

SUMMER VILLAGE OF SUNRISE BEACH AGENDA

Tuesday, August 25, 2020 – Teleconference

Immediately following the Organizational Meeting

As per bylaw #155-2019 there will be no audio/video recordings of Council or Council Committee Meetings

1. Call to order

2. Agenda
 - a) Tuesday, August 25, 2020 Regular Council Meeting (additions & deletions)

3. Minutes:

1-4

 - a) Tuesday, July 28, 2020 Regular Council Meeting Meeting

5-7

Tuesday July 28, 2020 Appeal Minutes

4. Appointments N/A

5. Bylaws & Policies N/A

6. Business
 - a) Lac Ste. Anne County – please refer to the attached July 30th, 2020 letter from Reeve Blakeman on the Provincial Assessment Model review and the detrimental financial impacts this will have the Lac Ste. Anne County directly and neighbouring municipalities indirectly (*accept for information, or some other direction as given by Council at meeting time*).

8-14

 - b) Lac Ste. Anne Foundation – please refer to the attached July 29th, 2020 email from Foundation CAO Dena Krysik requesting letters of support from member municipalities for the Foundation to apply for a planning grant under the Green Municipal Funds (GMF) Sustainable Affordable Housing fund (*provide letter of support, or some other direction as given by Council at meeting time*).

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Committee Meetings**

16-26

- c) Municipal Stimulus Funding – please refer to the attached background information and funding agreement between the Province and the Summer Village with respect to the new grant program. Sunrise Beach allocation is \$21,047 and our application must be submitted prior to October 1, 2020 and must be a “new” project. Accepted projects are similar to those under the Municipal Sustainability Program Capital Projects. At meeting time we will need to discuss potential projects. *(approve agreement and authorize execution)*

27-28

- d) Don Wilson Survey - Tony Sonnleitner the Development Officer contacted Don Wilson Survey to inquire about the cost of previous quote to determine if the Gazebo is in the park or on private land. Don Wilson sent a new quote of \$892.50 including GST. *(approve the quote or some other direction as given by Council)*

e)

f)

7. Financials

- a) Income & Expense Statement – July

8. Councillors' Reports

- a) Mayor Usselman
- b) Deputy Mayor Tremblay
- c) Councillor Beck

9. Administration Reports

- a) Update on All-Net Registrations – 42 registrants
- b) Road Projects
- c) Notices for the Municipal Development Plan public meeting were mailed out August 13, 2020

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10. Information and Correspondence:

- 29-40 a. Development Permit #20DP03-44 for an accessory building at 6115 Poplar Place
- 41 b. Municipal Governance dur the COVID – 19 Outbreak, Frequently Asked Questions
- 42 July 31, 2020
- 43 c. Tom Puffer Bylaw Animal Report for July
- 44 d. Government of Alberta Statement of Direct Deposit on July 31st, 2020 in the amount of \$438.00 for August FCSS funding
- 45 e. Government of Alberta – July 29th, 2020 email and attachments on their Police
- 49 Funding Regulation and Police Funding Model update
- f.
- g.

11. Open Floor Discussion with Gallery – Total time provision of 15 minutes

12. Closed Meeting: (if required)

13. Adjournment

- Council Meeting September 22, 2020 – Public Meeting & Regular Council Meeting 6:30 p.m.

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER
VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON
TUESDAY JULY 28, 2020, VIA TELECONFERENCE

	PRESENT	<p>Mayor Glen Usselman – Via Teleconference Deputy Mayor Jackie Tremblay - Via Teleconference</p> <p>Chief Administrative Officer Wendy Wildman - Via Teleconference Administrative Assistant Susan Dales - Via Teleconference Development Officer Tony Sonnleitner - Via Teleconference</p> <p>6:35 p.m. Appeal for Stop order #20STOP04-44 7:00 p.m. Appointment - Via Teleconference - Sharon McCormack</p> <p>Public Works: 0 Public at Large: 3 Via Teleconference</p>
	ABSENT	Councillor Vera Beck – Via Teleconference
1.	CALL TO ORDER	Mayor Usselman called the meeting to order at 6:30 p.m.
2.	AGENDA Motion #112 - 20	<p>MOVED by Deputy Mayor Jackie Tremblay that the July 28, 2020 agenda be approved with the additions: Business - h) mower for public works Administration Reports - Development Officer Report</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES Motion #113 - 20	<p>MOVED by Mayor Glen Usselman that the minutes of the June 23, 2020 Regular Meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
	RECESS Motion #115 - 20	<p>Recess at 6:35 p.m. to hear a Review by Council for stop order #20STOP04-44 – see separate minutes</p> <p>Reconvened at 7:05 p.m.</p> <p>MOVED by Mayor Glen Usselman that Order #20STOP04-44 stands and the appellant has until September 30, 2020 to remove the boat.</p> <p style="text-align: right;">CARRIED</p>
4.	APPOINTMENTS Motion #116 – 20	<p>MOVED by Mayor Glen Usselman that the discussion regarding the gate on the walkway beside 6101 be accepted for information.</p> <p style="text-align: right;">CARRIED</p>

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER
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5.	BYLAWS/POLICY Motion #117 – 20	<p>MOVED by Mayor Glen Usselman that the following policies be approved as presented: A-FIN-TRF-A Tax Recovery Fees C-COU-DMRL-1 Disposal of Municipal Reserve Lands C-COU-REM-1 Council Remuneration & Expense Reimbursement</p> <p style="text-align: right;">CARRIED</p>
6.	BUSINESS	
	Motion #118 – 20	<p>MOVED by Mayor Glen Usselman that Deputy Mayor Tremblay be approved to attend the Darwell Lagoon Commission Waste Water line meeting to be held August 11, 2020 at the Onoway Heritage Centre at 7:00 p.m.</p> <p style="text-align: right;">CARRIED</p>
	Motion #119 – 20	<p>MOVED by Mayor Glen Usselman that the Darwell Lagoon Commission meeting on August 7, 2020 at 9:00 a.m. at Lac Ste Anne County Office be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
	Motion #120 – 20	<p>MOVED by Deputy Mayor Jackie Tremblay that the Draft Municipal Development Plan be approved and that Bylaw #166-2020, a bylaw to adopt the Municipal Development Plan for the Summer Village of Sunrise Beach be given 1st reading.</p> <p style="text-align: right;">CARRIED</p>
	Motion #121 - 20	<p>MOVED by Deputy Mayor Jackie Tremblay that a public hearing be held, with respect to the Summer Village of Sunrise Beach Municipal Development Plan on Tuesday September 22, 2020 at 6:45 at the Heritage Centre in Onoway.</p> <p style="text-align: right;">CARRIED</p>
	Motion #122 - 20	<p>MOVED by Mayor Glen Usselman that the Sturgeon Fire Service agreement for the term January 1, 2021 to December 31, 2023 be approved with an increase in the annual fee from \$2,000.00 to \$2,050.00 and the increase in apparatus rates from \$615.00 to \$630.00.</p> <p style="text-align: right;">CARRIED</p>
	Motion # 123 - 20	<p>MOVED by Mayor Glen Usselman that the Municipal Leaders Caucus meeting being held on August 11, 2020 in Stony Plain be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
	Motion # 124 - 20	<p>MOVED by Mayor Glen Usselman that the Alberta Urban Municipalities virtual convention being held on September 24 & 25, 2020 in Calgary be accepted for information.</p> <p style="text-align: right;">CARRIED</p>

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER
VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON
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	Motion # 125 - 20	MOVED by Mayor Glen Usselman that the letter from the City of Cold Lake regarding the Federal Government's new Criminal Code Amendment to help end violence be accepted for information. CARRIED
	Motion # 126 - 20	MOVED by Mayor Glen Usselman that as a new mower was not in the 2020 budget at this time that the Summer Village consider repairing the existing mower as opposed to purchasing a new mower CARRIED
7.	FINANCIAL Motion # 127 – 20	MOVED by Mayor Glen Usselman that the Income & Expense Statements for June, 2020 be accepted for information as presented. CARRIED
8.	COUNCIL REPORTS	N/A
9.	ADMINISTRATION REPORTS Motion #128 – 20	MOVED by Mayor Glen Usselman that the verbal administration reports be accepted for information as presented. CARRIED
10.	CORRESPONDENCE Motion #129 – 20	MOVED by Mayor Usselman that the following correspondence be accepted for information: a. Development Permits: 20DP01-44 Construction of a detached garage at 6302 Shedden Drive 20DP02-44 Removal of existing Tank and Installation of a Septic System (Holding Tank) at 6502 Shedden Drive b. Municipal Governance During Covid – 19 Outbreak – Frequently asked Questions dated June 19, 2020 & July 3, 2020. c. Alberta Municipal Affairs Kaycee Madu, QC – letter dated July 2, 2020 announcing \$500,000.00 in support for local governments by the Province. d. Lac Ste Anne Foundation – March 4, 2020 minutes e. June's Animal Control Log submitted by Tom Puffer f. Alberta Police Advisory Board introduction letter dated July 17, 2020 Angela Duncan from Alberta Beach is appointed to this board g. Government of Alberta FCSS July payment of \$442.00 & MSI Capital Grant of \$85,777.00 deposited into the chequing account. CARRIED

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER
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11.	OPEN FLOOR DISCUSSION WITH GALLERY Motion #130 – 20	MOVED by Mayor Glen Usselman that Council accept for information the open-floor discussion with the gallery. <p style="text-align:right">CARRIED</p>
12.	CLOSED MEETING	N/A
13.	ADJOURNMENT	Meeting adjourned at 7:55 p.m.

