

**SUMMER VILLAGE OF SUNRISE BEACH
AGENDA**

Tuesday, March 26, 2019 – commencing at 6:30 p.m.

1. Call to order

2. Agenda
 - a) Tuesday, March 26, 2019 Regular Council Meeting (additions & deletions)

3. Minutes: 1-5
 - a) Tuesday, February 26, 2019 Regular Council Meeting

4. Appointments: n/a

5. Business:
 - a) Draft 2019 Operating and Capital Budget – to be distributed at meeting time, this will be our second look at our draft 2019 however this budget will look different to you as we are using the new computer program and produces budgets within the program . We will review this budget in detail at meet ing time, in hopes of approving it our April meeting. *(Accept the draft 2019 budget for information).*

 - b) Wastewater Effluent Disposal – Further to our last meeting we had a request from a new local company, Standstone Vacuum Services, asking permission to dispose of effluent in the Onoway Lagoon from the Summer Village of Sunrise Beach. In the past we have had only one hauler to the Onoway Lagoon as per the agreement with the Town of Onoway. *(Direction as given by Council).*

 - c) Development Officer Tony Sonnleitner – letter dated February 26, 2019. Mr. Sonnleitner is asking for an increase for development fees from \$300.00 a month to \$355.00 per month, the mileage be increased from \$.53/km to \$.55/km and an hourly rate for compliance letters, site inspections and attendance at meetings from \$55.00 to \$60.00 an hour. The rates for the development officer have not been changed since March 5, 2012. *(Move to accept the amendments or some other direction as given by Council).*

6-25

 - d) Alberta Municipal Affairs – February 21st, 2019 letter on the extension of the Municipal Sustainability Initiative Grant Program into the 2021-22 year. An amending Memorandum of Agreement between the Province and Summer Village is attached for approval *(Approve the noted agreement and authorize execution)*

26-28

**SUMMER VILLAGE OF SUNRISE BEACH
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Tuesday, March 26, 2019 – commencing at 6:30 p.m.

- 29 e) West Inter Lake District (WILD) Regional Water Services Commission Annual Meeting Saturday, April 27th, 2019 at 11:00 a.m. at the Alberta Beach Heritage Centre. Lunch will be provided, RSVP by April 17, 2019. (*Approve the agreement and authorize execution*).

Funding has been approved to extend the waterline from Onoway to Sandy Lake and Nakamun Park.

- 30-31 f) Municipal Assessment Services Group Inc. Ian Ferguson Letter dated March 7, 2019 – Proposal to Renew Property Assessment Services Agreement. This company has been the assessment contractor for 20 years and is looking to renew the contract for 3 years unless the Summer Village would like the agreement for longer period of time.
2019 to 2020 - \$5,280.00
2020 to 2021 - \$5,388.00
2021 to 2022 - \$5,492.00

The agreement for the past 3 years has been \$5,128.00. (*Approve to renew agreement and authorize execution or some other direction as given by Council*).

- 32 g) Lac Ste Anne County – Letter dated March 15, 2019 Joe Duplessie, General Manager of Infrastructure & Planning, Inviting the Summer Village's of Sandy Beach, Sunrise Beach and the Town of Onoway to discuss becoming members of the Darwell Lagoon Commission. (*Approve attendance at the meeting*).

h)

i)

6. Financial a) Income & Expense Statement – February 2019 Income and Expense to be distributed at meeting time.

7. Councillors' Reports

- a) Mayor Usselman
b) Deputy Mayor Tremblay
c) Councillor Beck

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Tuesday, March 26, 2019 – commencing at 6:30 p.m.

8. Administration Reports

- 33-35 a) Request from resident on Victory Road.
b) Reports from Officer Tom Puffer Animal Bylaw

9. Information and Correspondence

- 36-38 a. YRL Board Executive Committee Highlights – February 11, 2019
b. Lac Ste Anne County Reeve Joe Blakeman – Dated March 5, 2019
39-40 c. Clarifying the County is not considering a transition to a Regional
Emergency Management Agency from the Ste. Anne Summer Villages
Regional Emergency Management Agency.
41 d. Farm Safety – Letter dated March 6, 2019 - thanking the Summer Village for
the donation of \$300.00.
42 e. AUMA – Letter dated March 6, 2019 – A rebate cheque for \$69.31 for using
the P Card has been deposited into the bank.
43 f. ATCO – Letter received March 19, 2019 – Requesting if Council would like to
have Sean Jackins come to a meeting to discuss their energy program to
contact him.
g.

10. Closed Meeting (if required) – n/a

11. Adjournment

Next Meetings:

- April 23th, 2019 – Regular Council Meeting 6:30 p.m.
- May 28th, 2019 – Regular Council Meeting 6:30 p.m.
- June 25th, 2019 - Regular Council Meeting 6:30 p.m.
- July 23rd, 2019 – Regular Council Meeting 6:30 p.m.
- August 27th 2019 – Regular Council Meeting 6:30 p.m. Municipal Affairs will be attending

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA, HELD ON TUESDAY FEBRUARY 26, 2019 AT 6:40 P.M. AT THE ONOWAY CIVIC CENTRE.

