

SUMMER VILLAGE OF SUNRISE BEACH AGENDA

Tuesday, August 23rd, 2022 immediately following the Organizational Meeting
In person or Via Zoom at the Onoway Civic Centre.

As per Bylaw 448-2018 there will be no audio/video recordings of Meetings

1.	<u>Call to Order</u>		
2.	<u>Agenda</u>	a)	<p>August 23rd, 2022 Regular Council Meeting</p> <p><i>Recommendation:</i> that the August 23rd, 2022 Regular Council Meeting Agenda be approved as presented</p> <p>or</p> <p>that the August 23rd, 2022 Regular Council Meeting Agenda be approved with the following amendment(s) (list amendments)</p>
3.	<u>Minutes</u> Pages 1-4	a)	<p>Tuesday, June 28th, 2022 Regular Council Meeting Minutes</p> <p><i>Recommendation:</i> that the June 28th, 2022 Regular Council Meeting Minutes be approved as presented</p> <p>or</p> <p>that the June 28th, 2022 Regular Council Meeting Minutes be approved with the following amendment(s) (list amendments):</p>
4.	<u>Appointments</u>		N/A
5.	<u>Bylaws</u>	a)	N/A
6.	<u>Business</u> Pages 5-7	a)	<p>Association of Summer Villages of Alberta Annual Conference and AGM – October 20th and 21st, 2022 at the Renaissance Hotel and Conference Center Edmonton Airport. This is your annual conference for all Summer Villages within the Province, a tentative agenda is attached.</p> <p><i>Recommendation:</i></p> <p>(authorize attendance of Council and Administration at the Association of Summer Villages of Alberta Annual Conference and AGM scheduled for October 20th and 21st, 2022 at the Renaissance Hotel and Conference Centre Edmonton Airport)</p> <p>or</p> <p>(some other direction as given by Council at meeting time)</p>

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	Pages 8-9	b)	<p>Tax Rates and Minimum Municipal Tax – please refer to the attached email from a resident who is concerned with the minimum municipal amount payable that is collected for all properties within the Summer Village – in 2022 set at \$960.00. I did advise that this is not something that can be changed for the 2022 year, but that we would share her concerns with Council now to allow plenty of time to consider same prior to setting the 2023 minimum amount payable and tax rates.</p> <p><i>Recommendation:</i></p> <p><i>(that the July 24th, 2022 email received from Joanna Shandro be accepted for information and that the Summer Village give consideration to her comments prior to the 2023 minimum amount payable and tax rates being set)</i></p> <p><i>or</i></p> <p><i>(some other direction as given by Council at meeting time)</i></p>
	Pages	c)	
	Pages	d)	
	Pages	e)	
	Pages	f)	
	Pages	g)	
7.	<u>Financial</u>	a)	<p>Income and Expense Statement – as of June 30th, 2022</p> <p><i>(that the Income and Expense Statement as of June 30th, 2022 be accepted for information)</i></p>
8.	<u>Councillor Reports</u>		
		a)	Mayor Ethier
		b)	Deputy Mayor Benson
		c)	<p>Councillor Steenbergen</p> <p><i>(that the Councillor reports be accepted for information)</i></p>

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9.	<u>Administration Reports</u>		
		a)	Unightly property assessment
		b)	Hummocky RV Resort verbal update (nothing new to share at this time)
	<p style="color: blue; font-size: 1.2em;">P10 P11 P12-14</p>	c)	Sewer Transmission Line verbal update (nothing new to share at this time)
		d)	Water Assessment with County verbal update (nothing new to share at this time)
		e)	Development Officers Report for June
		f)	Subdivision and Development Appeal Board
		g)	Fees and Charges Bylaw 165-2020 (already has \$5,000 fee in it)
		h)	Disclosure of information/confidentiality <i>(that the Administration reports be accepted for information)</i>
10.	<u>Correspondence & Information</u> <i>Pages 15-17</i>	a)	22DP05-44 – for a home occupation doggy daycare (dog kennel) at 4108 Sylvan Cove – permit refused.
	<i>Pages 18-19</i>	b)	Alberta Municipal Affairs – July 4 th , 2022 email from Deputy Minister Brandy Cox on AMA’s 2021-22 Annual Report
	<i>Pages 20</i>	c)	East End Bus Society – July 12 th , 2022 letter on annual funding contribution increasing from \$300.00 to \$350.00 for Summer Villages, and changing from bus replacement to operational. This fee has been set at \$300.00 for close to 20 years, so an increase is probably past due.
	<i>Pages 21-22</i>	d)	Alberta Municipal Affairs – June 23 rd , 2022 email from Acting Assistant Deputy Minister Gary Sandberg on the Municipal Sustainability Initiative (MSI) Capital and Operating Program Guidelines
	<i>Pages 23-39</i>	e)	Yellowhead Regional Library – July 19 th , 2022 letter, and their 2021 Annual Report and 2023-2025 Strategic Plan documents are available for those who wish to view it.
			<i>Recommendation:</i> <i>(that items a) through e) be accepted for information)</i>

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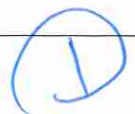
As per Bylaw 448-2018 there will be no audio/video recordings of Meetings

11.	<u>Open Floor Discussion with Gallery</u>	(15 minutes time limit as per Bylaw #162-2020) <i>Recommendation: that the open floor discussion with the gallery be accepted for information or some other direction as given by Council at meeting time</i>
12.	<u>Closed Session</u>	N/A
13.	<u>Adjournment</u>	

Next Meetings: Regular Council Meeting September 27th, 2022
 Regular Council Meeting October 25th, 2022
 Regular Council Meeting November 22nd, 2022

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON TUESDAY JUNE 28TH, 2022, ONOWAY CIVIC CENTRE AT 7:00 P.M. IN PERSON AND VIA ZOOM

	PRESENT	Mayor Jon Ethier Deputy Mayor Mike Benson Councillor Everett Steenbergen Chief Administrative Officer Wendy Wildman
	ABSENT	Public at Large: 2 via Zoom
1.	CALL TO ORDER	Mayor Ethier called the council meeting to order at 7:00 p.m.
2.	AGENDA 65-22	MOVED by Mayor Ethier that the June 28 th , 2022 Agenda be approved as presented. CARRIED
3.	MINUTES 66-22 67-22	MOVED by Mayor Ethier that the minutes of the April 26 th , 2022 Regular Council meeting be approved as presented. CARRIED MOVED by Mayor Ethier that the minutes of the May 3 rd , 2022 Regular Council meeting be approved as presented. CARRIED
4.	APPOINTMENTS	7:10 p.m. – Development Officer Tony Sonnleitner, delayed to later in the meeting.
5.	BYLAWS/POLICY	N/A
6.	BUSINESS 68-22	a) MOVED by Mayor Ethier that the Summer Village of Sunrise Breach approve the road rehabilitation quotes from Spectre System for hot pour crack sealing in the estimated amount of \$12,500.00 and asphalt patching in the estimated amount of \$29,500.00 for work on Sheddon Drive and Victory Road, with funds being covered through grant dollars. CARRIED



MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON TUESDAY JUNE 28TH, 2022, ONOWAY CIVIC CENTRE AT 7:00 P.M. IN PERSON AND VIA ZOOM

69-22	b)	MOVED by Mayor Ethier that the Summer Village not host an Annual Information Meeting in the 2022 year, and that this item be placed on the March 2023 agenda in anticipation of setting up a 2023 meeting.	CARRIED
70-22	c)	MOVED by Mayor Ethier that the Alberta Municipalities (AM) Local Government Fiscal Framework (LGFF) discussion be accepted for information.	CARRIED
71-22	d)	MOVED by Mayor Ethier that the attendance of Administration at the June 13 th , 2022 Regional Municipalities Meeting at the Alberta Beach Seniors Center being hosted by Lac Ste. Anne County be ratified.	CARRIED
72-22	e)	MOVED by Councillor Steenbergen that as no one was able to attend the Alberta Municipalities Summer 2022 Municipal Leaders' Caucuses, this item be accepted for information.	CARRIED
73-22	f)	MOVED by Deputy Mayor Benson that Council and Administration be authorized to participate in an upcoming forum on Rural Economic Development and Rural Broadband Strategy hosted by Members of Parliament (date to be determined).	CARRIED
74-22	g)	MOVED by Deputy Mayor Benson that the draft survey be condensed and transposed onto a door hanger, and then distributed within the Summer Village prior to a long weekend.	CARRIED
7.	FINANCIAL	N/A	
8.	COUNCIL REPORTS 75-22	MOVED by Councillor Steenbergen that the November 22 nd , 2022 Regular Council Meeting be rescheduled to December 6 th , 2022.	CARRIED

