

SUMMER VILLAGE OF SUNRISE BEACH
AGENDA
Tuesday, April 28, 2020 – Teleconference
6:30 p.m.

1. Call to order

2. Agenda a) Tuesday, April 28, 2020 Regular Council Meeting
(additions & deletions)

3. Minutes: 1-4 a) Tuesday, March 24, 2020 Regular Council Meeting

4. Appointments 5-12 6:40 p.m. Garrett Phillips – Garrett would like to discuss the easement between his two properties in regards to drainage and some rotting trees behind his house also on the easement. Attached is his email and pictures of the easement issues.

5. Bylaws N/A

6. Business 13-16
 - a) 2020 Draft Operating and Capital Budget – further to discussion and direction as our last Council meeting, as well as further discussion given the COVID-19 pandemic we are in, attached is the 2020 Draft Budget with a 2.5% increase in municipal tax dollars collected. This is the information is what we talked about at our last meeting.

 - b) At the March meeting Council deferred the decision regarding the 2020 tax mailing date and tax due date. Presently taxes are due July 31, 2020. Currently your penalties are and 3% August 1, to December 1 and 18% on January 1

Administration has attached a Municipal Governance Frequently Asked Questions regarding Property Tax Deferral as of April 17, 2020.
(discussion and direction from Council at meeting time).

(that in recognition of the extreme circumstances resulting from the COVID-19 pandemic and resulting hardships faced by property owners, Council approve the 2020 Draft Operating and Capital Budget as presented with a 2.5% increase in municipal tax dollars collected,

In regards to the Tax Rate Bylaw we will have to call a teleconference meeting in early May to pass the Bylaws in order to mail out the taxes in mid May.

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c) AFRRCS Third Party Agreement (Emergency Management two way radios) with the Town of Mayerthorpe. Letter dated April 7, 2020 Karen St. Martin Chief Administrative Officer for the Town of Mayerthorpe regarding the AFRRCS agreement. The Town of Mayerthorpe has been advised that they can no longer have these agreements and the Summer Village will have to apply for their own agreement. Administration has contacted Brian Saunders the Business Relationship Coordinator for AFRRCS and they are deciding on the go forward how they are going to handle this. As of printing time for the agenda no further information was received. *(accept for information)*

31-49

d) All-Net Connect Proposal – further to the 2019 Regional Municipalities Meeting in Onoway when this group made a presentation to the entire region, Dwight has reached back out to this group to inquire if they would provide a proposal to our Summer Villages group. Attached is that proposal, which has a quote of \$6,000.00/year or \$500.00 if each Summer Village was to join. If not all 12 Summer Villages joined, then there would still be the opportunity for those interested to purchase it at whatever that pro-rated member cost would be (6 Summer Villages would be \$1,000.00/year). The current Health Emergency we are in high lights the need to have a reliable communication system with our residents. As noted at that Regional Meeting by the Barrhead RCMP Detachment Commander, this could also be used to notify the community of crime related matters. It could also be used to remind residents of public hearings, open houses, Canada Day celebration events, or advise them of road projects or lake issues. If Council was to agree to participate I would suggest the 2020 costs be taken from reserves or unrestricted surplus because we simply don't know what those costs will be until all other members are known *(participate in the All-Net Connect Proposal with the 2020 costs coming from unrestricted surplus or reserve funds (up to \$1,000.00), or some other direction as given by Council at meeting time)*

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-
- 50-53 e) Standstone Vacuum Services Ltd. Agreement for sole access within the Summer Village of Sunrise Beach with effluent going to the Town of Onoway's sewage lagoon. *(move to approve agreement and ratify execution)*

54 Wastewater Effluent Disposal with the Town of Onoway Agreement dated November 20, 2019. Approve to change the hauler from Super Sucker to Standstone Vacuum Service. *(approve agreement and ratify execution).*

- f) Administration is looking for a motion to charge \$60.00 for Tax Notification fees to be applied to tax roles that are registered with Alberta Land Titles. *(move to charge \$60.00 for Land Title notification).*

- g) Sewer Line Proposals – email from Mike Yakemchuk from Myalta Ventures Ltd. dated April 17, 2020 .

55- The first proposal is for a sewer line from Alexander First Nation, and the Summer Villages of Sandy Beach & Sunrise Beach to the Onoway Lagoon which has been estimated at \$11 M.

58 The second proposal is from the Summer Villages of Sandy Beach and Sunrise Beach to the Onoway Lagoon which has been estimated at \$9 M. *(discussion and action as given by Council at meeting time).*

- 59-60 h) Summer Villages of Lac Ste. Anne County East – please refer to the April 6th, 2020 letter from SVLSACE Chair Bernie Poulin referencing the COVID-19 pandemic and a regional collaboration initiative with neighbouring municipalities to help those in our community who are most in need. Mr. Poulin goes on to note that the Summer Village of Silver Sands has contributed \$1,000.00 to this initiative and is challenging other Summer Villages to match this contribution. Depending on how this is rolled out we may be able to utilize FCSS funds for our contribution should Council wish to participate. Alternatively I would suggest utilizing unrestricted surplus or reserves to fund any contribution. As we are currently in an unprecedented situation not only locally but also globally, I believe it is important to stand united with our neighbouring municipalities and be prepared to help those most vulnerable in our local community. *(that the Summer Village of Sunrise Beach participate in the regional COVID-19 initiative by contributing \$1,000.00 with costs coming from FCSS funds if*

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eligible, and if not from either unrestricted surplus or reserve funds) (or some other direction as given by Council at meeting)

- i)
- j)
- k)

- 7. Financials
 - a) Income & Expense Statement – Included in the Draft Budget

- 8. Councillors' Reports
 - a) Mayor Usselman
 - b) Deputy Mayor Tremblay
 - c) Councillor Beck

- 9. Administration Reports
 - a) Fortis/ Fire Invoice /Money was received
 - b) Signs within the Village
 - c) Gate on the access to the burn pile
 - d) Public Works start date
 - e) Date for Unsightlies - Development Officer

- 10. Information and Correspondence:
 - a. Office of Lieutenant Governor of Alberta, Lois E. Mitchell, letter dated March 31, 2020 to Dan Rude Chief Executive Officer offering sincere gratitude to the dedicated municipal leaders who are working hard across our provide to respond the COVID – 19 pandemic.
 - 61 b. Government of Alberta FCSS April 2020 Direct Deposit \$439.00
 - 63-68 c. Non- Residential Property Tax Deferral Guidelines
 - 69-72 d. Chairman Bernie Poulin of SVLSACE, email dated April 10, 2020 announcing the confirmation of the \$200,000.00 grant was approved through Alberta Community Partnership grant program.
 - 73 e. Animal Control Log for March 2020.
 - 74 f. Lac Ste Anne Foundation 2020 Municipal Requisition of \$5,221.49
 - 75-76 g. AUMA, Letter to Honorable Minister Kaycee Madu dated April 20, 2020 from AUMA President Barry Morishita regarding MSI funding.
 - 77-81 h. Alberta Municipal Affairs letter received April 20, 2020 from Honourable Kaycee Madu, a Ministerial Order with new deadlines regarding tax deadlines.

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- i. Pals Geomatics, Manager Jason Workman, email dated April 13, 2020
82-83 explaining the new Alberta Environment and Parks recent implementation
for the requirement for all temporary docks.
11. Open Floor Discussion with Gallery – Total time provision of 15 minutes
12. Closed Meeting: (if required)
13. Adjournment
- Council Meeting May 26, 2020 – Regular Council Meeting 6:30 p.m.
 - SVLCAE – June 20, 2020
 - Council Meeting June 23, 2020 – Regular Council Meeting 6:30 p.m.

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON TUESDAY MARCH 24, 2020 VIA TELECONFERENCE

	PRESENT	<p>Mayor Glen Usselman – Via Teleconference Deputy Mayor Jackie Tremblay – Via Teleconference Councillor Vera Beck – Via Teleconference</p> <p>Chief Administrative Officer Wendy Wildman – Via Teleconference Administrative Assistant Susan Dales - Via Teleconference</p> <p>Public Works: 0 Public at Large: 0</p>
1.	CALL TO ORDER	Mayor Usselman called the meeting to order at 6:30 p.m.
2.	AGENDA Motion #39 - 20	<p>MOVED by Deputy Mayor Tremblay that the March 24, 2020 agenda be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES Motion #40 - 20	<p>MOVED by Councillor Beck that the minutes of the February 25, 2020 Regular Meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	APPOINTMENTS	n/a
5.	BYLAWS	
	Motion #41 - 20	<p>MOVED by Deputy Mayor Tremblay that Bylaw #163-2020 a Borrowing Bylaw for the purpose specified in Section 259 of the Municipal Government Act be given first reading.</p> <p style="text-align: right;">CARRIED</p>
	Motion # 42 - 20	<p>MOVED by Mayor Usselman that Bylaw #163-2020 be given second reading.</p> <p style="text-align: right;">CARRIED</p>
	Motion #43 – 20	<p>MOVED by Councillor Beck that Bylaw #163-2020 be considered for third reading.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
	Motion #44– 20	<p>MOVED by Deputy Mayor Tremblay that Bylaw #163-2020 be given third and final reading.</p> <p style="text-align: right;">CARRIED</p>

**MINUTES OF THE REGUALR MEETING OF COUNCIL OF THE SUMMER
VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON
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	<p>Motion #45 – 20</p> <p>Motion #46 – 20</p> <p>Motion #47 – 20</p> <p>Motion #48 – 20</p> <p>Motion #49 – 20</p> <p>Motion #50 – 20</p> <p>Motion #51 – 20</p> <p>Motion #52 – 20</p>	<p>MOVED by Mayor Usselman that Bylaw #162-2020 a Bylaw to regulate the procedure and conduct of Council, Councillors and others attending Council and Council committee meetings in the Summer Village of Sunrise Beach be given first reading.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Deputy Mayor Tremblay that Bylaw #162-2020 be given second reading.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Beck that Bylaw #162-2020 be considered for third reading.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p> <p>MOVED by Mayor Usselman that Bylaw #162-2020 be given third and final reading.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Deputy Mayor Tremblay that Bylaw # 159-2020 to regulate and control vehicle, animal and pedestrian traffic as amended be given first reading.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Beck that Bylaw #159-2020 be given second reading as amended.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Mayor Usselman that Bylaw #159-2020 be considered for third reading as amended.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p> <p>MOVED by Deputy Mayor Tremblay that Bylaw #159-2020 be given third and final reading as amended.</p> <p style="text-align: right;">CARRIED</p>
<p>6. BUSINESS</p>	<p>Motion #53 – 20</p> <p>Motion #54 – 20</p>	<p>MOVED by Deputy Mayor Tremblay that as a result of Covid-19, further discussion on the 2020 tax mailing date and tax due date be deferred to the next council meeting.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Mayor Usselman that the draft 2020 Budget be accepted for information, with further discussion taking place at the next council meeting.</p> <p style="text-align: right;">CARRIED</p>

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON TUESDAY MARCH 24, 2020 VIA TELECONFERENCE

	Motion #55 – 20	MOVED by Mayor Usselman that Council approve the draft Intermunicipal Collaboration Framework document between the Summer Village of Sunrise Beach and Lac Ste Anne County with the amendment that Sunrise Beach is currently a member of the West Interlake District (WILD) Regional Water Services Commission. CARRIED
	Motion #56 – 20	MOVED by Mayor Usselman that Council approve the draft Intermunicipal Collaboration Framework document between the Summer Village of Sunrise Beach and the Summer Village of Sandy Beach as presented. CARRIED
	Motion #57 – 20	MOVED by Deputy Mayor Tremblay that Council accept the discussion regarding Covid-19 for information. CARRIED
6.	FINANCIAL	
7.	COUNCIL REPORTS	N/A
8.	ADMINISTRATION REPORTS Motion #58 – 20	MOVED by Deputy Mayor Tremblay that the verbal administration reports be accepted for information as presented. CARRIED
9.	CORRESPONDENCE Motion #59 – 20	MOVED by Mayor Usselman that the following correspondence be accepted for information: a. February Animal Bylaw report from Tom Puffer b. Government of Alberta MSI Capital Grant Direct Deposit of \$74,375.00 c. Government of Alberta GTF direct deposit of \$37,701.00 CARRIED
10.	CLOSED MEETING	n/a
11.	ADJOURNMENT	The meeting adjourned at 7:30 p.m.

MINUTES OF THE REGUALR MEETING OF COUNCIL OF THE SUMMER
VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA HELD ON
TUESDAY MARCH 24, 2020 VIA TELECONFERENCE

Mayor, Glen Usselman

Chief Administrative Officer, Wendy Wildman

UNAPPROVED

Re: Sunrise Meeting

Sent: 4/21/2020 5:08 PM

To: ""svsunrisebeach@wildwillowenterprises.com"" <svsunrisebeach@wildwillowenterprises.com>

My name is Garrett Phillips would like to be put on the agenda for the following reasons spring run off or heavy rain that comes off of peters property runs into our property and the easement floods our yard. Ditches are inadequate to accept the water flow and floods our front yard which is actually the village property then floods our yard . Trees on the easement. The bark is falling off and are rotten need to be cut down .. can get into more delate if requested thanks !!

Sent from my iPhone

On Apr 21, 2020, at 2:00 PM, svsunrisebeach@wildwillowenterprises.com wrote:

Garrett,

Wendy is wondering if you could send an email with your requests for the meeting and also if you have any pictures that we could share with council.

Let me know.

