

**SUMMER VILLAGE OF SUNRISE BEACH
AGENDA**

Tuesday, April 27th, 2021 at 7:00 p.m.

Via Zoom

Due to COVID restrictions, the Public may also participate via Zoom, call the office to arrange for same

As per Bylaw 448-2018 there will be no audio/video recordings of Meetings

| | | | |
|----|--|----|---|
| 1. | <u>Call to Order</u> | | |
| 2. | <u>Agenda</u> | a) | April 27 th , 2021 Regular Council Meeting <i>(to be approved as presented or amended)</i> |
| 3. | <u>Minutes:</u> pages 1-6 | a) | Tuesday, March 23 rd , 2021 Regular Council Minutes <i>(to be approved as presented or amended)</i> |
| 4. | <u>Appointments</u> | | n/a |
| 5. | <u>Bylaws:</u> pages 7-9 | a) | Before giving consideration to these Bylaws, if we could first jump down to Business a) and approve the 2021 Operating and Capital Budget, then come back to these bylaws. Bylaw 169-2021 – A Bylaw for authorizing the rates of taxation to be levied against properties within the Summer Village of Sunrise Beach for the 2021 taxation year. <i>(give 1st reading, give 2nd reading, give unanimous consent to consider 3rd reading, give 3rd and final reading).</i> |
| | pages 10-11 | b) | Bylaw 170-2021 – A Bylaw for authorizing the penalties that will be applied on unpaid taxes. Taxes being due July 31 st , 2021. A 3% penalty on current tax levy will be applied on August 1 st , September 1 st , October 1 st , November 1 st , and December 1 st . An 18% will be applied on January 1 st , 2022 on outstanding balance. <i>(give 1st reading, give 2nd reading, give unanimous consent to consider 3rd and final reading, give 3rd and final reading).</i> |
| 6. | <u>Business</u> | a) | Draft 2021 Budget – This is the final draft 2021 Budget with a 1.8% increase in municipal tax dollars collected and minimum tax set at \$940.00, which is up \$20.00 from last year. <i>(that Council approves the 2021 draft budget as presented with the 1.8% increase in municipal tax dollars collected and the minimum tax increase from \$920.00 to \$940.00).</i> |
| | Bylaw 166-2020 pages 12-13 Existing MDP pages 14-30 Revised MDP pages 31-43 | b) | Municipal Development Plan – Further to previous discussions, the previous Public Hearing and the Public Meeting held at last Council meeting. Council may wish to give 2 nd & 3 rd reading to the Municipal Development Plan Bylaw at this meeting. We are attaching the proposed new, as well as existing Municipal Development Plan documents. <i>(give 2nd & 3rd reading as amended or some other direction given by Council at meeting time.)</i> |

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| | pages 44-46 | c) | West Inter Lake District (WILD) Regional Services Commission – Email dated April 6 th , 2021 from Tori Message – Information regarding the upcoming Annual General Meeting for commission members that is being held via zoom on April 24 th , 2021. <i>(authorize participation or accept for information)</i> |
| | pages 47-57 | d) | Tri-Village Regional Sewage Services Commission – Letter to Darwell Lagoon Commission, dated March 23 rd , 2021- concerns with lack of communication between Darwell Lagoon Commission/Lac Ste. Anne County and Tri-Village Regional Sewage Services Commission regarding their press release. Also attached is the newspaper article referring to same. Further discussion at meeting time. <i>(direction from council at meeting time).</i> |
| | | e) | |
| | | f) | |
| | | g) | |
| 7. | <u>Financial</u> | | |
| | | a) | Income and Expense Statement – March 31 st , 2021 |
| 8. | <u>Councillors' Reports</u> | | |
| | | a) | Mayor Usselman |
| | | b) | Deputy Mayor Tremblay |
| | | c) | Councillor Beck |
| 9. | <u>Administration Reports</u> | | |
| | | a) | |
| | | b) | |
| 10. | <u>Correspondence & Information</u> | | |
| | page 58 | a) | Government of Alberta – Statement of Direct Deposit of \$438.00 for FCSS March payment |

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| page 59 | b) | Lac Ste Anne Foundation – March 9 th , 2021 letter regarding approved 2021 requisition. |
| pages 60-63 | c) | Lac Ste Anne Foundation- Board meeting minutes from the December 9, 2020 meeting. |
| pages 64-65 | d) | Alberta Municipal Affairs – March 23 rd , 2021 letter regarding Senate Election and Referendum participation. |
| pages 66-68 | e) | Alberta Public Works Association – Letter dated March 24 th , 2021 to recognize Public Works Week May 17-23, 2021. |
| pages 69-70 | f) | Town of Onoway – Email dated April 1 st , 2021, from Wendy Wildman – to advise council that the Town of Onoway council granted us a 3 year extension to utilize their lagoon. |
| page 71 | g) | Director of Emergency Management –Director of Emergency Management Report from Diane Wannamaker. |
| pages 72-73 | i) | Municipal Government Board – Email dated April 9 th , 2021, updated and a Land and Property Rights Tribunal fact sheet. |
| page 74 | j) | Summer Village of Sunrise Beach Animal Control log - Animal bylaw officer, Tom Puffer, his report for the month of February |
| pages 75-76 | k) | Town of Morinville – Letter dated April 16 th , 2021, addressed to Minister of Justice and Solicitor General, Hon. Kaycee Madu. The Town of Morinville is not supportive of the Government of Alberta's initiative to replace the RCMP with an Albert Provincial Police Services. |
| | l) | |
| | m) | |
| 11. <u>Closed Session</u> | | |
| 12. <u>Adjournment</u> | | |

Next Meetings: May 25th, 2021
 June 22nd, 2021

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER
VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON
TUESDAY MARCH 23RD, 2021, ONOWAY HERITAGE CENTRE AT 7:00 P.M. AND
VIA ZOOM

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| | PRESENT | <p>Mayor Glen Usselman Deputy Mayor Jackie Tremblay Councillor Vera Beck - Via Teleconference</p> <p>Chief Administrative Officer Wendy Wildman Administrative Assistant Lana Lange</p> <p>Brian Conger, ISL Engineering and Land Services Ltd, 6:00 p.m. to 7:00 p.m.</p> <p>Public at Large: 6 Teleconferenced 6 In Person</p> <p>Public Meeting</p> |
| 1. | CALL TO ORDER | <p>Public Meeting, 6:00 p.m. to 7:00 p.m., to further discuss the revised draft Municipal Development Plan. Mayor Usselman called the council meeting to order at 7:10 p.m.</p> |
| 2. | AGENDA 30- 21 | <p>MOVED by Deputy Mayor Tremblay that the March 23rd, 2021 Agenda be approved with the following amendments: Item 6 a) Municipal Elections Election nomination day was noted as June 12th, should be July 14th. Advance vote was noted as Saturday, August 5th, should be Thursday August 5th.</p> <p style="text-align: right;">CARRIED</p> |
| 3. | MINUTES 31- 21 | <p>MOVED by Councillor Beck that the minutes of the February 23rd, 2021 Council meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p> |
| 4. | APPOINTMENTS | <p>Deferred to later in the meeting.</p> |
| 5. | BYLAWS/POLICY 32-21 | <p>MOVED by Mayor Usselman that Bylaw 168-2021 being a Bylaw for the purpose of establishing the position of a designated officer (Assessment Review Board Clerk) for the Summer Village of Sunrise Beach, be given 1st reading.</p> <p style="text-align: right;">CARRIED</p> |

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON TUESDAY MARCH 23RD, 2021, ONOWAY HERITAGE CENTRE AT 7:00 P.M. AND VIA ZOOM

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| | <p>33-21</p> <p>34-21</p> <p>35-21</p> <p>36-21</p> <p>37-21</p> <p>38-21</p> <p>39-21</p> | <p>MOVED by Deputy Mayor Tremblay that Bylaw 168-2021 be given 2nd reading.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Beck that Bylaw 168-2021 be considered for 3rd reading.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p> <p>MOVED by Mayor Usselman that Bylaw 168-2021 be given 3rd and final reading.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Deputy Mayor Tremblay that Bylaw 167-2021 being a Bylaw for the purpose of establishing one or more assessment review boards and the appointment of an assessment review boards clerk for the Summer Village of Sunrise Beach, be given 1st reading.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Mayor Usselman that Bylaw 167-2021 be given 2nd reading.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Beck that Bylaw 167-2021 be considered for 3rd reading.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p> <p>MOVED by Deputy Mayor Tremblay that Bylaw 167-2021 be given 3rd and final reading.</p> <p style="text-align: right;">CARRIED</p> |
| <p>5</p> | <p>APPOINTMENTS</p> <p>40-21</p> | <p>7:25 p.m. to 7:47 p.m. Stephen Webber of Metrix Group LLP presented Council with the 2020 Draft Audited Financial Statements.</p> <p>MOTION by Mayor Usselman that the Draft 2020 Audited Financial Statements for the Summer Village off Sunrise Beach be approved as presented.</p> <p style="text-align: right;">CARRIED</p> |
| <p>6.</p> | <p>BUSINESS</p> <p>41-21</p> | <p>MOVED by Mayor Usselman that the Summer Village of Sunrise Beach set its nomination day for the purpose of the 2021 municipal election for Saturday, July 17th, 2021 from 10:00 a.m. to 12 noon at the Onoway Heritage Center</p> <p style="text-align: right;">CARRIED</p> |

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON TUESDAY MARCH 23RD, 2021, ONOWAY HERITAGE CENTRE AT 7:00 P.M. AND VIA ZOOM

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| 42-21 | <p>MOVED by Deputy Mayor Tremblay that the Summer Village of Sunrise Beach set its advance voting day for the purpose of the 2021 municipal election for Thursday, August 5th, 2021 from 4:00 p.m. to 8:00 p.m. at the Onoway Heritage Center</p> <p style="text-align: right;">CARRIED</p> |
| 43-21 | <p>MOVED by Councillor Beck that the Summer Village of Sunrise Beach set its election day for the purpose of the 2021 municipal election for Saturday, August 14th, 2021 from 10:00 a.m. to 7:00 p.m. at the Onoway Heritage Center</p> <p style="text-align: right;">CARRIED</p> |
| 44-21 | <p>MOVED by Mayor Usselman that the discussion on the possibility of special mail-in-ballots for the purpose of the 2021 municipal election be accepted for information.</p> <p style="text-align: right;">CARRIED</p> |
| 45-21 | <p>MOVED by Mayor Usselman that the Summer Village of Sunrise Beach approve the 2021 Capital Region Assessment Services Commission five Assessment Review Board Member Panelists as follows: Darlene Chartrand, Tina Groszko, Stewart Hennig, Richard Knowles and Raymond Ralph and that Richard Barham be approved as the Clerk of the Assessment Review Board.</p> <p style="text-align: right;">CARRIED</p> |
| 46-21 | <p>MOVED by Mayor Usselman that the changes to the Disaster Recovery Program whereby municipalities will be responsible for 10% of the costs effective April 1st, 2021 be accepted for information, also administration to include some details on this in our upcoming newsletter.</p> <p style="text-align: right;">CARRIED</p> |
| 47-21 | <p>MOVED by Deputy Mayor Tremblay that the penalty structure for the 2021 Tax Year be returned to what was in place before the Covid-19 pandemic (2019), which is taxes being due on or before midnight July 31st, 2021. Penalties on current owing will be applied at 3%, each month August 1st thru December 1st, with an 18% being applied January 1st, 2022 on outstanding balance owing. Minimum tax will be adjusted to reflect overall increase.</p> <p style="text-align: right;">CARRIED</p> |
| 48-21 | <p>MOVED by Councillor Beck that the 2021 Draft Budget be accepted for information and Administration forward updated budget to council.</p> <p style="text-align: right;">CARRIED</p> |

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| | <p>49-21</p> <p>50-21</p> <p>51-21</p> <p>52-21</p> <p>53-21</p> | <p>MOVED by Mayor Usselman that the concerns about the deadfall trees and the request for trails to be established throughout the Summer Village be accepted for information.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Mayor Usselman that the 2020 Annual Internal Review of the Summer Village of Sunrise Beach's Safety Codes Program and Accreditation be accepted for information.</p> <p>CARRIED</p> <p>MOVED by Deputy Mayor Tremblay that Administration request a three year extension to the current agreement with the Town of Onoway for wastewater effluent disposal at the Onoway Lagoon</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Deputy Mayor Tremblay that the Municipal Development Plan Bylaw be deferred for further consideration to the April Council meeting.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Deputy Mayor Tremblay that Council defer their decision on the Lac Ste. Anne County's Drainage Study until other quotes are provided by the County as noted in their March 16th, 2021 letter.</p> <p style="text-align: right;">CARRIED</p> |
| 7. | <p>FINANCIAL</p> <p>54-21</p> | <p>MOVED by Councillor Beck that the Income & Expense Statements for February 28th, 2021 be accepted for information as presented.</p> <p style="text-align: right;">CARRIED</p> |
| 8. | <p>COUNCIL REPORTS</p> <p>55-21</p> | <p>MOVED by Deputy Mayor Tremblay that the Council Reports be accepted for information as presented.</p> <p style="text-align: right;">CARRIED</p> |

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VIA ZOOM

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| 9. | ADMINISTRATION REPORTS 56-21 | <p>MOVED by Deputy Mayor Tremblay that the Administration reports be accepted for information as presented.</p> <p style="text-align: right;">CARRIED</p> |
| 10. | CORRESPONDENCE 57-21 | <p>MOVED by Deputy Mayor Tremblay that the following correspondence be accepted for information:</p> <ul style="list-style-type: none"> a) Fortis Alberta – Email dated February 17th from Debbie Bowering informing of the Community Naturalization and Tree Planting Grant in the amount of \$2500. b) Farm Safety Center – February 17th, 2021 letter on support. In 2020 the letter was accepted for information. c) Mayerthorpe/Lac Ste. Anne County – Intermunicipal Collaboration Framework impasse & respected Lac Ste Anne County’s News release. d) Crowsnest Pass – letter dated March 1st, 2021, regarding replacement of RCMP with Alberta Provincial Police Force e) AUMA - AUMA Villages West Director, Angela Duncan, February 22nd, 2021 email report. f) Westlock County – letter dated February 23rd, 2021, concerns regarding Proposed Changes to AER Directive 067 – non-payment of levied municipal taxes by Licence Holders of provincially regulated oil and gas properties. g) Alberta Municipal Affairs - letter regarding submissions for the 20th Annual Minister’s Awards for Municipal Excellence h) Government of Alberta – Statement of Direct Deposit of \$438.00 on February 2, 2021, 2020 for Feb. FCSS <p style="text-align: right;">CARRIED</p> |
| 11. | OPEN FLOOR DISCUSSION WITH GALLERY 58-21 | <p>MOVED by Mayor Usselman that the open floor discussion with gallery be accepted for information.</p> <p style="text-align: right;">CARRIED</p> |