Mayor, Glen Usselman

Chief Administrative Officer, Wendy Wildman

SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA
MINUTES OF THE REVIEW BY COUNCIL
PURSUANT TO SECTION 547(1) MUNICIPAL GOVERNMENT ACT
ENFORCEMENT ORDER AGAINST PLAN 3503KS, BLOCK 1, LOT10
TUESDAY JULY 28, 2020, VIA TELECONFERENCE

	PRESENT	<p>Mayor Glen Usselman – Via Teleconference Deputy Mayor Jackie Tremblay - Via Teleconference</p> <p>Chief Administrative Officer Wendy Wildman - Via Teleconference Administrative Assistant Susan Dales - Via Teleconference Development Officer Tony Sonnleitner - Via Teleconference Appellant – Erin D’Amico - Via Teleconference Public at Large – 2</p>
	ABSENT	Councillor Vera Beck
1.	CALL TO ORDER	Mayor Usselman called the meeting to order at 6:35 p.m.
2.	INTRODUCTIONS	Mayor Glen Usselman and Deputy Mayor Jackie Tremblay, Development Officer Tony Sonnleitner, Appellant Erin D’Amico (Williams) and Administration CAO Wendy Wildman and Susan Dales introduced themselves.
3.	AGENDA Motion #114 - 20	<p>MOVED by Deputy Mayor Jackie Tremblay that the July 28, 2020 review by Council agenda be adopted as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	OPENING REMARKS	<p>The following is Review by Council for the Summer Village of Sunrise Beach being held pursuant to Section 547(1) of the Municipal government Act.</p> <p>The Principal task of this Review by Council is to determine the facts of the case before Council, to decide on what relevant provisions of the Act, the Provincial Land Use Policies and Regulations, Statutory Plans or Land Use Bylaw are applicable and render a decision accordingly.</p> <p>Council must restrict itself to the consideration of only relevant planning criteria.</p> <p>Council does not have to conduct itself as a Court of Law; however, to ensure a fair hearing we must adhere to a high standard of procedure.</p> <p>After the agenda was formally adopted the Review will be open before us. At that time the Secretary will describe the appeal and read it into the records. The mayor will then have the Development Officer make his presentation . Once this presentation is provided the appellant will have the opportunity to speak and anyone else who wishes to be heard and the Council agrees to hear.</p>

SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA
MINUTES OF THE REVIEW BY COUNCIL
PURSUANT TO SECTION 547(1) MUNICIPAL GOVERNMENT ACT
ENFORCEMENT ORDER AGAINST PLAN 3503KS, BLOCK 1, LOT10
TUESDAY JULY 28, 2020, VIA TELECONFERENCE

		Each party to speak and allow Council to ask questions prior to allowing any questions or cross examination from the floor. Please direct any questions or comments through the Chair.
4.	PUBLIC HEARING	Request for review of the Order, issued by the designated Officer for the Summer Village of Sunrise Beach and dated June 24, 2020 with respect to the unsightly condition of the property located Plan 3503KS, Block 1, Lot 10 6110 Willow Way and removal of the boat.
5.	PURPOSE OF THE HEARING	The purpose of this Review by Council is to hear an appeal by Erin D'Amico (Williams) of the decision by the Designated Officer for the Summer Village of Sunrise Beach to issue an Order, pursuant to Section 545 of the Municipal Government Act, with respect to unsightly condition of the property located at Plan 3503 KS, Block 1, Lot 10 6110 Willow Way, Summer Village of Sunrise Beach. The Secretary read the letter of a Appeal and turned the meeting back over to the Chairman.
6.	DEVELOPMENT OFFICER	The Development Officer provided detailed history of the Order and background of the appeal as attached in the agenda.
7.	APPELLANT	The Appellant provided her reason for appealing. Council asked questions and gave comments.
8.	QUESTIONS FROM THE FLOOR	Comments from the floor were invited to speak. Barb Zach commented from the audience.
9.	FINAL AGRUMENTS	Both the Designated Officer and the Appellant were asked to give closing arguments.
11.	ADJOURNMENT	Review by Council was adjourned at 7:04 p.m.

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SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA
MINUTES OF THE REVIEW BY COUNCIL
PURSUANT TO SECTION 547(1) MUNICIPAL GOVERNMENT ACT
ENFORCEMENT ORDER AGAINST PLAN 3503KS, BLOCK 1, LOT10
TUESDAY JULY 28, 2020, VIA TELECONFERENCE

Mayor, Glen Usselman

Chief Administrative Officer, Wendy Wildman

Letter from Lac Ste. County to Urban Neighbours re: Provincial Assessment Review Model

"Stacey Wagner" [swagner@lsac.ca]

Sent: 7/30/2020 2:37 PM

To: ""Wendy Wildman"" <cao@onoway.ca>, ""cao@mayerthorpe.ca"" <cao@mayerthorpe.ca>, ""Village of Alberta Beach"" <aboffice@albertabeach.com>, ""d.evans@birchcove.ca"" <d.evans@birchcove.ca>, ""Summer Village of Castle Island"" <svcastle@telus.net>, ""Summer Village of Ross Haven"" <cao@rosshaven.ca>, ""Summer Village of Sandy Beach"" <svsandyb@xplornet.ca>, ""Summer Village of Silver Sands"" <administration@wildwillowenterprises.com>, ""Summer Village of Sunrise Beach"" <svsunrisebeach@wildwillowenterprises.com>, ""office@sunsetpoint.ca"" <office@sunsetpoint.ca>, ""d.evans@valquentin.ca"" <d.evans@valquentin.ca>, ""Summer Village of West Cove"" <svwestcove@outlook.com>

Cc: ""kristen.tavner.lsp@assembly.ab.ca"" <kristen.tavner.lsp@assembly.ab.ca>, ""Councillors"" <Councillors@lsac.ca>, ""Mike Primeau"" <mprimeau@lsac.ca>

Good afternoon Urban Neighbours,

Please find attached a copy of a letter from Lac Ste. Anne County regarding the recent Provincial Assessment Review Model. We urge you to reach out to your provincial elected and voice your concerns. Please feel free to contact Reeve Blakeman at 780-918-1916 or CAO Mike Primeau at 780-785-3411 if you have any questions or concerns.

Regards,

Stacey Wagner

Communications & Information Manager

56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0

PHONE: 780.785.3411 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985 | WEBSITE: lsac.ca

The Lac Ste. Anne County Administration Office has resumed its regular business hours of Monday to Friday, from 8:30am to 4:30pm (including lunch hour). Reception staff are managing all telephone inquiries at this time and representatives from each County department will be on hand to address a variety of ratepayer requests. Thank you for your patience as we implement our re-entry strategy.

This email is intended only for the use of the party to which it is addressed and for the intended purpose. This email contains information that is privileged, confidential, and/or protected by law and is to be held in strict confidence. If you are not the intended recipient you are hereby notified that any dissemination, copying or distribution of this email or its contents is strictly prohibited. If you have received this message in error, please notify us immediately by replying to the message and deleting it from your computer.

Attachments: [Provincial Assessment Model Review - Letter to Urban Municipalities 20200730.pdf](#)

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July 30, 2020

Dear Urban Neighbours

Subject: Provincial Assessment Model Review

We are writing to each of you to advise and request your assistance with the extremely important changes proposed by the Provincial Government respecting the Assessment Model Review.

Information is enclosed that explains what is being proposed for 2021. The simple fact is Lac Ste. Anne County is looking at a net reduction in M&E and Linear taxation revenue of \$1.3 million to \$1.9 million.

While this is only proposed at this time, the Province is close to making its decision. We need you to inform your (our) MLA, in addition to the Minister of Municipal Affairs and Premier Kenney, that the effect of the proposed changes will have drastic effects. External funding provided by Lac Ste. Anne County to its urban partners is threatened. The County will not be in a position to support any of your facilities or programs, as we would need to cut our budget by the \$1.3 million - \$1.9 million in 2021.

Please reach out to your provincial elected and voice the very real concerns. This will have an immediate effect on all of you.

If you require additional information please contact Reeve Blakeman at 780-918-1916 or CAO Mike Primeau at 780-785-3411.

We thank you for your support of this devastating proposal for municipalities throughout the province.

Sincerely,

A handwritten signature in black ink, appearing to read 'Joe Blakeman', with a large, sweeping flourish extending to the right.

Joe Blakeman

Reeve, Lac Ste. Anne County

Enclosure

9

Distribution:

**Town of Mayerthorpe
Town of Onoway
Village of Alberta Beach
SV of Birch Cove
SV of Castle Island
SV of Nakamu Park
SV of Ross Haven
SV of Sandy Beach
SV of Silver Sands
SV of South View
SV of Sunrise Beach
SV of Sunset Point
SV of Val Quentin
SV of West Cove
SV of Yellowstone**

**cc: Shane Getson, MLA
Lac Ste. Anne County Councillors
Mike Primeau, County Manager**

LAC STE. ANNE COUNTY - ASSESSMENT MODEL REVIEW

IMPACTS REPORT

Municipal Impacts

Based on the assessment model review scenarios provided by the Government of Alberta and financial data from the MFIS database, RMA's models make the following municipal predictions. Due to the limits of data provided, we are unable to project past the first year of implementation. Because of the significant changes to the depreciation curves under most of the models, there will be increased impacts in the future as assets age.

Scenario Tax Impacts	Scenario A	Scenario B	Scenario C	Scenario D
Total Assessment Base Loss	\$-69,066,199 (-3%)	\$-74,652,414 (-4%)	\$-80,680,971 (-4%)	\$-102,181,337 (-5%)
M&E Assessment Base Loss (%)	-14%	-14%	-14%	-14%
LP Assessment Base Loss (%)	-22%	-25%	-27%	-35%
M&E Tax \$ Loss (2019 Mill Rate)	\$-180,030	\$-180,030	\$-180,030	\$-180,030
Linear Tax \$ Loss (2019 Mill Rate)	\$-1,139,963	\$-1,246,727	\$-1,361,944	\$-1,772,859
Percent Loss of Total Revenue	-5%	-6%	-6%	-8%

Municipal Response Options

The response options below demonstrate how significant non-residential assessment and taxation is for rural municipalities. Even a modest reduction in oil and gas assessment may require municipalities to drastically increase tax rates or reduce expenses. In other words, changes to assessment have significant domino effects on rural municipalities. These illustrate hypothetical impacts that the changes may have on operations based on available data. These should not be seen as recommendations, as they are only provided for context.

Potential Rural Municipality Response Impacts	Scenario A	Scenario B	Scenario C	Scenario D
Residential Mill Rate Increase	17.1%	18.5%	20.0%	25.3%
OR				
Non-Residential Mill Rate Increase (Excluding 5:1 limits)	21.8%	24.0%	26.5%	36.1%
Tax capacity shortfall due to 5:1 ratio (includes tax capacity loss still required to achieve 5:1)	\$18,125	\$149,325	\$290,914	\$795,882
OR				
Workforce Cuts to cover losses (% of total FTE's)	16.8%	18.2%	19.7%	24.9%
FTE's at risk	12.46	13.47	14.56	18.44
OR				
Total Expense Reduction % (including capital infrastructure investment)	5.64%	6.10%	6.59%	8.35%
OR				
Time shortfall can be covered by Unallocated Reserves (months)	0	0	0	0



Assessment Model Review IMPACTS REPORT

LAC STE. ANNE COUNTY

The Government of Alberta is proposing assessment model changes, which could affect your municipality's revenue.

TOTAL REVENUE MAY CHANGE BY AS MUCH AS

↓ 8%

For more context and scenarios, please review the back.

To compensate, you may need to adjust:

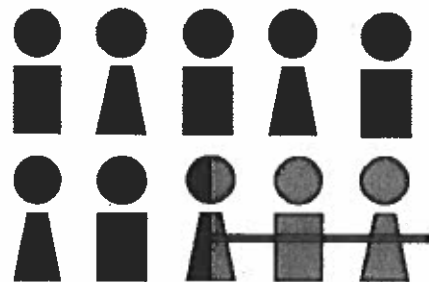
RESIDENTIAL MILL RATE
BY AS MUCH AS

↑ 25.3%



OR

FULL-TIME STAFF
BY AS MUCH AS 24.9%



For more context and scenarios, please review the back.

Over the past several months, RMA has participated in a Government of Alberta-led review of the assessment model for oil and gas properties such as wells and pipelines. In addition to RMA, the following organizations participated in the review:

- Alberta Urban Municipalities Association
- Canadian Association of Petroleum Producers
- Explorers and Producers Association of Canada
- Canadian Energy Pipeline Association
- Canadian Property Taxpayers Association

According to the Government of Alberta, the review was intended to “modernize” the assessment model for oil and gas properties to enhance industry competitiveness while ensuring municipal viability.