	PRESENT	<p>Mayor Glen Usselman Deputy Mayor Jackie Tremblay Deputy Mayor Vera Lynn Beck - Absent</p> <p>Chief Administrative Officer Wendy Wildman Administrative Assistant Susan Dales</p> <p>Public Works: 0 Public at Large: 2</p>
1.	CALL TO ORDER	The meeting was called to order at 6:40 p.m. by Mayor Usselman.
2.	AGENDA Motion #18 -19	<p>MOVED by Deputy Mayor Tremblay that the agenda be accepted as presented with the following addition:</p> <p>Appointment 7:15 p.m. Ken & Lisa Standeven the proprietors Standstone Vacuum Service and the following deletion: remove 5.a, 2019 Draft Budget.</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES Motion # 19 - 19	<p>MOVED by Deputy Mayor Tremblay that the minutes of the January 22, 2019 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	APPOINTMENTS	See after motion # 24 – 19
5.	NEW BUSINESS Motion #20 – 19	<p>MOVED by Deputy Mayor Tremblay that the two year agreement between the Town of Onoway and the Summer Village of Sunrise Beach, allowing wastewater effluent disposal to Onoway’s lagoon at a rate of \$30.00/load for the 2019 year with the fee being reconsidered in 2020 and is conditional on one service provider being Super Sucker be approved and execution authorized.</p> <p style="text-align: right;">CARRIED</p>

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA, HELD ON TUESDAY FEBRUARY 26, 2019 AT 6:40 P.M. AT THE ONOWAY CIVIC CENTRE.

Motion #21 -19	<p>MOVED by Deputy Mayor Tremblay that the Lac Ste Anne East End Bust Society 2019 notice of the annual meeting on Monday March 11, 2019 be accepted as information.</p> <p>CARRIED</p>
Motion #22 -19	<p>MOVED by Deputy Mayor Tremblay that the AUMA Municipal Leaders Caucus being held on March 27 & 28, 2019 at the Edmonton Convention Centre be accepted as information.</p> <p>CARRIED</p>
Motion #23 -19	<p>MOVED by Deputy Mayor Tremblay that the information from Municipal Affairs that they will be reviewing processes and procedures under the Municipal Accountability Program (MAP) in August of 2019 and will be attending the August 27th, 2019 council meeting be accepted for information.</p> <p>CARRIED</p>
Motion #24 -19	<p>MOVED by Mayor Usselman that the 2018 Draft Audited Financial statements as prepared and reviewed by Matrix Group LLP be approved as presented.</p> <p>CARRIED</p>
APPOINTMENTS	<p>Ken & Lisa Standeven arrived the meeting at 7:15 p.m.</p>
Motion #25 -19	<p>MOVED by Deputy Mayor Tremblay that Council defer the request from Standstone Vacuum Services that the current agreement between the Summer Villages and the Town of Onoway for access to the Town's lagoon for disposal of Summer Villages effluent be expanded to include Standstone Vacuum Services.</p> <p>CARRIED</p> <p>Ken & Lisa Standeven left the meeting at 7:55 p.m.</p>

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA, HELD ON TUESDAY FEBRUARY 26, 2019 AT 6:40 P.M. AT THE ONOWAY CIVIC CENTRE.

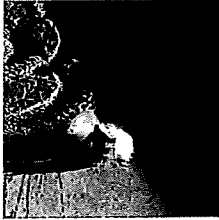
7.	<p>INFORMATION / CORRESPONDENCE</p> <p>Motion #26 -19</p>	<p>MOVED by Deputy Mayor Tremblay that the following items be accepted for information:</p> <ul style="list-style-type: none"> a. FortisAlberta dated February 7, 2019 – Dave Hunka Manager, Municipalities & Key Accounts North approved Fortis Alberta 2019 Distribution Rates. b. ATMA, letter dated February 5, 2019 Annual AUMA Insurance Renewal. c. Congratulations too Vera Beck, Heather Luhtala and Wendy Wildman for receiving their Certificate of Completion I-100 Introduction to the Incident Command System and Basic Emergency Management. d. ASVA – Email dated January 30, 2019 Beverly Smith Executive Director informing Council of ASVA's deliberate approach to upcoming Provincial Election. Attached is a list of candidates running in all ridings. e. AUMA, letter dated February 5, 2019 Annual AUMA Annual Membership Renewal. f. Alberta Municipal Affairs, letter dated January 15, 2019 – Hon Shaye Anderson Minister of Municipal Affairs asking for submissions for the 18th annual Minister's Awards for Municipal Excellence. <p style="text-align: right;">CARRIED</p>
8.	<p>COUNCIL REPORTS</p> <p>Motion # 27 -19</p>	<p>MOVED by Mayor Usselman that the Council and Administration verbal reports be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
9.	<p>CLOSED MEETING SESSION</p>	<p>N/A</p>
10.	<p>ADJOURNMENT</p>	<p>Mayor Usselman declared the meeting adjourned at 8:35 p.m.</p>

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER
VILLAGE OF SUNRISE BEACH, IN THE PROVINCE OF ALBERTA, HELD
ON TUESDAY FEBRUARY 26, 2019 AT 6:40 P.M. AT THE ONOWAY
CIVIC CENTRE.

Mayor Glen Usselman

Wendy Wildman
Chief Administrative Officer

Draft



Tony Sonnleitner

Box 2945, Stony Plain, AB., T7Z 1Y4
Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

February 26, 2019

Wendy Wildman, Chief Administrative Officer
Susan Dales, Administrator Assistant
Summer Village of Sunrise Beach
Box 1197
Onoway, Alberta T0E 1V0

Dear Wendy & Susan:

Re: Negotiation of amendment to Independent Contractor Agreement (Development Officer Services), made October 2004 and amended on March 5, 2012.

Pursuant to Section 14.10 Amendments, of the Independent Contractor Agreement (signed March 5, 2012), I would like to begin negotiations of the terms of Schedule "A" CONTRACTOR FEES.