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER
VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON
TUESDAY MARCH 23RD, 2021, ONOWAY HERITAGE CENTRE AT 7:00 P.M. AND
VIA ZOOM

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| 12. | CLOSED MEETING | N/A |
| | | |
| 13. | ADJOURNMENT | Meeting adjourned at 8:40 p.m. |
| | | |

Mayor, Glen Usselman

Chief Administrative Officer, Wendy Wildman

DRAFT

**BEING A BYLAW OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE
PROVINCE OF ALBERTA, TO AUTHORIZE THE SEVERAL RATES OF
TAXATION IMPOSED FOR ALL PURPOSES FOR THE YEAR 2021**

WHEREAS the total requirements for the Summer Village of Sunrise Beach in the Province of Alberta as shown in the budget estimates are as follows:

| | |
|--|-------------------|
| Municipal General | 207,944.30 |
| Minimum Municipal | 41,817.70 |
| Lac Ste. Anne Foundation Seniors Requisition | 5,443.05 |
| ASFF Residential School Requisition | 64,163.00 |
| ASFF Non-Residential School Requisition | 478.00 |
| Designated Industrial Property Requisition (DIP) | <u>9.82</u> |
| TOTAL: | 319,855.87 |

WHEREAS the total taxable assessment of land, buildings and improvements amounts to:

| | |
|--------------------------|-------------------|
| Residential - Improved | 25,437,490 |
| Residential – Vacant | 786,940 |
| Farmland | 22,420 |
| Non-Residential – Linear | 128,150 |
| Municipal Exempt | <u>1,123,280</u> |
| TOTAL: | 27,498,280 |

WHEREAS, the estimated municipal expenditures and transfers set out in the budget for the Summer Village of Sunrise Beach for 2021 total \$346,311.00 and;

WHEREAS, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$96,549.00 and \$41,817.70 from "Minimum Municipal Tax" and the balance of \$207,944.30 is to be raised by general municipal taxation; and

WHEREAS, estimated amount to be collected for requisitions totals \$70,093.87 (School \$64,641.00; Senior \$5,443.05; Designated Industrial \$9.82); and

WHEREAS, the amount of municipal taxation to be raise as a minimum amount payable of \$940.00 per each taxable property in the municipality is estimated to be \$41,817.70 and the remaining \$207,944.30 is to be collected based on municipal mill rates; and

WHEREAS, the rates hereinafter set out are deemed necessary to provide the amounts required for municipal, school and other purposes, after making due allowance for taxes which may reasonably be expected to remain unpaid; and

Municipal Government Act RSA 2000 Chapter M-26
Part 10 Division 2 Property Tax

WHEREAS, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M26, Revised Statutes of Alberta, 2000; and

The Municipal Administrator is hereby authorized and required to levy the following rates of taxation on the assessed value of all land, buildings and improvements as shown on the assessment and tax roll:

| | <u>TAX LEVY</u> | <u>ASSESSMENT</u> | <u>TAX RATE</u> (in mills) |
|--------------------------|-------------------|-------------------|-------------------------------|
| General Municipal | | | |
| Residential – Improved | 198,054.48 | 25,437,490 | 7.7859285 |
| Residential – Vacant | 6,127.06 | 786,940 | 7.7859285 |
| Farmland | 174.56 | 22,420 | 7.7859285 |
| Non-residential – Linear | 3,588.20 | 128,150 | 28.0 |
| TOTAL | 207,944.30 | 26,375,000 | |

| | <u>TAX LEVY</u> | <u>ASSESSMENT</u> | <u>TAX RATE</u> (in mills) |
|---------------------------------------|------------------|-------------------|-------------------------------|
| Alberta School Foundation Fund | | | |
| Residential/Farmland | 64,163.00 | 26,246,850 | 2.4445981 |
| Non-residential | 478.00 | 128,150 | 3.7300039 |
| TOTAL | 64,641.00 | 26,375,000 | |

| | <u>TAX LEVY</u> | <u>ASSESSMENT</u> | <u>TAX RATE</u> (in mills) |
|--|-----------------|-------------------|-------------------------------|
| Lac Ste. Anne Senior Foundation | | | |
| Residential/Farmland | 5,416.60 | 26,246,850 | 0.2063716 |
| Non-residential | 26.45 | 128,150 | 0.2063716 |
| TOTAL | 5,443.05 | 26,375,000 | |

| | <u>TAX LEVY</u> | <u>ASSESSMENT</u> | <u>TAX RATE</u> (in mills) |
|---------------------------------------|-----------------|-------------------|-------------------------------|
| Designated Industrial Property | | | |
| Non-Residential – Linear | 9.82 | 128,150 | 0.0766 |
| Total | 9.82 | 128,150 | |



Municipal Government Act RSA 2000 Chapter M-26
Part 10 Division 2 Property Tax

THAT the minimum amount payable as property tax for general municipal purposes shall be:

| | <u>TAX RATE</u> | <u>TAX LEVY</u> |
|----------------------|-----------------|--------------------|
| Vacant Residential | \$940.00 | 16,432.93 |
| Improved Residential | \$940.00 | 20,599.75 |
| Farmland | \$940.00 | 3,381.30 |
| Non-Residential | \$940.00 | 1,403.72 |
| TOTAL | | \$41,817.70 |

THAT this Bylaw shall come into force and effect for 2021 taxation on the date of the third and final reading.

Read a first time on this 27th, day of April, 2021.

Read a second time on this 27th day of April, 2021.

Unanimous Consent to Proceed to Third Reading on this 27th, day of April, 2021.

Read a third and final time on this 27th day of April, 2021.

Signed and Passed this 27th day of April, 2021.

Mayor, Glen Usselman

Chief Administrative Officer Wendy Wildman

BYLAW OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA, TO IMPOSE PENALTIES ON UNPAID TAXES

WHEREAS, Section 344 and 345 of the Municipal Government Act, being Chapter M26, R.S.A. 2000, permits Council to pass a bylaw to impose a penalty on unpaid taxes, and

WHEREAS, the Council of the Summer Village of Sunrise Beach, in the province of Alberta, deems it expedient to impose penalties on unpaid taxes, and

WHEREAS, the Taxes in the Summer Village of Sunrise Beach are due and payable by July 31st, for the year in which the taxes are levied;

NOW THEREFORE, the Council of the Summer Village of Sunrise Beach enacts as follows;

1. Where any taxes levied for the current year remain unpaid after July 31st, these outstanding taxes are subject to a penalty thereon in the amount of 3% on the first day of August, 3% on the first day of September, 3% on the first day of October, 3% on the first day of November and 3% on the first day of December.
2. For the purpose of section 1 a reference to "the outstanding taxes" shall be deemed not to include the amount of any penalties thereon.
3. Any taxes which are not paid on or before the 31st day of December of the current year, shall be deemed to be in arrears and shall be in each subsequent calendar year, subject to a penalty of 18% on the first day of January with respect to the amount of taxes so in arrears. This provision applies to any taxes which are levied but remain unpaid as of the 31st day of December, and to all taxes which may hereafter be deemed to be in arrears in accordance with section 345 of the Municipal Government Act.
4. THAT this Bylaw shall come into force and have effect on the date of the third and final reading.

Read a first time on this 27th day of April, 2021.

Read a second time on this 27th day of April, 2021.

Unanimous Consent to proceed to third reading on this 27th day of April, 2021.

Read a third and final time on this 27th day of April, 2021.

Signed this 27th day of April, 2021.

**Municipal Government Act RSA 2000 Chapter M-26
Section 344 & 345**

Mayor, Glen Usselman

Chief Administrative Officer, Wendy Wildman

**BEING A BYLAW OF THE SUMMER VILLAGE OF SUNRISE BEACH TO
ADOPT A MUNICIPAL DEVELOPMENT PLAN FOR THE MUNICIPALITY**

WHEREAS the Municipal Government Act, as amended from time to time, requires each municipality to adopt a Municipal Development Plan; and

WHEREAS Section 632(1) of the Municipal Government Act requires that the Municipal Development Plan be adopted by bylaw and Section 632 (3) of the Municipal Government Act establishes the requirements of what must be contained within the Municipal Development Plan; and

WHEREAS the Municipal Development Plan has been advertised by the Summer Village of Sunrise Beach in accordance with Section 606 of the Municipal Government Act, and the required Public Hearing has been held in accordance with Section 230 of the Municipal Government Act;

NOW THEREFORE Council for the Summer Village of Sunrise Beach, duly assembled, enacts the following:

1. TITLE

1.1 THAT this bylaw may be cited as the "Municipal Development Plan Bylaw."

2. ADOPTION

2.1 THAT this bylaw, including the Summer Village of Sunrise Beach Municipal Development Plan that is hereto attached and forms part of this bylaw, is adopted.

3. REPEAL

3.1 THAT Bylaw 2013-132, being a previous version of a Municipal Development Plan for the Summer Village of Sunrise Beach, duly enacted, is hereby repealed.

4. SEVERABILITY

4.1 THAT each provision of this Bylaw is independent of all other provisions. If any provision of the Bylaw is declared invalid for any reason by a court of competent jurisdiction, all other provisions of this Bylaw shall remain valid and enforceable

5. COMING INTO FORCE

5.1 THAT Bylaw shall come into effect upon the third and final reading and signing of this Bylaw.

**Municipal Government Act RSA 2000 Chapter M-26
Part 17, Section 632**

Read a first time on this 28th day of July, 2020.

Mayor, Glen Usselman

Chief Administrative Officer, Wendy Wildman

Read a second time on this 27th day of April 2021.

Unanimous Consent to proceed to third reading on this 27th day of April 2021.

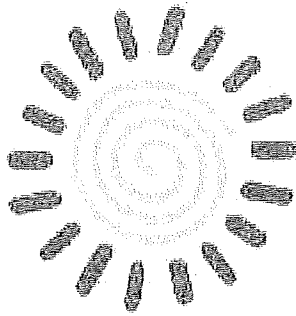
Read a third and final time on this 27th day of April 2021.

Signed this 27th day of April 2021.

Mayor, Glen Usselman

Chief Administrative Officer, Wendy Wildman

SUMMER
VILLAGE OF
SUNRISE BEACH



Municipal Development
Plan

Bylaw No. 132-13

1 INTRODUCTION

1.1 SETTING

The Summer Village of Sunrise Beach is located in Lac Ste Anne County, approximately 55 km. northwest of the City of Edmonton (Figure A – Municipal Map). The Summer Village is encompassed within Lac Ste. Anne County and borders the Summer Village of Sandy Beach. The Summer Village has a total land area of approximately 1.72 km² and a 2006 population of 170 people.

The Summer Village borders the westerly shorelines of the southern portion of Sandy Lake. The lake's name is descriptive of the sandy shoreline and basin.

The Sandy Lake area was used by Native people prior to European settlement. In 1876, Treaty No. 6 was signed by Plains Cree at Fort Carleton, Saskatchewan. It was a year later on August 21 that Chief Katchistaweskam, baptised as Alexander, joined other Chiefs in the Edmonton area in signing the treaty. George A. Simpson, a Dominion Lands Surveyor, surveyed the land in 1880. The treaty resulted in the creation of the Alexander Indian Reserve 134, located immediately east of Sandy Lake. By 1883, most of the families making up the Alexander Band had moved to the new reserve location. Contact with non-Aboriginal people increased dramatically once settlement of the area began around 1895 and the Klondike Gold Rush brought people along the road that ran through the reserve and what is now known as the Summer Village of Sunrise Beach.

The first settlers arrived in the area in the 1880s, with the main undertaking being agriculture. During the 1920s recreational development began around the lake, with the first subdivision being established in 1923. The Summer Village of Sunrise Beach was incorporated on December 31, 1988. Development continued at a fast pace, resulting in the establishment of more than 1000 lots around the lake by 1988. Recreational activities enjoyed at the Sandy Lake include camping, riding of recreational vehicles, cross-country skiing, and tobogganing.

1.2 SANDY LAKE

The waters of Sandy Lake are nutrient rich and the water is green during much of the open water season. The lake is part of the North Saskatchewan River Basin and has an area of 11.4 km². Water levels have been monitored since 1959, and prior to recent years, the

~ 3 ~ Summer Village of Sunrise Beach Municipal Development Plan

lowest lake level on record occurred in 1970, measuring 696.8 m asl, and the maximum occurred in 1974, measuring 698.06 m asl. The water level was relatively stable and high through the late 70s and 80s. After 1992 the water level began to decline, reaching a historic low in 1992 of 696.9 m ASL. The water level rose quickly in the two following years, with a peak in 1997 of 697.8 m ASL. There has been a constant decline since then, reaching a low of 695.89 in August 2010. It is recognized by Council, administration, and the landowners of the Summer Village of Sunrise Beach that they are the stewards of Sandy Lake, and as such, there is a desire to work with the Alberta Government and Lac Ste. Anne County to protect the amenity.

1.3 THE NEED FOR A MUNICIPAL DEVELOPMENT PLAN

There has been considerable growth in population in the region and an increase in the number of residents living on a permanent basis within the Summer Village in the last decade. The principal objective in the preparation of this Municipal Development Plan is to provide a guide for the orderly growth and development of the Summer Village. It is Council's statement to the public and potential developers as to how they wish to see the Community grow and develop in the future.

2 GENERAL DEVELOPMENT CONSTRAINTS

2.1 LEGISLATION, BYLAWS, AND POLICIES

2.1.1 MUNICIPAL DEVELOPMENT PLAN AREA

All lands lying within the corporate limits of the Summer Village of Sunrise Beach are considered to be the planning area for the purpose of this Municipal Development Plan.

2.1.2 MUNICIPAL GOVERNMENT ACT

This Municipal Development Plan has been prepared in accordance with Section 632 of the Municipal Government Act, Chapter M-26, R.S.A. 2000, which states:

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632(2) A council of a municipality with a population of less than 3,500 may adopt a municipal development plan.

This Plan has been prepared in accordance with the Minister of Municipal Affairs: Land Use Policies.

2.1.3 LAND USE BYLAW

The Summer Village of Sunrise Beach Land Use Bylaw No. 71-1999, as amended, is the current document regulating development within the Municipality. Future changes to this document should be in accordance with this Municipal Development Plan.

2.2 EXISTING CONSTRIANTS

2.2.1 ADJACENT LAND USES

The Summer Village of Sunrise Beach is surrounded by mainly agricultural uses within Lac Ste. Anne County, cottage development within the Summer Village of Sunrise Beach, and mixed uses within the Alexander First Nation.

