

SUMMER VILLAGE OF SUNRISE BEACH AGENDA

Tuesday, October 26th, 2021 at 7:00 p.m.

In person or Via Zoom at the Onoway Civic Centre.

Due to COVID restrictions, the Public may also participate via Zoom, call the office to arrange for same

As per Bylaw 448-2018 there will be no audio/video recordings of Meetings

1.	<u>Call to Order</u>		
2.	<u>Agenda</u>	a)	October 26 th , 2021 Regular Council Meeting <i>(to be approved as presented or amended)</i>
3.	<u>Minutes</u> pages 1-4	a)	Tuesday, September 28 th , 2021 Regular Council Minutes <i>(to be approved as presented or amended)</i>
4.	<u>Appointments</u>		N/A
5.	<u>Bylaws</u> pages 5-8	a)	Bylaw # 116-2009 – This attached Off-Highway Vehicle Bylaw was discussed at our last Council meeting held on September 28 th , 2021. Council has had concerns about this existing bylaw and had asked Administration to bring this to the September 28 th , 2021 Council meeting, after much discussion Council decided to defer it to our next meeting allowing for further review by council. Also attached with this is a map of the Summer Village showing the Municipal Reserve properties in green <i>(direction from council at meeting time)</i>
	pages 9-14	b)	Bylaw # 96-2004 – This attached Fireworks Bylaw was discussed at our June 22 nd , 2021 Council meeting. If we were to continue with the existing bylaw, changes need to be made as we have no one to issue permits & no one to enforce it. It was deferred at our June 22 nd meeting pending legal interpretation. Michelle Gallagher with Patriot Law has offered to attend a council meeting and answer any questions and also has offered assistance to helping us prepare a new Fireworks Bylaw. <i>(direction from council at meeting time)</i>
6.	<u>Business</u> pages 15-23	a)	Fortis Franchise Fee for 2022 – each year Council is provided the information with respect to your franchise fee and Council sets what the franchise fee will be for the subsequent calendar year. Currently your fee is set at 0%, and the cap on fees is 20%. A list showing the % fee for other urban municipalities is attached, along with all sorts of other information. If Council was to consider changing your fee to 3% the estimated revenue generated in 2022 is \$3,425.00, if Council was to consider an increase to 5% the estimated revenue generated would be \$5,709.00.

SUMMER VILLAGE OF SUNRISE BEACH AGENDA

Tuesday, October 26th, 2021 at 7:00 p.m.

In person or Via Zoom at the Onoway Civic Centre.

Due to COVID restrictions, the Public may also participate via Zoom, call the office to arrange for same

As per Bylaw 448-2018 there will be no audio/video recordings of Meetings

			<i>(leave the rate at 0% for the 2022 year, change the rate to _____%, or some other direction as given by Council at meeting time)</i>
	page 24	b)	Sun and Sand Recreation League – Attached is a letter that was forwarded by Marian Young from the Sun & Sand Recreation League to the Administration office September 29 th , 2021. Neither Administration nor the Sun & Sand Recreation League have any such written agreement, as noted in the letter. Marian Young states that this was a verbal agreement with previous Council. <i>(direction as given by Council at meeting time)</i> .
	pages 25-27	c)	Council Policy # C-COU-REM-1 (1-001 & 11-002) – We have attached the present Council Policy for Remuneration and Expense Reimbursement. Communication Expense for Council for phone and internet use. For comparison the Summer Village of Yellowstone expense is \$125.00, the Summer Village of Island Lake is \$50, Summer Village of Silver Sands is \$75.00, Summer Village of South View is \$90.00. <i>(add to present policy to include a Communication expense reimbursement in the amount of \$_____ or some other direction at meeting time)</i> .
		d)	
		e)	
		f)	
		g)	
7.	<u>Financial</u>		
		a)	Income and Expense Statement – September 30 th , 2021

SUMMER VILLAGE OF SUNRISE BEACH AGENDA

Tuesday, October 26th, 2021 at 7:00 p.m.

In person or Via Zoom at the Onoway Civic Centre.

Due to COVID restrictions, the Public may also participate via Zoom, call the office to arrange for same

As per Bylaw 448-2018 there will be no audio/video recordings of Meetings

8.	<u>Councillors' Reports</u>		
		a)	Mayor Ethier
		b)	Deputy Mayor Benson
		c)	Councillor Steenbergen
9.	<u>Administration Reports</u>		
		a)	Senate Referendum / School
		b)	Lac Ste Anne County Election/Town of Onoway Election
		c)	
10.	<u>Correspondence & Information</u>		
	pages 28-30	a)	Alberta Municipal Affairs - Letter dated September 2 nd , 2021 from Christine Biogray, Director, Tax Programs and Assessment Audit for Alberta Municipal Affairs. Letter is formal notification that the Grants and Education Property Tax Branch will be performing a detailed assessment audit for the Summer Village. Also attached is an email dated September 13 th , 2021 from Ning Zheng, Senior Assessment Auditor, Alberta Municipal Affairs, requesting information from administration to assist with the audit.
	page 31	b)	Government of Alberta – Statement of Direct Deposit of \$438.00 for FCSS September payment.

SUMMER VILLAGE OF SUNRISE BEACH AGENDA

Tuesday, October 26th, 2021 at 7:00 p.m.

In person or Via Zoom at the Onoway Civic Centre.

Due to COVID restrictions, the Public may also participate via Zoom, call the office to arrange for same

As per Bylaw 448-2018 there will be no audio/video recordings of Meetings

	page 32	c)	Summer Village of Sunrise Beach Animal Control Log - Report received October 12 th , 2021 from Tom Puffer, Animal Bylaw Officer, Summer Village of Sunrise Beach, summarizing his patrol on the dog he was asked to check out by numerous complaints of a vicious dog
	page 34	d)	Alberta Municipal Affairs - Email with attached letter sent September 29 th , 2021 from Garry Sandberg, Assistant Deputy Minister, Alberta Municipal Affairs, sharing 2020 Municipal Indicator Results.
		e)	
		f)	
		g)	
11.	<u>Open Floor Discussion with Gallery</u>		
12.	<u>Closed Session</u>		
13.	<u>Adjournment</u>		

Next Meetings:

SVLSACE Meeting	October 30 th , 2021 (9:00 a.m.)
AUMA Convention	November 17 th – 19 th , 2021
Regular Council Meeting	November 23 rd , 2021

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER
VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON
TUESDAY SEPTEMBER 28TH, 2021, ONOWAY CIVIC CENTRE AT 7:00 P.M. IN
PERSON AND VIA ZOOM

	PRESENT	<p>Mayor Jon Ethier Deputy Mayor Mike Benson Councillor Everett Steenbergen</p> <p>Chief Administrative Officer Wendy Wildman Administrative Assistant Lana Lange</p> <p>Public at Large: 1 In Person 1 Teleconferenced</p>
1.	CALL TO ORDER	Mayor Ethier called the council meeting to order at 7:03 p.m.
2.	AGENDA 151-21	<p>MOVED by Councillor Steenbergen that the September 28th, 2021 Agenda be amended with the following addition:</p> <p>6 b) Correction on the recommendation to council, should not have the recommendation to approve quote for tree removal.</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES 152- 21 153-21	<p>MOVED by Deputy Mayor Benson that the minutes of the August 24th, 2021 Organizational Council meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Mayor Ethier that the minutes of the August 24th, 2021 Regular Council meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	APPOINTMENTS	N/A
5.	BYLAWS/POLICY 154-21	<p>MOVED by Mayor Ethier that Bylaw 173-2021, a borrowing bylaw for the purpose of establishing an operating line of credit at ATB Financial, (annual bylaw required by ATB Financial) be given 1st reading.</p> <p style="text-align: right;">CARRIED</p>

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON TUESDAY SEPTEMBER 28TH, 2021, ONOWAY CIVIC CENTRE AT 7:00 P.M. IN PERSON AND VIA ZOOM

