

SUMMER VILLAGE OF SUNRISE BEACH
AGENDA
Tuesday, February 25, 2020 – Onoway Civic Centre,
6:30 p.m.

1. Call to order

2. Agenda a) Tuesday, February 25, 2020 Regular Council Meeting
(additions & deletions)

3. Minutes: 1-5 a) Tuesday, January 28, 2020 Regular Council Meeting

4. Appointments N/A

5. Bylaws

The Bylaw Officer Bylaw and the ATB Revolving Loan Bylaw come to Council from the Municipal Accountability Program (MAPS).

The ATB bylaw needed a paragraph removed and we have never had a Bylaw Officer Bylaw so this one is new to our Summer Village. The Procedure Bylaw is being brought back to Council so you can discuss an open floor for residents as discussed at our last meeting.

 - a) Bylaw Officer Bylaw # 160-2020 To specify the powers and duties of Bylaw Enforcement officers and establish disciplinary procedures applicable and process for misuse of power. (give all 4 readings to bylaw as is or with amendments). 6-14

 - b) Borrowing Bylaw #161-2020 for the purpose specified in Section 259 of the Municipal Government Act . (give all 4 readings to bylaw as is or with amendments). 15-20

 - c) Procedure Bylaw - #155 – 2019 This bylaw is being brought to Council to discuss if Council would like to add under clause # 50 agenda items under Information & Correspondence an Open Floor Discussion with Gallery-Total time 15 minutes.This would require a new Bylaw (Discussion by Council at meeting time). 21-32

**SUMMER VILLAGE OF SUNRISE BEACH
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6:30 p.m.**

6. Business

33-37

a) Standstone Agreement – Attached is the revised agreement Between Standstone Vacuum Services and the Summer Village of Sunrise Beach further to the Joint Lagoon meeting held on Wednesday, February 19, 2020. Also attached is the agreement between the Town of Onoway and the Summer Village of Sunrise Beach. This agreement was brought to your November 2019 meeting however no action was made regarding it. (*Discussion at meeting time*).

38

b) Invoice Applied to Tax Roll – An invoice for gravel was sent to the resident at Lot 5, Block 1, Plan 3503KS for \$500.00 to help offset the costs of repairing the road after house construction. The resident was given 60 days to pay and the deadline has since come and gone. Administration is looking to apply this amount to the tax roll. (*That the amount of \$500.00 on invoice #2 be added to lot 5, block 1, Plan 3503KS or some other direction as given by Council at meeting time*).

39-40

c) Fire Smart Open House – Summer Village of Sandy Beach is extending an offer to have the Summer Village of Sunrise Beach included in their Fire Smart Open House being held on March 21, 2020 at 1:00 p.m. at the Sandy Beach Hall and would Council be interested in making a presentation. (*Direction as given by Council*).

41-62

d) 2019 Draft Audited Financial Statements and Audit letter to Council - Attached are the highlights for the 2019 audited Draft Financial Statements as prepared by Matrix Group LLP. The Audit Letter is also attached for councils review and administration will be responding as outlined in the letter where applicable. We will be calling Stephen Weber at meeting time so that he may answer any questions regarding the audit. (*Approve the 2019 Audited Financial Statements as presented (or amended) and authorize execution*)

63-66

e) Alberta Urban Municipalities Association – January 30th, 2020 email from President Barry Morishita inviting representatives to the Spring 2020 Municipal Leaders Caucus scheduled for March 25 and 26 in Edmonton. Registration fee is \$165.00 (*Authorize attendance or accept for information*)

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6:30 p.m.**

- f) Draft 2020 Budget – The Draft 2020 Operating and Capital budget will be presented and reviewed in detail at meeting time.
(Accept as information).
- g)
- h)
- i)
6. Financials a) Income & Expense Statement – January 2020 Income and Expense
7. Councillors' Reports
- a) Mayor Usselman
b) Deputy Mayor Tremblay
c) Councillor Beck
8. Administration Reports
- a)
9. Information and Correspondence:
- 67 a. Government of Alberta FCSS First Quarter Payment Direct Deposit \$1,316.00
68 b. Animal Bylaw Report for January 2020
69-c
71 Fortis Alberta, Dave Hunka Manager, Municipalities & Key Accounts North - letter dated February 12, 2020, Approved Fortis Alberta 2020 Distribution Rates
72-73 d. Policing Costs – Email forwarded to us by ASVA Executive Director Deb Hamilton from Graham Scott to MLA Horner regarding concerns with the New Policing Strategy
74-75 e. ASVA 2020 Winter Newsletter
f.
g.
10. Closed Meeting: (if required)
11. Adjournment
- SVLSACE Saturday, February 29th, 2020 9:00 a.m. (location tbd)
 - Council Meeting March 24, 2020 – Regular Council Meeting 6:30 p.m.
 - Council Meeting April 28, 2020 – Regular Council Meeting 6:30 p.m.
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MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA, HELD ON TUESDAY JANUARY 28, 2020 AT 6:30 P.M. AT THE ONOWAY CIVIC CENTRE.

	PRESENT	<p>Mayor Glen Usselman Deputy Mayor Jackie Tremblay Councillor Vera Lynn Beck</p> <p>Chief Administrative Officer Wendy Wildman Administrative Assistant Susan Dales Public Works: 0 Public at Large: 5</p>
1.	CALL TO ORDER	The meeting was called to order at 6:30 p.m. by Mayor Usselman.
2.	AGENDA Motion #01 - 20	MOVED by Deputy Mayor Tremblay that the January 28, 2020 agenda be approved as presented. CARRIED
3.	MINUTES Motion #02 - 20 Motion #03 - 20	<p>MOVED by Councillor Beck that the minutes of the November 26, 2019 Regular Meeting be approved as presented. CARRIED</p> <p>MOVED by Councillor Beck that the minutes of the December 20, 2019 Special Meeting be approved as presented. CARRIED</p>
4.	APPOINTMENTS	N/A

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<p>5.</p>	<p>NEW BUSINESS</p>	
	<p>Motion #04 - 20</p>	<p>MOVED by Deputy Mayor Tremblay that the following policies be approved as presented:</p> <p>A-FIN-TRF-1 Tax Recovery Fees A-TRA-INSP-1 Road Inspection and Maintenance Policy A-HUM-CON-1 Contractor C-TRA-SNOW-1 Snow, Ice & Windrow C-COU-MTG-1 Notification of Council Meetings C-COU-DMRL Disposal of Municipal Reserve Lands C-CAO-PERF-1 Chief Administrative Officer Performance Evaluation C-FIN-BUD-1 Expenditures not included in Annual Budget Policy</p> <p>and that Personal Policy II – 002 Public Works Foreman – Winter Renumeration be rescinded.</p> <p style="text-align: right;">CARRIED</p>
	<p>Public at Large</p>	<p>One more Public at Large member arrived bringing the total to 5.</p>
	<p>Motion # 05 - 20</p>	<p>MOVED by Deputy Mayor Tremblay that administration forward a follow up letter to Alexander First Nations requesting that the Summer Village of Sunrise Beach would like to be included in any discussions regarding future quality and quantity of water in Sandy Lake, access to potable water and disposal of wastewater and that the Summer Village of Sandy Beach be cc'd on this letter.</p> <p style="text-align: right;">CARRIED</p>
	<p>Motion #06 – 20</p>	<p>MOVED by Mayor Usselman that Council approve the Family and Community Support Services Funding Agreement between the Province of Alberta and the Summer Village of Sunrise Beach for the period of January 1, 2020 to December 31, 2022 (Provincial \$5,264.00 / Municipal \$1,316.00 / Total \$6,580.00 per year).</p> <p style="text-align: right;">CARRIED</p>
	<p>Motion #07 – 20</p>	<p>MOVED by Mayor Usselman that Administration be authorized to attend the Reynolds Mirth Richards Law Seminar scheduled for Friday, February 7, 2020 in Edmonton.</p> <p style="text-align: right;">CARRIED</p>

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	Motion #08 – 20	MOVED by Mayor Usselman that Administration and Councillor Beck be authorized to attend the Brownlee LLP Law Seminar scheduled for Thursday, February 13, 2020 in Edmonton. CARRIED
	Motion #09 – 20	MOVED by Deputy Mayor Tremblay that the Summer Village of Sunrise Beach agree not to proceed with Intermunicipal Development Plan (IDP) with the Lac Ste Anne County at this time but this matter be addressed in the Intermunicipal Collaboration frame work. CARRIED
	Motion #10– 20	MOVED by Mayor Usselman that the Summer Village of Sunrise Beach deny the request from Smoky Mountain Contracting to haul effluent from the resident's homes of Sunrise Beach to the Onoway Lagoon. CARRIED
	Motion #11 – 20	MOVED by Mayor Usselman that the Standstone Vacuum Services LTD Agreement to haul effluent from the Summer Village of Sunrise Beach to the Onoway Sewage Lagoon be accepted for information and that the agreement be revised and brought back to the next meeting. CARRIED
	Motion #12 – 20	MOVED by Mayor Usselman that the 2020 Draft Budget be accepted as information. CARRIED
6.	FINANCIAL Motion # 13 - 20	MOVED by Mayor Usselman that the Income & Expense Statements for November & December 2019, be accepted for information. CARRIED
7.	COUNCIL AND ADMINISTRATION	
8.	REPORTS Motion # 14 - 20	MOVED by Mayor Usselman that the verbal Council and Administration Reports be accepted for information. CARRIED

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<p>9.</p>	<p>INFORMATION / CORRESPONDENCE Motion # 15 - 20</p>	<p>MOVED by Mayor Usselman that the following items be accepted for information:</p> <ul style="list-style-type: none"> a. Alberta Municipal Affairs – December 4th, 2019 letter from Minister Madu on Municipal Sustainability Initiative Funding b. Alberta Municipal Affairs – undated letter from Minister Madu on Intermunicipal Collaborative Frameworks (ICF's) and Intermunicipal Development Plans (IDP's). c. Alberta Municipal Affairs – Deputy Minister Paul Wynnyk, letter received January 21, 2020 announcing amendments to ICF's & IDP's d. Alberta Health Services–January 10, 2020 Legalization of Edibles, Extracts and Topicals - Information for Municipalities e. ASVA –Silent Auction Donations help to keep the costs down for Convention f. Animal Bylaw Officer's November & December's report. g. SPRINK - Smart Fire Protection For Communities h. Alberta Municipal Affairs– Updating assessed values on wells, pipelines and machinery and equipment i. East End Bus receives the Premier Council Award on December 3, 2019 j. AUMA 2020 Annual Renewal k. Water Invaders – A guide to invasive plants for boaters, cottage owners, and water gardeners l. Standstone Vacuum Services flyer announcing the purchase from Super Sucker m. Lac Ste Anne County – December 5, 2019 Joint Media Release in Response to Provincial Announcement Provincial Announcement of New Police Funding Model n. AUMA -Barry Morishita – email dated December 19, 2019 New Police Costing Model that applies to urban municipalities. <p style="text-align: right;">CARRIED</p>
<p>10.</p>	<p>CLOSED MEETING SESSION</p>	<p>N/A</p>
<p>11.</p>	<p>ADJOURNMENT</p>	<p>Mayor Usselman declared the meeting adjourned at 7:30 p.m.</p>

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER
VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA, HELD
ON TUESDAY JANUARY 28, 2020 AT 6:30 P.M. AT THE ONOWAY CIVIC
CENTRE.**

Mayor Glen Usselman

Wendy Wildman
Chief Administrative Officer

BYLAW NO. 160-2020
SUMMER VILLAGE OF SUNRISE BEACH
Municipal Government Act RSA 2000 Section 555-556

BEING A BYLAW OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA, TO SPECIFY THE POWERS AND DUTIES OF BYLAW ENFORCEMENT OFFICERS AND TO ESTABLISH A DISCIPLINARY PROCEDURE AND PROCESS FOR MISUSE OF POWER

WHEREAS, Section 556 of the *Municipal Government Act* provides every council must by bylaw specify the powers and duties of bylaw enforcement officers and establish disciplinary procedures applicable to its bylaw enforcement officers;

AND WHEREAS, Section 210(1) of the *Municipal Government Act* provides that a council may, by bylaw, establish one or more positions to carry out the powers, duties and functions of a designated officer;

NOW THEREFORE, the Council for the Summer Village of Sunrise Beach, duly assembled, enacts as follows:

**PART 1 -
INTERPRETATION**

Short Title

1. This bylaw may be cited as the "Bylaw Enforcement Officer Bylaw."

Definitions

2. In this Bylaw, unless the context otherwise requires:
 - (a) **"Bylaw Enforcement Officer" means** an individual who has been appointed pursuant to this Bylaw as a Bylaw Enforcement Officer for the Village;
 - (b) **"Chief Administrative Officer" or "C.A.O."** means the individual appointed by Council as the Chief Administrative Officer of the Village or his or her delegate;
 - (c) **"Council"** means the municipal council for the Summer Village;
 - (d) **"Assistant C.A.O."** means the individual appointed by the C.A.O. as the Village's Assistant C.A.O.;
 - (e) **"Municipal Tag"** means a tag or similar document issued by the Village pursuant the *Municipal Government Act* that alleges a bylaw offence and provides a person with the opportunity to pay an amount to the Village in lieu of prosecution for the offence;

(f) **Village**" means the municipal corporation of the Summer Village of Sunrise Beach, in the Province of Alberta or, if the context requires, the geographical area within the boundaries of the municipality:

(g) **"Violation Ticket"** has the meaning given to it in the *Provincial Offences Procedure Act*.