2.2.2 ACCESS TO THE SUMMER VILLAGE

Access to the Summer Village is by means of Secondary Highway 642. Following this route west and south takes you to the Town of Onoway; while heading east you arrive at Morinville.

2.2.3 NATURAL SETTING

The dominant natural feature within the plan area is Sandy Lake.

2.2.4 NATURAL RESOURCES

A referral to the Alberta Energy and Utilities Board (EUB) received a response that there were no sour gas facilities in close proximity to the Summer Village of Sunrise Beach. Some gravel extraction is occurring in neighbouring Lac Ste. Anne County.

2.2.5 EXISTING LAND USE AND DEVELOPMENT

Existing residential development within the Summer Village has followed the shoreline of Sandy Lake. Almost all of the shoreline has been districted residential, subdivided and developed with single detached dwellings / cabins. There is no commercial development within the municipality, save home occupations.

3 OBJECTIVES AND POLICIES

3.1 FUTURE DEVELOPMENT

3.1.1 OBJECTIVES

1. Ensure that future development does not negatively impact either the existing residential or environmental amenity of the Summer Village or Sandy Lake.
2. Ensure safe, effective, and efficient development of the Summer Village by working with Lac Ste. Anne County to develop an extension to Shedden Drive (portion south of Victory Road), creating a second access. The intent being to solve the problem where lands along this route currently have only one access.
3. Ensure that the long range financial viability of the Summer Village is taken into account when considering the establishment, or extension, of municipal services.
4. Ensure that new developments support interconnectivity within the Summer Village.
5. Ensure provision of parks and recreational opportunities.

3.1.2 POLICIES

1. All development will conform to the policies and future land use plan in this document and the Land Use Bylaw of the Summer Village.
2. At least one additional Residential Control District should be created within the community under the Land Use Bylaw. This should be done to accommodate the different development constraints and criteria for future larger lots to be created away from the lakeshore upon the undeveloped lands within the community.
3. Future residential or commercial development will take place on those lands designated Residential or Commercial respectively. Re-development is permitted, but only in accordance with the Land Use Bylaw of the Summer Village. Undeveloped lands may be developed, if:
 - a) The lands are shown to be suitable for development to the satisfaction of Council;
 - b) The development retains the current amenity of the residential areas of the Summer Village.
4. The required form of residential development is divided into two groups:
 - a) Lots adjacent to the shoreline of Sandy Lake shall be developed / re-developed with single detached dwellings;
 - b) Lots west of Shedden Drive shall be developed / re-developed with single detached dwellings; however, due to development constraints these lots shall have an area sufficient to accommodate on-site sewage disposal where the maximum lot area may be less than 0.4 ha. (1.0 acre).
5. Within the lifespan of this document, no annexation is anticipated save that necessary to affect the extension of roadways to allow for second accesses to portions of the municipality.
6. Options for water supply and wastewater collection and disposal will be explored by the Summer Village, but the costs to the municipality will be an important factor in determining whether to proceed with such projects. The Summer Village may be amenable to such regional systems that may be proposed by adjacent municipalities.
7. Seek opportunities to create second accesses to the southern portions of Shedden Drive adjacent to Sandy Lake.

3.2 RESIDENTIAL DEVELOPMENT

3.2.1 OBJECTIVES

1. Maintain the image of the Summer Village of Sunrise Beach as a residential lakeside community.
2. Enhance the quality of life through sound subdivision design and appropriate development standards.
3. Encourage the use of architectural design guidelines in new developments / subdivisions to achieve a diverse and attractive residential community.

3.2.2 POLICIES

1. It is the intention of the Summer Village of Sunrise Beach to limit the development of lots to only single detached dwellings.
2. The Summer Village of Sunrise Beach shall encourage residential development to proceed in a logical, phased manner by encouraging infilling of existing neighbourhoods prior to opening new areas for development.
3. Developers of new residential subdivisions will be required to construct any necessary under and above ground municipal infrastructure to the satisfaction of the Summer Village of Sunrise Beach. Furthermore, only subdivisions applications where private sewage is to be treated "on-site" shall be considered favourably by the Subdivision Authority.
4. The Summer Village of Sunrise Beach shall require an Area Structure Plan (ASP) for all proposed subdivisions in currently undeveloped portions of the Summer Village. The ASP needs to address, but not necessarily limited to the following:
 - a. The sequence of development proposed for the area;
 - b. The land uses proposed for the area, either generally, or with respect to specific parts of the area;
 - c. Appropriate future land uses including lot sizes and proposed densities;
 - d. The general location and design for transportation routes and public utilities;

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- e. The general location and design for drainage works;
 - f. The general location and design for school bus stops;
 - g. The general location and design of post office box facilities and entrance features;
 - h. The general location and description of parking areas for truck trailers and other chattels;
 - i. The general location and design for regional water service lines and water storage reservoirs;
 - j. The general location of parklands and linear parks;
 - k. The general location of neighbourhood waste collection area, where applicable;
 - l. A report in accordance with Section 23 of the Water Act where potable water is to be derived from a groundwater aquifer. Residential lots that create more than 40 developable lots and/or housing units may be required to design and implement a communal or municipal water and waste-water service;
 - m. A geotechnical report prepared by a professional engineer identifying and addressing environmental constraints that may be present within the plan area. For the purposes of higher water table, a map showing water tables of less than 2.3 metres and less than 1.0 metre shall be included;
 - n. Submission and implementation of a Traffic Impact Assessment on all subdivisions that result in more than 40 developable lots (non-park or other reserve) and/or housing units on a quarter-section.
 - o. Protection and integration of natural areas and features;
 - p. Natural and man-made constraints;
 - q. Transportation and access;
 - r. Method of providing potable water, sanitary sewage disposal, and franchise utilities to the area; and
 - s. An Area Structure Plan is adopted through the formal bylaw process.
5. Secondary dwelling units, including guesthouses, "granny suites", and garage suites, may be allowed as long as said developments meet the provisions of the Summer Village's Land Use Bylaw and the Alberta Safety Codes Act.

3.3 COMMERCIAL DEVELOPMENT

3.3.1 OBJECTIVES

1. Encourage the growth and development of the Summer Village's commercial base.
2. Minimize incompatibility with adjacent uses.

3.3.2 POLICIES

1. Ensure that any new commercial uses are compatible with existing residential uses.
2. Ensure that lakeside character of the community is maintained.
3. Ensure that adequate parking is provided on-site, or in close proximity, for the intended use.

3.4 INDUSTRIAL DEVELOPMENT

3.4.1 OBJECTIVES

1. Not to allow any industrial development within the Summer Village.

3.4.2 POLICIES

1. Industrial development will not be permitted within the Summer Village.

3.5 MUNICIPAL RESERVES AND PARKS

3.5.1 OBJECTIVES

1. Promote the development of new and continued enjoyment of existing, municipal lands within the Summer Village.
2. Provide green-space and recreational areas within the community.

3.5.2 POLICIES

1. Council will take the maximum environmental reserves, provided under the Municipal Government Act, for all subdivisions.

3.6 TRANSPORTATION

3.6.1 OBJECTIVES

1. Provision of a safe and efficient transportation system to meet the Summer Village's current and future needs.
2. Establish and maintain a road system which will facilitate access and movement throughout the Summer Village and facilitate future development.

3.6.2 POLICIES

1. The roadway system will be developed and maintained according to the traffic volume, function, and design criteria in accordance with studies and plans commissioned by the Summer Village.

3.7 MUNICIPAL UTILITIES

3.7.1 OBJECTIVES

1. The costs associated with piped infrastructure are large and prohibitive from the perspective of a small municipality such as the Summer Village of Sunrise Beach. Development should be planned such as to limit the requirement for the municipality to provide piped water supply and wastewater collection and disposal systems.

3.7.2 POLICIES

1. Unless a water supply and wastewater collection and disposal system is available, only that development that does not require that the municipality provide piped water supply and wastewater collection systems will be approved within the Summer Village.

4 IMPLEMENTATION

4.1 GOAL:

To effectively implement goals, objectives and policies set out in this Municipal Development Plan.

The MDP will provide direction to Council's and Administration's decisions regarding future growth and development of the Summer Village of Sunrise Beach. More detailed planning is required in certain cases through the preparation and adoption of ASPs. In order to ensure more complete and liveable neighbourhoods the preparation of larger multi-neighbourhood ASPs is recommended with individual developers preparing plans of subdivision for their property.

The Land Use Bylaw governs the specific and discretionary uses of land and locations and size of buildings through the development permitting process on a day-to-day basis, so conformity between it and the MDP must be achieved.

The MDP is meant to be a *'living planning document'* so its effectiveness needs to be monitored over time. If amendments are required, they should be carried out through an orderly amendment process. Implementation will also require strategic investment in infrastructure, amenities and services. The costs of new development should be borne by the developer. It is important to note that the achievement of the goals and objectives of

the MDP are subject to budgetary considerations by the Council of the Summer Village on an annual basis.

4.1.1 OBJECTIVES

The implementation objectives are to:

- apply the policies contained in the MDP to guide future growth, development and capital investment in infrastructure;
- provide policies for more detailed planning and development control through the Land Use Bylaw and Area Structure Plans;
- coordinate MDP policies with the Summer Village's budget processes; and
- monitor and update the MDP as an effective management tool through an orderly review and amendment procedure.

4.1.2 POLICIES

| No. | Key Phrase | Policy Statement |
|-------|--|---|
| (i) | Conformance with the Land Use Bylaw | The Summer Village of Sunrise Beach shall amend the existing Land Use Bylaw to ensure consistency between the MDP and the Land Use Bylaw in accordance with the requirements of the <i>Municipal Government Act</i> . |
| (ii) | Compliance with Other Statutory Plans, Subdivision and Development Applications | The Summer Village of Sunrise Beach shall ensure that all proposed amendments to municipal statutory plans, subdivision applications, amendments to the Land Use Bylaw, and development permit applications shall include a statement addressing compliance with the MDP. |
| (iii) | Appeals to Subdivision and Development Appeal Board | The Subdivision and Development Appeal Board shall have regard to the policies of the Summer Village of Sunrise Beach MDP in making its subdivision decisions and shall |

comply with the policies of the MDP in making its development decisions.

(iv) Area Structure Plan Requirements

The Summer Village of Sunrise Beach shall require ASPs to be prepared and adopted by Summer Village Council before considering districting and subdivision in newly developing areas in accordance with the provisions of the *Municipal Government Act*. The ASP shall be required to address but not necessarily be limited to the following:

- a) site conditions and topography including natural and man-made constraints to development;
- b) archaeological or historically significant areas;
- c) the identification and protection of sustainable natural areas including wetlands, woodlots, drainage courses, etc;
- d) future proposed land uses, lot sizes and density;
- e) environmental impacts and mitigative measures for incompatible land uses such as railways, pipelines, utilities, agricultural uses with off-site impacts;
- f) neighbourhood population if applicable;
- g) school population, school sites sizes and locations if applicable;
- h) general location of parks, linear parks, greenways / linear parks, open spaces and multi-use trail systems;

FIGURE A MUNICIPAL MAP

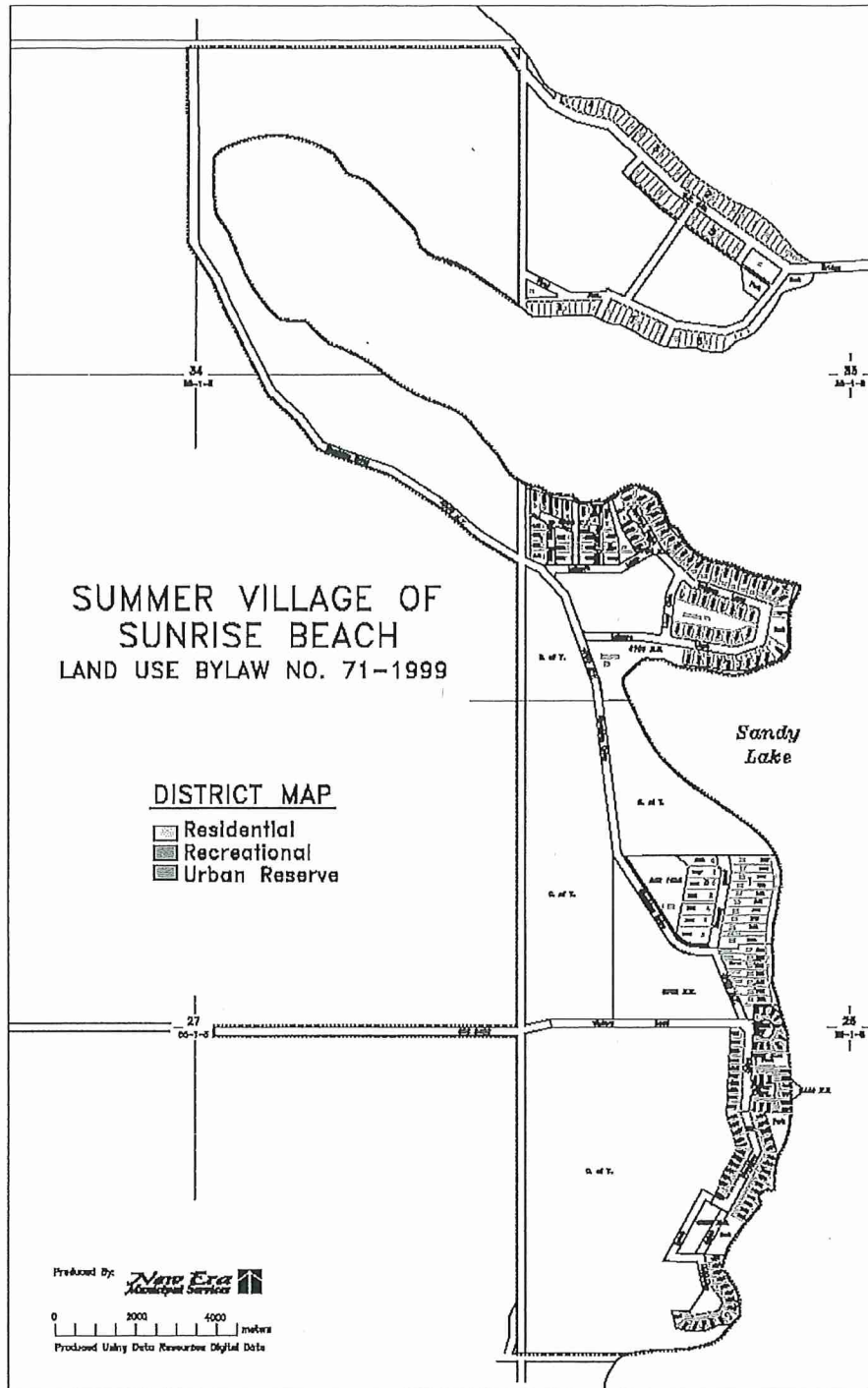


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Summer Village of Sunrise Beach

Municipal Development Plan

FINAL REVISED DRAFT
FOR COUNCIL
CONSIDERATION
April 2021



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SECTION ONE

Welcome

1

This Section introduces the community vision and local demographics which underpin policies within the MDP.

