

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER  
VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON  
TUESDAY MARCH 23<sup>RD</sup>, 2021, ONOWAY HERITAGE CENTRE AT 7:00 P.M. AND  
VIA ZOOM

	<b>PRESENT</b>	<p>Mayor Glen Usselman Deputy Mayor Jackie Tremblay Councillor Vera Beck - Via Teleconference</p> <p>Chief Administrative Officer Wendy Wildman Administrative Assistant Lana Lange</p> <p>Brian Conger, ISL Engineering and Land Services Ltd, 6:00 p.m. to 7:00 p.m.</p> <p>Public at Large:       6 Teleconferenced                                   6 In Person</p> <p>Public Meeting</p>
<b>1.</b>	<b>CALL TO ORDER</b>	<p>Public Meeting, 6:00 p.m. to 7:00 p.m., to further discuss the revised draft Municipal Development Plan. Mayor Usselman called the council meeting to order at 7:10 p.m.</p>
<b>2.</b>	<b>AGENDA</b> 30- 21	<p><b>MOVED</b> by Deputy Mayor Tremblay that the March 23<sup>rd</sup>, 2021 Agenda be approved with the following amendments: Item 6 a) Municipal Elections Election nomination day was noted as June 12<sup>th</sup>, should be July 14<sup>th</sup>. Advance vote was noted as Saturday, August 5<sup>th</sup>, should be Thursday August 5<sup>th</sup>.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>3.</b>	<b>MINUTES</b> 31- 21	<p><b>MOVED</b> by Councillor Beck that the minutes of the February 23<sup>rd</sup>, 2021 Council meeting be approved as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>4.</b>	<b>APPOINTMENTS</b>	<p>Deferred to later in the meeting.</p>
<b>5.</b>	<b>BYLAWS/POLICY</b> 32-21	<p><b>MOVED</b> by Mayor Usselman that Bylaw 168-2021 being a Bylaw for the purpose of establishing the position of a designated officer (Assessment Review Board Clerk) for the Summer Village of Sunrise Beach, be given 1<sup>st</sup> reading.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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	<p>33-21</p> <p>34-21</p> <p>35-21</p> <p>36-21</p> <p>37-21</p> <p>38-21</p> <p>39-21</p>	<p><b>MOVED</b> by Deputy Mayor Tremblay that Bylaw 168-2021 be given 2<sup>nd</sup> reading.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Councillor Beck that Bylaw 168-2021 be considered for 3<sup>rd</sup> reading.</p> <p style="text-align: right;"><b>CARRIED UNANIMOUSLY</b></p> <p><b>MOVED</b> by Mayor Usselman that Bylaw 168-2021 be given 3<sup>rd</sup> and final reading.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Deputy Mayor Tremblay that Bylaw 167-2021 being a Bylaw for the purpose of establishing one or more assessment review boards and the appointment of an assessment review boards clerk for the Summer Village of Sunrise Beach, be given 1<sup>st</sup> reading.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Mayor Usselman that Bylaw 167-2021 be given 2<sup>nd</sup> reading.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Councillor Beck that Bylaw 167-2021 be considered for 3<sup>rd</sup> reading.</p> <p style="text-align: right;"><b>CARRIED UNANIMOUSLY</b></p> <p><b>MOVED</b> by Deputy Mayor Tremblay that Bylaw 167-2021 be given 3<sup>rd</sup> and final reading.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<p><b>5</b></p>	<p><b>APPOINTMENTS</b></p> <p>40-21</p>	<p>7:25 p.m. to 7:47 p.m. Stephen Webber of Metrix Group LLP presented Council with the 2020 Draft Audited Financial Statements.</p> <p><b>MOTION</b> by Mayor Usselman that the Draft 2020 Audited Financial Statements for the Summer Village off Sunrise Beach be approved as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<p><b>6.</b></p>	<p><b>BUSINESS</b></p> <p>41-21</p>	<p><b>MOVED</b> by Mayor Usselman that the Summer Village of Sunrise Beach set its nomination day for the purpose of the 2021 municipal election for Saturday, July 17<sup>th</sup>, 2021 from 10:00 a.m. to 12 noon at the Onoway Heritage Center</p> <p style="text-align: right;"><b>CARRIED</b></p>