Due to strict confidentiality requirements, RMA has been unable to provide members with an update on the review process. At this point, the Government of Alberta has finalized recommended changes to the model and have briefed relevant provincial ministers and decision-makers on the recommendations. RMA (and the other organizations involved in the review) now have an opportunity to advocate to those same ministers and decision-makers on the impacts of the recommended changes.

The review concluded with four scenarios to be presented to provincial decision-makers, each of which represents different changes to the assessment model and different impacts on municipalities and industry. All scenarios reduce overall assessment values of the property impacted by the review, with province-wide reductions ranging from 7% in scenario A to 20% in scenario D. However, the impacts of the changes vary among municipalities and companies. Some municipalities will lose significant assessment value, while others will see their assessment increase. Similarly, some companies will benefit greatly from each scenario in the form of reduced assessments, while others (mainly small companies) will see massive increases in assessment. This document shows the province-wide impacts of each scenario. RMA is not aware of whether the Government of Alberta favors a specific scenario. Industry representatives have vocally supported scenario D, which most drastically reduces assessment.

Unfortunately, no multi-year impact analysis has been shared for the scenarios. All data focuses only on the first year of implementation, though due to steeper depreciation curves and other changes, municipal impacts will become more severe as assets age. It is important to note that even municipalities that are minimally impacted in year one may face much more serious impacts in year five or ten.

As will be evident in this document and other information shared with members, RMA is strongly opposed to the recommended changes to the assessment model and their impacts on both municipal viability and industry competitiveness. The remainder of this document will summarize key points from various RMA input during the review process that demonstrates the impacts of the recommended changes on municipalities and industry and proposes alternative approaches to enhancing industry competitiveness that are more transparent, targeted and effective than the proposed assessment model changes. This information was provided to the Government of Alberta during the review process and has been submitted formally to the Minister of Municipal Affairs in advance of the internal provincial minister and decision-maker briefings.

MUNICIPAL IMPACTS

Based on the assessment model review scenarios provided by the Government of Alberta and financial data from the MFIS database, RMA's models make the following municipal predictions. Due to the limits of data provided, we are unable to project past the first year of implementation. Because of the significant changes to the depreciation curves under most of the models, there will be increased impacts in the future as assets age.

SCENARIO TAX IMPACTS	SCENARIO A	SCENARIO B	SCENARIO C	SCENARIO D
Total Assessment Base Loss	\$-69,066,199 (-3%)	\$-74,652,414 (-4%)	\$-80,680,971 (-4%)	\$-102,181,337 (-5%)
M&E Assessment Base Loss (%)	-14%	-14%	-14%	-14%
LP Assessment Base Loss (%)	-22%	-25%	-27%	-35%
M&E Tax \$ Loss (2019 Mill Rate)	\$-180,030	\$-180,030	\$-180,030	\$-180,030
Linear Tax \$ Loss (2019 Mill Rate)	\$-1,139,963	\$-1,246,727	\$-1,361,944	\$-1,772,859
Percent Loss of Total Revenue	-5%	-6%	-6%	-8%

MUNICIPAL RESPONSE OPTIONS

The response options below demonstrate how significant non-residential assessment and taxation is for rural municipalities. Even a modest reduction in oil and gas assessment may require municipalities to drastically increase tax rates or reduce expenses. In other words, changes to assessment have significant domino effects on rural municipalities. These illustrate hypothetical impacts that the changes may have on operations based on available data. These should not be seen as recommendations, as they are only provided for context.

POTENTIAL RURAL MUNICIPALITY RESPONSE IMPACTS	SCENARIO A	SCENARIO B	SCENARIO C	SCENARIO D
Residential Mill Rate Increase	17.1%	18.5%	20.0%	25.3%
OR				
Non-Residential Mill Rate Increase (Excluding 5:1 limits)	21.8%	24.0%	26.5%	36.1%
Tax capacity shortfall due to 5:1 ratio (includes tax capacity loss still required to achieve 5:1)	\$18,125	\$149,325	\$290,914	\$795,882
OR				
Workforce cuts to cover losses (% of total FTE's)	16.8%	18.2%	19.7%	24.9%
FTE's at risk	12.46	13.47	14.56	18.44
OR				
Total Expense Reduction % (including capital infrastructure investment)	5.64%	6.10%	6.59%	8.35%
OR				
Time shortfall can be covered by Unallocated Reserves (Months)	0	0	0	0

From: Dena Krysik <dkrysik@lsaf.ca>

Subject: Request for Municipal support

Date: July 29, 2020 at 7:46:58 AM MDT

To: Bernie Poulin <bpoulin@xplornet.com>, "petersmyl@whitecourt.ca" <petersmyl@whitecourt.ca>, Town CAO <cao@mayerthorpe.ca>, aboffice <aboffice@albertabeach.com>, "cao@onoway.ca" <cao@onoway.ca>, Trista Court <tcourt@lsac.ca>, Ross Bohnet <rbohnet@lsac.ca>

Good morning,

Please accept this email as a formal request to the Mayor and Council for your municipality to provide a letter of support to the Lac Ste. Anne Foundation regarding our intent to submit an application to the Green Municipal Fund's (GMF) Sustainable Affordable Housing fund for the purpose of obtaining a Planning Grant.

Planning grants are designed to assist housing providers to initiate more sustainable affordable housing projects in their communities. The ultimate goal of this offer is to help providers successfully develop outputs that may support applications for additional sources of funding for further development of energy efficient affordable housing projects, such as SAH's study grant or CMHC's Seed Funding.

The Lac Ste. Anne Foundation Board of Directors feel an overall assessment of our current portfolio as well as a needs assessment to determine future development in all communities we support is critical at this time.

This grant is intended to support the initial planning phase of projects through a variety of activities and based on the needs of the Foundation. Activities supported by the planning grant include:

- **Project initiation:** meetings, project scoping, work plan and timelines, background review, project visioning and goal setting;
- **Needs assessment:** evaluating housing stock, resident support, preliminary review of building opportunities;
- **Basic financial assessment:** review of current budget information, tasks and scope to assess magnitude of project costs and potential savings and funding sources;
- Stakeholder engagement activities;
- Support to identify qualified design consultants and contractors.

Thank you for your time and consideration to this request, if you have any questions, please feel free to contact me.

Dena Krysik

Chief Administrative Officer

Office: 780-786-3167 | Fax: 780-786-4810 | Cellular: 780-269-0084

4407 42A Avenue, Mayerthorpe, AB T0E 1N0

www.lsaf.ca

Municipal Stimulus Program Funding

"administration@wildwillowenterprises.com" [administration@wildwillowenterprises.com]

Sent: 7/29/2020 1:48 PM

To: ""Wendy Wildman"" <cao@onoway.ca>, ""Dwight Moskalyk"" <ddm@kronprinzconsulting.ca>, ""Shelley Vaughn"" <shelley@onoway.ca>, ""Kristie"" <administration@kronprinzconsulting.ca>, ""svsunrisebeach@wildwillowenterprises.com"" <svsunrisebeach@wildwillowenterprises.com>, ""Island Lake"" <svislandlake@wildwillowenterprises.com>, ""administration@wildwillowenterprises.com"" <administration@wildwillowenterprises.com>

Below is information on the Municipal Stimulus Program (MSP), an important note that we must commit our funding allocation to project(s) by October 1st, 2020. Projects CAN NOT already be accepted under MSI-Capital, these are to be **new projects, we can not cancel an already approved project under MSI-C and move it to MSP**. The funding then must be spent by December 31, 2021.

HIGHLIGHTS

Projects

- accepted projects are similar to what is accepted under MSI-C
- must be submitted by October 1st, 2020
- maximum of 5 applications
- total amount of funding must not exceed the allocation amount
- must be a project that would not go forward in the absence of support through this program
- construction must begin in 2020 or 2021

Red Tape Reduction

-must commit to submitting an annual Red Tape Reduction Report to indicate how we have made progress in at least one of the following areas including a qualitative description of specific actions taken:

- What steps have been taken to make it easier to start up a new business in the municipality?
- What steps have been taken to streamline processes and shorten timelines for development and permit approvals?
- What steps have been taken to make the municipality a more attractive destination for new investment and/or tourism?

Funding

-time extensions for funding will not be granted

We will need to know our project listings soon as they will have to be applied for in the MAConnect system. Below are the allocations for each muni.

Onoway - \$122,316
 Island Lake - \$32,102
 Nakamun Park - \$16,411
 Silver Sands - \$24,019
 South View - \$12,964
 Sunrise Beach - \$21,047
 West Cove - \$22,711
 Yellowstone - \$21,285

Thanks,

Heather Luhtala,
Asst. CAO

S.V. of South View (Sign Up for South View Connect Today!)
S.V. of Silver Sands (Sign Up for Silver Sands Connect Today!)
S.V. of Yellowstone (Sign Up for Yellowstone Connect Today!)
Phone: 587-873-5765
Fax: 780-967-0431
Website: www.wildwillowenterprises.com

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Email: administration@wildwillowenterprises.com

----- Original Message -----

Subject: \$1.1 billion Safe Restart funding

From: President <President@auma.ca>

Date: Wed, July 29, 2020 1:10 pm

To:

Good Afternoon Mayors, Councillors, and CAOs,

Yesterday, the Government of Alberta announced it is providing financial support as part of the Safe Restart program. AUMA VP Tanya Thorn joined Premier Kenney, Ministers Madu and McIver, Mayors Iveson and Nenshi, and RMA President Al Kemmere in announcing additional funding supports for municipal operating costs.

The province has confirmed it will match the Government of Canada's \$296 million with a further \$296 million to help municipalities maintain critical services Albertans rely on every day. The Government of Alberta had previously announced \$500 million in stimulus funds for infrastructure projects. This means a total commitment of \$1.1 billion for Alberta's communities.

Of the \$592 million, \$452 million will be allocated to operational support and \$140 million to transit supports. The transit supports will be allocated using a formula that considers ridership and projected losses. We continue to work with the government on financial supports for those communities hit hard by the decline in the tourism industry.

Furthermore, Municipal Affairs has confirmed the \$500 million capital stimulus funds will be allocated to all Alberta municipalities based on the MSI formula. The province requires the funds be allocated to projects by October 1, 2020, and that all funds be spent by December 31, 2021. Details of the allocation amounts for each municipality and the precise guidelines for using the funds can be found on the Government of Alberta website.

When advocating for these funds, we have been clear that there cannot be a full recovery without strong municipalities. We need municipalities to lead recovery efforts on the ground, which requires rehiring laid-off employees and offsetting members' revenue losses.

In conjunction with FCM and other municipal leaders, AUMA has worked hard to help our governments understand the financial crisis our municipalities are facing. This is a good first step to rebuilding a stronger Alberta by rebuilding its strong communities.

We will share more details as they become available.