Susan Dales
Administrative Assistant

Summer Village of Sunrise Beach

PO Box 1197

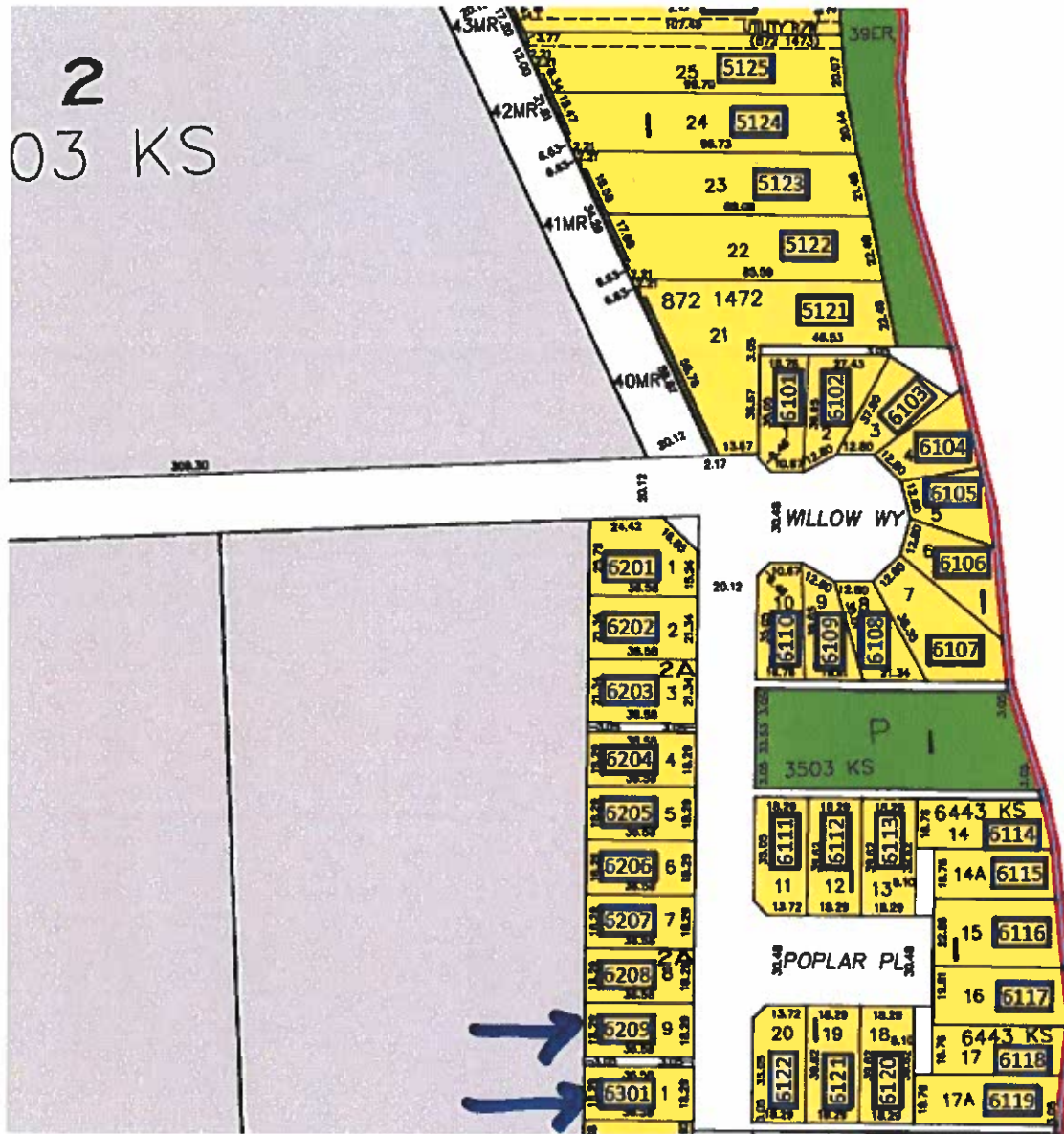
Onoway, AB T0E 1V0

Phone: 780.967.0271 Fax: 780.967.0431

svsunrisebeach@wildwillowenterprises.com

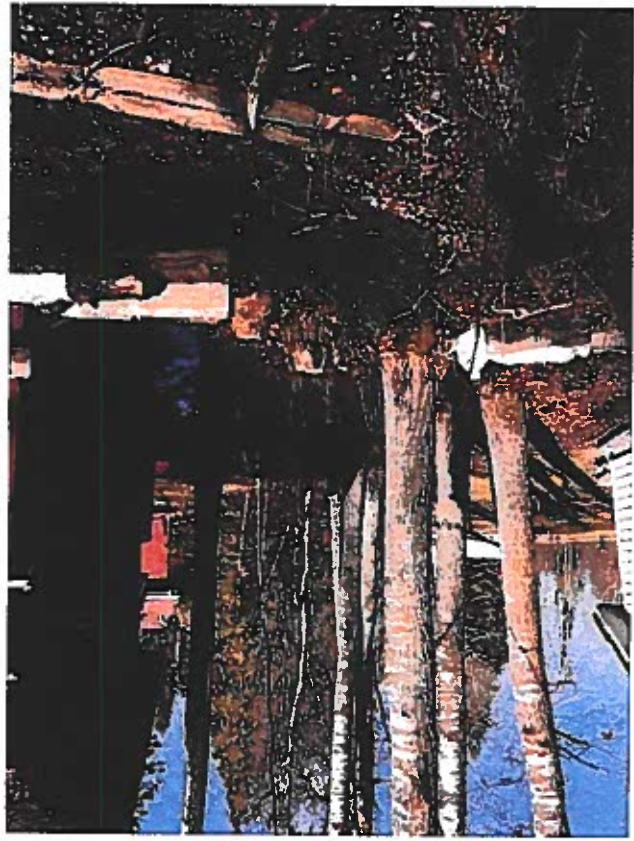
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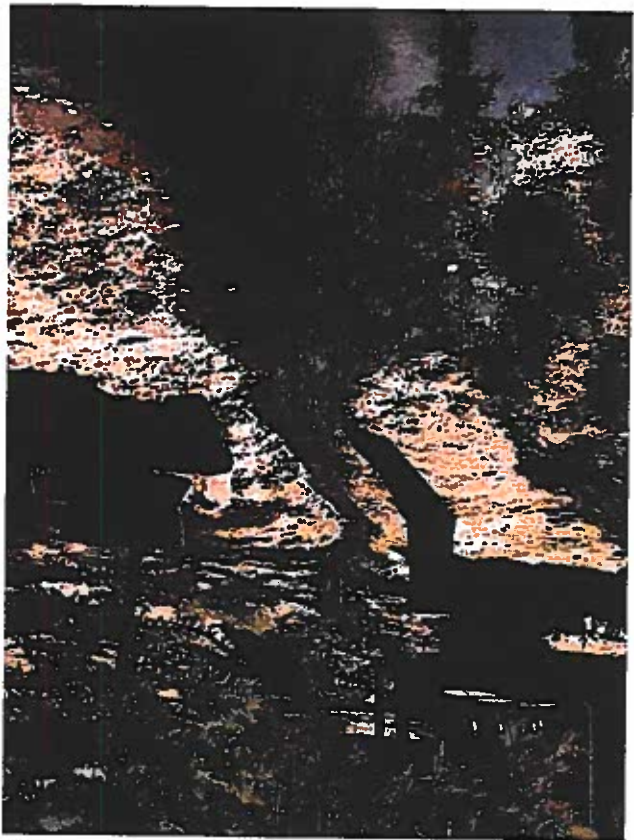
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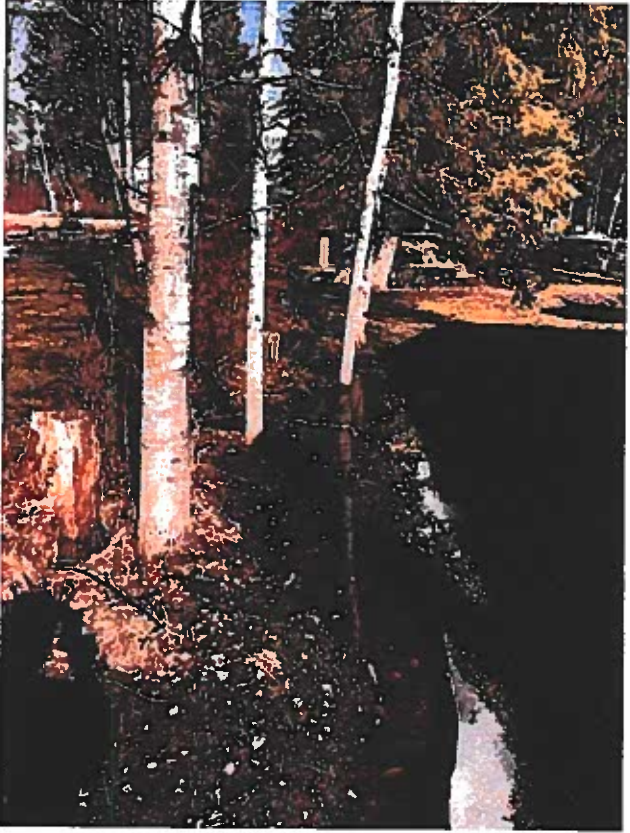






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Municipal Governance During the COVID-19 Outbreak

Frequently Asked Questions – April 17, 2020

The impact of the COVID-19 pandemic on municipalities changes on a daily basis. Municipal Affairs continues to support and provide regular updates addressing frequently asked questions and providing information on new tools as they become available. This update captures common questions on various topics, including education property tax deferrals, municipal deficits, declarations for state of local emergency and questions arising out of the Premier and Minister's telephone town hall meetings.

Time Extensions



Time extensions enacted in Ministerial Order MSD:022/20 applied to planning and development appeals, which has led to concerns about the potential loss of the construction season. Will Municipal Affairs consider changes to ensure development can occur before October 1, 2020?

YES. The intent of Ministerial Order MSD:022/20 was to provide time extensions so that municipalities could focus resources on responding to the COVID-19 pandemic. This blanket extension did result in unintended consequences.

Municipal Affairs will be updating the Ministerial Order to adjust the planning and development appeal timeline extension. Combined with the temporary regulation that gave flexibilities with how municipalities hold meetings, this should allow planning and development approvals to proceed while also conforming to current public health orders. Updates will be released soon.

Municipal Affairs Updates

Previous COVID-19 updates are available at www.alberta.ca/municipal-government-resources.aspx

Property Tax Deferral

Has the province announced any property tax relief?

NO. The province has not cancelled any portion of the education property taxes for 2020.

Is the province requiring any deferral of property taxes?

YES. Municipalities are required to defer the collection of non-residential education property taxes for six months, beginning April 2020.

This can be achieved through either:

- the deferral of just the education portion of non-residential property taxes to at minimum September 30, 2020, or
- through a deferral of an equivalent amount of property tax in a shorter time frame by deferring both education and municipal non-residential property taxes to at minimum July 30, 2020.

Is the province deferring collection of the non-residential education tax requisition?

YES. In an effort to assist with the cash flow challenges associated with offering tax deferrals to non-residential property owners, the non-residential portion of the education tax requisition will be deferred to December 2020. Only the residential portion of the requisitions will be invoiced in June and September, with the December invoice including the deferred amounts from June and September.

Can a municipality adopt their own residential property tax deferral approach?

YES. Municipalities have the discretion to choose whether to adopt a residential tax deferral approach and what that approach may be. Taxpayers may be expecting some form of relief given the province has publicly announced its non-residential education property tax relief.

If a municipality chooses to adopt their own property tax deferral, will the province be compensating municipalities for lost revenue from penalties or costs incurred for modifying tax program software?

NO. While the province understands the financial burden municipalities have to bear during this time, the province is also facing fiscal challenges and every level of government must do their part to support their stakeholders and communities during this pandemic.

Are municipalities that already have tax penalty dates in the fall expected to provide additional property tax deferrals?

NO. The intent is to delay the collection of education property tax until such time as the immediate pandemic crisis has passed. Municipalities with property tax deadlines after September 30 are already meeting this intent through the original penalty dates.

Education Property Tax Deferral

General information as well as property tax deferral guidelines are available at: www.alberta.ca/education-property-tax.aspx and open.alberta.ca/publications/non-residential-property-tax-deferral-guidelines.

For further information, please contact a Municipal Affairs program advisor toll-free by dialing 310-0000, then 780-422-7125, or by email at taxprogramdelivery@gov.ab.ca.

Emergency Management

Has the province called a State of Emergency under the *Emergency Management Act*?

NO. While a Public Health State of Emergency was declared on March 17, 2020, under the provisions of the *Public Health Act*, there is no provincial State of Emergency. The following criteria established under the *Emergency Management Act* must be met before the province declares a State of Emergency:

- A local authority's capacity or ability to respond to an emergency or disaster has been exhausted, and the local authority is unable to restore public safety in their jurisdiction.
- The resources typically available to a local authority or the Government of Alberta are not sufficient to support and/or respond to the emergency or disaster event.
- The emergency or disaster is widespread, and the need for the additional powers provided under a declaration is necessary to cross-jurisdictional boundaries.

These criteria ensure the province can respond to disasters in a consistent, collaborative and resourceful way.

What powers does declaring a State of Emergency under the *Emergency Management Act* give the provincial government?

When a State of Emergency is declared under the *Emergency Management Act*, government is authorized to lead response efforts including making all decisions on behalf of the province to keep Albertans safe. This also includes implementing emergency response plans and collaborating with partners to plan and implement controls around evacuation orders, travel, requisitioning property, authorizing entry and exit and more.

What should a municipality consider in declaring a State of Local Emergency (SOLE)?

Municipalities should have existing plans in place for taking extraordinary action. **Declaring a state of local emergency is not required to activate these plans.** Consideration should be given to current organizational priorities and to what programs and services municipalities need to continue to deliver through the COVID-19 pandemic and whether the enhanced powers that municipalities access through a state of local emergency declaration are needed to meet those priorities.

What powers does declaring a State of Local Emergency (SOLE) under the *Emergency Management Act* give municipalities?

Section 24 of the *Emergency Management Act* addresses the powers local authorities have when a state of local emergency (SOLE) has been declared including the following.

- Controlling and prohibiting travel.
- Acquiring or using personal property.
- Procuring or fixing process for services and resources.
- Causing the evacuation of persons, livestock or property.
- Authorizing the conscription of persons needed to meet an emergency.
- Providing for the restoration of essential facilities and the distribution of essential supplies.

- Providing, maintaining and coordinating emergency medical, welfare and other essential services.

Are there special grants available for municipalities that have declared a State of Local Emergency (SOLE)?

NO. Declaring a State of Local Emergency does not provide access to any additional funding over and above the existing grants all municipalities may be eligible to apply to receive.

Alberta Emergency Management Agency

For questions please contact the Alberta Emergency Management Agency at 780-422-9000 or toll-free by first dialing 310-0000.

Municipal Cash Flow

Can a municipality run an operating deficit?

YES. Municipalities are only prohibited from **budgeting** for a deficit. There are no provisions in the *MGA* that prevent or disallow a municipality from reporting a deficit at year end. If budgets are adopted, but due to the impact of the global pandemic, a municipality is unable to collect sufficient revenues to cover all expenditures, the municipality is permitted to report an operating deficit.

Are there requirements for recovering operating deficits from the same year the deficit occurred?

NO. There are no legislative requirements to recover amounts from a previous year's operating deficit. The only deficits that require a recovery are outlined in section 244 of the *Municipal Government Act*. These are an accumulated deficit, net of the value of

tangible capital assets. A deficit of this nature means that the municipality is in a negative surplus position with respect to its total financial surplus and can be an indication that the municipality has exhausted its financial capacity. If a section 244 deficit is reported in the annual financial statements, municipalities are required to budget to recover that deficit in the following year. If more than one year is needed to recover that deficit, this may be granted upon request to the Minister of Municipal Affairs.

In recognition of the many financial strains facing many citizens, municipalities proactively enacted programs that delay collection of utility and property tax revenue; however, costs are still incurred to provide services and operate the municipality.

Are steps being taken to help municipalities with this cash flow and deficit situation?

YES. The province has deferred the collection of the non-residential component of the education tax requisition to December 2020, meaning the June and September invoices will not include amounts for non-residential education property taxes. Those amounts will be added to the December invoice.

In addition, the province recognizes the financial impact municipalities are facing and is looking at options to address debt and debt limits. These will be announced in the near future.

While the province announced customers can defer electric and gas utility payments for 90 days, will the province mandate municipalities to defer municipal water utility payments?

NO. It has been recognized that many municipalities have proactively implemented deferral programs; therefore, the province strongly encourages municipalities to continue to consider local measures that make sense within your local context, including the possibility of 90-day water utility payment deferrals. However, this is not a requirement.

Shovel-Ready Projects

Where do I send our municipality's list of shovel-ready projects the Minister referred to during the town hall meetings?

Municipalities can mail or email a letter explaining any shovel-ready projects to the Minister's office:

The Honourable Kaycee Madu
Minister of Municipal Affairs
132 Legislature Building
10800 – 97 Avenue
Edmonton, AB T5K 2B6
Email: minister.municipalaffairs@gov.ab.ca

Also forward a copy to: ma.geptbranch@gov.ab.ca.