	155-21		MOVED by Mayor Ethier that Bylaw 173-2021 be given 2 nd reading.	CARRIED
	156-21		MOVED by Councillor Steenbergen that Bylaw 173-2021 be considered for 3 rd reading	CARRIED UNANIMOUSLY
	157-21		MOVED by Mayor Ethier that Bylaw 173-2021 be given 3 rd and final reading.	CARRIED
	158-21		MOVED by Mayor Ethier that Bylaw 116-2009, our existing Off-Highway Vehicle Bylaw, be tabled to our next meeting allowing for further review by Council.	CARRIED
6.	BUSINESS			
	159-21	a)	MOVED by Mayor Ethier that the Summer Village remain a member of the North Saskatchewan Watershed Alliance for the 2022 year and pay the requested \$100.00 contribution.	CARRIED
	160-21	b)	MOVED by Mayor Ethier that Council approve the quote from Limbwalkers Tree Care Service Ltd. in the amount of \$4400.00, for removal of dangerous trees located on Municipal Reserve in between Plan 3703RS, Block 4, Lot 8 and Plan 3703RS, Block 4, Lot 9, and for trees located on Municipal Property, in between Plan 5672KS, Block 2A, Lot 9 and Plan 5672KS, Block 3, Lot 1.	CARRIED
7.	FINANCIAL			
	161-21		MOVED by Mayor Ethier that the Income & Expense Statements as of August 31 st , 2021 be accepted for information as presented.	CARRIED
8.	COUNCIL REPORTS			
	162-21		MOVED by Mayor Ethier that verbal Council Reports be accepted for information as presented.	CARRIED

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER
VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON
TUESDAY SEPTEMBER 28TH, 2021, ONOWAY CIVIC CENTRE AT 7:00 P.M. IN
PERSON AND VIA ZOOM

	<p>163-21</p> <p>164-21</p>	<p>MOVED by Deputy Mayor Benson that Administration put information on the website about the new truck fill station, located near the Sandy Beach Administration office, owned and operated by the West Inter Lake District (WILD) Water Commission, also with information on how to set up a water account.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Steenbergen that Administration look at the development status of Plan 4652TR, Block 1, Lot 11.</p> <p style="text-align: right;">CARRIED</p>
<p>9.</p>	<p>ADMINISTRATION REPORTS 165-21</p>	<p>MOVED by Mayor Ethier that the Administration Reports be accepted for information as presented.</p> <p style="text-align: right;">CARRIED</p>
<p>10.</p>	<p>CORRESPONDENCE 166-21</p>	<p>MOVED by Mayor Ethier that the following correspondence be accepted for information:</p> <ul style="list-style-type: none"> a) Village of Elnora - Letter dated June 21st, 2021, addressed to Honorable Kaycee Madu, Minister of Justice and Solicitor General. The Village of Elnora is not supportive of the Government of Alberta's initiative to replace the RCMP with an Albert Provincial Police Services. b) Workplace Bullying Awareness Week - Email dated September 1st, 2021 from Gail Nowlan, with the Canadian Institute of Workplace Bullying Resources. Promoting Workplace Bullying Awareness Week, October 17-23, 2021. c) Fortis Alberta – Letter dated September 2nd, 2021 from Barbara Richardson with Fortis Alberta. Notifying the Summer Village of Sunrise Beach that they will be conducting work in our area, installing a transformer. d) Safety Codes Council – Letter dated August 25th, 2021 from Cristian Nadeau with Safety Codes Council, also attached is the Audit report for building, electrical, plumbing and gas disciplines for the period May 1st, 2020 to April 30th, 2021. e) Yellowhead Regional Library – Email dated September 1st, 2021 from Laurie Haak, Executive Assistant with Yellowhead Regional Library. Announcing after 19 years of service, David Gould is leaving YRL, his last day of work will be September 30th, 2021.

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON TUESDAY SEPTEMBER 28TH, 2021, ONOWAY CIVIC CENTRE AT 7:00 P.M. IN PERSON AND VIA ZOOM

		<p>f) Summer Village of Yellowstone - Organizational Meeting committee appointment results</p> <p>g) Summer Village of Sunset Point - Email dated August 16th, 2021 from Matthew Ferris, CAO of Summer Village of Sunset Point, informing of the Organizational Meeting committee appointment results.</p> <p>h) Summer Village of Sandy Beach – Email dated August 27th, 2021, with organizational meeting minutes attached, from Administration for the Summer Village of Sandy Beach.</p> <p>i) Government of Alberta – Statement of Direct Deposit of \$438.00 for FCSS September payment.</p> <p>j) Development Services – Development Permit Application, construction of an accessory building at Plan 3503RS Block 8 Lot 1 : 6108 Willow Way.</p> <p style="text-align: right;">CARRIED</p>
11.	OPEN FLOOR DISCUSSION WITH GALLERY 167-21	<p>MOVED by Mayor Ethier that the open floor discussion with the gallery be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
12.	CLOSED MEETING	N/A
13.	ADJOURNMENT	As all matters have been addressed Mayor Ethier declared the meeting adjourned at 8:57 p.m.

Mayor, Jon Ethier

Chief Administrative Officer, Wendy Wildman

BYLAW 116-2009

Being A Bylaw Of The Summer Village Of Sunrise Beach, in the Province Of Alberta, To Regulate And Control The Use of Off-Highway Vehicles Within The Boundaries Of The Summer Village of Sunrise Beach

WHEREAS under the provisions of the Traffic Safety Act, RSA 2000, being Chapter T-6, and amendments thereto a Council of a municipality may pass bylaws with regard to the regulation and control of off-highway vehicle use within the municipality;

AND WHEREAS the Council of the Summer Village of Sunrise Beach deems it necessary and convenient to enact a bylaw regulating the use of off-highway vehicles on highways and other areas within the boundaries of the Summer Village;

NOW THEREFORE the Council for the Summer Village of Sunrise Beach duly assembled, enacts as follows:

TITLE: This Bylaw shall be cited as the "Off-Highway Vehicles Bylaw".

DEFINITIONS: In this bylaw, the following shall mean:

1. "Off Highway Vehicle" means:
 - a) any motorized mode of transportation built for cross-country travel on land, water, snow, ice or marsh or swamp land or on other natural terrain and, without limiting the generality of the foregoing, includes, when specifically designed for such travel:
 - (i) 4-wheel drive vehicles;
 - (ii) low pressure tire vehicles;
 - (iii) motor cycles and related 2-wheel vehicles;
 - (iv) amphibious machines;
 - (v) all terrain vehicles;
 - (vi) miniature motor vehicles;
 - (vii) snow vehicles
 - (viii) minibikes, and
 - (ix) any other means of transportation that is propelled by any power other than muscular power or wind;

But does not include

- (x) motor boats, or
 - (xi) any other vehicle exempted from being an off-highway vehicle by regulation
 - b) "vehicle" means a device in, on or by which a person or thing may be transported or drawn and includes a combination of vehicles but does not include a mobility aid;
2. "Highway" means any thoroughfare, street, road (developed or undeveloped), trail, avenue, parkway, driveway, viaduct, lane, alley, square, bridge, causeway, trestle way or other place or any part of any of them, whether publicly or privately owned, that the public is ordinarily entitled or permitted to use for the passage or parking of vehicles and includes:
 - (i) a sidewalk, including a boulevard adjacent to the sidewalk;
 - (ii) if a ditch lies adjacent to and parallel with the roadway, the ditch, and;
 - (iii) if a highway right of way is contained between fences or between a fence and one side of the roadway, all the land between the fences, or all the land between the fence and the edge of the roadway, as the case may be;

BYLAW 116-2009

Being A Bylaw Of The Summer Village Of Sunrise Beach, in the Province Of Alberta, To Regulate And Control The Use of Off-Highway Vehicles Within The Boundaries Of The Summer Village of Sunrise Beach

but does not include a place declared by regulation not to be a highway.