I propose that the fee for the Development Officer Service, per Schedule "A" be increased to **\$355.00** per month plus G.S.T.; the mileage rate, per Schedule "A", be increased to **\$0.55/km**, and that the hourly fee for Bylaw enforcement for actions required to ensure land use compliance, site inspections, attendance at meeting for, or to the benefit of the Summer Village of Sunrise Beach shall be based upon an hourly fee of **\$60.00**. Further, I propose amendment of the schedule of Subdivision and Development Fees be amended as shown in Schedule "B" of the draft attached contract.

I submit that not only is this increase reasonable on the basis that the cost of living has increased substantially since the signing of this agreement; but more importantly that I have become more valuable to the Summer Village. This increased value comes from my continued efforts to improve my skills and knowledge of the field, also the experience that I have gained.

Please contact me at your earliest convenience, so that we may discuss this matter.

Sincerely,

Tony Sonnleitner, (780) 718-5479

THIS AGREEMENT MADE IN DUPLICATE THIS ____ DAY OF _____ AD, 2004.

BETWEEN

SUMMER VILLAGE OF SUNRISE BEACH
Box 540, Onoway, AB., T0E 1V0

OF THE FIRST PART

AND

Erwin Tony Sonnleitner
Box 2945, Stony Plain, AB., T7Z 1Y4
("the Contractor")

OF THE SECOND PART

CONTRACT

TO PROVIDE DEVELOPMENT OFFICER SERVICES

1.0 Background

- 1.1 Section 623 of the Municipal Government Act, Chapter M-26, RSA 2000 requires each municipality to provide a Subdivision Authority to exercise subdivision powers and duties on behalf of the municipality. Section 624 of the Municipal Government Act, Chapter M-26, RSA 2000 requires each municipality to provide a Development Authority to exercise development powers and duties on behalf of the municipality. A designated officer may be both the Development Authority and the Subdivision Authority. The Development Officer is a designated officer of Council.
- 1.2 Section 5 of the Summer Village of Sunrise Beach – Land Use Bylaw No. 71-1999 establishes the Office of Development Officer.
- 1.3 The Contractor has been asked to provide the services of Development Officer as set out in this agreement and as provided in the Municipal Government Act, Chapter M-26, RSA 2000.

2.0 Description and Scope of Services

2.1 The Contractor will provide the services of Development Officer as set out in Schedule "A", which is attached and forms part of this agreement, and as set out in the Municipal Government Act, Chapter M-26, RSA 2000.

3.0 Appointment of Development Officer

3.1 For the purposes of the applicable provincial legislation (MGA) and related municipal bylaws Erwin Tony Sonnleitner is appointed the Development Officer and designated officer of the Summer Village of Sunrise Beach.

4.0 Term

4.1 This agreement will come into effect once both parties have signed it.

4.2 This agreement involves services that are to be carried out between November 1, 2004 and December 31, 2005.

5.0 Fees, Expenses, and Payment

5.1 The cost of the Development Officer Service is \$250.00 per month plus G.S.T.
(Note: Final proposal of fee is subject to vary depending on E & O Insurance rate

5.2 Service fees for the processing of Development Permit applications, Subdivision applications, and Letters of Compliance shall be retained by the Contractor, as per schedule "B".

5.3 The remuneration is for the provision of services as outlined in "Schedule A", use of computer and office equipment owned by the Contractor.

5.4 Approved out of pocket expenses, including mileage at \$0.37/km, for travel required by the position and/or requested by the Chief Administrative Officer or Council.

- 5.5 The Summer Village of Sunrise Beach will be invoiced on a monthly basis and payment is due upon receipt of invoice.
- 5.7 G.S.T. or any substitute for the G.S.T. shall be added to the cost of services.
- 5.8 Should the Summer Village of Sunrise Beach request the Contractor to undertake work that is not set out in Schedule "A", such additional work shall be charged at the rates specified in article 6.0. Such additional work includes Subdivision and Development Appeal Board hearings, enforcement work, and subdivision services.

6.0 Service Fees Not Included in Contract

Municipal Advice (MADV)	\$76.00 / Hour
Public Advice (PADV)	\$76.00 / Hour
Subdivision Advice (SADV)	\$76.00 / Hour
DO – Enforcement, etc. (ENF)	\$50.00 / Hour
Appeal Service (SDAB)	cost recovery

7.0 Insurance

- 7.1 The Contractor will carry Liability Insurance in the amount of \$1,000,000.00, and Errors & Omissions Insurance in the amount of \$2,000,000.00 relative to any service that he performs for the Summer Village of Sunrise Beach.

8.0 Termination of Contract

- 8.1 Either party may terminate this agreement at any time upon the provision of three months written notice to the Chief Administrative Officer and to the Mayor.

9.0 Contract Renewal

9.1 Contract negotiation is to be commenced in sufficient time to allow for either written notice of termination of the contract as specified in article 8.1, if agreement cannot be reached, or for a contract to be negotiated becoming effective January 1, 2006.

10.0 Amendments

10.1 This agreement may be amended solely by written consent of both parties.

10.2 This agreement represents the entire agreement between the parties. No other terms, representations or warranties, verbal or otherwise, are to be inferred or implied.