Municipal Advisory Services

If you have municipal governance questions, please contact us at:

780-427-2225

or toll-free by first dialing 310-0000

or email ma.lgsmail@gov.ab.ca

Further Updates

We will continue to examine ways to support municipalities in navigating through this situation, and will provide further updates as new tools become available.



Mayerthorpe

RECEIVED
APR 14 2020

April 7, 2020

Wendy Wildman, CAO
Summer Village of Sunrise Beach
Box 1197
Onoway Alberta T0E 1V0

Dear Wendy Wildman, CAO

Re: AFRRCS Third Party Agreement with Town of Mayerthorpe

In accordance with the terms of the Alberta Emergency Management Agency Alberta First Responders Radio Communications System (AFRRCS) Access Agreement with Her Majesty the Queen in the Right of Alberta represented by the Minister of Justice and the Solicitor General and the Town of Mayerthorpe the above noted Third Party Agreement with your municipality is terminated immediately. Contrary to original advice received, the Town of Mayerthorpe has been advised that the Third Party Agreements between the Town of Mayerthorpe and applicable municipalities are not permitted.

Should your municipality wish to remain on AFRRCS, you will need to enter into an agreement with the province directly. To commence this process, please contact Brian Saunders, Business Relationship Coordinator, AFRRCS, by calling 780-901-8459 or e-mailing brian.saunders@gov.ab.ca

If you have any questions or require clarification, please feel free to contact the undersigned or Dwight Dawn, Community Peace Officer at 780-786-2416.

Yours truly,

for: Karen St. Martin
Chief Administrative Officer

/krs

cc. Gordon J. Beagle, Operations Manager, Ministry of Municipal Affairs, Alberta Emergency Management Agency, AFRRCS

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MEMORANDUM OF AGREEMENT ENTERED INTO THIS 28 DAY OF February 2017.

BETWEEN:

TOWN OF MAYERTHORPE

A Municipal Corporation in the Province of Alberta
(Hereinafter referred to as "Mayerthorpe")

OF THE FIRST PART

And

SUMMER VILLAGE OF SUNRISE BEACH

A Municipal Corporation in the Province of Alberta
(Hereinafter referred to as "Sunrise Beach")

OF THE SECOND PART

THIRD PARTY ACCESS AGREEMENT

WHEREAS Mayerthorpe has entered into an Alberta First Responders Radio Communications System (AFRRCS) Access Agreement with Her Majesty the Queen in the Right of Alberta represented by the Minister of Justice and the Solicitor General for the purpose of gaining access to public safety communications,

AND WHEREAS Sunrise Beach desires to enter into an AFRRCS Third Party Access Agreement (herein after referred "the Agreement) with Mayerthorpe being the designated representative under AFRRCS Access Agreement to obtain access to public safety communication services within the boundaries of Sunrise Beach,

AND WHEREAS Mayerthorpe has agreed to be the designated representative on behalf of Sunrise Beach under the AFRRCS Access Agreement,

AND WHEREAS Mayerthorpe has obtained consent of the Province to provide third party access to Sunrise Beach in accordance with the AFRRCS Access Agreement.

NOW THEREFORE the Agreement witnesses that in consideration of the terms and consideration contained in the Agreement, Mayerthorpe and Sunrise Beach agree to the following:

1. The term of the Agreement shall commence on the date when the Agreement is signed by both parties.
2. Mayerthorpe agrees to provide Sunrise Beach with third party access to the AFRRCS public safety communication services system, conditional on the following:
 - (a) Strict adherence to all provisions of the AFRRCS Access Agreement, copy of AFRRCS Access Agreement attached as Schedule "A".
3. Sunrise Beach agrees to indemnify and save harmless Mayerthorpe, its agents, servants, officers, elected officials or employees with respect to any claim, action, suit, proceeding or demand including those relating to negligence, made or brought against Mayerthorpe, its agents, servants, officers, elected officials or employees by any third party with respect to any occurrence, incident, accident or happening relating to the provision of subsidiary access pursuant to this Agreement, excepting any occurrence, incident, accident or happening

involving negligence or intentional torts by Mayerthorpe, its agents, servants, officers, elected officials or employees.

4. Mayerthorpe agrees to manage the AFFRCS Service Agreement and any renewal.
5. Mayerthorpe agrees to provide this service in consideration of \$1.00, receipt of which is hereby acknowledged.
6. In the event that the AFFRCS Service Agreement with Mayerthorpe and Her Majesty the Queen in the Right of Alberta represented by the Minister of Justice and Solicitor General is terminated the Agreement between Sunrise Beach and Mayerthorpe will also be immediately terminated.

IN WITNESS OF THE FOREGOING, the parties have executed this Agreement, as of the aforementioned day and year.

TOWN OF MAYERTHORPE

**SUMMER VILLAGE OF
SUNRISE BEACH**



Mayor



Mayor

Seal

Seal

Chief Administrative Officer

Chief Administrative Officer

Schedule "A"

AFRRCS ACCESS AGREEMENT

BETWEEN:

HER MAJESTY THE QUEEN IN RIGHT OF ALBERTA,
as represented by the Minister of Justice and Solicitor General
(the "Province")

- and -

First Responder Agency Legal Name
(the "First Responder")

WHEREAS:

- A. The Province has purchased and constructed a land mobile radio system, the Alberta First Responders Radio Communications System ("AFRRCS"), for the purposes of supporting public security and public safety. AFRRCS is owned and operated by the Province and is to be used by the First Responder only for the purposes of supporting public security and public safety, and on a fee-free basis (without compensation).
- B. AFRRCS usage is governed by the AFRRCS Governance Council. AFRRCS Governance Council has the authority to approve, publish and amend policies and procedures that ensure the inter-operability and effectiveness of AFRRCS for all AFRRCS users.
- C. The Province and the First Responder (each, a "Party" and collectively, the "Parties") wish to enter into this AFRRCS Access Agreement (the "Agreement") for the Province to provide the First Responder with access to AFRRCS for the purpose of public safety communications.

NOW THEREFORE in consideration of the mutual promises and respective covenants and agreements set forth in this Agreement, the receipt and sufficiency of which are irrevocably acknowledged, the Parties agree as follows:

Access

1. The Province shall provide the First Responder with access to AFRRCS. The First Responder will be provided access to AFRRCS for a period of fifteen (15) years beginning on _____, 20__ and ending on _____, 20__ (the "Term") unless terminated earlier or extended in accordance with this Agreement.
2. Upon mutual agreement, this Agreement may be extended for up to five (5) years under the same terms and conditions set out herein. The Parties must provide

notice of their intention to extend this Agreement no later than ninety (90) days prior to the expiration date of the Term.

Technical Attributes and Limitation of Liability

3. The First Responder acknowledges that the Province has made every attempt to provide AFRRCS on the basis of the technical specifications set out in Schedule "A" ("**Technical Attributes**"), which is attached to and forms part of this Agreement but AFRRCS is provided on an "as is" basis and the Province shall not be responsible for any variations in quality, service, or availability of AFRRCS nor for any damages arising from the First Responder's use of AFRRCS. The Province may amend the Technical Attributes at any time with prior notice to the First Responder.

Permitted Uses and No Compensation

4. The First Responder shall only use AFRRCS for the purposes of supporting public security and public safety and AFRRCS shall be provided on a fee-free basis.

Policies and Procedures

5. The First Responder shall take reasonable efforts to comply with all applicable policies and procedures governing the use of AFRRCS, established by the AFRRCS Governance Council, the Province or its designated agents.

Applicable Laws

6. The First Responder shall comply with any applicable laws regarding the ownership, use and licensing of their radio devices or use of AFRRCS by the First Responder..

Prohibited Activities

7. The First Responder shall not engage in any activities which degrade the quality or functionality of AFRRCS, including but not restricted to the following:
 - (a) use of AFRRCS for purposes other than supporting public security and public safety;
 - (b) conducting over the air programming, over the air rekeying, telephone interconnect conversations without prior approval of the Province;
 - (c) use of non-voice applications without prior written approval of the Province; and
 - (d) use of common event 'talkgroups' for monitoring events which the First Responder is not an active participant.

First Responder Equipment and Services

8. The First Responder acknowledges and agrees that it shall be responsible for the purchase, ownership, installation, configuration, maintenance, and licensing of

any devices or services that the First Responder needs to access AFRRCS including any related costs and fees.

Replacement of Minister's Equipment

- 9. The First Responder agrees that it shall be responsible for ensuring the physical security of any equipment belonging to the Minister that is located on the premises or within the possession of the First Responder, its employees, and agents ("Borrowed Minister Equipment"). The First Responder agrees that it shall pay the cost of replacing any of the Borrowed Minister Equipment that is damaged, excluding reasonable wear and tear, and requires replacement in the opinion of the Minister and at the Minister's sole discretion.

End User Support

- 10. The First Responder acknowledges and agrees that it shall be responsible for providing any end user support that its employees and agents may require with respect to AFRRCS.

Dispute Resolution

- 11. In the event of a dispute arising from the interpretation or operation of this Agreement, it will be referred to the Parties' representatives set out below, who will use their reasonable efforts to resolve the matter amicably. If either Party believes that such negotiation has failed, that Party may refer the matter to the following persons:

For The First Responder	For the Province
	Assistant Deputy Minister Public Security Division Justice and Solicitor General 10th floor John E Brownlee Building 10365 - 97 Street Edmonton, AB T5J 3W7 Phone: (780)427-3457 Fax: (780) 427-1194

The Parties agree that the Province shall be entitled to render the final decision, in its sole discretion, on any disputes and dispute resolution processes.

Indemnity

- 12. The First Responder shall indemnify and hold harmless the Province, its employees and agents from any and all third-party claims, demands, actions or costs (including legal costs on a solicitor-client basis) for which the First Responder is legally responsible that arise from or relate to the provision of access to AFRRCS or any other obligation under this Agreement.
- 13. The Province shall indemnify and hold harmless the First Responder, its employees and agents from any and all third-party claims, demands, actions or

costs (including legal costs on a solicitor-client basis) for which the Province is legally responsible that arise from or relate to the provision of access to AFRRCS or any other obligation under this Agreement.

Freedom of Information and Protection of Privacy Act

14. The First Responder acknowledges that this Agreement, including the name of the First Responder, the consideration, term and details of the Services, may be subject to disclosure under the *Freedom of Information and Protection of Privacy Act* (Alberta), (the "FOIP Act"). The First Responder further acknowledges that the FOIP Act applies to information obtained, generated, collected, or provided for the Province under this Agreement, and agrees to adhere to the FOIP Act in its collection, use and disclosure.

Confidentiality

15. For the purposes of this section:

- (a) "Confidential Information" of a Party means the Party's confidential or proprietary information or material that may be acquired by, or become available to, the other Party as a result of the matters referred to in this Agreement and includes:
- (i) information contained in the data management systems of the Party;
 - (ii) financial, operational, personal or business information, records and plans of or relating to the Party or third parties (including any other users of the AFRRCS);
 - (iii) health information as defined in HIA and personal information as defined in the FOIP Act, if applicable;
 - (iv) any information which is required to be kept confidential by statutory or regulatory requirements; and
 - (v) any information that the disclosing Party advises the receiving party in writing is confidential or is marked or labelled confidential.
- (b) "HIA" means the *Health Information Act* (Alberta) and any regulations made thereunder, as may be amended from time to time.

16. Each Party acknowledges that it may come into possession of Confidential Information of the other Party. Accordingly, each Party agrees that it shall:

- (a) hold, and shall cause its directors, officers, members, employees, agents, representatives and affiliates (the "Representatives") to hold, all Confidential Information of the other Party in strict confidence;

- (b) not collect, use, transmit or disclose the Confidential Information of the other Party to anyone other than to its Representatives and then only to the extent that such Confidential Information is directly required to be disclosed with respect to matters addressed in this Agreement; and
 - (c) use all reasonable efforts to protect the other Party's Confidential Information against unauthorized access, use or disclosure.
17. In the performance of obligations under this Agreement, the Parties shall comply, and shall ensure that their respective Representatives comply, with the provisions of any applicable federal and provincial privacy legislation including the FOIP Act and HIA.
18. Except for any health information as defined in HIA or personal information as defined in the FOIP Act, the foregoing obligations of confidentiality and non-use shall not apply to Confidential Information that the receiving Party can demonstrate:
- (a) was known to the receiving party prior to its receipt from the other Party as demonstrated by written records;
 - (b) becomes known to the public through no fault of or action by the receiving Party; or
 - (c) is obtained by the receiving party from a third party who is not under an obligation of confidentiality and has a lawful right to make such disclosure.
19. If a Party or any of its Representatives are required by law to disclose any of the other Party's Confidential Information, then that Party shall provide the other Party with prompt written notice of same so that the other Party may seek a protective order or other appropriate remedy.

Termination

20. Termination with Cause:
- (a) Any of the following events will constitute an Event of Default ("Event of Default"):
 - (i) the First Responder fails to materially observe, perform or comply with any provision of this Agreement;
 - (ii) the First Responder fails to take reasonable measures to comply with any and all policies and procedures in accordance with section 5 of this Agreement; or
 - (iii) the First Responder engages in any of the prohibited activities set out in section 7 of this Agreement.

- (b) On the happening of an Event of Default, the Minister shall provide written notice to the First Responder of the Event of Default setting out:
 - (i) the details of the Event of Default;
 - (ii) what actions must be taken or ceased by the First Responder in order to cure the Event of Default; and
 - (iii) a deadline by which the Event of Default must be cured.

If, at the Minister's sole discretion, the Minister determines that the First Responder has failed to cure the Event of Default by the deadline set out in notice, the Minister may immediately terminate this Agreement.

- (c) On the happening of an Event of Default, and in addition to or instead of the measures set out in subsection (b), and at the Minister's sole discretion, the Minister may immediately suspend the First Responder's, or any of its user's access to the AFRRCS, until the Event of Default is cured.

Termination without Cause:

- (a) The Minister may, without cause, terminate this Agreement, upon two (2) years prior written notice to the First Responder.
- (b) The First Responder may, without cause, terminate this Agreement, upon two (2) years prior written notice to the Minister.

Events upon termination

- 21. Upon termination of this Agreement, each Party shall:
 - (a) transfer and delete any Confidential Information of the other Party to such Party, and
 - (b) follow any directions of the other Party regarding the transfer and deletion of the Confidential Information of such Party.

Notice

- 22. Any notice to be made under this Agreement that is to be made in writing is effective when personally delivered to the address or transmitted by fax to the fax number as follows:

First Responder: _____
 Address: _____

 Attention: _____
 Fax: _____

Province: AFRRCS
Address: St. Albert Provincial Building
30, Sir Winston Churchill Avenue
St. Albert, AB T8N 3A3
Attention: Manager Operations
Fax: 780-644-8424

Designated Representatives

23. The Province designates Manager, Operations, AFRRCS of the Department of Justice and Solicitor General as the Province's representative and the First Responder designates [insert title of designated representative] for ongoing contact between the Province and the First Responder in matters relating to this Agreement.