PROHIBITIONS:

1. The hours permitted for operating an Off-highway Vehicle on municipal highways shall be restricted to the period of time between 8:00 a.m. and 11:00 p.m. in any one day.
2. The maximum speed at which Off-highway Vehicles are permitted to travel on municipal highways is 50 km per hour unless posted at a lower speed limit.
3. Operators of Off-highway vehicles on Municipal highways shall travel on the extreme right hand side of the highway and shall travel single file at all times.
4. All Off-Highway Vehicles traveling on municipal highways shall be equipped with at least one headlight and tail-light. At any time during the night time hours or at any other time when, due to insufficient light or unfavorable atmospheric conditions, objects are not clearly discernable on the highway at a distance of five hundred (500) feet ahead, no Off-highway vehicle shall be in motion on a highway unless the headlight and taillight(s) are alight.
5. Without restricting the generality of the foregoing, the provisions of the Traffic Safety Act shall apply to the operation of an Off-Highway Vehicle on Municipal highway.
6. All Off-highway vehicles must be duly registered and insured pursuant to the Traffic Safety Act.
7. During times of high to extreme fire hazard or weather conditions, as defined by the Alberta Environmental Protection Land & Forest Services, the CAO or designate shall have the authority to ban the use of Off-Highway vehicles.
8. No person shall operate or be a passenger on an Off-highway vehicles unless he/she is wearing a U.S.A. Federal Motor Vehicle Safety FMVSS 218 Standard, BSI BS 6658:85 Standard (Department of Transportation standards), or Snell Memorial Standard M2000 approved safety helmet securely attached to his or her head.
9. No person shall operate an Off-highway vehicle on a sidewalk.
10. No person shall operate an Off-highway vehicle on Municipal Reserve Property, Playground or Campgrounds, with the exception of municipal employees or contractors during the course of their employment/work.

Every person who contravenes the provisions of this bylaw is guilty of an offence and liable to summary conviction to a penalty as prescribed in the Traffic Safety Act and/or any related Alberta regulations.

The Council for the Summer Village of Sunrise Beach reserves the right to revoke the provisions of this bylaw at any time without notice.

This bylaw comes into full force and effect on the date of its final passing.

BYLAW 116-2009

Being A Bylaw Of The Summer Village Of Sunrise Beach, in the Province Of Alberta, To Regulate And Control The Use of Off-Highway Vehicles Within The Boundaries Of The Summer Village of Sunrise Beach

READ A FIRST TIME THIS 6TH DAY OF APRIL, 2009.

READ A SECOND TIME THIS 4th day of May, 2009.

READ A THIRD AND FINAL TIME THIS 4th day of May, 2009.

Mayor

Municipal Administrator

Signed On: _____

SANDY LAKE

SUMMER VILLAGE OF SUNRISE BEACH

DAVID B. HIGGINS A/E/C/S

2018

SCALE 1:3,000

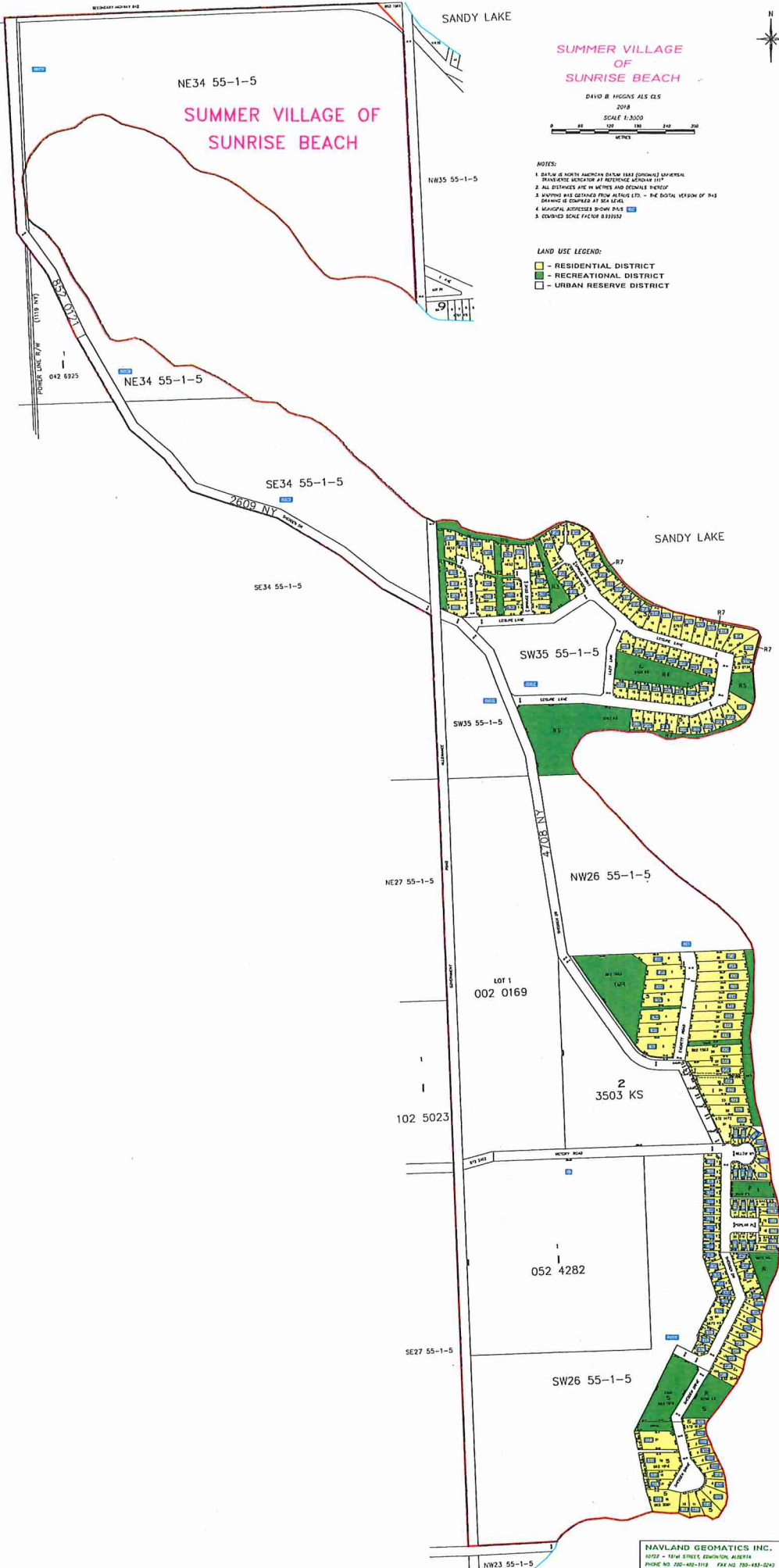


NOTES:

1. DRAWN IN ACCORDANCE WITH THE 1988 (REVISED) INTERNATIONAL TRANSLUCENT REDUCED-SCALE SYMBOL SYSTEM
2. ALL DISTANCES ARE IN METERS AND DECIMALS THEREOF
3. NAVING AND COASTING FROM AERIALS LTD. - THE DIGITAL VERSION OF THIS DRAWING IS CONTROLLED BY SEA BEARS
4. MUNICIPAL ADDRESSES SHOWN BASED ON
5. COORDINATE SYSTEM FACTOR 0.999999

LAND USE LEGEND:

- RESIDENTIAL DISTRICT
- RECREATIONAL DISTRICT
- URBAN RESERVE DISTRICT



8

BYLAW NO. 96-2004

**A BYLAW OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF
ALBERTA, TO CONTROL THE USE OF FIREWORKS**

WHEREAS the Municipal Government Act being Chapter M-26 of the Revised Statutes of Alberta, 2000, Part 2, Section 7 & 8 and amendments thereto, authorizes the Council of a municipality to pass bylaws pertaining to the protection of people and property, and

WHEREAS it is deemed desirable and expedient to provide for the control and use of fireworks within the boundaries of the Summer Village of Sunrise Beach for the purposes of public safety and protection of property, and

WHEREAS the Council of the Summer Village of Sunrise Beach considers it desirable and expedient to do so,

NOW THEREFORE the Council of the Summer Village of Sunrise Beach, in the Province of Alberta, duly assembled, enacts as follows:

Section 1 - Name of Bylaw

This Bylaw shall be known as "The Fireworks Bylaw".

Section 2 – Purpose of This Bylaw

The purpose of this Bylaw is to increase public safety, reduce risk and protect property.