Rules of interpretation

3. The headings in this Bylaw are for guidance purposes and convenience only.
4. Every provision in this Bylaw is independent of all other provisions and if any provision of this Bylaw is declared invalid for any reason by a court of competent jurisdiction, all other provisions of this Bylaw shall remain valid and enforceable.
5. In this Bylaw, a citation of or reference to any enactment of the Province of Alberta or of Canada, or of any other bylaw of the Village, is a citation of or reference to that enactment or bylaw as amended, whether amended before or after the commencement of the enactment or bylaw in which the citation or reference occurs.
6. Nothing in the Bylaw relieves a person from complying with any provision of any provincial or federal legislation or regulation, other bylaw of any requirement of any lawful permit, order or license.

PART 2 - CHIEF ADMINISTRATIVE OFFICER

Powers and duties

7. The Chief Administrative Officer:
 - (a) may appoint one or more individuals as Bylaw Enforcement Officers in accordance with this Bylaw;
 - (b) may revoke, suspend, or modify the appointment of Bylaw Enforcement Officers in accordance with this Bylaw;
 - (c) may authorize or require Bylaw Enforcement Officers to carry out any powers and duties necessary to fulfill their responsibility for the preservation and maintenance of the public peace;
 - (d) may establish the standards of uniform, insignia, and identification for Bylaw Enforcement Officers;
 - (e) will ensure complaints of misuse of power by Bylaw Enforcement Officers are investigated and dealt with in accordance with this Bylaw,

- (f) will report on the status and effectiveness of bylaw enforcement within the Village, when requested to do so by Council; and
- (g) may delegate any of the C.A.O.'s powers, duties, or functions contained in this section to any employee of the Village, including the option to further delegate those powers, duties, and functions.

PART 3 - BYLAW ENFORCEMENT OFFICERS

Appointment

- 8.
 - (1) To be eligible for appointment as a Bylaw Enforcement Officer, individuals must provide to the Chief Administrative Officer:
 - (a) recent criminal records check acceptable to the C.A.O.;
 - (b) a recent driver's abstract acceptable to the C.A.O.; and
 - (c) any other requirements specified by the C.A.O.
 - (2) The Chief Administrative Officer may impose terms and conditions on a Bylaw Enforcement Officer appointment.

Oath of office

- 9. A Bylaw Enforcement Officer must, before starting his or her duties, take an official oath.

Powers and duties

- 10.
 - (1) Subject to the terms and conditions of their appointment by the C.A.O., the powers and duties of Bylaw Enforcement Officers are as follows:
 - (a) to enforce the bylaws of the Village;
 - (b) to provide public education on the Village's bylaws and enforcement services;
 - (c) to conduct routine patrols to ensure compliance with bylaws;
 - (d) to respond to and investigate complaints and alleged breaches of bylaws;
 - (e) to exercise all the powers and duties of a designated officer to conduct any inspections, remedies, or enforcement authorized or required by a bylaw or enactment

in accordance with Section 542 of the *Municipal Government Act*;

- (f) to exercise all the powers and duties of a designated officer to issue written orders pursuant to Section 545 and 546 of the *Municipal Government Act*;
 - (g) to issue warning notices, Municipal Tags and Violation Tickets for offences under bylaws;
 - (h) to prepare and relay information's;
 - (i) to assist in the prosecution of bylaw offences, including the gathering of evidence, the swearing of complaints, preparation of prosecution files, ensuring the attendance of witnesses, and attending Court and providing evidence as required;
 - (j) to perform all other duties as may from time to time be assigned by the C.A.O.
- (2) Bylaw Enforcement Officers must comply with their appointment and exercise their powers and duties in accordance with all Summer Village policies, procedures, and guidelines.

Officer identification

11. While acting in the course of their duties Bylaw Enforcement Officers shall carry on their person identification, in a form approved by the C.A.O., evidencing their appointment as a Bylaw Enforcement Officer.

Appointment ceases to be in effect

12. A Bylaw Enforcement Officer's appointment ceases to be in effect
- (a) when the Bylaw Enforcement Officer ceases to be employed or engaged by the Village in the capacity of a Bylaw Enforcement Officer,
 - (b) when the Bylaw Enforcement Officer's appointment is revoked in accordance with this Bylaw, or
 - (c) while the Bylaw Enforcement Officer's appointment is suspended in accordance with this Bylaw.
13. Upon a Bylaw Enforcement Officer appointment ceasing to be in effect, other than when suspended, the Bylaw Enforcement Officer shall immediately return to the C.A.O. all Municipal Tag and Violation Ticket books and any other materials or equipment supplied to the Bylaw Enforcement Officer by the Village.

PART 4 - MISUSE OF POWER

Complaints

14.

- (1) If a person believes that a Bylaw Enforcement Officer has misused their power, the person may file a complaint in accordance with this Part.
- (2) A complaint made under subsection (1) shall:
 - (a) be in writing,
 - (b) include the full name of the complainant,
 - (c) include contact information for the complainant,
 - (d) indicate the reasons for the complaint and,
 - (e) be sent to the Summer Village, attention C.A.O Bylaw Enforcement Services

15.

- (1) The Assistant C.A.O. may summarily dismiss a complaint that, in the opinion of Assistant C.A.O.:
 - (a) does not comply with section 14(2),
 - (b) is made more than 180 days after the alleged misuse of power,
 - (c) does not raise an issue of misuse of power by a Bylaw Enforcement Officer; or
 - (d) is frivolous or vexatious.
- (2) If the Assistant C.A.O. dismisses a complaint under subsection (1), the Assistant C.A.O. shall send a notice to the complainant:
 - (a) specifying the reasons for the dismissal; and
 - (b) advising of the right of appeal to the Chief Administrative Officer.

Investigations

16. Unless a complaint is summarily dismissed, the Assistant C.A.O. shall, within 30 days of receiving a complaint:

- (a) send written acknowledgement of receipt of the complaint to the complainant;
- (b) advise the Bylaw Enforcement Officer of the allegations in the complaint and provide the Bylaw Enforcement Officer with a reasonable opportunity to respond to the allegations:
and

(c) commence an investigation into the complaint.

17.

(1) The Assistant C.A.O. may conduct an investigation into a complaint in the manner that the Assistant C.A.O. considers appropriate and may, but is not required to, hold a hearing into the matter.

(2) If the Assistant C.A.O. decides to hold a hearing into a matter of complaint, the Assistant C.A.O. shall specify the procedure and send the complainant and the Bylaw Enforcement Officer notice of the procedure that will be used.

18.

(1) Despite no complaint having been received, if the Assistant C.A.O. has reason to believe that a Bylaw Enforcement Officer has misused their power the Assistant C.A.O. may conduct an investigation.

(2) If an investigation is conducted under subsection (1), the Assistant C.A.O. shall give the Bylaw Enforcement Officer notice of the matter being investigated and an opportunity to respond to the matter of concern.

19. Upon concluding an investigation, the Assistant C.A.O. shall decide that either:

(a) the Bylaw Enforcement Officer did not misuse their power; or

(b) the Bylaw Enforcement Officer misused their power.

Sanctions and penalties

20. If the Assistant C.A.O. decides that the Bylaw Enforcement Officer misused their power, the Assistant C.A.O. shall:

(a) warn the Bylaw Enforcement Officer;

(b) reprimand the Bylaw Enforcement Officer;

(c) suspend the Bylaw Enforcement Officer from duty for an appropriate period of time;

(d) dismiss the Bylaw Enforcement Officer; or

(e) sanction or penalize the Bylaw Enforcement Officer in any other appropriate manner not inconsistent with Village policies, procedures and guidelines.

Written Decision

21.

- (1) Within 30 days of concluding an investigation, the Assistant C.A.O. shall send written notice of the Assistant C.A.O.'s decision to the complainant (if any) and to the Bylaw Enforcement Officer.
- (2) The written notice of decision must include:
 - (a) reasons for the Assistant C.A.O.'s decision, and
 - (b) notice advising of the right of appeal to the Chief Administrative Officer.

PART 5 - APPEALS

Notice of Appeal

22.

- (1) Within 14 days of receiving the receipt of the Assistant C.A.O.'s written decision, the complainant or the Bylaw Enforcement Officer may appeal the decision to the Chief Administrative Officer.
- (2) An appeal under subsection (1) shall:
 - (a) be in writing,
 - (b) include the full name of the appellant,
 - (c) include contact information for the appellant,
 - (d) set out the grounds for the appeal, and
 - (e) be send to the Village, attention: Chief Administrative Officer

23.

- (1) The Chief Administrative Officer may summarily dismiss an appeal that, in the opinion of C.A.O., does not comply with Section 22.
- (2) If the C.A.O. dismisses an appeal under subsection (1), the CAO shall send a notice to the appellant specifying the grounds and giving the reasons for the dismissal.

Conduct of Appeal

24. Unless an appeal is summarily dismissed, the Chief Administrative Officer shall, within 30 days of receiving a notice of appeal:
- (a) send written acknowledgement of receipt of the appeal to the appellant;

(b) send the Assistant C.A.O. a notice requiring the Assistant C.A.O. to, within 7 days, forward all documents relating to the original complaint (if any), as well as the subsequent investigation and decision; and

(c) send the respondent (if any) a copy of the notice of appeal.

25.

(1) The Chief Administrative Officer may conduct the appeal as the C.A.O. considers appropriate and may, but is not required to, conduct a new investigation and hold a new hearing.

(2) In conducting the appeal, the C.A.O. shall specify the procedure and send the parties notice of the procedure that will be used.

26.

(1) Upon concluding the appeal, the Chief Administrative Officer shall dismiss or allow the appeal in whole or in part.

(2) If, in allowing the appeal in whole or in part, the C.A.O. finds that the Bylaw Enforcement Officer has misused his or her power, the C.A.O. may exercise any of the powers of the Assistant C.A.O. as set out under Section 20.

Written Decision on Appeal

27.

(1) Within 30 days of concluding the appeal, the Chief Administrative Officer shall send written notice of the C.A.O.'s decision to the appellant and respondent (if any).

(2) If, in allowing the appeal, in whole or in part, the C.A.O. finds that the Bylaw Enforcement Officer has misused his or her power, the C.A.O. may exercise any of the powers of the Assistant C.A.O. as set out under Section 20.

Appeal is Final

28. The Chief Administrative Officer's decision regarding an appeal is final and conclusive with no further right of appeal to the Court.

Effective Date

29. This bylaw shall come into force when it has received third and final reading and has been signed.

READ a first time this ____ day of _____, 2020.

READ a second time this ____ day _____, 2020.

Unanimous Consent to Proceed to third reading on

this ____ of _____, 2020.

READ a third time and final time this ____ day of _____, 2020

Signed this ____ day of _____, 2020.

Mayor, Glen Ussleman

Chief Administrator Officer, Wendy Wildman

**BEING A BYLAW OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE
PROVINCE OF ALBERTA, FOR THE PURPOSE SPECIFIED IN SECTION 259
OF THE MUNICIPAL GOVERNMENT ACT
BYLAW NO. 161-2020**

WHEREAS the Council of the Summer Village of Sunrise Beach (hereinafter called the "Corporation") in the Province of Alberta, considers it necessary to borrow certain sums of money for the purpose of:

Interim financing for various capital/operation costs.

NOW THEREFORE pursuant to the provisions of the Municipal Government Act, it is hereby enacted by the Council of the Corporation as a By-law that:

1. The Corporation borrow from ATB Financial, previously Alberta Treasury Branches ("ATB") up to the principal sum of \$200,000.00 repayable upon demand at a rate of interest per annum from time to time established by ATB, and such interest will be calculated daily and due and payable monthly on the last day of each and every month.
2. The Chief Elected Officer and the Chief Administrative Officer are authorized for and on behalf of the Corporation:
 - (a) to apply to ATB for the aforesaid loan to the Corporation and to arrange with ATB the amount, terms and conditions of the loan and security or securities to be given to ATB;
 - (b) as security for any money borrowed from ATB
 - (i) to execute promissory notes and other negotiable instruments or evidences of debt for such loans and renewals of all such promissory notes and other negotiable instrument or evidences of debts;
 - (ii) to give or furnish to ATB all such securities and promises as ATB may require to secure repayment of such loans and interest thereon; and
 - (iii) to execute all security agreements, hypothecations, debentures, charges, pledges, conveyances, assignments and transfers to and in favour of ATB of all or any property, real or personal, moveable or immovable, now or hereafter owned by the Corporation or in which the Corporation may have any interest, and any other documents or contracts necessary to give or furnish to ATB the security or securities required by it.

3. The source or sources of money too be used to repay the principal and interest owing under the borrowing from ATB are:

For Operating Expenditures – taxes reserves, or grants

4. The amount to be borrowed and the term of the loan will not exceed any restrictions set forth in the Municipal Government Act.

5. In the event that the Municipal Government Act permits extension of the term of the loan and in the event the Council of the Corporation decides to extend the loan and ATB is prepared to extend the loan, any renewal or extension, bill, debenture, promissory note, or other obligation executed by the officers designated in paragraph 3 hereof and delivered to ATB will be valid and conclusive proof as against the Corporation of the decision of the Council to extend the loan in accordance with the terms of such renewal or extension bill, debenture, promissory note, or other obligation, and ATB will not be bound to inquire into the authority of such officers to execute and deliver any such renewal, extension document or security.

6. This Bylaw comes into force on the final passing thereof and rescinds Bylaw 151-2019.

Certificate

WE HEREBY CERTIFY that the foregoing Bylaw was duly passed by the Council of the Corporation there in mentioned at a duly and regularly constituted meeting thereof held on the 28th day of May, 2019 at which quorum was present, as entered in the minutes of the said Council, and that the Bylaw has come into force and is still in full force and effect.

THIS Municipal Borrowing Bylaw, inclusive of its Certificate: (a) may be executed electronically; and (b) may be delivered by email, facsimile or other functionally-equivalent means.