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42-21	<p><b>MOVED</b> by Deputy Mayor Tremblay that the Summer Village of Sunrise Beach set its advance voting day for the purpose of the 2021 municipal election for Thursday, August 5<sup>th</sup>, 2021 from 4:00 p.m. to 8:00 p.m. at the Onoway Heritage Center</p> <p style="text-align: right;"><b>CARRIED</b></p>
43-21	<p><b>MOVED</b> by Councillor Beck that the Summer Village of Sunrise Beach set its election day for the purpose of the 2021 municipal election for Saturday, August 14<sup>th</sup>, 2021 from 10:00 a.m. to 7:00 p.m. at the Onoway Heritage Center</p> <p style="text-align: right;"><b>CARRIED</b></p>
44-21	<p><b>MOVED</b> by Mayor Usselman that the discussion on the possibility of special mail-in-ballots for the purpose of the 2021 municipal election be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>
45-21	<p><b>MOVED</b> by Mayor Usselman that the Summer Village of Sunrise Beach approve the 2021 Capital Region Assessment Services Commission five Assessment Review Board Member Panelists as follows: Darlene Chartrand, Tina Groszko, Stewart Hennig, Richard Knowles and Raymond Ralph and that Richard Barham be approved as the Clerk of the Assessment Review Board.</p> <p style="text-align: right;"><b>CARRIED</b></p>
46-21	<p><b>MOVED</b> by Mayor Usselman that the changes to the Disaster Recovery Program whereby municipalities will be responsible for 10% of the costs effective April 1<sup>st</sup>, 2021 be accepted for information, also administration to include some details on this in our upcoming newsletter.</p> <p style="text-align: right;"><b>CARRIED</b></p>
47-21	<p><b>MOVED</b> by Deputy Mayor Tremblay that the penalty structure for the 2021 Tax Year be returned to what was in place before the Covid-19 pandemic (2019), which is taxes being due on or before midnight July 31<sup>st</sup>, 2021. Penalties on current owing will be applied at 3%, each month August 1<sup>st</sup> thru December 1<sup>st</sup>, with an 18% being applied January 1<sup>st</sup>, 2022 on outstanding balance owing. Minimum tax will be adjusted to reflect overall increase.</p> <p style="text-align: right;"><b>CARRIED</b></p>
48-21	<p><b>MOVED</b> by Councillor Beck that the 2021 Draft Budget be accepted for information and Administration forward updated budget to council.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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	<p>49-21</p> <p>50-21</p> <p>51-21</p> <p>52-21</p> <p>53-21</p>	<p><b>MOVED</b> by Mayor Usselman that the concerns about the deadfall trees and the request for trails to be established throughout the Summer Village be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Mayor Usselman that the 2020 Annual Internal Review of the Summer Village of Sunrise Beach's Safety Codes Program and Accreditation be accepted for information.</p> <p><b>CARRIED</b></p> <p><b>MOVED</b> by Deputy Mayor Tremblay that Administration request a three year extension to the current agreement with the Town of Onoway for wastewater effluent disposal at the Onoway Lagoon</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Deputy Mayor Tremblay that the Municipal Development Plan Bylaw be deferred for further consideration to the April Council meeting.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Deputy Mayor Tremblay that Council defer their decision on the Lac Ste. Anne County's Drainage Study until other quotes are provided by the County as noted in their March 16<sup>th</sup>, 2021 letter.</p> <p style="text-align: right;"><b>CARRIED</b></p>
7.	<p><b>FINANCIAL</b></p> <p>54-21</p>	<p><b>MOVED</b> by Councillor Beck that the Income &amp; Expense Statements for February 28<sup>th</sup>, 2021 be accepted for information as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
8.	<p><b>COUNCIL REPORTS</b></p> <p>55-21</p>	<p><b>MOVED</b> by Deputy Mayor Tremblay that the Council Reports be accepted for information as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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9.	<b>ADMINISTRATION REPORTS</b> 56-21	<p><b>MOVED</b> by Deputy Mayor Tremblay that the Administration reports be accepted for information as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
10.	<b>CORRESPONDENCE</b> 57-21	<p><b>MOVED</b> by Deputy Mayor Tremblay that the following correspondence be accepted for information:</p> <ul style="list-style-type: none"> <li>a) Fortis Alberta – Email dated February 17<sup>th</sup> from Debbie Bowering informing of the Community Naturalization and Tree Planting Grant in the amount of \$2500.</li> <li>b) Farm Safety Center – February 17<sup>th</sup>, 2021 letter on support. In 2020 the letter was accepted for information.</li> <li>c) Mayerthorpe/Lac Ste. Anne County – Intermunicipal Collaboration Framework impasse &amp; respected Lac Ste Anne County’s News release.</li> <li>d) Crowsnest Pass – letter dated March 1<sup>st</sup>, 2021, regarding replacement of RCMP with Alberta Provincial Police Force</li> <li>e) AUMA - AUMA Villages West Director, Angela Duncan, February 22<sup>nd</sup>, 2021 email report.</li> <li>f) Westlock County – letter dated February 23<sup>rd</sup>, 2021, concerns regarding Proposed Changes to AER Directive 067 – non-payment of levied municipal taxes by Licence Holders of provincially regulated oil and gas properties.</li> <li>g) Alberta Municipal Affairs - letter regarding submissions for the 20<sup>th</sup> Annual Minister’s Awards for Municipal Excellence</li> <li>h) Government of Alberta – Statement of Direct Deposit of \$438.00 on February 2, 2021, 2020 for Feb. FCSS</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>
11.	<b>OPEN FLOOR DISCUSSION WITH GALLERY</b> 58-21	<p><b>MOVED</b> by Mayor Usselman that the open floor discussion with gallery be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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12.	<b>CLOSED MEETING</b>	N/A
13.	<b>ADJOURNMENT</b>	Meeting adjourned at 8:40 p.m.

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Mayor, Glen Usselman

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Chief Administrative Officer, Wendy Wildman