Sincerely,

Barry Morishita | President
Mayor, City of Brooks

C: 403.363.9224 | president@auma.ca

Alberta Municipal Place | 300 8616-51 Ave Edmonton, AB T6E 6E6

Toll Free: 310-AUMA | www.auma.ca



MUNICIPAL STIMULUS PROGRAM

MEMORANDUM OF AGREEMENT (hereinafter called "the Agreement")

BETWEEN:

HER MAJESTY THE QUEEN, in right of the
Province of Alberta, as represented by the
Minister of Municipal Affairs (hereinafter called
"the Minister")

AND

the **Summer Village of Sunrise Beach**
(hereinafter called "the Municipality")

hereinafter jointly called "the Parties"

Preamble:

WHEREAS the Municipal Stimulus Program represents the Province of Alberta's commitment to support economic growth and local jobs;

WHEREAS the Municipal Stimulus Program will make infrastructure funding available to the Municipality to use on approved infrastructure projects that support the provincial and local economies;

WHEREAS under the Government Organization Act, RSA 2000 and the Municipal Affairs Grants Regulation (AR 123/2000), the Minister is authorized to make grants and to enter into an agreement with respect to any matters relating to the payment of a grant;

WHEREAS these funds are to be used by the Municipality for eligible expenditures incurred on projects accepted by the Minister.

NOW THEREFORE in consideration of the mutual terms and conditions hereinafter specified, **THE PARTIES AGREE AS FOLLOWS:**

1. The preamble is incorporated as an integral part of this Agreement.
2. In this Agreement, unless the context requires otherwise "Program Guidelines" means the guidelines for actions, events, criteria, report formats, and other directions applicable to the Municipal Stimulus Program as may be prescribed or

determined by the Minister and as may be amended from time to time by the Minister.

3. The Parties shall execute this Agreement and the Municipality shall return an executed Agreement to the Minister prior to the Minister transferring any funds to the Municipality under this Agreement.
4. The Minister agrees to provide funds to the Municipality under the Municipal Stimulus Program subject to the following:
 - (i) Sufficient approved funding appropriated by the Legislature;
 - (ii) Sufficient accepted eligible Municipal Stimulus Program projects as defined in the Program Guidelines;
 - (iii) Completion of reporting requirements as outlined in the Program Guidelines; and
 - (iv) Compliance with all other terms of the Agreement.
5. The Municipality agrees to provide to the Minister:
 - (i) A project application for each project to be initiated under this program;
 - (ii) An annual report of the initiatives undertaken by the Municipality to reduce administrative burden ("red tape") and encourage investment as described in the Program Guidelines; and
 - (iii) An annual summary of the actual grant expenditures on each project undertaken in that year and the year-end grant balance on hand (Statement of Funding and Expenditures), including certification by the Municipality that it is in compliance with the terms and conditions of this Agreement

all in a format as prescribed in the Program Guidelines for this grant program.

6. The Municipality agrees to accept the funds provided by the Minister in accordance with the following additional terms and conditions:
 - (i) The Municipality shall maintain a separate accounting for the funds provided;
 - (ii) The Municipality shall ensure that expenditures accounted for against the principal amount of the funds provided, income earned, and other credits as described in the Program Guidelines are applied only to projects accepted by the Minister;
 - (iii) All funds provided to the Municipality, not expended prior to December 31, 2020 may be carried forward to the next year and must be expended on an accepted project before December 31, 2021. Thereafter, all unexpended funds shall be returned to the Government of Alberta;
 - (iv) The Municipality shall undertake actions to encourage investment and/or reduce the administrative burden ("red tape") imposed on local businesses and residents to the satisfaction of the Minister or the Municipality will be required to repay the funding;
 - (v) All projects under this Agreement shall be carried out in accordance with the rules, regulations and laws governing such works and in accordance with the best general practices then current at the time of the construction of the project; and
 - (vi) This Agreement does not replace, supersede, or alter the terms of any other existing funding Agreement between the Minister and the Municipality.
7. The Municipality shall adhere to all project eligibility criteria, project credits, project tendering requirements, and other items or directions as outlined in the Program Guidelines.
8. The Municipality agrees that the funding provided under this program is for capital expenditures as outlined in the Program Guidelines.
9. The Municipality agrees to allow the Minister and/or his agents, including but not limited to, the Auditor General of Alberta, and representatives of the Province of Alberta, access to the project site; any engineering drawings or documents; any

books of accounts relating to funding and expenditures claimed under this Agreement; and any other such project related documents as deemed necessary by the Minister in performing an audit of the projects undertaken under this Agreement. All project related documents shall be kept by the Municipality for a minimum of three years following completion of the project.

10. The Municipality shall indemnify and save harmless the Minister, his servants, agents and employees, from and against all actions, claims and demands arising directly or indirectly from the preparation for or implementation of the projects, whether or not the damage arose as a result of the actions or omissions of third parties.
11. Where the Municipality enters into contracts with third parties for the implementation of a project, such contracts shall include provision that the third party shall be solely responsible for and save harmless and indemnify the Minister, and his officers, employees and agents from and against all claims, liabilities, and demands of any kind with respect to any injury to persons (including without limitation) death, damage to or loss or destruction of property, economic loss or infringement of rights caused by or arising directly or indirectly from i) the project; ii) the performance of the contract or the breach of any term or condition of the contract by the third party or its officers, employees or agents; iii) the on-going operation, maintenance and repair of the project; or iv) any omission or any willful or negligent act of the third party or its officers, employees or agents.
12. The Municipality agrees that it is not entitled to claim compensation for its costs, expenses, inconvenience or time expended in relation to the administration of the funds provided under this Agreement nor in respect to this Agreement.
13. The Parties agree to give this Agreement a fair and reasonable interpretation and, when required, to negotiate with fairness and candour any modifications or alteration thereof for the purpose of carrying out the intent of this Agreement and/or rectifying any omission in any of these provisions.
14. Notwithstanding the date for completion of all projects and the expending of funds under section 6(iii) of this Agreement, this Agreement shall continue in effect until March 31, 2023.
15. The Agreement may be renewed or extended thereafter, for a further one (1) year period, if mutually agreed to in writing. In the event that this Agreement is not renewed or extended, the Municipality shall return all uncommitted funds as of the termination date to the Government of Alberta.

16. Any notice, demand or other document required or permitted to be given under the terms of this Agreement shall be sufficiently given to the party to whom it is addressed if personally delivered, sent by prepaid registered mail, or e-mailed to the addresses as follows:

The Minister: Municipal Affairs
 15th Floor, Commerce Place
 10155 – 102 Street
 Edmonton, AB T5J 4L4

 Attention: Director, Grant Program Delivery

 Telephone: 780-422-7125
 E-mail: ma.municipalstimulus@gov.ab.ca

The Municipality: Summer Village of Sunrise Beach
 PO Box 1197
 Onoway, AB T0E 1V0

 Attention: Chief Administrative Officer

 Telephone: 780-967-0271
 E-mail: svsunrisebeach@wildwillowenterprises.com

or to such address as either party may furnish to the other from time to time.

17. Any dispute between the Minister and the Municipality on any question of law or fact arising out of this Agreement shall be submitted to and determined by the Court having jurisdiction over this Agreement.
18. The rights, remedies and privileges of the Minister under this Agreement are cumulative and any one or more may be exercised.
19. If any portion of this Agreement is deemed to be illegal or invalid, then that portion of the Agreement shall be deemed to have been severed from the remainder of the Agreement and the remainder of the Agreement shall be enforceable.
20. This Agreement is binding upon the Parties and their successors.
21. The Parties agree that the laws of the Province of Alberta will govern this Agreement.



The Parties have therefore executed the Agreement, each by its duly authorized representative(s), on the respective dates shown below.

HER MAJESTY THE QUEEN
in Right of the Province of
Alberta as Represented by
the Minister of Municipal Affairs

Per: 
MINISTER

Date: July 28, 2020

SUMMER VILLAGE OF SUNRISE BEACH

Witness

Per: _____
CHIEF ELECTED OFFICIAL

Date: _____

Witness

Per: _____
DULY AUTHORIZED SIGNING OFFICER

Date: _____

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Municipal Stimulus Program

Summary

- \$500-million allocation-based program structured on the Municipal Sustainability Initiative (MSI), for construction of capital projects before December 31, 2021.
- Funding is distributed based on the Gas Tax Fund (GTF) allocation formula (largely per capita with a \$50,000 minimum; summer villages receive a base of \$5,000 plus the per capita amount).
- Project eligibility based on MSI guidelines, modified to exclude categories and activities with minimal contribution to economic recovery.
- Municipalities have broad discretion to apply for projects within the eligibility criteria, but Minister retains authority to approve projects.
- Municipalities will be required to report on progress in reducing municipal red tape.

Objectives

- Sustain and create local jobs.
- Enhance provincial competitiveness and productivity.
- Position communities to participate in future economic growth.
- Reduce municipal red-tape to promote job-creating private sector investment.

Program Overview

- Program is open to municipal authorities, Metis Settlements, and the Townsite of Redwood Meadows.
- Municipalities must commit to submitting an annual Red Tape Reduction report for each of 2020 and 2021. They will be required to indicate to the Minister's satisfaction how they have made progress in the following areas since the stimulus program was announced:
 - What steps have been taken to make it easier to start up a new business in the municipality?
 - What steps have been taken to streamline processes and shorten timelines for development and permit approvals?
 - What steps have been taken to make the municipality a more attractive destination for new investment and/or tourism?
- The red tape reduction report template will require municipalities to identify how they have reduced red tape from among several provided options, or they may identify their own actions. They will also be required to provide relevant metrics and/or a qualitative description of specific actions they have taken.
- Projects must begin construction in 2020 or 2021, and all funds must be expended before December 31, 2021, or repaid to the province. However, projects may continue past this date using other sources of funding.
- Municipalities must indicate the amount of funding required in both 2020 and 2021 for each project.
 - Payments for 2020 expenditures will be issued once municipalities sign the conditional grant agreement and receive approval on their project application(s).
 - Payments for 2021 expenditures will be issued in May 2021, unless municipalities identify a requirement to receive funding earlier.

- Projects must result in the construction or major rehabilitation of a capital asset that falls within one of the eligible categories.
 - Project categories are based on modified MSI project categories.
 - Some MSI eligible projects, such as rolling stock, equipment purchases, and infrastructure management systems are not be eligible, as they do not support economic development or job creation.
- Projects *must* not create new operational funding requirements for the province and *must* not, as a result of the projects, lead to higher/increased municipal taxes.
- Projects previously approved for MSI or GTF funding are not eligible and municipalities will not be permitted to withdraw and resubmit MSI or GTF projects to gain eligibility.
- Proponent must attest that the project would not go ahead this year or next year in the absence of support through the stimulus program.

Allocations

- Funding is allocated using the Gas Tax Fund (GTF) formula (per capita with a minimum funding amount of \$50,000; summer villages receive \$5,000 plus the per capita amount.)
 - Approximately 30.6% will go to Calgary, 23.1% will go to Edmonton, and 46.3% will go to other municipalities.
- This allocation formula favours more populous urban municipalities, but, previously announced stimulus funding delivered through the Strategic Transportation Infrastructure Program, the Alberta Water/Wastewater Partnership, and the First Nations Water Tie In benefits primarily rural and small urban municipalities.