WITNESS our hands and the seal of the Corporation this 25th day of February, 2020.

BYLAW NO. 161-2020

Municipal Government Act RSA 2000 Chapter M-26
Section 259 Borrowing Bylaw

Mayor, Glen Usselman

Chief Administrative Officer Wendy Wildman

**BEING A BYLAW OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE
PROVINCE OF ALBERTA, FOR THE PURPOSE SPECIFIED IN SECTION 259
OF THE MUNICIPAL GOVERNMENT ACT
BYLAW NO. 151-2019**

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1. The Corporation borrow from ATB Financial, previously Alberta Treasury Branches ("ATB") up to the principal sum of \$200,000.00 repayable upon demand at a rate of interest per annum from time to time established by ATB, and such interest will be calculated daily and due and payable monthly on the last day of each and every month.

2. Prior to demand the Corporation make, on account of the borrowing ___ payments of \$_____ each, or as may subsequently be agreed with ATB in writing, for a term of ___ years. *Call*

3. The Chief Elected Officer and the Chief Administrative Officer are authorized for and on behalf of the Corporation:

- (a) to apply to ATB for the aforesaid loan to the Corporation and to arrange with ATB the amount, terms and conditions of the loan and security or securities to be given to ATB;
- (b) as security for any money borrowed from ATB
 - (i) to execute promissory notes and other negotiable instruments or evidences of debt for such loans and renewals of all such promissory notes and other negotiable instrument or evidences of debts;
 - (ii) to give or furnish to ATB all such securities and promises as ATB may require to secure repayment of such loans and interest thereon; and
 - (iii) to execute all security agreements, hypothecations, debentures, charges, pledges, conveyances, assignments and transfers to and in favour of ATB of all or any property, real or personal, moveable or

immovable, now or hereafter owned by the Corporation or in which the Corporation may have any interest, and any other documents or contracts necessary to give or furnish to ATB the security or securities required by it.

4. The source or sources of money to be used to repay the principal and interest owing under the borrowing from ATB are:

For Operating Expenditures – taxes reserves, or grants

5. The amount to be borrowed and the term of the loan will not exceed any restrictions set forth in the Municipal Government Act.

6. In the event that the Municipal Government Act permits extension of the term of the loan and in the event the Council of the Corporation decides to extend the loan and ATB is prepared to extend the loan, any renewal or extension, bill, debenture, promissory note, or other obligation executed by the officers designated in paragraph 3 hereof and delivered to ATB will be valid and conclusive proof as against the Corporation of the decision of the Council to extend the loan in accordance with the terms of such renewal or extension bill, debenture, promissory note, or other obligation, and ATB will not be bound to inquire into the authority of such officers to execute and deliver any such renewal, extension document or security.

7. This Bylaw comes into force on the final passing thereof and rescinds Bylaw 141-2018.

Certificate


WE HEREBY CERTIFY that the foregoing Bylaw was duly passed by the Council of the Corporation there in mentioned at a duly and regularly constituted meeting thereof held on the 28th day of May, 2019 at which quorum was present, as entered in the minutes of the said Council, and that the Bylaw has come into force and is still in full force and effect.

THIS Municipal Borrowing Bylaw, inclusive of its Certificate: (a) may be executed electronically; and (b) may be delivered by email, facsimile or other functionally-equivalent means.

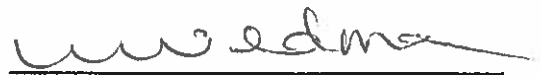
WITNESS our hands and the seal of the Corporation this 28th day of May, 2019.

BYLAW NO. 151-2019

Municipal Government Act RSA 2000 Chapter M-26
Section 259 Borrowing Bylaw



Mayor, Glen Usselman



Chief Administrative Officer Wendy Wildman

**A BYLAW OF THE SUMMER VILLAGE OF SUNRISE BEACH IN THE
PROVINCE OF ALBERTA TO REGULATE THE PROCEDURE AND
CONDUCT OF COUNCIL AND COUNCIL COMMITTEE MEETINGS.**

WHEREAS, the Council of the Summer Village of Sunrise Beach considers it expedient and desirable for effective governance to regulate the procedure and conduct of Council, Councillors and others attending Council and Council committee meetings in the Summer Village of Sunrise Beach;

NOW THEREFORE, the Council of the Summer Village of Sunrise Beach hereby enacts as follows:

Citation

1. This Bylaw may be cited as the "The Procedure Bylaw".

Definitions

2. In this bylaw:
 - a) "CAO" means the Chief Administrative Officer or their delegate, for the Summer Village of Sunrise Beach.
 - b) "Closed Meeting" means a part of the meeting closed to the public at which no resolution or Bylaw may be passed, except a resolution to revert to a meeting held in public.
 - c) "Council" means the Mayor and Councillors of the Summer Village of Sunrise Beach for the time being elected pursuant to the provisions of the *Local Authorities Election Act* and the *Municipal Government Act* whose term is unexpired, who have not resigned and who continue to be eligible to hold office under the terms of the related provincial legislation;
 - d) "Delegation" means any person that has permission of Council or the CAO to appear before Council or a committee of Council to provide pertinent information and views about the subject before Council or Council committee.
 - e) "Deputy Mayor" shall mean the member selected by Council to preside at a meeting of Council in the absence of the Mayor;
 - f) "FOIP" means the Freedom of Information and Protection of Privacy Act of Alberta.
 - g) "Mayor" shall mean the member selected by Council at the Organizational meeting to hold that position and to preside at a meeting of Council;
 - h) "Member" means a Councillor or person at large appointed by Council to a committee of Council.
 - i) "Meetings" means meetings of Council and Council committees.
 - j) "Municipality" means the Municipality of the Summer Village of Silver Sands, a municipal corporation of the Province of Alberta and includes the area contained within the boundaries of the Municipality;

Application

3. This bylaw applies to all members attending meetings of Council and committees established by Council of the Municipality;

Severability

4. If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed and the remainder of the bylaw is deemed valid;

General

5. The General Duties of Council shall adhere to the duties and responsibilities contained within Section 153 of the MGA as set out in Appendix A.
6. The General Duties of the Chief Elected Official shall adhere to the duties and responsibilities contained within Section 154 of the MGA as set out in Appendix B.
7. No Member of Council shall direct or interfere with the performance of any work for the Municipality and shall seek all information through the office of the Chief Administrative Officer or their designate.
8. Members of Council shall subscribe to the Code of Conduct for Members of Council as set out in the Summer Village of Sunrise Beaches' Code of Conduct Bylaw.
9. A breach of any Section of this Bylaw by any Member of Council may place the Member of Council in the position of censure by Council.
10. Public Hearings held with respect to bylaws, when required or when requested by Council, will be held prior to second reading. Public Hearings shall be conducted in accordance with the procedures set out in Appendix C.

Meetings

11. The regular meetings of Council shall be established by resolution of Council at its annual organizational meeting.
12. Special meetings of Council shall be established as required by Council according to the provisions of the Municipal Government Act and the public shall be given notice.

13. Council, by resolution, may establish other Council meeting dates.
14. The meetings of Council committees shall be established by resolution of each committee and the public must be given notice or advertised as required by the provisions of the Municipal Government Act.
15. Regular meetings of Council shall begin at 6:30 p.m.
16. The times for the beginning of Council committee meetings shall be set by resolution of each committee.
17. As soon after the hour of which the meeting was called, and a quorum is present, the Mayor shall take the chair and call the meeting to order.
18. In a case where the Mayor is not in attendance within fifteen (15) minutes after the hour of which the meeting was called, and a quorum is present, the Deputy Mayor shall call the meeting to order.
19. If a quorum is not present within thirty (30) minutes after the time fixed for the meeting, the CAO shall record the names of the members present and the meeting shall stand adjourned until the next meeting;
20. Recordings: Council or Council committee meetings may not be filmed or voice-recorded.
21. Other Recordings: Any other person may not use a mechanical or electronic recording device at a public Council or Council Committee Meeting or a Public Hearing. All such devices must be removed from the meeting room.
22. Recording Devices: No concealed electronic recording devices, including but not limited to cellular telephones, are permitted at any meetings.

Conduct of Meetings

23. Each member or delegate, as the case may be, shall address the chair but shall not speak until recognized by the chair.
24. The presiding officer with the approval by resolution of the members, may authorize a person in the public gallery to address members only on the topic being discussed at that time and within the time limits specified by the presiding officer.
25. A resolution does not require a seconder.
26. A resolution may be withdrawn at any time before voting subject to no objection from any member, as the case may be.

27. The following resolutions are not debatable by members:
 - a) adjournment
 - b) to take a recess
 - c) question of privilege
 - d) point of order
 - e) to limit debate on a matter before members
 - f) on division of a question
 - g) postpone the matter to a time certain
 - h) to table the matter
28. The Mayor or presiding officer may enter into any debate and make resolutions in the same manner as any member without relinquishing the chair.
29. Where an item has been brought before Council, the same item cannot be tabled more than three times.
30. Where a matter or issue has been brought before Council, the same matter or issue cannot be heard more than three times unless there is new information be presented about the issue or matter.
31. Where a question under consideration contains distinct propositions, the vote upon each proposition shall be taken separately when any member so requests or when the presiding chair so directs.
32. Whenever the presiding officer is of the opinion that a motion is contrary to the rules and privileges of Council, he/she shall inform the member thereof immediately, before putting the question, and shall cite his reasons applicable to the case without argument or comment.
33. The Mayor or presiding officer shall preserve order and decorum and shall decide questions of order, subject to an appeal to the Council by resolution. Decisions of the presiding officer shall be final unless reversed or altered by a majority vote of members present.
34. In all cases not provided for in the proceedings of the Council, a two-thirds majority of Council shall determine to uphold the ruling of the presiding officer or not as the case may be.
35. When a motion has been made and is being considered by Council no other motion may be made and accepted, except:
 - a) a motion to refer the main question to some other person or group for consideration
 - b) a motion to amend the main question
 - c) a motion to table the main question
 - d) a motion to postpone the main question to some future time
 - e) a motion to adjourn the meeting, provided that a motion to table shall not be debated except as to the time when the matter will again be

considered.

36. After any question is finally put by the Mayor or other presiding officer no member shall speak to the question, nor shall any other motion be made until after the result of the vote has been declared. The decision of the Mayor or the presiding office as to whether the question has been finally put shall be conclusive.
37. Any member of the Council can call for a recorded vote, the names of those who vote for and those who vote against the motion shall be entered in the minutes. A request for a recorded vote must precede the voting on a motion.
38. Voting on all matters shall be done by raising of the hand in such a clear manner that they may be easily counted by the presiding officer.
39. Council may adjourn from time to time to a fixed future date any regular or special meeting of Council that has been duly convened but not terminated. The object of adjourning is to finish the business that the meeting was called to transact in the first place but which has not been completed;
40. A formal motion will be made to go to a "Closed Meeting" session, identifying Division 2 Parts 16 to 29 (Exceptions to Disclosure) of the Freedom of Information and Privacy Act. Confidential items can include items under Division 2 Parts 16 to 29 of the Freedom of Information and Privacy Act and as identified within the Municipal Government Act under Section 197, as confidential items of discussion between Council, Administration and invited persons. When a meeting is closed to the public, no resolution or bylaw may be passed at the meeting, except a resolution to revert to a meeting of a council or council committee held in public. No minutes, notes, or recordings of the discussions will take place and any printed reports provided to Council will be retrieved by the CAO. After the closed meeting discussions are completed, any members of the public who are present outside the meeting room must be notified that the rest of the meeting is now open to the public, and a reasonable amount of time must be given for those members of the public to return to the meeting before it continues. Where a council or council committee closes all or part of a meeting to the public, the council or council committee may allow one or more other persons to attend, as it considers appropriate, and the minutes of the meeting must record the names of those persons and the reasons for allowing them to attend.

Delegations

41. A person or a representative of any delegation or group of persons who wish to bring any matter to the attention of Council, or who wish to have any matter considered by Council shall address a letter or other written communication to the Council outlining the subject to be discussed. The letter shall be signed by the correct name of the writer; the address of the writer, the phone number of

the writer and, if available, the email address of the writer and delivered or mailed to the CAO. The letter must arrive by 4:00 p.m. on a business day at least seven (7) calendar days prior to the meeting at which it is to be presented. If the person wishes to appear before Council on the matter it shall be stated in the letter.

42. Delegates shall be granted a maximum of fifteen (15) minutes to present the matter outlined in the letter. Where the presiding officer determines that additional time shall be granted to a delegation the length of the extension shall be specified and the presiding officer may limit the time. The number of times that a member or delegate may speak on the same question or resolution is three (3) times, having due regard to the importance of the matter.
43. Delegations that have not submitted a letter in accordance with section 41 may be granted a brief opportunity to outline the matter they wish to present to Council, and following that outline, the presiding officer and members shall determine if the delegation is to be granted time under section 42 to present the matter outlined.
44. Members of the public who constitute the gallery in the Council Chambers during a Council meeting may not address Council without permission of the Council, shall maintain order and quiet, and shall not applaud or otherwise interrupt any speech or action of members of Council. Should the behaviour of a member or members of the gallery become unruly, they shall be required to leave the meeting immediately.
45. Council shall hear all delegations that have brought their items of business onto the agenda in the order in which they are placed on the agenda or the order may be changed by a majority vote of members present. All rules of Council in this Bylaw shall apply to each and every member of the delegation. Delegations shall have fifteen (15) minutes for presentation;

Rules of Order

46. Any matter of meeting conduct which is not herein provided for shall be determined in accordance with "Roberts Rules of Order";

Agenda and Order of Business

47. Prior to each meeting, the CAO shall prepare a statement of the order of business to be known as the "Agenda" of all matters to be brought before Council. To enable the CAO to do so, all documents and notice of delegation, intended to be submitted to the Council, shall be received by the CAO not later than 4:00 p.m. on a business day at least seven (7) calendar days prior to the meeting.
48. The CAO shall place at the disposal of each member a copy of the agenda and all supporting materials not later than 4:30 p.m. three (3) business days prior

to the meeting.