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MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON TUESDAY JUNE 28TH, 2022, ONOWAY CIVIC CENTRE AT 7:00 P.M. IN PERSON AND VIA ZOOM

	76-22	<p>MOVED by Mayor Ethier that the verbal Council Reports be accepted for information as presented.</p> <p style="text-align: right;">CARRIED</p>
9.	<p>ADMINISTRATION REPORTS 77-22</p>	<p>MOVED by Mayor Ethier that the Administration Reports be accepted for information as presented.</p> <p style="text-align: right;">CARRIED</p>
10.	<p>CORRESPONDENCE 78-22</p>	<p>MOVED by Mayor Ethier that the following correspondence be accepted for information:</p> <ul style="list-style-type: none"> a) Alberta Municipal Affairs – May 16th, 2022 letter from Minister Ric McIver on Municipal Sustainability Funding and Canada Community-Building Fund b) Alberta Beach – April 21st, 2022 letter on By-Election Results: Angela Duncan is Mayor and Debbie Durocher is Deputy Mayor c) Alberta Municipal Affairs – June 8th, 2021 email from Assistant Deputy Minister Gary Sandberg on Bill 21 Implementation Fact Sheet 2022 (Red Tape Reduction) d) Town of Tofield – May 25th, 2022 letters to Minister Tyler Shandro on Alberta Provincial Police Force and Alberta Utilities Commission on high Utility Fees <p style="text-align: right;">CARRIED</p>
4.	<p>APPOINTMENTS 79-22</p>	<p>This item was deferred from earlier in the meeting, Development Officer Tony Sonnleitner was unable to attend the meeting.</p> <p>MOVED by Deputy Mayor Benson that the Council for the Summer Village of Sunrise Beach, respond to the referral sent to them for comment with respect to Development Permit Application 22DP05-44 MacDonald Home Occupation for a Kennel at 4108 Sylvan Cove as follows:</p> <ul style="list-style-type: none"> a) Council does not support an amendment to the Land Use Bylaw which would add Small Animal Breeding to the R – Residential District; b) Council does not support an amendment to the Land Use Bylaw which would redistrict the subject Lands from R – Residential District to UR – Urban Reserve District; c) Council does not support an amendment to the Animal Control Bylaw which would allow in excess of three dogs on a Residential parcel at any one time;

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON TUESDAY JUNE 28TH, 2022, ONOWAY CIVIC CENTRE AT 7:00 P.M. IN PERSON AND VIA ZOOM

11.	OPEN FLOOR DISCUSSION WITH GALLERY 80-22	<p>d) It is Council's opinion that the proposed use would unduly offend the surrounding residents by way of excessive noise; and</p> <p>e) It is Council's determination that the proposed development does not meet the spirit and intent of the current Land Use Bylaw and is not compatible with the community.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Mayor Ethier that the open floor discussion with the gallery be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
12.	CLOSED MEETING	N/A
13.	ADJOURNMENT	As all matters have been addressed Mayor Ethier declared the meeting adjourned at 8:23 p.m.

Mayor, Jon Ethier

Chief Administrative Officer, Wendy Wildman

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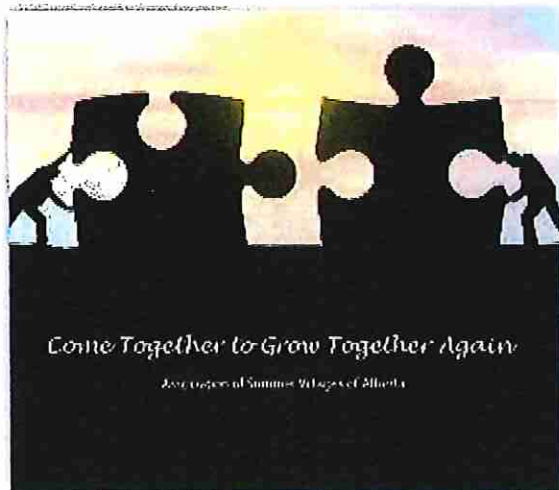
svsunrisebeach@wildwillowenterprises.com

From: ASVA Exec Director <summervillages@gmail.com>
Sent: August 6, 2022 8:45 AM
To: undisclosed-recipients:
Subject: SAVE the DATE: 2022 ASVA Conference & AGM Oct 20&21, RSVP required
Attachments: SAVE THE DATE ASVA Conference & AGM Oct 20 and 21st 2022.pdf

SAVE THE DATE: October 20 & 21st, 2022

ASVA Conference & AGM

"COME TOGETHER TO GROW TOGETHER AGAIN"



Please contact ASVA for early bird registration: info@asva.ca

Venue: Renaissance Hotel & Conference Center, Edmonton Airport

- A Room Block Discount is available for early booking until September 20, 2022
Please contact reservations, tel. 1-877-251-1724 or email
bailey.chromitzky@marriott.com and refer to ASVA Conference & AGM

www.asva.ca

Sherry Poole
Executive Director
Association of Summer Villages of Alberta
780-236-5456
execdirector@asva.ca
www.asva.ca

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SAVE THE DATE: October 20 & 21st, 2022

ASVA Conference & AGM

“COME TOGETHER TO GROW TOGETHER AGAIN”



Please contact ASVA for early bird registration: info@asva.ca

Venue: *Renaissance Hotel & Conference Center, Edmonton Airport*

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Please contact reservations: tel. 1-877-231-1724 or email:
bailey.chomitzky@marriott.com and refer to ASVA Conference & AGM

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Day 1: Full day Program

October 20th Registration & Breakfast Buffet 9:00 a.m. – 10:00 a.m.
Conference begins at 10:00 a.m. promptly with Minister's Welcome
Program 10:00 a.m. – 4:00 p.m.
Coffee Break 10:30 a.m. – 10:45 a.m.
AGM 4:00 p.m. – 4:45 p.m.
Cocktail Hour 5:00 p.m. – 6:00 p.m.
Dinner Banquet 6:00 p.m. – 7:00 p.m.
Silent Auction & Entertainment 7:00 p.m. – 8:00 p.m.

Day 2: ½ day Program

Breakfast Buffet 8:00 a.m. – 9:00 a.m.
Emergency & Environmental Panel & Q&A 9:00 a.m. – 10:15 a.m.
Coffee Break & Snacks 10:15 a.m. – 10:30 a.m.
CAO Breakout Session & Panel 10:30 a.m. – Noon
12 Noon Closing of Session

Featured Keynotes, Panels and Topics:

Day 1 –

Advocacy Panel

R.C.M.P. K-Division "Policing Small Communities"

ALMS – Government of Alberta (Aquatic Species)

AB Municipalities - Future of Municipal Governments

RMA

Day 2 -

Emergency Management and Environmental Specialists Panel (GOA, AB Muni's, ALMS, FRIIA, and more) "Land, Air, Water"

CAO Breakout Session (Day 2)- featured topics and panel specialists:

SLGM – Tools and Resources for CAO's

LGAA – Tools and Resources for CAO's

Topic 1: The Recipe for Productive CAOs

Topic 2: Ingredients of Positive and Constructive Relationships with CAO's & Councils:

Mayor Bernie Poulin, and S.V. Itaska Beach, CAO June Boyda

Fostering a Culture of Respect and Future of Municipal Government Project research on the changing dynamics of CAOs

From: Joanna Shandro <
Sent: July 24, 2022 7:37 PM
To: Cabin Village Council
Subject: Property tax questions...

Warm greetings Council members

My name is Joanna and I'm a "newbie" to this lovely community. I purchased a small 3-season cabin (no water/insulation), plus the adjacent lot last summer. The previous owners paid the taxes owed for 2021, so this is my first year dealing with the taxes.

When I looked over the figures, I noticed something that did not make sense. The vacant lot is assessed at about 60% of the value of the cabin property, yet the taxes owed were only about \$100.00 less.....hmmmm.

I called the Village office and spoke with Heather who explained that the SB Council choose to adopt a minimum municipal tax of \$960. So I'm writing to try and understand your reasons for doing this and to also give you some feedback regarding the impact of your decision.

As I pondered what your rational for doing this might be, the only thing that came to mind was that more funds were needed to meet the budget, so instead of raising the mill rate, you decided to adopt this minimum tax policy instead. Perhaps there are other reasons and I'm open to listening to what else influenced this decision, but this is all I could come up with

I understand and support the need for a balanced budget, however, I do not support this "blanket minimum tax" that lands squarely on the shoulders of vacant lot owners, and smaller, less valuable property owners, such as myself.

Right now, I am required to pay an ADDITIONAL \$543.53 on my vacant lot and \$256.93 on my cabin lot for a total of \$800.46, which none of my neighbors are paying, simply because they have more valuable properties than me.

