

**SUMMER VILLAGE OF SUNRISE BEACH
AGENDA**

Tuesday, May 28, 2019 – Onoway Civic Centre, commencing at 6:30 p.m.

- e) Integrity Commissioner – last year Council appointed Theresa Olsen as Integrity Commissioner as per the Code of Conduct Bylaw. This appointment was only on a temporary basis until could recommend someone closer to home. I would like to recommend Victoria Message be appointed as Integrity Commissioner on the go forward. Victoria has studied the requirements of this position; she works with us on special projects and I am confident she will do a good job in the position.
(appoint Victoria Message as Integrity Commissioner for the Summer Village of Sunrise Beach).
- f) Shedden & Victory Road repairs - Mayor Usselman and Deputy Mayor Tremblay met with 3 road construction companies in early May to get quotes on repairing the roads in the village.

Their quotes are listed at:

G & J Construction -
Allspec Asphalt-
St. Albert Parking Lot Maintenance

The 2018 MSI Capital allocation comes in at approximately \$98,000 and we are hoping 2019 will be about the same. Currently we are overdrawn in MSI Capital by \$5,500 plus another \$8,000.00 for the sander. If the MSI Capital comes in at \$98,000, we could have about \$84,000 available to put towards this road project in 2019. We have 2018 and 2019's Gas Tax Fund allocations available to use at \$12,500 each year so \$25,000 available to put towards this road project in 2019. As of April 30th, 2019 we have 139,000.00 in the bank and there is \$200,000 revolving line of credit.

(Discussion and direction as given by Council).

- g) Dangerous Trees – email dated May 21, 2019. Email from a concerned resident regarding a tree on private property and the possibility of it coming down on the road. Administration has contacted the development officer to see if he thinks it is deemed dangerous and if so then the summer village will cut the tree down. As of agenda time the Development Officer had not reported back to the office.
(Direction as given by Council).

h)

i)

25-33

34-36

SUMMER VILLAGE OF SUNRISE BEACH

AGENDA

Tuesday, May 28, 2019 – Onoway Civic Centre, commencing at 6:30 p.m.

6. Financials a) Income & Expense Statement – April 2019 Income and Expense
37-38
7. Councillors' Reports
 a) Mayor Usselman
 b) Deputy Mayor Tremblay
 c) Councillor Beck
8. Administration Reports
 a)
9. Information and Correspondence
10. Closed Meeting (if required) – n/a
11. Adjournment

Next Meetings:

- June 22, 2019 – Possible BBQ and Dedication
- June 25th, 2019 - Regular Council Meeting 6:30 p.m.
- July 23rd, 2019 – Regular Council Meeting 6:30 p.m.
- August 27th 2019 – Regular Council Meeting 6:30 p.m. Municipal Affairs will be attending

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA, HELD ON TUESDAY APRIL 23, 2019 AT 6:40 P.M. AT THE ONOWAY CIVIC CENTRE.

	PRESENT	<p>Mayor Glen Usselman Deputy Mayor Jackie Tremblay Councillor Lynn Beck - Teleconference</p> <p>Chief Administrative Officer Wendy Wildman Administrative Assistant Susan Dales</p> <p>Public Works: 0 Public at Large: 2</p>
1.	CALL TO ORDER	The meeting was called to order at 6:40 p.m. by Mayor Usselman.
2.	AGENDA Motion # 40 -19	<p>MOVED by Deputy Mayor Tremblay that the agenda be accepted as presented.</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES Motion # 41 - 19	<p>MOVED by Deputy Mayor Tremblay that the minutes of the March 26, 2019 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	APPOINTMENTS	N/A
5.	NEW BUSINESS Motion # 42 – 19	<p>MOVED by Deputy Mayor Tremblay that the minimum municipal tax rate for all properties for the tax year 2019 be raised to \$900.00 and that there no special tax.</p> <p style="text-align: right;">CARRIED</p>
	Motion # 43 -19	<p>MOVED by Deputy Mayor Tremblay that the 2019 Operating and Capital Budget be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
	Motion # 44 -19	<p>MOVED by Deputy Mayor Tremblay that Bylaw #149-19 a bylaw to authorize several rates of taxation for the 2019 taxation year be given first reading.</p> <p style="text-align: right;">CARRIED</p>

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA, HELD ON TUESDAY APRIL 23, 2019 AT 6:40 P.M. AT THE ONOWAY CIVIC CENTRE.

	<p>Motion # 45 -19</p> <p>Motion # 46-19</p> <p>Motion # 47 -19</p> <p>Motion # 48 -19</p>	<p>MOVED by Mayor Usselman that Bylaw #149-19 be given second reading. CARRIED</p> <p>MOVED by Counillor Beck that that of Bylaw #149-19 be considered for third reading. CARRIED UNANIMOUSLY</p> <p>MOVED by Mayor Usselman that Bylaw #149-19 be given third and final reading. CARRIED</p> <p>MOVED by Deputy Mayor Tremblay that Jane Daphinee Municipal Planning Services be approved as the Subdivision Authority for the Summer Village of Sunrise Beach. CARRIED</p>
<p>6.</p>	<p>Motion # 49 -19</p> <p>Motion # 50 -19</p> <p>FINANCIAL Motion # 51 -19</p>	<p>MOVED by Mayor Usselman that Council deny the request from the property owners at Tax Roll 5306 to waive the charges from Sturgeon County Fire Services for the medical assist call to their home, and that a response letter be forwarded to the property owners and that the property owners be offered an audience with Council if they wish. CARRIED</p> <p>MOVED by Mayor Usselman that the Big Bin Clean up be deferred to the next meeting to give administration more time to gather information. CARRIED</p> <p>MOVED by Deputy Mayor Tremblay that the Income and Expense statements for March 2019, be accepted as presented. CARRIED</p>

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA, HELD ON TUESDAY APRIL 23, 2019 AT 6:40 P.M. AT THE ONOWAY CIVIC CENTRE.