11.0 Signatures

11.1 This agreement is executed by the parties as of the date shown on the first page of this agreement.

Summer Village of Sunrise Beach

Per: _____

Erwin Tony Sonnleitner

SCHEDULE "A"

DEVELOPMENT OFFICER SERVICES

- 1) Act as the Subdivision Authority for the Summer Village of Sunrise Beach.
- 2) Act as the Development Authority for the Summer Village of Sunrise Beach.
- 3) Provide professional Development Officer services to the Summer Village of Sunrise Beach.
- 4) Duties to be performed as set out in the Municipal Government Act, Chapter M-26, RSA 2000.
- 5) Duties to be performed as specified in Section 5(1) of the Summer Village of Sunrise Beach – Land Use Bylaw No. 71-1999.
- 6) Provide personal transportation as required by the duties and responsibilities of the position, to be reimbursed for actual expenses as indicated in Article 5.3 of this Agreement.
- 7) Ensure that all information obtained as a result of providing services will be secured and held confidential, within legal requirements, in an ethical manner;
- 8) Provide professional Development Officer services to the Summer Village of Sunrise Beach in a prompt and timely manner.

SCHEDULE "B"

DEVELOPMENT PERMIT FEES

Accessory/Additions	Sewers, Fences, Misc.	Dwelling	Demolition	Commercial
\$75.00	\$50.00	\$100.00	\$40.00	\$200.00

SUBDIVISION FEES

Application Fee	Additional Lots	Endorsement Fees		
\$400.00	\$200.00 per lot	\$50.00 per lot		

LETTERS OF COMPLIANCE

Letters of Compliance Standard \$75.00 Rush \$150.00

Council, at their regular meeting of March 5, 2012, approved a motion to continue with the DO at the requested rates:

Monthly:	\$300.00
Hourly	\$55.00
Mileage	\$0.52 / km

As of March 1, 2012

MEMORANDUM OF AGREEMENT made this ____ day of _____, A.D., 2019.

BETWEEN: **SUMMER VILLAGE OF SUNRISE BEACH**
(hereinafter referred to as the "SUMMER VILLAGE")

AND

ERWIN TONY SONNLEITNER

(hereinafter referred to as the "CONTRACTOR")

INDEPENDENT CONTRACTOR AGREEMENT
(the "Agreement")

WHEREAS the Summer Village wishes to engage the services of the Contractor as an independent contractor to provide certain Development Officer services;

AND WHEREAS the Summer Village and the Contractor have reached agreement with respect to the terms and conditions under which the Contractor will provide such Development Officer services to the Summer Village.

NOW, THEREFORE, in consideration of the promises, mutual terms, covenants and conditions herein, the parties hereto agree as follows:

1. DEFINITIONS

In this Agreement:

- (a) "Development Officer Duties" means the services to be completed by the Contractor;
- (b) "Contractor Fees" means the fees to be paid by the Summer Village to the Contractor as set forth in Schedule "A", subject to Schedule "B" hereto;
- (c) "Contractor Services" means those activities identified in Schedule "C" hereto.

2. SCHEDULES

The parties hereby confirm and ratify matters contained and referred to in the preamble to this Agreement and agree that the same and various Schedules hereto are expressly incorporated into and form part of this Agreement.

The Schedules to this Agreement are as follows:

- Schedule "A" – Contractor Fees
- Schedule "B" – Subdivision and Development Fees
- Schedule "C" – Contractor Services

3. OBLIGATIONS OF THE CONTRACTOR

The Contractor shall:

- (a) perform the Services in accordance with and subject to the terms and conditions contained in this Agreement;
- (b) submit to the Summer Village a monthly invoice or an invoice upon project completion at the direction of the Summer Village which shall include sufficient detail to the reasonable satisfaction of the Summer Village:
 - i. describing the Services performed;
 - ii. describing the time spent in the performance of the Services; and
 - iii. describing the disbursements and expenses incurred, if any, for which reimbursement is sought;
- (c) provide such written and verbal reports as may be reasonably required by the Summer Village necessary to monitor the progress of the Contractor pursuant to this Agreement and to ensure compliance with the terms and conditions of this Agreement;
- (d) obtain and maintain at its sole expense all necessary permits, licenses, consents and approvals required by all authorities having jurisdiction relating to the activities of the Contractor pursuant to this Agreement;
- (e) promptly comply with and conform to the requirements of every applicable law, bylaw, regulation, ordinance and order at any time or from time to time enforced and affecting the activities of the Contractor pursuant to this Agreement;
- (f) meet all deadlines requested by the Summer Village and advise immediately of any inability to meet a proposed deadline; and
- (g) no services will be performed, fees assessed, or invoices forwarded which are in excess of, beyond the scope of, or different from those described in Schedules "A" and/or "B" without the prior written agreement of the Summer Village, and in no case will services be performed, fees assessed, or invoices forwarded for reasons other than those described in such written agreement. The written agreement varying anything in Schedules "A" and/or "B" will be appended to this Agreement.

4. PROVISION OF SERVICES BY THE CONTRACTOR

The Contractor and the Summer Village acknowledge and agree that:

- (a) upon being provided with an assignment by the Summer Village, the Contractor, in its sole discretion shall determine how and when to perform the assignment so long as the Contractor meets any deadlines and all requirements which may be

requested by the Summer Village;

- (b) the quality of all work product shall meet the standards of the Summer Village, applied by the Summer Village acting reasonably, and if it is necessary to re-perform any assignment or portion of an assignment this shall be done at the Contractor's sole cost and expense;
- (c) except for reasonable technical support, which may be provided by the Summer Village from time to time, the Contractor shall maintain at its sole cost and expense all equipment, telephone service, and supplies necessary to provide the Services.