1-1 OUR COMMUNITY

The Summer Village of Sunrise Beach is home to permanent and seasonal residents in a recreational lakeside setting. It is located within to Lac Ste. Anne County on the western shores of Sandy Lake, south of Sandy Beach, as shown on **Figure 1**. Sunrise Beach has a total land area of 1.66 square kilometres.

The Sandy Lake area was part of the traditional territory of Alexander and other First Nations. Upon the signing of Treaty No. 6 Alexander Indian Reserve No. 134 was created on lands east of Sandy Lake.

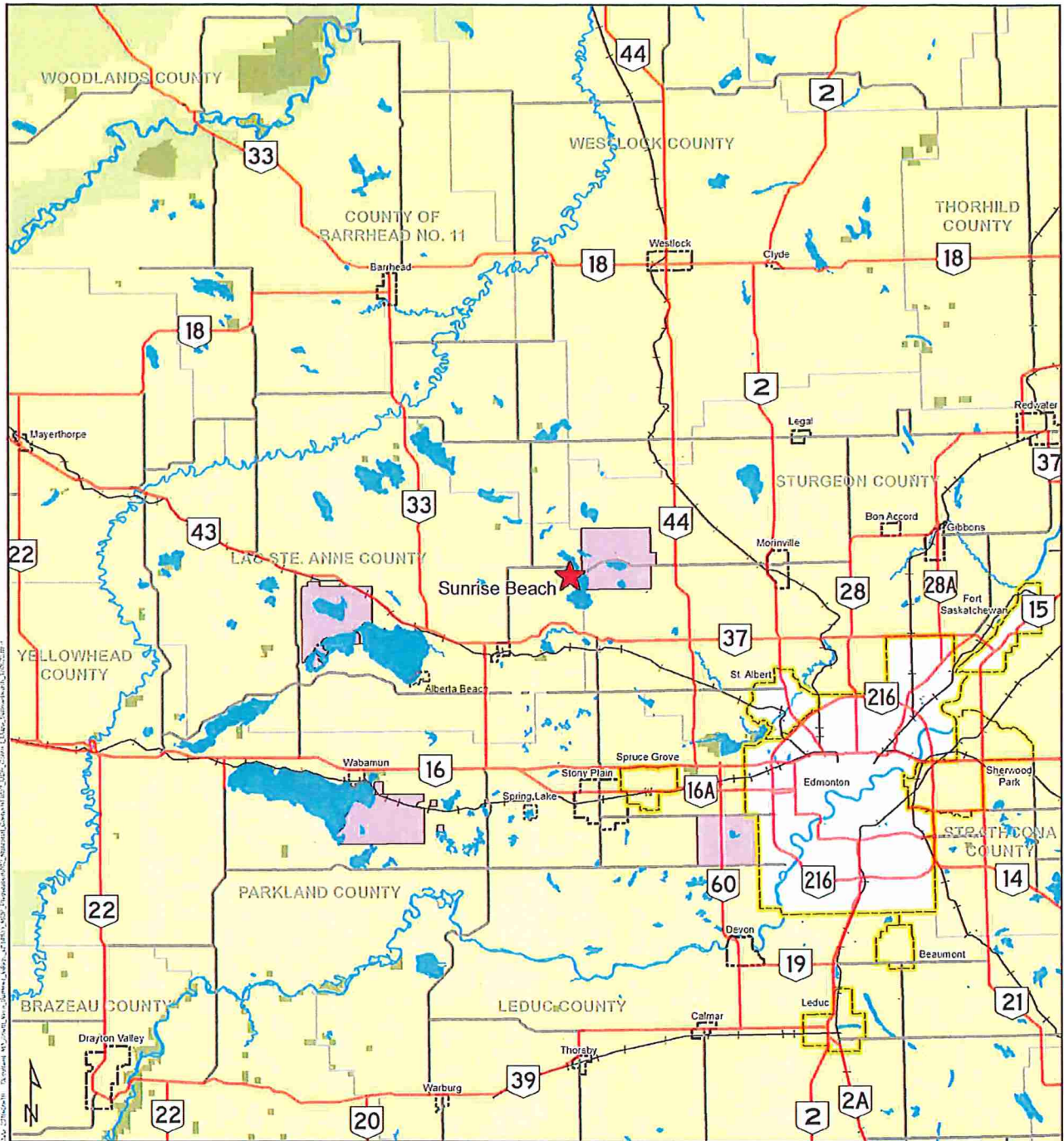
In the late 1880s, when more people were settling in and around the area, lands were predominately used for agriculture. Recreational development around Sandy Lake began in the 1920s with the first subdivision being established in 1923. When the Summer Village of Sunrise Beach was incorporated on December 31, 1988, more than 1000 lots around the lake had been established. Many recreational activities are enjoyed in and around the lake, including camping, boating, cross-country skiing and use of recreational vehicles.

1-2 OUR VISION














Our 20 Year Vision is:

The Summer Village of Sunrise Beach continues to be a quiet and safe place to live and recreate, and provides opportunities for residential growth in a controlled and sustainable manner while retaining its small village character.





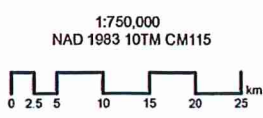
ISL Engineering and Land Services

-  Highway, 1-216 Series
-  Highway, 500-986 Series
-  Railway
-  Lake/Major River
-  Provincial Protected Area
-  Provincial Green Area
-  Sunrise Beach
-  City
-  Urban Service Area
-  Town
-  Village
-  Indian Reserve
-  Rural Municipality

SUNRISE BEACH MUNICIPAL DEVELOPMENT PLAN



FIGURE 1: CONTEXT MAP



1-3 DEMOGRAPHICS

Sunrise Beach has experienced steady growth with a dip off of the peak of 149 permanent residents in 2012, as shown on **Figure 2**. Using Sunrise Beach's Average Annual Growth Rate of 2.1% and projecting it out to 2042 results in an increase from 135 to 227 residents.

Given this potential increase in population, it is likely that additional housing stock will be needed to accommodate an increase in population over the planning horizon of the MDP.

Figure 2 – Population Growth in Sunrise Beach



Source: Alberta Municipal Affairs.



SECTION TWO

Planning Framework

2

This Section introduces the purpose, scope and limitations of the MDP.

2-1 PURPOSE & SCOPE

A Municipal Development Plan (MDP) is a statutory document required by the Province of Alberta and adopted pursuant to the Municipal Government Act (MGA). MDPs are a tool that articulates a municipality's vision for the future, articulating strategic goals and priorities for land use and infrastructure to support long-term growth.

MDPs are prepared and adopted in accordance with the requirements of Section 632 of the MGA, which provides the parameters on MDP content:

632(3) A municipal development plan

(a) must address

- (i) the future land use within the municipality,*
- (ii) the manner of and the proposals for future development in the municipality,*
- (iii) the co-ordination of land use, future growth patterns and other infrastructure with adjacent municipalities if there is no intermunicipal development plan with respect to those matters in those municipalities,*
- (iv) the provision of the required transportation systems either generally or specifically within the municipality and in relation to adjacent municipalities, and*
- (v) the provision of municipal services and facilities either generally or specifically,*

(b) may address

- (i) proposals for the financing and programming of municipal infrastructure,*
- (ii) the co-ordination of municipal programs relating to the physical, social and economic development of the municipality,*
- (iii) environmental matters within the municipality,*
- (iv) the financial resources of the municipality,*
- (v) the economic development of the municipality, and*
- (vi) any other matter relating to the physical, social or economic development of the municipality,*

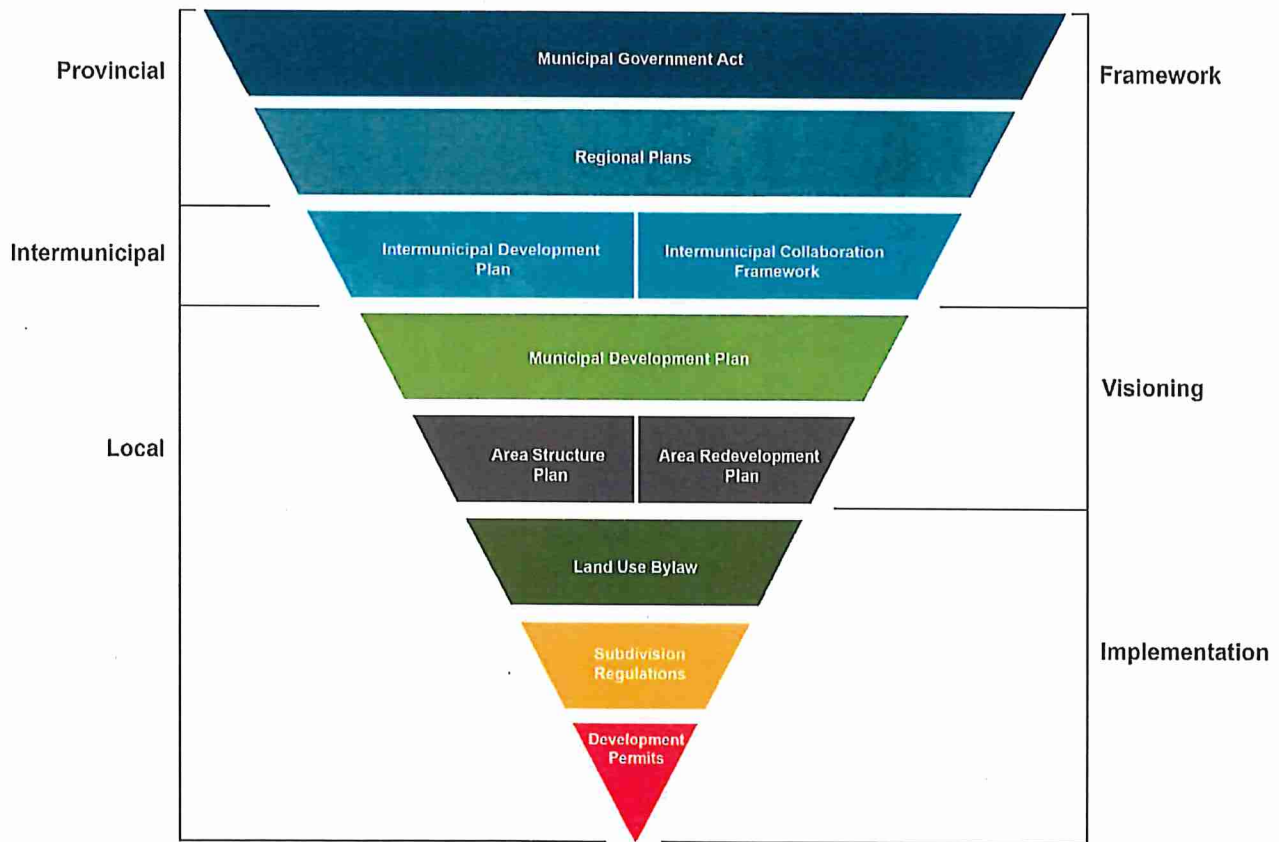


- (c) may contain statements regarding the municipality's development constraints, including the results of any development studies and impact analysis, and goals, objectives, targets, planning policies and corporate strategies,
- (d) must contain policies compatible with the subdivision and development regulations to provide guidance on the type and location of land uses adjacent to sour gas facilities,
- (e) must contain policies respecting the provision of municipal, school or municipal and school reserves, including but not limited to the need for, amount of and allocation of those reserves and the identification of school requirements in consultation with affected school boards,
- (f) must contain policies respecting the protection of agricultural operations, and
- (g) may contain policies respecting the provision of conservation reserve in accordance with section 664.2(1)(a) to (d).

2-2 LEGISLATIVE FRAMEWORK

Provincial legislation, namely the MGA, establishes the planning context in which an MDP sits. In this planning hierarchy, plans, bylaws and approvals that are lower must be consistent with plans that are higher, as illustrated below:

Figure 3 – Planning Hierarchy in Alberta



2-3 INTERPRETATION

Where “shall” is used in a policy, the policy is considered mandatory in order to achieve a desired result. Where “should” is used in a policy, it is anticipated that the policies will be applied in all situations, unless it can be clearly demonstrated to the satisfaction of the Summer Village, that the policy is not reasonable, practical and feasible in a given situation.



SECTION THREE

Local Policies

3

This Section outlines local land use planning policies.

3-1 FUTURE DEVELOPMENT

Goals

- a) To maintain Sunrise Beach as a recreation focused, residential lakeside community.
- b) To be supportive of new development and infill that is sensitive to the surrounding community.
- c) To minimize incompatibility between adjacent land uses.

Policies

- 3.1.1 Opportunities for new residential and commercial development are encouraged in the lands identified in **Figure 4**.
- 3.1.2 Residential infill should respect or complement the existing built form, including, height, size and architectural detailing of existing development.
- 3.1.3 Development of lakeside lots should be limited to single-family residential dwellings.
- 3.1.4 Non-residential development shall be appropriately buffered from existing residential dwellings.
- 3.1.5 Natural vegetation and tree cover should be retained when development occurs, where possible.
- 3.1.6 Servicing requirements and off-site upgrades shall be at the expense of the developer.
- 3.1.7 Buildings shall be setback from the high-water mark of Sandy Lake.
- 3.1.8 The maximum Municipal Reserve as indicated by the MGA shall be required for all subdivision. These reserves may be in the form of land, cash-in-lieu or a combination thereof.



- 3.1.9 Lands deemed to be environmentally significant shall be protected via Environmental Reserve dedication or an environmental easement registered at the time of subdivision.
- 3.1.10 Development along the lakefront shall be required to provide an Environmental Reserve strip.
- 3.1.11 A Conceptual Scheme shall be required for all proposed developments resulting in four (4) or more new parcels in currently undeveloped portions of the Summer Village. The Conceptual Scheme should include:
 - a) The land uses proposed for the development;
 - b) How access to the site will be provided;
 - c) How the lots will be serviced; and
 - d) Interface conditions with adjacent parcels.
- 3.1.12 Any development over ~~8.16~~ hectares (~~±20 acres~~) in size shall require an Area Structure Plan (ASP) that is prepared in compliance with the MGA.
- 3.1.13 The following studies may be required to support a Conceptual Scheme or ASP:
 - a) A Traffic Impact Assessment (TIA);
 - b) A Stormwater Management Plan;
 - c) A Biophysical Impact Assessment (BIA) completed by a Professional Biologist where environmentally sensitive areas have been identified; and
 - d) A Grading Plan.