7.	<p>COUNCIL AND ADMINISTRATION REPORTS Motion #52 -19</p> <p>INFORMATION / CORRESPONDENCE Motion #53 -19</p>	<p>MOVED by Mayor Usselman that the Council and Administration Reports be accepted for information.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Deputy Mayor Tremblay that the following Items be accepted for information:</p> <ul style="list-style-type: none"> a. Summer Villages of Alberta 2019 Spring Member Update b. WCB Dayna Therien, Director of Communications, letter date March 25, 2019- Announcing the National Day of Mourning for workers who were killed, injured or disabled at work. c. ASVA request support– as follow up Wendy Wildman on behalf of Mayor Glen Usselman and the Summer Village of Sunrise Beach, dated April 8, 2019. In light of the election, letters were sent to the NDP Candidate Mr. Oneil Carlier and to Mr. Shane Getson UCP Candidate, both seeking election in the Lac Ste. Anne Parkland riding for MLA, to stress the importance of Summer Villages and the need to continue MSI Base Level funding and to have Safe interface Communities in regards to Rural/urban of crime and enforcement, and the need to for an updated approach to policing an bylaw enforcement. <p style="text-align: right;">CARRIED</p>
9.	CLOSED MEETING SESSION	N/A
10.	ADJOURNMENT	Mayor Usselman declared the meeting adjourned at 7:50 p.m.

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER
VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA, HELD
ON TUESDAY APRIL 23, 2019 AT 6:40 P.M. AT THE ONOWAY CIVIC
CENTRE.

Mayor Glen Usselman

Wendy Wildman
Chief Administrative Officer

Wendy Wildman

From: Smith, Nicole <nicole.smith@fortisalberta.com>
Sent: May 14, 2019 2:24 PM
To: Wendy Wildman; administration@wildwillowenterprises.com
Cc: Smith, Nicole
Subject: Summer Village South View, Silver Sands, Sunrise Beach - Bylaw Request Information
Attachments: SV of South View Bylaw Request Letter.pdf; South View Site.pdf; Bylaw Draft - Prohibiting Other Persons From Providing Electric Distribution Service South View.docx; SV of Silver Sands Bylaw Request Letter.pdf; Silver Sands Sites.pdf; Bylaw Draft - Prohibiting Other Persons From Providing Electric Distribution Service Silver Sands.docx; SV of Sunrise Beach Bylaw Request Letter.pdf; Sunrise Beach Sites.pdf; Bylaw Draft - Prohibiting Other Persons From Providing Electric Distribution Service Sunrise Beach.docx; AUC Decision 22164-D01-2018.pdf

Good afternoon Wendy,

Follow up to our conversation, please find attached the following documents to proceed with the bylaw request for Council.

- Municipal bylaw request letter
- Copy of AUC decision 22164-D01-2018
- List of sites in your municipality
- Draft Bylaws

*ALSO
S3 page
AUC
making*

Once you have had a chance to review, please contact me with a bylaw number and when you would like to bring to Council and I can update accordingly.

Thank you and have a great day.

Nicky Smith | Stakeholder Relations Manager - West

FortisAlberta | 360 Carleton Drive, St. Albert, AB T8N 7L3 | 780.544.3307 | 780.405.9017

**FORTIS
ALBERTA**

MISSION ZERO
Bring it Home.  **PROGRESS**
Experience it.

Ms. Wildman, Chief Administrative Officer
Summer Village of Sunrise Beach
PO Box 1197
Onoway, AB
T0E 1V0

RE: AUC DECISION 22164-D01-2018 – MUNICIPAL BYLAW REQUEST

On August 8, 2018, FortisAlberta advised the Summer Village of Sunrise Beach (the **Municipality**) that the Alberta Utilities Commission (**AUC** or **Commission**) had confirmed FortisAlberta's exclusive municipal franchise areas in Decision 22164-D01-2018 (**Decision**).³³ The AUC has now affirmed that decision in Decision 23870-D01-2019, denying EQUS REA's application for review and variance.³⁴

You may recall that, in the Decision, the Commission determined that if the Municipality wishes to effect an immediate transfer of any existing Rural Electrification Associations (**REAs**) members and facilities in circumstances where an REA service area overlaps with the boundaries of the municipality, it can pass a bylaw requiring the transfer, or setting out some other timing for when all persons in annexed areas will be required to take service from FortisAlberta, pursuant to section 46 of the *Municipal Government Act*.

FortisAlberta believes that your Municipality should consider passing such a bylaw, as it will ensure that your Municipality collects the applicable franchise fees and linear taxes from its residents. It will also provide your residents with clarity as to the electric distribution service provider within your Municipality.

Accordingly, I am writing to request that the Municipality consider passing a bylaw to prohibit other persons, including REAs, from providing electrical distribution services within the municipality's legal boundaries. I have enclosed a template bylaw for you to review with your municipal council.

I would appreciate the opportunity to meet with you to discuss the template bylaw further. I will be in touch to schedule a meeting.

Thank-you in advance for your consideration.

Regards,



Nicky Smith
Stakeholder Relations Manager
Phone: 780-405-9017 Email: nicole.smith@fortisalberta.com

Enclosures: Section 46 Bylaw Template

³³ Available online: http://www.auc.ab.ca/regulatory_documents/ProceedingDocuments/2018/22164-D01-2018.pdf

³⁴ Available online: http://www.auc.ab.ca/regulatory_documents/ProceedingDocuments/2019/23870-D01-2019.pdf