Section 3 - Definitions

In this Bylaw the following terms (unless the context specifically requires otherwise) shall have the following meanings:

- a) "Council" means the Council of the Summer Village of Sunrise Beach.
- b) "Firecrackers" are defined as small fireworks with entwined fuses used as noisemakers.
- c) "Fireworks" are as defined in the Alberta Fire Code.
- d) "Peace Officer" means a member of the Royal Canadian Mounted Police, a Special Constable, or a Bylaw Enforcement Officer.
- e) "Public Place" means any highway, road allowance, public beach, reserve, park or building to which the public has, or is permitted to have access or any vehicle in a public place.
- f) "Summer Village" means the Summer Village of Sunrise Beach.

BYLAW NO. 96-2004

A BYLAW OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF
ALBERTA, TO CONTROL THE USE OF FIREWORKS

Section 4 – Restrictions

- a) No person shall sell fireworks within the municipal limits of the Summer Village.
- b) No person shall fire or set off any fireworks in any public place within the municipal limits of the Summer Village, except with a permit as issued by the municipality.
- c) No person shall fire or set off any fireworks within the municipal limits of the Summer Village when a fire ban is in effect.
- d) Persons or groups firing or setting off fireworks within the municipal limits of the Summer Village shall be responsible for all liabilities incurred by the use of fireworks.
- e) Persons or groups firing or setting off fireworks within the municipal limits of the Summer Village shall do so in accordance with all of the requirements of the Alberta Fire Code which include safety planning, obtaining written permission from neighbors that may be affected and receiving a permit from the Summer Village Office. The Summer Village Office will in turn seek the advice of an accredited Safety Codes Officer for the preparation of the permit.

Note 1: Firecrackers are not allowed to be sold, given away or otherwise distributed, discharged, fired or set off in the Province of Alberta without a ministerial exemption.

Note 2: Nothing in this Bylaw is intended to be in conflict with the Alberta Fire Code and the Alberta Safety Codes Act.

Section 5 – Severability

- a) Should any section or part of this Bylaw be found to have been improperly enacted, then such section or part shall be regarded as being severable from the rest of this Bylaw and the Bylaw remaining after such severance shall be effective and enforceable as if the section found to be improperly enacted had not been enacted as part of this Bylaw.

Section 6 - Penalty and Permit Provisions

- a) A Peace Officer authorized to enforce this Bylaw under Section 7 of the Municipal Government Act, R.S.A. 2000, Chapter M-26, and who has reasonable and probable grounds to believe that a person has contravened any section of this Bylaw, may under the authority of this Bylaw issue a Municipal tag, and where this tag is not paid by the offender a Part 2 violation tag may be issued under the Provincial Offenses Procedures Act R.S.A., Chapter 2000, P-34, to that person.

BYLAW NO. 96-2004

A BYLAW OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA, TO CONTROL THE USE OF FIREWORKS

- b) Any person who contravenes the provisions of this Bylaw shall be guilty of an offense and liable on summary conviction to the penalty as set out in Schedule "A".
- c) Penalties set out in Schedule "A" may be amended from time to time by a resolution of Council.
- d) Permit fees are set out in Schedule "B" may be amended from time to time by a resolution of Council. The permit application shall be made on the form provided in Schedule "C".

Section 7 – Effective Date

This bylaw shall come into effect upon the date of third and final reading

READ a first time this 8th day of November 2004 A.D.

READ a second time this 8th day of November 2004 A.D.

READ a third time and finally passed this 1st day of May 2006 A.D.

Mayor

Municipal Administrator

BYLAW NO. 96-2004

A BYLAW OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA, TO CONTROL THE USE OF FIREWORKS

Schedule "A"

Penalties

<u>Offense</u>	<u>Section</u>	<u>Fine</u>
1. Sale of fireworks within the municipal limits of the Summer Village of Sunrise Beach.	4 a)	\$100.00
2. Discharge, fire or set off any fireworks in any public place within the municipal limits of the Summer Village of Sunrise Beach without a municipally issued permit.	4 b)	\$300.00
3. Discharge, fire or set off any fireworks within the municipal limits of the Summer Village of Sunrise Beach when a fire ban is in effect. ($\$300.00$ for discharging without a permit plus $\$150.00$ for discharging during a fire ban)	4 c)	\$450.00
4. Discharge, fire or set off any fireworks within the municipal limits of the Summer Village without a permit.	4 e)	\$300.00

Schedule "B"

Cost of Permits for Firing or Setting Off Fireworks Within the Summer Village

Persons or groups firing or setting off fireworks on private land within the municipal limits of the Summer Village must receive a permit from the Summer Village Office at a cost of \$10.00.

Note: An application for a permit must be accompanied by the written permission of the owner of the land and the owner or occupant of neighbouring land in accordance with the Alberta Fire Code.

BYLAW NO. 96-2004

A BYLAW OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA, TO CONTROL THE USE OF FIREWORKS

Schedule "C"

PERMIT FOR THE USE OF FIREWORKS
SUMMER VILLAGE OF SUNRISE BEACH

PART 1 – APPLICATION FOR FIREWORKS DISPLAY PERMIT

I hereby make an application to hold a fireworks display.

NAME: _____

ADDRESS: _____

SUPERVISOR OF DISPLAY: _____

ADDRESS: _____ PHONE NO. _____

LOCATION OF DISPLAY: _____

PURPOSE OF DISPLAY: _____

DATE OF DISPLAY: _____ TIME OF DISPLAY: _____

STORAGE LOCATION: _____

This permit is for a display on the location, date and time as specified only, and to the party to whom it is issued. It is not transferable.

Proof of insurance attached: Yes No

Site Plan attached: Yes No

Any changes in the specifics stated above requires a new permit.

Municipal Administrator

Date

BYLAW NO. 96-2004

A BYLAW OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA, TO CONTROL THE USE OF FIREWORKS

FOR OFFICE USE ONLY:

PART 2 – APPROVAL BY LOCAL AUTHORITIES HAVING JURISDICTION

Date Issued: _____

This permit is issued subject to compliance with the conditions as outlined in the attached Bylaw 96-2004.

Permission is hereby granted to the party to whom this permit is issued to hold a fireworks display at such a time and place as specified on the permit.

Name of Authorizing Officer _____

Title: _____

Signature _____ Date: _____

Comments: _____

From: Nixon, Kelsey <kelsey.nixon@fortisalberta.com> on behalf of Stakeholder Relations Team <stakeholderrelations@fortisalberta.com>
Sent: September 26, 2021 10:06 AM
To: svsunrisebeach@wildwillowenterprises.com
Cc: Smith, Nicole
Subject: FortisAlberta Inc. Franchise Fee Documents/Changes - Sunrise Beach
Attachments: 1 2021-2022 Franchise Calculator - Sunrise Beach.xlsx; Municipal Franchise Fee Riders (2021).pdf; Franchise Fee Advertisement Template - Please Use.docx; Franchise Fee Advisement Notification - Please Return via Email by Nov. 1, 2021.doc

Importance: High

Good morning:

RE: Request Confirmation of Electric Distribution Franchise Fee for 2022

As part of your Electrical Distribution System Franchise Agreement with FortisAlberta you have the annual ability to either **increase, decrease or keep your franchise fee the same, with written notice.**

IMPORTANT TIMELINES TO ENSURE FRANCHISE FEE CHANGES ARE IMPLEMENTED BY JANUARY 1, 2022

1. **Review** the attached Franchise Fee Calculator and present the recommendations to Council;
2. If Council is proposing an **increase or decrease to your franchise fee**, a resulting impact to the customer's annual billing is **required to be advertised in the local newspaper having the widest circulation within your municipality for two consecutive weeks.**
(Please use the sample advertisement that is attached).
2. If **increasing** your franchise fee, it must stay within the current **Franchise Fee Cap of 20%.**
3. **By November 1st, 2021**, please **email** clear copies of the following to Kelsey Nixon @ kelsey.nixon@fortisalberta.com

INCLUDE:

- ✓ Copies of **both** advertisements;
 - ✓ **Publication dates** for both advertisements;
 - ✓ Name & location of newspaper.
4. Any late, inaccurate or incomplete responses may be subject to late Alberta Utilities Commission (AUC) approvals, which may cause your new franchise fee to be in **effect April 1, 2022.**
 5. If Council decides to keep the current franchise fee you do not have to advertise, but please notify Kelsey Nixon @ kelsey.nixon@fortisalberta.com

TIPS FOR USING THE FRANCHISE CALCULATOR

Attached you will find the FortisAlberta Franchise Calculator specific to your municipality. The spreadsheet is intended to assist in determining the **estimated** revenue forecast from your Franchise Fee.