3-2 PARKS, OPEN SPACE AND RECREATION

Goals

- a) To develop and maintain green spaces and recreational areas for Sunrise Beach residents.
- b) To provide additional recreational opportunities and facilities.

Policies

- 3.2.1 Parks and Open Spaces shall be preserved and maintained for the use and enjoyment of residents and visitors.
- 3.2.2 The development of new recreation facilities for both active and passive uses is encouraged.



3-3 MOBILITY

Goals

- a) To maintain a well-connected, walkable community.
- b) To provide a safe and efficient road network that meets residents' current and future needs.

Policies

- 3.3.1 Trails and pathways shall be maintained and enhanced to link parks and open spaces and provide lake access.
- 3.3.2 Opportunities to improve safety and connectivity for pedestrians and cyclists, such as separate walkways are encouraged.
- 3.3.3 Explore a potential future connection of connecting the roadway network to Township Road 554 to create a southern access point into Sunrise Beach.
- 3.3.4 The roadway network shall be maintained to meet current and future needs.

3-4 MUNICIPAL SERVICING AND UTILITIES

Goals

- a) To provide services and utilities to residents.
- b) To minimize negative impacts on the water quality of Sandy Lake as a result of development.

Policies

- 3.4.1 Sunrise Beach shall only approve development that does not require the municipality to provide piped water.
- 3.4.2 Low Impact Development (LID) stormwater management practices are encouraged.

3-5 ENVIRONMENTAL MANAGEMENT

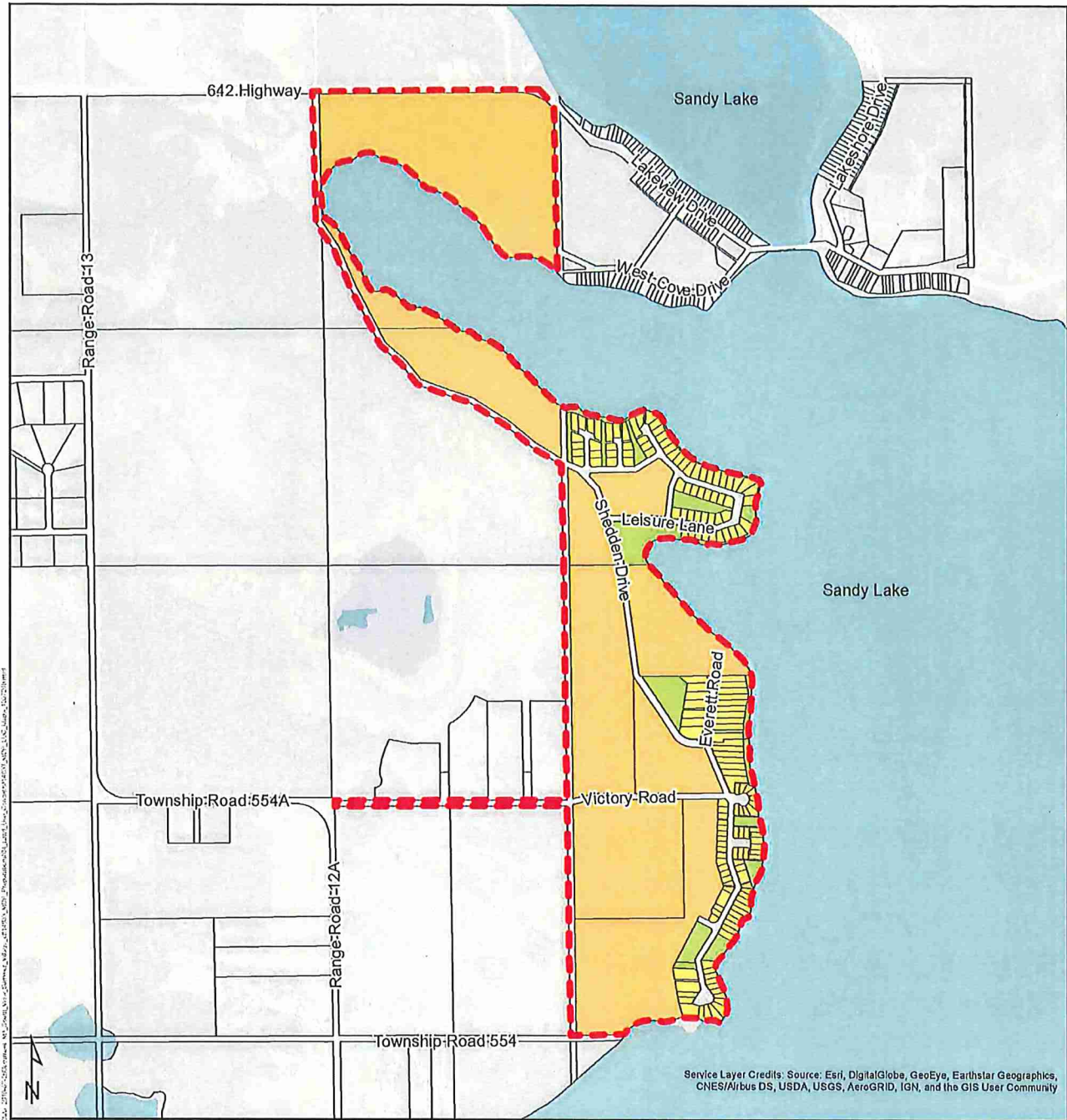
Goals

- a) To protect and preserve vegetation, wildlife habitat and environmentally significant areas.
- b) To enhance the water quality and natural habitat of Sandy Lake.

Policies



- 3.5.1 Impacts to the natural environment as a result of future development shall be minimized to the greatest extent possible.
- 3.5.2 No new buildings or accessory permanent structures shall be permitted within the 1:100 year flood plain.
- 3.5.3 Practices which minimize nutrients entering the lake from adjacent development are encouraged.








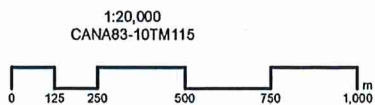
Service Layer Credits: Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community



 Water Body
 Municipal Boundary

 Residential
 Parks and Open Space
 Future Residential/Retail

**SUNRISE BEACH
 MUNICIPAL
 DEVELOPMENT
 PLAN**



**FIGURE 4
 FUTURE
 DEVELOPMENT MAP**

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SECTION FOUR

Intermunicipal Policies

4

This Section outlines policies designed to support collaboration between the Summer Village and neighbouring municipalities.

4-1 COLLABORATION

Goals

- a) To work with nearby municipalities to provide enhanced services and amenities to residents.
- b) To work with Lac Ste. Anne County and Sandy Beach to develop land use policies which are mutually beneficial.
- c) To explore opportunities to connect to a regional water system over time.

Policies

- 4.1.1 Work with the County and Sandy Beach to prepare an Intermunicipal Development Plan for the lands which border Sunrise Beach.
- 4.1.2 Work with local municipalities to identify and support initiatives to provide enhanced services and amenities to residents.
- 4.1.3 Work with municipalities and stakeholders along the shore of Sandy Lake to promote and implement lake management best practices.
- 4.1.4 Work with the County to identify potential future emergency access/egress road connections into Sunrise Beach ~~a secondary emergency access/egress road into the Summer Village.~~
- 4.1.5 Explore opportunities to connect to a regional water line.



SECTION FIVE

Implementation Policies

5

This Section outlines policies designed to implement MDP policies and measure progress made towards achieving them.

5-1 IMPLEMENTATION

Goals

- a) To implement to policies of this Municipal Development Plan.

Policies

- 5.1.1 The MDP shall be reviewed and updated approximately every ten (10) years to ensure that development continues to reflect the vision and goals herein. A review may also be necessary to reflect:
 - a) Shifts in economic, social and development opportunities and constraints;
 - b) Changes in federal and provincial legislation and regulations; and
 - c) Changes to Council's strategic priorities.
- 5.1.2 Council shall review and update the Land Use Bylaw to implement the policies of this MDP.



svsunrisebeach@wildwillowenterprises.com

From: tori@wildwillowenterprises.com
Sent: April 6, 2021 8:56 PM
To: emily@milestonemunicipalservices.ca; cao@lakeview.ca; d.evans@xplornet.com; office@sunsetpoint.ca; svsunrisebeach@wildwillowenterprises.com; sv sandyb@xplornet.ca; cao@svnakamun.com; svcastle@telus.net; svseba@telusplanet.net; cao@rosshaven.ca; mervin.clarke@canada.ca; paul2703@icloud.com; robinrain@live.ca; gennyb_pfn@outlook.com; rhondapaul36@hotmail.com; ta.tanka26@hotmail.com; publicworks@ansn.ca; chief@ansn.ca; melindapotts@live.ca; administration@wildwillowenterprises.com; don.svyellowstone@gmail.com; mprimeau@lsac.ca; lolsvik@lsac.ca; robert.mcgowan@parklandcounty.com; rod.shaigec@parklandcounty.com; svwestcove@outlook.com; lwstamand@gmail.com; aboffice@albertabeach.com; duncan.angela.ad@gmail.com; jtracy@onoway.ca
Cc: ddm@kronprinzconsulting.ca; Wendy Wildman
Subject: WILD AGM - April 24th, 2021
Attachments: To all members - notice of annual meeting 2021.docx; WILD Water - Letter to Members - 2021 AGM - Apr 1.docx

Good Evening West Inter Lake District (WILD) Regional Water Services Commission Members;

Please find attached information regarding the 2021 Annual General Meeting, which will be held on April 24th at 11:00 a.m. via zoom. If you have any questions or concerns please respond to this email.

Thank you for your time,

Victoria Message
Administrative Assistant
Wildwillow Enterprises Inc.

**WEST INTER LAKE DISTRICT (WILD)
REGIONAL WATER SERVICES COMMISSION**

Box 8

Alberta Beach, AB. T0E 0A0

Ph: (780) 967-0271 Fax: (780) 967-0431

Email: wildwatercommission@gmail.com

March 31st, 2021

**IMPORTANT NOTICE
ANNUAL MEETING**

Please be advised the Annual Meeting of the West Inter Lake District Regional Water Services Commission will be held on

Saturday, April 24th, 2021 at 11:00 a.m.

Online Platform via ZOOM

We are limiting access to one person per Member Community
(RSVP by April 22nd, 2021)

This is your opportunity to hear firsthand what is going on with this project, and we look forward to your participation.

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**WEST INTER LAKE DISTRICT (WILD)
REGIONAL WATER SERVICES COMMISSION**

Box 8 Alberta Beach, AB. T0E 0A0
Ph: 780-967-0271 Fax: 780-967-0431
Email: wildwatercommission@gmail.com

April 1st, 2021

TO: ALL COMMISSION MEMBERS
(Sent by Email)

Dear Member,

Re: WILD Water Commission - 2021 Annual General Meeting

Please be advised that the Board of Directors scheduled the 2021 Annual General Meeting to be held on April 24th, 2021 at 11:00 a.m. through a virtual platform. The Board decided that with the uncertainty of COVID a virtual meeting would be the safest option at this time.

The Board of Directors also agreed that to allow for no technical disruptions we will cap attendance to one attendee per member municipality. If you could please RSVP to Administration at wildwatercommission@gmail.com by 4:00pm on April 22nd, 2021 that would be much appreciated.

On behalf of the Board of Directors and commission staff, thank you to all our members and stakeholders who continue to share in our successes. We look forward to another year of growth – as a regional utility and as a community partner.

Lorne Olsvik
Chairman
Director for Lac Ste. Anne County
WILD Water Commission

cc: Members
Board of Directors
Commission Manager

TriVillage Regional Sewage Services Commission

RECEIVED
MAR 31 2021

March 23, 2021

Mr. Joe Blakeman
Chairperson
Darwell Lagoon Commission
Box 219
Sangudo, AB
T0E 2A0

Attention: Reeve Blakeman

RE: Lac Ste. Anne County (LSAC) 17 March 2021 Press Release "County Announces Green Infrastructure Funding Milestone"

The Tri Village Regional Sewer Service Commission (TVRSSC) is made up of council representatives from Alberta Beach and the Summer Villages of Val Quentin and Sunset Point, and operates independently of the municipalities that comprise its membership. The TVRSSC was surprised and confused to see LSAC's above noted press release. Upon reading the release, the TVRSSC felt it prudent to outline some specific areas of confusion or disagreement, as well as concerns around communication.

Communication

There has been a general lack of communication between LSAC/Darwell Lagoon Commission (DLC) and the TVRSSC. First, it is poor practice to publish a press release regarding another party without also notifying the other party that you have done so. Ideally, TVRSSC should have been provided a copy of the release in advance and been given an opportunity to provide comment.

Additionally, there has been a lack of communication around the potential connection to the TVRSSC lagoon. LSAC's press release implies that this is a done deal, it is not. On Aug 26, 2020 TVRSSC sent DLC a letter outlining our ongoing concerns and requesting further information and independent studies. No response has been received. Owing to the lack of response from DLC, combined with rumours that the DLC was no longer intending to connect to the TVRSSC system (in favour of discharging directly to the Sturgeon River), the TVRSSC was under the impression that the DLC was no longer pursuing a connection to the TVRSSC. Attached is our Aug 26, 2020 letter for information and follow-up.

Box 277, Alberta Beach, Alberta T0E 0A0
Phone: 780-446-1426 email: d.evans@xplornet.com

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Finally, it is important to point out that this grant was applied for without any commitment either verbally or in writing from the TVRSSC. The TVRSSC did not sign onto or provide a letter of support for the grant, nor was one requested. Additionally, we have not seen a copy of the grant application or grant approval.

Darwell Lagoon Commission Regional Transmission Line

Although it is not explicitly stated, the noted press release implies that there is an agreement, at least in principle, to move forward with the Regional Transmission Line. Neither the TVRSSC nor our member municipalities has been engaged in conversations around the full regional transmission line project since the fall of 2018. At that time, the TVRSSC indicated, in writing, that we were not interested in being a party to the project owing to the prohibitive costs involved, as shown in the draft report of Oct. 19, 2018. Also at that time, the TVRSSC was asked to postpone making a decision regarding withdrawal as it was felt to be too early. The TVRSSC was told that the cost structure would be redeveloped. In the interest of regional cooperation, the TVRSSC agreed to postpone withdrawal.

The TVRSSC not seen a new cost structure nor any additional information for the full regional transmission line project. Additionally, there has been no governance structure, formal commitment from the regional municipalities involved, nor agreement in principle with the Alberta Capital Region Wastewater Commission (ACRWC), who would ultimately receive effluent from the region. To our knowledge, these important conversations have not taken place.