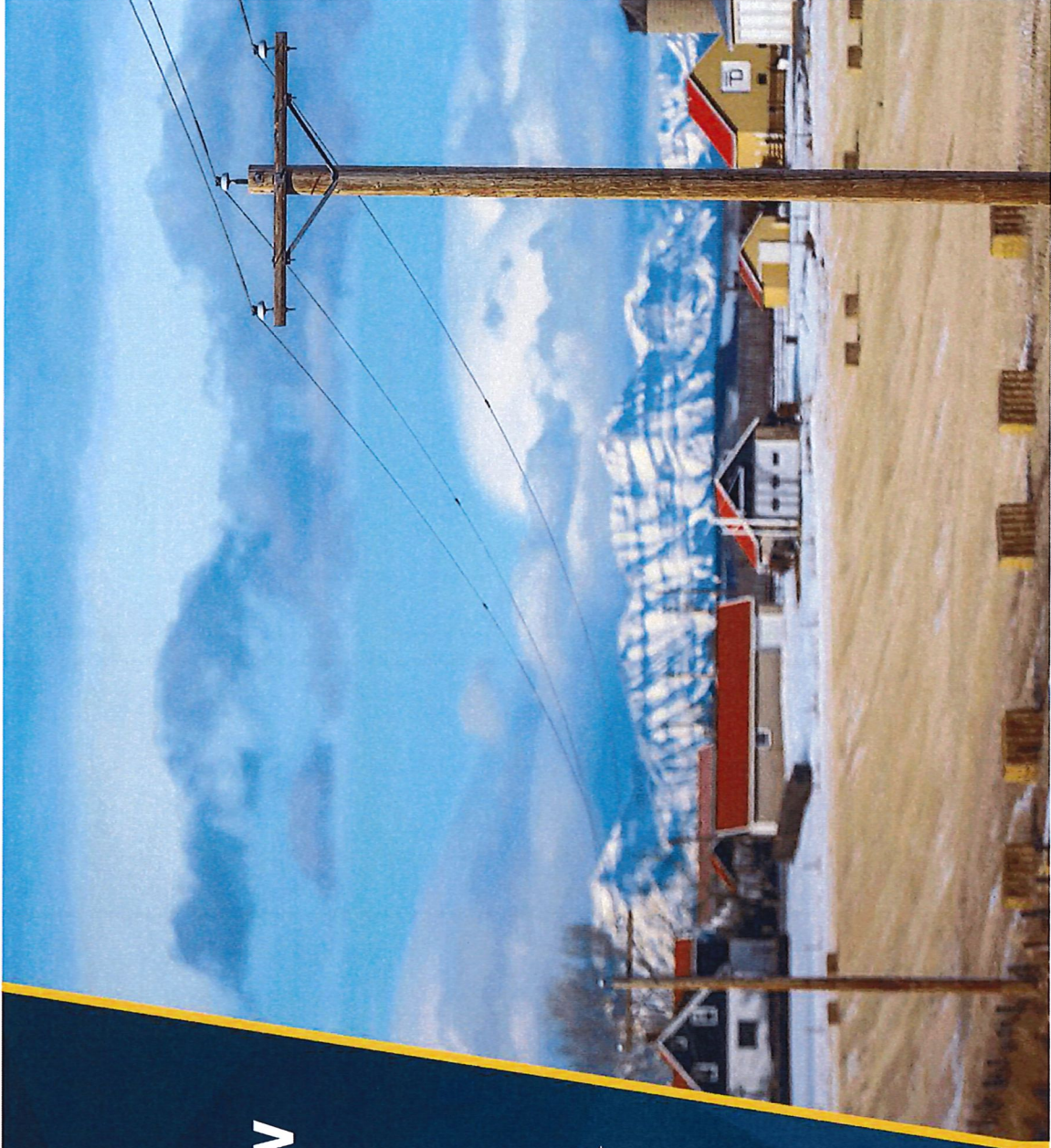
Municipality Name	Stakeholder Relations Manager	Municipality Type	REA Affected	Tap Number	Land Location
Sunrise Beach	Nicky Smith	Summer Village	EQUUS REA Ltd.	SN722	NE-34-55-1-5

Section 46 Bylaw

Nicky Smith
Stakeholder Relations Manager

FORTIS
ALBERTA

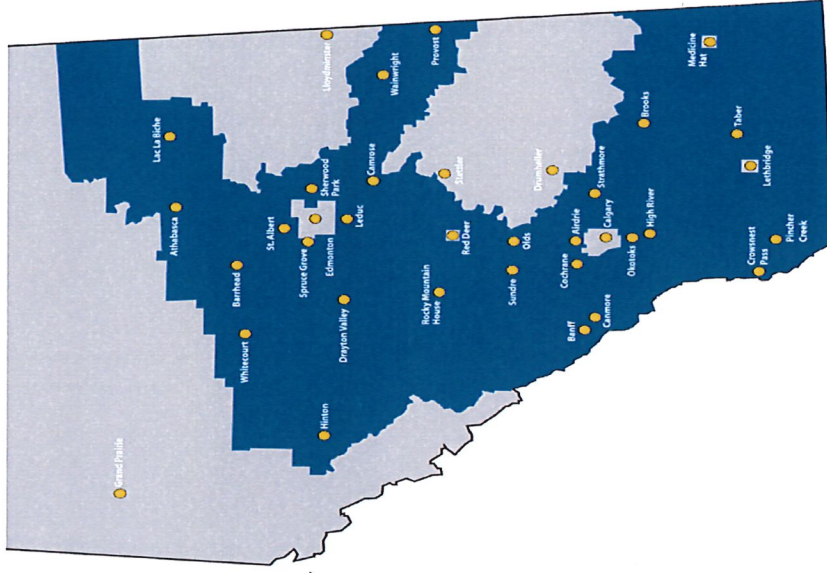
MISSION ZERO
Bring it Home
Preventable
Injuries





WHO WE ARE

- Alberta company
- Regulated distribution-only utility
- Employs 1,100 Albertans
- Over 540,000 customers
- \$335 million/year in capital expenditures