- On the first tab: **Financial Impacts**, you can change the Franchise Fee percentage (**yellow cell**)
By changing this **cell**, the spreadsheet will automatically update to reflect your estimated revenue for 2022.

Franchise Fee Calculator Changes:	
Yellow area is to calculate different franchise fee.	
2021 Proposed Franchise Percentage	2.00%



- On the second tab: Residential Bill Impacts, you can **view the impact to an Average Residential Bill Impact on the second tab by changing cell F21 & F39.**

(You will need this information for your advertisement if you are changing your current fee)

- **On the third tab:** January 2019 to June 2021 you can see how much revenue your municipality has collected over the last two and a half years.

Please note: All rate increases/decreases are estimated and have not been approved with the AUC. The Distribution Tariff revenues shown are estimates only, and are subject to change dependent on several factors, including but not limited to; fluctuations in the amount of electrical services within the municipality, their electrical consumption increasing or decreasing, and/or changes to Transmission or Distribution rates and riders.

If you have any questions or concerns, please contact me or your Stakeholder Relations Manager.

Thank you,

Kelsey

Kelsey Nixon | Stakeholder Relations Advisor, Key Accounts

FortisAlberta | 100 Chippewa Road, Sherwood Park, T8A 4H4 | p: 780-464-8859 | c: 587-591-4716



We are FortisAlberta. We deliver the electricity that empowers Albertans to succeed. We keep the power on, not just because it's our job, but because we care about the people we serve. We are reliable, honest and dedicated to our work because our employees, customers and communities matter to us.

Municipal Code	Municipality	Rate Category	2021 Transmission January to June Actuals	2021 Distribution January to June Actuals	2021 Franchise Fee Revenue January to June Actuals	12 Month Transmission (ESTIMATED)	12 Month Distribution (ESTIMATED)	12 Month Franchise Fee (ESTIMATED)	2022 Proposed Transmission Revenue Change	2022 Proposed Distribution Revenue Change	2022 Transmission Including Proposed Rate Change (ESTIMATED)	2022 Distribution (Estimate) Including Proposed Rate Change (ESTIMATED)	2022 DBT Including Proposed Rate Change (ESTIMATED)	2022 DBT Franchise Fee with Proposed Rate Change (ESTIMATED)	2022 Franchise Fee Revenue with Proposed Rate Change (ESTIMATED)
Da-02088	Savanna Branch	11 - Residential Service	18,041 \$	30,020 \$	30,020 \$	30,083 \$	61,058 \$	-	0.0%	0.0%	30,083 \$	61,058 \$	102,849 \$	102,849 \$	3,008 \$
Da-02088	Savanna Branch	31 - Street Lights	117 \$	3,891 \$	3,891 \$	254 \$	7,062 \$	-	-0.0%	-0.0%	162 \$	8,594 \$	8,594 \$	8,594 \$	259 \$
Da-02088	Savanna Branch	41 - Small General Service	475 \$	754 \$	754 \$	951 \$	1,508 \$	-	4.4%	0.2%	892 \$	1,640 \$	2,610 \$	2,610 \$	79 \$
			18,633 \$	34,665 \$	34,665 \$	31,288 \$	71,128 \$	-	-	-	31,288 \$	71,252 \$	114,073 \$	114,073 \$	3,125 \$

@ 3%

2021 Current Franchise Fee	0.00%
Franchise Fee Cap	20%
2021 Estimated Revenue	\$
2022 Estimated Franchise Fee Revenue if your Franchise Fee remains the same	\$
Franchise Fee calculator Changes:	
Yellow area is to calculate different franchise fee.	
2022 Proposed Franchise Percentage	3.00%
2022 Estimated Franchise Fee Revenue if your Percentage is changed	3,425 \$
Difference in Franchise Fees Collected from 2021 to 2022 with Proposed DBT Rate Changes.	3,425 \$

Municipal Code	Municipality	Rate Category	2021 Transmission January to June Actuals	2021 Distribution January to June Actuals	2021 Franchise Fee Revenue January to June Actuals	12 Month Transmission (ESTIMATED)	12 Month Distribution (ESTIMATED)	12 Month Franchise Fee (ESTIMATED)	2022 Proposed Transmission Revenue Change	2022 Proposed Distribution Revenue Change	2022 Transmission Including Franchise Fee Change (ESTIMATED)	2022 Contribution (Forfeiture) Including Proposed Rate Change (Est. Dollars)	2022 D&T Franchise Fee Proposal Franchise Fee Change (ESTIMATED)	2022 D&T Franchise Fee with Proposed Rate Change (Est. Dollars)	2022 Franchise Fee Revenue Percentage (ESTIMATED)
04-0200	Sunrise Branch	11 - Residential Service	\$ 16,041	\$ 39,029	\$ -	\$ 36,000	\$ 91,050	\$ -	0.0%	\$ 8,796	\$ 36,840	\$ 67,093.43	\$ -10,548	\$ 100,260	\$ 5,147
04-0200	Sunrise Branch	31 - Street Lights	\$ 117	\$ 3,991	\$ -	\$ 234	\$ 7,962	\$ -	5.4%	\$ 5,464	\$ 192	\$ 8,309.64	\$ -8,594	\$ 8,594	\$ 429
04-0200	Sunrise Branch	41 - Small Current Service	\$ 475	\$ 754	\$ -	\$ 891	\$ 1,508	\$ -	0.2%	\$ 992	\$ 992	\$ 1,648.03	\$ -9,403	\$ 9,403	\$ 152
			\$ 18,633	\$ 43,774	\$ -	\$ 37,224	\$ 100,520	\$ -			\$ 37,934	\$ 77,052.30	\$ -14,437	\$ 144,170	\$ 4,729

@ 5%

2021 Current Franchise Fee	0.00%
Franchise Fee Cap	20%
2021 Estimated Revenue	\$ -
2022 Estimated Franchise Fee Revenue if your Franchise Fee remains the same	\$ -
Franchise Fee Calculator Changes:	
Yellow area is to calculate different franchise fee.	
2022 Proposed Franchise Percentage	5.00%
2022 Estimated Franchise Fee Revenue if your Percentage is changed	\$ 5,709
Difference in Franchise Fees Collected from 2021 to 2022 with Proposed D&T Rate Changes:	\$ 5,709

MUNICIPAL FRANCHISE FEE RIDERS

Availability Effective for all consumption, estimated or actual, on and after the first of the month following Commission approval, the following franchise fee riders apply to each rate class.

Price Adjustment A percentage surcharge per the table below will be added to the total distribution tariff, (the sum of the transmission component and the distribution component), excluding any Riders calculated for every Point of Service within each municipality and will be billed to the applicable retailer.

FortisAlberta will pay to each municipality each month, in accordance with the franchise agreements between FortisAlberta and the municipalities, the franchise fee revenue collected from the retailers.

