and home care programs
- \$3.5B over three years in capital funding for health facilities, equipment and IT systems across the province.
  - The Health Capital plan also includes \$45M over three years for the Rural Health Facilities Revitalization Program.

### Physician Recruitment

Approximately \$90M is being spent in 2022 including:

Rural Remote Northern Program: ~\$57M	Rural Medical Education: ~\$6M
Rural Integrated Community Clerkship Program: ~\$4M	Rural Health Professions Action Plan (RhPAP): ~\$9M
Locum Program: ~\$3M	Rural Physician On-Call program: ~\$12M

Alberta Health is working with RhPAP on its Rural Education Supplement and Integrated Doctor Experience (RESIDE) program to help address challenges in rural and remote areas.

### System Recovery

Over the next three years, AHS will perform between 20 and 23 per cent more surgeries compared to 2018-19 to reduce surgical wait lists.

AHS will return to pre-pandemic surgery wait list status by the end of 2022-23.

AHS is resuming many regular public health activities in 2022-23.

AHS will add 50 permanent, fully staffed ICU spaces by the second quarter of 2022-23.

Government is providing funding for more ground ambulances and additional EMS staff.

In each of the next three years, AHS will add about 1,000 new continuing care spaces and increase the number of unique home care clients by four per cent.

# What We Heard – Provincial Tour Fall 2022 - Edmonton

## AHS Health Plan 2022-25

AHS is entering a new era of transformation and innovation. The Health Plan 2022-25 is the roadmap for this exciting journey. At the heart of this plan are the 10 priorities that align with direction from the Minister of Health and reflect feedback from patients, clients and families who have received care from AHS.

The 10 priorities are:



### 1. Alberta Surgical Initiative

Implementation of the Alberta Surgical Initiative, ensuring that, by 2025, all Albertans receive their scheduled surgeries within clinically approved wait times.



### 6. Rural Initiatives and Engagement

Rural engagement and rural initiatives, to strengthen partnerships with rural communities, to better support the rural healthcare workforce and to better meet the unique needs of Albertans living in non-urban communities.



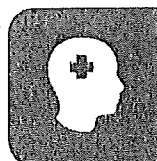
### 2. EMS 10-Point Plan

Implementation of the EMS 10-Point Plan, designed to improve EMS services and availability, especially in rural and remote communities.



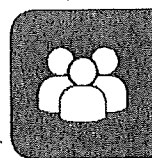
### 7. Continuing Care

Continuing care, increasing the numbers of continuing care spaces and living options, expanding home care hours, and shifting reliance from facility – to home-based care when appropriate.



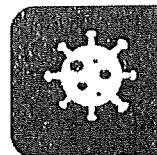
### 3. Mental Health and Substance Use Recovery

Mental health and opioid recovery, which includes adding AHS-managed treatment spaces, and expanding in-person and virtual recovery-oriented programs and services.



### 8. Workforce Recruitment and Retention

Workforce recruitment and retention, which involved supporting our current workforce following more than two years of pandemic response, as well as recruiting and retaining needed healthcare workers.



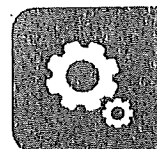
### 4. Pandemic Response and Recovery

Pandemic recovery, which involves adding acute care spaces (ICE beds), supporting continued access to vaccines and treatments to COVID-19, and establishing specialty clinics to support Albertans with ongoing COVID-19 symptoms.



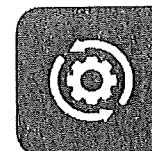
### 9. Quality of Patient Outcomes

Quality of Patient Outcomes, ensuring patient safety and high-quality care are maintained and enhanced during a period of transformative change in the organization.



### 5. Digital Health Evolution and Innovation

Digital health evolution and innovation, including the ongoing rollout of Connect Care and continued expansion of virtual health to support more community – and home-based care, programs and services.



### 10. Sustainability

Financial sustainability, ensuring that AHS is run efficiently, with Albertans getting full value for every health dollar.

# What We Heard – Provincial Tour Fall 2022 - Edmonton

At the event, we held a working session where participants reflected on the following questions:

- *What is our healthcare system doing well?*
- *What challenges currently exist?*
- *In addition to what is currently being done, how can we better address challenges?*
- *What can you do to improve the provision of health care in your community?*



Here's a sampling of what we heard in Edmonton.