General

24. Time is of the essence of this Agreement.
25. This Agreement contains the entire agreement between the parties concerning the subject matter of this Agreement and except as express in this Agreement, there are no other understandings or agreements, verbal or otherwise that exist between the parties.
26. The parties may amend this Agreement only by written agreement signed by the parties.
27. This Agreement shall be governed by and interpreted in accordance with the laws in force in Alberta, and the parties irrevocably attorn to the exclusive jurisdiction of Alberta.
28. The First Responder shall not assign this Agreement and shall not allow third parties access to AFRRCS, without the prior written consent of the Province.
29. The First Responder shall ensure that there is not a conflict of interest or an apparent conflict of interest on the part of the First Responder or its employees, subcontractors or agents in relation to AFRRCS, and AFRRCS shall be used in accordance with high ethical standards. In the event the First Responder becomes aware of any matter that causes or is likely to cause a conflict of interest in relation to the First Responder's use of AFRRCS, the First Responder shall immediately disclose such matter to the Province in writing.
30. The First Responder is an independent contractor for the purposes of this Agreement and shall not be deemed to be a servant, employee, partner or agent of the Province and it is not the intention of the parties to create a joint venture arrangement.
31. Notwithstanding any other provision of this Agreement, those sections which by their nature continue after the conclusion or termination of this Agreement shall continue after such completion or termination, including without limitation the following:

- | | | |
|-----|--------------------|--|
| (a) | Section 3 | Technical Attributes and Limitation of Liability, |
| (b) | Section 9 | Replacement of Minister's Equipment, |
| (c) | Sections 12 and 13 | Indemnity, |
| (d) | Section 14 | Freedom of Information and Protection of
Privacy, |
| (e) | Sections 15 to 19 | Confidentiality, |
| (f) | Section 21 | Events upon Termination |
| (e) | Sections 27 and 31 | General |

32. This Agreement may be executed in counterparts, in which case (i) the counterparts together shall constitute one agreement, and (ii) communication of execution by fax transmission or e-mailed in PDF shall constitute good delivery.

The parties have made this Agreement by the representatives authorized to do so on the respective dates shown below.

[signatures on following page]

**HER MAJESTY THE QUEEN IN
RIGHT OF ALBERTA, as represented
by the Minister of Justice and Solicitor
General**

[First Responder Agency Legal Name]

Per:

Per:

Signature

Signature

Mike Quann

Print Name

Print Name

Director – AFRRCS Operations and
Maintenance

Title

Title

Date

Date

Schedule "A": Technical Attributes

Availability

Availability only refers to AFRRCS owned and operated components and all components provided by the First Responder are excluded from availability considerations.

- The Regional Switch Centres will be operated at four "9"'s, meaning there will be no more than 57 minutes' outage annually.
- Any *radio site* will be operated at three "9"'s meaning there will be no more than 8.75 hours' outage on any site annually.

Coverage

The coverage area is defined as the First Responder's geographical area of jurisdictional responsibilities.

Within the coverage area, AFRRCS will provide the following coverage:

- AFRRCS commits to provide 95% outside portable coverage on any street, road, avenue, freeway that the public is entitled to use for the passage of vehicles, excluding any segments that are covered or enclosed, in any community identified as being covered in the supplied portable coverage map; and, 95% mobile coverage for any existing primary or secondary road in the supplied mobile coverage map.

Grade of Service (GoS)

AFRRCS grade of service is a measurement used to quantify system loading. It represents as a percentage, a radio user's ability to access the system considering existing radio traffic volumes. The percentage represents the probability of being "delayed" access due, to the unavailability of radio channels to support the calls.

- AFRRCS has identified that the GoS objective shall be 3% or less of calls queued during the busiest hour of a calendar quarter.

Additional information regarding each technical attribute identified above is contained in either the AFRRCS minimum service levels document or the AFRRCS Coverage Map.

Wendy Wildman

From: administration@wildwillowenterprises.com
Sent: April 10, 2020 9:04 AM
To: Liz Turnbull; Bernie Poulin; Graeme & Sherry Horne; Graeme Horne; Sandi Benford; Garth Ward; Brian Johnson; Russ Purdy; Brenda Shewaga; Don Bauer
Cc: Wendy Wildman
Subject: [FWD: Connect By All-Net - Summer Villages of Lac Ste Anne County East]
Attachments: Connect By All-Net - Summer Villages of Lac Ste Anne County East.eml (2.83 MB)

Councillors, please see below and attached as this will be presented at the June SVLSACE meeting, however, the SVLSACE admin is looking for feedback by April 30th.

Wendy is suggesting that if we choose to participate, that we take the funds out of our reserves for 2020 so we don't delay budgets and tax rate bylaws.

Thanks,

Heather Luhtala,
Asst. CAO
S.V. of South View
S.V. of Silver Sands
S.V. of Yellowstone
Phone: 587-873-5765
Fax: 780-967-0431
Website: www.wildwillowenterprises.com
Email: administration@wildwillowenterprises.com

----- Original Message -----

Subject: Fwd: Connect By All-Net - Summer Villages of Lac Ste Anne County East
From: ddm@kronprinzconsulting.ca
Date: Thu, April 09, 2020 11:58 am
To: "d.evans@birchcove.ca" <d.evans@birchcove.ca>, "svcastle@telus.net" <svcastle@telus.net>, "cao@svnakamun.com" <cao@svnakamun.com>, "cao@rosshaven.ca" <cao@rosshaven.ca>, "svsandyb@xplornet.ca" <svsandyb@xplornet.ca>, "administration@wildwillowenterprises.com" <administration@wildwillowenterprises.com>, "svsunrisebeach@wildwillowenterprises.com" <svsunrisebeach@wildwillowenterprises.com>, "office@sunsetpoint.ca" <office@sunsetpoint.ca>, "d.evans@valquentin.ca" <d.evans@valquentin.ca>, "svwestcove@outlook.com" <svwestcove@outlook.com>
Cc: "Poulin, Bernie" <bpoulin@xplornet.com>, "renjgiesbrecht@gmail.com" <renjgiesbrecht@gmail.com>

Good morning CAOs,

Please reference the attached email and proposal for context.

Earlier this year you may have received an email from All-Net offering a promotional deal on subscription to their "Connect" service. You may remember Braedan King from the May 2019 Regional Meeting where he pitched All-Net to our municipalities. At that time, and based on the promotional email sent earlier this year, the base price was deemed cost prohibitive for our individual communities; the starting price was around \$3,995 per subscription (I think) so we never really went anywhere with the idea.

However, after the last email we reached out to them again to see if they would be willing to work on a proposal for the summer villages collectively and they have provided the attached proposal. I framed the concept on having SVLSACE hold the subscription, but wanted to ensure that each municipality had independent and secure private access for their administration (and emergency management personnel - DEM) and could maintain their own tab within the system. I believe this proposal covers that. The total price (for all 12 villages collectively would be \$6000 per year (depending on how you wanted to apportion the cost - an average of \$500/village - so certainly much more affordable). I think I would recommend a per lot apportionment of costs, but regardless - collectively a much better deal either way.

I was hoping to discuss this at the June 2020 SVLSACE meeting, however we may want to consider implementing this earlier for those communities interested in this service. At this point please forward to your councils and have a discussion with them - if they are interested please let me know as soon as possible (let's aim for April 30th, 2020 that way if all, or some, of us wish to proceed we can add some sign-up details to our tax mailouts or spring newsletters to get the ball rolling). If you or your councils have any questions please let me know that as well and I coordinate an answer with Braedan.

Thank you,

DDM

Dwight Darren Moskalyk
Administrator
SVLSACE
780-967-0271
ddm@kronprinzconsulting.ca

Wendy Wildman

From: braedan@allnetsolutions.ca
Sent: March 31, 2020 3:28 PM
To: ddm@kronprinzconsulting.ca
Subject: Connect By All-Net - Summer Villages of Lac Ste Anne County East
Attachments: Connect Estimate - SVLSACE.pdf; Connect_info.pdf

Hi Dwight,

Thank you for taking the time yesterday to talk about Connect. As mentioned, I have prepared a proposal for your consideration that includes a discount for the unlimited messages/calls, users, training and set-up. The flat fee is \$6,000.

Connect was developed over the past five years to provide municipal governments with one central program to send out information in multiple ways such as:

- Landline phone (Voice)
- Mobile phones
- Text message
- E-mail, and
- Social Media

We can have an account created and your current phone book pre-loaded within a few days. Connect comes with an online website form that can be embedded onto the Village websites for public registrations where they can provide their additional contacts such as mobile numbers and email addresses. Once they enter their information they will have a communication account for their families and can make changes at anytime. We can also have you and your staff trained within an hour through a remote session. This would be a great time to develop a complete contact database for your community as people will be motivated to sign up.

We have a brief overview video that will walk you and your team through the program, the video is available online here: <https://vimeo.com/401954384/9ba5d9f502>. The video touches upon the main features built into Connect, including its integration with Canada's national emergency alert system known in Alberta as Alberta Emergency Alert. Any emergency alerts issued for the community will automatically load into your account for you to send out if necessary. Notifications of imminent danger will send out an automated phone call.

There is also a video that highlights the features in less than 2 minutes at: <https://vimeo.com/395987026>.

Thanks again, Dwight. Let me know if you want us to get an account ready for you or if you have any questions.

Braedan King

Account Manager
All-Net.ca
Phone: (204) 421-9314
Toll Free: (888) 403-4240
Web: All-Net.ca

all-net
municipal solutions



All-Net Connect Proposal

Communication Automation

PREPARED FOR:

Dwight Moskalyk

Summer Villages Lac Ste. Anne County East

PREPARED BY:



Braedan King
Account Manager
braedan@allnetsolutions.ca

PROPOSAL ISSUED
03.31.2020

PROPOSAL VALID UNTIL
04.30.2020

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About Our Company

All-Net.ca is a municipal communications company that employs a unique skillset of municipal experience, advanced programmers and creative minds. Our research and development is focused toward the development and use of municipal software.

One of the biggest advantages of our municipal products is the ability to integrate other products and services in the future. For example, you have the option to integrate your council meetings (All-Net Meetings) or a service request tracking program (Service Tracker) at any time in the future. Your smartphone apps can also be connected to your website data and your website content management system also acts as the content management system for your apps.

Our development is all done in Canada and your data is stored and backed up in Canada.

OUR PROFILE

- In business for 20 years learning and developing new technologies for municipal administrators.
- Our applications have been built with and for municipal administrators.

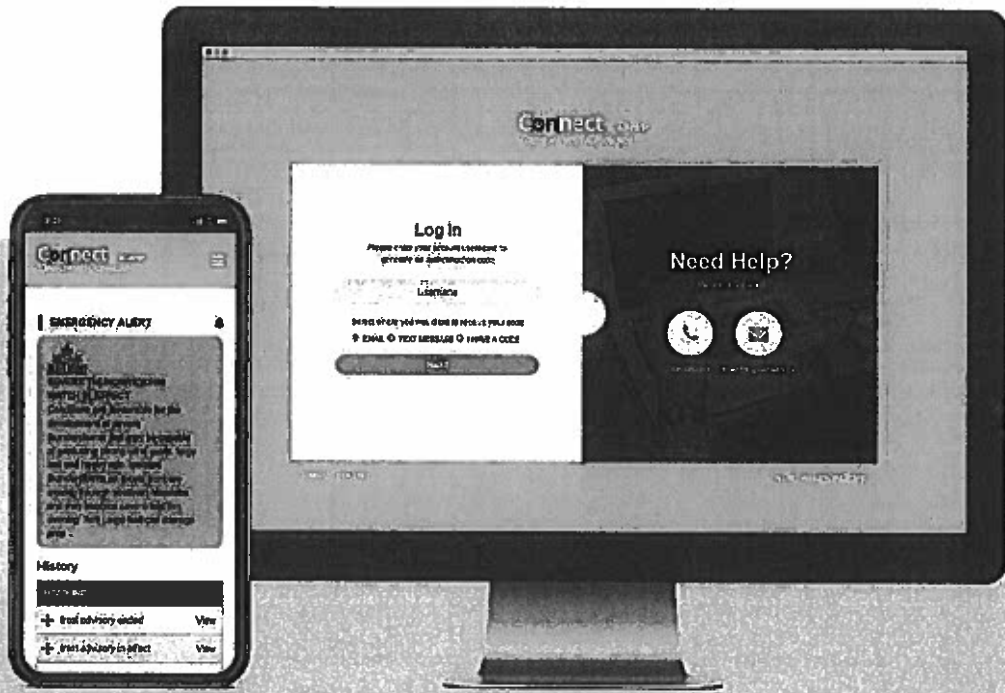
WHAT WE DO

- Research the needs of municipal governments.
- Develop innovative programs to meet the needs of municipal governments.
- Provide our municipal clients with ongoing support.

Our Objective

Our objective is to research, develop and deploy municipal applications that assist municipal governments in their goal to provide the best possible service in the most efficient manner possible.

About All-Net Connect



Communicate with your residents on any platform including text, email, smartphone and landlines. Municipal officials now have the ability to easily broadcast information on a wide variety of platforms from one central portal.

Connect – By All-Net incorporates 20 years of municipal experience into one central portal to manage and disseminate messages to all your residents via e-mail, smartphone apps, text messages, social media and voice phone lines.

Emergency alert messages from Alert Ready can also be automated to broadcast on your resident's smartphones without any local effort.

Getting Started



1. INFORMATION GATHERING

We begin the process on our end by becoming familiar with your current communication processes and procedures.

We identify communities in your region and begin to compile your initial resident contact list from public phone listings.



2. ACCOUNT SET-UP

In this stage we create all your main account and user accounts so you can hit the ground running as soon as we begin training.

We will also pre-load your local resident database so you can review the mapping and location of each resident.



3. TRAINING & TUTORIALS

Once your account is set, we will walk you through the program and each individual feature.

At this stage you will be left with access to your account to send out test messages to your local working group. Once you are ready, we will work with you to send out your first message to the public.



4. HOSTING & ONGOING SUPPORT

Our services don't end after your first message. We continue to be here to assist you in any way of if you have any questions or new staff that require new training.

Your data is backed up nightly and we notify you when new features and updates are made available on your account.

Starting Timeline

We will work with you on your own schedule to get you started. The set-up and training is very easy and requires very little time on your part. Once we create your account and templates your training is provided over a one-hour session.

WEEKS	1	2	ONGOING
INFORMATION GATHERING			
ACCOUNT SET-UP			
TRAINING & TUTORIALS			
HOSTING & SUPPORT			

ONGOING SUPPORT

We always have someone available 24/7 for after hour support and you do not pay any additional fees. We understand the importance of your meeting process and are always available with any assistance you may require. We are available to provide training to new staff to ensure users have a great understanding of all the program features. We are available by phone or e-mail.

Included Features

Connect has been developed to provide municipal administrators with one central portal to send and manage communication messages to their residents on multiple platforms.

The Connect app also provides your residents with a communication link to your office for the latest municipal information and can include direct feeds from your own municipal website for notices and events.

The Connect management portal provides you with:

Emergency Alerting: A direct feed into Canada's national emergency alerting system (Alert Ready) to disseminate emergency alert messages from all levels of government, Environment Canada and the RCMP. All alert messages appear on a user's phone without having to open the apps

Emergency alerts will appear automatically on the Connect App and you have the option to forward a voice translated alert to resident land line telephones with the click of a button.

Mass Email: You can send out an unlimited number of e-mail messages to your residents along with the ability to refine your messages to only go out to users requesting information based on specified topics. The e-mail manager provides you with the ability to create templates for formatting along with a history of all past messages.

Text Messaging: The Connect portal provides you with the ability to send out SMS text messages to residents who prefer to be informed of local information on their mobile phone.

Push Messaging: You can issue smartphone alert messages to each smartphone and tablet with the app installed. Messages will appear on each device without the user having to open the app. You can send out immediate messages or schedule push messages for a future date. Only available with smartphone app option.