Municipality	Allocations	
	\$	%
Calgary	\$152,831,311	30.6%
Edmonton	\$115,567,274	23.1%
Other Municipalities	\$231,601,415	46.3%
<i>Other Cities</i>	<i>\$83,401,530</i>	<i>16.7%</i>
<i>Towns</i>	<i>\$56,781,658</i>	<i>11.4%</i>
<i>Villages</i>	<i>\$5,337,096</i>	<i>1.1%</i>
<i>Summer Villages</i>	<i>\$873,117</i>	<i>0.2%</i>
<i>Rurals</i>	<i>\$59,567,950</i>	<i>11.9%</i>
<i>Strathcona County</i>	<i>\$11,694,461</i>	<i>2.3%</i>
<i>RM of Wood Buffalo</i>	<i>\$13,276,133</i>	<i>2.7%</i>
<i>Metis Settlements</i>	<i>\$669,470</i>	<i>0.1%</i>
Total	\$500,000,000	100.0%

Administration Process and Timing

Process Step	Estimated Timing
Program Introduction <ul style="list-style-type: none"> - Application process, program guidelines, and allocation amounts are posted on a program website - Municipal Affairs hosts webinar for municipalities to provide additional details 	<ul style="list-style-type: none"> - Program materials available by July 28, 2020
First Project Intake Period <ul style="list-style-type: none"> - Municipalities prepare and submit applications - Submitted applications uploaded into SharePoint - Project reviews - Project approvals 	<ul style="list-style-type: none"> - Until October 1, 2020 - Project approvals on a rolling basis, as soon as reviewed - Project reviews continue until complete
Re-allocation Period <ul style="list-style-type: none"> - Funds uncommitted by municipalities to an approved project re-allocated by the Minister 	<ul style="list-style-type: none"> - Fall 2020
Second Project Intake Period (if required) <ul style="list-style-type: none"> - Second intake opened if substantial amounts of funding remain unallocated after first intake 	<ul style="list-style-type: none"> - February 1, 2021, to April 1, 2021 - Project reviews continue until complete, approvals issued as decisions are made
Project Initiation <ul style="list-style-type: none"> - Notification letters sent to successful applicants - Recipients sign conditional grant agreements 	<ul style="list-style-type: none"> - Following project approval
Project Administration <ul style="list-style-type: none"> - Payments to recipients - Project construction 	<ul style="list-style-type: none"> - Payments following signing of conditional grant agreements and approval of project applications - Payments complete by October 2021
Reporting Requirements <ul style="list-style-type: none"> - 2020 reporting - 2021 reporting 	Red Tape Reduction Reporting <ul style="list-style-type: none"> - February 1, 2021 (2020 progress) - February 1, 2022 (2021 progress) Financial Reporting <ul style="list-style-type: none"> - May 1, 2021 (2020 reporting) - May 1, 2022 (2021 reporting)

Don Wilson Surveys Ltd.

Don Wilson, A.L.S.

Box 4120
Barrhead, AB T7N 1A1

Telephone (780)674-2287

Fax (780)674-5071

Your File:

Our File:

13 August 2020

Summer Village of Sunrise Beach
Box 1197
Onoway, AB
T0E 1V0
Attn: svsunrisebeach@wildwillowenterprises.com

Re: Project; Real property report in,
Lot R Community Reserve (Park) – Block 4 – Plan 5672KS

Thank-you for the opportunity to present a cost on the above noted project.

The terms of our retention are as follows:

1. PARTIES

Name of Client: Summer Village of Sunrise Beach (referred to throughout as the "Client", "you", "your" or other like phrasing).

Name of surveyor: DON WILSON SURVEYS LTD., (referred to throughout as "DWS", "we", "our" or other like phrasing).

2. CHARGES/QUOTE

The "Charges/Quote" that you are responsible for include the following:

The "Commercial Real Property Report" is estimated to be \$892.50 including G.S.T. and includes:

- a. Field Crew & Equipment:
- b. Office Staff, Computing and Drafting:

Please note that any additional surveying will be done at tariff.

You will be billed after the Real Property Report is completed or on a reasonable basis prior to.

It is understood and agreed that these bills are to be paid promptly, and that interest will be charged at DWS's option as follows:

- (i) No interest payable for the first 30 days;
- (ii) Interest payable at the rate of 18% per annum commencing on the 31st day after the bill statement date;
- (iii) Unless other arrangements are made, in writing, in advance, in the event any outstanding account remains unpaid for 40 days from the bill statement date, we have the option to withdraw our services and take any action we deem necessary.

You acknowledge and agree that the Real Property Report , regardless of its stage or level of completion, represent an improvement to your lands, and as such entities' DWS, at its option, to a Builders' Lien, should any account remain unpaid. Further, should DWS be forced to resort to legal action to enforce an account, the Client agrees to pay for DWS's lawyer's fees and costs in their entirety in the collection of same.

3. PLANS

Unless otherwise agreed to in writing by DWS, the Client understands and agrees that the Real Property Report, at any level of completion, remain the sole property of DWS.

Upon the final payment to DWS, of any and all accounts rendered to you, DWS hereby grants an irrevocable license to the Client to the full use the Real Property Report. It being specifically understood and agreed that the Real Property Report is not to be altered in any manner whatsoever, without the prior written consent of DWS.

We trust that this satisfactorily sets out the basis upon which you and DWS have agreed to work with one another, and if you would like us to go ahead with the Real Property Report please sign and date this letter then fax, email or mail it to our office.

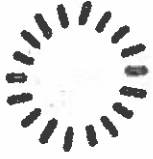
Yours truly,



Nate Wilson
For: Don Wilson A.L.S.

THE TERMS OF THE ABOVE NOTED LETTER ARE
HEREBY AGREED TO by the CLIENT THIS ____
DAY of _____, 2020.

Signing Authority For:
Summer Village of Sunrise Beach



Development Services
for the

Summer Village of Sunrise Beach

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

July 28, 2020

File: 20DP03-44

**Re: Development Permit Application No. 20DP03-44
Plan 3503 KS, Block 1, Lot 15 : 6115 Poplar Place (the "Lands")
R – Residential : Summer Village of Sunrise Beach**

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit with regard to the following:

CONSTRUCTION OF AN ACCESSORY BUILDING (15.6 SQ. M.)

Has been **APPROVED** subject to the following conditions:

- 1- All municipal taxes must be paid.
- 2- That the applicant shall display for no less than twenty-one (21) days after the permit is issued, in a conspicuous place on the site or on streets abutting the site, the enclosed notice.
- 3- Approval of any plans or installation standards for an on-parcel sewage collection system by an approved Plumbing Inspector.
- 4- The applicants provide a certified copy of plan of subdivision to determine all easements and restrictive covenants on the parcel.
- 5- The applicants shall obtain and comply with the requirements, where applicable, from the appropriate authority, permits relating to demolition, building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development. Copies of all permits shall be submitted to the Summer Village of Sunrise Beach for review.
- 6- Arrangements, satisfactory to the Development Authority, must be in place to provide sanitary facilities for the contractors working on the site.



Development Services
for the

Summer Village of Sunrise Beach

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

- 7- The applicants shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.
- 8- The applicants shall prevent excess soil or debris from being spilled on public streets and lanes; and shall not place soil or any other material on adjacent properties without permission in writing from adjacent property owners.
- 9- That all improvements shall be completed within twelve (12) months of the effective date of the permit.
- 10- Development shall conform to the following site requirements:**
 - **Rear Yard Setback shall be a minimum of 0.9 metre,**
 - **Front Yard Setback shall be behind the front line of the Principal Building upon the site, and**
 - **Side Yard Setback shall be a minimum of 0.9 metres or greater distance as required under the Alberta Safety Codes Act.**
- 11-The site and improvements thereon shall be maintained in a clean and tidy condition during construction, free from rubbish and debris. Receptacles for the purpose of disposing of rubbish and debris shall be provided to prevent scatter of debris and rubbish.
- 12-No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavation must assume full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction.

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Development Services
for the

Summer Village of Sunrise Beach

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

Should you have any questions please contact this office at (780) 718-5479.

Date Application Deemed Complete **July 28, 2020**

Date of Decision **July 28, 2020**

Effective Date of Permit **August 26, 2020**

Signature of Development Officer

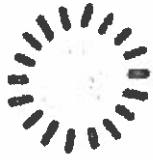
Tony Sonleitner, Development Officer, Summer Village of Sunrise Beach

cc Wendy Wildman, Municipal Administrator, Summer Village of Sunrise Beach
Superior Safety Codes
Ian Ferguson, MASG

Note: An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

Town of Onoway
Box 1197
Onoway, AB T0E 1V0

and should include a statement of the grounds for the appeal and have attached an Appeal fee in the amount of \$150.00.



Development Services
for the
Summer Village of Sunrise Beach
Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

NOTE:

1. *The issuance of a Development Permit in accordance with the notice of decision is subject to the condition that it does not become effective until twenty-nine (29) days after the date of the order, decisions or development permit is issued.*
2. *The Land Use Bylaw provides that any person claiming to be affected by a decision of the Development Officer may appeal to the Development Appeal Board by serving written notice of appeal to the Clerk of the Development Appeal Board within twenty-one (21) days after notice of the decision is given.*
3. *A permit issued in accordance with the notice of the decision is valid for a period of twelve (12) months from the date of issue. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, this permit shall be null and void.*

IMPORTANT NOTES

1. Any development proceeded with prior to the expiry of the appeal period is done solely at the risk of the Applicant even though an application for Development has been approved and a Development Permit has been issued. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit is issued.
2. Any person claiming to be affected by a decision regarding an application for a development permit may appeal by serving written notice to the Secretary of the Development Appeal Board within twenty-one (21) days after a development permit or notice of decision was issued.
3. This Development Permit is valid for a period of 12 months from the date it was issued, or the date of an approval order being granted by the Development Appeal Board. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, the permit becomes invalid unless an extension has been granted by the Development Officer.
4. The applicant is reminded that compliance with this Permit requires compliance with all conditions affixed thereto.
 - a. This is not a Building Permit and, where required by any regulation, a Building Permit, and all other permits in connection with this development, shall also be obtained from:

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Development Services
for the

Summer Village of Sunrise Beach

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342

Email: pcm1@telusplanet.net

Superior Safety Codes Inc.

Edmonton Office

14613 – 134 Avenue

Edmonton, Alberta T5L 4S9

E-mail: info@superiorsafetycodes.com

Phone: 780 489 4777

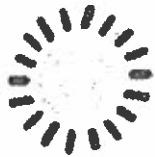
Fax: 780 489 4711

Toll Free Ph: 1 866 999 4777

Toll Free Fax: 1 866 900 4711

6. A development permit is an authorization for development under the Land Use Bylaw, but is not an approval under any other regulations that may be applicable.
- (a) Water and sewage systems are under the jurisdiction of Superior Safety Codes (780) 489-4777 or 1-866-999-4777.
 - (b) Development in proximity to gaslines, other pipelines, powerlines, or telephone lines require approvals from: The Gas Protection Branch - Alberta Labour, Alberta Energy Resources Conservation Board, Alberta Utilities and Telecommunications.
 - (c) All plans submitted for the construction or alteration of a commercial or industrial building as specified under the Alberta Architects Act, shall be authorized by a registered architect or a professional engineer.

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Development Services
for the

Summer Village of Sunrise Beach

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

Public Notice

DEVELOPMENT APPLICATION NUMBER: 20DP03-44

APPROVAL OF DEVELOPMENT PERMIT

An application for a development permit for this property, Plan 3503 KS, Block 1, Lot 15 : 6115 Poplar Place, with regard to the following:

CONSTRUCTION OF AN ACCESSORY BUILDING (15.6 SQ. M.)

has been **CONDITIONALLY APPROVED** by the Development Officer.