## What we are doing well

The **quality of healthcare** available to patients was celebrated by Edmonton Zone stakeholders, with participants highlighting the focus on **patient-centred** care, the **variety of services** available – including emergency care, homecare and community supports, surgical facilities and the paramedic program.

The **passion** and **professionalism of healthcare staff** was highlighted, and participants expressed appreciation of **technology** and **innovation**, including Connect Care.

The increase in **collaboration** and **partnerships** with community members and community-based providers, such as Continuing Care sites, were highlighted as positive impacts of the COVID response. Efforts to be **accountable**, the value provided by Health Advisory Councils and other commitments to improve communication and increase engagement with the public were noted.

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“As one large health provider, able to share resources and skills.”

“Care by all healthcare providers is exceptional.”

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## Top healthcare challenges and opportunities

Participants identified **workforce** challenges as their primary concern. The **retention** and **recruitment** of healthcare professionals was discussed, with many comments made about the importance of staff training, mentorship and education; appropriate compensation of skilled staff; and the need to re-build public support and respect for healthcare professionals.

**Funding** was also highlighted as a top concern, with comments made about the need to ensure that services are adequately funded; that flexibility is created in funding models; and that funding follows the patient or client.

**Continuing Care** was identified as a challenge in the Edmonton Zone; participants identified a need to increase beds, stabilize funding and create partnerships. Providing support to **informal caregivers** was discussed as an opportunity.

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“Health promotion initiatives to keep seniors active and social/publicly funded day programs for seniors.”

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## What We Heard – Provincial Tour Fall 2022 - Edmonton

**Access to care** was identified as a challenge by community partners: both the availability of family doctors, and barriers such as transportation and community services. The need to **build trust** between AHS, Alberta Health and Albertans, and to **seek partnerships to improve care**, were highlighted. This included cross-ministry collaboration and work with educational partners to support existing staff and to train more healthcare professionals. The **integration of primary care** into the healthcare system was also discussed.

Investing in **health promotion** and **prevention**, as well as **public education** around the health system, were highlighted as opportunities, as was the need to better **support home care** and **informal caregivers** as a means of better supporting Albertans. Likewise, the need to invest in **mental health** and **harm reduction** were raised.

**AHS' structure** was also discussed, with comments made about the size of the organization and the importance of seeking and listening to local experts.

### Evaluation of event

Of the 92 individuals who completed a survey (both internal and external events in Edmonton):

- 86 (96%) responded that the topic was highly relevant, and something they wanted to know more about (60 ranked as 5 out of 5; 26 as 4)
- 83 (90%) felt strongly that the session was a good use of their time (50 ranked as 5 out of 5; 33 as 4)

Respondents highlighted the importance of ongoing communication and collaboration and expressed gratitude for the opportunity to participate in the event. Many said they felt heard and enjoyed the face-to-face conversation, though many also said they are concerned with what will be done with the information that was shared.

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What was the most valuable part of the session?  
*"Personally, hearing about some factors within AHS that I had not thought of. It built on my empathy and hopefully my support."*

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### Next steps

- All notes and partnership ideas generated from the Provincial Health tour will be shared with Alberta Health and Alberta Health Services leadership.
- A regular newsletter is being distributed to event registrants and participants.
- A report and recommendations will be produced by Alberta Health.

### Thank you

We are grateful to all who took the time to meet with Alberta Health and Alberta Health Services leadership to discuss the future of healthcare in Alberta. Your experience and personal insights will inform future planning and changes that will improve healthcare for all Albertans.

Contact us: [community.engagement@ahs.ca](mailto:community.engagement@ahs.ca)



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Shaw*

October 28, 2022

Dear Chief Elected Officials and Public Library Boards:

I am honoured to serve as the new Minister of Municipal Affairs. I believe in the importance of local government to our province and its people, and I am excited to work with you to ensure Alberta's economic prosperity and strengthen the long-term viability of municipalities across the province.

As Minister of Municipal Affairs, I am committed to municipal capacity building, transparency, and accountability, which are essential elements for responsible local government. My ministry will continue to support municipalities, as you play a significant role in fostering the local economic conditions that improve Alberta's vibrant communities. Municipal Affairs will also continue to manage and provide financial support for the network of municipal library boards and regional library system boards that offer vital public library services for Albertans.