Another way of looking at it is...

I'm paying a combined tax total of just under \$2400.00 on 2 properties with a combined total assessment of about \$155,000. I understand that this is comparable to what some of the lake front properties, worth at least double or more, are paying in taxes.....is this fair??

And ironically they are using resources like garbage pick up, snow removal, etc. 12 months of the year and I'm only staying here about 4-5 months, so less than half their usage.

So I ask you...

- Is it fair to further tax/penalize only the vacant/smaller property owners?
- Is it okay to discriminate against a minority group of owners to keep the mill rate down for the majority?



- Do you believe this inequitable, selective tax serves to better the good will between neighbors in our community?

If you answered "no" to any of these questions, would you be open to revisit this decision and to look for more fair and equitable solutions to balance the budget??? I'm sure if there is a genuine willingness and openness to doing so, some creative and effective methods of meeting our budget will be found.

One idea that comes to mind is a 3-4 tier system with minimum payments for everyone, based on their assessment category. So for example vacant lots could have a minimum of \$500 and the fee goes up incrementally, according to the assessed value...

Or the mill rate could be raised so everyone pays a bit more....Or perhaps trim the budget somehow.....Or?????.....

I am recently retired, and living on a small pension, so an extra \$800 on top of the \$1600 actual taxes owed, is a lot for me to manage financially, in addition to the mortgage etc. But, I will find the funds one way or another and my taxes will be paid.

However, the greater issue at hand is actually more about a value I hold dearly which is... "fair play"!! Whenever I see anyone being treated unfairly, I always speak up and call for change, which is why I'm taking the time and making an effort to bring this to your attention.

I'm generally community minded and was looking forward to pitching in to help where needed, but the current experience of being targeted and required to pay more than my fair share of taxes in dampening my enthusiasm to help. Discrimination is not conducive to building community and it feels very hurtful.

I just noticed there is a council meeting on July 26th. Is it open to all property owners? Where and what time will it be held?
Would I be welcome to attend and possibly speak about this, if time permits???

Thank you, in advance, for taking the time to give this matter your sincere attention...and thanks for your service to our community by being part of the council.

Kind regards
Joanna Shandro
Spruce Point, Sunrise Beach

Summer Village of Sunrise Beach

Report to Council

Meeting: August 23, 2022 - Regular Council Meeting

Originated By: Tony Sonnleitner, Development Officer, Summer Village of Sunrise Beach.

Development Permits:

22DP05-44 Plan 4652 TR, Block 1, Lot 8 – 4108 Sylvan Cove
Home Occupation – Doggy Daycare (Dog Kennel)

Note: The application has been refused, with an appeal date of August 22, 2022.

Letters of Compliance: None

Regards,

Tony Sonnleitner, Development Officer





Summer Village of Sunrise Beach

SUBDIVISION AND DEVELOPMENT APPEAL BOARD
Site 1, Box 157, RR 1, Onoway, AB T0E 1V0

August 5, 2022

Our File: 22SDAB05-44

Via Email: pcm1@telusplanet.net

Mr. Tony Sonnleitner
Development Officer – Summer Village of Sunrise Beach
Box 2945
Stony Plain, AB T7Z 1Y4

**RE: NOTICE OF SUBDIVISION & DEVELOPMENT APPEAL BOARD HEARING
DEVELOPMENT PERMIT FILE NO. 22DP05-44
WITH RESPECT TO LANDS DESCRIBED AS PLAN 4652TR, BLOCK 1, LOT 8 : 4108 SYLVAN COVE
WITHIN THE SUMMER VILLAGE OF SUNRISE BEACH, AB (THE "LANDS")**

A Notice of Appeal against the decision of the Development Authority on Development Permit Application No. 22DP05-44 was received on July 25, 2022. The Subdivision and Development Appeal Board has arranged the following date, time and place for a hearing:

Date: Monday, August 22, 2022
Time: 6:30 P.M.
Place: Myrna Noyes Community Hall
63 Lakeshore Drive
Summer Village of Sandy Beach, AB

If you wish to submit any written submissions to be presented at the hearing, please submit them to the Clerk of the Subdivision and Development Appeal Board by email, mail or courier to be received no later than August 18, 2022 at 4:30pm.

Mail: Milestone Municipal Services Inc., Attn. Emily House, Site 1, Box 157, RR 1, Onoway, AB T0E 1V0
Courier: Emily House, 990 Bauer Avenue, Spring Lake, AB T7Z 2S9
Email: emily@milestonemunicipalservices.ca

Any written materials submitted to the Subdivision and Development Appeal Board will become part of the agenda package and will be available to the public.

If you should have any questions, please feel free to contact me.

Sincerely,

Emily House
Subdivision and Development Appeal Board Clerk
emily@milestonemunicipalservices.ca • Phone: (780) 914-0997

:ejh
cc W. Wildman, CAO, Summer Village of Sunrise Beach

**THIS IS A BYLAW OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE
PROVINCE OF ALBERTA, TO BE KNOWN AS THE SUMMER VILLAGE OF SUNRISE
BEACH FEES & CHARGES BYLAW.**

WHEREAS, in accordance with the *Municipal Government Act*, a municipality has the authority to establish fees and charges for the provision of goods and services;

AND WHEREAS, the Summer Village of Sunrise Beach wishes to establish, in a bylaw, certain fees and charges.

NOW THEREFORE, the Council of the Summer Village of Sunrise Beach, in the Province of Alberta, duly assembled, enacts as follows:

1. That this Bylaw may be cited as the "FEES and CHARGES BYLAW".
2. That the Summer Village of Sunrise Beach shall charge fees as established in Schedule A, 'The Fee Schedule', attached hereto.
3. Bylaw #72-1999 is hereby repealed.
4. THAT this BYLAW shall come into force and have effect on the date of the third and final reading.

Read a first time on this 28th day of May, 2020.

Read a second time on this 28th day of May, 2020.

Unanimous Consent to proceed to third reading on this 28th day of May, 2020.

Read a third and final time on this 28th day of May, 2020.

Signed this 28th day of May, 2020.

Mayor, Glen Usselman

Chief Administrative Officer, Wendy Wildman



SCHEDULE 'A' – Page 1 of 2	
BYLAW #165-2020 FEES & CHARGES	
Summer Village of Sunrise Beach	
ADMINISTRATIVE FEES	
REQUEST FOR COPIES OF VILLAGE DOCUMENTS PER REQUEST	\$25
COST OF COPIES PER COPY	\$0.50
SPECIAL SERVICES RATE PER HOUR	\$75
TAX CERTIFICATE	\$25
TAX NOTIFICATION CHARGES	\$60
ONE TIME DOG LICENSE FEE PER DOG (LIMIT OF THREE)	\$25
SNOW REMOVAL PER LOT	SMALL \$200, MEDIUM \$250, LARGE \$300
APPEAL/AMENDMENT FEES	
ASSESSMENT APPEAL FEE (Refundable if applicant is successful)	\$50
DEVELOPMENT APPEAL FEE (Refundable if applicant is successful)	\$200
SUBDIVISION APPEAL FEE	\$400
LAND USE BYLAW AMENDMENT FEE	\$2,000
DEVELOPMENT FEES	
PERMIT FEES ARE DOUBLED IF CONSTRUCTION STARTS PRIOR TO APPROVAL OF THE DEVELOPMENT PERMIT	
DEVELOPMENT PERMITS – RESIDENTIAL PRINCIPAL BUILDING	\$300
DEVELOPMENT PERMITS – RESIDENTIAL PRINCIPAL BUILDING DISCRETIONARY	\$500
DEVELOPMENT PERMITS – RESIDENTIAL ADDITIONS TO PRINCIPAL BUILDING - PERMITTED	\$150
DEVELOPMENT PERMITS – RESIDENTIAL ADDITIONS TO PRINCIPAL BUILDING - DISCRETIONARY	\$300
DEVELOPMENT PERMITS – SECONDERY SUITE, GARAGE & GARDEN – PERMITTED	\$300
DEVELOPMENT PERMITS – SECONDERY SUITE, GARAGE & GARDEN – DISCRETIONARY	\$500
DEVELOPMENT PERMITS - DEMOLITION	\$ 50
DEVELOPMENT PERMITS - COMMERCIAL	\$300
DEVELOPMENT PERMITS – COMMERCIAL - DISCRETIONARY	\$500
DEVELOPMENT PERMITS – HOME OCCUPATION/HOME OFFICE	\$150
LETTER OF COMPLIANCE - STANDARD	\$ 95
LETTER OF COMPLIANCE - RUSH	\$190
PLAN CANCELLATION BYLAW (LOT CONSOLIDATION)	\$400
PLAN CANCELLATION BYLAW REGISTRATION	\$ 35