Any person who objects to the proposed use of the parcel may deliver to the Clerk of the Subdivision and Development Appeal Board a written statement of their objection to such use indicating the following:

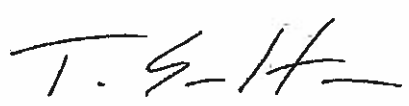
1. His/ her full name and mailing address, for the delivery of any notices to be given with respect of the objection; and
2. The reasons for his/her objection to the proposed use.

The statement must be received by the Clerk of the Subdivision and Development Appeal Board by no later than 4:30 pm on August 18, 2020.

Statements of concern with regard to this development permit should be addressed to:

Summer Village of Sunrise Beach
Box 1197
Onoway, Alberta, T0E 1V0
Attention: Clerk of the Subdivision and Development Appeal Board

Should you have any questions please contact the Development Officer at (780) 718-5479

Date Application Deemed Complete	July 28, 2020
Date of Decision	July 28, 2020
Effective Date of Permit	August 26, 2020
Signature of Development Officer	

- Note: This permit does not come into effect until twenty-nine (29) days after the date of issuance.
- Note: Any development undertaken prior to the expiry of the appeal period is done solely at the risk of the applicant. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit has been issued.
- Note: This permit is valid for a period of twelve (12) months from the date of issue. If at the expiry date of this period the development has not been commenced and carried out with reasonable diligence, this permit shall be null and void.

THIS IS NOT A BUILDING PERMIT

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DEVELOPMENT PERMIT APPLICATION



Summer Village of Sunrise Beach

Development Services
Box 2945, Stony Plain, Alberta T7Z 1Y4
Phone: 1-780-718-5479
Fax: 1-866-363-3342
Email: pcm1@telusplanet.net

Application Number: 20DP03-44

Application Received Date: July 27, 2020

Application Deemed Complete: July 28, 2020

Issued: July 28, 2020

Appeal Period End: August 18, 2020

Permit Valid: August 26, 2020

PROJECT LOCATION - REQUIRED

Suite: _____ Street Address: 6115 Street Name: Poplar Place

Legal Description: Unit / Lot / Block / Plan or Quarter / Section / Township / Range / Meridian

3503 KS Block 1 Lot 15 / Sec 26 / TWP 55 / Range 1 / West of 5th Meridian

TYPE OF USE - REQUIRED

- New Construction
- Addition
- Fence
- Other
- Garage
- Well / Cistern / Septic System
- Temporary Business
- Accessory Building / Shed
- Change of Occupancy or Use
- Variance
- Accessory Structure / Deck
- Secondary Suite
- Sign

PROJECT DESCRIPTION - REQUIRED

COST OF PROJECT - REQUIRED \$ \$6876.45

Storage Shed, recreational property

NEW CONSTRUCTION - REQUIRED

- Residential
 - Single Detached
 - Semi Detached
 - Multi-family Dwelling
 - Commercial
 - Industrial
 - Institutional
- Number of units: _____ Total Area: _____ m²

GARAGES/ACCESSORY BUILDINGS/ADDITIONS/ STRUCTURES /DECKS / FENCES - REQUIRED

Total Area (m²): 15.608 Height (if applicable): 3.05m Residential Commercial Industrial Institutional

CHANGE OF OCCUPANCY OR USE - COMPLETE ONLY IF APPLYING FOR CHANGE OF USE OR OCCUPANCY OR FAMILY DAY HOME

Total Area (m²): _____

FAMILY DAY HOME - COMPLETE ONLY IF APPLYING FOR A FAMILY DAY HOME

Are room alterations involved: YES NO If yes - Number of Rooms: _____ List Rooms: _____
Describe alterations: _____

Provide a detailed description of materials, equipment and/or vehicles including utility trailer(s) that will be used and where they will be stored:

Number of resident employees: (employees that reside in the home): _____ Number of children (including children under the age of 5 who are otherwise permanent residents of the dwelling): _____

Hours of Operation: _____ Number of daily business visits to the property: _____

Number of household vehicles: _____ Number of onsite parking stalls: _____

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DEVELOPMENT PERMIT APPLICATION 20DP03-44



Summer Village of Sunrise Beach

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SIGNS – COMPLETE ONLY IF APPLYING FOR A SIGN PERMIT

Temporary:

- Balloon
- Billboard
- Portable - # of 30 day periods _____
- Developer Marketing
- Development Directional
- Other

Permanent :

- Freestanding
- Fascia / Wall / Projecting / Roof / Canopy
- Changeable Copy
- Other

SECONDARY SUITE – COMPLETE ONLY IF APPLYING FOR A SECONDARY SUITE

The proposed secondary suite is located within:

- The principal dwelling unit
- The second story of a detached garage
- An accessory building
- Other (describe): _____

Floor area of the secondary suite (m²): _____ Number of bedrooms in the secondary suite: _____

Floor area of the principal dwelling unit (m²): _____

Number of parking stalls available on site: _____

OWNER OR REPRESENTATIVE – REQUIRED

I am the registered owner of the land described above

I have been designated as the representative of the owner (written consent attached)

Owner Name:

Chris and Cathy Koski

Agent Name:

Signature:

Chris Koski *Cathy Koski*

Signature:

MAILING ADDRESS (OWNER) – REQUIRED

Mailing address:

416 Cowan Point

City:

Sherwood Park

Province:

AB

Postal Code:

T8H 0E6

Phone no.:

Home 780-417-2165 cell 587-989-7732

Builders License #

Email Address:

chris.konski@gmail.com

APPLICANT SAME AS OWNER/REPRESENTATIVE – REQUIRED

Applicant Name:

Chris and Cathy Koski

Phone no.:

Home 780-417-2165 cell

Builders License no.:

Company Name:

Email Address:

chris.konski@gmail.com

Mailing address:

416 Cowan Point

City:

Sherwood Park

Province:

AB

Postal Code:

T8H 0E6

I acknowledge that if the development permit application is approved it is subject to an appeal period pursuant to Section 678 of the Municipal Government Act, RSA 2000, Chapter M-26 and that the decision may be ultimately overturned or amended. I accept that if I commence development prior to the appeal expiry date, I am doing so with the appropriate development and building permits issued and at my own risk accepting all legal responsibilities.

Chris Koski *Cathy Koski*

Applicant's signature

July 27, 2020

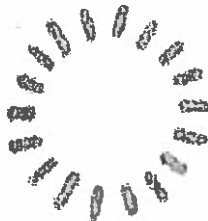
Date

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RIGHT OF ENTRY AUTHORIZATION

MUNICIPAL GOVERNMENT ACT, R.S.A. 2000, Chapter M-26

Summer Village of Sunrise Beach



Development Services
 Box 2945, Stony Plain, Alberta T7Z 1Y4
 Phone: 1-780-718-5479 Fax: 1-866-363-3342
 Email: pcm1@telusplanet.net

Owner(s) consent to the Right of Entry by an authorized person of the Summer Village of Sunrise Beach for the purpose of a land site inspection relative to a proposed development permit application or Land Use Bylaw amendment.

Section 542 of the Municipal Government Act, R.S.A. 2000, Chapter M-26 stipulates that:

542(1) *If this or any other enactment or a bylaw authorizes or requires anything to be inspected, remedied, enforced or done by a municipality, a designated officer of the municipality may, after giving reasonable notice to the owner or occupier of land or the structure to be entered to carry out the inspection, remedy, enforcement or action,*

(a) *enter on that land or structure at any reasonable time, and carry out the inspection, enforcement or action authorized or required by the enactment or bylaw,*

(b) *request anything to be produced to assist in the inspection, remedy, enforcement or action, and*

(c) *make copies of anything related to the inspection, remedy, enforcement or action.*

(1.1) *A consent signed under section 653 is deemed to be a reasonable notice for the purposes of subsection (1).*

(2) *The designated officer must display or produce on request identification showing that the person is authorized to make the entry. (3) In an emergency or in extraordinary circumstances, the designated officer need not give reasonable notice or enter at a reasonable hour and may do the things in subsection (1)(a) and (c) without the consent of the owner or occupant.*

In accordance with the above Section and the Summer Village of Sunrise Beach Land Use Bylaw requirements, it is necessary that this form be completed and returned with your application submission in order that an authorized person from the Summer Village may be able to do a site inspection if required on the property.

I/We grant consent for an authorized person of the Summer Village of Sunrise Beach to enter upon the subject land for a site inspection.

Legal Land Description	Plan 3503KS Block 1 Lot 15 Sec 26, Twp 55, Rge 1 West 5th Meridian
Registered Owners Name as Per Certificate of Title	_____
Name of Signing Authority (If owner is a numbered company)	_____
Property Address	6115 Poplar Place
	Sunrise Beach, Alberta
	July 27, 2020
Signature	Print Date

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ELECTRONIC COMMUNICATION

MUNICIPAL GOVERNMENT ACT, R.S.A. 2000, Chapter M-26

Summer Village of Sunrise Beach



Development Services

Box 2945, Stony Plain, Alberta T7Z 1Y4

Phone: 1-780-718-5479 Fax: 1-866-363-3342 Email: pcm1@telusplanet.net

Owner(s) consent to communicate with the Summer Village of Sunrise Beach and its applicable contractors through electronic means.

Section 608(1) of the Municipal Government Act, R.S.A. 2000, Chapter M-26 provides that:

608(1) Where this Act or a regulation or bylaw made under this Act requires a document to be sent to a person, the document may be sent by electronic means if

(a) the recipient has consented to receive documents from the sender by those electronic means and has provided an e-mail address, website or other electronic address to the sender for that purpose, and

(b) it is possible to make a copy of the document from the electronic transmission.

I/We being the registered owner(s) or Agents for the lands described below, for the purpose of Development Permit Approval, desire to enter into an agreement with the Summer Village of Sunrise Beach and its applicable contractors to communicate through electronic means:

Email Address: chris.konski@gmail.com

Legal Land Description	Plan 3503KS Block 1 Lot 15 Sec 26, Twp 55, Rge 1 West 5th Meridian
Registered Owners Name as Per Certificate of Title	_____
Name of Signing Authority (if owner is a numbered company)	_____
Property Address	6115 Poplar Place
	Sunrise Beach, Alberta

July 27, 2020

Signature

Print

Date

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Building Permit Application

Permit Label

Separate permit applications are required for: Electrical Plumbing Gas PSDS

New Home Buyer Protection Act Registration Number (NHBPA): _____

Permit Type: Owner Contractor

Development Permit Number: _____

Application Date (M/D/Y): 07/28/2020

Estimated Completion Date (M/D/Y): 08/10/2020

Owner: _____ Mailing Address: _____
 City: _____ Prov.: AB Postal Code: T8H 0E6 Phone: 780.417.2165
 Cell Number: _____ Email Address: _____ Fax: _____

Contractor: Maetcher Construction Mailing Address: 13054500 Lac Ste Anne Trail
 City: Sturgeon County Prov.: AB Postal Code: T8R 1Z1 Phone: 780.868.1263
 Cell Number: _____ Email Address: _____

Project Location: Name of Municipality: Summer Village Sunrise Beach Lac Ste Anne County
 Street or Rural Address: lots Poplar Place Subdivision or Hamlet Name: Sunrise Beach
 Unit or Suite #: _____ Lot: 15 Block: 1 Plan: 3503KS Tax Roll #: _____
 Legal Subdivision: Part of: _____ ¼ Sect: _____ Twp: _____ Rge: _____ W of: _____
 Directions: _____

Architect and/or Engineer (if applicable): _____ Phone: _____

Project Information: Commercial Residential Multi Family Industrial Institutional Oil & Gas
 Type of Work: New Renovation Addition Accessory Building Basement Dev. Manufactured Home RTM (Ready to Move)
 Secondary Suite Change of Use/Occupancy Wood Stove Deck Demolition Other _____
 sq. m. sq. ft. No. of Stories: 1 Building Classification: Storage shed

Main Area: 15,608 m²
 2nd Floor Area: _____
 Basement Area: _____
 Developed Yes No
 Garage Area: _____
 Detached Attached

Detailed Description of Work and/or intended use or occupancy of the building:
storage shed at recreation property

Permit Applicant Declaration: The permit applicant certifies that this installation will be completed in accordance with the Alberta Safety Codes Act and Regulations and work will commence within 90 days. The permit applicant/owner acknowledges that as per Section 12(2) of the Alberta Safety Codes Act, Superior Safety Codes Inc. is not liable for any decision related to the system of inspections, examinations, evaluations and investigations including but not limited to a decision relating to their frequency and the manner in which they are carried out. The personal information provided on this form is protected by the Freedom of Information of Privacy Act.