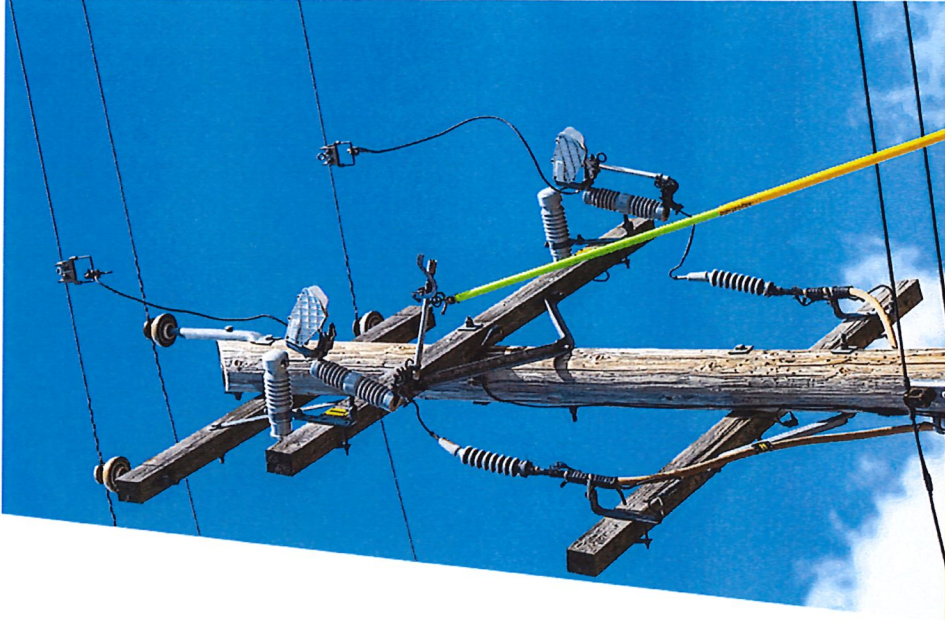


**FORTIS
ALBERTA**

MISSION ZERO
Preventable
Injuries
Bring it Home

BACKGROUND

- Past transfers due to annexations were largely cooperative between FortisAlberta and REAs
- In 2016, FortisAlberta undertook detailed internal review of boundaries of municipalities with whom FortisAlberta has MFA.
- This resulted in application to AUC to enforce exclusivity of those boundaries.
- This was successful before AUC in Decision dated July 16, 2018.



WHAT IS A SECTION 46 BYLAW?

- Compels customers to connect to, and take electric distribution service from, FortisAlberta.
- It does so by prohibiting other utilities from providing same or similar utility service where municipality has MFA with utility provider for that service.



KEY AUC DECISION FINDINGS

- Alteration of REA service areas that overlap with MFAs is in the public interest:
- Harmonizes service areas to reflect boundaries governed by MFAs, and is consistent with past AUC approval of MFA
- Supports public policy objective of avoiding unnecessary duplication of facilities
- Consistent with legislated purpose of municipalities and REAs and
- Supports the public policy goals of the Municipal Government Act (MGA)



KEY DECISION FINDINGS

- REAs will be compensated for the transfer of any sites
- No adverse impact on municipalities.
- No new REA members in municipal boundaries
- REAs must make existing members whose services fall within municipal boundaries subject to an MFA aware of the Decision

MFA Clauses 4 & 12

- These were negotiated with AUMA and ATCO and approved by the AUC require municipality to support the Company, and for the Company to be responsible for all reasonable fees.

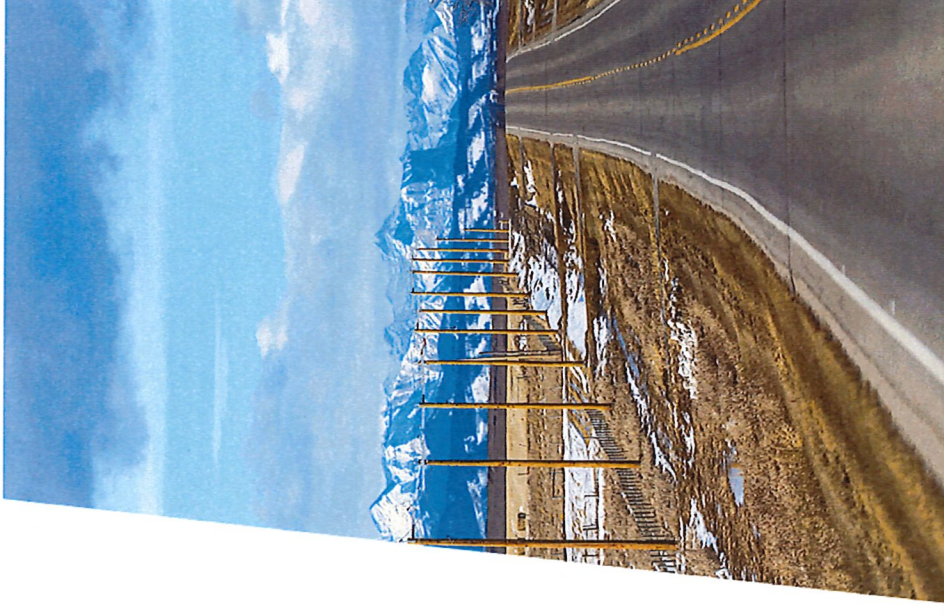


QUESTIONS?



BENEFITS TO PASSING THE BYLAW

- Increased revenue for the municipality.
- Clarity of service provider for staff and public.
- Everyone within the constituency being treated the same.
- Outage response time, Airdrie call centre.
- New technology and automation. Airdrie control centre.



**A BYLAW TO PROHIBIT OTHER PERSONS FROM PROVIDING ELECTRIC
DISTRIBUTION SERVICE WITHIN THE LEGAL BOUNDARIES OF THE
SUMMER VILLAGE OF SUNRISE BEACH**

WHEREAS, pursuant to section 45 of the *Municipal Government Act*, R.S.A. 2000, c. M-26 (the "**Municipal Government Act**"), and as authorized by Municipal Bylaw 139-17, 2017, **Summer Village of Sunrise Beach** (the "**Municipality**") has entered into an Electric Distribution Franchise Agreement with FortisAlberta Inc. (the "**Franchise Agreement**");

WHEREAS, pursuant to the terms of the Franchise Agreement, FortisAlberta Inc. (such party and its successors and permitted assigns hereinafter referred to as "**FortisAlberta**") has been granted the exclusive right to provide electric distribution service within the legal boundaries of the Municipality as altered from time to time (the "**Municipal Franchise Area**") for the term of such agreement;

WHEREAS, the Municipality may, upon the expiration of the Franchise Agreement and subject to the terms of the *Municipal Government Act*, enter into a subsequent or replacement agreement with FortisAlberta or a third party (either such party the "**Subsequent Franchisee**") which grants such Subsequent Franchisee the exclusive right to provide electric distribution service within the Municipal Franchise Area for the term of such agreement (any such agreement or replacement thereof a "**Subsequent Franchise Agreement**");

WHEREAS, the legal boundaries of the Municipality may be altered from time to time after the date this Bylaw is passed, due to municipal annexations or for other reasons;

AND WHEREAS, pursuant to Section 46 of the *Municipal Government Act*, and for the duration of any Franchise Agreement or Subsequent Franchise Agreement (any such agreement an "**Exclusive Franchise Agreement**"), the Municipality wishes to prohibit any person other than FortisAlberta or the Subsequent Franchisee, as the case may be (such party the "**Exclusive Franchisee**"), from providing electric distribution service, or any similar utility service, within the Municipal Franchise Area;