Through collaboration, we can reduce red tape and barriers by reviewing legislation and making certain Albertans are protected with appropriate safety codes, standards, and supports for the construction and maintenance of buildings and equipment.

I look forward to working together to strengthen municipalities in Alberta and to work with you on areas of shared interest.

Sincerely,

Rebecca Schulz  
Minister of Municipal Affairs

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**WEST INTER LAKE DISTRICT (WILD)  
REGIONAL WATER SERVICES COMMISSION**

Box 8 Alberta Beach, AB. T0E 0A0  
Ph: 780-967-0271 Fax: 780-967-0431  
Email: wildwatercommission@gmail.com

November 10<sup>th</sup>, 2022

**TO: ALL COMMISSION MEMBERS**  
***(Sent by E-Mail)***

Dear Member,

**Re: WILD Water Commission - 2023 Rates and Budget Estimates**

On November 7<sup>th</sup>, 2022, the WILD Water Commission approved its 2023 Governance and Operating Budget, as well as adopting the 2023 water rate framework (Rates Bylaw 17-2022).

The purpose of this letter is simply to keep our members informed of the new rates, fees and upcoming requisitions to help with your own budgeting process. As in the past, consumption and debenture invoices – as applicable – will be prepared and forwarded in due course.

For general reference, Bylaw 17-2022 establishes the following rate mechanism effective January 1<sup>st</sup>, 2022:

- ✓ **Direct Members Water Sales – \$2.95/m<sup>3</sup>**
    - *(an increase from \$2.77/m<sup>3</sup> in 2022)*
  - ✓ **Truck Fill Stations (All Stations) - \$4.99/m<sup>3</sup>**
    - *(an increase from \$4.68/m<sup>3</sup> in 2022)*
  - ✓ **NSF/Rejected Payments - \$25.00/occurrence**
    - *(same as prior year)*
  - ✓ **Penalties on Outstanding Accounts - 2% of balance outstanding after 30 days.**
    - *(same as prior year)*
- (A complete copy of the bylaw can be provided on request for more detail)*

The requisitions for Administration and Governance, and debenture payments for Phase I and II, will be issued in the coming months. Additionally, the Commission is anticipating that Phase III and Phase IV capital costs will be finalized by early-2023 (as these projects conclude) and has budgeted for the likelihood of incurring a full debenture payment for same in 2023; as such, members are being advised to budget for their portion of any new debenture (or arrange to pay their upfront capital costs) as outlined in the attached, with actual figures to be provided as soon as finalized.

An itemized estimate for your municipality/community is enclosed for your reference, inclusive of Phase III and Phase IV projections. These estimates are for budgetary purposes only and may be subject to minor changes resulting from pending external factors, project completion dates, and the terms of any new debenture agreements. **This estimate is not a statement of**

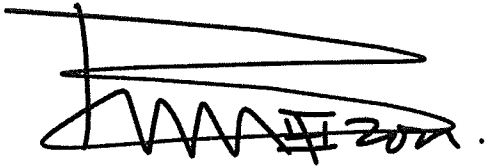
**WEST INTER LAKE DISTRICT (WILD)  
REGIONAL WATER SERVICES COMMISSION**

Box 8 Alberta Beach, AB. T0E 0A0  
Ph: 780-967-0271 Fax: 780-967-0431  
Email: wildwatercommission@gmail.com

**account;** please do not forward payment at this time. Invoices will be forwarded for payment once prepared.

On behalf of the Board of Directors and commission staff, thank you to all our members and stakeholders who continue to share in our successes. We look forward to another year of growth – as a regional utility and as a community partner.

All the best to you and your organization in 2023!

A handwritten signature in black ink, appearing to read "D. Moskalyk", with a vertical line to the left and a horizontal line above the main signature.