Permit Applicant Name (Please print) _____ Permit Applicant Signature _____ Homeowner's Signature (Homeowner permits only) _____

Project Value (Materials & Labour): \$ 16876.45 Total Developed Area: 1608 Sq. Ft.
 Permit Fee: \$ _____ *SCC Levy: \$ _____ TOTAL FEE: \$ _____
 *SCC Levy is 4% of the permit fee with a minimum of \$4.00 and a maximum of \$500
 Payment Method: Visa M/C Debit Cheque Cash Authorization / Cheque Number _____
 Credit Card #: _____ Expiry Date: 03/23 Date of Authorization: _____
 Name of Card: _____ Signature of Cardholder: _____

Permit Validation Section to be completed by the Building Safety Codes Officer: Inspecting SCO: _____
 Special Conditions: _____

SCO's Name (print or type) _____ SCO's Signature _____
 SCO's Designation Number _____ Date of Issue (M/D/Y): _____

Calgary
Edmonton
Lethbridge
Saskatoon
Regina

25, 2016 - 32 Avenue NE
14613 - 134 Avenue
422 North Mayor Magrath Dr.
Unit 2, 1724 - 50 Avenue
3, 6264 - 67A Street

T2E 6Z3 Ph: 403.717.2344
TSL 4S9 Ph: 780.489.4777
T1H 6H7 Ph: 403.320.0734
T9V 0Y1 Ph: 780.870.9020
T4P 3E8 Ph: 403.358.5545

Toll Free Ph: 1.888.717.2344
Toll Free Ph: 1.866.999.4777
Toll Free Ph: 1.877.320.0734
Toll Free Ph: 1.866.358.5545

Fax: 403.717.2340
Fax: 780.489.4711
Fax: 403.320.9969
Fax: 780.870.9036
Fax: 403.358.5085

Toll Free Fax: 1.888.717.2340
Toll Free Fax: 1.866.900.4711
Toll Free Fax: 1.866.358.5085

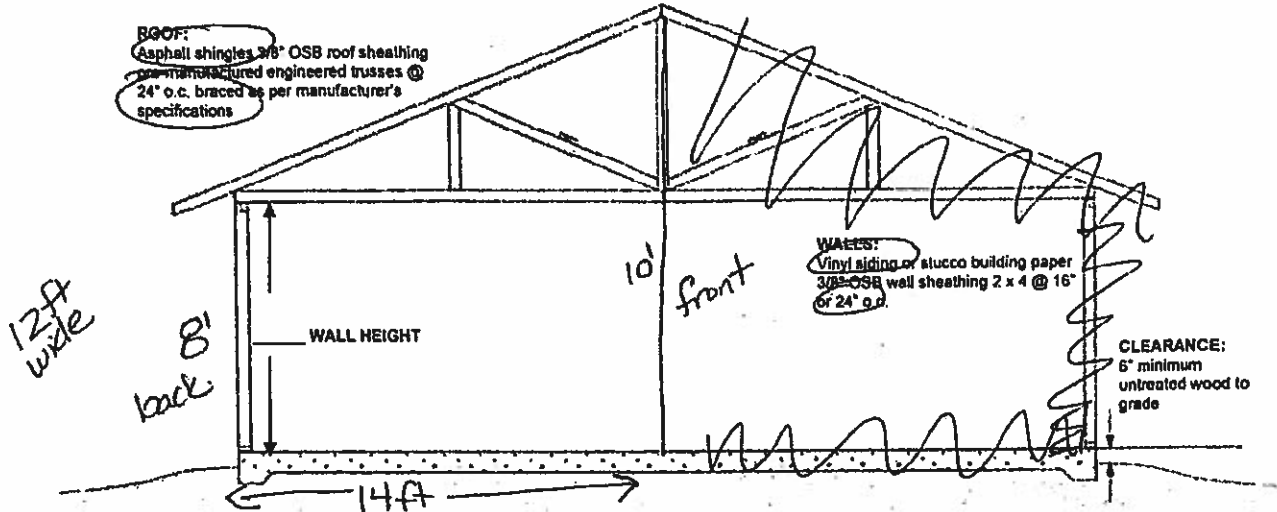
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PERMIT NO.: _____

OWNERS NAME: _____

PROJECT LOCATION: 1015 Poplar Place, Sunrise Beach.

To be completed and attached to the Building Permit Application Form



Please check off construction details as listed below.

Roofing Material

- Asphalt Shingles
- Cedar, Pine Shakes/Shingles
- Metal Roofing
- Other Specify: _____

Wall Sheathing

Specify: 3/8" OSB

Wall Framing

Specify: 2x4 #2 SPF

- Insulated walls & ceiling

Roof Sheathing

- Min. 3/8" OSB or plywood
- NOTE: OSB or plywood less than 1/2" requires H clips and bridge blocking
- 1/2" OSB or plywood
- Other Specify: _____

Overhead Door Beam

Length: _____

Depth: _____ # of Plys _____

- Built Up
- Engineered

Roof Framing

- Pre-manufactured Engineered Truss
- Roof rafters, ceiling, joists, roof joist (provide details)

Overhead Door

Door Size: 5 ft Ro (double door)

Exterior Finish

- Vinyl Siding
- Stucco
- Metal Siding
- Other Specify: _____

Direction of Trusses

- Trusses parallel to overhead door opening
- Trusses perpendicular to overhead door opening

Foundation

- 4" Slab up to 592 sq. ft.
- Strip footing & 4' frost wall
- Other Foundation (details, engineering)
- On Skids

Single Slope Roof
(mono pitch)

10ft → 8ft
front back

1 ft perimeter overhang

NOTE: Separate permit applications are required for the installation of electrical, gas and/or plumbing in the building.

12x14 shed

triple 4x6 pressure treated
ACQ skid base (length of
shed axis)

2x6 floor joists 24" OC
galvanized H252 metal joist
tied spurs to treated floor base

3/4" tongue & groove fir plywood
floor sheathing

2x4 #2 SPF design walls/rafters
24" OC

Cable overhang around total perimeter
of shed 6'

Vaulted roof framing
2x13/1 nail fastened

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Municipal Governance

During the COVID-19 Outbreak

Frequently Asked Questions – July 31, 2020

Over the last several months, the COVID-19 pandemic has presented unique operational challenges for local government operations. Since March 2020, Alberta Municipal Affairs has released 15 Municipal Governance (During the COVID-19 Outbreak) updates, which remain available at www.alberta.ca/municipal-government-resources.aspx.

The following issue will be the last regularly scheduled update. Future information will be provided to you on a timely basis as new information arises.

This final issue provides information on the additional funding available to help municipalities address operational needs relating to COVID-19 and respond to recent questions about updated relaunch strategies and resources.

Municipal Advisory Services

If you have any questions relating to municipal governance, finance, planning, etc., please call:

780-427-2225 or toll-free by first dialing 310-0000 or email ma.lgsmail@gov.ab.ca

Funding to Help Municipalities Cope with COVID-19

The province recently announced additional funding for infrastructure projects as part of Alberta's Recovery Plan and additional funds to support municipal operating costs during the pandemic. Are there additional details and can we apply now for the funds?

YES. Municipalities and Metis Settlements can now apply for capital funding under the Municipal Stimulus Program (MSP), which is providing \$500 million for projects aimed at supporting local jobs and stimulating the economy. MSP project eligibility is based on the Municipal Sustainability Initiative guidelines, modified to exclude categories and activities with minimal contribution to economic recovery. MSP funding has been allocated using the same formula as the federal Gas Tax Fund and municipalities can access their allocation by submitting project applications before October 1, 2020. More information about the MSP, including program guidelines, project application forms and allocation amounts, is available on the [program website](#). MSP applications will be reviewed as they are received and payments will begin shortly after projects are approved.

The province also announced \$606 million in funding, shared on a 50/50 basis between the federal and provincial governments, to support municipal and public transit operating costs. Further information about this funding will be made available soon.

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General Questions

Has additional information been made available to assist municipalities with addressing beaches and recreational areas near water?

YES. A guidance document is now available to support local authorities, visitors and operators in reducing the risk of transmitting COVID-19 at recreational water sites.

If public gatherings contravene public health orders for social distancing or limits to the size of gatherings (e.g., gatherings on local beach areas), can public health orders be enforced?

YES. Municipalities have the authority to close or restrict access to municipal parks and facilities. Community signage may also promote public awareness and education. In addition, local bylaws can be enacted and enforced.

Community peace officers are encouraged to continue educating individuals on the public health orders. If enforcement is required, the RCMP or public health inspectors are authorized to enforce orders issued under the *Public Health Act*.

Our municipality is planning an outdoor vocal concert? Is there new information available?

YES. Municipalities planning outdoor vocal concerts (a vocalist with or without a band) should review the Guidance for Outdoor Vocal Concerts prepared by Alberta Biz Connect to ensure steps are being taken to reduce the risk of COVID-19 transmission among attendees (including workers, volunteers, patrons and the general public).

Have a question?

If you have a specific question you would like answered, please email your request to ma.lqsmail@gov.ab.ca.

Have there been other relevant updates and information made available to help municipalities and businesses reopen during stage 2?

YES. Alberta Biz Connect has also released new guidance documents addressing sport, physical activity and recreation, swimming pools and whirlpools, and trade shows and exhibiting events. The guidance provided outlines public health and infection prevention and control measures and is subject to change, as it will be updated as needed. Current information can be found at: <https://www.alberta.ca/covid-19-information.aspx>.



Additional Resources

Are there additional resources for municipalities to help with the COVID-19 response and reopening of communities?

YES. The Federation of Canadian Municipalities continues to compile a list of links and resources for municipalities at <https://fcm.ca/en/resources/covid-19-resources-municipalities>.