49. Where the deadlines in section 47 and 48 are not met, the agenda and support materials shall be deemed to be acceptable when the agenda is adopted at the meeting.
50. The business intended to be dealt with shall be stated in the agenda in the following order where applicable:
 1. Call to Order
 2. Agenda Adoption
 3. Minutes Adoption
 4. Delegations
 5. Bylaws
 6. Business
 7. Financial
 8. Council Reports
 9. Administration Reports
 10. Information & Correspondence
 11. Closed Meeting
 12. Adjournment
51. The order of business established in section 50 shall apply unless altered by the presiding officer with no objection from members, or otherwise determined by a majority vote of the members present, and the vote upon a matter of priority of business shall be decided without debate.
52. Standing Committees of Council shall be established and governed by policy or bylaw approved by Council. Where appropriate authority is delegated to a Standing Committee, such committee and its mandate shall be established by bylaw;

Recording of the Minutes

53. The CAO may delegate any duties to a recording secretary but shall accept all responsibilities of the duties.
54. If a member of Council arrives late, leaves before the meeting is adjourned, or is temporarily absent from the meeting, it shall be so recorded in the minutes.
55. After each meeting, the CAO shall prepare a statement of what was done at the meeting which will be known as the "Minutes" of the meeting. The minutes will be the written record of the proceedings of the meeting and will be a record of what was done at the meeting, and not what was said at the meeting;

Bylaws

56. Where a bylaw is presented to Council for enactment, the CAO shall cause the number and the short title of the bylaw to appear on the Agenda in the

appropriate place.

57. Every bylaw shall have three separate and distinct readings.
58. After a member has made the motion for the second reading of the bylaw Council may:
 - a) debate the substance of the bylaw; and
 - b) propose and consider amendments to the bylaw.
59. A proposed amendment shall be put to a vote and if carried shall be considered as having been read a first time and incorporated in the bylaw.
60. Unless the members present at a meeting unanimously agree that a bylaw may be presented to Council for a third reading at the same meeting at which it has received two readings, the bylaw shall not be given more than two readings at one meeting.
61. Where required by provincial statute, a bylaw shall be advertised or submitted to the electorate for voting as set out in the relevant statutes.
62. Bylaws shall not be repealed, amended or suspended, except so far as the terms thereof themselves permit, unless it is repealed, amended or suspended by:
 - a) a Bylaw unanimously passed at a regular or special meeting of the Council at which all members thereof are present; or
 - b) a Bylaw passed at a regular meeting of Council, pursuant to a notice in writing given and openly announced at the preceding meeting of the Council and setting out the terms of the substantial effect of the proposed Bylaw.

Website

63. The Regular Council Meeting agenda will be posted on the Summer Village website prior to the Council meeting after it is prepared and distributed to Council.
64. Special Council Meeting agendas will be posted on the Summer Village website prior to the special Council meeting after it is prepared and distributed to Council.
65. Approved minutes are to be posted on the Summer Village website within 3 business days after the meeting.
66. Other items will be posted on the Summer Village website as directed by the CAO or designate.

This Bylaw repeals Bylaw #126-11 and comes into full force and effect upon third and final reading.

READ a first time this 26th day of November, 2019.

READ a second time this 26th day of November, 2019.

UNANIMOUS CONSENT to proceed to third reading this 26th day of November, 2019.

READ a third and final time this 26th day of November, 2019.

SIGNED this 26th day of November, 2019.

Mayor, Glen Usselman

Chief Administrative Officer, Wendy Wildman

SUMMER VILLAGE OF SUNRISE BEACH
APPENDIX A

Municipal Government Act Division 3
Duties, Titles and Oaths of Councillors

General duties of Councillors
153

Councillors have the following duties:

- (a) to consider the welfare and interests of the municipality as a whole and to bring to council's attention anything that would promote the welfare or interests of the municipality;
- (a.1) to promote an integrated and strategic approach to intermunicipal land use planning and service delivery with neighbouring municipalities;
- (b) to participate generally in developing and evaluating the policies and programs of the municipality;
- (c) to participate in council meetings and council committee meetings and meetings of other bodies to which they are appointed by the council;
- (d) to obtain information about the operation or administration of the municipality from the chief administrative officer or a person designated by the chief administrative officer;
- (e) to keep in confidence matters discussed in private at a council or council committee meeting until discussed at a meeting held in public;
- (e.1) to adhere to the code of conduct established by the council under section 146.1(1);
- (f) to perform any other duty or function imposed on Councillors by this or any other enactment or by the council.

SA 2000 cM-26 s153;2015 c8 s17;2016 c24 s15

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SUMMER VILLAGE OF SUNRISE BEACH
APPENDIX B

Municipal Government Act Division 3
Duties, Titles and Oaths of Councillors

General duties of chief elected official
154

- (1) A chief elected official, in addition to performing the duties of a Councillor, must
 - (a) preside when in attendance at a Council meeting unless a bylaw provides that another Councillor or other person is to preside, and
 - (b) perform any other duty imposed on a chief elected official by this or any other enactment or bylaw.
- (2) The chief elected official is a member of all Council committees and all bodies to which Council has the right to appoint members under this Act, unless the Council provides otherwise.
- (3) Despite subsection (2), the chief elected official may be a member of a board, commission, subdivision authority or development authority established under Part 17 only if the chief elected official is appointed in the chief elected official's personal name.

1994 cM-26.1 s154;1995 c24 s21

SUMMER VILLAGE OF
SUNRISE BEACH
APPENDIX C
Public Hearing Procedure

Policy

Council may adopt a procedure for statutory public hearings.

Council shall abide by the underlying principles for statutory public hearings. The process will adhere as closely to the procedures outlined as possible although Council may adjust the process in order to accommodate a smooth flow of the proceedings provided that there is adherence to the underlying principles.

Council may follow this process for those non-statutory public hearings on issues that Council determines would benefit from public input.

Public Hearing Principles

These principles shall apply only to the process for bylaws or resolutions that require a public hearing or that Council determines would benefit from a public hearing, and not to other bylaws or resolutions.

1. Council shall hear any person, group of persons, or persons representing them, who claims to be affected by a proposed bylaw or resolution and who has complied with the procedures outlined by Council.
2. Council, by majority vote, may decide to hear from any person other than those outlined in principle number 1.
3. The public hearing shall be held at a regular or special meeting of Council.
4. The public hearing shall be held before second reading of a bylaw or before Council votes on a resolution.
5. After the public hearing, Council may pass the bylaw or resolution, or make any amendments that it considers necessary.
6. If Council determines that the amendments to a bylaw or resolution that requires a statutory public hearing have changed the intent of the bylaw, Council shall re-advertise the public hearing, and commence with first reading of the bylaw again.

Public Hearing Procedures

Definitions

1. "Chairman" refers to the Presiding Officer officiating the Public Hearing
2. "Secretary" refers to the CAO or his/her designate

SUMMER VILLAGE OF SUNRISE BEACH PUBLIC HEARING

Date Time

Bylaw #

INTRODUCTION & PROCEDURES

1 (Chairman) "The following Public Hearing is held pursuant to the Municipal Government Act"

2 (Chairman) "The following rules of conduct will be followed during the Public Hearing:"

Presentation should be brief and to the point

The order of presentation shall be

- o Entry of written submission
- o Comments from the ****
- o Those supporting the Bylaw
- o Those opposing the Bylaw
- o Any other person deemed to be affected by the Bylaw

The Public Hearing purpose is "to receive comments from any interested parties on the proposed Bylaws"

"I hereby declare the Public Hearing relating to Bylaw **** open"

3 (Secretary) "The purpose of Bylaw **** is to amend ***.

First Reading was given to Bylaw **** on (insert date) •

Notice of this Public Hearing was advertised on the website, on the (insert various method of advertising) in the week of (insert date)

The following written comments have been received to (insert d-ate)

4 (Chairman) "Are there any late written submissions relating to the Bylaw?"

(Note: If there are any, the secretary to read letter into record) "Comments from the **** Department"

"Is there anyone who supports the Bylaw and wishes to speak?" "Is there anyone who opposes the Bylaw and wishes to speak?"

"Is there anyone deemed to be affected by the Bylaw and wishes to speak?"

M-26

- 5 (Chairman) "Are there any further comments from the **** Dept."
- 6 (Chairman) "Do the Councilors have any further questions"
- 7 (Chairman) "If not, I hereby declare this Public Hearing relating to Bylaw **** be closed and will adjourn this Public Hearing.

AGREEMENT

Made this _____ day of _____, 2020

BETWEEN

The SUMMER VILLAGE of SUNRISE BEACH

Hereinafter referred to as The Summer Village

AND

STANDSTONE VACUUM SERVICES LTD.

Hereinafter referred to as The Contractor

AGREEMENT FOR SOLE ACCESS TO THE SEWAGE LAGOON FACILITY

WHEREAS The Summer Village wishes to enter an agreement with a septic pump-out service provider for the period of February 1st, 2020 to April 1st, 2021; and

WHEREAS The Contractor operates such a service;

NOW THEREFORE, The Summer Village and The Contractor have agreed as follows:

1. The Contractor may not sell or assign this agreement.
2. The Summer Village grants exclusive dumping privilege to The Contractor, with regard to the Onway Sewage Disposal Facility located on lands legally described as SW1/4 SEC06-055-01 W5M.
3. The Contractor agrees to the pump out rates as set out in Schedule A of this Agreement.
4. The Contractor and The Summer Village agree that these rates, as established, may be reviewed and adjusted as necessary on an annual basis, based on rising costs of fuel, labour, government levies or disposal, subject to the Committee's approval, not to be unreasonably withheld.
5. The Contractor shall keep in full force and effect throughout the term of this Agreement current Auto, Liability and Environmental Insurance policies with a minimum value of \$2,000,000.00 each. The Contractor shall provide acceptable certificates of insurance upon request. No insurance policy may be canceled, materially revised, or subject to non-renewal without at least thirty (30) days prior written notice being given to the Committee, ten (10) days for non-payment of premium.

6. The Contractor shall indemnify and hold harmless the Summer Village, its elected officials, employees and agents, from and against any and all direct and consequential damages, losses, expenses (including legal expenses on a solicitor-client basis) and third party claims, arising, directly or indirectly, out of the services set out in this Agreement, including but not limited to any act of negligence, breach of contract or other wrongdoing on the part of Contractor or its employees.
7. THE SUMMER VILLAGE SHALL HAVE NO LIABILITY TOWARDS THE CONTRACTOR FOR LOSS OF PRODUCTION, LOSS OF PROFIT, LOSS OF USE, LOSS OF CONTRACTS, COST OF CAPITAL, INTEREST, COST OF DELAY, BUSINESS INTERRUPTION, OR FOR ANY OTHER SPECIAL, CONSEQUENTIAL OR INDIRECT LOSSES WHETHER ARISING FROM FAULT, BREACH OF CONTRACT, TORT (INCLUDING CONCURRENT OR SOLE AND EXCLUSIVE NEGLIGENCE), INDEMNITY, STRICT LIABILITY OR OTHERWISE.
8. The Contractor agrees to keep accurate records of the sewage dumped into the Onoway Lagoon from the Summer Village and provide to appropriate administrator, on a monthly basis, accompanied by payment of disposal levy. This report will be submitted, with payment, no later than the 15th day of every month.
9. It is the sole responsibility of The Contractor to maintain availability of services, as per the Monday, Wednesday, Friday schedule, at the rates set out in Schedule A of this agreement. Off schedule rates may apply for weekend or days when trucks are scheduled in other service areas.
10. On rare occasion, The Contractor, at their discretion, may offer reduced rates for the purposes of good business, should it be required to maintain a customer or satisfy a service dispute.
11. The Contractor agrees to provide services at the earliest possible date after being contacted by a customer. In most instances, this will be within 48 hours of a request by phone, text or email to office contacts. (Phone 780-967-2118 or 780-967-5552, Text 780-967-5552, email info@standstonevac.ca). Contact via social media may not be retrieved daily and should not be considered a reliable contact method.
12. The Contractor reserves the right to refuse service for non-payment after 90 days, or, if the following situations are not remedied within 10 days of the Contractor requesting in writing they be so, for lack of or unsafe access to tank, or for ill treatment of our staff.
13. The Contractor agrees to strictly adhere to Lagoon use guidelines and rules, reporting each load and maintaining the facility to the standards set out by the Town of Onoway and The Committee.
14. The Contractor understands and agrees that the only sewage to be emptied into the lagoon is that which is taken from areas designated by The Committee and

the Town of Onoway. Specifically, and for the purposes of this Agreement, The Contractor agrees to dispose of effluent from the Summer Village to the Onoway Sewage Lagoon.