NOW THEREFORE the Council of **Summer Village of Sunrise Beach** in the Province of Alberta, duly assembled, enacts as follows:

Short Title

1. This Bylaw may be referred to as the "**Prohibiting Other Persons From Providing Electric Distribution Service within Municipal Franchise Area Bylaw**"

Prohibiting Other Persons

2. For the duration of any Exclusive Franchise Agreement, any person other than the Exclusive Franchisee shall be prohibited from providing electric distribution service, or any similar utility service, within the Municipal Franchise Ar

BYLAW 150-2019
SUMMER VILLAGE OF SUNRISE BEACH
Municipal Government Act RSA 2000 Chapter M-26

3. If, prior to the date that this Bylaw is passed:

- (a) an alteration of the legal boundaries of the Municipality, through annexation or otherwise, occurred and resulted in the service area of any rural electrification association (as such term is defined in the *Electric Utilities Act*, R.S.A. 2003, c. E-5.1) extending into the Municipal Franchise Area; and
- (b) the service area of such rural electrification association was subsequently altered by Decision 22164-D01-2018 or any other decision, order, or approval of the Alberta Utilities Commission (or otherwise pursuant to applicable law) such that it no longer extends into the Municipal Franchise Area;

then any consumers within the Municipal Franchise Area which are connected to, and take electric distribution service from, such rural electrification association must transfer to, connect to, and take electric distribution service from, the Exclusive Franchisee no later than the ninetieth (90th) day following the date that this Bylaw is passed.

4. If:

- (a) an alteration of the legal boundaries of the Municipality, through annexation or otherwise, occurs after (or occurred prior to) the date that this Bylaw is passed and results in (or resulted in) the service area of any rural electrification association (as such term is defined in the *Electric Utilities Act*, R.S.A. 2003, c. E-5.1) extending into the Municipal Franchise Area; and
- (b) the service area of such rural electrification association is subsequently altered by any decision, order, or approval of the Alberta Utilities Commission (or otherwise pursuant to applicable law) such that it no longer extends into the Municipal Franchise Area (any such alteration, a "**Service Area Alteration**");

then any consumers within the Municipal Franchise Area which are connected to, and take electric distribution service from, such rural electrification association must transfer to, connect to, and take electric distribution service from, the Exclusive Franchisee no later than the ninetieth (90th) day following the date of such Service Area Alteration.

READ a First time in Council assembled this ____ day of _____, **2019.**

READ a Second time in Council assembled this ____ day of _____, **2019.**

Unanimous Consent to Proceed to the Third Reading on ____ day of _____, **2019.**

READ a Third time in Council assembled this ____ day of _____, **2019.**

**BYLAW 150-2019
SUMMER VILLAGE OF SUNRISE BEACH
Municipal Government Act RSA 2000 Chapter M-26**

Glen Usselman, Mayor

**Wendy Wildman,
Chief Administrative Officer**



Town of Onoway

Box 540, Onoway, AB T0E 1V0

April 25, 2019

S.V. of Sunrise Beach

RE: Family & Community Support Services (FCSS) Grant (2019)

To Whom It May Concern,

Congratulations! Your organization has been approved to receive FCSS grant funding for the 2019 year in the amount of \$947.00 for Community Gathering. Final Accounting documentation will need to be filed with our office by **January 30, 2020**.

This year our office will require additional information regarding your FCSS programs held. Attached is a new final accounting form as well as a survey. The survey is for you to photocopy and have your participants fill it out. You **to not** need to return these completed surveys to our office – but you will need them to complete and record the final accounting form. This is a new process, so please contact myself for further explanation.

As FCSS funding does have provincial regulations which must be adhered to this funding must be spent by **December 31, 2019**, and there is a requirement for final accounting and evaluation. All external agencies receiving FCSS funding are required to recognize this funding by way of any public service announcements and/or any promotional material (i.e. this program is partially funded by the S.V. of Sunrise Beach). It is your responsibility as a recipient of these FCSS funds to ensure these funds are spent in accordance with the Provincial FCSS mandate, which you can access by going to www.onoway.ca, or call Shelley at the Town of Onoway office.

Any questions or comments about this grant, or to discuss eligible projects, please direct your inquiry to the undersigned (780)967-5338. On behalf of the Municipalities involved, we wish you success with your program/event and thank-you for taking the initiative to make this happen.

Sincerely,

Shelley Vaughan
FCSS Coordinator
Town of Onoway

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Please take a few moments to complete this evaluation form. Your input is valuable to us in evaluating the Difference FCSS makes in our community.

Please check all that apply

<p>1. I learned about this Project</p> <ul style="list-style-type: none"><input type="checkbox"/> Community Bulletin Board<input type="checkbox"/> Community Poster<input type="checkbox"/> A Friend<input type="checkbox"/> Another Community member<input type="checkbox"/> FCSS Staff<input type="checkbox"/> Other	<p>2. I decided to attend to:</p> <ul style="list-style-type: none"><input type="checkbox"/> Meet up with friends<input type="checkbox"/> Meet new people<input type="checkbox"/> Get information<input type="checkbox"/> Get information about FCSS Programs & Services<input type="checkbox"/> Get information about Programs & Services<input type="checkbox"/> Other: _____
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This Community project has:

3. helped me to feel welcome in my neighborhood/community.

Strongly Disagree Disagree Somewhat Disagree Agree Somewhat Agree Strongly Agree
1-----2-----3-----4-----5-----6

4. has helped me to feel connected to my neighborhood/community.

Strongly Disagree Disagree Somewhat Disagree Agree Somewhat Agree Strongly Agree
1-----2-----3-----4-----5-----6

5. helped me feel a sense of belonging in my neighborhood/community

Strongly Disagree Disagree Somewhat Disagree Agree Somewhat Agree Strongly Agree
1-----2-----3-----4-----5-----6

6. Please share your comments

F.C.S.S. hopes you had an enjoyable day, thank you for attending and completing this survey.