SCHEDULE 'A' – PAGE 2 OF 2	
BYLAW #165-2020 FEES & CHARGES	
SUMMER VILLAGE OF SUNRISE BEACH	
DECK, OVER-HEIGHT FENCE, RETAINING WALL, CISTERN, HOLDING TANK	\$ 50
BUILDING PERMITS	AS PER
ELECTRICAL PERMITS	SAFETY CODES
PLUMBING PERMITS	SERVICE PROVIDER
GAS & HEATING PERMITS	FEES
<u>SUB-DIVISION FEES (SUBDIVISION AUTHORITY)</u>	
Subdivision fees at application for up to 3 lots, including any remainder	\$700 + \$100 per lot
Subdivision fees at application for up to 4 lots, including any remainder	\$700 + \$250 per lot
Separation of Titles (MGA 652(4))	\$700
Condominium Plan Consent	\$50 per unit
Extension	\$250
Re-circulation	\$250
Fee at Endorsement ** Endorsement fees are charged at time of endorsement for all subdivisions except Separation of Titles	\$100 + (\$150 per lot)
Current Land Title	\$12
<u>SUB-DIVISION FEES (MUNICIPALITY)</u>	
Lot Subdivision fee for lots that were previously consolidated:	
-1 st Lot	\$5,000
-each subsequent lot	\$2,500
<u>RE-DISTRICTING/RE-ZONING FEES</u>	
Re-districting application	\$2,000
Amend Municipal Development Plan	\$2,000
Amend Land Use Bylaw	\$2,000
Amend Provision of a Statutory Plan	\$2,000
Adoption of New Statutory Plan	\$2,000
<i>GST will be charged where applicable</i>	

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Development Services
for the

Summer Village of Sunrise Beach

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

Notification Letter and Notice of Decision

July 11, 2022

File: 22DP05-44

CINDY MACDONALD

Dear Ms. MacDonald:

**Re: Development Permit Application No. 22DP05-44
Plan 4652 TR, Block 1, Lot 8 : 4108 Sylvan Cove (the "Lands")
R – Residential : Summer Village of Sunrise Beach**

DEVELOPMENT PERMIT APPLICATION - DECISION

You are hereby notified that your application for a development permit with regard to the following:

HOME OCCUPATION – DOGGY DAYCARE (DOG KENNEL).

Has been **REFUSED** at this date, July 11, 2022, for the following reasons:

- 1- The proposed use is neither a Permitted, nor a Discretionary, use within the R – Residential District under Summer Village of Sunrise Beach Land Use Bylaw 71-1999, as amended (LUB); where Small animal breeding and boarding establishment is listed as a Permitted use within the UR – Urban Reserve District under the LUB.;
- 2- The Summer Village of Sunrise Beach Animal Control Bylaw 142-2018, Section D(1) states that, "No person shall keep or harbour more than three (3) animals of the same species whatever sex or age at the same time in any residential area. Specifically, a property owner may have 3 dogs and 3 cats, etc. but no more than 3 of one type of animal." The development permit application proposes a maximum of ten (10) dogs at any one time.
- 3- Pursuant to the Summer Village of Sunrise Beach LUB, Section 8(6)(a) and 8(6)9b the Development Officer is of the opinion that:
 - i. the proposed development would unduly interfere with the amenities of the neighbourhood;
 - ii. the proposed development would materially interfere with or affect the use, enjoyment or value of neighbouring properties; and

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Development Services
for the

Summer Village of Sunrise Beach

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

- iii. the proposed development does not conform with the uses prescribed for that land or building in the LUB.
- 4- Pursuant to the Summer Village of Sunrise Beach LUB, Section 20 POLLUTION CONTROL the Development Officer is of the opinion that activity / proposed use constitutes an annoyance to persons on public property or adjacent lands by reasons of the generation of noise and odour.
- 5- Pursuant to the Summer Village of Sunrise Beach LUB, Section 10 DEVELOPMENT PERMIT REFERRALS the Development Officer, directed the development permit application to Council for their review and comment. The following motion, reflecting Council's comments, was carried as follows:

MOVED by Deputy Mayor Benson that the Council for the Summer Village of Sunrise Beach, respond to the referral sent to them for comment with respect to Development Permit Application 22DP05-44 MacDonald Home Occupation for a Kennel at 4108 Sylvan Cove as follows:

- a) Council does not support an amendment to the Land Use Bylaw which would add Small Animal Breeding to the R – Residential District;
- b) Council does not support an amendment to the Land Use Bylaw which would redistrict the subject Lands from R – Residential District to UR – Urban Reserve District;
- c) Council does not support an amendment to the Animal Control Bylaw which would allow in excess of three dogs on a Residential parcel;
- d) It is Council's opinion that the proposed use would unduly offend the surrounding residents by way of excessive noise; and
- e) It is Council's determination that the proposed development does not meet the spirit and intent of the current Land Use Bylaw and not compatible with the community.

CARRIED



Development Services
for the

Summer Village of Sunrise Beach

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

This decision may be appealed to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

Clerk of the Subdivision and Development Appeal Board
Summer Village of Sunrise Beach
Box 1197
Onoway, AB T0E 1V0

and should include a statement of the grounds for the appeal and have attached an Appeal fee in the amount of \$200.00.

Sincerely,

Tony Sonleitner, Development Officer, Summer Village of Sunrise Beach
Phone: (780) 718-5479
Fax: (780) 967-0431
Email: svsunrisebeach@wildwillowenterprises.com

cc: Wendy Wildman, Municipal Administrator, Summer Village of Sunrise Beach

From: MA Deputy Minister Office <MA.DMO@gov.ab.ca>
Sent: July 4, 2022 2:25 PM
Subject: Release of Municipal Affairs 2021-22 Annual Report

I am very pleased to share the Ministry of Municipal Affairs' 2021-22 Annual Report with you. For me, this annual report is a great reminder of the diverse, far-reaching, and important work of our ministry.

This latest annual report provides a comprehensive review of the programs and initiatives the ministry has undertaken over the past fiscal year to build stronger communities and make life better for Albertans. It outlines the ministry's efforts as part of the Government of Alberta's response to the COVID-19 pandemic and also offers a robust analysis of the ministry's performance in relation to the 2021-24 Business Plan.

The ability, at the provincial and municipal levels, to deal with the impacts of a pandemic and continue to meet the everyday needs of Albertans, is a testament to the dedication and professionalism of this ministry and the hard work of municipal officials and our partners.

This annual report highlights many of the ministry's accomplishments, opportunities, and challenges in 2021-22, including:

- Continuing to support a number of non-healthcare initiatives as we responded to the COVID-19 pandemic. Some of these initiatives included providing masks for schools; leading the Personal Protective Equipment Task Force; and leading the Vaccine Task Force to review and enhance the province's vaccine plan.
- Supporting Alberta municipalities as general municipal elections were held in 2021. For a number of reasons, this election was more complex than others. There were changes to financial tracking for candidates; the provincial Senate nominee election and referenda votes; a greater number of municipalities using alternative voting equipment; and the challenges of conducting elections during a pandemic.
- To support Alberta's economic recovery and protect jobs in communities throughout the province, the ministry continued to implement the following measures:
 - instituting a three-year property tax holiday for all new well and pipeline assets;
 - maintaining the Well Drilling Equipment Tax rate at zero;
 - providing additional depreciation adjustments for lower-producing wells; and
 - maintaining a shallow gas assessment reduction of 35 per cent for the next three years.
- At the end of the 2021-22 fiscal year, municipal assessment preparation for designated industrial property had been integrated into the Provincial Assessor's office in 197 out of 225 of affected municipalities (88 per cent).
- In 2021-22, two disaster recovery programs were established and two municipalities were added to an existing disaster recovery program. The Government of Alberta approved \$27 million to support communities impacted by flooding events across the province.
- In fall 2021, elevating devices became the final discipline to implement timely code adoption. Timely code adoption was implemented to address concerns raised by stakeholders that new code editions were not being adopted in a predictable manner. The changes demonstrated a commitment to harmonizing with national and international standards and providing certainty to stakeholders, while not limiting Alberta's authority to regulate codes and standards.