Dwight Darren Moskalyk  
Commission Manager  
WILD Water Commission

Encl: Member Requisition and Debenture Estimates 2023 (6 Pages)

**WILD Water Commission - Projected Budget Requisitions per Member (2023)**

Table of Established and Prospective 2023 Fees and Debentures

Member	Admin and Governance	Phase I Deb.	Phase II Deb.	Phase III Deb.	Phase IV Deb.	Total Requisitions 2023
Alberta Beach	\$ 13,086.93	\$ 24,710.12	\$ 16,159.14	\$ 12,190.56	\$ 12,190.56	\$ 78,337.31
Alexis Nakota Sioux Nation	\$ 9,899.22	\$ -	\$ -	\$ 9,221.19	\$ 9,221.19	\$ 28,341.59
Lac Ste. Anne County	\$ 7,877.31	\$ 14,873.57	\$ 9,726.54	\$ 7,337.77	\$ 7,337.77	\$ 47,152.97
Parkland County	\$ 11,510.89	\$ -	\$ -	\$ 10,722.47	\$ 10,722.47	\$ 32,955.84
Parkland County (Wabamun)	\$ 8,968.76	\$ -	\$ 11,074.21	\$ 8,354.46	\$ 8,354.46	\$ 36,751.89
Paul First Nation	\$ 12,971.04	\$ -	\$ -	\$ 12,082.61	\$ 12,082.61	\$ 37,136.26
S.V. of Castle Island	\$ 118.43	\$ -	\$ -	\$ 110.32	\$ 110.32	\$ 339.07
S.V. of Kapasiwin	\$ 107.40	\$ -	\$ -	\$ 100.04	\$ 100.04	\$ 307.48
S.V. of Lake View	\$ 290.18	\$ 547.90	\$ 358.30	\$ 270.30	\$ 270.30	\$ 1,736.99
S.V. of Nakamun Park	\$ 709.39	\$ 1,339.44	\$ -	\$ 660.80	\$ 660.80	\$ 3,370.43
S.V. of Ross Haven	\$ 1,596.10	\$ 3,013.68	\$ 1,970.78	\$ 1,486.78	\$ 1,486.78	\$ 9,554.11
S.V. of Sandy Beach	\$ 1,926.62	\$ 3,637.75	\$ 2,378.90	\$ 1,794.66	\$ 1,794.66	\$ 11,532.60
S.V. of Seba Beach	\$ 1,636.39	\$ 3,089.75	\$ 2,020.53	\$ 1,524.30	\$ 1,524.30	\$ 9,795.28
S.V. of Sunrise Beach	\$ 1,370.38	\$ 2,587.49	\$ 1,692.08	\$ 1,276.52	\$ 1,276.52	\$ 8,202.98
S.V. of Sunset Point	\$ 1,950.79	\$ 3,683.40	\$ 2,408.75	\$ 1,817.18	\$ 1,817.18	\$ 11,677.29
S.V. of Val Quentin	\$ 1,459.07	\$ 2,754.94	\$ 1,801.59	\$ 1,359.13	\$ 1,359.13	\$ 8,733.85
S.V. of West Cove	\$ 1,362.32	\$ 2,572.27	\$ -	\$ 1,269.01	\$ 1,269.01	\$ 6,472.62
S.V. of Yellowstone	\$ 1,370.38	\$ -	\$ -	\$ 1,276.52	\$ 1,276.52	\$ 3,923.41
Town of Onoway	\$ 13,038.42	\$ 24,618.53	\$ 16,099.24	\$ 12,145.38	\$ 12,145.38	\$ 78,046.94
<b>Total</b>	<b>\$ 91,250.00</b>	<b>\$ 87,428.84</b>	<b>\$ 65,690.07</b>	<b>\$ 85,000.00</b>	<b>\$ 85,000.00</b>	<b>\$ 414,368.91</b>

(1) Note: Some partners paid all or part of their debenture portions upfront.

(2) Note: The Village of Wabamun was dissolved and now forms part of Parkland County; their allocations and requisitions will be consolidated in future invoicing to Parkland County.

(3) Note: Phase III and Phase IV Debentures are expected but not yet confirmed and are subject to adjustment. As in previous Phases, Members will have an opportunity to pay their capital portions for Phase III and IV up front and the anticipated cost (again subject to adjustment) are enclosed of those tables.

(4) Note: Wabamun Prov. Park is also assigned a portion of capital costs. This requisition is separate from the totals above and paid for through deferred grant revenue as per direction from AT. When added to the respective totals above, this results in the full debenture payment made by the Commission each year.