It is misleading to present the regional line to the public without more formalized commitments and agreements in place. It also places the TVRSSC in a disagreeable position. There is a strong possibility that the regional transmission line will not proceed past Phase B, the connection to the TVRSSC system. Additionally, it is possible that after allowing the connection, the costs of the full project will continue to be too high for the TVRSSC to participate. What happens then? The TVRSSC would like to see a long term plan finalized, including a governance structure, cost structure, and letters of intent from participating municipalities and the ACRWC. This will give the TVRSSC and its members confidence that the project is fiscally feasible and that the project will not be abandoned.

Tying in to the TVRSSC lagoon

As mentioned above, there are outstanding items that need to be addressed before we can further consider allowing the DLC to tie into the TVRSSC system, including, but not limited to;

Initial Capital payment to ensure that the lifespan of the TVRSSC system is not reduced by allowing the tie in. The cost of such payment to be determined by an independent analysis of the effect on the lifespan of our system.

- As an example and to provide a fuller understanding on the impact of the DLC tie in to the TVRSSC system, documentation provided to the TVRSSC from the DLC indicates that the remaining lifespan of our anaerobic cell will be reduced from 17 to 3 years.
- An equitable rate structure to ensure that TVRSSC members do not bear any costs in relation to the DLC tie in now or in the future.
- The TVRSSC received a letter dated Jul. 15, 2020 which had an enclosed proposed rate structure, which is not acceptable to the TVRSSC. The TVRSSC responded on Jul 28, 2020 with a letter that requested "that the Darwell Lagoon Commission agree to cover all expenses related to a project review and development of a fair and equitable utility rate by a consultant and or engineering firm of our choosing. We request this, as we would not have to incur these expenses if we were not considering the tie in of the Darwell lagoon to ours." A response to this request has not been received.
- Additional outstanding concerns, as outlined in the attached letter of Aug 26, 2020.

It is important to note that in verbal conversations between TVRSSC Directors and Reeve Blakeman, our Directors were told that the TVRSSC has been provided the answers to its questions and that we are being unreasonable. The TVRSSC does not see it this way and will not be pressured to move forward without adequate information and appropriate agreements in place that protect TVRSSC interests. The TVRSSC position remains that it should bear no costs to advance this initiative, as there is no real benefit to the TVRSSC. Further, that appropriate independent studies must be completed to ensure the long term sustainability of the TVRSSC system, inclusive of, but not limited to, costing, infrastructure, water quality, and discharge schedules. Additionally, the TVRSSC must be an active partner and engaged in the development of these studies and plans.

If the DLC is of the opinion that the TVRSSC is being unreasonable or that we are asking for information that has been adequately provided, the TVRSSC requests that the DLC outlines its concerns in writing, and provides record of the information that has been sent to the TVRSSC.

The TVRSSC continues to be willing to work collaboratively, through an informed and engaged process. The protection of TVRSSC assets, investments, and ratepayers is of the utmost importance. The TVRSSC considers this due diligence, and trusts that you would do the same.

Yours truly,

[REDACTED]
Brian Purnell
Chairperson
TVRSSC

Enclosure

CC Alberta Beach
Summer Village of Val Quentin
Summer Village of Sunset Point
Lac Ste. Anne County Council
Summer Village of Silver Sands
Summer Village of Southview
Town of Onoway
Summer Village of Sandy Beach
Summer Village of Sunrise Beach

Box 277, Alberta Beach, Alberta T0E 0A0
Phone: 780-446-1426 email: d.evans@xplornet.com

(50)

TriVillage Regional Sewage Services Commission

August 26, 2020

Mr. Joe Blakeman
Chairperson
Darwell Lagoon Commission
Box 219
Sangudo, AB
T0E 2A0

RE: DARWELL REGIONAL TRANSMISSION LINE

Dear Mr. Blakeman,

In reference to your letter dated August 12, 2020, with regards to the Darwell Regional Wastewater Transmission Line. First of all, thank you for offering to allow our Operations Manager to attend the phase B technical committee meetings. We would request that the Darwell Lagoon cover the costs associated with him attending. The Tri Village Regional Sewer Services Commission (TVRSSC) appreciates your recognition of our current issues restricting us from accepting additional flows as well as your willingness to explore remedial options for discharging.

However, we still have outstanding questions and concerns that need to be addressed before the TVRSSC can make an informed decision.

In our August 20, 2019 and again in our Spring 2020 letter we asked:

- What the quantity of water would be for the original draw down and the trickle (flow rate) thereafter? While, the response provided projected annual flows based on the SRS unit, it did not state what the initial draw down would be and the frequency thereafter. Nor did it provide volumes for the low-pressure system from Darwell.

-The quality of water was answered with the results of the sample taken September 17, 2019. Are there results for other times of the year to show a true representation of quality?

-How the extra sewage will affect our infrastructure over the next 25yrs? Based on attachments 5&6 of your response letter it shows a 14-year reduction in the life span of our storage cells and our anaerobic cell will require an expansion in 3 years. The TVRSSC will require the Darwell Lagoon Commission to cover the costs in their entirety for any and all upgrades required to our lagoon system and discharge pumps. Additionally, due to the reduction in the life span we will require these costs upfront. It is a major concern of the TVRSSC to see these substantial reductions to the life cycle of our infrastructure.

Box 277, Alberta Beach, Alberta T0E 0A0
Phone: 780-446-1426 email: d.evans@xplornet.com

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Additionally, we have the questions and comments:

-What is the ultimate plan? Is there a plan to tie in more low-pressure systems in between the Darwell lagoon and the Tri Village lagoon? If so, what are those projected volumes? Would these tie ins be directly into the transmission line? How would tying these in change the quality of sewage coming into Tri Village?

-Has an assessment of the receiving water been completed and if so, what were the findings? If not, why not or when will this be undertaken?

-Has AE&P approved this project? Should we not have an approval from regulators before commencing a project of this magnitude?

-Have other participants in the regional transmission line study group signed on to become active members, is the Capital Region willing to accept the effluent down the line?

-What measures will the Darwell Lagoon Commission take to prevent effluent coming in from outside the member area?

-When this becomes a full regional line back to the Capital Region what will the TVRSSC's share of the O&M costs be? We are being told that we can't use the numbers previously provided by Stantec, but we need to have a cost projection in order to do our due diligence and future planning of our communities.

-In the original plan Stantec had said that when the TVRSSC could no longer handle the additional flows it would trigger the next phase. That phase being a line from the TVRSSC lagoon to the Onoway lagoon, has Onoway committed to accepting these additional flows? Being that we currently cannot handle the additional flows, should we not be looking at making this a part of the phase from Darwell to TVRSSC? And can the Onoway lagoon handle the additional flows?

-Will the Darwell Lagoon Commission commit to covering the costs associated with having a consultant(s) and/or engineer(s) of our choice to review this project and the potential impact to our system, and determine what an appropriate utility may look like? As indicated in our previous correspondence we would not have to undertake this work if we were not considering the potential of an outside connection to our system.

We are committed to working with our regional partners to better provide for our residents, however the TVRSSC has to be diligent in their assessment and review of the potential impacts to their own system and operations to ensure there will be no negative impacts in the years to come. The Tri Village Regional Sewer Services Commission requests that all up to date information and alignments be provided for review.

Yours truly,

Roger Montpellier
Chairperson

Box 277, Alberta Beach, Alberta T0E 0A0
Phone: 780-446-1426 email: d.evans@xplornet.com

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Summer Village of Sunrise Beach

Box 1197

Onoway, Alberta

TOE 1V0

Email: svsunrisebeach@wildwillowenterprises.com

Phone: (780) 967-0271

Fax: (780) 967-0431

April 8th, 2021

Darwell Lagoon Commission
c/o Box 219
Sangudo, AB. T0E 2A0

Att: Chairman Joe Blakeman, and Commission Directors

Dear Sirs:


Re: Darwell Transmission Line Phase A – Sandy Beach to Onoway

In reference to the above noted, previous discussions and correspondence, please be advised that at this time the Summer Village of Sunrise Beach is unable to commit to this project as currently proposed (truck fill location to Onoway lagoon).

While Sunrise Beach Council still supports the initiative and concept of servicing lakeside communities with a sewer transmission line that would enable the removal of effluent from these communities in a direct, controlled and feasible manner, the Summer Village is unable to support the current design and estimated operating costs. The original design included Alexander First Nation and would see this transmission line go from Alexander's lagoon, as well as the Sandy Beach/Sunrise Beach lagoon, to the Town of Onoway's lagoon. The Sandy Beach/Sunrise Beach lagoon is still closed and the need to address the issues surrounding this lagoon, as well as the efforts to ensure appropriate sewage disposal are achieved in the interim, are the same as when the Phase A application was submitted to the Province.

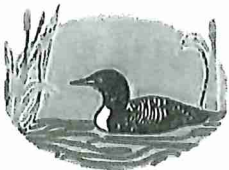
There certainly is an opportunity to make improvements to the wastewater collection and disposal within the region, and we hope this opportunity to make improvements has not been lost.

Yours truly,


Glen Usselman
Mayor
Summer Village of Sunrise Beach

c.c. Council
Summer Village of Sandy Beach
Joe Duplessie, Commission Manager

Lagoon
File



Summer Village of Sandy Beach

RR1 Site 1 Comp 63
Onoway, AB
T0E 1V0
svsandyb@xplornet.ca
780.967.2873

Reeve Joë Blakeman
Lac Ste. Anne County
PO Box 219 Sangudo, Alberta
T0E 2A0

April 8th, 2021

Re Darwell Transmission Line Phase A

We, the Summer Village of Sandy Beach are writing this letter in response to Lac Ste. Anne County requesting a final answer on committing to the Darwell Transmission Line Phase A project.

It should be noted that the Summer Village of Sandy Beach is committed to partnering with their regional neighbours and have always supported the notion of strengthening the resolve and economic prosperity of Lac Ste. Anne County that forms such a central and integral part of our region's wealth and economy. The Summer Village of Sandy Beach would like to reiterate that we are committed to this cause and support any initiative on behalf of the County that brings economic growth and environmental sustainability to our area including the smaller, but essential neighbouring municipalities that are part of Lac Ste. Anne County East.

In collaboration with our residents and municipal partner(s) the Summer Village of Sandy Beach and Sunrise Beach, which forms part of our Joint Lagoon Committee, has in conjunction with our Engineers, thoroughly researched options as to what might be our best wastewater disposal options over the next few years. The economic blight that has ripped our business and residential communities to pieces has heavily influenced our final decision at this point to NOT join the project at this stage. Under due diligence our Council has considered all our options and costs to our residents in regards to the disposal of waste water within our municipality.

We would also like to thank the Steering Committee and your employees for always conducting themselves in the utmost professional manner always providing information when requested, diligently, accurately and promptly, a testament to your great leadership.

Therefore, under our commitment to our ratepayers, the Summer Village of Sandy Beach is not in the position to join this project at this stage: April 2021.

We would however like to express that we are not explicitly seeking to be excluded from this Phase A of the project and providing socio-economic change in the region could still seek opportunity to join Phase A at some later point in the medium term future.

The Summer Village of Sandy Beach kindly thank you, your staff and the Steering Committee for your cooperation and assistance in facilitating and guiding the operational launch of this project and sincerely wish you well in all endeavors regarding this and other municipal matters.

Please note that this communique is also submitted with the full approval of the Council of the Summer Village of Sunrise Beach, as determined at our Joint Lagoon Committee meeting March 16th, 2021: Res #13-21.

Respectfully,



Gordon Drybrough

Mayor, the Summer Village of Sandy Beach

cc Glen Usselman, Mayor, the Summer Village of Sunrise Beach, AB



Visit LSAC.ca to explore the latest County news and events in greater detail.



LAC STE. ANNE COUNTY ANNOUNCES GREEN INFRASTRUCTURE FUNDING MILESTONES

Canada and Alberta invest in County infrastructure projects to strengthen the economy and build resilient communities.

Sangudo, Alberta, Wednesday, March 17, 2021 – Lac Ste. Anne County is pleased to announce its receipt of joint federal and provincial grant funding totalling \$11,800,000 for construction of a wastewater transmission line between lagoon facilities in the County's southeast quadrant. When complete, this line will connect the Hamlet of Darwell lagoon facility to the Tri-Village Regional Sewer Commission lagoon facility in Alberta Beach.

This project — referred to as the Darwell Lagoon Commission Regional Wastewater Transmission Line - Phase B (Darwell to Tri-Village) — is one of two sub-phases of a more comprehensive regional wastewater transmission system. Under the guidance of the Darwell Lagoon Commission, the County has secured close to \$23 million in federal and provincial grant dollars for this system over two years, representing 90% of the cost of this critical wastewater infrastructure project.

I commend the federal and provincial government for their investments in our region," shared Lac Ste. Anne County Reeve Joe Blakeman. "This funding will help further reduce our dependence on aging infrastructure. It will also create local jobs, strengthen our economy, and support healthier and more sustainable communities for generations to come."