5. OBLIGATIONS OF THE SUMMER VILLAGE

The Summer Village shall:

- (a) pay to the Contractor the Contractor Fees in the amounts and at the times set forth in Schedule "A", in accordance to Schedules "B" and "C", attached hereto;
- (b) advise the Contractor of the nature of the Services covered by any particular assignment and any deadlines associated with the assignment; and *review* assignments completed by the Contractor and *advise* within a reasonable time if the assignment or any portion of the assignment is not considered satisfactory and must be re-performed, in whole or in part.

6. PAYMENT OF GST

All amounts payable by the Summer Village to the Contractor hereunder shall be inclusive of any Goods and Services Tax ("GST") payable thereon. The GST registration number for the Contractor is #135471688.

7. TAXES AND DEDUCTIONS

The Contractor shall be responsible for the payment of all income tax, Canada Pension, unemployment insurance and all other required payments, contributions or deductions including, but not limited to, any assessments levied pursuant to the *Workers' Compensation Act* that arise or may hereafter arise with respect to the Services performed by the Contractor under this Agreement.

8. RIGHT OF THE CONTRACTOR TO ACCEPT CONCURRENT RETAINERS

Notwithstanding any provision contained herein to the contrary, the Contractor may, in its unfettered discretion, accept concurrent retainer or engagements from other parties during the Term.

9. CONFIDENTIAL INFORMATION

All information and data received and compiled by the Contractor while performing Services shall be treated as confidential for the benefit of the Summer Village and shall not be disclosed or made known to any other person except as authorized by the Summer Village. All written reports, documents and studies prepared by the Contractor pursuant to this Agreement are deemed the property of the Summer Village. This Section shall survive the termination of this Agreement.

10. INDEMNITY

The Contractor shall at all times indemnify and save harmless the Summer Village and its successors and assigns from and against any and all losses, liabilities, damages, costs and expenses of any kind whatsoever including, without limitation;

- (a) the costs of defending, counter-claiming or claiming over against third parties in relation to any action or matter including legal fees, costs and disbursements on a solicitor-and-his-own- client full indemnity basis and at all court levels; and
- (b) any cost, liability or damage arising out of a settlement of any action entered into by the Contractor on behalf of the Summer Village;

which at any time or from time to time may be paid, incurred or asserted against the Summer Village, as a direct or indirect result of the performance of the obligations of the Contractor pursuant to this Agreement. This Section shall survive the termination of this Agreement.

11. PERIOD COVERED

Term:

This agreement shall be for twelve (12) months commencing on March 1, 2019 unless terminated earlier under the terms outlined below.

Renewal:

This agreement shall be renewable at the end of the current term for a successive twelve (12) month term unless either party gives written notice of its intention not to renew ninety (90) days before expiration of the current term.

12. TERMINATION

The Summer Village may terminate this Agreement at any time by written notice to the Contractor to that effect, such termination to take effect ninety (90) days after delivery of such notice to the Contractor. On or before the effective date of termination of this Agreement, the Contractor shall deliver to the Summer Village a written report detailing the Services performed pursuant to the Agreement up to and including the effective date of termination. Further, effective as of the effective date of termination, the Contractor shall submit a final invoice for all Services performed pursuant to this Agreement, which have not been previously invoiced.

13. DOCUMENTS AND PUBLICATION RIGHTS

All documentation in the possession or control of the Contractor relating to the performance of the Services shall be sole and exclusive property of the Summer Village and shall be delivered to the Summer Village upon request. Any reports or materials arising out of the provision of the Services are the exclusive property of the Summer Village and may not be published or reproduced without the prior written consent of the Summer Village. This Section shall survive the termination of this Agreement.

14. GENERAL

14.1 Notices

Whether or not so stipulated herein, all notices, communication, requests and statements (the "Notice") required or permitted hereunder shall be in writing Notice shall be served by one of the following means:

- (a) personally, by delivering it to the party on whom it is to be served at the address set out herein, provided such delivery shall be during normal business hours. Personally delivered Notice shall be deemed received when actually delivered as aforesaid; or
- (b) by telecopier or by any other like method by which a written or recorded message may be sent, directed to the party on whom it is to be served at that address set out herein Notice so served shall be deemed received on the earlier of:
 - i. upon transmission with answer back confirmation if received within the normal working hours of the business day; or
 - ii. at the commencement of the next ensuing business day following transmission with answer back confirmation thereof; or
- (c) by mailing via first class registered post, postage prepaid to the party on whom it is served Notice so served shall be deemed to be received seventy-two (72)

hours after the date it is postmarked. In the event of a postal interruption, no notice sent by means of the postal system during or within seven (7) days prior to the commencement of such postal interruption or seven (7) days after the cessation of such postal interruption shall be deemed to have been received unless actually received.

Except as herein otherwise provided, Notice required to be given pursuant to this Agreement shall be deemed to have been received by the addressee on the date received when served by hand or courier, or ten (10) days after the same has been mailed in a prepaid envelope by single registered mail to:

The Summer Village

Summer Village of Sunrise Beach
Box 1197
Onoway, Alberta
T0E 1V0
Administration Office: (780) 967-0271
Fax: (780) 967-0431
Attention: Chief Administrative Officer

The Contractor

Erwin Tony Sonnleitner
Box 2945
Stony Plain, Alberta
T7Z 1Y4
Office: (780) 718-5479
Fax: 1-866-363-3342
Email: pcm1@telusplanet.net

or to such other address as each party may from time to time direct in writing.

14.2 Governing Law

This Agreement shall be construed and governed by the laws of the Province of Alberta.