Voice Calls: You can type a voice message and have the message sent out to resident phones. The message will be automatically read via a voice generator. You also have the option to upload a recorded voice message. Emergency alert messages can also be sent out to your resident home phones with one click.

Account Management: You can manage all your resident accounts as well as the ability to create communication groups for people to select and receive information. You also have a simple public registration form that can be easily incorporated into any website.

You also can create custom administrator accounts to provide users with access to specific groups and specific mediums such as text, voice, e-mail etc.

Included Features

Social Media: Your account will provide you with one click access to your social media accounts (Facebook and Twitter) for the posting and sharing of municipal information.

Account Management: You can manage all your resident accounts as well as the ability to create communication groups for people to select and receive information. You also have a simple public registration form that can be easily incorporated into any website.

You also can create custom administrator accounts to provide users with access to specific groups and specific mediums such as text, voice, e-mail etc.

GIS Mapping: You can send your messages to a targeted region using our mapping tool. You can design exact regions or use a region template to send a message to a pre-defined region.

For example, you can create map templates for various service regions and then can send out messages to a specific region by selecting that region map template.

There is no limit to the number of region templates you create, and they can be easily updated at any time.

Emergency alerts are also pre-defined with an alert region. Once you receive an alert from Alert Ready you can adjust the region and ensure it is sent out to all your residents if necessary.

Resident Information: Your residents will have the ability to register and select their own communication preferences through a public management feature that can be integrated into any website.

Your residents will have the ability to sign-up and select the types of information they would like to be aware of along with the devices they would like to be communicated on such as text, email, smartphones and land lines.

Mobile Management: The Connect portal provides you with the ability to manage and disseminate messages from any device including a smartphone.

The management portal is completely responsive to any mobile device and smartphone. This provides you with the ability to communicate with your residents from any location without the use of a desktop or laptop computer.

Program Features

- Unlike the US, Canada has a national emergency alerting system (Alert Ready) to collect and disseminate all emergency alert messages across the country. Connect is powered by Alert Ready and we automatically send out your alerts to your residents.
- You own and have access to your registrant data. You can export all your data to an Excel file at any time. This is not available with competing products.
- Connect uses proprietary software that continually communicates with Alert Ready to identify and send out alerts for your community.
- Alert Ready has been developed by the Government of Canada in partnership with each provincial and territorial government.
- Connect provides you with immediate alerts from the RCMP, Manitoba EMO and Environment Canada.
- Connect uses proprietary text to speech conversion to read out all alert messages. You do not need to record a message but do have that ability if needed.
- Connect is not just an emergency alert system. Connect has been developed for you to provide restricted and customized accounts for multiple staff where they can communicate with your residents on all municipal services 24/7. For example, public works staff can send out notifications for road closures and service outages and recreation staff can send out recreation information to residents who request it.
- Mobile communications can be sent to your residents by voice (Phone), text, push message and e-mail.
- Imminent danger for storms and tornadoes can be sent by phone from any location with a single click. You don't have to record or write the message as it comes direct to you from Alert Ready.
- Your data and resident registration information is not subject to the US patriot act as it is secured in a Canadian data Centre.
- All pricing is in Canadian dollars.

Emergency Alerting

In 2017 All-Net launched a web service that continually communicates with Canada's National Emergency Alert System (Alert Ready). Alert Ready has been developed in partnership with the federal and provincial governments to collect and disseminate all emergency alerts to Canadians.

Emergency alerts from the federal government, provincial governments, Environment and Climate Change Canada, RCMP and other officials are all handled through one system. Our web service communicates directly with Alert Ready to identify local emergency alerts and distributes these messages to each community. Local officials can now rest assured that the alert to imminent danger will be immediate and automated.

Emergency alerting is a key feature of the Connect platform and smartphone app. The Connect app links up local municipal information and services to resident mobile devices.

Along with the announcement of imminent danger, the Connect portal provides municipal staff with a management portal to disseminate messages to residents on a wide array of mediums such as:

- Bulk/mass email
- SMS text messages
- Push messaging to smartphones
- Voice call messages to resident home phones
- Social media posts to Facebook and Twitter

AUTOMATED ALERT MESSAGES

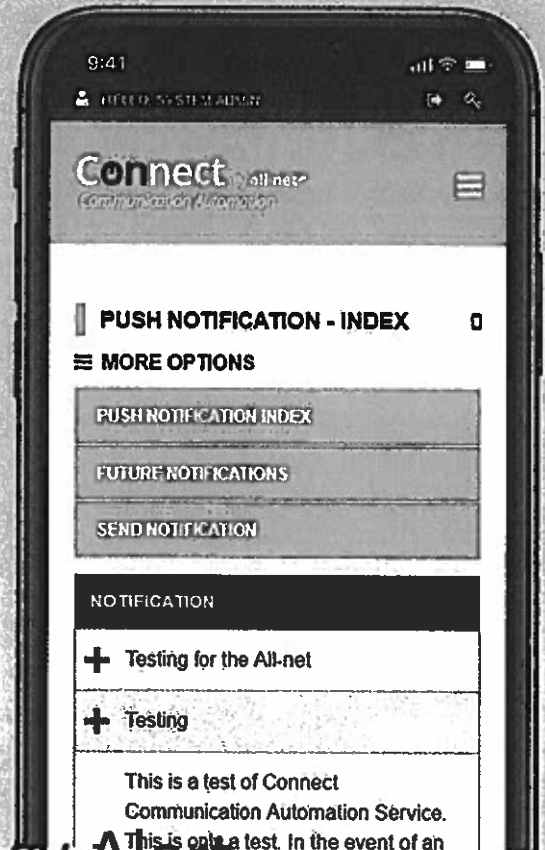
Residents can now receive automated alerts after hours and on weekends without the need for local officials to initiate a timely emergency alert. Once an alert has been initiated, local officials have access to send out additional information to resident smartphones with follow-up messages and email.

Emergency Alerts With Alert Ready

Emergency alerts with "Connect" are powered by Alert Ready www.AlertReady.ca. Alert Ready is Canada's national emergency alerting system and is governed by the Government of Canada.

Alert Ready emergency alerts are issued by:

- Federal government authorities
- Environment and Climate Change Canada
- The RCMP
- Municipal government officials
- Provincial government officials
- Municipal officials as coordinated by each provincial government

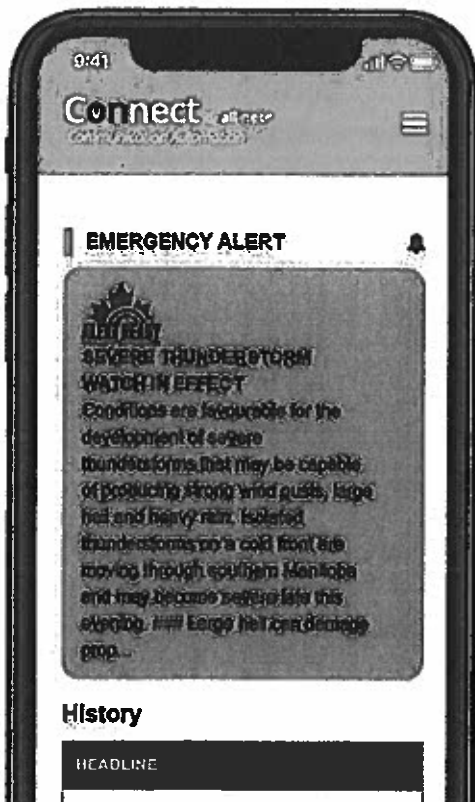


Emergency Alert Alert Types

All alerts for your community issued by Federal and Provincial agencies automatically appear in your account.

Some types of emergency alerts include:

- Amber Alert
- 911 Service
- Weather
- Tornado
- Flood
- Wildfire
- Hurricane
- Biological
- Chemical
- Terrorist Threat
- Air Quality
- Civil Emergency



Data Integration

You own all your data and we do not hide behind privacy policies to prevent you from downloading your data.

We use a two-tiered approach to developing your local database of community contacts. Your account will come loaded with the phone directory for your community. This will include every publicly listed residential phone number available (White Page Listings).

We will then use our proprietary service to map out each resident to their physical mapped location via GPS coordinates. Where possible your residents will appear in your database with their home phone number and physical address.

We then walk you through a process to self-register residents, so they can provide you with additional cell phone number and e-mail addresses. When residents register, Connect will identify their existing listing and replace it as a new listing with all their current information.

You also have the ability to upload new registrants to your connect account in a batch process by simply using a formatted excel file to enter and upload your new data.

DATA OWNERSHIP

All data collected and added to your account is your property and you own all the data. We do not hide behind privacy policies to keep you from downloading and accessing your registrant data.

If you ever wish to download your account registrants, you can simply click one button and an Excel file will be generated for you to download. We are also available to assist you in cleaning your data if necessary.

DATA MANAGEMENT

Your data is stored and backed up in Canada at a tier III data Centre. Your data does not leave Canada and is not subject to the US Patriot act for data collection.

Our Price Estimate

CONNECT PRICING	1ST YEAR	ANNUAL RENEWAL
System Access Fee	\$6,000.00	\$6,000.00
Emergency Alerting	Incl.	Incl.
Unlimited text Messages / Year	0.00	0.00
Unlimited Voice Calls / Year	0.00	0.00
Unlimited Email	0.00	0.00
Local phone Numbers	0.00	0.00
Total cost	\$6,000.00	\$6,000.00

- The pricing above is based on a population under 10,000
- All prices above are in Canadian dollars.
- Includes 8 hours of data formatting time. Additional time priced at \$75/Hr.

All pricing and services above subject to a signed license agreement.

Reproduction or distribution of the above proposal, in whole or in part, outside of the recipient organization is prohibited without the consent of All-Net.ca



Questions About Your proposal?

Contact Us Today!

OUR OFFICE

4-350 Keewatin Street
Winnipeg, MB R2X 2R9

CALL OR EMAIL US

Phone: 204-421-9314
Toll Free: 888-403-4240
Email: info@all-net.ca

OUR HOURS

8:30 AM - 4:30 PM
Mon - Fri CST

ACCOUNT SET UP
IN 24 HOURS

Connecting your community **one message at a time**

Stop the spread of misinformation today and get set up with Connect by All-Net. Municipal officials now have the ability to easily broadcast information by voice call, email, smartphone, apps, text messages and social media.

- ✓ Automated Emergency Alerting
- ✓ GIS Mapped Messages
- ✓ Message Logs
- ✓ Data Ownership
- ✓ Preloaded Phone Directories
- ✓ CASL Compliant
- ✓ SMS Text Messaging

Reach your entire community on any platform with any device!

Connect - by All-Net incorporates 20 years of municipal experience and has been developed to provide municipal administrators with one central portal to send and manage communication messages to their residents on multiple media platforms.

Emergency alert messages from Alert Ready can also be automated to broadcast on your resident's smartphones without any local effort.

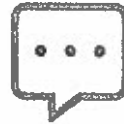
We know time is of the essence when dealing with a crisis. To meet this need we have employed additional resources to ensure we can have your account running as soon as possible.





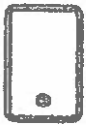
LIVE EMERGENCY ALERTING

A direct feed and connections to Canada's national emergency alerting system Alert Ready.



SMS TEXT MESSAGING

The Connect portal allows you to send text messages directly to your resident's smartphone devices.



MOBILE MANAGEMENT

Allows you to communicate with your residents from any location without the use of a computer.



MASS E-MAIL MESSAGING

You have the ability to send out an unlimited number of messages and emergency alerts via email.



AUDIO VOICE AND TEXT

Upload recorded messages or type messages to be converted to voice to send out by phone.



SOCIAL MEDIA ACCESS

Quick access to post and share municipal information to your social media accounts.



ACCOUNT MANAGEMENT

Manage all your resident accounts as well as the ability to create communication groups for people.



DATA SECURITY

Your data is all stored and backed up in a secured and reliable Canadian data facility.



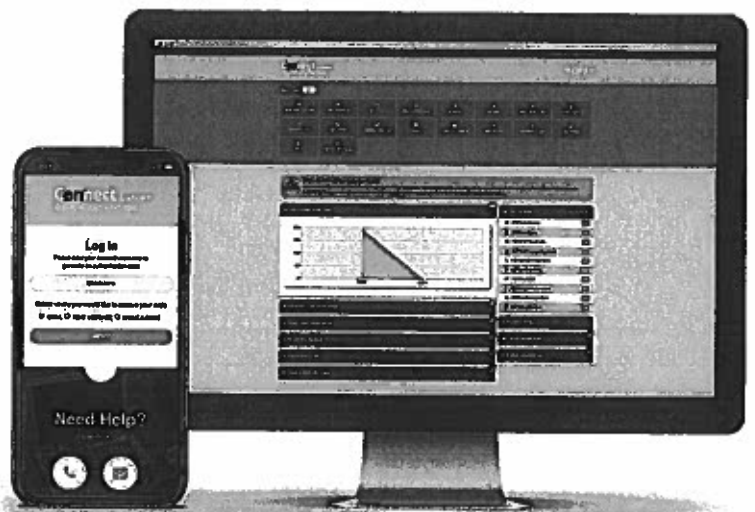
WEBSITE INTEGRATION

Your residents have the ability to register and manage their accounts directly from your website.



QUICK SET-UP

Have your account set-up within 24 hours with your local phone books preloaded.



AGREEMENT

Made this _____ day of _____, 2020

BETWEEN

The SUMMER VILLAGE of SUNRISE BEACH

Hereinafter referred to as The Summer Village

AND

STANDSTONE VACUUM SERVICES LTD.

Hereinafter referred to as The Contractor

AGREEMENT FOR SOLE ACCESS TO THE SEWAGE LAGOON FACILITY

WHEREAS The Summer Village wishes to enter an agreement with a septic pump-out service provider for the period of February 1st, 2020 to April 1st, 2021; and

WHEREAS The Contractor operates such a service;

NOW THEREFORE, The Summer Village and The Contractor have agreed as follows:

1. The Contractor may not sell or assign this agreement.
2. The Summer Village grants exclusive dumping privilege to The Contractor, with regard to the Onway Sewage Disposal Facility located on lands legally described as SW1/4 SEC06-055-01 W5M.
3. The Contractor agrees to the pump out rates as set out in Schedule A of this Agreement.
4. The Contractor and The Summer Village agree that these rates, as established, may be reviewed and adjusted as necessary on an annual basis, based on rising costs of fuel, labour, government levies or disposal, subject to the Committee's approval, not to be unreasonably withheld.
5. The Contractor shall keep in full force and effect throughout the term of this Agreement current Auto, Liability and Environmental Insurance policies with a minimum value of \$2,000,000.00 each. The Contractor shall provide acceptable certificates of insurance upon request. No insurance policy may be canceled, materially revised, or subject to non-renewal without at least thirty (30) days prior written notice being given to the Committee, ten (10) days for non-payment of premium.