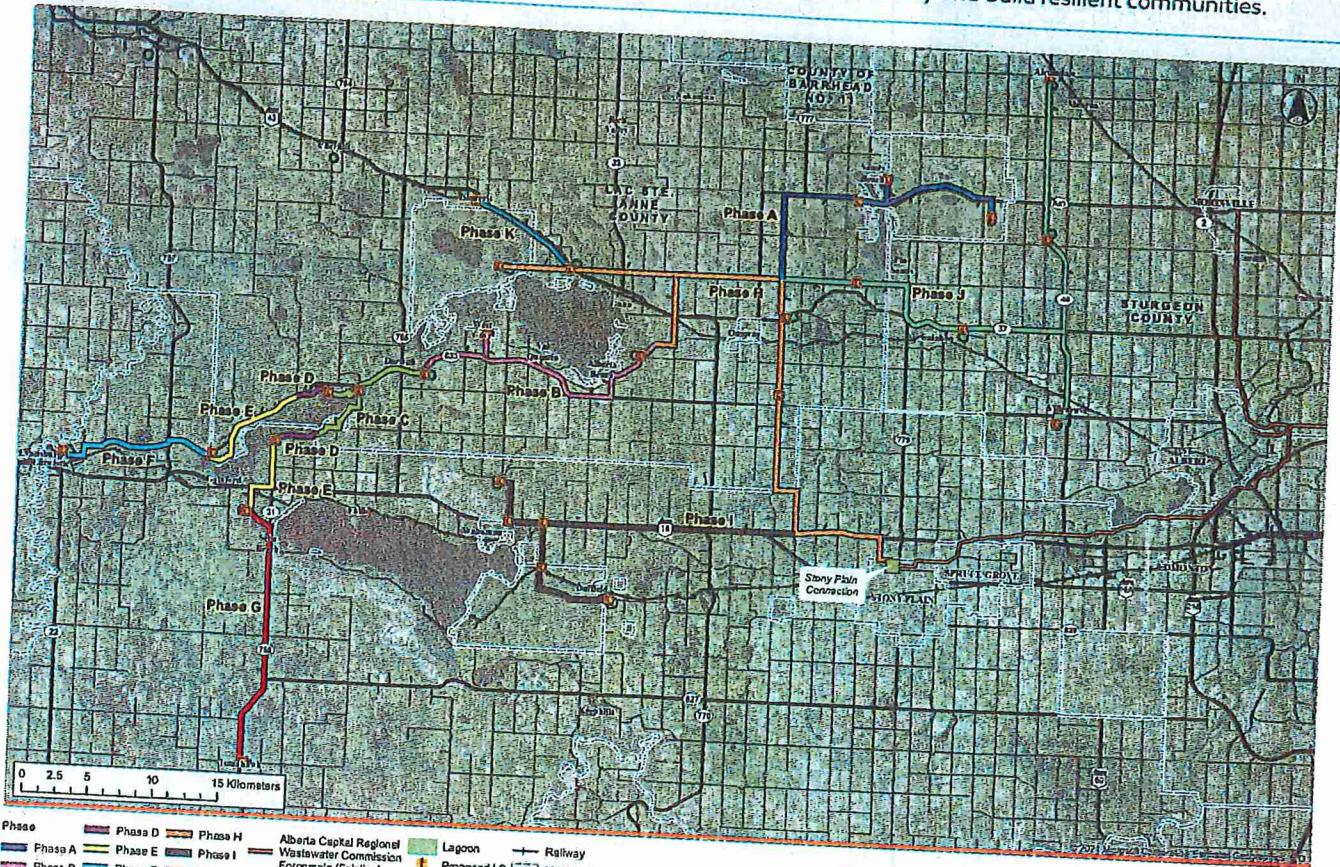
In March Of 2019, Alberta's Transportation Minister approved \$11,272,500 in **Water for Life Strategy** grant funding for Phase A of this project, which entails construction of a regional wastewater transmission line from the Summer Village of Sandy Beach to the Town of Onoway lagoon facility. This funding covers 90 per cent of the estimated eligible project costs up to \$11,272,500 for the Darwell Regional Wastewater Transmission line - Phase A (Sandy Beach/Sunrise Beach to Onoway).

In June of 2020, Alberta's Minister of Infrastructure approved grant funding for the Phase B wastewater project through the **Investing in Canada Infrastructure Program** (ICIP). The County received the maximum federal funding under ICIP, which is 40% of the total eligible costs up to \$4,720,000. The County received additional grant funding under the **Water for Life Strategy** that covers 50% of eligible project costs to a maximum of \$5,900,000. The chart below shows federal and provincial grant funding amounts to date for this project.

| Darwell Regional Wastewater Transition Line | Federal Funding | Provincial Funding | Municipal/ Other Funding | Totals |
|---|-----------------|--------------------|--------------------------|---------------|
| Phase A (Sandy Beach/Sunrise Beach to Onoway) | \$ 0 | \$ 11,272,500 | \$ 1,252,500 | \$ 12,525,000 |
| Phase B (Darwell to Tri-Village) | \$ 4,720,000 | \$ 5,900,000 | \$ 1,180,000 | \$ 11,800,000 |
| | | | | \$ 24,325,000 |

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MEDIA RELEASE: COUNTY ANNOUNCES GREEN INFRASTRUCTURE FUNDING MILESTONES
 Canada and Alberta invest in infrastructure projects to strengthen the economy and build resilient communities.



| | | | | | | | | | | | | | | | |
|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---|--------|-------------|---------|--------------------|
| Phase A | Phase B | Phase C | Phase D | Phase E | Phase F | Phase G | Phase H | Phase I | Phase J | Phase K | Alberta Capital Regional Wastewater Commission Forcemain (Existing) | Lagoon | Proposed LS | Railway | Municipal Boundary |
| | | | | | | | | | | | Flow Direction | | | Highway | Local Road |



Wastewater Infrastructure Background

For years, Lac Ste. Anne County and its municipal neighbours have sought ways to decrease nutrient loading caused by wastewater inefficiencies, and thus improve the water quality of the region's lakes. A study was conducted to determine the feasibility of a wastewater transmission system to service the northwestern portion of Parkland County; the south of Lac Ste. Anne County; the west of Sturgeon County; and various localities within or adjacent to this area. The outcome of this study was the Regional Wastewater Transmission Line Conceptual Design Report. This document outlined a long-term plan for a wastewater transmission system to service the area, but also recommended that critical priority be given to **Phase I** of this system; further divided into two sub-phases: a transmission line from the Summer Village of Sandy Beach to the Town of Onoway lagoon facility, and another line from the Hamlet of Darwell lagoon facility to the Tri-Village Regional Sewer Commission lagoon facility in Alberta Beach.


Both sub-phases of the master wastewater project are slated to begin construction in the Fall of 2021. Future phases hinge on growth; utilization of existing lagoon facilities; and the availability of funding from senior governments. If variables continue at the anticipated pace, the total build-out of the system as provided in the Darwell Lagoon Commission's conceptual design may be completed over the next 10 to 20 years.

Visit infrastructure.gc.ca/plan/icip-pldc-eng and alberta.ca/water-for-life-strategy.aspx for details on the grant programs.

Media Contact: Joe Blakeman, Reeve, Lac Ste. Anne County
 TEL 780.918.1916 | jblakeman@LSAC.ca

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| | | | | |
|-------------------------------------|-----------------------------|-------------------|--------------------|-----------------|
| VENDOR | | VENDOR ID | DATE ISSUED | |
| SUMMER VILLAGE OF SUNRISE BEACH | | 0070002099 | 30-Mar-2021 | |
| DEPOSITED AT BANK: 021908989 | | DEPOSIT NO | DATE | AMOUNT |
| BRANCH: 08989 | ACCOUNT: 00849144500 | 2001102133 | 30-Mar-2021 | \$438.00 |
| TOTAL | | | | \$438.00 |

| | | | | |
|---|--|----------------------------------|-----------------|------------------|
| DEPOSIT NO: 2001102133 | | DEPOSIT DATE: 30-Mar-2021 | | |
| VOUCHER | DESCRIPTION/REASON FOR PAYMENT | INVOICE/CREDIT NOTE | AMOUNT | SUB-TOTAL |
| 1901360542 | FCSS APRIL PAYMENT | 095261394FCS0421 | \$438.00 | |
| | Total Payment From C&SS For Inquiries Call 825 468 4314 | | | \$438.00 |
|  | | | | |
| DEPOSIT TOTAL | | | \$438.00 | |

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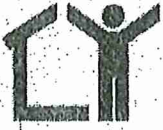
SUMMER VILLAGE OF SUNRISE BEACH
 SUMMER VILLAGE OF SUNRISE BEACH, PO BOX 1197
 ONOWAY, AB
 T0E 1V0



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Lac Ste. Anne
Foundation

RECEIVED
MAR 16 2021

March 09, 2021

Summer Village of Sunrise Beach
Box 1197
Onoway, AB T0E 1V0

Attention: Wendy Wildman, Chief Administrative Officer

RE: 2021 Municipal Requisition

Dear Wendy;

Please accept this letter as formal communication regarding the approved 2021 Municipal Requisition amounts for your Community.

As per the Lac Ste. Anne Foundation Municipal Requisition Policy;

The municipalities for which the organization provides supportive living accommodation shall be requisitioned annually based on the current year's approved budget. The total requisition shall be shared on the basis of the proportion that a municipality's equalized assessment bears to the total of the equalized assessments of all the municipalities to be requisitioned. Payments shall be made in quarterly installments the 1st banking day of January, April, July and October. Contributing Municipalities with total requisition in the annual amount less than \$20,000 shall pay on the 1st banking day of July. January and April quarterly payments will be equal to the previous year's quarterly payment. By April 1st the current year Equalized Assessment and approved current year's operating/capital deficit will be calculated and a balancing invoice will be issued.

Your total requisition amount is **\$5443.05** based on the 2021 Provincial Equalized Assessment Report and will be invoiced for payment July 1, 2021.

Thank you for your ongoing support of the Lac Ste. Anne Foundation and its seniors.

If you have any questions or concerns, please contact me at 780-786-3167.

Yours truly,


Dena Krysik
Chief Administrative Officer

ADMINISTRATION
OFFICE
4407 42A Avenue
Box 299
Mayerthorpe, AB
T0E 1N0
Phone: 780-786-3100
Fax: 780-786-4810

PLEASANT VIEW
LODGE
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Box 299
Mayerthorpe, AB
T0E 1N0
Phone: 780-786-2393
Fax: 780-786-4810

SPRUCEVIEW
LODGE & HEIGHTS
12 Sunset Boulevard
Whitecourt, AB T7S 1S9
Phone: 780-778-5530
Fax: 780-778-5215

CHATEAU LAC STE.
ANNE
5129-49 Ave.
Onoway, AB T0E 1V0
Phone: 780-967-0475
Fax: 780-967-0470

SUPPORTIVE HOUSING
SERVICES
4503-52 Ave
Whitecourt, AB T7S 1M4
Phone: 780-778-3623
Fax: 780-786-4810

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**LAC STE. ANNE FOUNDATION
BOARD MEETING MINUTES
December 9, 2020
Zoom
1:00 p.m.**

RECEIVED
APR 08 2021

1. Call to Order- 1:04 p.m. by Ross Bohnet

Present: Ross Bohnet, Sandy Morton, Ray Hilts, Daryl Weber, Ann Morrison, and Pat St. Hilaire.

Absent: Jim Rennie & Bernie Poulin

Staff: Dena Krysik –CAO, Betty Gale –Recording Secretary, Robin Strome- Finance Officer

2. Approval of Agenda

Board Member Sandy Morton moves:

**Motion #20-056: To approve the Agenda as amended
6e. Tri-Lakes Manor Tenant Request**

Carried

3. Organizational Meeting

Board Member Pat St. Hilaire moves:

Motion #20-057: The Board appoints Ross Bohnet as Chair for the Lac Ste. Anne Foundation.

Carried

Board Member Daryl Weber moves:

Motion #20-058: The Board appoints Ray Hilts as Vice- Chair for the Lac Ste. Anne Foundation.

Carried

Board Member Daryl Weber moves:

Motion #20-059: The Board approves to have the current signing authorities for the Lac Ste. Anne Foundation remain until further notice.

Carried

4. Minutes

Board Member Ann Morrison moves:

Motion #20-060: The Board approves the September 23, 2020 Board Meeting minutes as presented.

Carried

5. Financial Reports

Board Member Daryl Weber moves:

Motion #20-061: The Board approves the Quarterly Financial Statements at September 30, 2020 as presented.

Carried

Board Member Ray Hilts moves:

Motion #20-062: The Board approves the 2021 Draft Budget Requests are presented.

Carried

6. New/Other Business

Board Member Pat St. Hilaire moves:

Motion #20-063: The Board approves to enter into a Partnership Agreement with Northern Gateway School Division as presented to provide support to the Health Care Aide Program within the High Schools in our communities.

Carried

Board Member Sandy Morton moves:

Motion #20-064: The Board supports the submission of the Seniors New Horizons grant proposal to implement a Pet Therapy Program within our Supportive Living Sites.

Carried

Board Member Sandy Morton moves:

Motion #20-065: The Board approves to purchase food gift baskets as presented for all Staff for all 2020 Christmas Season to a maximum of \$5500.00.

Carried

Board Member Ray Hilts moves:

Motion #20-066: The Board accepts the information provided regarding the offer to purchase the Valley Apartment Complex in Whitecourt and directs Chief Administrative Officer, Dena Krysik to inform the realtor that the Board of Directors is not interested in this initiative.

Carried

Board Member Sandy Morton moves:

Motion #20-067: The Board moves to decline the request of the Tri Lakes manor tenant as presented.

Carried

7. Policy Review

Board Member Daryl Weber moves:

Motion #20-068: The Board accepts the draft Personnel Policy as presented to be implemented effective January 1, 2021.

Carried

8. Information Items

Board Member Bernie Poulin moves:

Motion #20-069: The Board accepts agenda items 8a to 8b for the December 9, 2020 meeting as information.

Carried

Board Member Bernie Poulin moves:

Motion #20-070: The Board directs Chief Administrative Officer, Dena Krysik to send a card on behalf of the Board of Directors as discussed.

Carried

9. Date, Place & Time of Next Meeting

All Board Members moves:

Motion #20-071: The Board moves that the next board meeting will be held on January 27, 2021 location to be determined at 1:00 p.m.

Carried

10. Adjournment

The Chair declares that as all matters have been attended to the meeting is now adjourned at 1:58 p.m.

Chairperson

Date

Chief Administrator Officer

Date

March 23, 2021

Ms. Wendy Wildman
Chief Administrative Officer
Summer Village of Sunrise Beach
PO Box 1197
Onoway AB T0E 1V0

Dear Ms. Wildman:

As you may be aware, the Government of Alberta has indicated the intent to conduct province wide Senate selection as well as referenda votes on issues of concerns to Albertans in conjunction with the October 18, 2021 general municipal election. Alberta Municipal Affairs is responsible for ensuring the conduct of the vote for electors residing in improvement districts, summer villages, special areas, the City of Lloydminster (Alberta side) and Indian Reserves (First Nations) as these communities do not hold municipal elections on October 18, 2021, the date when the senate and referenda votes must take place. As the department does not have sufficient resources to directly conduct these votes, we would like to enter into an agreement with your municipality to conduct the Senate selection and referenda votes in accordance with the *Local Authorities Election Act* in your community.

Should you be willing to conduct the votes on behalf of Municipal Affairs in your jurisdiction, Elections Alberta is responsible for providing ballots to your municipality for both Senate and referenda votes, or if you use a tabulator they will provide the information to be printed on the ballot for your tabulator vendor. Elections Alberta has compiled an information sheet you may wish to review for further information. This information sheet can be accessed at www.elections.ab.ca/wp-content/uploads/Senate-Information-for-Municipalities-October-2020.pdf.

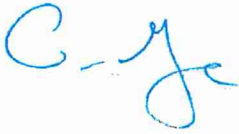
In exchange for your support of this important voting opportunity, a payment will be made to your municipality to assist with any additional costs incurred. Should your municipality host votes for multiple jurisdictions beyond your own, payments will be made for each additional jurisdiction your municipality conducts the vote for. All payments will be in accordance with the provisions of the *Senate Elections Grant Regulation* and *Referendum Payments Regulation*.