Muni Code	Municipality	Rider	Effective	Muni Code	Municipality	Rider	Effective
03-0002	Acme	3%	2013/07/01	02-0040	Bowden	15%	2017/01/01
01-0003	Airdrie	20%	2021/04/01	03-0041	Boyle	20%	2021/01/01
03-0005	Alix	8.50%	2019/01/01	03-0042	Breton	20%	2015/01/01
03-0004	Alberta Beach	8%	2021/01/01	01-0043	Brooks	14%	2021/01/01
03-0007	Amisk	0%	2014/01/01	02-0044	Bruderheim	0%	2013/07/01
02-0011	Athabasca	12%	2021/01/01	02-0047	Calmar	20%	2013/07/01
04-0009	Argentia Beach	0%	2017/01/01	01-0048	Camrose	14%	2021/04/01
03-0010	Arrowwood	12%	2015/07/01	02-0050	Canmore	12%	2021/01/01
02-0387	Banff	6%	2020/01/01	03-0054	Carmangay	15%	2021/01/01
07-0164	Banff Park	4%	2019/10/01	03-0055	Caroline	12%	2021/01/01
03-0363	Barnwell	5%	2013/07/01	02-0056	Carstairs	10%	2015/01/01
03-0013	Barons	5%	2015/04/01	03-0061	Champion	15%	2015/04/01
02-0014	Barrhead	12%	2016/04/01	03-0062	Chauvin	11%	2016/01/01
02-0016	Bashaw	2%	2021/01/01	01-0356	Chestermere	11.50%	2014/01/01
02-0017	Bassano	14.40%	2019/01/01	03-0064	Chipman	0%	2016/01/01
03-0018	Bawlf	6%	2016/01/01	02-0065	Claresholm	4%	2017/01/01
01-0019	Beaumont	17.25%	2020/01/01	03-0066	Clive	10%	2020/01/01
03-0022	Beiseker	3.50%	2019/01/01	03-0068	Clyde	15%	2017/01/01
02-0024	Bentley	10%	2019/01/01	02-0069	Coaldale	11%	2015/01/01
04-0026	Betula Beach	0%	2017/01/01	02-0360	Coalhurst	4%	2021/01/01
03-0029	Bittern Lake	7%	2016/01/01	02-0070	Cochrane	17%	2020/01/01
02-0030	Black Diamond	10%	2017/01/01	03-0076	Coutts	3%	2017/01/01
02-0031	Blackfalds	20%	2013/10/01	03-0077	Cowley	5%	2016/01/01
02-0034	Bon Accord	20%	2013/07/01	03-0078	Cremona	10%	2016/01/01
02-0039	Bow Island	8.50%	2018/01/01	02-0079	Crossfield	0%	2015/01/01

FortisAlberta's Customer and Retailer Terms and Conditions of Distribution Tariff Services provide for other charges, including an arrears charge of 1.5% per month.

MUNICIPAL FRANCHISE FEE RIDERS

Effective: the first of the month following Commission approval for consumption from the first of the month following Commission approval

Muni Code	Municipality	Rider	Effective	Muni Code	Municipality	Rider	Effective
09-0361	Crowsnest Pass	16%	2016/01/01	01-0194	Lacombe	17.00%	2021/01/01
04-0080	Crystal Springs	0%	2016/01/01	04-0196	Lakeview	2%	2016/01/01
03-0081	Czar	5%	2013/10/01	02-0197	Lamont	7.50%	2020/01/01
02-0082	Daysland	7%	2018/01/01	04-0378	Larkspur	3%	2020/04/01
02-0086	Devon	13%	2018/01/01	01-0200	Leduc	16%	2014/01/01
02-0088	Didsbury	17%	2016/01/01	02-0202	Legal	15%	2021/01/01
02-0091	Drayton Valley	10%	2016/01/01	03-0207	Lomond	15%	2017/01/01
03-0093	Duchess	15%	2018/01/01	03-0208	Longview	17%	2017/01/01
02-0095	Eckville	10%	2015/01/01	03-0209	Lougheed	5%	2016/01/01
03-0096	Edberg	13%	2021/01/01	02-0211	Magrath	10%	2021/01/01
03-0097	Edgerton	16%	2015/01/01	04-0210	Ma-Me-O Beach	0%	2016/01/01
02-0100	Edson	4.75%	2020/01/01	02-0215	Mayerthorpe	10%	2020/01/01
03-0109	Ferintosh	11%	2016/01/01	04-0359	Mewatha Beach	2%	2016/10/01
03-0112	Foremost	7%	2016/01/01	02-0218	Milk River	12%	2017/01/01
02-0115	Fort Macleod	15%	2018/10/01	02-0219	Millet	16%	2019/01/01
01-0117	Fort Saskatchewan	0%	2013/10/01	03-0220	Milo	20%	2017/01/01
02-0124	Gibbons	10%	2013/01/01	02-0224	Morinville	20%	2013/07/01
03-0128	Glenwood	0%	2016/02/11	04-0230	Nakamun Park	0%	2013/10/01
04-0129	Golden Days	0%	2017/01/01	02-0232	Nanton	9%	2019/01/01
02-0135	Granum	5.50%	2013/07/01	02-0236	Nobleford	0%	2013/10/01
04-0134	Grandview	0%	2016/01/01	03-0233	New Norway	6%	2009/01/01
04-0138	Gull Lake	0%	2016/01/01	04-0237	Norglenwold	5%	2015/01/01
04-0358	Half Moon Bay	0%	2021/01/01	04-0385	Norris Beach	0%	2016/01/01
02-0143	Hardisty	9.50%	2021/01/01	02-0238	Okotoks	20%	2021/01/01
03-0144	Hay Lakes	9%	2021/01/01	02-0239	Olds	15%	2019/01/01
02-0148	High River	20%	2015/07/01	02-0240	Onoway	9.50%	2021/01/01
03-0149	Hill Spring	5%	2015/09/01	04-0374	Parkland Beach	0%	2015/01/01
02-0151	Hinton	12.70%	2019/01/01	02-0248	Penhold	19%	2014/01/01
03-0152	Holden	4%	2016/01/01	02-0249	Picture Butte	10%	2016/01/01
03-0153	Hughenden	5%	2016/01/01	02-0250	Pincher Creek	13%	2017/01/01
03-0154	Hussar	12.50%	2017/01/01	04-0253	Point Alison	0%	2017/01/23
02-0180	Innisfail	15%	2021/04/01	04-0256	Poplar Bay	0%	2016/01/01
03-0182	Irma	20%	2015/01/01	02-0257	Provost	20%	2015/01/01
02-0183	Irricana	0%	2013/10/01	02-0261	Raymond	12%	2016/01/01
04-0185	Island Lake	0%	2016/01/01	02-0265	Redwater	5%	2020/01/01
04-0186	Itaska Beach	0%	2017/10/01	02-0266	Rimbey	16%	2019/01/01
04-0379	Jarvis Bay	0%	2015/10/08	02-0268	Rocky Mtn House	12%	2017/01/01
04-0187	Kapasiwin	0%	2018/04/01	03-0270	Rockyford	5%	2015/04/01
02-0188	Killam	9%	2021/01/01	03-0272	Rosemary	14.50%	2020/01/01

FortisAlberta's Customer and Retailer Terms and Conditions of Electric Distribution Service provide for other charges, including an arrears charge of 1.5% per month.

MUNICIPAL FRANCHISE FEE RIDERS

Effective: the first of the month following Commission approval for consumption from the first of the month following Commission approval

Muni Code	Municipality	Rider	Effective	Muni Code	Municipality	Rider	Effective
04-0273	Ross Haven	0%	2016/01/01	02-0350	Whitecourt	3.32%	2021/01/01
03-0276	Ryley	3%	2016/01/01	04-0354	Yellowstone	3%	2016/01/01
04-0279	Seba Beach	4%	2014/01/01				
02-0280	Sedgewick	9%	2020/01/01				
04-0283	Silver Sands	3%	2018/01/01				
04-0369	South Baptiste	0%	2005/05/01				
04-0288	South View	3%	2019/01/01				
01-0291	Spruce Grove	20%	2016/01/01				
01-0292	St. Albert	10%	2021/01/01				
03-0295	Standard	0%	2015/01/01				
02-0297	Stavely	6%	2021/01/01				
03-0300	Stirling	12%	2019/01/01				
02-0301	Stony Plain	20%	2015/01/01				
09-0302	Strathcona County	0%	TBD				
02-0303	Strathmore	20%	2020/07/01				
03-0304	Strome	8%	2016/01/01				
02-0307	Sundre	10%	2020/01/01				
04-0386	Sunrise Beach	0%	2018/01/01				
04-0308	Sunset Point	10%	2017/01/01				
02-0310	Sylvan Lake	15%	2019/01/01				
02-0311	Taber	18%	2020/07/01				
02-0315	Thorsby	20%	2015/01/01				
02-0318	Tofield	5%	2015/01/01				
02-0321	Turner Valley	10%	2017/01/01				
04-0324	Val Quentin	0%	2016/01/01				
02-0326	Vauxhall	6%	2020/01/01				
02-0331	Viking	8%	2013/07/01				
02-0333	Vulcan	20%	2013/10/01				
03-0364	Wabamun	10%	2017/01/01				
02-0335	Wainwright	11%	2020/04/01				
07-0159	Waterton Park	8%	2018/10/01				
03-0338	Warburg	10%	2015/01/01				
03-0339	Warner	5%	2021/01/01				
04-0344	West Cove	0%	2018/01/01				
02-0345	Westlock	12.75%	2020/01/01				
01-0347	Wetaskiwin	13.80%	2020/01/01				
04-0371	Whispering Hills	5%	2016/10/01				

FortisAlberta's Customer and Retailer Terms and Conditions of Electric Distribution Service provide for other charges, including an arrears charge of 1.5% per month.