14.3 Time of Essence

Time shall be of the essence of this Agreement

14.4 Survival

The provisions of this Agreement, which by their context are meant to survive the expiry or earlier termination of this Agreement, shall so survive for the benefit of the party relying upon the same.

14.5 Overlooking and Condoning

Any condoning, excusing or overlooking by the Summer Village of any default, breach or nonobservance by the Contractor at any time or times in respect of any covenant, proviso or condition herein contained shall not operate as a waiver of the Summer Village's rights hereunder in respect of any subsequent default, breach or non-observance nor so as to defeat or affect in any way the rights of the Summer Village hereunder in respect of any subsequent default, breach or non-observance.

14.6 Captions

The headings, captions, paragraph numbers, sub-paragraph numbers, article numbers and indices appearing in this Agreement have been inserted as a matter of convenience and for reference only and in no way define, limit, construct or enlarge the scope or meaning of this Agreement or any provisions hereof.

14.7 Relationship between Parties

Nothing contained herein shall be deemed or construed by the parties hereto nor by any third party, as creating the relationship of principal and agent or of partnership, or of a joint venture agreement between the parties hereto, it being understood and agreed that none of the provisions contained herein nor any act of the parties hereto shall be deemed to create any relationship between the parties hereto other than an independent service agreement between two parties at arm's length.

14.8 Agreement - Entire Relationship

The parties acknowledge and agree that there are no covenants, representations, warranties, agreements or conditions expressed or implied, collateral or otherwise forming part of or in any way affecting or relating to this Agreement save as expressly set out in this Agreement and that this Agreement constitutes the entire agreement between the Contractor and the Summer Village.

14.9 Further Assurances

The parties agree to do such things and execute such further documents, agreements and assurances as may be necessary or advisable from time to time in order to carry out the terms and conditions of this Agreement in accordance with their true intent.

14.10 Amendments

This Agreement may be altered or amended in any of its provisions when any such changes are reduced to writing and signed by the parties hereto but not otherwise.

14.11 Counterparts

This Agreement may be executed in several counterparts each of which when so executed shall be deemed to be an original and such counterparts shall constitute the one and same instrument and notwithstanding their date of execution shall be deemed to bear date as of the date of this Agreement.

14.12 Statutory Reference

Any reference to a statute shall include and shall be deemed to be a reference to such statute and to the regulations made pursuant thereto and promulgated there under and any final judicial decisions interpreting the same, with all amendments made thereto and in force from time to time, and to any statute or regulation that may be passed which has the effect of supplementing or superseding the statute so referred to or the regulations made pursuant thereto.

14.13 Assignment

This Agreement, or any rights arising out of this Agreement, shall not be assigned by either party without the other party's prior written consent, which consent shall not be unreasonably withheld.

14.14 Severance

All of the provisions of this Agreement shall be treated as separate and distinct and if any provision hereof is declared invalid, the other provisions shall nevertheless remain in full force and effect.

14.15 Binding Effect

This Agreement and everything herein contained shall enure to the benefit of and be binding upon the successors and permitted assigns as the case may be, of each of the parties hereto.

14.16 Set-off

If the Contractor fails to make any payment to any third party for which the Summer Village may be liable, without limiting or waiving any right or remedy against the Contractor hereunder, the Summer Village may pay such third party on behalf of the Contractor. Any amount paid in accordance with this Section shall constitute a debt due and owing to the Summer Village and such amount may be set-off against any sum of money owed by the Summer Village to the Contractor, as such may exist from time

to time, until all amounts owing to the Summer Village have been completely set off.

14.17 Quotes not binding

In seeking quotes and information from suppliers on behalf of the Summer Village, the Contractor shall not enter into any contractual relationship with any third party on behalf of the Summer Village. Any contractual relationship entered into between the Contractor and any third party shall not bind the Summer Village in any manner whatsoever.

15. INDEPENDENT LEGAL ADVICE

The parties hereby acknowledge and confirm that each was advised by the other to obtain independent legal or other professional advice and that by executing this Agreement each hereby confirms that it has had the opportunity to seek independent legal or professional advice prior to executing this Agreement and has either:

- (a) obtained such legal or other professional advice; or
- (b) waived the right to obtain such independent legal or other professional advice.

16. FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY

The Contractor acknowledges that the Freedom of Information and Protection of Privacy Act applies to all information and records relating to, or obtained, created or collected under this contract; and

The records created or collected under this contract for the Summer Village are subject to the access and privacy provisions of the *Freedom of Information and Protection of Privacy Act*. Should the Receiver receive a request for any of these records that are in your custody, it would be your responsibility to provide (copies of) the records, at your expense. You should provide them to the Summer Village within three (3) calendar days from official notification.

IN WITNESS WHEREOF the parties hereto have executed this Agreement on the day and year first written above.

**SUMMER VILLAGE OF SUNRISE BEACH
PER**

Chief Administrative Officer

ERWIN TONY SONNLEITNER
PER:

**INDEPENDENT CONTRACTOR AGREEMENT
SUMMER VILLAGE OF SUNRISE BEACH / ERWIN TONY SONNLEITNER**

SCHEDULE "A"

CONTRACTOR FEES

FEES AND PAYMENT SCHEDULE

The Contractor shall be compensated in accordance with the following schedule:

1. The fee for the Development Officer Service, which includes the Contractor acting as the Summer Village's Development Authority, use of computer and office equipment owned by the Contractor, is **\$355.00 per month plus G.S.T.** Service fees for the processing of Development Permit applications and Letters of Compliance shall be fees collectible by the Contractor with the addition of G.S.T., as per **Schedule "B"** attached to this Agreement. Bylaw enforcement for actions required to ensure land use compliance, site inspections, attendance at meeting for, or to the benefit of the Summer Village of Sunrise Beach shall be based upon an hourly fee of **\$60.00**. Preparation for, and attendance at, Subdivision and Development Appeal Board hearings, Municipal Government Board hearings, similar hearings, and advisory services shall be based upon an hourly fee of **\$75.00**.
2. The Contractor shall be compensated a vehicle expense allowance based on a per/km rate established by the Summer Village from time to time. This vehicle expense allowance is applicable only to those kilometers traveled in relation to duties performed under this Agreement. The vehicle expense allowance rate at the time of signing of this agreement is **\$0.55/km**.
3. The Contractor shall provide the Summer Village with an invoice and time allocation sheet to the satisfaction of the Summer Village prior to receipt of payment for each pay period as outlined in clause 3 (b) of the Independent Contractor Agreement.
4. G.S.T. is applicable under this Agreement and is additional to the service fee.
5. The Contractor is not entitled to compensation for convention allowance, accommodations or meals under this contract for any duties required by the Summer Village within the Province of Alberta.
6. The Contractor is not entitled to compensation for Statutory Holidays or sick leave as part of this Agreement.

**INDEPENDENT CONTRACTOR AGREEMENT
SUMMER VILLAGE OF SUNRISE BEACH / ERWIN TONY SONNLEITNER**

**SCHEDULE "B"
SUBDIVISION AND DEVELOPMENT FEES**

PERMIT FEES ARE DOUBLED IF CONSTRUCTION STARTS PRIOR TO APPROVAL OF THE DEVELOPMENT PERMIT	
DEVELOPMENT PERMIT	FEE
Residential Principal Building - Permitted	\$ 300.00 + GST
Residential Principal Building - Discretionary	\$ 500.00 + GST
Residential Additions to Principal Building - Permitted	\$ 150.00 + GST
Residential Additions to Principal Building - Discretionary	\$ 300.00 + GST
Secondary Suite, Garage & Garden - Permitted	\$ 300.00 + GST
Secondary Suite, Garage & Garden - Discretionary	\$ 500.00 + GST
Commercial / Industrial - Permitted	\$ 300.00 + GST
Commercial / Industrial - Discretionary	\$ 500.00 + GST
Home Occupation / Home Office	\$ 150.00 + GST
Signs – Permanent or Temporary	\$ 50.00 + GST
Deck, Over-Height Fence, Retaining Wall, Cistern, Holding Tank	\$ 50.00 + GST
Demolition	\$ 50.00 + GST
LETTERS OF COMPLIANCE	
Standard	\$ 95.00 + GST
Rush <72 hours	\$ 190.00 + GST
BYLAW AMENDMENTS	
Land Use Re-Districting Application OR Amendment to the Municipal Development Plan OR Intermunicipal Development Plan	\$ 500.00 + GST (add any additional Administrative and Planning Costs)
Plan Cancellation Bylaw (Lot Consolidation)	\$ 400.00 + GST
SUBDIVISION FEES	
Subdivision Application Fee	\$ 400.00 + GST
Additional Lots (per lot)	\$ 150.00 + GST
Endorsement Fees (per lot)	\$ 50.00 + GST
APPEAL FEES	
Subdivision & Development Appeal Board	\$ 150.00 + GST

Note: Fees in payment of Development Permit Applications, and Letter of Compliance requests, shall be remitted to the Summer Village; where the Independent Contractor shall invoice the Summer Village for these fees on his monthly invoice for services.

**INDEPENDENT CONTRACTOR AGREEMENT
SUMMER VILLAGE OF SUNRISE BEACH / ERWIN TONY SONNLEITNER**

SCHEDULE "C"

CONTRACTOR SERVICES

The Contractor shall provide the following services to the Summer Village. These services include, but may not necessarily be limited to services and responsibilities corresponding to the following:

Development Officer services, and shall include as it relates to Part 17 of the Municipal Government Act;
Development Authority;
Subdivision Authority;
Bylaw enforcement for actions required to ensure land use compliance;
Site inspections, and
Advisory services.

The Summer Village may in co-operation with the Contractor amend this Schedule at any time.

RECEIVED
MAR 01 2019

Grants and Education
Property Tax Branch
15th Floor, Commerce Place
10155 - 102 Street
Edmonton, Alberta T5J 4L4
Telephone 780-422-7125

AR96301

February 21, 2019

Ms. Wendy Wildman, Chief Administrative Officer
Summer Village of Sunrise Beach
PO Box 1197
Onoway, AB T0E 1V0

Dear Ms. Wildman,

The Government of Alberta confirmed its commitment in Budget 2018 to provide stable and predictable infrastructure funding under the Municipal Sustainability Initiative (MSI). The current funding agreements expire on March 31, 2019. In order to provide MSI funding through the planned conclusion of the program in 2021-22, when the full \$11.3 billion MSI program commitment will be met, an amending MSI Memorandum of Agreement (MOA) is required.


Attached are two copies of the MSI Amending MOA, which must be executed to extend the program. Please sign both copies, retain one for your records, and return the other copy to:

Attn: Policy and Analysis, Grants and Education Property Tax Branch
Alberta Municipal Affairs
15th Floor, Commerce Place
10155 - 102 Street
Edmonton, AB T5J 4L4

Payment of future MSI funding allocations cannot be made until the MSI Amending MOA is signed and returned.

Should you have any questions, please contact the Grants and Education Property Tax Branch, toll-free at 310-0000, then 780-422-7125.