FCSS Administered by Town of Onoway

FCSS Year End Summary Report

Indirect Program

Program Name: Connecting and Engaging Community

Date: 20__

Primary Target Population
Community Members

Total # of _____ **Participants served in a year:** _____

Volunteer involvement related to this program only: (if applicable)

of volunteers: _____ **# of volunteer hours:** _____

Outcome Statement	Measure:	Measures Bank Number:	Alignment with FCSS Outcomes Model: Chart of Outcomes and Indicators:	Data [from each measure] to report after you survey	Strategic Direction
Community members feel welcome in their community	[Insert name] helped me to feel welcome in my neighborhood/community.	PM6	COMMUNITY OUTCOME 1 <i>The community is connected and engaged..</i> Indicator: Social Engagement	Total # of Community members: # completing the tool: # completing measure: # experiencing a positive change: % of positive change	SD5 provide supports that help sustain people as active participants in the community
Community members feel a sense of belonging to their community	This program has helped me to feel a sense of belonging in my neighbourhood/community.	PM4	INDIVIDUAL OUTCOME 2 <i>Individuals are connected with others.</i> Indicator: Trust and Belonging	Total # of Community members: # completing the tool: # completing measure: # experiencing a positive change: % of positive change	SD3 help people to develop interpersonal and group skills which enhance constructive relationships among people
Community members feel connected to the people in their community	[Insert name] has helped me to feel more connected to the people in my neighborhood/community.		COMMUNITY OUTCOME 1 <i>The community is connected and engaged.</i> Indicator: Social Engagement	Total # of Community members: # completing the tool: # completing measure: # experiencing a positive change: % of positive change	SD3 help people to develop interpersonal and group skills which enhance constructive relationships among people

Identify Measurement Tool(s) Used: Survey **When Measurement Tool(s) Used:** Post-Only : After Activities

Continuous Quality Improvement:

After analyzing the information, should we continue with this program? Why or why not?

Describe Changes to be made (if any):

Describe the Successes of the program

ACTUAL BUDGET		
REVENUE:		
FCSS Grant Funding	\$	
Other Funding Sources	\$	
	\$	
	\$	
Total Revenue:		\$
EXPENDITURES:		
Program/Project Materials	\$	
Speaker/Presenter Expenses	\$	
Advertising/Promotions	\$	
Telephone/Postage/copying	\$	
Facility Rentals	\$	
Other Costs: Nutritional expenses	\$	
Administration/Coordination	\$	
Program Coordinator & Rev Canada Remit [if applicable]	\$	
Total Expenditures		\$
Surplus (Deficit)		\$

Should there be any unexpended FCSS Grant funds, Please complete this section:	
What occurred that resulted in funds not being expended?	
What plans do you have for the unexpended funds?	
What timeline will be required to expend the funds?	

I acknowledge that the information contained within this Year End Summary Report accurately depicts the activities and results of this program/project. I understand that I may be requested to make a final presentation on this program/project.

_____	_____
Print Name	Authorized Signature
_____	_____
	Date

FOR Office USE ONLY:

Date Received:	<input type="checkbox"/> By Mail <input type="checkbox"/> By Email <input type="checkbox"/> Hand Delivered	Future Recommendations:
		Other Notes:

SUBMIT COMPLETED YEAR END SUMMARY REPORT TO:

Please:

1. Submit one original signed copy of the Year End Summary Report (via mail or drop-off at the office)
Town of Onoway Contact: Shelley Vaughan Email: shelley@onoway.ca Phone: 780-967-5338

The deadline for submitting this Year End Summary Report is **January 31, 20** _____
(of the following year)

road quotes

Wendy Wildman [cao@onoway.ca]

Sent: 5/22/2019 1:43 PM

To: glen@ifservices.ca, "Jackie Tremblay" <tremblayj@xplornet.com>, "Vera Lynn Beck" <veralynnbeck@gmail.com>

Cc: svsunrisebeach@wildwillowenterprises.com, administration@wildwillowenterprises.com

Council – attached is a summary report, and the actual 3 quotes.

Just of it is:

G & J -

Allspec

SAPLM -

I have not had time to read the details of the quote, but once I do if I have any additional comments I will let you know.

Where do we get the money from?

-our 2018 MSI C allocation was \$98,000 +/-, we are hoping our 2019 will be about the same amount.
-we are currently overdrawn in our MSI C at -\$5,500.00, plus have a sander at \$8,000.00

If our 2019 MSI C allocation comes in at \$98,000 +/-, we could have about **\$84,000 +/- available to put towards this road project in 2019.**

We have our 2018 and 2019 Gas Tax Fund allocations available to use (\$12,500 each year) so **\$25,000.00 available to put towards this road project in 2019.**

As of April 30th, 2018 we have _____ in our bank account, and we have available to us our revolving line of credit.

Can we go ahead with this whole project this year, financially I will say yes but keep in mind there is no guarantee what our 2018 MSI C allocation will be. We are presuming it to be similar to last year, but it may not be. Worse case scenario, if we get nothing or basically nothing, we can still do the project but will be very tight for the next year. The scary part of that is if we get nothing in 2019 and nothing or basically nothing in 2020 then we are in trouble. We could at that point take out a short or long term borrowing for it. I do not expect that our MSI C will be cut much, but that depends on this new government.

Could we do part this year and part another year, absolutely but we run the risk of more damage happening thereby the costs going up, and also the costs being higher because we have 2 mobilization costs.

This will be on our agenda next week for decision.

If you have questions, or need us to clarify anything with the contractors before our meeting, please let us know.