Advertisement Template

FRANCHISE FEE INCREASE/DECREASE NOTICE

Please be advised that the (City) (Town) (Village) (Summer Village) of _____ is proposing to increase the local access fee, which is charged to FortisAlberta Inc. (FortisAlberta) for use of municipal lands for its power lines effective **January 1, 2022***.

The fee is recovered by FortisAlberta from its customers as the local municipal access fee on electric billings of all customers that receive electric service in the (City) (Town) (Village) (Summer Village). This local access fee will be **increased/decreased** from \$__ (__%) to \$__ (__%) ** of the delivery charge of FortisAlberta, excluding energy related riders. This calculation is based on 640 kWh consumption in 30 days.

Questions or concerns should be directed to _____ (Name), _____ (Position) at (____) _____ (Phone Number).

Thank you.

***Your advertisement must include the full date**

****Your advertisement must have the \$ amount and the % amount**

*These numbers are calculated for you once you enter the proposed change in the Franchise Calculator on the first tab (yellow box); **the second tab** (Residential Bill Impact) automatically populates with the estimated Residential Bill Impact by dollar & percentage.*

Existing (Current) Typical Residential Customer Monthly Costs			
Rate 11 (Effective Jan. 1, 2020) Distribution Tariff Estimated Rate Final Based on Current 0% Franchise Fee			
Delivery Service Charge			
All kWh Delivered	\$0.062758	640 kWh	\$40.17
Basic Daily Charge	\$0.8187	30 Days	\$24.56
			\$64.73
Current Franchise Fee	0.00%		\$0.00
	GST 5.0%		\$3.23
			\$67.96
Current Annual Franchise Fee Costs: \$0 * 12 = \$0			

Proposed Residential Customer Monthly Costs			
Rate 11 (Proposed January 2021 Estimated Distribution Tariff) Based on 2% Franchise Fee			
Delivery Service Charge			
All kWh Delivered*	\$ 0.067566	640 kWh	\$43.24
Basic Daily Charge*	\$ 0.85997	30 Days	\$25.79
			\$69.03
Estimated Proposed Franchise Fee	2.00%		\$1.38
	GST 5.0%		\$3.52
			\$73.93
Proposed Annual Franchise Fee Cost: \$1.38 * 12 = \$16.56			
* Includes estimated Rate changes.			

Please email your 2021-2022 franchise decision by **November 1st, 2021** to Kelsey Nixon.

Kelsey Nixon – Stakeholder Relations Advisor
780-464-8859
kelsey.nixon@fortisalberta.com

From:
Municipality:
Phone:
Email:

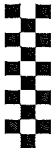
- No Change
- Increase, From _____% to New Percentage: _____%
- Decrease, From _____% to New Percentage: _____%

Please email Kelsey and include the following attachments if **any** changes are being made to the Franchise Fee:

- Clear copies of **both** advertisements (**ran consecutively for two weeks**).
- Publication dates for **both** advertisements.
- Name & location** of newspaper.

_____ Signature	
_____ Print Name	_____ Title
_____ Municipality	_____ Date

23



October 24, 2020

Sun & Sand Recreation League
R.R. 1, Site 1, Comp 77,
Onoway, Alberta. T0E 1V0

Summer Village of Sunrise Beach,
Box 1197,
Onoway, Alberta. T0E 1V0

Re: Sign # 1. Case of plexiglass letters, numbers & key for Village sign at Victory Rd. & Sheddon Drive, Sunrise Beach. Property of S.V. Sunrise Beach as per letter dated August 28, 2012.

Sign # 2 Suitcase of corrugated letters, numbers & key for 5 ft X 8 ft. Metal Stationary sign on Sheddon Drive & Leisure Lane across from kiosk, Sunrise Beach. Property of Sun & Sand Recreation League as per FCSS Grant, March, 2016.

Please accept this letter as confirmation of the agreement with the Sun & Sand Recreation League to provide letters & keys for above noted "Sign #1 & Sign #2" for the use & benefit of the Community.

Sun & Sand Recreation League will contact either by phone or E-mail information regarding upcoming events & dates to be posted in advance on said signs, whenever the restrictions for the Covid 19 are removed & events will resume.

Please confirm your acceptance of these conditions by forwarding a signed copy of this letter to the Sun & Sand Recreation League.

Yours truly,

Sun & Sand Recreation League

Per *Gerry Taylor*

GERRY TAYLOR, PRESIDENT

Per *Darlene Nisbett*
DARLENE NISBETT, VICE-PRESIDENT

TERMS ACCEPTED this _____ day of _____ 2020

Per: _____

(please print name and office below signature)

24



Summer Village of Sunrise Beach

Council Policy

Number	Title		
C-COU-REM-1 (I-001 & II-001)	Council Remuneration and Expense Reimbursement		
Approval	Originally Approved	Last Revised	
(CAO initials)	Resolution No: 117-20	Resolution No:	
	Date: July 28, 2020	Date:	

Purpose

To ensure Council Members receive fair compensation for their time and expenses incurred while on Summer Village business.

Policy Statement

Council Members shall be provided with remuneration for their time and reimbursement for the expenses incurred in fulfilling their duties on Summer Village Council.

Standards

1. Remuneration is intended to compensate for official business conducted on behalf of the council as a whole to benefit the Summer Village of Sunrise Beach.
2. Remuneration is not intended to match or replace employment or professional rates that the Councillors or Mayor may expect in their job or profession.
3. Remuneration rates will be adjusted from time to time based upon comparisons, inflation rates, and any other considerations deemed appropriate in a manner agreed upon by Council.
4. Cost of living adjustment will be reviewed by council on an annual basis and may or may not be applied to council base pay and/or meeting rates at the discretion of Council.
5. Remuneration, travel and meals shall be paid in accordance with the amounts and rates approved at the annual organizational meeting or as amended by Council motion from time to time and as shown in Schedule "A". No alcoholic beverages shall be paid for the by the Village at any time.
6. Other items – actual receipted cost may include incidentals such as parking, use of public transportation, etc.
7. Reimbursement amounts shall be reviewed annually.



Summer Village of Sunrise Beach

Council Policy

Legal References:

Cross References:

Revisions:

Resolution Number	MM/DD/YY



Summer Village of Sunrise Beach

Council Policy

Schedule "A"

Honorariums

- | | |
|---|-----------|
| 1. Council Meetings | \$ 150.00 |
| 2. Committee Meetings as appointed | \$ 150.00 |
| 3. Other full Day Meetings/Conferences/Seminars (4 hours minimum) | \$ 200.00 |

Meal Expenses

When travelling on Summer Village business a claim can be made for meal allowances as per receipts provided to a maximum of :

\$15.00 for breakfast

\$20.00 for lunch

\$30.00 for dinner/supper

Mileage Expenses

When employees or elected officials use their own vehicles for approved municipal business, the reimbursement rate shall be:

\$0.55 per kilometer

Accommodation Expense

When travelling on Summer Village business the actual cost of the accommodation may be claimed.

Incidental Expenses

Other incidentals such as telephone calls and parking will be paid upon receipts being provided.

September 2, 2021

Ms. Wendy Wildman
Chief Administrative Officer
Summer Village of Sunrise Beach
svsunrisebeach@wildwillowenterprises.com

Dear Ms. Wildman,

This letter is formal notification that the Grants and Education Property Tax Branch, Alberta Municipal Affairs, will be performing a detailed assessment audit for the Summer Village of Sunrise Beach.