### Administration and Governance (2023)

2023 Admin and Governance Reference

<b>Member</b>	<b>Allocation %</b>	<b>2023 Invoice</b>
Alberta Beach	14.34%	\$ 13,086.93
Alexis Nakota Sioux Nation	10.85%	\$ 9,899.22
Lac Ste. Anne County	8.63%	\$ 7,877.31
Parkland County	12.61%	\$ 11,510.89
Parkland County (Wabamun)	9.83%	\$ 8,968.76
Paul First Nation	14.21%	\$ 12,971.04
S.V. of Castle Island	0.13%	\$ 118.43
S.V. of Kapasiwin	0.12%	\$ 107.40
S.V. of Lake View	0.32%	\$ 290.18
S.V. of Nakamun Park	0.78%	\$ 709.39
S.V. of Ross Haven	1.75%	\$ 1,596.10
S.V. of Sandy Beach	2.11%	\$ 1,926.62
S.V. of Seba Beach	1.79%	\$ 1,636.39
S.V. of Sunrise Beach	1.50%	\$ 1,370.38
S.V. of Sunset Point	2.14%	\$ 1,950.79
S.V. of Val Quentin	1.60%	\$ 1,459.07
S.V. of West Cove	1.49%	\$ 1,362.32
S.V. of Yellowstone	1.50%	\$ 1,370.38
Town of Onoway	14.29%	\$ 13,038.42
<b>Total</b>	<b>100.00%</b>	<b>\$ 91,250.00</b>

**Phase I Debenture Payment (2023)**

Note: Adjusted % of 0.00% means Member Paid Capital Up Front

<b>Member</b>	<b>Allocation %</b>	<b>Adjusted %</b>	<b>2023 Invoice</b>
Alberta Beach	14.34%	28.26%	\$ 24,710.12
Alexis Nakota Sioux Nation	10.85%	0.00%	\$ -
Lac Ste. Anne County	8.63%	17.01%	\$ 14,873.57
Parkland County	12.61%	0.00%	\$ -
Parkland County (Wabamun)	9.83%	0.00%	\$ -
Paul First Nation	14.21%	0.00%	\$ -
S.V. of Castle Island	0.13%	0.00%	\$ -
S.V. of Kapasiwin	0.12%	0.00%	\$ -
S.V. of Lake View	0.32%	0.63%	\$ 547.90
S.V. of Nakamun Park	0.78%	1.53%	\$ 1,339.44
S.V. of Ross Haven	1.75%	3.45%	\$ 3,013.68
S.V. of Sandy Beach	2.11%	4.16%	\$ 3,637.75
S.V. of Seba Beach	1.79%	3.53%	\$ 3,089.75
S.V. of Sunrise Beach	1.50%	2.96%	\$ 2,587.49
S.V. of Sunset Point	2.14%	4.21%	\$ 3,683.40
S.V. of Val Quentin	1.60%	3.15%	\$ 2,754.94
S.V. of West Cove	1.49%	2.94%	\$ 2,572.27
S.V. of Yellowstone	1.50%	0.00%	\$ -
Town of Onoway	14.29%	28.16%	\$ 24,618.53
<b>Total</b>	<b>100.00%</b>	<b>100.00%</b>	<b>\$ 87,428.84</b>

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**Phase II Debenture Payment (2023)**

Note: Adjusted % of 0.00% means Member Paid Capital Up Front

<b>Member</b>	<b>Allocation %</b>	<b>Adjusted %</b>	<b>2023 Invoice</b>
Alberta Beach	14.34%	24.60%	\$ 16,159.14
Alexis Nakota Sioux Nation	10.85%	0.00%	\$ -
Lac Ste. Anne County	8.63%	14.81%	\$ 9,726.54
Parkland County	12.61%	0.00%	\$ -
Parkland County (Wabamun)	9.83%	16.86%	\$ 11,074.21
Paul First Nation	14.21%	0.00%	\$ -
S.V. of Castle Island	0.13%	0.00%	\$ -
S.V. of Kapasiwin	0.12%	0.00%	\$ -
S.V. of Lake View	0.32%	0.55%	\$ 358.30
S.V. of Nakamun Park	0.78%	0.00%	\$ -
S.V. of Ross Haven	1.75%	0.00%	\$ 1,970.78
S.V. of Sandy Beach	2.11%	3.62%	\$ 2,378.90
S.V. of Seba Beach	1.79%	3.08%	\$ 2,020.53
S.V. of Sunrise Beach	1.50%	2.58%	\$ 1,692.08
S.V. of Sunset Point	2.14%	3.67%	\$ 2,408.75
S.V. of Val Quentin	1.60%	2.74%	\$ 1,801.59
S.V. of West Cove	1.49%	0.00%	\$ -
S.V. of Yellowstone	1.50%	0.00%	\$ -
Town of Onoway	14.29%	24.51%	\$ 16,099.24
<b>Total</b>	<b>100.00%</b>	<b>100.00%</b>	<b>\$ 65,690.07</b>