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- Grant programs and municipal funding continued to be important elements of the ministry's work in 2021-22. Municipal Affairs provided Alberta communities with funding through several different programs, including:
 - \$1.2 billion in capital funding through the Municipal Sustainability Initiative Capital program, and \$29.1 million in operational funding through the Municipal Sustainability Initiative Operating program;
 - the Canada Community-Building Fund (formerly the federal Gas Tax Fund) provided \$497.7 million to help Alberta municipalities build and revitalize their local public infrastructure, while creating jobs and long-term prosperity; and
 - \$452.1 million in Municipal Stimulus Program funding was paid to municipalities in 2021.
- We continued to support public libraries as they provided equitable information access to all residents of Alberta. Even as library doors were closed for parts of 2021-22, Albertans used library services to check out e-books and participate in online programs.
- The Municipal Sustainability Initiative, a municipal infrastructure grant program, was initially set to expire after March 2022, to be replaced with the Local Government Fiscal Framework in April 2022. However, the *Local Measures Statutes Amendment Act* extended the program by two years from its planned conclusion date in order to provide much needed economic stability. In 2024-25, the program will be replaced with the new framework.
- In 2021, the Land and Property Rights Tribunal received 7,446 surface rights applications, an increase of 41 per cent from 2020; conducted 6,591 hearings, both written and virtual, an increase of 19 per cent from 2020; and issued 6,555 decisions and/or orders, up 19 per cent from 2020.
- Municipal Affairs continued to remove regulatory barriers and reduce costs for Alberta's job creators, modernize our regulatory systems, and improve the delivery of government services. As of March 31, 2022, the ministry successfully achieved a 30.53 per cent reduction in red tape.

These are just a few highlights from the pages of the 2021-22 annual report. Within this report, you can see how actions and decisions connect to the ministry's goals and key strategies, and how Municipal Affairs is progressing and adopting lessons learned. I invite you to look through our annual report online at <https://open.alberta.ca/publications/1925-9247>.

I look forward to our continued partnership.

Brandy Cox
Deputy Minister

Classification: Protected A

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BOX 540 ONOWAY, ALBERTA T0E 1V0
780.905.3934

July 12, 2022

To the Mayor and Councillors of:

Summer Village of Birch Cove
Summer Village of Nakamun Park
Summer Village of Ross Haven
Summer Village of Sandy Beach
Summer Village of Silver Sands
Summer Village of Southview

Summer Village of Sunrise Beach
Summer Village of Sunset Point
Summer Village of Val Quentin
Summer Village of Yellowstone
Summer Village of West Cove

In 2008 East End Bus became a registered society, now known as Lac Ste. Anne East End Bus Society. We continue to plan for the future and the ever-growing demands for the services we offer, providing not only for the seniors, but also for families, groups, and clubs in our region.

In previous years your municipality graciously agreed to assist with Lac Ste. Anne East End Bus Society's request of \$300.00 per year for bus replacement, this year we are requesting \$350.00 for operational funds. Your commitment of support for 2022, along with the support of others, will ensure that Lac Ste. Anne East End Bus Society will have the funds available for seniors and people living with disabilities have transportation when needed.

Thank you for your consideration,

Lac. Ste. Anne East End Bus Society
Lorne Olsvik – Lac Ste. Anne County
Daryl Weber – Alberta Beach
Bob Winterford – Town of Onoway
Ren Giesbrecht - Summer Villages Representative
Shauna Johnston – Member at Large

lp

20

Subject: [FWD: Updates to MSI Program Guidelines]

From: "Summer Village Office" <administration@wildwillowenterprises.com>

Date: Thu, Jun 23, 2022 2:21 pm

To: "Wendy Wildman" <wendy@wildwillowenterprises.com>, "Dwight Moskalyk" <ddm@kronprinzconsulting.ca>

Attach: MSI Capital Program Guidelines 2022.pdf

MSI Operating Program Guidelines 2022.pdf

Overview of Changes to the Municipal Sustainability Program Guidelines.pdf

FYI - official announcement on the MSI Funds

Heather Luhtala,

Asst. CAO

S.V. of South View ([Sign Up for South View Connect Today!](#))

S.V. of Silver Sands ([Sign Up for Silver Sands Connect Today!](#))

Phone: 587-873-5765

Fax: 780-967-0431

Website: www.wildwillowenterprises.com

Email: administration@wildwillowenterprises.com

----- Original Message -----

Subject: Updates to MSI Program Guidelines

From: <MA.MSICapitalGrants@gov.ab.ca>

Date: Thu, June 23, 2022 2:54 pm

To: Wendy Wildman <administration@wildwillowenterprises.com>

I am pleased to advise the Municipal Sustainability Initiative (MSI) Capital and Operating Program Guidelines have been updated and are effective as of January 1, 2022. The guidelines are attached for your convenience but are also available at www.alberta.ca/municipal-sustainability-initiative.aspx.

Several administrative program changes are now in place to support the wind-down of the MSI program in 2023 and facilitate the transition to the Local Government Fiscal Framework (LGFF) in 2024.

I would like to draw your attention to the following key changes:

MSI Operating Guidelines

Section 6.2 Carrying Forward Funds

- The time limit to spend MSI operating funding will be strictly enforced when MSI ends in 2023/24. Municipalities are required to spend their 2023 MSI operating allocation, including credit items on/before December 31, 2023. MSI operating allocations, including credit items, not expended on/before December 31, 2024 must be returned to the Government of Alberta and the municipality will forfeit any unpaid allocations.

Section 8.1 Payments

- Allocation payments will only be issued to municipalities whose previous year Statement of Funding and Expenditures (SFE) reporting has been certified (rather than payment upon SFE submission).

Section 8.2 Statement of Funding and Expenditures (SFEs)

- Operating SFEs cannot be reset, regardless of the condition.

MSI Capital Guidelines

Section 6.2 Carrying Forward Funds

- The time limits to spend MSI capital funding will be strictly enforced when MSI ends in 2023/24. Municipalities who have not spent their 2007 to 2018 allocations, including credit items on or before December 31, 2023, will be required to return those funds to the Government of Alberta and/or if applicable, the municipality will forfeit any 2007 to 2018 unpaid allocations. In addition, any unspent or unpaid MSI allocations from 2019 and onward, will be carried over to the LGFF to ensure municipalities can continue to receive these funds for capital infrastructure projects.

Section 8 Application and Amendment Process

- Municipalities will not be able to submit any new MSI capital projects and/or MSI capital project amendments after December 31, 2023.

Section 8.4 Maximum Project Commitment Limit

- The maximum amount of MSI capital funding municipalities can commit to projects will be based on total MSI allocated to date (2007 to 2022), including credit items plus the estimated 2023 MSI funding allocation (rather than five times the current year allocation).

Section 10.1 Payments

- Capital payments will only be made in a single installment (rather than having the option of a 50 per cent payment).
- Allocation payments will only be issued to municipalities whose previous year SFE reporting has been certified (rather than payment upon SFE submission).
- Certified SFEs can only be reset to make corrections to project statuses or the amount of committed MSI funds. It is not permissible to reset an SFE to reverse an MSI expenditure for the purpose of replacing the MSI funding with an alternative funding source.

Additional information on each of these respective program changes is provided in the "Overview of Changes" attachment.

As per the Minister's recent correspondence, the ministry has initiated the engagement phase for the LGFF program design and funding formula. Please work with your associations to share your perspectives on the funding formula, and with your council and administration to share input to Municipal Affairs on the program design.

Should you have any questions regarding the MSI Capital or Operating Program Guidelines, please contact a MSI grant advisor toll-free by first dialing 310-0000, then 780-422-7125.

Sincerely,

Gary Sandberg
Acting Assistant Deputy Minister
Municipal Assessment and Grants



July 19, 2022

Wendy Wildman
Summer Village of Sunrise Beach
Box 1197
Onoway, AB T0E 1V0

Dear Wendy,

As a valued partner and member of the Yellowhead Regional Library (YRL), I am happy to share with you our 2021 Annual Report and 2023-2025 Strategic Plan.

Last year presented both opportunities and challenges for YRL. As we celebrated our 50th anniversary, we took the opportunity to reimagine our brand. The result is a bright, colourful brand that is reflective of the vitality and vibrancy of YRL and its member libraries. We are weaving this energy into our documents, signs and materials as we look forward to our next 50 years and beyond.

We are proud of our work to support our member libraries during 2021 as the impacts of COVID-19 continued to be felt. We offered more online consultations and training, for example, as just one way to maintain connections through these challenging times. Our online catalogue saw more than 1.8 million visits, underscoring the importance of technology to libraries and their patrons.

For our member municipalities and school divisions, we know that return on your investment with us is critical. The YRL Annual Report demonstrates several key indicators of our value to the people of the Summer Village of Sunset Point. Here are two examples from the residents in the YRL region, including your community:

- 13,383 patrons accessing LinkedIn Learning
- 225,552 checkouts through OverDrive

The power of regional collaboration opens a world of resources to every person living in the YRL region. The power of our collective purchasing and distribution delivers a catalogue of materials beyond what any individual library could maintain on its own. And, the power of our continuous improvement brings the latest technology and best practices to each member library. I hope you find the Annual Report informative and reflective of a remarkable year.