W

Wendy Wildman
CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

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Attachments: [srb-summary.pdf](#) [srb-gj.pdf](#) [srb-allspec.pdf](#) [srb-saplm.pdf](#)

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G + J

Item 1 sheldon

2 sheldon

3 victory

all spec

Item 1 sheldon

2

3 victory

SAPLM

Item 1

2

3





G & J Construction Group LP.
 11810 - 161 Street
 Edmonton, AB T6M 4E9
 Ph: 780-454-0700 Fax: 780-452-3050
 Email: services@gjconstruction.ca

Since 1984

Summer Village of Sunrise Beach Attn: Wendy Wildman
 Box 540 RE: Box 540
 Onoway AB T0E1V0 Onoway AB T0E1V0

Proposal #: J00040227
 Date: May 09, 2019

Phone: 780-967-5338
 Fax: 780-967-3226 Email: cao@onoway.ca
 Phone: 780-967-5338
 Fax: 780-967-3226
 Email: cao@onoway.ca

Dear Sirs:

With reference to the above noted subject, we are pleased to submit our quotation with the Terms and Conditions on the reverse side, or attached if sent via fax, forming a part thereof:

Item # 1 - Asphalt Repairs - SHELDON DRIVE

- * excavate and dispose of unsuitable material offsite to a depth of 300mm
- * fine grade and compact subgrade
- * supply and place geotextile fabric
- * supply, place and compact 20mm crushed aggregate to a depth of 200mm
- * supply and apply asphalt prime coat
- * supply, place and compact 12.5 mm aggregate asphalt to a depth of 100mm
- * Wheel cutting included
- * RX 1200 Georid
- * Note: Customer responsible for providing suitable dumpsite

Item # 2 - Asphalt Overlay - SHELDON DRIVE

- * supply and apply asphalt tack coat
- * supply, place and compact 12.5 mm aggregate asphalt to a depth of 50mm

Item # 3 - Asphalt Construction - VICTORY ROAD

- * excavate and dispose of unsuitable material offsite to a depth of 300mm
- * fine grade and compact subgrade
- * supply and place geotextile fabric
- * supply, place and compact 20mm crushed aggregate to a depth of 200mm
- * supply and apply asphalt prime coat
- * supply, place and compact 1/2 inch aggregate asphalt to a depth of 100mm
- * Wheel Cutting Included
- * RX 1200 Georid
- * Note: Customer to provide suitable dumpsite



Since 1964

G & J Construction Group LP.

11610 - 151 Street

Edmonton, AB T6M 4E9

Ph: 780-454-0700

Fax: 780-452-3050

Email: services@gjconstruction.ca

Please Note

Main drive will be load tested.

Any soft or unsuitable areas will be repaired on a force account.

Drainage not guaranteed if under 2% slope.

Not Included: Surveying, landscape rehab, testing or bonding.

Prices based on 2019 construction season. Subject to weather and scheduling.

Areas being capped not warranted because of uncertain base conditions.

Any construction hold-ups due to inadequate access to work site will be charged as extra expense.

Owner to provide stable route for equipment, materials and supplies access and operation.

G & J not responsible for damage to curbs, sidewalks, landscape or pavement we are required to drive over.

We are not responsible for any underground utilities not identified by "First Call." Owner is responsible to ensure area is safe to excavate.

Should the moisture content of the existing material exceed its optimum moisture content by more than 3%, all drying will be done on force account.

Final prices will be based on actual measurements of completed job calculated at above quoted unit rates

Should you have any questions regarding this service quotation, please call

Above prices are subject to addition of Goods and Services Tax - Reg. No. 83530 7967 RT.

ACCEPTANCE - duplicate to be signed and returned before any work is commenced. The undersigned hereby accepts this offer at prices, terms and conditions herein contained.

Thank you,

Yours truly,

G & J Construction Group LP

Per: Doug Pauls

Acceptance: _____

Date: _____

Name: _____

Signature: _____

Visit us on the web at : www.gjparking.com

Asphalt Paving
Asphalt Repair
Ver 4.5.05

Concrete Construction
Street Sweeping

Snow Removal
Sandling Services

Earthworks
Traffic Line Marking

Landscape Maintenance
Landscape Construction



Since 1984

G & J Construction Group LP.

11610 - 151 Street

Edmonton, AB T5M 4E9

Ph: 780-454-0700 Fax: 780-452-3050

Email: services@gjconstruction.ca

TERMS AND CONDITIONS

- 1 This offer is subject to revision if not accepted within 15 days.
- 2 Acceptance shall constitute an agreement between two parties.
- 3 Payment shall be made 30 days from date of invoice unless stipulated otherwise.
- 4 Rights under the Builder's Lien Act may be exercised.
- 5 If any extra work or changes in work, quantities or materials referred to in this proposal or any contract resulting there from is required, the changes thereof and the prices for the same will be based on this proposal or on a time and material basis, whichever is applicable.
- 6 Workmanship and materials are guaranteed for a period of one year. No responsibility will be accepted for failures resulting from loading exceeding the design load or from any other use for which the product was not intended or for damage resulting from the actions of any other party or works.
- 7 It is the responsibility of the property owner to provide a plan or boundary markings for the area of work at the time of construction as well as indicate the existence of any hidden obstacles that are in the vicinity of the work area including, but not limited to, underground structures, parkades, tanks, rooms, obstacles or debris in grass or vegetation, etc. Any damage as a result of these unknown circumstances / obstacles, including damage to G&J personnel or equipment is the responsibility of the property owner.
- 8 No work shall be commenced before receipt of signed acceptance of offer and there will be no obligation to commence work within 15 days of such receipt.
- 9 *A charge of 2% per month will be assessed on overdue accounts.*
- 10 *Should the quantity of work change +/- 5%, we reserve the right to re-quote the job.*
- 11 *Final price to be based on actual completed measurements at the applicable unit rates.*
- 12 Any unspecified taxes, bonds or licenses, if applicable, shall be extra to prices quoted.
- 13 Responsibility is not accepted for any subsences or settlement that may occur due to causes over which we have no control.
- 14 G&J Construction Group LP will warranty trees and shrubs that we install for 1 growing season (Spring to Fall). Plants installed in the Spring and Summer are guaranteed to be alive and in good health in the fall. No warranty will be carried over the Winter season.
- 15 All holdback money shall be paid no later than 45 days after completion of our contract or sub contract.
- 16 All work is done to the specifications of the owner. The owner will hold G&J and all its affiliates harmless of any liability as a result of work done at the owners request that does not conform to codes, bylaws, regulations, etc.

Visit us on the web at: www.gjparking.com

Asphalt Paving
Asphalt Repair

Concrete Construction
Street Sweeping

Snow Removal
Sanding Services

Earthworks
Traffic Line Marking

Landscape Maintenance
Landscape Construction

Ver 4.8.45

Page 3 of 3

30



QUOTATION

Sold To: Summer Village of Sunrise Beach
 PO Box 1197
 Onoway, AB
 TOE 1V0

Delivery Location: Victory Road &
 Sheddon Drive
 Sunrise Beach, AB

Quote No.: RDE 13768
 Date: 21-May-19
 Sold By: James Woods

Allspec Asphalt Inc. (Allspec) appreciates the opportunity to provide you with a quotation. Allspec has been providing asphalt, aggregate, and complete project management services in Alberta since 2012. At Allspec, we go above and beyond the basics to provide you with individualized service, flexible solutions, and a job done right the first time.