15. Amendments to this agreement may be negotiated by either party. This Agreement shall not be varied by any oral Agreement or representation or other than by an instrument in writing of concurrent or subsequent date hereto duly executed by the parties.
16. The Contractor or The Summer Village may cancel this Agreement with cause, with 30 days written Notice of Intention to Cancel, or sooner if the terms of cancellation are mutually acceptable to both parties.
17. The Contractor or The Summer Village may cancel this Agreement without cause, with 180 days written Notice of Intention to Cancel, or sooner if the terms of cancellation are mutually acceptable to both parties.
18. Neither party shall be responsible or accountable for total or partial failure to perform any obligation hereunder if such failure shall arise from any cause or causes beyond the control of such party including, without limiting the generality of the foregoing, the following: acts of God; expropriation or confiscation of land or personal property; compliance with any applicable law, request, recommendation or requirement of any governmental authority, body or agency; war; riot; rebellion; sabotage; flood; fire; unusual weather that could not reasonably have been anticipated; or actions by the Town of Onoway preventing access to the Onoway Sewage Lagoon.
19. This Agreement, including all Schedules attached hereto and which are incorporated by reference, constitutes the complete and entire Agreement between the parties and supersedes any previous communications, representations or agreements, whether oral or written, with respect to the subject matter hereof.

This agreement was duly executed on the _____ day of _____, 2020.

The SUMMER VILLAGE of SUNRISE BEACH

STANDSTONE VACUUM SERVICES LTD.

Ken Standeven

Lisa Standeven



Town of Onoway

Box 540, Onoway, AB T0E 1V0

November 20th, 2019

Summer Village of Sunrise Beach
Box 1197
Onoway, AB. T0E 1V0

Att: Susan Dales, Admin. Assist.

Dear Susan:

Re: **Wastewater Effluent Disposal**

In reference to the above noted, our January 28th, 2019 letter, and your November 15th, 2019 email requesting a change in service provider and access to the Onoway lagoon from Super Sucker to Standstone Vacuum Service.

Please be advised that the Town of Onoway hereby grants access to our Onoway lagoon to Standstone Vacuum Service for the disposal of wastewater effluent from the Summer Village of Sunrise Beach. All other terms of the January 28th, 2019 letter remain unchanged. This same approval has been granted to the Summer Village of Sandy Beach.

If you are in agreement with these terms, please sign and return the noted letter.

Yours truly,

Wendy Wildman
Chief Administrative Officer
Town of Onoway
/ww

c.c. Jason Madge, Public Works Manager

The Summer Village of Sunrise Beach hereby accepts the terms and conditions as noted above and in the January 28th, 2019 letter, with respect to access to the Town's sewage lagoon.

Glen Usselman, Mayor

Susan Dales, Admin. Assist.

Summer Village of Sunrise Beach

Box 1197
Onoway, AB. T0E 1V0
Phone: 780.967.0271 Fax: 780.967.0431

DATE: October 7, 2019
INVOICE # 2
FOR: Gravel

Bill To:

DESCRIPTION	AMOUNT
2/3 of Tim Hay invoice # 2019-53 of \$750.00	500.00
TOTAL	\$ 500.00

FireSmart Open House Sandy Beach Hall

"Summer Village of Sandy Beach" [svsandyb@xplornet.ca]

Sent: 2/11/2020 2:59 PM

To: ""svsunrisebeach@wildwillowenterprises.com"" <svsunrisebeach@wildwillowenterprises.com>, ""Harvey Burnstick"" <harveyburnstick@gmail.com>

Hi – hope well

Sandy has a fire smart open house on **March 21 at 10am** at the hall with kids prizes for make up presentation and food and beverage – perhaps your community Alexander/Sunrise be interest in the invitation – program and prizes are as posted here:

<https://www.summervillageofsandybeach.ca/about/calendar>

Saturday, March 21, 2020

FireSmart Open House

Time: 12:00 am

March 21st 2020 @ 10 am - Sandy Beach Hall

Please support this community venture

- Kids and Adult prizes for best Firesmart make up or presentation (\$50, \$75, \$100 gift cards);
- FireSmart Presentation;
- Questions;
- Food and Beverage;

Program

10 am Opening Remarks

10.15 am Presentation

11 am Kids / Adults prizes and presentations

12 noon Closing Remarks

Add to my Calendar

Also we were wondering if any of you are interested in making a short presentation on your experience with fire smart? This is part of our FRIAA grant program completion.

Regards,

Rudolf Liebenberg RPP

OPEN HOUSE INVITATION



Residents of the Summer Village of Sandy Beach and neighbouring municipalities are cordially invited to attend a **FireSmart** themed **Open House**

*Get ready, learn more,
ask questions, be proactive.*

Prizes, Displays, Information, Refreshments



- WHERE:** Sandy Beach Community Hall: 63 Lakeshore Drive (on Highway 642)
- WHEN:** **Saturday, March 21st, 2020**
- TIME:** 1:00 pm to 4:00 pm (come and go format)

Contests

- For Children aged 5 to 11 years - a drawing showing the importance of being **FireSmart**.
- For Children aged 12 to 18 years - a 100-word essay describing **FireSmart** preparation techniques.
 - \$50 & \$25 Gift Card Prizes awarded for 1st and 2nd place entries in each category.
 - Door Prize Draw (all) – Keg Gift Card \$75.00
 - All winners will be announced at the end of the day

Contest Deadline:

All entries must be received at the Summer Village Office not later than Friday March 13th, 2020. Entries can be deposited in the Summer Village stainless steel mail box located adjacent to the Canada Post mailboxes on Secondary Highway 642. Name & Phone numbers or Roll# are required.



METRIX GROUP LLP

CHARTERED PROFESSIONAL
ACCOUNTANTS

February 25, 2020

Summer Village of Sunrise Beach
Box 1197
Onoway, AB
T0E 1V0

Attention: Village Council Members

Dear Council Members:

RE: 2019 AUDIT FINDINGS REPORT

The purpose of this communication is to summarize certain matters arising from the audit that we believe would be of interest to Village Council. Additionally, during the course of our audit we identified matters that may be of interest to management.

The objective of our audit was to obtain reasonable assurance that the financial statements as a whole are free of material misstatement, whether due to fraud or error. Our audit was not designed for the sole purpose of identifying matters to communicate. Accordingly, our audit would not necessarily identify all such matters that may be of interest to the Board and management and it is inappropriate to conclude that no such matters exist.

This communication should be read in conjunction with the financial statements and our report thereon, and it is intended solely for the use of the Council and should not be distributed to external parties without our prior consent. Metrix Group LLP accepts no responsibility to a third party who uses this communication.

SIGNIFICANT FINDINGS FROM THE AUDIT

Our objective is to communicate appropriately to Council and management deficiencies in internal control that we have identified during the audit and that, in our professional judgment, are of sufficient importance to merit being reported to Council.

The audit findings contained in this letter did not have a material effect on the Village's financial statements, and as such, our audit report is without reservation with respect to these matters.



Significant Deficiencies in Internal Control

We are normally required to make several adjustments (14 this year) to ensure the Village's accounting records are not materially misstated. This type of accounting assistance is common with our smaller local government clients and we do not mind providing this assistance. However, if the Village was to make these adjustments prior to the start of the audit this would reduce our time in completing the audit as well as providing more accurate financial reporting throughout the course of the year.

Significant Qualitative Aspects of Accounting Practices

Management is responsible for determining the significant accounting policies. The choice of different accounting policy alternatives can have a significant effect on the financial position and results of the Village. The application of those policies often involves significant estimates and judgments by management.

We are of the opinion that the significant accounting policies, estimates and judgments made by management, and financial disclosures do not materially misstate the financial statements taken as a whole.

Uncorrected Misstatements

There were no significant uncorrected misstatements aggregated by our Firm for the year ended December 31, 2020.

Significant Difficulties Encountered During the Audit

We encountered no significant difficulties during our audit that should be brought to the attention of Council. We had the full co-operation of Village management and staff throughout our work and we received full access to all necessary records and documentation.

Management Representations

Management's representations are integral to the audit evidence we will gather. Prior to the release of our report, we will require management's representations in writing to support the content of our report.

OTHER MATTERS

Taxes Receivable

The Village's taxes receivable at December 31, 2019 totaled \$34,873. Approximately \$18,000 of this balance was due from four taxpayers.

To improve cash-flow, we recommend Village staff review the Tax Trial Balance monthly and pursue measures to collect from delinquent taxpayers in a timely manner.

Capital Budget

We noted the Village does not adopt a capital budget annually. Section 245 of the *Municipal Government Act* requires Council to adopt a capital budget for each calendar year.

To comply with the MGA, and to improve financial planning and accountability, we recommend Council adopt a capital budget annually.

Reserves

The Village has **unrestricted** accumulated surplus of approximately \$141,000 which represents approximately a half year of Village operating expenses (excluding amortization). When an organization has unrestricted surplus, it may leave the impression that the organization has no plans for the funds that it has accumulated. With this in mind, Council may wish to consider internally restricting some of the Village's accumulated surplus for various future uses.

Reserves can be used to sustain financial operations in the unanticipated event of significant unbudgeted increases in operating expenses or reductions of operating revenue. For example, an operating reserve could be established for use in emergencies. Other factors to consider may include stability of revenue and expenses and future plans of the organization (as per the business plan) which may include new ventures or programs.

The Village's 2019 budget included increases to reserves in the amount of \$4,500. We continue to encourage the Village to consider establishing a reserve policy that stipulates the intended uses of the accumulated funds and to continue to increase reserves to ensure the Village's financial sustainability.

AUDITOR INDEPENDENCE

We believe it is important that we communicate, at least annually, with you regarding all relationships between the Village and our Firm that, in our professional judgment, may reasonably be thought to bear on our independence.

In determining which relationships to report, these standards require us to consider relevant rules and related interpretations prescribed by the Chartered Professional Accountants Alberta and applicable legislation, covering such matters as:

- (a) holding a financial interest, either directly or indirectly, in a client;
- (b) holding a position, either directly or indirectly, that gives the right or responsibility to exert significant influence over the financial or accounting policies of a client;
- (c) personal or business relationships of immediate family, close relatives, partners or retired partners, either directly or indirectly, with a client;
- (d) economic dependence on a client; and
- (e) provision of services in addition to the audit engagement.

We have prepared the following comments to facilitate our discussion with you regarding independence matters.

We are not aware of any relationships between the Village and ourselves that, in our professional judgment, may reasonably be thought to bear on our independence that have occurred from January 1 2019 – February 25, 2020.

We wish to express our appreciation for the co-operation we received during the audit from the Village staff.

Yours truly,

METRIX GROUP LLP



Philip J. Dirks, CPA, CA
Partner

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SUMMER VILLAGE OF SUNRISE BEACH
Financial Statements
For The Year Ended December 31, 2019

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INDEPENDENT AUDITORS' REPORT

To the Mayor and Council of Summer Village of Sunrise Beach

Opinion

We have audited the financial statements of Summer Village of Sunrise Beach (the Village), which comprise the statement of financial position as at December 31, 2019, and the statements of operations and accumulated surplus, changes in net financial assets, and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Village as at December 31, 2019, and the results of its operations, changes in net financial assets, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditors' Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Village in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with those requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Village's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Village or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Village's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

Independent Auditors' Report to the Mayor and Council of Summer Village of Sunrise Beach *(continued)*

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Village's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Village to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

METRIX GROUP LLP
Chartered Professional Accountants

Edmonton, Alberta
February 25, 2020

MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING

To the Mayor and Council of the Summer Village of Sunrise Beach

The integrity, relevance and comparability of the data in the accompanying financial statements are the responsibility of management.

The financial statements are prepared by management in accordance with Canadian public sector accounting standards. They necessarily include some amounts that are based on the best estimates and judgements of management.

To assist in its responsibility, management maintains accounting, budget and other controls to provide reasonable assurance that transactions are appropriately authorized, that assets are properly accounted for and safeguarded, and that financial records are reliable for preparation of financial statements.

Metrix Group LLP, Chartered Professional Accountants, have been appointed by the Village Council to express an opinion on the Village's financial statements.

Wendy Wildman,
Chief Administrative Officer

SUMMER VILLAGE OF SUNRISE BEACH
Statement of Financial Position
As At December 31, 2019

	2019	2018
FINANCIAL ASSETS		
Cash and cash equivalents (Note 2)	\$ 66,582	\$ 214,485
Receivables (Note 3)	<u>220,086</u>	<u>23,634</u>
	<u>286,668</u>	<u>238,119</u>
LIABILITIES		
Accounts payable and accrued liabilities	\$ 25,667	\$ 8,292
	<u>261,001</u>	<u>229,827</u>
NET FINANCIAL ASSETS		
	<u>261,001</u>	<u>229,827</u>
NON-FINANCIAL ASSETS		
Tangible capital assets (Note 5)	1,151,801	1,173,198
Prepaid expenses	<u>-</u>	<u>67</u>
	<u>1,151,801</u>	<u>1,173,265</u>
ACCUMULATED SURPLUS (Note 6)	<u>\$ 1,412,802</u>	<u>\$ 1,403,092</u>

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SUMMER VILLAGE OF SUNRISE BEACH
Statement of Operations and Accumulated Surplus
For the Year Ended December 31, 2019

	2019 (Budget) (Note 12)	2019 (Actual)	2018 (Actual)
REVENUE			
Net municipal taxes (Schedule 2)	\$ 239,019	\$ 238,453	\$ 233,005
Provincial government transfers for operating	15,403	15,691	15,403
Penalties and costs on taxes	6,000	7,639	6,249
Return on investments	3,000	3,917	2,365
Sales and user charges	900	1,400	2,543
Licenses and permits	800	1,094	1,367
Other	-	-	10,602
	<u>265,122</u>	<u>268,194</u>	<u>271,534</u>
EXPENSES			
General administration	89,842	88,680	80,970
Roads, streets, walks and lighting	89,700	73,959	66,339
Waste management	34,000	24,898	32,306
Council and other legislative	13,350	12,526	7,458
Bylaw enforcement	10,500	10,236	8,924
Land use planning, zoning and development	11,800	9,222	7,616
Family and community support services	6,580	6,580	6,580
Water	6,250	6,171	4,943
Culture: libraries, museums, halls	3,100	2,616	1,928
Fire	5,500	2,200	12,787
Amortization	-	72,936	67,906
	<u>270,622</u>	<u>310,024</u>	<u>297,757</u>
ANNUAL DEFECIT BEFORE OTHER REVENUE	<u>(5,500)</u>	<u>(41,830)</u>	<u>(26,223)</u>
OTHER REVENUE			
Government transfers for capital	10,000	166,540	35,169
Loss on disposal of tangible capital assets	-	(115,000)	-
	<u>10,000</u>	<u>51,540</u>	<u>35,169</u>
ANNUAL SURPLUS	<u>4,500</u>	<u>9,710</u>	<u>8,946</u>
ACCUMULATED SURPLUS, BEGINNING OF YEAR	<u>1,403,092</u>	<u>1,403,092</u>	<u>1,394,146</u>
ACCUMULATED SURPLUS, END OF YEAR (Note 6)	<u>\$ 1,407,592</u>	<u>\$ 1,412,802</u>	<u>\$ 1,403,092</u>

The accompanying notes are an integral part of these financial statements.