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Moving forward, we have outlined our ambitious goals in the 2023-2025 Strategic Plan. We aim to continue our history of excellence in seven key areas:

- Provide and expand services to member libraries
- Advocacy support for member libraries
- Advocate on issues affecting the library community
- Support to help member libraries keep pace with technology
- Strengthened relationships
- Library staff and trustee professional development opportunities
- Commitment to diversity, equity and inclusion

I invite you to read more about these areas in the Strategic Plan. You will see that we have outlined a comprehensive approach to stay at the forefront of library services as we help our members meet the emerging expectations of the people we serve together. Along the way, we will keep you informed of our progress in delivering on these goals for your library and residents.

I am happy to discuss these documents or answer any questions you may have. Please contact me as noted below.

Yours truly,



Karla Palichuk, Director
Yellowhead Regional Library

E: kpalichuk@yrl.ab.ca

P: 780-962-2003, ext. 226

Enclosures

Copy: Kathy Dion, YRL Trustee



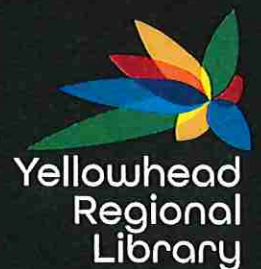
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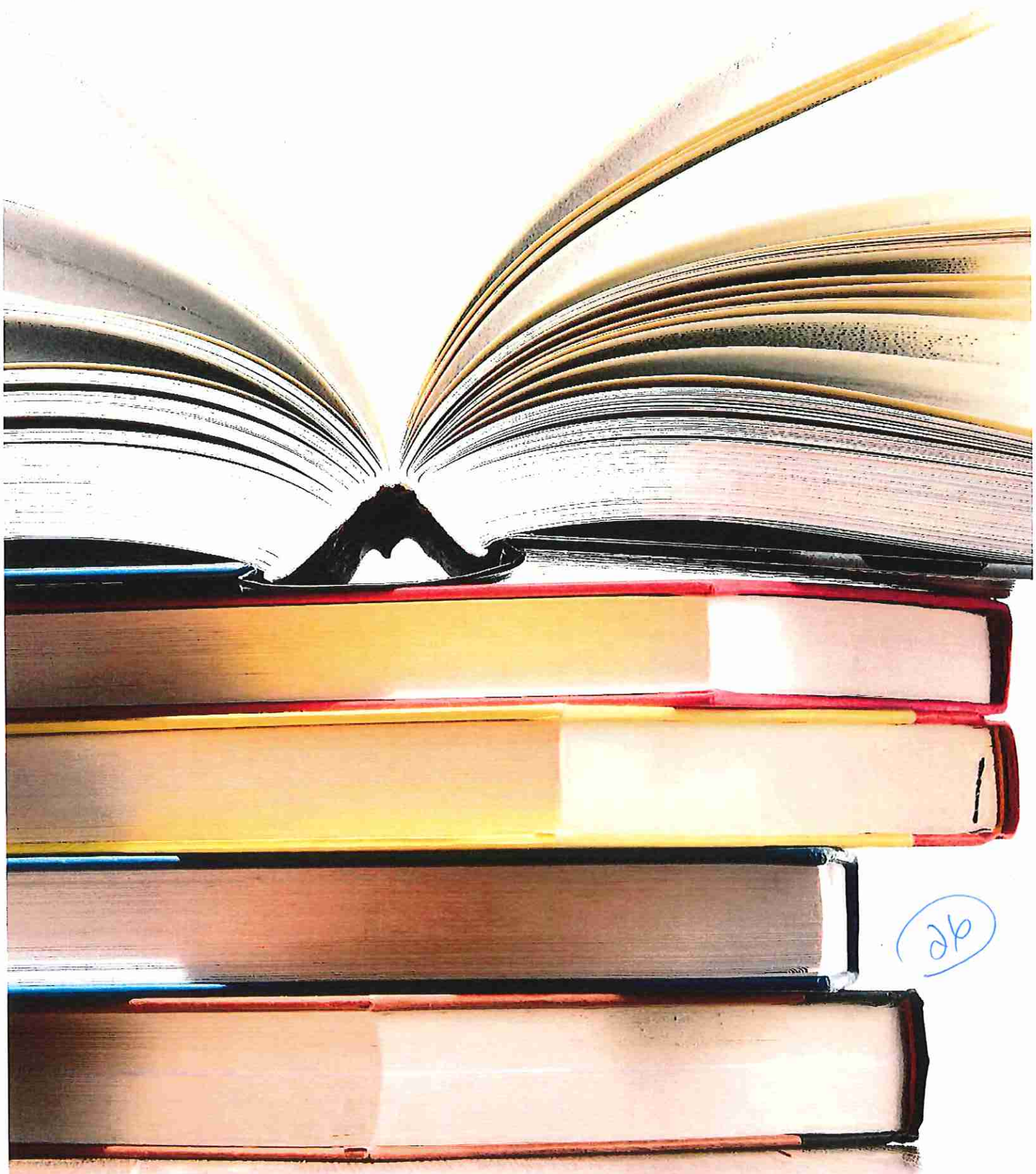


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Strategic Plan

2023 ••• 2025





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YRL Verb

is a

WHAT DOES THAT MEAN?

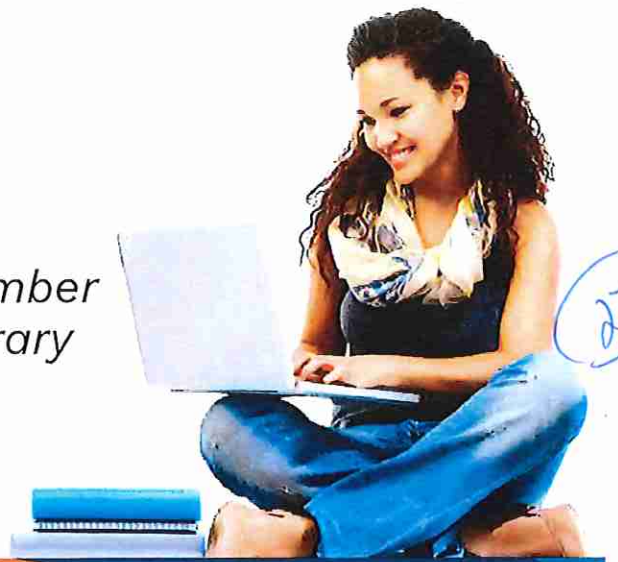
It means that Yellowhead Regional Library's (YRL) commitment to its member libraries is an active, ongoing approach that seeks to enrich the collections, resources and services offered to Albertans in the Yellowhead Region.