6. The Contractor shall indemnify and hold harmless the Summer Village, its elected officials, employees and agents, from and against any and all direct and consequential damages, losses, expenses (including legal expenses on a solicitor-client basis) and third party claims, arising, directly or indirectly, out of the services set out in this Agreement, including but not limited to any act of negligence, breach of contract or other wrongdoing on the part of Contractor or its employees.
7. THE SUMMER VILLAGE SHALL HAVE NO LIABILITY TOWARDS THE CONTRACTOR FOR LOSS OF PRODUCTION, LOSS OF PROFIT, LOSS OF USE, LOSS OF CONTRACTS, COST OF CAPITAL, INTEREST, COST OF DELAY, BUSINESS INTERRUPTION, OR FOR ANY OTHER SPECIAL, CONSEQUENTIAL OR INDIRECT LOSSES WHETHER ARISING FROM FAULT, BREACH OF CONTRACT, TORT (INCLUDING CONCURRENT OR SOLE AND EXCLUSIVE NEGLIGENCE), INDEMNITY, STRICT LIABILITY OR OTHERWISE.
8. The Contractor agrees to keep accurate records of the sewage dumped into the Onoway Lagoon from the Summer Village and provide to appropriate administrator, on a monthly basis, accompanied by payment of disposal levy. This report will be submitted, with payment, no later than the 15th day of every month.
9. It is the sole responsibility of The Contractor to maintain availability of services, as per the Monday, Wednesday, Friday schedule, at the rates set out in Schedule A of this agreement. Off schedule rates may apply for weekend or days when trucks are scheduled in other service areas.
10. On rare occasion, The Contractor, at their discretion, may offer reduced rates for the purposes of good business, should it be required to maintain a customer or satisfy a service dispute.
11. The Contractor agrees to provide services at the earliest possible date after being contacted by a customer. In most instances, this will be within 48 hours of a request by phone, text or email to office contacts. (Phone 780-967-2118 or 780-967-5552, Text 780-967-5552, email info@standstonevac.ca). Contact via social media may not be retrieved daily and should not be considered a reliable contact method.
12. The Contractor reserves the right to refuse service for non-payment after 90 days, or, if the following situations are not remedied within 10 days of the Contractor requesting in writing they be so, for lack of or unsafe access to tank, or for ill treatment of our staff.
13. The Contractor agrees to strictly adhere to Lagoon use guidelines and rules, reporting each load and maintaining the facility to the standards set out by the Town of Onoway and The Committee.
14. The Contractor understands and agrees that the only sewage to be emptied into the lagoon is that which is taken from areas designated by The Committee and

the Town of Onoway. Specifically, and for the purposes of this Agreement, The Contractor agrees to dispose of effluent from the Summer Village to the Onoway Sewage Lagoon.

15. Amendments to this agreement may be negotiated by either party. This Agreement shall not be varied by any oral Agreement or representation or other than by an instrument in writing of concurrent or subsequent date hereto duly executed by the parties.
16. The Contractor or The Summer Village may cancel this Agreement with cause, with 30 days written Notice of Intention to Cancel, or sooner if the terms of cancellation are mutually acceptable to both parties.
17. The Contractor or The Summer Village may cancel this Agreement without cause, with 180 days written Notice of Intention to Cancel, or sooner if the terms of cancellation are mutually acceptable to both parties.
18. Neither party shall be responsible or accountable for total or partial failure to perform any obligation hereunder if such failure shall arise from any cause or causes beyond the control of such party including, without limiting the generality of the foregoing, the following: acts of God; expropriation or confiscation of land or personal property; compliance with any applicable law, request, recommendation or requirement of any governmental authority, body or agency; war; riot; rebellion; sabotage; flood; fire; unusual weather that could not reasonably have been anticipated; or actions by the Town of Onoway preventing access to the Onoway Sewage Lagoon.
19. This Agreement, including all Schedules attached hereto and which are incorporated by reference, constitutes the complete and entire Agreement between the parties and supersedes any previous communications, representations or agreements, whether oral or written, with respect to the subject matter hereof.

This agreement was duly executed on the _____ day of _____, 2020.

The SUMMER VILLAGE of SUNRISE BEACH

STANDSTONE VACUUM SERVICES LTD.

Ken Standeven

Lisa Standeven



Town of Onoway

Box 540, Onoway, AB T0E 1V0

November 20th, 2019

Summer Village of Sunrise Beach
Box 1197
Onoway, AB. T0E 1V0

Att: Susan Dales, Admin. Assist.

Dear Susan:

Re: Wastewater Effluent Disposal

In reference to the above noted, our January 28th, 2019 letter, and your November 15th, 2019 email requesting a change in service provider and access to the Onoway lagoon from Super Sucker to Standstone Vacuum Service.

Please be advised that the Town of Onoway hereby grants access to our Onoway lagoon to Standstone Vacuum Service for the disposal of wastewater effluent from the Summer Village of Sunrise Beach. All other terms of the January 28th, 2019 letter remain unchanged. This same approval has been granted to the Summer Village of Sandy Beach.

If you are in agreement with these terms, please sign and return the noted letter.

Yours truly,

Wendy Wildman
Chief Administrative Officer
Town of Onoway
/ww

c.c. Jason Madge, Public Works Manager

The Summer Village of Sunrise Beach hereby accepts the terms and conditions as noted above and in the January 28th, 2019 letter, with respect to access to the Town's sewage lagoon.

Glen Usselman, Mayor

Susan Dales, Admin. Assist.

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RE: Sewer Line Sandy Beach to Onoway

"Mike Yakemchuk" [myalta@shaw.ca]

Sent: 4/17/2020 11:49 AM

To: ""Wendy Wildman"" <cao@onoway.ca>, ""Joe Duplessie"" <jduplessie@lsac.ca>

Cc: ""Glen Usselman"" <glen@lfservices.ca>, ""Joe Blakeman"" <JBlakeman@lsac.ca>, ""svsunrisebeach@wildwillowenterprises.com"" <svsunrisebeach@wildwillowenterprises.com>

Wendy

We don't have any new info on Costs to share because we have not engaged a consultant to undertake the pre-design and detailed design.

What we have is a revised cost from Stantec that took out the portion of wastewater line that was on Alexander FN lands.

Attached is Stantec's estimate (close to 1 year old) for the Wastewater Line including Alexander FN and is in the order of \$11M. The second page is a revised cost estimate that takes out the Wastewater Line on FN lands and is some \$8,077,802. This cost did not include any land costs because we really haven't picked an alignment yet so I added \$\$ and used \$9M in all my presentations to SV's and County.

The Water for Life grant was on the \$11M figure.

For now I would continue to use the \$9M and we will be refining this number as we proceed on the project.

Mike Yakemchuk
Myalta Ventures Ltd.
780-231-3698

Sent from Mail for Windows 10

From: Wendy Wildman
Sent: April 16, 2020 4:52 PM
To: 'Mike Yakemchuk'; 'Joe Duplessie'
Cc: 'Glen Usselman'; 'Joe Blakeman'; svsunrisebeach@wildwillowenterprises.com
Subject: Sewer Line Sandy Beach to Onoway

Mike Y/Joe D – can you please forward me whatever the most recent numbers are for the proposed SB to Onoway sewer line.

Sunrise Beach Council meets on April 28, and we would like to have this on that agenda.

Thanks

W

Wendy Wildman
CAO

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

This email is intended only for the use of the party to which it is addressed and for the intended purpose. This email contains information that is privileged, confidential, and/or protected by law and is to be held in the strictest confidence. If you are not the intended recipient you are hereby notified that any dissemination, copying, or distribution of this email or its contents is strictly prohibited. If you have received this message in error, please notify us immediately by replying to the message and deleting it from your computer.

Attachments: [OPC Darwel -2018 12 6R3 Reduced darwell population \[3826\].pdf](#)

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Phase A					\$11,910,164
Phase A Engineering(20%)					\$1,832,333
Phase A Contingency (10%)					\$916,166
Alexander LS and SRS					\$1,400,000
Leg 1					\$1,547,971
	General Requirements				\$250,216.83
	Site Work				\$4,231.31
	Pipeline				\$1,288,956
	Pipe Supply 150mm	lm	10000	\$36	\$360,000
	Pipe Install 150mm	lm	10000	\$80	\$800,000
	Tracer Wire	lm	10000	\$2	\$20,000
	Misc Pipeline				\$108,956.28
	Provisionsal				\$4,566.29
Sandy Beach LS and SRS					\$1,400,000
Leg 2					\$371,513
	General Requirements				\$60,052.04
	Site Work				\$1,015.51
	Pipeline				\$309,350
	Pipe Supply 150mm	lm	2400	\$36	\$86,400
	Pipe Install 150mm	lm	2400	\$80	\$192,000
	Tracer Wire	lm	2400	\$2	\$4,800
	Misc Pipeline				\$26,149.51
	Provisionsal				\$1,095.91
Inline LS					\$1,500,000
Leg 3					\$386,993
	General Requirements				\$62,554.21
	Site Work				\$1,057.83
	Pipeline				\$322,239
	Pipe Supply 150mm	lm	2500	\$36	\$90,000
	Pipe Install 150mm	lm	2500	\$80	\$200,000
	Tracer Wire	lm	2500	\$2	\$5,000
	Misc Pipeline				\$27,239.07
	Provisionsal				\$1,141.57
Leg 4					\$2,477,484
	General Requirements				\$310,268.86
	Site Work				\$5,246.83
	Pipeline				\$2,156,306
	Pipe Supply 200mm	lm	12400	\$61	\$756,400
	Pipe Install 200mm	lm	12400	\$100	\$1,240,000
	Tracer Wire	lm	12400	\$2	\$24,800
	Misc Pipeline				\$135,105.78
	Provisionsal				\$5,662.20
Leg 5					\$77,704
	General Requirements				\$75,065.05
	Site Work				\$1,269.39
	Pipeline				\$1,034,687
	Pipe Supply 300mm	lm	3000	\$132	\$396,000
	Pipe Install 300mm	lm	3000	\$200	\$600,000
	Tracer Wire	lm	3000	\$2	\$6,000
	Misc Pipeline				\$32,686.88
	Provisionsal				\$1,369.89

Phase A					\$8,077,802
Phase A Engineering(20%)					\$1,242,739
Phase A Contingency (10%)					\$621,369
Sandy Beach LS and SRS					\$1,400,000
Leg 2					\$371,513
	General Requirements				\$60,052.04
	Site Work				\$1,015.51
	Pipeline				\$309,350
	Pipe Supply 150mm	lm	2400	\$36	\$86,400
	Pipe Install 150mm	lm	2400	\$80	\$192,000
	Tracer Wire	lm	2400	\$2	\$4,800
	Misc Pipeline				\$26,149.51
	Provisionsal				\$1,095.91
Inline LS					\$1,500,000
Leg 3					\$386,993
	General Requirements				\$62,554.21
	Site Work				\$1,057.83
	Pipeline				\$322,239
	Pipe Supply 150mm	lm	2500	\$36	\$90,000
	Pipe Install 150mm	lm	2500	\$80	\$200,000
	Tracer Wire	lm	2500	\$2	\$5,000
	Misc Pipeline				\$27,239.07
	Provisionsal				\$1,141.57
Leg 4					\$2,477,484
	General Requirements				\$310,268.86
	Site Work				\$5,246.83
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	Pipe Supply 200mm	lm	12400	\$61	\$756,400
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	Tracer Wire	lm	12400	\$2	\$24,800
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	Provisionsal				\$5,662.20
Leg 5					\$77,704
	General Requirements				\$75,065.05
	Site Work				\$1,269.39
	Pipeline				\$1,034,687
	Pipe Supply 300mm	lm	3000	\$132	\$396,000
	Pipe Install 300mm	lm	3000	\$200	\$600,000
	Tracer Wire	lm	3000	\$2	\$6,000
	Misc Pipeline				\$32,686.88
	Provisionsal				\$1,369.89

Wendy Wildman

From: Summer Village Office <administration@wildwillowenterprises.com>
Sent: April 10, 2020 3:36 PM
To: Wendy Wildman
Subject: Fwd: SVLSACE - Covid-19 and Regional Collaboration
Attachments: Untitled attachment 00118.pdf; Untitled attachment 00121.html

Wendy, is this what you are looking for?

Heather Luhtala,
Asst. CAO

Begin forwarded message:

From: ddm@kronprinzconsulting.ca
Date: April 7, 2020 at 10:03:00 AM MDT
To: "d.evans@birchcove.ca" <d.evans@birchcove.ca>, "svcastle@telus.net" <svcastle@telus.net>, "cao@svnakamun.com" <cao@svnakamun.com>, "cao@rosshaven.ca" <cao@rosshaven.ca>, sv sandyb@xplornet.ca, "administration@wildwillowenterprises.com" <administration@wildwillowenterprises.com>, "svsunrisebeach@wildwillowenterprises.com" <svsunrisebeach@wildwillowenterprises.com>, "office@sunsetpoint.ca" <office@sunsetpoint.ca>, "d.evans@valquentin.ca" <d.evans@valquentin.ca>, "svwestcove@outlook.com" <svwestcove@outlook.com>
Cc: "Poulin, Bernie" <bpoulin@xplornet.com>
Subject: SVLSACE - Covid-19 and Regional Collaboration

Good morning CAOs,

Please find the attached letter from Chairman Poulin to share with your respective councils. As noted, additional details will be available in the near future but we want to keep member municipalities in the loop prior to any joint press releases or public announcements.

Bernie is cc'ed to this email if you or your councillors have any questions or want to discuss further.

Thanks and have a great day,

DDM

Dwight Darren Moskalyk
Administrator
SVLSACE

S.V.L.S.A.C.E

SUMMER VILLAGES OF LAC STE. ANNE COUNTY EAST

P.O. Box 8 Alberta Beach, AB. T0E 0A0
(ph.)780-967-0271 (fax) 780-967-0431

April 6th, 2020

To:

Member Summer Villages
Summer Villages Lac Ste. Anne County East
(Sent by Email)

RE: Covid-19 and Regional Collaboration

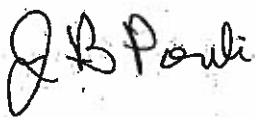
Regarding the referenced matter, Lac Ste Anne County Reeve, Joe Blakeman; Onoway Mayor, Judy Tracy; Alberta Beach Mayor, Jim Benedict; and myself had a conference call along with the respective Administrations on April 6, 2020.

The topic of conversation was for the support of families and seniors needing help through the regional coordination of food distribution and possible delivery of pharmaceuticals during the Covid-19 pandemic. After much discussion, we agreed that a regional approach would be the most beneficial. An example would be a common dial-in number where our residents could register to receive help. The new additional monies from the province for FCSS would be the seed money.

We would also encourage every municipality to contribute towards this initiative. The Summer Village of Silver Sands, at its last council meeting, agreed to support our area residents to the amount of \$1,000. We challenge each Summer Village to match this amount. This is a time of helping those in financial need.

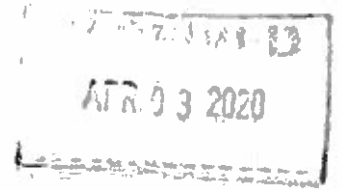
The County is attempting to identify the current needs, as well as deciding on the best approach to ensure the resources reach those with the greatest need. We hope to have a more concrete action plan finalized in the next few weeks. A joint communications announcement will be sent out through various media to inform regional residents of this initiative sponsored by Lac Ste Anne County, Onoway, Alberta Beach and the Summer Villages.

Please let me know if you agree with this regional collaboration. You can contact me by return email or phone 780-938-1197.



Bernie Poulin, Chair
Association of Summer Villages of
Lac Ste Anne Counties East

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Office of the Lieutenant Governor of Alberta
3rd Floor, Legislature Building
10800 - 97 Avenue
Edmonton, Alberta, Canada T5K 2B6

March 31, 2020

*Dan Rude
Chief Executive Officer
Alberta Municipal Place
300, 8616 - 51 Avenue
Edmonton, AB
T6E 6E6*

Dear Dan:

As Her Majesty the Queen's representative in Alberta, I would like to offer my sincere gratitude to the dedicated municipal leaders who are working hard across our province to respond to the COVID-19 pandemic. If possible, I would ask that you please share this message with your members.