SUMMER VILLAGE OF SUNRISE BEACH
Statement of Changes in Net Financial Assets
For the Year Ended December 31, 2019

	2019 (Budget) (Note 12)	2019 (Actual)	2018 (Actual)
ANNUAL SURPLUS	\$ 4,500	\$ 9,710	\$ 8,946
Acquisition of tangible capital assets	-	(166,539)	-
Amortization of tangible capital assets	-	72,936	67,906
Loss on disposal of tangible capital assets	-	115,000	-
	4,500	31,107	76,852
Use of prepaid expenses	-	67	1,547
INCREASE IN NET FINANCIAL ASSETS	4,500	31,174	78,399
NET FINANCIAL ASSETS, BEGINNING OF YEAR	229,827	229,827	151,428
NET FINANCIAL ASSETS - END OF YEAR	\$ 234,327	\$ 261,001	\$ 229,827

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The accompanying notes are an integral part of these financial statements.

SUMMER VILLAGE OF SUNRISE BEACH
Statement of Cash Flows
For The Year Ended December 31, 2019

	2019	2018
OPERATING ACTIVITIES		
Annual surplus (deficit)	\$ 9,710	\$ 8,946
Non-cash items not included in excess of revenue over expenses:		
Amortization	72,936	67,906
Loss on disposal of tangible capital assets	115,000	-
	<u>197,646</u>	<u>76,852</u>
Changes in non-cash working capital balances related to operations:		
Prepaid expenses	67	1,547
Receivables	(196,452)	138,113
Accounts payable and accrued liabilities	17,375	(17,590)
	<u>(179,010)</u>	<u>122,070</u>
Cash flow from operating activities	<u>18,636</u>	<u>198,922</u>
CAPITAL ACTIVITIES		
Purchase of tangible capital assets	<u>(166,539)</u>	-
INCREASE (DECREASE) IN CASH FLOW	(147,903)	198,922
CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR	214,485	15,563
CASH AND CASH EQUIVALENTS - END OF YEAR	\$ 66,582	\$ 214,485

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SUMMER VILLAGE OF SUNRISE BEACH
Schedule of Equity in Tangible Capital Assets
For the Year Ended December 31, 2019

(Schedule 1)

	2019	2018
BALANCE, BEGINNING OF YEAR	\$ 1,173,198	\$ 1,241,104
Acquisition of tangible capital assets	166,539	-
Amortization	(72,936)	(67,906)
Net book value of tangible capital assets disposed of	(115,000)	-
BALANCE, END OF YEAR	\$ 1,151,801	\$ 1,173,198
Equity in tangible capital assets is comprised of the following:		
Tangible capital assets (net book value)	\$ 1,151,801	\$ 1,173,198

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SUMMER VILLAGE OF SUNRISE BEACH
Schedule of Property Taxes
For the Year Ended December 31, 2019

(Schedule 2)

	2019 (Budget) (Note 12)	2019 (Actual)	2018 (Actual)
TAXATION			
Real property taxes	\$ 297,786	\$ 298,628	\$ 291,929
Linear property taxes	3,769	3,769	3,533
	<u>301,555</u>	<u>302,397</u>	<u>295,462</u>
REQUISITIONS			
Alberta School Foundation Fund	57,609	59,028	57,609
Lac Ste. Anne Foundation	4,927	4,916	4,848
	<u>62,536</u>	<u>63,944</u>	<u>62,457</u>
NET MUNICIPAL PROPERTY TAXES	<u>\$ 239,019</u>	<u>\$ 238,453</u>	<u>\$ 233,005</u>

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SUMMER VILLAGE OF SUNRISE BEACH
Schedule of Expenses by Object
For the Year Ended December 31, 2019

(Schedule 3)

	2019 (Budget) (Note 12)	2019 (Actual)	2018 (Actual)
Contracted and general services	\$ 151,092	\$ 146,709	\$ 133,958
Amortization	-	72,936	67,906
Salaries, wages and benefits	48,600	45,453	38,343
Materials, goods and utilities	62,800	37,422	49,176
Transfer payments	7,130	7,060	7,095
Bank charges	1,000	444	1,279
	<u>\$ 270,622</u>	<u>\$ 310,024</u>	<u>\$ 297,757</u>

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SUMMER VILLAGE OF SUNRISE BEACH

Notes to Financial Statements

December 31, 2019

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Summer Village of Sunrise Beach (the "Village") are the representations of management, prepared in accordance with Canadian public sector accounting standards. Significant aspects of the accounting policies adopted by the Village are as follows:

(a) *Reporting Entity*

The financial statements reflect the assets, liabilities, revenues and expenses, and cash flows of the reporting entity. The entity is comprised of all the organizations that are owned or controlled by the Village and are, therefore, accountable to Village Council for the administration of their financial affairs and resources.

The schedule of taxes levied also includes requisitions for education that are not part of the reporting entity.

The statements exclude trust assets that are administered for the benefit of external parties.

(b) *Basis of Accounting*

Revenues are accounted for in the period in which the transactions or events occurred that gave rise to the revenues.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers are recognized in the financial statements as revenues in the period that the events giving rise to the transfer occurred, providing the transfers are authorized, the Town has met any eligibility criteria, and reasonable estimates of the amounts can be made.

Expenses are recognized in the period the goods and services are acquired and a liability is incurred or transfers are due.

(c) *Cash and Cash Equivalents*

Cash and cash equivalents include items that are readily convertible to known amounts of cash and that are subject to an insignificant risk of change in value. These short-term investments have a maturity of one year or less at acquisition and are held for the purpose of meeting short-term cash commitments rather than for investing.

(d) *Tax Revenue*

Property taxes are recognized as revenue in the year they are levied.

Construction and borrowing costs associated with local improvement projects are recovered through annual special assessments during the period of the related borrowings. These levies are collectable from propriety owners for work performed by the Village and are recognized as revenue in the year the tax is levied.

(continues)

SUMMER VILLAGE OF SUNRISE BEACH

Notes to Financial Statements

December 31, 2019

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

(e) *Use of Estimates*

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenditures during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates.

(f) *Tangible Capital Assets*

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over the estimated useful life as follows:

Engineered structures	
Roadways	10 years
Water System	75 years
Buildings	30 years
Machinery and equipment	10 years
Vehicles	10 years

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

Works of art for display are not recorded as tangible capital assets but are disclosed.

(g) *Contaminated Sites*

Contaminated sites are defined as the result of contamination being introduced in air, soil, water or sediment of a chemical, organic, or radioactive material or live organism that exceeds an environmental standard. A liability for remediation on contaminated sites is recognized, net of any recoveries, when an environmental standard exists, contamination exceeds the environmental standard, the Summer Village is directly responsible for or accepts responsibility for the liability, future economic benefits will be given up, and a reasonable estimate of the liability can be made.

(h) *Over-levy and Under-levy*

Over-levies and under-levies arise from the difference between the actual property tax levy made to cover each requisition and the actual amount requisitioned.

In situations where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and reflected as property taxes. If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced.

Requisition tax rates in the subsequent year are adjusted for any over-levies or under-levies of the prior year.

(continues)

SUMMER VILLAGE OF SUNRISE BEACH

Notes to Financial Statements

December 31, 2019

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

(i) *Non-Financial Assets*

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the annual surplus (deficit), provides the consolidated Change in Net Financial Assets for the year.

(j) *Accounting Standards Not Yet Adopted*

Effective for fiscal years beginning on or after April 1, 2021, *PS 3280 Asset Retirement Obligations* provides guidance on how to account for and report liabilities for retirement of tangible capital assets.

Effective for fiscal years beginning on or after April 1, 2022, *PS 3400 Revenue* provides guidance on how to account for and report revenue, and specifically, it addresses revenue arising from exchange transactions and unilateral transactions.

2. CASH AND CASH EQUIVALENTS

	<u>2019</u>	<u>2018</u>
Operating account - ATB Financial	\$ 66,482	\$ 214,385
Petty cash	100	100
	<u>\$ 66,582</u>	<u>\$ 214,485</u>

3. RECEIVABLES

	<u>2019</u>	<u>2018</u>
Government transfers	\$ 172,014	\$ 5,474
Taxes and grants in place of taxes	34,873	14,129
Goods and Services Tax	13,199	4,031
	<u>\$ 220,086</u>	<u>\$ 23,634</u>

4. CREDIT FACILITY

The Village has a demand revolving line of credit with its financial institution with a maximum amount of \$350,000, bearing interest at prime plus 1% per annum. No amounts were drawn as at December 31, 2019 or 2018.

SUMMER VILLAGE OF SUNRISE BEACH
Notes to Financial Statements
December 31, 2019

5. TANGIBLE CAPITAL ASSETS

	2019 Net Book Value	2018 Net Book Value
Engineered Structures		
Roadway systems	\$ 602,160	\$ 618,566
Water systems	91,210	92,658
	<u>693,370</u>	<u>711,224</u>
Land	396,025	396,025
Machinery & equipment	39,009	39,383
Buildings	21,539	22,845
Vehicles	1,858	3,721
	<u>\$ 1,151,801</u>	<u>\$ 1,173,198</u>

	Cost Beginning of Year	Purchased Additions	Disposals	Transfers	Cost End of Year
Engineered Structures					
Roadways	\$ 1,629,060	\$ 159,591	\$ 115,000	-	\$ 1,673,651
Water systems	108,584	-	-	-	108,584
	<u>1,737,644</u>	<u>159,591</u>	<u>115,000</u>	<u>-</u>	<u>1,782,235</u>
Buildings	53,760	-	-	-	53,760
Machinery and equipment	76,745	6,948	-	-	83,693
Land	396,025	-	-	-	396,025
Vehicles	18,625	-	-	-	18,625
	<u>\$ 2,282,799</u>	<u>\$ 166,539</u>	<u>\$ 115,000</u>	<u>\$ -</u>	<u>\$ 2,334,338</u>

	Accumulated Amortization Beginning of Year	Current Amortization	Disposals	Transfers	Accumulated Amortization End of Year
Engineered Structures					
Roadways	\$ 1,010,494	\$ 60,997	-	-	\$ 1,071,491
Water systems	15,926	1,448	-	-	17,374
	<u>1,026,420</u>	<u>62,445</u>	<u>-</u>	<u>-</u>	<u>1,088,865</u>
Buildings	30,915	1,306	-	-	32,221
Vehicles	14,904	1,863	-	-	16,767
Machinery and equipment	37,362	7,322	-	-	44,684
	<u>\$ 1,109,601</u>	<u>\$ 72,936</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,182,537</u>

SUMMER VILLAGE OF SUNRISE BEACH

Notes to Financial Statements

December 31, 2019

6. ACCUMULATED SURPLUS

	<u>2019</u>	<u>2018</u>
Unrestricted surplus	\$ 256,022	\$ 229,416
Restricted surplus (Note 7)	4,979	479
Equity in tangible capital assets (Schedule 1)	<u>1,151,801</u>	<u>1,173,197</u>
	<u>\$ 1,412,802</u>	<u>\$ 1,403,092</u>

7. RESERVES

	<u>2019</u>	<u>2018</u>
Operating	\$ 2,500	\$ -
Election & census	750	-
Youth Council	500	-
Fire department	500	-
Street - Future Projects	479	479
Legal	<u>250</u>	<u>-</u>
	<u>\$ 4,979</u>	<u>\$ 479</u>

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SUMMER VILLAGE OF SUNRISE BEACH

Notes to Financial Statements

December 31, 2019

8. DEBT LIMITS

Section 276(2) of the Municipal Government Act requires that debt and debt limits, as defined by Alberta Regulation 255/00, for the Village be disclosed as follows:

	2019	2018
Total debt limit	\$ 402,291	\$ 407,301
Total debt	-	-
Amount of total debt limit unused	\$ 402,291	\$ 407,301
Service on debt limit	\$ 67,049	\$ 67,884
Service on debt	-	-
Amount of debt servicing limit unused	\$ 67,049	\$ 67,884

The debt limit is calculated at 1.5 times revenue of the Village (as defined in Alberta Regulation 255/00) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limits requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities which could be a financial risk if further debt is acquired. The calculation taken alone does not represent the stability of the Village. Rather, the financial statements must be interpreted as a whole.

9. CONTRACTUAL OBLIGATIONS

(a) Chief Administrative Officer

The Village has entered into an agreement for Chief Administrative Officer services for the period January 1, 2017 - December 31, 2021. The agreement requires annual fees in the amount of approximately \$49,000.

(b) Assessment Services

The Village has entered into an agreement for municipal assessment services for the period April 1, 2019 - March 31, 2022. The agreement requires annual fees in the amount of approximately \$5,300.