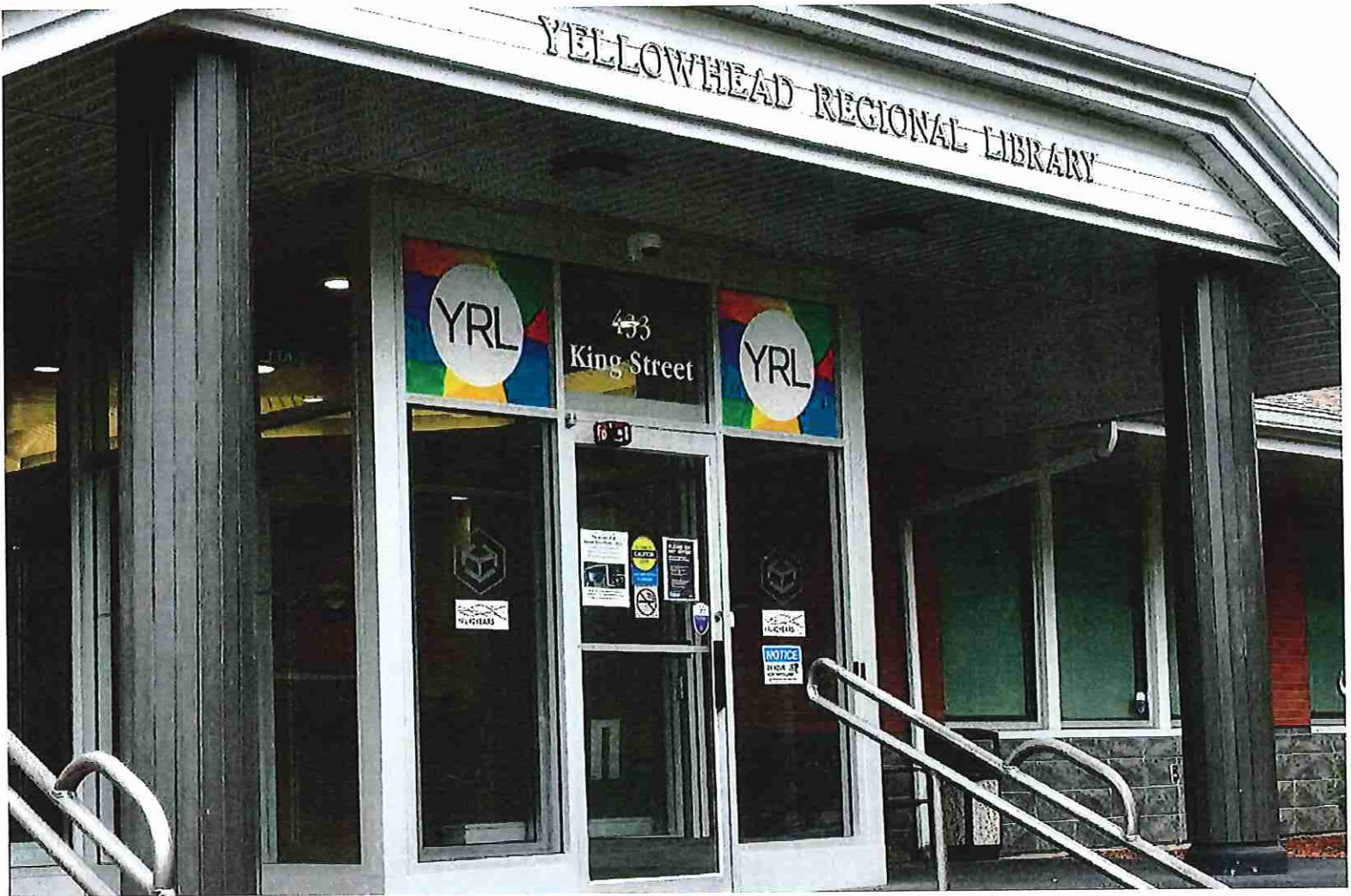
Simply put, it means YRL is always growing, learning and sourcing new resources to help make each member library the best it can be.



“Thank you to YRL for everything you do to support your member libraries! We truly appreciate your help and inclusivity.”

Member Library





Message from the
Board Chair

As we look to the next three years, it's hard to imagine what curve balls may be thrown our way. After all, the idea of a pandemic disrupting our lives was unimaginable when we created our last Plan of Service.

While much has been written about the impacts of the pandemic, two things are clear: our staff is responsive and flexible, and libraries have an enduring place in society.

I am very proud of how our YRL team supported member libraries over the past three years. From helping support library COVID-19 protocols to finding new ways to meet patrons' needs, the YRL team showed their innovative spirit and dedication to service excellence.

YRL is a vital partner with its member libraries keeping people connected to the world. This 2023-25 Strategic Plan outlines an ambitious strategy to keep moving forward. I am confident in the organization's ability to deliver on these goals, continuing to deliver vital and important services in support of libraries in our region.

Hank Smit, Chair



The 2023-25 Strategic Plan outlines four goals and a series of strategies to deliver value and excellence to member libraries and the patrons they serve.

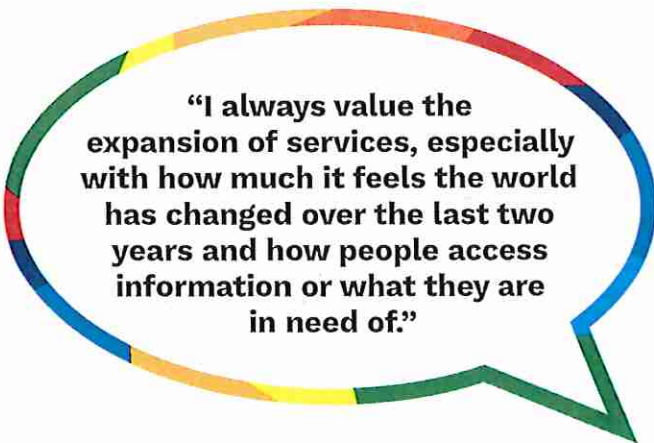
The theme of this plan, “YRL is a verb,” which may seem an unlikely choice, except for the quick response and nimble actions that have been demonstrated by the entire YRL team in recent years. We are able to be bold and fearless about our future because of the hurdles we’ve already overcome.

Most of all, we’ve demonstrated that there’s nothing that can take the place of a local library. Helping member libraries to fulfill the needs of their patrons is job 1 for us, and its importance is reflected in our Strategic Plan. Here’s what you can expect from YRL during the 2023-25 period:

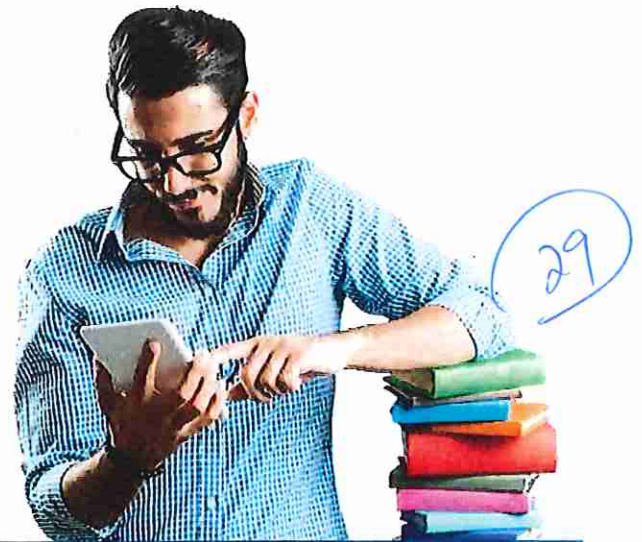
- **Provide and expand services to member libraries**
- **Advocacy on issues affecting libraries**
- **Support to help member libraries to keep pace with technology**
- **Strengthened relationships**
- **Professional development opportunities**
- **Commitment to diversity, equity and inclusion**

I hope when you read our Strategic Plan you are as energized as our team, who live and breathe YRL as a verb every day.

Karla Palichuk, *Director*



Board Member





Yellowhead Regional Library's Intention is a Partnership

YRL is a key partner with member libraries, contributing to their success in their communities. Member focus groups have recognized YRL's role to provide supports and services effectively within the region.

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Mission

YRL provides materials and services to public and school libraries and other organizations to assist them in meeting the informational, educational, recreational and cultural needs of their communities.

Values

- ➔ **Collaboration**
- ➔ **Inclusion**
- ➔ **Responsiveness**
- ➔ **Value for investment**



Expected Results

During the 2023-2025 time period, YRL will:

- 1.** Continue to maintain, and seek to expand, the range of services and supports provided to member libraries.
- 2.** Build supports and resources for members to advocate about the importance of libraries to their communities and stakeholders.
- 3.** Use YRL's collective voice effectively in advocating for issues impacting the library community.
- 4.** Support member libraries to keep pace with changing technology.
- 5.** Strengthen relationships and collaboration with member libraries, other library systems and key stakeholders.
- 6.** Create professional development opportunities for library staff and boards.
- 7.** Demonstrate YRL's commitment to diversity, equity and inclusion.

Role of YRL

YRL is a member-facing, customer-focused organization. The scope of the support provided by YRL is defined by the Libraries Act and Regulations, the YRL Master Membership Agreement and the YRL Strategic Plan.

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GOAL 1

**YRL is a hub
for connection,
collaboration and
learning.**

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Strategies:

- ➔ **YRL will stabilize and strengthen its existing services.**
- ➔ **YRL will seek to understand the environment and the needs of its members.**

Three-year targets, by 2025:

- ➔ **YRL and member library staff will have developed skills, accessed information and built connections to advance strategic priorities.**

Measured by:

- Responsive, predictable training sessions and workshops.
- Completion of professional development activities.
- Provision of relevant, timely materials.

- ➔ **Will have effectively managed and protected assets, systems and information and limited them to authorized users.**

Measured by:

- Formal disaster recovery plan and procedures for all areas is maintained.
- Implementation of cybersecurity best practices to protect the YRL network, hardware, users and data.

- ➔ **YRL staff will have actively engaged member libraries' staff to better understand them as individuals.**

Measured by:

- Consulting, training and other meetings or events.
- Seeking ideas from everywhere including members, vendors, partners and outside experts.
- Use of formal and informal channels of communication.
- Adaptation or modification of services to meet the needs of members.

- ➔ **YRL will have a plan for sustainable funding.**

Measured by:

- Departmental costings.
- Direction in use of reserves.
- Direction in levy amounts needed to maintain services.