**WILD Water Commission - Projected Budget Requisitions per Member (2023)**

Phase III Capital Costs - Prospective 2023 Payments - Est. \$16,000,000 Total (10% due by Members)

Member	% Allocation	Phase III Capital Cost	Or	Phase III Debenture*
Alberta Beach	14.34%	\$ 229,469.38		\$ 12,190.56
Alexis Nakota Sioux Nation	10.85%	\$ 173,575.32		\$ 9,221.19
Lac Ste. Anne County	8.63%	\$ 138,122.74		\$ 7,337.77
Parkland County	12.61%	\$ 201,834.78		\$ 10,722.47
Parkland County (Wabamun)	9.83%	\$ 157,260.44		\$ 8,354.46
Paul First Nation	14.21%	\$ 227,437.37		\$ 12,082.61
S.V. of Castle Island	0.13%	\$ 2,076.58		\$ 110.32
S.V. of Kapasiwin	0.12%	\$ 1,883.14		\$ 100.04
S.V. of Lake View	0.32%	\$ 5,088.09		\$ 270.30
S.V. of Nakamun Park	0.78%	\$ 12,438.60		\$ 660.80
S.V. of Ross Haven	1.75%	\$ 27,986.38		\$ 1,486.78
S.V. of Sandy Beach	2.11%	\$ 33,781.84		\$ 1,794.66
S.V. of Seba Beach	1.79%	\$ 28,692.80		\$ 1,524.30
S.V. of Sunrise Beach	1.50%	\$ 24,028.56		\$ 1,276.52
S.V. of Sunset Point	2.14%	\$ 34,205.69		\$ 1,817.18
S.V. of Val Quentin	1.60%	\$ 25,583.62		\$ 1,359.13
S.V. of West Cove	1.49%	\$ 23,887.28		\$ 1,269.01
S.V. of Yellowstone	1.50%	\$ 24,028.56		\$ 1,276.52
Town of Onoway	14.29%	\$ 228,618.84		\$ 12,145.38
<b>Total</b>	<b>100.00%</b>	<b>\$ 1,600,000.00</b>	<b>\$ -</b>	<b>\$ 85,000.00</b>

\* Note: The commission will allow either payment of member portion upfront, or to debenture the member portion through the commission (with annual payments), as in the past. For budgetary purposes in your local jurisdiction, please consider your preferred payment schedule and the payments estimated above.

**WILD Water Commission - Projected Budget Requisitions per Member (2023)**

Phase IV Capital Costs - Prospective 2023 Payments - Est. \$16,000,000 Total (10% due by Members)

Member	% Allocation	Phase IV Capital Cost	Or	Phase IV Debenture*
Alberta Beach	14.34%	\$ 229,469.38		\$ 12,190.56
Alexis Nakota Sioux Nation	10.85%	\$ 173,575.32		\$ 9,221.19
Lac Ste. Anne County	8.63%	\$ 138,122.74		\$ 7,337.77
Parkland County	12.61%	\$ 201,834.78		\$ 10,722.47
Parkland County (Wabamun)	9.83%	\$ 157,260.44		\$ 8,354.46
Paul First Nation	14.21%	\$ 227,437.37		\$ 12,082.61
S.V. of Castle Island	0.13%	\$ 2,076.58		\$ 110.32
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S.V. of Lake View	0.32%	\$ 5,088.09		\$ 270.30
S.V. of Nakamun Park	0.78%	\$ 12,438.60		\$ 660.80
S.V. of Ross Haven	1.75%	\$ 27,986.38		\$ 1,486.78
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S.V. of West Cove	1.49%	\$ 23,887.28		\$ 1,269.01
S.V. of Yellowstone	1.50%	\$ 24,028.56		\$ 1,276.52
Town of Onoway	14.29%	\$ 228,618.84		\$ 12,145.38
<b>Total</b>	<b>100.00%</b>	<b>\$ 1,600,000.00</b>	<b>\$ -</b>	<b>\$ 85,000.00</b>