(c) Waste Hauling

The Village has entered into an agreement for solid waste and organics removal services for the period September 1, 2015 - August 31, 2020. The agreement requires annual fees for of approximately \$16,000.

10. FINANCIAL INSTRUMENTS

The Village's financial instruments consist of cash and cash equivalents, receivables, accounts payable and accrued liabilities. It is management's opinion that the Village is not exposed to significant interest or currency risk arising from these financial instruments. Unless otherwise noted, the fair values of these financial instruments approximates their carrying values.

The Village is exposed to credit risk with respect to receivables. Credit risk arises from the possibility that customers may experience financial difficulty and be unable to fulfil their obligations. The large number and diversity of customers minimizes the Village's credit risk.

SUMMER VILLAGE OF SUNRISE BEACH

Notes to Financial Statements

December 31, 2019

11. SALARIES AND BENEFITS DISCLOSURE

Disclosure of salaries and benefits for Village officials, the Village Chief Administrator Officer and designated officers are required by Alberta Regulation 313/2000 is as follows:

	Salary (1)	Benefits (2)	2019	2018
Town Council				
Mayor Usselman	\$ 4,250	\$ 270	\$ 4,520	\$ 2,890
Tremblay	4,100	349	4,449	2,041
Beck	1,388	572	1,960	969
	<u>\$ 9,738</u>	<u>\$ 1,191</u>	<u>\$ 10,929</u>	<u>\$ 5,900</u>
Chief Administrative Officer	<u>\$ 48,753</u>	<u>\$ -</u>	<u>\$ 48,753</u>	<u>\$ 49,489</u>

Salary includes regular base pay, lump sum payments, gross honoraria and any other direct cash remuneration. Chief Administrative Officers salaries also includes amounts paid in subcontracting administrative support staff services.

Benefits and allowances include the employer's share of all employee benefits and contributions or payments made on behalf of employees and the employer's share of the costs of any additional taxable benefits.

12. BUDGET FIGURES

The 2019 budget data presented in these financial statements is based upon the operating budget approved by the Summer Village of Sunrise Beach Council and reflects all municipal activities including capital projects and reserves for future use.

	2019 Budget	2019 Actual	2018 Actual
Annual surplus	\$ 4,500	\$ 9,710	\$ 8,946
Transfer (to) from reserves	(4,500)	(4,979)	
	<u>\$ -</u>	<u>\$ 4,731</u>	<u>8,946</u>

13. APPROVAL OF FINANCIAL STATEMENTS

These financial statements were approved by Council and management.

14. COMPARATIVE FIGURES

Certain comparative figures have been reclassified to conform to the current year's presentation.

[Print](#) | [Close Window](#)

Subject: Registration now open for Spring 2020 Municipal Leaders ' Caucus

From: President <President@auma.ca>

Date: Thu, Jan 30, 2020 10:42 am

To:

Attach: image001.png

image002.jpg

image003.png

image004.png

Agenda - Spring 2020 MLC.pdf

Mayors, Councillors, and CAOs are invited to register for AUMA's spring Municipal Leaders' Caucus being held March 25 and 26 at the Westin Hotel, 10135-100 Street NW, Edmonton.

This event is an opportunity to open a dialogue with Ministers and provincial decision-makers, as well as collaborate with neighbours and colleagues on important issues affecting municipalities. Attached is a copy of the draft agenda, which will be updated over the coming weeks as speakers are confirmed. Please visit the [Municipal Leaders' Caucus Events page](#) for more information on hotels and registration, as well as the latest copy of the agenda. The deadline for online registration is 5:00 p.m., Thursday, March 21.

Remember that you are welcome to invite your colleagues from municipal districts and counties to attend the Caucus as well.

We hope to see you there!

Barry Morishita | President
Mayor, City of Brooks

C: 403.363.9224 | president@auma.ca

Alberta Municipal Place | 300 8616-51 Ave Edmonton, AB T6E 6E6

Toll Free: 310-AUMA | www.auma.ca



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Agenda for Spring 2020 Municipal Leaders' Caucus
March 25 and 26, 2020
Westin Hotel, 10135 100 Street NW, Edmonton
Subject to Change

Wednesday, March 25	
7:00 a.m.	Registration Opens; Buffet Breakfast Available
8:00 a.m.	President's Opening Remarks
8:15 a.m.	Minister of Municipal Affairs' Remarks
8:30 a.m.	Ministers' Dialogue Session I
9:15 a.m.	Ministers' Dialogue Session II
10:00 a.m.	Break
10:15 a.m.	Ministers' Dialogue Session III
11:00 a.m.	Ministers' Dialogue Session IV
11:45 a.m.	Premier's Remarks
12:00 p.m.	Provincial Leaders' Lunch (Premier and all MLAs invited)
1:00 p.m.	RCMP Presentation and Q&A
2:00 p.m.	Session I – Media Panel In this session, political analysts from the media share their thoughts on the federal and provincial political landscape.
3:00 p.m.	Break
3:15 p.m.	Session II – Partisan Politics and Municipal Elections Proposed changes to the <i>Local Authorities Election Act</i> could increase the involvement of political parties and slates of like-minded candidates in municipal elections. Join a discussion on how to preserve and enhance the democratic, non-partisan nature of municipalities.
4:15 p.m.	Closing Remarks
4:30 to 6:30 p.m.	Networking session

Thursday, March 26	
7:00 a.m.	Registration and Buffet Breakfast
8:00 a.m.	<p>Session III – Red Tape Reduction This session will feature an update on the province’s Red Tape Reduction initiatives and AUMA’s submissions to date. It will also provide the chance for members to discuss other potential changes to the Municipal Government Act, and opportunities for the province and municipalities to reduce red tape and the footprint of government.</p>
9:30 a.m.	AUMA President’s Report
9:45 a.m.	Executive Committee Dialogue Session
10:15 a.m.	Opposition Leader’s Remarks
10:30 a.m.	Break
10:45 a.m.	<p>Session IV – A Province in Search of Autonomy: Making Sense of Alberta’s Fair Deal Panel Speakers in this session will weigh in on the feasibility of proposals put forward by Alberta’s Fair Deal Panel, as well as potential outcomes for governments, business, and Albertans.</p>
11:45 a.m.	<p>Requests for Decision Members can bring forward requests for decisions (RFDs) on emerging issues that cannot wait to be debated at Convention. The deadline to submit an RFD is February 26, 2020.</p>
12:00 p.m.	Closing Remarks and Buffet Lunch

Join us for AUMA's spring Municipal Leaders' Caucus being held March 25 & 26 at the Westin Edmonton. The spring Caucus will open with a breakfast buffet on Wednesday, March 25 and will include a day-and-a-half of sessions on the partisan politics and municipal elections, red tape reduction, RCMP resourcing, and more. AUMA is also working with our provincial partners to schedule several Minister dialogue sessions - all of which will be confirmed closer to the caucus dates. Day one will also include a buffet lunch with provincial leaders, and will conclude with a networking session for attendees and business and industry stakeholders,

Don't miss out, register today!

- AUMA Urban Municipality Members \$165 +GST
- RMA Members (AUMA Associate Members) \$165 +GST
- RMA Members (AUMA Non-members) \$215 +GST

Agenda

[Click here for a full look at the agenda.](#) Please note, due to the nature of the program, items on the agenda are subject to change at any time.

Refund Policy

All cancellations must be submitted via email to registration@auma.ca prior to 11:59 pm MST on March 18, 2020 to be eligible for a full refund, minus a \$10 administrative fee.

Any cancellations made after March 18, 2020 will not be eligible for a refund.

***PLEASE NOTE, YOU MUST BE AN AUMA REGULAR MEMBER OR RMA MEMBER TO ATTEND THE EVENT. IF YOU HAVE ANY QUESTIONS, PLEASE EMAIL REGISTRATION@AUMA.CA**

DETAILS

WHEN

Wednesday, March 25, 2020 - Thursday, March 26, 2020

8:00 AM - 1:30 PM

Mountain Time

WHERE

The Westin Edmonton

10135 100 Street NW

Edmonton, Alberta T5J0N7

Canada

PLANNER

[Maegan Shekely](#)

ADDITIONAL INFORMATION

Request for Decisions

The Municipal Leaders' Caucus provides an opportunity for municipalities to discuss key policy matters and to submit Requests for Decision (RFDs) on issues you would like AUMA to address.

An RFD is an excellent way to influence the advocacy and policy positions of AUMA. If your RFD is passed by the delegates at Municipal Leaders' Caucus, it will be assigned to the appropriate AUMA committee for further action. In order to present an RFD at a Municipal Leaders' Caucus, the RFD must be endorsed by Council and there must be a representative from your Council to speak to the RFD. [Access the RFD template here.](#)

Send your RFDs, along with the appropriate background information, to [Rachel de Vos](#) by February 26, 2020, so they can be made available for all attendees to review prior to Caucus.

VENDOR		VENDOR ID	DATE ISSUED	
SUMMER VILLAGE OF SUNRISE BEACH		0000010921	28-Jan-2020	
DEPOSITED AT BANK: 021908989		DEPOSIT NO	DATE	AMOUNT
BRANCH: 08989	ACCOUNT: 00849144500	0068545860	30-Jan-2020	\$1,316.00
TOTAL				\$1,316.00
PAYMTE D 00087 SUMMER VILLAGE OF SUNRISE BEACH SUMMER VILLAGE OF SUNRISE BEACH PO BOX 1197 ONOWAY AB CAN T0E 1V0				

DEPOSIT NO: 0068545860		DEPOSIT DATE: 30-Jan-2020		
VOUCHER	DESCRIPTION/REASON FOR PAYMENT	INVOICE/CREDIT NOTE	AMOUNT	SUB-TOTAL
ET006576	FCSS First Quarter Payment Total Payment From COMM & SOC SERV HEAD QUARTERS For inquiries Call 825/468-4314	095261394FCSS010120	\$1,316.00	\$1,316.00
DEPOSIT TOTAL				\$1,316.00



Summer Village Of Sunrise Beach Animal Control Log

January 4/20 Conducted general patrol, no incidents reported.

January 19/20 Conducted general patrol, no incidents reported.

January 25/20 Conducted general patrol, Observed male riding a snowmobile without a licence plate. I made contact with the rider and advised him that his snowmobile did not have a licence plate. He apologised and said he had not put it on yet, he then produced a valid plate from a leather bag and with a couple of zip ties he secured the plate to the snowmobile.

Submitted by Ofc. T Puffer Sunrise Beach Enforcement



February 12, 2020

RE: Approved FortisAlberta 2020 Distribution Rates

As a follow up to our correspondence of September 2019, FortisAlberta has received approval from the Alberta Utilities Commission (AUC) for FortisAlberta's distribution rates, effective January 1, 2020. In addition, the AUC has approved transmission rider rates effective January 1, specifically the Balancing Pool Allocation Rider, Base Transmission Adjustment Rider and the Quarterly Transmission Adjustment Rider. FortisAlberta collects and flows through all transmission costs billed by the Alberta Electric System Operator (AESO) as approved by the AUC.

The attached chart illustrates the estimated percentage and average changes for each rate class based on estimated consumption and demands between a December 2019 and January 2020 bundled bill from your retailer. The bundled bill percentages indicated on the attached chart will vary slightly compared to the version you received in September, as it reflects the transmission rider rate adjustments.

The Maintenance Multiplier under Rate 31 was approved to be reduced from 1.09 to 1.08 for those streetlights identified in FortisAlberta's LED conversion program. In addition, adjustments were approved by the AUC for the Maximum Investment Levels effective January 1, 2020. The chart reflecting these approved levels is also included in this correspondence.

The AUC also approved an update for Option D - Flat Rate Option on an interim basis. This offer would accommodate the connection of multiple low wattage, customer-owned and installed, non-lighting devices at multiple disparate locations without attracting a rate minimum charge and retailer administration charge for each device connected. This offer is upon agreement with the customer and at the discretion of FortisAlberta.

We thank you for the opportunity to advise you of these updates. Please feel free to contact me or your Stakeholder Relations Manager should you have any questions or require further information.

Sincerely,

A handwritten signature in black ink, appearing to read "Dave Hunka".