33



GOAL 2

**YRL provides
quality information
and resources.**

34

Strategies:

- ➔ **YRL will assess, and consult others, to build service offerings.**
- ➔ **YRL will clarify its service offerings.**

Three-year targets, by 2025:

- ➔ **The collection development policy will be fully operationalized.**

Measured by:

- Clear rationales for items selected or de-selected.
- Understanding of, and response to, needs of the member libraries.

- ➔ **Digital content profiles will be posted on the YRL Intranet.**

Measured by:

- Use of the information by member libraries when supporting customers.

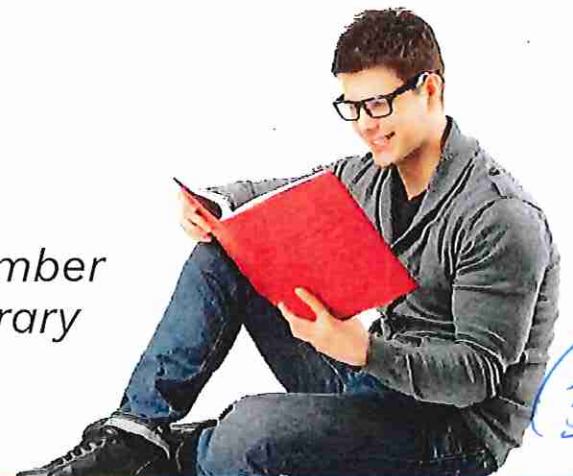
- ➔ **Entry points will be easy for libraries of all sizes. Information will be available to help member libraries access service delivery offerings.**

Measured by:

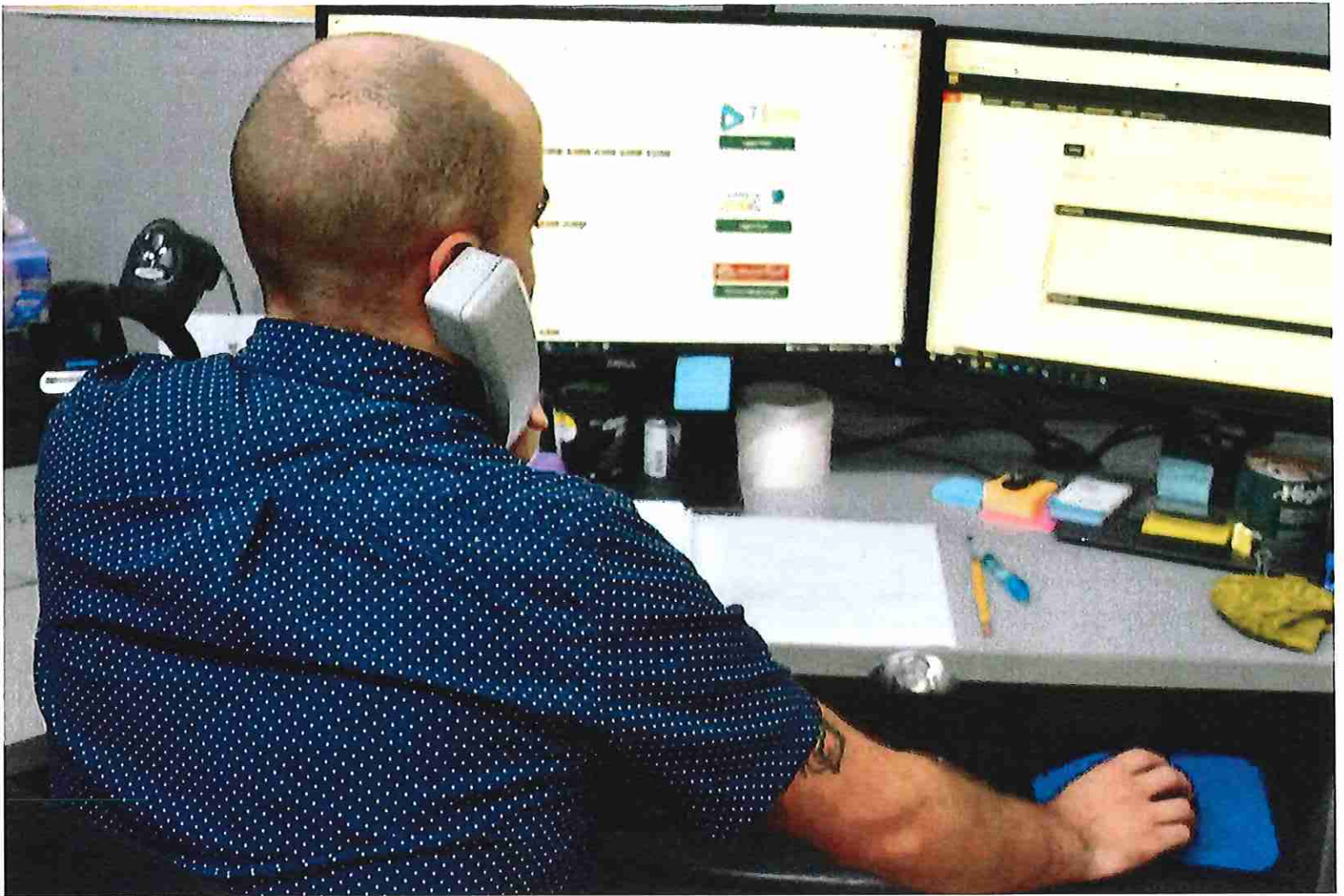
- Feedback from member libraries.
- Increased comfort in use of YRL services.

“Appreciate that library members have been given a voice.”

Member Library



35



GOAL 3

**YRL shares
knowledge
and skills
wholeheartedly.**

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Strategies:

- ➔ **Within the bounds of its mission, YRL will share its knowledge with other libraries and systems.**
- ➔ **YRL will use its voice, resources and expertise for issues of concern to the library community.**

Three-year targets, by 2025:

➔ **YRL staff will be innovative.**

Measured by:

- Engagement in activities outside YRL, such as boards and working groups.
- YRL staff have taken advantage of external opportunities for course work and seminars; as either a participant or presenter.
- YRL staff look outside the library environment for opportunities to grow skills.
- YRL staff will take “idea road trips” and use other mechanisms to learn and connect externally.

➔ **YRL will have problem solving techniques in place to support members.**

Measured by:

- YRL staff will be familiar with, and use, problem solving processes.
- YRL staff will be familiar with, and use, a range of facilitation techniques.
- Diverse groups will gather to tackle thorny problems.

➔ **YRL will have a robust advocacy strategy.**

Measured by:

- Identification of advocacy issues together with member libraries and The Alberta Library.
- Provision of advocacy information, tools and resources to libraries.
- Continued development of the advocacy committee and demonstrated leadership by YRL.

➔ **YRL will have sought out and successfully received additional grants to support activities.**

Measured by:

- Increased strategic opportunities to move projects and initiatives forward.
- Agility to take advantage of emerging opportunities.
- Increased support to members through these new opportunities.

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GOAL 4

YRL is an excellent place to work.

Strategies:

- ✦ YRL will be the employer of choice for library staff.
- ✦ YRL will build a culture of commitment and camaraderie.
- ✦ YRL Board will demonstrate excellence in governance.
- ✦ YRL will be a fearless learning organization.

35

Three-year targets, by 2025:

➔ Compensation, including benefits, will meet the benchmarks established by the compensation philosophy.

Measured by:

- Salaries of staff are adjusted as and when needed.
- YRL's turnover rate is less than 10%.
- YRL can recruit easily into vacancies.
- YRL staff each have a professional development plan.

➔ YRL will have developed a diversity, equity and inclusion (DEI) strategy.

Measured by:

- YRL Board and staff understand DEI and its role in employment, making it easy for diverse populations to find and apply for positions.
- The DEI strategy supports the YRL strategic plan.

➔ YRL will learn from successes and failures.

Measured by:

- Ability of staff to articulate and share successes and failure, and what they learned from each.
- Rough ideas are shared early to get helpful feedback.
- YRL staff will try new things and learn from them for the benefit of the members.
- Recognize that, in the early stages, effective learning is more important than immediate success or perfection.

➔ YRL will be a psychologically safe workplace.

Measured by:

- Staff and Board understand the benefits of having a psychologically safe workplace.
- Policies, procedures and processes will enforce and support YRL's values and psychological safety.
- Staff will complete certification in this area.

➔ Governance instruction will be included in Board and Executive Committee meetings.

Measured by:

- Clearly worded background information/explanations in board packages.
- Offering learning and development opportunities outside of conferences.

➔ The Board is actively involved in advocacy activities.

Measured by:

- Number of advocacy activities undertaken by Board members.

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