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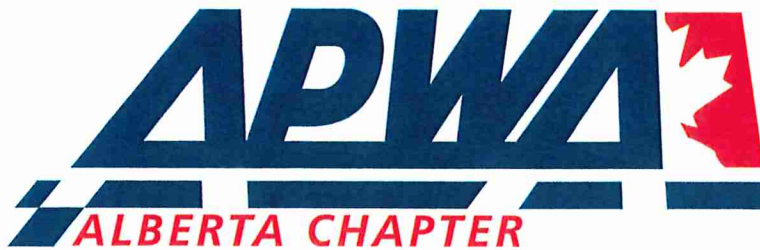
Please respond to Andrew Wood at Andrew.Wood@gov.ab.ca by April 9, 2021 to confirm your willingness to hold the Senate selection and referenda votes for your municipality.

Thank you for supporting the democratic process by helping to ensure all Albertans can participate in these important decisions.

Thank you,



Cathy Maniego
Executive Director
Municipal Capacity and Sustainability



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APR 14 2021

Garry Webster
President

March 24, 2021

Mike Haanen
President Elect

Attention: Honourable Mayors/Reeve's,
Members of Council and Chief Administrative Officers

Peter McDowell
Past President
APWA Delegate

Re: National Public Works Week, May 17-23, 2020 – “Stronger Together”

Patty Podoborzny
CPWA Delegate

The APWA Alberta Chapter is seeking your support to recognize and promote National Public Works Week (NPWW) by acknowledging May 16-22, 2021 as National Public Works Week in your community. This year's theme is "Stronger Together." This year's exciting poster challenges our members and their citizens to think about the role public works plays in creating a great place to live. By working together, the impact citizens and public works professionals can have on their communities is magnified and results in the ability to accomplish goals once thought unattainable.

Mike Stasiuk
Director, Sustainability

Chris Dechkhoff
Director, Allied Members

Public Works helps maintain a community's strength by working together to provide an infrastructure of services in transportation, water, wastewater, and stormwater treatment, public buildings and spaces, parks, and grounds, emergency management and first response, solid waste, and right-of-way management. Public Works provides togetherness needed for collaboration with all the stakeholders in capital projects, infrastructure solutions, and quality of life services.

Greg Zirk
Director, Outreach

Dean Berrecloth
Director, Idea Group
Leader

Joe Guido
Director, Special Events

National Public Works Week is observed each year during the third full week of May and this is the 61st year. The APWA encourages public works agencies and professionals to take the opportunity to celebrate the week by parades, displays of public works equipment, high school essay contests, open houses, programs for civic organizations and media events. The occasion is marked each year with scores of resolutions and proclamations from Mayors and Premiers and raises the public's awareness of public works issues and increases confidence in public works agencies like yours who are dedicated to improving the quality of life for present and future generations.

Brittany Wolbeck
Director, Emerging Leaders

For your convenience, I have attached a sample Council proclamation that you may consider using. You may wish to go to www.publicworks.ca for a digital copy of the proclamation and information about this year's theme and resources on making your Public Works Week a success. Also please consider entering your event for our annual awards as well as the National Public Works Week award from CPWA. www.cpwa.net If you have any further questions or require any additional information, please do not hesitate to contact Jeannette Austin, Executive Director at 403.990.2792. Thank you for making a difference.

Jeannette
Executive Director
APWA - Alberta Chapter
p: 403-990-APWA (2792)
admin@publicworks.ca

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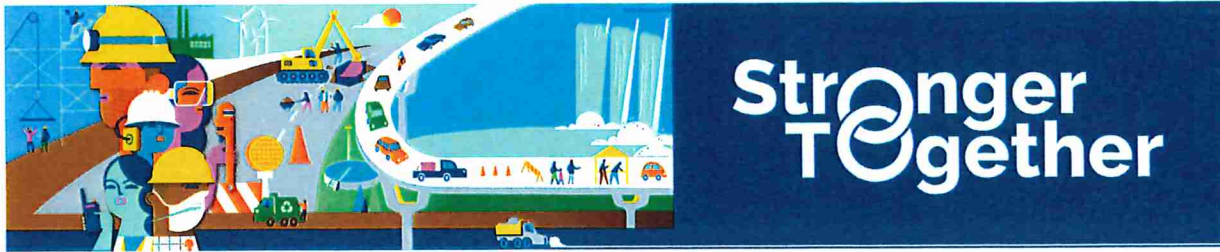
Please note that declarations should be forwarded to
office@publicworks.ca or by mail to:
APWA Alberta Chapter
PO BOX 44095 Garside Postal Outlet
EDMONTON AB T5V 1N6

Yours truly,



Garry Webster, APWA President





National Public Works Week

May 16 – 22, 2021

“Stronger Together”

Provincial/Territorial Proclamation (SAMPLE)

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of **[insert Province/Territory]**; and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees at all levels of government and the private sector, who are responsible for rebuilding, improving and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders and children in **[Insert Province/Territory]** to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2021 marks the 61st annual National Public Works Week sponsored by the American Public Works Association be it now,

RESOLVED, I, **[Insert Full Name]**, **[Insert Premier -or- other title]** of **[Insert Province/Territory]**, do hereby designate the week May 16 – 22, 2021 as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association/Canadian Public Works Association and government agencies in activities, events and ceremonies designed to pay tribute to our public works professionals, engineers, managers and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of **[Insert Province/Territory]** (to be affixed),

DONE at the **[City/Town/Rural Municipality]** of **[Insert City/Town/Rural Municipality]**, **[Insert Province/Territory]** this _____ day of _____ 2021.

[Insert Full Name of Premier]

[SEAL]

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From: svsunrisebeach@wildwillowenterprises.com
Sent: March 24, 2021 1:25 PM
To: Wendy Wildman
Subject: Wastewater disposal

Good afternoon Wendy,

Our existing wastewater disposal agreement with the Town of Onoway is set to expire April 30th, 2021, the Council of the Summer Village of Sunrise Beach would like the Town of Onoway to consider a 3 year extension on their existing wastewater disposal agreement. If you could please let us know your thoughts on this request, we would appreciate it.

Please & thanks!

Lana Lange
Administrative Assistant

Summer Village of Sunrise Beach
PO Box 1197
Onoway, AB T0E 1V0
Phone: 780.967.0271 Fax: 780.967.0431
svsunrisebeach@wildwillowenterprises.com

From: cao@onoway.ca
Sent: April 1, 2021 3:15 PM
To: svsunrisebeach@wildwillowenterprises.com; 'Summer Village of Sandy Beach'
Cc: 'Jason Madge'; debbie@onoway.ca
Subject: Onoway lagoon

Good afternoon, I am pleased to advise that at today's Onoway Council meeting Council granted another 3 year utilization of our lagoon.

Formal letters will be issued next week.

Happy Easter to All!

W

Wendy Wildman
CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

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DEM REPORT – APRIL, 2021 – Diane Wannamaker

SUMMER VILLAGE OF SUNRISE BEACH COUNCIL

The Ste. Anne Regional Emergency Management Agency had their first meeting with new Regional Director, Jan Christiansen and Deputy Regional Director, Marlene Walsh on Thursday, April 8th, 2021. The enthusiasm of these ladies is inspiring; the agency is making great strides as the momentum continues. The Agency is striving to focus on the importance of Emergency Management and in this regard, are planning visits to each Municipality with the DEM and DDEM, as well as all Council, if available. They will be scheduling a walk through, having a look at any mitigation plans and assist in completing a risk assessment for each Summer Village.

There have been significant changes in 2021 to the Disaster Recovery Program that municipalities need to be aware of. The Alberta Disaster Recovery Program (DRP) is intended to fund uninsurable losses incurred due to a disaster event. Typically, this covers damage from overland flooding, or wildfire. Details of the changes include:

- 90:10 cost-sharing arrangement with local governments and private-sector applicants, which include homeowners, residential tenants, small business owners, landlords, agriculture operations, condominium associations and not for profit organizations and cooperatives.
- This arrangement means the province will provide assistance for 90% of eligible disaster costs and the impacted municipality and private sector applicants are responsible for the remaining 10% of their respective costs. For homeowners, the assistance will be capped at \$500,000, however this is a **one-time** limit on disaster financial assistance per property; it is not cumulative. This means that if a property owner makes a DRP claim for \$100,000, that is the ONLY payout available on that property. Properties that have claimed a payout under the DRP will be listed on a government website so that prospective homebuyers will be able to determine the status before a purchase. If a property has received disaster financial assistance under the Disaster Recovery Program in 2021 and beyond, that property will not be eligible for subsequent Disaster Recovery Program assistance in the future.
- A reduction in direct emergency living expense payments to \$625 for adults and \$300 for minors.

Municipalities must now consider developing a reserve fund to offset the costs in the event of a disaster, however, these changes also come at a time when the province has reduced the Municipal Sustainability Initiative allotment by 25%. Municipalities must already make difficult financial choices and it may not be feasible to consider a reserve fund at this time. Another download by the province!

In other news, because of the importance of Emergency Management, the Agency is recommending that the Emergency Management Program be utilized in Council orientation when new Council comes on. We will be discussing this further in future.

The next meeting of the Agency is scheduled for Wednesday, May 12th, 2021 at 9:00 a.m.

Thank you for the opportunity to continue as your DEM; I will continue to keep you informed as together we move the program forward.

Keep safe!

Diane Wannamaker, DEM

From: MGB Mail <mgbmail@gov.ab.ca>
Sent: April 9, 2021 12:04 PM
To: MGB Mail
Subject: Land and Property Rights Tribunal
Attachments: Amalgamation Fact Sheet.pdf

Sensitivity: Personal

Good afternoon, (you have been Bcc'd)

Legislation creating the Land and Property Rights Tribunal will be proclaimed on June 2, 2021, the final step in the amalgamation of the Land Compensation Board, Municipal Government Board, New Home Buyer Protection Board and Surface Rights Board. The rights of parties who currently have applications or appeals with the Boards will not be impacted, nor will our contact information change.

This amalgamation will allow us to continue building on the 2016 administrative amalgamation of the Boards, a hugely successful endeavour that generates over \$500,000 of annual savings for Albertans. By amalgamating, we will reduce the overall footprint of government and parties benefit by having a larger pool of experienced members who can be assigned where the need is greatest. I'm excited about this amalgamation, as I believe it will position us to serve our stakeholders better. The attached Fact Sheet has additional information about the amalgamation, which I hope you find helpful.

Sincerely,

Susan McRory

Chair
Land Compensation Board, Municipal Government Board
New Home Buyer Protection Board, Surface Rights Board

Classification: Protected A

Land and Property Rights Tribunal - Fact Sheet

Legislative Amalgamation of the Land Compensation Board (LCB), Municipal Government Board (MGB), New Home Buyer Protection Board (NHBPB) & Surface Rights Board (SRB)

Background

The LCB, MGB, NHBPB, and SRB are independent, quasi-judicial tribunals that make decisions about land planning, property assessment and compensation disputes involving land expropriations and surface leases.

These boards were administratively amalgamated in 2017 as part of a government-wide review of all Agencies, Boards and Commissions. This involved having a common Chair to oversee all four boards, sharing administrative staff and a common location. These changes generated annual cost savings of approximately \$500,000.

What is changing?

The LCB, MGB, NHBPB and SRB will be amalgamated into the **Land and Property Rights Tribunal (LPRT)** pursuant to the *Land and Property Rights Tribunal Act*. This legislation was introduced under *Bill 48, the Red Tape Reduction Implementation Act, 2020*. Bill 48 received royal assent on December 09, 2020.

This will consolidate the jurisdiction and administration of these boards into one entity, the LPRT.

When will the amalgamation take effect?

The LPRT will come into existence on **June 02, 2021**, replacing the LCB, MGB, NHBPB, and SRB.

Why are these boards being amalgamated?

The LPRT is being created as part of the next phase of the administrative amalgamation to further streamline services, improve efficiency and reduce costs.

Key Highlights

Board members of the LCB, MGB, NHBPB and SRB will become members of the LPRT.

The LPRT will have common rules of procedure and Mandate and Roles to simplify and streamline processes for parties.

Having a larger pool of board members to assign to proceedings improves the flexibility to respond to shifting workloads and the tribunal's ability to retain the best and most experienced members.

This change will not affect rights of parties or existing applications or appeals so anyone who has already submitted materials won't have to take any additional steps.

Contact information for the LPRT has not changed. The LPRT will retain email addresses and phone numbers of the LCB, MGB, NHBPB, and SRB until further notice.

Questions?

Please contact Mike Hartfield, Director at (780) 427 2444. Toll free: 310-0000.

Summer Village of Sunrise Beach Animal Control Log

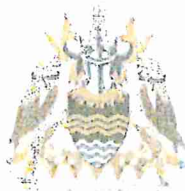
February 6, 2021 – Conducted general patrol, no incidents reported.

February 10, 2021 – Received further complaint concerning stray cats, Conducted complaint inquiries.

February 14, 2021 – Conducted general patrol. Welfare check on cats in, very cold weather.

February 18, 2021 – Conducted general patrol, no incidents reported.

Submitted by Ofc. T. Puffer – Sunrise Beach Enforcement



April 16, 2021

The Hon. Kaycee Madu
Minister of Justice and Solicitor General
424 Legislature Building
10800 - 97 Avenue
EDMONTON, AB T5K 2B6

Dear Minister Madu:

Re: Town of Morinville Support for RCMP

Our Council is not supportive of the Government of Alberta's initiative to replace the RCMP with an Alberta Provincial Police Service (APPS). Our opinion is that there are other, more effective ways to achieve the outcomes identified through the *Police Act* review. Indeed, improving the public's trust in policing, ensuring an effective complaint process, and improving Indigenous peoples' relationships are important objectives.

There are, however, several considerations that cause justifiable concern:

- The Fair Deal Panel recommends establishing an APPS despite 65% of respondents indicating non-support;
- The necessity for a new model is unclear when there is little substantiated dissatisfaction with the RCMP but rather some areas for improvement have, rightfully, been identified;
- Transition costs are poorly understood, and ongoing operating costs will inevitably rise. Municipalities currently bear the majority of policing costs and are not able or willing to accept any additional increases. As you know, municipalities have limited means to increase revenues, receiving only 8-10 cents for every tax dollar collected. Continuing to do more with less is untenable.

There has not been compelling evidence that an APPS would result in better outcomes, particularly with the expected increase in costs. The Town of Morinville has a collaborative relationship with the local RCMP detachment and is satisfied with the level of service and degree of responsiveness received. As such, Council encourages the Government of Alberta to abandon the transition study and redouble efforts to work with the RCMP to achieve better outcomes.

Sincerely,

Barry Turner
Mayor

An Alberta Capital Region Community

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CC The Honourable Jason Kenney, Premier
Dale Nally, MLA for Morinville-St. Albert
Dane Lloyd, MP for Sturgeon River-Parkland
Curtis Zablocki, Commanding Officer for Alberta, RCMP
AUMA Members
RMA Members