Quantity	Unit	Description	Unit Price	Amount
354.00	M2	Asphalt Repair - Victory Road -Sawcut perimeter of repair areas. -Excavate to a maximum depth of 300mm. -Load, transport and dispose of all excavated material. -Supply and install geotextile & biaxial geogrid. -Supply, place and compact 20mm GBC to a maximum depth of 200mm. -Supply and place tack oil. -Supply, spread and roll hot mix asphalt to a maximum depth of 100mm.	\$	[REDACTED]
1,510.00	M2	Asphalt Repair - Sheddon Drive -Sawcut perimeter of repair areas. -Excavate to a maximum depth of 300mm. -Load, transport and dispose of all excavated material. -Supply and install geotextile & biaxial geogrid. -Supply, place and compact 20mm GBC to a maximum depth of 200mm. -Supply and place tack oil. -Supply, spread and roll hot mix asphalt to a maximum depth of 100mm.	\$	[REDACTED]
462.00	M2	Asphalt Overlay - Sheddon Drive -Supply and place tack oil. -Supply, spread and roll hot mix asphalt to a maximum depth of 50mm.	\$	[REDACTED]
Total:				[REDACTED]

Conditions & Sensitivities:

- Prices are based on full loads with no weight restrictions due to road conditions
- Prices include all charges for mobilization and demobilization
- Final invoice is based on measurement of completed project
- Any excavating of soft spots may be an additional cost
- Any drying of sub-grade material may be an additional cost
- Any additional granular fill required to bring subgrade to final grade will be at Time & Materials rates.
- Any removal of existing granular base or subexcavation required to meet design gravel thickness will be at Time & Materials rates.
- Any work to verify existing gravel structure will be at Time & Materials rates.
- No warranty for trench settlements
- Rights under the Builders Lien Act may be exercised
- Drainage cannot be guaranteed if grades are less than 2%
- Survey and testing is not included
- Any changes outside of the proposed scope of work will be at cost plus 15%
- Prices quoted are valid for 30 days and may be subject to change based on review

Terms

- GST not included in pricing
- Payment is net 30 days from invoice
- Overdue accounts may be subject to interest charge of 2% per month

Regards,

James Woods
 Allspec Asphalt Inc.
 780-554-8875

If this meets with your acceptance, please sign and return. Upon receipt by us, this proposal becomes a binding contract subject to the terms and conditions contained within

Customer Signature: _____

Print Name: _____

Date: _____ Purchase Order: _____

Thank you for your consideration



ST. ALBERT PARKING LOT MAINTENANCE LTD.
 #392, 3-11 BELLEROSE DRIVE
 ST. ALBERT, ALBERTA, T8N-5C9
 P: 780-458-3304 | F: 780-458-2562
 E: paving@saplm.ca | W: www.saplm.ca

Quote No. 201-19

DATE: May 10, 2019
 CUSTOMER: Summer Village of Sunrise Beach
 4808 51 St.
 Onoway AB. T0E 1V0
 PROJECT: Road Repairs
 ATTN: Wendy Wildman

NO. 1 - Remove and Replace (Sheddon Dr.)

The above quoted price includes the following work:
 Over approximately 1,509 Square Meters

- Saw cut specified areas in the road as required.
- Excavate existing asphalt and base materials to a depth of 300mm and dispose of debris off site.
- Compact existing sub base material.
- Supply place and place geotextile cloth and grid prior to installing base.
- Supply, place and compact 20mm crushed gravel base at a depth of 200mm.
- Supply, place and compact hot mix asphalt at a depth of 100mm.

NO. 2 - Asphalt Overlay (Sheddon Dr.)

The above quoted price includes the following work:
 Over approx. 462 Square Meters of Overlay; (1 Area)

- Clean existing asphalt and apply SS#1 tack coat for proper bonding.
- Supply, place and compact hot mix asphalt at a depth of 50mm.

NO. 3 - Remove and Replace (Victory Dr.)

The above quoted price includes the following work:
 Over approximately 354 Square Meters

- Saw cut specified areas in the road as required.
- Excavate existing asphalt and base materials to a depth of 300mm and dispose of debris off site.
- Compact existing sub base material.
- Supply place and place geotextile cloth and grid prior to installing base.
- Supply, place and compact 20mm crushed gravel base at a depth of 200mm.
- Supply, place and compact hot mix asphalt at a depth of 100mm.

ACCEPTANCE

If you would like to proceed with the above quoted work, please sign below and email a copy back to paving@saplm.ca

DISCLOSURE - This quotation is valid only if accepted within 30 days from the above date. The prices are valid only if the work is completed no later than **October 2019**. All materials supplied are guaranteed to be merchantable quality and to conform to their descriptions herein. The work is guaranteed against defect arising from faulty materials for a period of one year from substantial completion of the contract. Complete run-off of water from paved surfaces having a grade of less than 2% is not guaranteed. This quotation becomes a binding contract upon acceptance.

CONTRACTOR INFORMATION

Contractor: ST. ALBERT PARKING LOT MAINTENANCE LTD. (SAPLM)
Address: 392, 3-11 Bellerose Drive, St. Albert, Alberta, T8N 5C9
Contact info: Email: paving@saplm.ca Phone: 780-458-3304 Fax: 780-458-2562
Contact person: Josh Schellenberg Email: josh@saplm.ca Cell: 780-910-0318

SIGNATURES

The above quotation is hereby-accepted this _____ day of _____, 2019.

IN WITNESS WHEREOF, the parties hereto have caused their respective duly authorized representative to execute this quotation agreement.

Summer Village of Sunrise Beach

Name:



Summer Village of Sunrise Beach
2019 Budget
For the Period Ending April 30, 2019

General Ledger	Description	2019 Budget	2019 Actual	2019 % Variance
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Summer Village of Sunrise Beach

2019 Budget

For the Period Ending April 30, 2019

General Ledger	Description	2019 Budget	2019 Actual	2019 % Variance
		7,000.00	4,358.15	62.12