\* Note: The commission will allow either payment of member portion upfront, or to debenture the member portion through the commission (with annual payments), as in the past. For budgetary purposes in your local jurisdiction, please consider your preferred payment schedule and the payments estimated above.

LAC STE. ANNE FOUNDATION  
BOARD MEETING MINUTES

September 28, 2022

Pleasant View Lodge – Community Center  
1:00 p.m.

Present: Ross Bohnet, Sandy Morton, Bernie Poulin, Paul Chauvet, Jeremy Wilhelm & Len Kwasny

Absent: Marge Haussen, Daryl Weber

Staff: Dena Krysik - CAO, Robin Strome - Finance Officer & Kristine Klause - Admin Clerk

1. Call to Order- 1:00 p.m. by Ross Bohnet

2. Approval of Agenda

Board Member Bernie Poulin moves:

**Motion #22-039:** The Board approves the agenda for September 28, 2022 as amended.

Carried

3. Approval of Board Meeting Minutes

Board Member Sandy Morton moves:

**Motion #22-040:** The Board approves the August 24, 2022 Board meeting minutes as presented.

Carried

4. Financial

Board Member Len Kwasny moves:

**Motion #22-041:** The Board approves the draft 2023 Foundation Budget as information with a final review and approval to be conducted during the October Board meeting.

Carried

55

Board Member Bernie Poulin moves:

**Motion #22-042:** The Board approves the draft 2023 Personal Care Budget as information with a final review and approval to be conducted during the October Board meeting.

Carried

Jeremy Wilhelm arrived at 1:26pm

Board Member Len Kwasny moves:

**Motion #22-043:** The Board approves the draft 2023 Capital Budget as information with a final review and approval to be conducted during the October Board meeting.

Carried

Board Member Len Kwasny moves:

**Motion #22-044:** The Board approves to allocate \$1,900,000.00 of the revenue received from housing sales to a GIC for a term of 90 days at 3.55% as presented.

Carried

5. New/Other Business

Board Member Jeremy Wilhelm moves:

**Motion #22-045:** The Board approves the results of the 2022 Resident/Tenant Survey as presented for information and direct the Chief Administrative Officer to develop an action plan to address concerns noted.

Carried

Board Member Len Kwasny moves:

**Motion #22-046:** The Board approves the Draft Board Strategic Priorities action plan as presented to be reviewed quarterly at regular Board meetings.

Carried

7. Informational Items

Board Member Bernie Poulin moves:

**Motion #22-047:** The Board accepts items 7a, 7b, 7c, 7d & 7e for the September 28, 2022 meeting as information.

Carried

56

8. In Camera

Board Member Len Kwasny moves:

Motion #22-048: The Board moves to go in camera at 2:59pm

Carried

Board Member Paul Chauvet moves:

Motion #22-049: The Board moves to come out of camera at 3:51pm

Carried

Board Member Sandy Morton moves:

Motion #22-050: That the Board approves the Chief Administrative Officer's annual evaluation conducted by Crouse Developments Inc. as presented.

Carried

Board Member Len Kwasny moves:

Motion #22-051: That the Board approves to defer the Chief Administrative Officer's contract review to the next regular Board meeting.

Carried

9. Date, Place & Time of Next Meeting

All Board members move:


Motion #22-052: The next Board Meeting will be held on November 2, 2022 at the Pleasant View Lodge Community Center

Carried

10. Adjournment

The Chair declares that as all matters have been attended to the meeting is now adjourned at 4:10pm.

Carried

  
\_\_\_\_\_  
Chairperson

Nov 02/22  
Date

  
\_\_\_\_\_  
Chief Administrator/ Officer

Nov 02/22  
Date