Dave Hunka, Manager, Municipalities & Key Accounts North
P: (780) 464-8311
C: (780) 868-7040
E: Dave.Hunka@FortisAlberta.com

**2020 Annual Rates
Average Monthly Bill Impacts by Rate Class
Including Energy, Retail, and DT Rates & Riders**

Rate	Rate Class Description	Consumption Usage	Demand Usage	Monthly/Seasonal Bill			
				Dec 2019 Bill	Jan 2020 Bill	\$ Difference	% Change
		300 kWh		\$74.91	\$73.27	-\$1.64	-2.2%
11	Residential*	640 kWh		\$123.53	\$119.91	-\$3.62	-2.9%
		1200 kWh		\$203.64	\$196.74	-\$6.90	-3.4%
		900 kWh	5 kVA	\$186.36	\$188.64	\$2.28	1.2%
21	Farm*	1,400 kWh	10 kVA	\$308.58	\$314.00	\$5.42	1.8%
		7,500 kWh	25 kVA	\$1,207.79	\$1,199.45	-\$8.34	-0.7%
		6,000 kWh	20 kW	\$1,524.48	\$1,408.41	-\$116.07	-7.6%
26	Irrigation*	14,518 kWh	33 kW	\$3,112.71	\$2,804.72	-\$307.99	-9.9%
		45,000 kWh	100 kW	\$9,518.92	\$8,560.99	-\$957.93	-10.1%
31	Streetlighting (Investment)	5,144 kWh	12,500 W	\$3,025.64	\$3,014.25	-\$11.39	-0.4%
38	Yard Lighting	5,000 kWh	12,000 W	\$1,991.56	\$1,963.26	-\$28.30	-1.4%
	Rates 31 and 38 is based on 100 HPS Lights in assorted fixture wattages.						
		1,083 kWh	5 kW	\$208.69	\$205.57	-\$2.76	-1.3%
41	Small General Service*	2,165 kWh	10 kW	\$393.58	\$387.53	-\$6.05	-1.5%
		10,825 kWh	50 kW	\$1,875.55	\$1,843.16	-\$32.39	-1.7%
		2,590 kWh	7.5 kW	\$448.87	\$457.19	\$8.32	1.9%
44/45	Oil and Gas Service*	5,179 kWh	15 kW	\$863.89	\$877.04	\$13.15	1.5%
		25,895 kWh	75 kW	\$4,122.09	\$4,167.24	\$45.15	1.1%
		32,137 kWh	100 kW	\$4,156.92	\$3,892.03	-\$264.89	-6.4%
61	General Service*	63,071 kWh	196 kW	\$7,805.48	\$7,268.53	-\$536.95	-6.9%
		482,055 kWh	1500 kW	\$54,200.50	\$49,870.85	-\$4,329.65	-8.0%
		824,585 kWh	2500 kW	\$96,391.19	\$89,469.48	-\$6,921.71	-7.2%
63	Large General Service*	1,529,869 kWh	4638 kW	\$165,456.98	\$151,562.48	-\$13,894.50	-8.4%
		3,298,338 kWh	10,000 kW	\$349,010.69	\$317,628.82	-\$31,381.87	-9.0%
65	Transmission Connected Service	The Distribution Component will increase from \$37.49/day to \$39.17/per day.		The Transmission Component is the applicable rate of the Alberta Electric System Operator (AESO).			

*Typical average consumption based on rate class

Riders Included:

Municipal Franchise Fee (Average by Rate Class)
Municipal Assessment Rider (0.94% on July 1, 2019)
Base TAR & 2020 Base TAR
2019 Q4 QTAR
Jan 2019 BPAR & 2020 BPAR

Retail / Energy Price Assumptions:
Rates 11 thru 44 -- Oct 2018 to Sep 2019 Average
EEAI RRT Rates
Rates 61 & 63 -- Aug 2018 to Jul 2019 Average EPCOR
Default Supply Rates

APPENDIX "B" – CUSTOMER CONTRIBUTIONS SCHEDULES **

**Table 1
Maximum Investment Levels for Distribution Facilities
When the Investment Term is 15 years or more**

Type of Service	Maximum Investment Level
Rate 11 Residential	\$2,583 per service
Rate 11 Residential Development	\$2,583 per service, less FortisAlberta's costs of metering and final connection
Rate 21 Farm and Rate 23 Grain Drying	\$5,860 base investment, plus \$839 per kVA of Peak Demand
Rate 26 Irrigation	\$5,860 base investment, plus \$933 per kW of Peak Demand
Rate 38 Yard Lighting	\$833 per fixture
Rate 31 Streetlighting (Investment Option)	\$3,016 per fixture
Rate 41 Small General Service	\$5,860 base investment, plus \$933 per kW of Peak Demand
Rate 45 Oil and Gas Service	\$5,860 base investment, plus \$933 per kW of Peak Demand FortisAlberta invests as required per unmetered to metered service conversion program.
Rate 61 General Service (less than or equal to 2 MW)	\$5,860 base investment, plus \$933 per kW for the first 150 kW, plus \$117 for additional kW of Peak Demand
Rate 63 Large General Service (over 2 MW) (Distribution Connected)	\$106 per kW of Peak Demand, plus \$116 per metre of Customer Extension

**Alberta Utilities Commission (AUC) Decision 24875-D01-2019, December 16, 2019
Maximum Investment Levels are reduced if the expected Investment Term is less than 15 years.

Fwd: Letter re: policing costs

"ASVA Exec Director" [summervillages@gmail.com]

Sent: 2/16/2020 5:35 PM

To: ""Association of Summer Villages of Alberta"" <summervillages@gmail.com>, ""Brenda Shewaga"" <brenda.yellowstone@gmail.com>, ""Dennis Evans"" <d.evans@xplornet.com>, ""Duncan Binder"" <12028dak@gmail.com>, ""Gary Burns"" <gmburns45@gmail.com>, ""Marlene Walsh"" <marwal46@yahoo.com>, ""MIKE PASHAK"" <mike.pashak@shaw.ca>, ""Morris Nesdole"" <mnesdole@outlook.com>, ""Pete Langelle"" <plangell@telus.net>, ""Peter Pellatt"" <ppellatt@shaw.ca>, ""R.W. (Rob) Dickie"" <dickie@nicholsenvironmental.com>, ""Teresa Beets"" <tabeets@gmail.com>

Bcc: ""svsunrisebeach@wildwillowenterprises.com"" <svsunrisebeach@wildwillowenterprises.com>

Please see the attached letter sent to MLA Nate Horner from the Summer Village of White Sands in relation to policing costs.

Regards,

Deb Hamilton

Executive Director
Association of Summer Villages of Alberta
780-236-5456
execdirector@asva.ca
www.asva.ca

----- Forwarded message -----

From: **Graham Scott** <GScott@stettler.net>
Date: Thu, 30 Jan 2020 at 12:42
Subject: Letter re: policing costs
To: Drumheller.Stettler@assembly.ab.ca <Drumheller.Stettler@assembly.ab.ca>
Cc: advocacy@auma.ca <advocacy@auma.ca>, info@asva.ca <info@asva.ca>

Hello Mr. Horner,

We hope things are going well for you and your family. Please take a read through of this letter from our Council.

Cheers,

Graham Scott

(w) 403-742-8305
gscott@stettler.net

 cid:image003.png
@01D504BE.61B
50500

Summer Village of White Sands

Dear Mr. Horner,

Re: New Policing Strategy

I am writing to let you know that the Summer Village of White Sands Council has concerns regarding the Government of Alberta's plans surrounding the new policing strategy and funding. We understand and appreciate that these plans are in response to the growing crime rate in rural Alberta. In fact, our Summer Village has first-hand knowledge having experienced several crimes committed against property within our municipality in the last few months. However, we are not convinced that increasing police and administration members is the right answer to the problem.

Naturally we are concerned with the cost of this endeavour which, in three years, will reach \$18,000 per year for our small Village. To put this in perspective, it will take a 12% increase in our property tax to cover this alone. Our Council also worries that the cost will continue to go up past year three. When you add our shrinking grant funding and the added financial burden of increased Government requirements for collaboration, plans, etc., this will make a substantial impact on our financial responsibilities. At this time, our neighbouring County is asking Summer Villages to contribute as an equal partner to all regional agreements (ie. 50/50 instead of by population) so an ICF will be a 1.5% tax increase and it looks like the IDPs will be a ~20% increase in taxes. This does not keep our municipality viable.

In addition, we see two fundamental problems regarding the increase to property damage and theft that will not be addressed by increasing policing and administration staff. Firstly, personal injury cases take precedence in the court room. Often this results in the court process for theft and property damage criminal charges being delayed until they eventually fall off the court docket. Secondly, the consequences for being found guilty of theft or property damage are to such a degree that they fail to be a deterrent. This ineffectual system creates feelings of helplessness and frustration which has led to unacceptable responses such as vigilante behaviours. This just compounds the problem.

We propose that it would be more effective and perhaps more economical in the long run to increase both the power of the justice system and the number of judges and provincial prosecutors and try to address the problem at its core.

We appreciate that such changes would not be easy and may require thinking outside of the box to avoid unrealistic increases to our penal program funding. However, we think that our politicians should consider this problem by imagining themselves as having been personally violated by this kind of crime. We believe that an investment in curbing the current trends by attacking the root of the problem could eventually pay for itself.

Thank you for your attention to this matter. We do understand the challenges you face as a politician. We have faith that you will endeavour to redirect these plans in a sensible direction.

Sincerely,

Summer Village of White Sands Council and Administration



2020 Winter Newsletter

Your Board of Directors continue to advocate on your behalf to ensure our provincial government and other municipal associations understand and recognize that summer villages are a sustainable and recognized municipal level of government, one that is not only well governed but great stewards of our Alberta lakes and rivers.

The change in provincial government this past spring meant that your association had to work to build new relationships. Under President Mike Pashak's guidance the Board continues to communicate and meet with representatives from the province to discuss summer village priorities. This includes:

Municipal Affairs:

The ASVA continues to emphasize that MSI funding for summer villages should be consistent with all other municipalities. Over the last 6 months, your President has met with Minister Madu and Deputy Minister Paul Wynnyk on several occasions. A big part of the discussions included helping these new leaders understand that summer villages have the same infrastructure needs and challenges as do other municipalities. The Board has also sent a letter to Minister Madu requesting that the ASVA be part of the new Local Government Fiscal Framework (LGFF) funding formula dialog. Other items communicated to the department:

- our support for the new MGA changes that recently came out and other red tape reductions.
- priority levels in the Water for Life program: currently waste water projects are priority two, we believe waste water projects for communities adjacent to lakes should be changed to priority one because of their impact on lake health and recreation. This will also be communicated to the department responsible.
- while not under this department, we discussed the financial impact of the new police funding model

Alberta Environment and Parks:

One of the primary areas discussed with the Honorable Jason Nixon, was the need to open up public consultation on the Provincial Disturbance Standards (boat mooring & dock placement). The new Temporary Field Authorization (TFA) program could generate 1,000's of permit applications into the department. The summer villages and other municipalities adjacent to lakes are closer to the issues affecting lakes and are therefore better positioned to over see the activities on their shorelines.

Ice hut removal is another major issue communicated with the Minister. The department has recognized the tremendous hazards that can affect our lakes if ice huts are not removed prior to the spring thaw. With no registration process in place, there is no way of knowing who is responsible for their removal or potential clean up costs. We also want to recognize the work of the Sylvan Lake Management Committee on this issue. We understand that the department is considering the inclusion of ice hut ownership identification in this year's Alberta Guide to Sportfishing Regulations. Please watch for confirmation to this new approach.

Other Advocacy Efforts:

One of the requests that came from this year's AGM was asking the ASVA to investigate who is responsible for monitoring and regulating what types of bird and mixed flower seeds are sold in Alberta. Many of these packets contain noxious weed seeds and this is a contributing factor to the weed problems we see at many of our lakes. We will continue to keep you updated on the status.

As you know, Mike Pashak is the Summer Village representative on the AUMA Board. Mike is happy to advise that he has been appointed to the AUMA Small Communities Committee. Mike is committed to ensure the interests of summer villages are brought to the table and will strongly advocate on your behalf.

Part of our continued advocacy efforts is to also dialog with our rural neighbors. Vice President, Duncan Binder attended last year's RMA annual conference. This setting provided a great opportunity for him to share concerns and interests and to raise the profile of the ASVA.

In 2019, your board continued to work on a number of provincial committees.

- Director Morris Nesdole sits on the AEP Fisheries Stakeholder Committee on behalf of ASVA. In 2019, this committee finalized their third-party review of the North Central Native Trout Recovery Program. This report was circulated to all members and is posted on the ASVA website.
- Directors Marlene Walsh and Brenda Shewaga continue to sit on the Aquatic Invasive Species Committee. To date there has been 10,819 inspections done on boats entering Alberta and this resulted in finding 19 mussel fouled boats.
- Director Dennis Evans sits on the Municipal Sustainability Strategy Advisory Committee. He provides input from a summer village perspective on viability reviews and municipal sustainability.
- Director Pete Langelle represented the ASVA on the Septage Variance Transition Work Group. This committee work has concluded.
- Past President Peter Pellatt has been reappointed to the Forest Resources Improvement Association of Alberta. For more information on this committee's projects, visit: <https://friaa.ab.ca/who-is-friaa/>

Your Board spent time reviewing the 2019 provincial government budget and how it impacts municipalities. MSI infrastructure grant funding was a topic of great discussion. The Board will do so again this spring when the 2020 budget is presented. The Board also undertook a detailed review of AUMA's Red Tape Reduction report. This is a welcome approach and the ASVA has submitted a recommendation to the province that they implement a general authorization program that continues to include municipal approval for boat mooring and dock placement rather than going through the government's TFA program.

The Conference Committee worked hard to deliver an informative conference this past year. We hope those who participated felt it was a great opportunity to learn and network. The Committee would like to thank all those who donated to the silent auction this year. The silent auction raised \$4,643; \$1,000 more than last year. This event and your contributions go a very long way to keeping the conference registration fee affordable.

The ASVA Board has passed their 2020 budget; it included an increase of \$2,044 over last year. The cost to advocate and represent the interests of summer villages continues to increase. The annual membership fees were increased slightly to help cover this increase. In 2020, the membership fee is \$.0262 x equalized assessment / 1000 (the flat rate fee from previous year's was eliminated). The maximum membership fee is \$975.

Recently a number of ASVA Board members as well as other members participated in the AUMA President's Summit. This summit included AUMA members from around the province to discuss the impact of the recent Alberta government budget. Attendees got to hear first hand how the 2019 budget was impacting communities and what others are doing to manage with reduced government support. A special thank you to Mayor Don Davidson from the SV of Grandview for representing summer villages on one of the panels.

We continue to update the website and regularly circulate information to our members on a variety of topics or as things are updated or changed. We offer fan-out support by sending out questions and queries to your fellow CAO's. Job postings are sent out to members as well as posted on our website.

The ASVA is very proud to state to the provincial decision-makers and all other stakeholders that our membership is supported by 100% of the summer villages. If you have any questions, suggestions or comments, please never hesitate to call or email our Executive Director, Deb Hamilton at 780-236-5456 or execdirector@asva.ca or info@asva.ca