I have nothing but respect for the elected officials and municipal government workers who are on the front lines of this emergency in communities across Alberta. I know that everyone is contributing the best of their energy, innovation and collaborative spirit to this crucial work. I also know that those great Albertan traits will carry us successfully through this challenging time. Your fellow Albertans truly appreciate the long hours, stresses and personal sacrifices that come with your duties. I ask that you please take time to care for yourselves as you work to ensure that we are all safe and well cared for.

Again, please accept my heartfelt thanks for your inspiring service and your essential contributions to our province.

Sincerely yours,

*Lois E. Mitchell, CM, AOE, LLD
Lieutenant Governor of Alberta*

VENDOR		VENDOR ID	DATE ISSUED	
SUMMER VILLAGE OF SUNRISE BEACH		0000010921	03-Apr-2020	
DEPOSITED AT BANK: 021908989		DEPOSIT NO	DATE	AMOUNT
BRANCH: 08989	ACCOUNT: 00849144500	0068641571	07-Apr-2020	\$439.00
			TOTAL	\$439.00
<p>PAYMTE E D 00165 SUMMER VILLAGE OF SUNRISE BEACH SUMMER VILLAGE OF SUNRISE BEACH PO BOX 1197 ONOWAY AB CAN TOE 1V0</p>				

DEPOSIT NO: 0068641571		DEPOSIT DATE: 07-Apr-2020		
VOUCHER	DESCRIPTION/REASON FOR PAYMENT	INVOICE/CREDIT NOTE	AMOUNT	SUB-TOTAL
ET006917	FCSS April Payment Total Payment From COMM & SOC SERV HEAD QUARTERS For Inquiries Call 625/469-4314	095261394FCSS040120	\$439.00	\$439.00
			DEPOSIT TOTAL	\$439.00

RECEIVED
 APR 14 2020

JCA5218043-00003328-00165-0001-0001-00

Non-Residential Property Tax Deferral Guidelines

Spring 2020



Non-Residential Property Tax Deferral Guidelines
Municipal Affairs
Spring 2020
© 2020 Government of Alberta.

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Non-Residential Property Tax Deferral

Program Purpose

In order to alleviate acute liquidity concerns anticipated as a result of COVID-19, government has asked municipalities to provide a six month deferral of non-residential education property tax or a combined municipal and education property tax deferral that is effectively equivalent to a six month deferral of education property tax. Creating liquidity for non-residential property owners will help keep more businesses viable, able to meet payroll obligations, and to continue to employ as many Albertans as possible.

Municipalities are encouraged to consider similar programs to defer the municipal portion of business property taxes to further support local businesses. The combined effort would mean businesses are able to retain the cash normally used to pay property taxes to assist in maintaining liquidity in these difficult economic times.

How will it work?

There are two acceptable approaches to implementing the property tax deferral:

Approach 1: Defer six-months' worth of education property tax.

The required payment of the education portion of non-residential property tax is deferred for six-month period, from April 1 to September 30. Municipalities are not obligated to defer any municipal property tax.

Approach 2: Implement a combined municipal and education property tax deferral that is effectively equivalent to deferring six months' worth of property tax.

The required payment of the total non-residential property tax, both the education and municipal portion, is deferred beyond the tax penalty date to provide an immediate deferral of all property taxes in lieu of a full six month deferral of only the education portion.

Education Property Tax - Collection

Municipalities are strongly encouraged to implement flexible payment plans for non-residential property owners unable to pay fully in 2020. At the same time, those businesses in a strong financial position that are capable of paying their taxes in full are strongly encouraged to do so to minimize the cash flow challenges facing municipalities.

Acknowledging that the challenging economy means that some municipalities may not be able to collect education property tax from all non-residential property taxpayers by the end of the year, the province will consider whether a broader education tax deferral or forgiveness program, similar to the Provincial Education Requisition Credit program, is required.

Education Property Tax – Invoicing

The province will maintain the non-residential education tax requisition amount for each municipality, but will defer invoicing of the non-residential portion to the December 2020 invoice. No amount will be included for the non-residential education property tax requisition on the June and September 2020 invoices. Therefore, the December 2020 invoice will be comprised of the June, September, and December non-residential invoice amount. Municipalities who believe they may be unable to remit the full amount on the December 2020 invoice should contact Municipal Affairs to discuss.

Municipal Tax Deferral

Municipal councils are responsible for determining the parameters of any tax deferral programs respecting municipal property taxes including what classes of assessment are included, what portion of the tax levy is deferred and the timelines for the deferral. Municipalities have existing authority under the *MGA* to defer the collection of property taxes.

Municipal tax due dates are determined by setting the day on which penalties are imposed for non-payment of property taxes. Therefore, municipalities implement tax deferrals by delaying imposing penalties on property taxes. In this way, those that can afford to pay the outstanding taxes can do so any time after the tax notice is received, but have the flexibility of not incurring additional costs due to penalties for non-payment over an extended period of time.

Tax deferral decisions may also impact the collection of seniors' housing requisitions and the designated industrial property requisition. The seniors' housing requisition is due to be paid to the housing management body 90 days after the invoice from the housing management body is mailed, and the designated industrial property requisition is due to be paid to the province 30 days after the municipal tax due date.

Municipal Bylaws

Property tax penalty dates are generally approved by council in one of two ways, through a specific penalties bylaw, or directly in the annual property tax bylaw. To implement tax deferrals, those municipalities with penalties outlined in the annual tax rate bylaw will set the penalty dates in the bylaw in line with the tax deferral program approved by council and one of the options outlined in this document.

For those municipalities with specific tax penalty bylaws, it is recommended that an amending bylaw to the tax penalty bylaw be drafted and approved by council. The amending bylaw would stipulate the deferred tax penalty dates for the 2020 tax year only, again in line with the tax deferral program approved by council and one of the options outlined in this document.

Communications

Municipalities are required to include government messaging as an insert to their tax notice, to inform property taxpayers of their approach to education property tax deferral. This communication will help to assure taxpayers the municipal approach is consistent with the government direction to property tax deferral.

This messaging is available at <https://www.alberta.ca/education-property-tax.aspx>

Municipal Implementation Actions

Municipal Action 1: Amend the relevant municipal bylaw, which imposes penalties on unpaid tax amounts in accordance with council direction, in line with one of the options listed in this document.

Municipal Action 2: Communicate the changes to ratepayers.

Municipal Action 3: Include the provided messaging from the provincial government as an insert or addendum to the property tax notice.

Municipal Action 4: Consider the development of flexible payment plans for non-residential property taxes for those ratepayers unable to make full payment in 2020.

Examples

The following examples would be an acceptable implementation of the program.

The individual taxpayer in these examples is a commercial property owner, holding a property with an assessed value of \$1,200,000. The municipal non-residential property tax rate is \$7.50 per \$1,000 of assessment, and the education non-residential property tax rate is \$3.75 per \$1,000 of assessment. The taxpayer's annual bill is \$13,500, comprised of \$9,000 in municipal taxes and \$4,500 in education taxes.

This taxpayer recognized the current economic situation and cancelled their monthly payment plan, and plans to pay annually.

The municipality's due date deadline is usually set at June 30.

Approach 1: Education Property Tax Deferral Only

- Provides education property tax deferral to September 30.
- Continues to require municipal non-residential property tax to be paid by June 30.
- Provides flexible payment plans for education property taxes not paid by September 30.
- Cumulative deferral is \$4,500 x 3 months = \$13,500.

Sample Taxpayer Implications

Month	April	May	June	July	August	September
Municipal	\$0	\$0	\$9,000	\$0	\$0	\$0
Education	\$0	\$0	\$0	\$0	\$0	\$4,500
Total	\$0	\$0	\$9,000	\$0	\$0	\$4,500

Approach 2: Equivalent Education Property Tax Deferral

- Provides municipal and education property tax deferral to July 30 – a deferral period of 1 month.
- Provides flexible payment plans for education property taxes not paid by July 30.
- Cumulative deferral is \$13,500 x 1 month = \$13,500.
- Because the \$13,500 cumulative deferral of both municipal and education property tax for an additional month past the due date effectively is the same as the deferral of only education property tax for 3 months in Approach 1, Approach 2 is considered equivalent.

Sample Taxpayer Implications

Month	April	May	June	July	August	September
Municipal	\$0	\$0	\$0	\$9,000	\$0	\$0
Education	\$0	\$0	\$0	\$4,500	\$0	\$0
Total	\$0	\$0	\$0	\$13,500	\$0	\$0

Key Contacts

For further information, please contact a Municipal Affairs program advisor toll-free by dialling 310-0000, then 780-422-7125, or by email at taxprogramdelivery@gov.ab.ca.

Wendy Wildman

From: Bernie Poulin <bpoulin@xplornet.com>
Sent: April 10, 2020 2:06 PM
To: Dwight
Subject: Fwd: SRWA Update
Attachments: Sturgeon River WMP Final Mar. 30, 2020.docx.pdf; Untitled attachment 00111.html

Dwight

Please circulate to all CAO's for distribution and ask every Summer Village to accept as information and resolve to work collaboratively with other municipalities and SRWA to implement the plan. We would then arrange for signatures at later date.

Bernie

Hello SRWA members,

First of all some good news, SRWA has received confirmation that our application for \$200,000 from the Alberta Community Partnership grant program has been approved! This funding will allow us to move forward on the implementation actions of the Sturgeon River Watershed Management Plan. Thanks again to the *Summer Village of Silver Sands* for being our sponsor for the application.

The final Sturgeon River Watershed Management Plan is attached and we are looking for to it being approved by each of your councils. A big thank you to the *Village of Alberta Beach* who was the first council to approve the plan as information and resolve to continue to work collaboratively with other municipalities and the SRWA to implement the plan. As each of your municipalities approves the plan they will be added to the signature page at the front of the Plan. We are hoping to have a complete signature page and the Plan fully graphically designed by the fall.

So what are our next steps? The SRWA workplan this year will focus on:

- Riparian Conservation and Restoration Strategy
- Watershed Policy Alignment and Overlay Maps (hazard lands, riparian setbacks, environmentally sensitive areas)
- Water Quality Monitoring Program
- Communication and Engagement Activities

With the current COVID19 restrictions we will likely need to update our timelines to address the changing work situations of our SRWA members and consultants but I am hopeful that we will be able to make progress none the less. If you have any questions please feel free to contact Petra or I.

Leah Kongsrude

Executive Director | North Saskatchewan Watershed Alliance

587.525.6827

NSWA.AB.CA

2020



Sturgeon River Watershed Management Plan

PREPARED BY

Sturgeon River Watershed Alliance

*74 page
document*



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Edmonton-South West*

AR100003

March 31, 2020

His Worship Bernie Poulin
Mayor
Summer Village of Silver Sands
PO Box 8
Alberta Beach AB T0E 0A0

Dear Mayor Poulin,

Through the Alberta Community Partnership (ACP) program, the Government of Alberta encourages strengthened relationships between municipalities and cooperative approaches to service delivery. By working in partnership with our neighbours, we create opportunities that support economic development and job creation. Together, we help build vibrant, resilient communities for the benefit of all Albertans.

I am pleased to inform you that the Summer Village of Silver Sands has been approved for a grant of \$200,000 under the 2019/20 ACP Intermunicipal Collaboration component in support of your Sturgeon River Watershed Alliance Intermunicipal Watershed Planning project. This approval does not signify broader support for any recommendation or outcome that might result from your project.

The conditional grant agreement will be sent shortly to your chief administrative officer to obtain the appropriate signatures.

The provincial government looks forward to celebrating your ACP-funded project with you and your municipal partnership. I encourage you to send invitations for these milestone events to my office. We ask you advise Municipal Affairs a minimum of 15 working days prior to the proposed event. If you would like to discuss possible activities or events to recognize your ACP achievements, please contact a grant advisor, toll-free at 310-0000, then 780-422-7125, or at acp.grants@gov.ab.ca.

.../2

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I congratulate the partnership on initiating this project, and I wish you every success in your efforts.

Sincerely,



Hon. Kaycee Madu
Minister of Municipal Affairs

cc: Honourable Dale Nally, MLA, Morinville-St. Albert
Glenn van Dijken, MLA, Athabasca-Barrhead-Westlock
Shane Getson, MLA, Lac Ste. Anne-Parkland
Mark Smith, MLA, Drayton Valley-Devon
Searle Turton, MLA, Spruce Grove-Stony Plain
Stuart Houston, Mayor, City of Spruce Grove
Cathy Heron, Mayor, City of St. Albert
Dan Deck, Mayor, Town of Gibbons
Barry Turner, Mayor, Town of Morinville
Judith Tracy, Mayor, Town of Onoway
William Choy, Mayor, Town of Stony Plain
Jim Benedict, Mayor, Alberta Beach
Sandra Benford, Mayor, Summer Village of South View
Glen Usselman, Mayor, Summer Village of Sunrise Beach
Larry St.Amand, Mayor, Summer Village of West Cove
Brenda Shewaga, Mayor, Summer Village of Yellowstone
Joe Blakeman, Reeve, Lac St. Anne County
Rodney Shaigec, Mayor, Parkand County
Alanna Hnatiw, Mayor, Sturgeon County
Simon Farbrother, City Manager, City of Spruce Grove
Kevin Scoble, Chief Administrative Officer, City of St. Albert
Farrell O'Malley, Chief Administrative Officer, Town of Gibbons
Stephane Labonne, Chief Administrative Officer, Town of Morinville
Wendy Wildman, Chief Administrative Officer, Summer Villages of Silver Sands,
South View, Sunrise Beach, West Cove, Yellowstone, Town of Onoway
Tom Goulden, Town Manager, Town of Stony Plain
Kathy Skwarchuk, Chief Administrative Officer, Alberta Beach
Mike Heck, Chief Administrative Officer, Parkand County
Reegan McCullough, Chief Administrative Officer, Sturgeon County
Mike Primeau, County Manager, Lac St. Anne County

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Summer Village Of Sunrise Beach Animal Control Log

March 7/20 Conducted general patrol, no incidents reported.

March 21/20 Conducted general patrol, no incidents reported.

March 29/20 Conducted general patrol, no incidents reported.

Submitted by Ofc. T. Puffer Sunrise Beach Enforcement



Lac Ste. Anne Foundation

March 26, 2020

ADMINISTRATION
OFFICE
4407 42A Avenue
Box 299
Mayerthorpe, AB
T0E 1N0
Phone: 780-786-3100
Fax: 780-786-4810

Summer Village of Sunrise Beach
Box 1197
Onaway, AB T0E 1V0

Attention: Wendy Wildman, Chief Administrative Officer

RE: 2020 Municipal Requisition

Dear Wendy;

PLEASANT VIEW
LODGE
4407 42A Avenue
Box 299
Mayerthorpe, AB
T0E 1N0
Phone: 780-786-2393
Fax: 780-786-4810

Please accept this letter as formal communication regarding the approved 2020 Municipal Requisition amounts for your Community.