In addition, Alberta municipal associations continue to provide comprehensive resources to assist members during the pandemic. The Alberta Urban Municipalities Association has developed a webpage to act as a quick first reference with links to credible sources for up-to-date information at <https://auma.ca/business-services/employee-benefits/employers/covid-19>. The Rural Municipalities of Alberta's COVID-19 response hub is accessible via <https://rmalberta.com/about/covid-19-response-hub/>.



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Summer Village of Sunrise Beach Animal Control Log

July 5, 2020 - Conducted general patrol, no incidents reported.

July 12, 2020 - Conducted general patrol, no incidents reported.

July 19, 2020 - Conducted general patrol, no incidents reported.

Submitted by Ofc. T. Puffer Sunrise Beach Enforcement

VENDOR		VENDOR ID	DATE ISSUED
SUMMER VILLAGE OF SUNRISE BEACH		0000010921	31-Jul-2020
DEPOSITED AT BANK:		DEPOSIT NO	DATE
BRANCH:	ACCOUNT:	0068771882	05-Aug-2020
			AMOUNT
			\$438.00
		TOTAL	
		\$438.00	
<p>PAYMTE D 00103 SUMMER VILLAGE OF SUNRISE BEACH SUMMER VILLAGE OF SUNRISE BEACH PO BOX 1197 ONOWAY AB CAN T0E 1V0</p>			

DEPOSIT NO: 0068771882		DEPOSIT DATE: 05-Aug-2020		
VOUCHER	DESCRIPTION/REASON FOR PAYMENT	INVOICE/CREDIT NOTE	AMOUNT	SUB-TOTAL
ET008550	FCSS AUGUST PAYMENT Total Payment From COMM & SOC SERV HEAD QUARTERS For Inquiries Call 825/468-4314	095261394FCSS080120	\$438.00	\$438.00
			DEPOSIT TOTAL	
			\$438.00	

JCA5582668-0000205-00103-0001-0001-00-

ENTERED

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cao@onoway.ca

From: JSG PSD Engagement <JSG.PSDEngagement@gov.ab.ca>
Sent: July 29, 2020 12:42 PM
Cc: Lisa Gagnier
Subject: Police Funding Regulation and Police Funding Model - Update
Attachments: PFM Example Calculation Sheet (web).pdf; PFM Fact Sheet (web).pdf; PFM Municipal Tables (web).xlsx

Good afternoon,

Information related to the Police Funding Regulation and the Police Funding Model (PFM) including an explanation of the formula used for calculating how costs are distributed to municipalities are attached. There is also a spreadsheet listing the estimated costs that will be invoiced to each municipality included in the regulation. Estimates are provided for a five-year period.

The link to these attachments is also provided below:

<https://open.alberta.ca/publications/police-funding-regulation-information-sheet>

Classification: Protected A

LS

Example Calculation Sheet – Police Funding Model

Scenario: If province were to distribute 10% of the costs of frontline policing = \$23.25M

BASE MODEL

Muni population x \$23.25M x 50% = **Weighted population cost**
Total population

Municipal equalized assessment x \$23.25M x 50% = **Weighted equalized assessment cost**
Total equalized assessment

Weighted equalized assessment cost + weighted population cost = TOTAL SHARE POLICING COST

MODIFIERS (Subsidies)

Crime Severity Index (CSI)

Muni CSI 3 year average - Total CSI average = **Muni CSI points above average**

Muni CSI points above average x 0.05% (subsidy per muni CSI point > average) = **CSI % subsidy**

CSI % subsidy x TOTAL SHARE POLICING COST = **CSI DOLLAR SUBSIDY**

Shadow Population

Muni shadow population = **Shadow pop % subsidy (max 5%)**

Muni population

Shadow pop % subsidy x TOTAL SHARE POLICING COST = **SHADOW POPULATION DOLLAR SUBSIDY**

Detachment

No detachment in community = **Base Cost x subsidy (5%) = DETACHMENT DOLLAR SUBSIDY**

YEARLY COST TO MUNICIPALITY

= TOTAL SHARE POLICING COST - CSI DOLLAR SUBSIDY - SHADOW POP DOLLAR SUBSIDY - DETACHMENT DOLLAR SUBSIDY

Municipality A: Large specialized municipality

Weighted population cost	\$547,595	= $\frac{36,072}{765,780} \times 23.25M \times 50\%$
Weighted equalized assessment cost	\$1,738,859	= $\frac{42,670,899,320}{285,272,766,093} \times 23.25M \times 50\%$
TOTAL SHARE POLICING COST	\$2,286,454	= 547,595 + 1,738,859
Muni CSI points above avg	349.96	= 465.21 (muni) – 115.25 (prov)
CSI % subsidy	17.5%	= 349.96 x 0.0005
CSI DOLLAR SUBSIDY	\$400,087*	= 17.5% x 2,286,454 (*rounding difference)
Shadow pop % subsidy	4.6%	= $\frac{33,119}{36,072} = 1.001$ (max 0.05)
SHADOW POP DOLLAR SUBSIDY	\$104,964	= 5% x 2,286,454
NO DETACHMENT SUBSIDY	\$0	= 0
<u>YEARLY COST TO MUNICIPALITY</u>	\$1,781,403	= 2,286,454 - 400,087 - 104,964

Municipality B: Mid-sized municipal district

Weighted population cost	\$119,456	= $\frac{7,869}{765,780} \times 23.25M \times 50\%$
Weighted equalized assessment cost	\$83,317	= $\frac{2,044,554,084}{258,272,776,093} \times 23.25M \times 50\%$
TOTAL SHARE POLICING COST	\$202,773	= 119,456 + 83,317
Muni CSI points above avg	0	= 76.35 (muni) – 115.25 (prov)
CSI % subsidy	0%	= 0 x 0.0005
CSI DOLLAR SUBSIDY	\$0	= 0% x 202,773
Shadow pop % subsidy	0%	= none reported
SHADOW POP DOLLAR SUBSIDY	\$0	= 0% x 202,773
NO DETACHMENT SUBSIDY	\$0	= 0
<u>YEARLY COST TO MUNICIPALITY</u>	\$202,773	= 202,773 - 0 - 0

Municipality C: Small summer village

Weighted population cost	\$1,108	= $\frac{73}{765,780} \times 23.25M \times 50\%$
Weighted equalized assessment cost	\$656	= $\frac{16,108,372}{285,272,776,093} \times 23.25M \times 50\%$
TOTAL SHARE POLICING COST	\$1,765	= 1108 + 656
Muni CSI points above avg	59.30	= 174.55 (muni) – 115.25 (prov)
CSI % subsidy	3%	= 59.30 x 0.0005
CSI DOLLAR SUBSIDY	\$52*	= 3% x 1,765 (*rounding difference)
Shadow pop % subsidy	0%	= none reported
SHADOW POP DOLLAR SUBSIDY	\$0	= 0% x 1,765
DETACHMENT SUBSIDY	\$88	= no detachment = 5% x 1,765
<u>YEARLY COST TO MUNICIPALITY</u>	\$1,625	= 1,176 - 52 - 88

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Police Funding Regulation Information Sheet

What is it?

The *Police Funding Regulation* came into force on April 1, 2020 and was created to implement two separate initiatives, both of which address police funding and resourcing matters. These are:

- 1) The implementation of the Police Funding Model (PFM), and
- 2) The absorption of Option 1 Enhanced Policing Positions (EPPs).

The Police Funding Model

What is it?

Providing adequate and effective policing services in the province of Alberta is the responsibility of the provincial government under the *Police Act*.

The police funding model (PFM) takes the total cost of frontline officers and redistributes a portion of those costs to municipalities who receive the services of the Provincial Police Service (RCMP).

The new PFM requires those communities that have not previously paid for frontline policing to begin contributing a portion of the costs.

The Model

The model includes five variables that are used in calculations to distribute the province's costs

- equalized assessment,
- population,
- crime severity,
- shadow population, and
- detachment location.



Engagement

Stakeholders were able to provide feedback on the test model during webinars and by responding to a survey.

Stakeholders included representatives from:

- Alberta Urban Municipalities Association;
- Rural Municipalities of Alberta; and
- Elected and administrative municipal representatives.

Stakeholders offered valuable perspectives on the costs of policing in Alberta. Feedback from the engagement highlighted several areas of stakeholder concerns.

Based on feedback, JSG amended the test model.

The formula for distribution of costs

Each municipality will have their costs calculated according to a formula comprised of a base amount adjusted by modifiers, where appropriate.

- Base cost (total share of policing costs) formula:
Weighted equalized assessment (50%) + weighted population (50%) = base
- Modifier (subsidies) formulas:
 - **Shadow population:** Subsidy given (max 5%) if officially recognized by the Government of Alberta or according to the President of Treasury Board and Minister of Finance.
 - **Crime Severity Index (CSI):** Subsidy given (0.05% per CSI point) if a municipality's three year average is above the rural three year municipal average.
 - **Detachment:** Subsidy of 5% given for municipalities that do not have a detachment in their community.

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Invoicing

Each January, starting in 2021, municipalities will receive an invoice stating the amount that the municipality will pay for that fiscal year.

The invoice a municipality receives for their PFM amount is the amount to be paid. Any modifiers to the amount have already been accounted for in the PFM formula.

**Every municipality
will receive an
invoice for their
police funding
model share.**



Reinvestment

The new police funding model will generate revenue that will be reinvested into policing, with a priority on increasing core policing.

Funds need to be collected in order to do this.

The RCMP and JSG have a plan to invest in RCMP officers and civilian staff that will:

- support rural detachment enhancement (this is the priority in the first few years of reinvestment);
- expand aerial observation capability;
- undertake methamphetamine and opioid initiatives;
- address auto theft;
- continue to advance the Call Management Initiative;
- enhance General Investigative Services; and
- further support vulnerable persons, missing persons, and homicide investigations.

Enhanced Policing

As part of overall efforts to address police resourcing needs in rural Alberta, all EPP Option 1 agreements in existence last fall were terminated as of April 1, 2020. The Government of Alberta has now absorbed the cost of these **full-time policing** positions starting on that date.

As a result of this decision, municipalities that had these EPP Option 1 agreements *retain* the additional resource, but they are *no longer paying for that resource*. They will *not* receive an invoice going forward for EPP Option 1 services after April 1, 2020.

Municipalities still receive the services of the prior EPP Option 1 resource in the same way and purpose as they did prior to the enactment of the *Police Funding Regulation*, at least until such time as the PFM is reviewed.

No Invoice

PFM invoicing is distinct from EPP costs. EPP changes do not affect PFM amounts.

This change effects only EPP Option 1 agreements and municipalities *cannot* enter into any new EPP Option 1 agreements. Seasonal and temporary enhanced policing agreements (Option 2 EPPs) are still accommodated.



Police Advisory Board

The establishment of the new Alberta Police Advisory Board will give communities policed by the RCMP a forum to discuss provincial policing priorities.

The advisory board consists of representatives from the Rural Municipalities of Alberta, the Alberta Urban Municipalities Association, and the Alberta Association of Police Governance.

Through this venue, municipalities will be able to provide valued advice in matters related to the provincial police strategic and financial plans and further advocate for the resources their communities need to the leadership at the Ministry and RCMP.

Questions can be directed to the Public Security Division at: jsg.PSDEngagement@gov.ab.ca