

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON TUESDAY NOVEMBER 23RD, 2021, ONOWAY CIVIC CENTRE AT 7:00 P.M. IN PERSON AND VIA ZOOM

	PRESENT	<p>Mayor Jon Ethier Deputy Mayor Mike Benson Councillor Everett Steenbergen</p> <p>Chief Administrative Officer Wendy Wildman Administrative Assistant Lana Lange</p>
	APPOINTMENT	<p>Diane Wannamaker, Director of Emergency Management, Summer Village of Sunrise Beach</p> <p>Public at Large: 1 via zoom</p>
1.	CALL TO ORDER	Mayor Ethier called the council meeting to order at 7:00 p.m.
2.	AGENDA 180-21	<p>MOVED by Councillor Steenbergen that the November 23rd, 2021 Agenda be approved with the following additions:</p> <p>5 e) 2022 Interim Operating Budget.</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES 181- 21	<p>MOVED by Deputy Mayor Benson that the minutes of the October 26th, 2021 Regular Council meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	APPOINTMENTS 182-21	<p>7:02 p.m. Diane Wannamaker, Director of Emergency Management for the Summer Village of Sunrise Beach, discussed what needs to be completed for the Summer Villages' Hazard Assessment Report. Also reminding Council that they need to take the Municipal Elected Officials Course.</p> <p>Diane Wannamaker left the meeting at 7:30 p.m.</p> <p>MOVED by Mayor Ethier that the presentation from Diane Wannamaker be accepted for information, and that Council sign up for the Emergency Management Municipal Elected Officials course. An on-site meeting will be scheduled in the Spring of 2022 to do a Hazard Assessment of the Summer Village.</p> <p style="text-align: right;">CARRIED</p>

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5.	BYLAWS/POLICY	
	183-21	<p>MOVED by Deputy Mayor Benson that Bylaw 174-2021, being a bylaw to rescind Bylaw 96-2004, a Fireworks bylaw, for the purpose of regulating the use of Fire Works, be given first reading.</p> <p style="text-align: right;">CARRIED</p>
	184-21	<p>MOVED by Councillor Steenbergen that Bylaw 174-2021 be given second reading.</p> <p style="text-align: right;">CARRIED</p>
	185-21	<p>MOVED by Mayor Ethier that Bylaw 174-2021 be considered for third reading.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
	186-21	<p>MOVED by Deputy Mayor Benson that Bylaw 174-2021 be given third and final reading.</p> <p style="text-align: right;">CARRIED</p>
	187-21	<p>MOVED by Mayor Ethier that Bylaw 175-2021, a borrowing bylaw for the purpose of establishing an operating line of credit at ATB Financial (annual bylaw required by ATB Financial), be given 1st reading.</p> <p style="text-align: right;">CARRIED</p>
	188-21	<p>MOVED by Deputy Mayor Benson that Bylaw 175-2021 be given second reading.</p> <p style="text-align: right;">CARRIED</p>
	189-21	<p>MOVED by Mayor Ethier that Bylaw 175-2021 be considered for third reading.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
	190-21	<p>MOVED by Deputy Mayor Benson that Bylaw 175-2021 be given third and final reading.</p> <p style="text-align: right;">CARRIED</p>
6.	BUSINESS	
	191-21	<p>a) MOVED by Mayor Ethier that Council approve and authorize signatures of the engagement letter from Metrix Group LLP for completion of the Summer Village 2021 audited financial statements.</p> <p style="text-align: right;">CARRIED</p>

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	192-21	b)	MOVED by Mayor Ethier that Council approve and authorize execution of both the Software Support Agreement and the Software Licensing Agreement with Muniware for the 2022 year.	CARRIED
	193-21	c)	MOVED by Deputy Mayor Benson that Council approve the amended Policy C-COU-REM-1, that includes a monthly communication expense reimbursement of \$75.00 on the condition the respective Council member has attended that month's council meeting.	CARRIED
	194-21	d)	MOVED by Mayor Ethier that Council approve and authorize execution of the Capital Region Assessment Services Agreement for the period of 2022 – 2024 for the provision of providing assessment review board services.	CARRIED
	195-21	e)	MOVED by Councillor Steenbergen that a 2022 Interim Operating Budget be approved at ½ of the approved 2021 Operating Budget and that this 2022 Interim Operating Budget cease to have any effect once the 2022 Operating Budget is approved.	CARRIED
7.	FINANCIAL 196-21		MOVED by Mayor Ethier that the Income & Expense Statements as of October 31 st , 2021 be accepted for information as presented.	CARRIED
8.	COUNCIL REPORTS 197-21		MOVED by Mayor Ethier that the verbal Council Reports be accepted for information as presented.	CARRIED
9.	ADMINISTRATION REPORTS 198-21		MOVED by Mayor Ethier that the Administration Reports be accepted for information as presented.	CARRIED

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10.	CORRESPONDENCE 199-21	<p>MOVED by Mayor Ethier that the following correspondence be accepted for information:</p> <ul style="list-style-type: none"> a) Village of Alberta Beach – Organization Meeting committee appointments. b) Alberta Municipal Affairs - Email dated October 27th, 2021 from Ric McIver, Minister of Alberta Municipal Affairs. Email is informing us that future MSI Capital allocations will be receiving 40.6 percent of what we received in the 2021 for years 2022 and 2023. MSI Operating allocations will remain frozen, meaning we will receive what we did in 2021 for 2022 and 2023. c) Association of Summer Villages of Alberta (ASVA) – Letter dated October 27th, 2021 from Mike Pashak, President of Association of Summer Villages of Alberta (ASVA) announcing his nomination to the Alberta Urban Municipalities Association (AUMA). d) MSI Estimated funding for 2022 and 2023 – Email dated October 29th, 2021 from Heather Luhtala with attached grant funding numbers for both MSI Capital and Operating. Our allocation for MSI Capital in 2021 was \$94,353. Our 2022 and 2023 allocations are estimated to be at \$38,262. Our allocation will be the same as 2021 at \$7,936. e) Town of Onoway – Email dated November 12th, 2021 from Penny Frizzell, Records Clerk with the Town of Onoway, attached with email are the Organization Meeting committee appointments the Town of Onoway Council. <p style="text-align: right;">CARRIED</p>
11.	OPEN FLOOR DISCUSSION WITH GALLERY	N/A
12.	CLOSED MEETING	N/A
13.	ADJOURNMENT	As all matters have been addressed Mayor Ethier declared the meeting adjourned at 8:27 p.m.

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Mayor, Jon Ethier



Chief Administrative Officer, Wendy Wildman