As per the Lac Ste. Anne Foundation Municipal Requisition Policy;

SPRUCEVIEW
LODGE & HEIGHTS
12 Sunset Boulevard
Whitecourt, AB T7S 1S9
Phone: 780-778-5530
Fax: 780-778-5215

The municipalities for which the organization provides supportive living accommodation shall be requisitioned annually based on the current year's approved budget. The total requisition shall be shared on the basis of the proportion that a municipality's equalized assessment bears to the total of the equalized assessments of all the municipalities to be requisitioned. Payments shall be made in quarterly installments the 1st banking day of January, April, July and October. Contributing Municipalities with total requisition in the annual amount less than \$20,000 shall pay on the 1st banking day of July. January and April quarterly payments will be equal to the previous year's quarterly payment. By April 1st the current year Equalized Assessment and approved current year's operating/capital deficit will be calculated and a balancing invoice will be issued.

CHATEAU LAC STE.
ANNE
5129-49 Ave
Onaway, AB T0E 1V0
Phone: 780-967-0475
Fax: 780-967-0470

Your total requisition amount is **\$5221.49** based on the 2020 Provincial Equalized Assessment Report and will be invoiced for payment July 1, 2020.

Thank you for your ongoing support of the Lac Ste. Anne Foundation and its seniors.

If you have any questions or concerns, please contact me at 780-786-3167.

SUPPORTIVE HOUSING
SERVICES
4503-52 Ave
Whitecourt, AB T7S 1M4 *FER*
Phone: 780-778-3623
Fax: 780-786-4810

Yours truly,

Dena Krysik
Chief Administrative Officer



April 20, 2020

The Honourable Kaycee Madu
Minister of Municipal Affairs
132 Legislature Building
10800 – 97 Avenue
Edmonton, Alberta T5K 2B6

Dear Minister Madu:

On behalf of the Alberta Urban Municipalities Association (AUMA) and our members, we are pleased that your government is seeking input from municipalities on shovel-ready projects that can be funded as part of a provincial economic stimulus package. This news is welcomed by AUMA and municipal leaders as it will create thousands of jobs for Albertans who are currently struggling due to the current economic crisis caused by depressed oil prices and the COVID-19 pandemic.

As we understand that your ministry is currently exploring options for how economic stimulus funding can be rolled out for municipal infrastructure projects, AUMA recommends two key levers for this stimulus funding.

1. That this new economic stimulus funding for municipal infrastructure be implemented using the fundamental mechanisms of the Municipal Sustainability Initiative (MSI) program. While the new program must be separate from MSI, the allocation formula and guidelines of MSI would serve as a foundation for the delivery of new economic stimulus funding and would result in the following benefits.
 - **Minimize red tape** – The MSI formula is an established and successful mechanism to flow funding with minimal administrative burden for the province or municipalities. The simple allocation of funding would eliminate the costs and time for the province to create a new system for collection and review of applications and would also eliminate the time for municipalities to submit applications that have no guarantee of success.
 - **Diversity in job creation** – MSI allows municipalities to invest in a broad range of infrastructure projects based on community need. By using a similar set of guidelines, the economic stimulus funding would create jobs across numerous trades and industries without overloading one particular sector.
 - **Spread jobs across the province** – By distributing funding to all municipalities, jobs will be created in every community across Alberta. This includes construction contractors as well as indirect investments in local retail and service businesses such as suppliers, restaurants and accommodation providers.
2. This new and additional infrastructure stimulus funding will need to be a multi-year investment in Alberta's economy. It is recommended that the Provincial government front-load the funding in the 2020-21 budget year, and then cash-flow the funds to municipalities for projects over the next 1 to 3 years. This will allow for municipal projects that require a few more months of design before they can be considered as shovel-ready to be funded and proceed. Also, by committing to and

300-861651 Avenue, Edmonton, AB T6E 6E6 Toll Free: 310-AUMA (2862) Phone: 780-433-4431 Fax: 780-433-4454 auma.ca

accounting for historically significant stimulus infrastructure costs in 2020-21, this gets the expenditure booked in an already horrific financial year for the province and allows for the funds to be cash-flowed out in future years, when the province can focus on budget balancing.

Collectively, our goals are the same. A focus on job creation and ensuring Albertans receive value for their money. The use of MSI as the foundation for economic stimulus funding will minimize red tape and ensure that communities, businesses, and workers from all parts of the province can benefit.

Thank you for your consideration of our proposal and if you would like to discuss this matter further, please feel free to contact me by email at president@auma.ca or my cell phone at (403) 363-9224.

Sincerely,



Barry Morishita
AUMA President

cc: The Honourable Jason Kenney, Premier of Alberta
The Honourable Travis Toews, President of Treasury Board and Minister of Finance
Al Kemmere, President, Rural Municipalities of Alberta
Ken Gibson, Executive Director, Alberta Construction Association
Ron Glen, Chief Executive Officer, Alberta Roadbuilders and Heavy Construction Association



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Edmonton - South West*

RECEIVED
APR 20 2020

Dear Mayors, Reeves and Councils:

Earlier this spring, Municipal Affairs put in place a Ministerial Order that extended timeframes under the Municipal Government Act for a wide variety of activities for municipalities and your residents. The intent of these extensions was to relieve pressure on municipalities and allow you to focus on supporting your communities through the current public health emergency, and to preserve the right to a meaningful appeal process at a time when it was not yet clear how or when council meetings, appeal hearings or similar proceedings could be conducted.

Unfortunately, some of the time extensions were leading to unintended consequences. As a result, today I have signed two new Ministerial Orders to replace the previous Order. A copy of each of the new Ministerial Orders is attached for your information.

Ministerial Order MAG: 014/20 deals specifically with various assessment-related timelines, and makes important changes to clarify and shorten some of the original timeline extensions.


Ministerial Order MSD: 036/20 addresses the non-assessment items from the original Ministerial Order. This Order retains some timeline extensions for things like financial reporting and other routine activities that can easily be deferred for now. However, for the most part, timelines for things like appeal processes have been returned to the standard timelines under the Municipal Government Act.

To ensure that some Albertans are not deprived of their right of appeal, this second Ministerial Order includes transitional provisions. If a legislated timeline for a particular matter either ended or started between the date of the original Ministerial Order and this one (March 25 to April 17, 2020), these transitional provisions "restart the clock" for the applicable appeal periods. This ensures that anyone who might have considered an appeal of a municipal decision, but chose to defer filing that appeal because they thought they had until October 1, will not inadvertently lose their right to appeal through a return to the normal timelines.

I want to thank key partners like the AUMA, RMA, City of Edmonton, City of Calgary, and BILD Alberta for helping us work through these issues to arrive at this solution. Working together, we have again showed our ability to collaborate to identify and solve problems quickly and efficiently.

I trust that these new Ministerial Orders will address the concerns that many of you have raised with me in recent days. As new issues and challenges arise, please do not hesitate to reach out to me and/or to ministry officials so that we can be aware of those issues and work with you to find solutions.

Sincerely,


Kaycee Madu, QC
Minister of Municipal Affairs

132 Legislature Building, 10800 - 97 Avenue, Edmonton, Alberta T5K 2B6 Canada Telephone 780-427-3744 Fax 780-422-9550



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister
MLA, Edmonton - South West

MINISTERIAL ORDER NO. MAG:014/20

I, Kelechi Madu, QC, Minister of Municipal Affairs, pursuant to Section 605(2) of the *Municipal Government Act* make the following order:

1. The complaint deadline pursuant to Section 284(4) of the *Municipal Government Act*, for an assessment notice with a notice of assessment date that falls on or after January 31, 2020 is extended to July 1, 2020 or 60 days from the notice of assessment date, whichever time is later.
2. The date by which a municipality must perform the actions articulated under Sections 412 and 436.03(1) of the *Municipal Government Act* is extended to June 30, 2020.
3. For properties for which a tax sale was required to be held between March 31, 2019 and March 31, 2020 pursuant to Section 418(2) of the *Municipal Government Act*, the time to complete a sale is extended to October 1, 2020.
4. The date by which municipalities, persons, or entities must perform the actions articulated under Sections 417 and 436.08(1) of the *Municipal Government Act* is extended to October 1, 2020.
5. The time set out in Section 295(4) for a person to provide information requested pursuant to Section 295(1) of the *Municipal Government Act* is extended to July 1, 2020 or within 60 days from the date of request, whichever time is later.
6. The time set out in Sections 34 and 35 of the *Matters Relating to Assessment and Taxation Regulation, 2018* for an assessor to provide information requested pursuant to Sections 299, 299.1, 300, and 300.1 of the *Municipal Government Act* is extended to July 1, 2020 or within 15 days of receiving the request, whichever time is later.
7. The time for municipalities, persons, or entities to perform the actions required under Section 364.3(1) of the *Municipal Government Act*, and Section 36(3) of the *Matters Relating to Assessment and Taxation Regulation, 2018* is extended to October 1, 2020 or within the time specified in the sections, whichever is later.

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8. Anything that, under normal timelines pursuant to Parts 9, 10, 11, 12 of the *Municipal Government Act* and its associated regulations, would have been required to be done between the period of March 25, 2020 and the date this Order is signed, which as a result of Ministerial Order MSD 022/20 was not done, and which is not otherwise addressed in this Order, must be completed no later than May 31, 2020.

Dated at Edmonton, Alberta, this 17th day of April, 2020.



Kelechi Madu, QC
Minister of Municipal Affairs



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister
MLA, Edmonton - South West

MINISTERIAL ORDER NO. MSD:036/20

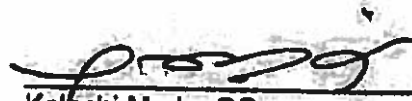
I, Kelechi Madu, QC, Minister of Municipal Affairs, pursuant to Sections 577 and 605(2) of the *Municipal Government Act*, make the following order:

1. Each municipality must complete a 2019 Statistical Information Return in accordance with the instructions prepared by Municipal Affairs.
2. The Statistical Information Return must be signed by the Chief Administrative Officer or designated officer and submitted to Municipal Affairs by October 1, 2020.
3. The time for a municipality to make publically available its financial statements or a summary of them and the auditor's report of the financial statements pursuant to Section 276(3) of the *Municipal Government Act* is extended to October 1, 2020 from May 1, 2020.
4. The time for a municipality to submit its financial information return, the auditor's report on the financial information return, its financial statements and the auditor's report on the financial statements to the Minister pursuant to Section 278 of the *Municipal Government Act* is extended to October 1, 2020 from May 1, 2020.
5. The time for a regional services commission to submit its financial information return and audited annual financial statements to the Minister and each member of the commission pursuant to Section 602.34 of the *Municipal Government Act* is extended to October 1, 2020 from May 1, 2020.
6. The time for a summer village to hold an organizational meeting under Section 192(2) of the *Municipal Government Act* is extended to October 1, 2020 from August 31, 2020.
7. The 120 day period for a growth management board to submit a report to the Minister under Section 708.09(1) of the *Municipal Government Act* is extended so that the report must be filed by October 1, 2020.

8. Where the normal timeline associated with a requirement under the sections of the *Municipal Government Act* or its associated regulations as listed in the attached Appendix either began or ended during the period between March 25, 2020 and the date this Order is signed, the timeline is hereby modified such that the timeframe for taking action is to be calculated as starting on the date this Order is signed.

9. Ministerial Order MSD: 022/20 is hereby rescinded.

Dated at Edmonton, Alberta, this 17th day of April, 2020.


Kelschi Madu, QC
Minister of Municipal Affairs

Alberta Environment and Parks Temporary Recreational Dock Requirements

"Jason Workman" [jworkman@palsgeomatics.com]

Sent: 4/13/2020 4:07 PM

To: ""glen@LFSERVICES.CA"" <glen@LFSERVICES.CA>

Cc: ""svsunrisebeach@wildwillowenterprises.com"" <svsunrisebeach@wildwillowenterprises.com>

Hello Glen,

I am contacting you regarding Alberta Environment and Parks (AEP) recent implementation of the requirement for all temporary recreational docks, boat lifts, and swimming platforms to obtain approval in the form of a Temporary Field Authorization to place them in the bed and shore of any lake or waterbody. Upon their recent implementation of this requirement, our firm has begun offering land owners a service to assist them with obtaining the required approvals to place their docks and boat lifts in the water.

Part of the process requires any land owner who is not a true riparian owner to obtain municipal consent in order to apply for their approval. A true riparian owner is a parcel of land that shows the bank as the boundary of their lot on the registered survey plan. Many water front owners actually have strips of reserve land which means they are not truly riparian owners. My request to you is to provide the contact information for the appropriate person who is able to sign off on these consents.

As well, I encourage you to pass on this information to your residents who are now affected by these requirements and encourage the summer village to utilize this opportunity to enforce what their residents are placing in the water that adjoins municipal reserve land. This is your opportunity to begin providing input and direction on what residents are placing in the water and affecting the shorelines adjacent to your reserve lots.

The new AEP regulations now place detailed requirements for docks and boat lifts. Some of these requirements are outlined in our flyer that I have attached. Again, as we are working on growing this new service in our company, I encourage you to forward it to your residents so that they have additional information of what is allowed and what is not. They are welcome to call us to discuss any details and we can provide a quote to provide that service.

I would like to also inquire if your summer village has a bulletin board that I can post some information about these new regulations and the service that we are offering to assist them with meeting this requirement.

Thanks for taking the time to review my email. Please contact me if the summer village or any of the residents have any questions. We are more than happy to assist.

Jason Workman, ALS, CLS, P.Eng
Manager, Multi-Family Development

 **Pals Geomatics**
The logo features a stylized 'P' inside a square, followed by the text 'Pals Geomatics' in a bold, sans-serif font. A small '.com' is visible at the bottom right of the text.

10704 176 Street N.W.
Edmonton, AB T5S 1G7



Pals Geomatics

Corp.

SERVING WESTERN CANADA SINCE 1983

Is your dock approved? Pals can help!

Dock & Boat Lift Approval*

Starting in January 2020 all temporary docks, floating platforms, mooring ties and boat lifts require provincial approval from Alberta Environment and Parks under the Public Lands Act and Public Lands Administration Regulation. Let Pals handle the paperwork and get you approved quickly for the boating season.

Additional Recreational Property Survey Services:

- ① Property line surveys
- ② Real Property Reports
- ③ Natural boundary identification & land title amendments
- ④ Survey services for bank stabilization applications
- ⑤ Application submissions for vegetation control
- ⑥ New recreational residential construction (plot plans, stakeouts)
- ⑦ Additions to existing recreation buildings (plot plans, stakeouts)
- ⑧ Subdivision of property
- ⑨ Drone imaging services

*To process your application quickly and efficiently, please have the following ready:

- Your legal land description (Lot, Block, Plan or ATS description)
- Address, phone number, and email address
- A description of your dock including material, width, length
- A description of the terminal platform (if applicable) including material, length, width
- A description of the swimming platform (if applicable) including material, length, width
- Dimensions of any boat lifts and their location
- A screen capture of your proposed installation area from Google Maps
- If you are a Government of Alberta Employee, obtain approval from the Deputy Minister of your department in accordance with the Code of Conduct & Ethics for the Public Service of Alberta

*Standards for docks and mooring structures under the Public Lands Act and Public Lands Administration Regulation:

- No more than one temporary dock for recreational use
- Docks cannot extend beyond the 1.2m water depth
- Docks must be setback from the projection of the property line 3m
- Docks are not to exceed 1.5m in width
- Terminal platform cannot exceed 24 m²
- No more than 2 boat lifts permitted at one property
- No more than one swimming platform is allowed. It cannot exceed 9m²

Contact us for more
information today

1-800-263-0305
legal@palsgeomatics.com

Edmonton: 780-455-3177
Camrose: 780-781-8372