Assessment audits are performed under the authority of section 22 of the Matters Relating to Assessment and Taxation Regulation, 2018. The objective of the detailed assessment audit is to provide an unbiased opinion as to the quality of the 2020 assessment roll (2021 tax year). The opinion will be based upon a review of practices and procedures used by the village and assessor in administration of the assessment program in relation to applicable legislation, best practice references, and audit procedures outlined in the provincial Detailed Assessment Audit Manual. As a benefit to the municipality, the audit will identify where opportunities exist to improve assessment performance and quality of the assessments.

The auditor will contact you and your assessor soon to discuss the audit process and to make arrangements for conducting the audit. Your assessor will be the primary contact with the auditor and should be able to provide any required information. We anticipate making all contact by phone or email. In the event a hard-copy exchange of information is necessary, we will make special arrangements.

It would be appreciated if you would inform your council a detailed assessment audit has been scheduled for your municipality.

If you have any questions, please contact your Assessment Auditor, Ning Zheng at 780-422-8410.

Yours truly,



Christine Bigoray
Director, Tax Programs and Assessment Audit

cc: Ray Crews, Municipal Assessment Services Group
raycrews@shaw.ca

From: Ning Zheng <Ning.Zheng@gov.ab.ca>
Sent: September 13, 2021 9:53 AM
To: svsunrisebeach@wildwillowenterprises.com
Subject: Detailed Audit - Summer Village of Sunrise Beach - Request for Information

Hi Ms. Wildman,

I hope this email finds you well.

Last week we sent out an official email regarding the Detailed Assessment Audit for the Summer *Village of Sunrise Beach*. Let me know if you didn't receive that email and I will arrange a resend upon your request.

We need some information from the municipality so that we are able to conduct the detailed assessment audit. The majority of information we seek comes through your assessor. Below is a list of items or questions we have for yourself regarding the administration side of the assessment process. If you like, you can insert red font responses directly at the question and send to me by "reply" email.

For the other information items you can send me your digital copies (bylaws for example), or scan hard-copies and send them to myself.

If per chance we need to see something in hard copy we will make arrangements.

Number 16. (Building permit summary) is the more urgent request item for us, so we can view these properties with the rest.

If you have any questions about this request please call or email me. I will leave it with you, and we will talk later.

Requests/information:

1. **Tax Bylaw:** (A copy of your most recent tax bylaw).
2. **Exemption bylaw(s):** (if applicable). These arise from s.363/364 of the MGA when a muni chooses to exempt a property that is normally taxable (eg: a parking lot title for the *Legion* that is separate from the main title), or when the muni decides to tax a parcel that is normally exempt (eg: dorms at a college/university).
3. **Machinery & Equipment Bylaw:** M&E is usually exempted by either putting the mil rate to 0.00 in the tax bylaw, or there is an exemption bylaw (see above) specifically exempting M&E. It is possible you do not have any M&E, but most muni's have something.
4. **Supplementary Bylaw:** (If you have a Supplementary tax only)
 - 4.1 Copy of **Supplementary Tax Notice** (only if there is a supp tax)
 - 4.2 Supplementary Tax Notice **Date** (only if there is a supp tax)
5. **Manufactured Home Community (MHC) Bylaw.** (only if there is a MHC where the park owner pays all the taxes and collects from mobile home owners...quite rare).
6. Bylaw creating **Office-of-Assessor**.
7. Bylaw, resolution, or CAO's **appointment of the assessor**.
8. Copy of **Assessment Complaint/Appeal** form.
9. **MGA s.299/300 information request form:** (This is the section(s) of the Act entitling owners to see how their assessment or another assessment is prepared).
10. Have there been any **appeals** that went to a hearing in the last 3 years?

11. Copy of newspaper **notice**, announcing the mailing of assessment/tax notices from last year. (copy of billboard notice in your case?).
12. List of **subdivisions** registered in the last 5 years. (these are often parcel splits, and not comprehensive subdivisions with many lots).
13. Identify any **assessments of concern** you may have.
14. Copy of any "**Tax Agreements.**" 14.1: The calculations leading to the final tax/assessment notice(s).
15. Most recent copy of **assessment notices** (last year?) You can just black out the Owner's name and address for the privacy protection purpose.
16. List (spreadsheet?) of **Building Permits** (BP's) from last 3 year. (go further back if there are not any in last 3 years). We need to see the corresponding roll #, and/or legal description so we can find the corresponding assessment.
17. Copy or excerpt of **public copy** (counter-copy?) of the roll: This relates to what the owner can ask to see in the event they come into the office to "...see the roll." (There are some minimum requirements). Some muni's can show owners their version of CAMA lot screen shots, some have online access, and others use a hard copy.

Best Regards,

Ning Zheng AACI P.App

Senior Assessment Auditor
Tax Programs and Assessment Audit
Alberta Municipal Affairs
15th Floor, Commerce Place
10155-102 Street
Edmonton, AB T5J 4L4
Tel: (780)422-8410 /**Fax:** (780)422-3110
Cell: (587)983-7081
Email: ning.zheng@gov.ab.ca

Classification: Protected A

RECEIVED

OCT 19 2021

VENDOR		VENDOR ID	DATE ISSUED	
SUMMER VILLAGE OF SUNRISE BEACH		0070002099	07-Oct-2021	
DEPOSITED AT BANK: 021908989		DEPOSIT NO	DATE	AMOUNT
BRANCH: 08989	ACCOUNT: 00849144500	2001646414	07-Oct-2021	\$438.00
TOTAL				\$438.00

DEPOSIT NO: 2001646414		DEPOSIT DATE: 07-Oct-2021		
VOUCHER	DESCRIPTION/REASON FOR PAYMENT	INVOICE/CREDIT NOTE	AMOUNT	SUB-TOTAL
1901935152	FCSS OCTOBER PAYMENT	095261394FCS1021	\$438.00	
	Total Payment From C&SS For Inquiries Call 825 468 4314			\$438.00
DEPOSIT TOTAL				\$438.00

JCA6929813 ED

02849

SUMMER VILLAGE OF SUNRISE BEACH
 SUMMER VILLAGE OF SUNRISE BEACH
 PO BOX 1197
 ONOWAY, AB
 T0E 1V0



31

JCA6929813-0005697-02849-0001-0001-00-



RECEIVED
OCT 12 2021

Summer Village Of Sunrise Beach Animal Control Log

September 17, 2021 – Received complaint of dog bite, Attempted to attend complaint but was not successful due to major MVA on highway.

September 20, 2021 – Attended complaint of dog bite. Received documents from village office and attended the dog owners residence. Made contact with dog owner and she was aware of why I was there. Documents (village letter vicious dog designation issued by council) were reissued to dog owner and advised that these documents are still in effect. A verbal warning was also issued.

September 29, 2021 – Conducted phone call with village administration and explained in detail my response to the complaint. I was advised that the verbal report was recorded.

Submitted by Ofc. T. Puffer – Sunrise Beach Enforcement

Subject: 2020 Municipal Indicator Results

Dear Chief Administrative Officer,

Beginning in 2017, Alberta Municipal Affairs started reporting on a new performance measure, which identified the percentage of municipalities that were deemed to be "not at risk" based on financial and governance risk indicators. This performance measure was developed in consultation with stakeholders, and is used as a benchmark for measuring the ministry's efforts to ensure Albertans live in viable municipalities and communities with responsible, collaborative and accountable local governments.

Each of the thirteen indicators has a defined benchmark, and a municipality will be deemed "not at risk" as long as it does not trigger a critical indicator or three or more non-critical indicators. Municipal Affairs will publish the 2020 Municipal Indicator Results report for municipalities that are deemed "at risk" on the open government portal in early 2022 (<https://open.alberta.ca/publications/municipal-indicator-results>).

The municipal indicator results from 2016 to 2020 for all municipalities are available on the online Municipal Indicator Dashboard on the Municipal Indicators webpage (www.alberta.ca/municipal-indicators.aspx).

The ministry has compiled and verified the data collected from Alberta's municipalities for the 2020 financial year and is pleased to inform you that your municipality did not trigger the required number of indicators to appear in this year's Municipal Indicator Results report.

If you would like to discuss your results or the potential future release of these results on the Municipal Affairs website, please contact the Municipal Services Division at toll-free 310-0000, then 780-427-2225, or via email at lgsmail@gov.ab.ca.

Yours truly,

Gary Sandberg
Assistant Deputy Minister