Yours truly,



Janice Romanyshyn
Executive Director, Grants and Education Property Tax Branch

Attachment

Municipal Sustainability Initiative
AMENDING MEMORANDUM OF AGREEMENT

BETWEEN: HER MAJESTY THE QUEEN in Right of the Province of Alberta as represented by the Minister of Municipal Affairs

(hereinafter called "the Minister")

and

the **Summer Village of Sunrise Beach**, in the Province of Alberta

(hereinafter called "the Municipality")

(hereinafter called "the Parties")

WHEREAS the Parties entered into a Municipal Sustainability Initiative Memorandum of Agreement (hereinafter called the "Original Agreement") dated November 05, 2007;

AND WHEREAS the Parties have, by written agreement, amended the Original Agreement on June 02, 2009, July 03, 2014 and May 30, 2017;

AND WHEREAS the Parties wish to further amend the Original Agreement;

THEREFORE the Parties agree as follows:

1. The Original Agreement and subsequent Amendments are amended by:
 - a. Deleting "an eleven-year funding commitment" in the preamble and replacing it with "a fourteen-year funding commitment".
 - b. Deleting "under the Government Organization Act, RSA 2000 and the Municipal Affairs Grants Regulation (AR 123/2000)," in the preamble.
 - c. Deleting "eleven-year term" in section 4 and replacing it with "fourteen-year term".
 - d. Deleting section 7(vi) and replacing it as follows:

7(vi) "all operating funds provided and income earned, not expended prior to December 31 in the year that funding is received, may be retained by the Municipality and expended on projects accepted by the Minister during the subsequent year. Thereafter, all unexpended funds shall be returned to the Minister, unless the Minister or delegate has granted an extension to this date in writing;"

e. Deleting section 15 and replacing it as follows:

15. "Notwithstanding that the grant payments will terminate in fiscal 2021-22, the other provisions of this Agreement shall continue in effect until March 31, 2027."

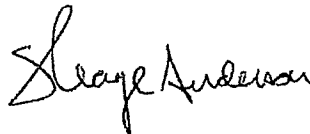
f. Adding section 15.1 as follows:

15.1 "The Minister may cancel this Agreement at any time after March 31, 2022 with written notice."

- 2. Except as amended herein, all other provisions of the Original Agreement as amended remain in full force and effect.
- 3. This Amending Memorandum of Agreement shall be effective as at April 1, 2019 following signing by the Parties' authorized representatives.

The parties have therefore executed this Agreement, each by its duly authorized representative(s), on the respective dates shown below.

HER MAJESTY THE QUEEN
in Right of the Province of
Alberta as Represented by
the Minister of Municipal Affairs



Per: _____
MINISTER, MUNICIPAL AFFAIRS

Date: February 14, 2019

Summer Village of Sunrise Beach

Witness (or Seal)

Per: _____
CHIEF ELECTED OFFICIAL

Date: _____

Witness (or Seal)

Per: _____
DULY AUTHORIZED SIGNING OFFICER

Date: _____

**WEST INTER LAKE DISTRICT (WILD)
REGIONAL WATER SERVICES COMMISSION**

Box 8

Alberta Beach, AB. T0E 0A0

Ph: (780) 819-3681 Fax: (780) 967-0431

Email: wildwatercommission@gmail.com

March 4th, 2019

**IMPORTANT NOTICE
ANNUAL MEETING**

Please be advised the Annual Meeting of the West Inter Lake District Regional Water Services Commission will be held on

Saturday, April 27th, 2019 at 11:00 a.m.

Alberta Beach Heritage Centre

Lunch will be provided after the meeting
(RSVP by April 17th, 2019)

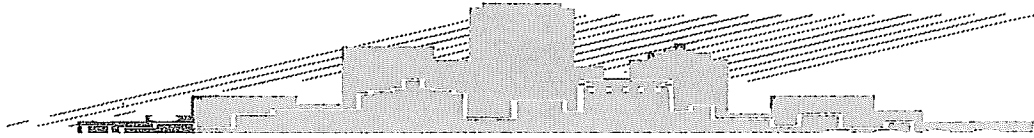
This is your opportunity to hear firsthand what is going on with this project, and we look forward to your participation.

Municipal Assessment Services Group Inc.

*Box 3369 10404-100 Avenue
Morinville, Alta. T8R 1S2*

Ph. 780-939-3310

Fax 780-939-3350



March 07, 2019

Wendy Wildman
CAO
Summer Village of Sunrise Beach
Box 63 Site 1 RR 1
Onoway, Alberta
T0E 1V0

Dear Wendy:

**RE: PROPOSAL TO RENEW PROPERTY ASSESSMENT SERVICES AGREEMENT
SUMMER VILLAGE OF SUNRISE BEACH**

Municipal Assessment Services Group Inc's agreement to provide assessment services to Sunrise Beach is set to expire at the end of March this year. I am pleased to provide to you for your Municipal Council to consider a renewal of the existing services agreement with the same terms and conditions as in the current agreement. If you need a copy of the existing agreement for reference I can provide you with one.

We realize Alberta municipalities are under great financial pressure. Considering the current economy in the Province of Alberta and that economic indicators and forecasts suggest it will be awhile before the economy strengthens again, we've taken these realities into consideration in the pricing of the renewal agreement.

Municipal Assessment Services is proud to have been the assessment contractor for Sunrise Beach for over 20 years. I am offering a renewal contract of 3 years but let me know if you wish something different.

Municipal Assessment Services Group Inc.

*Box 3369 10404-100 Avenue
Morinville, Alta. T8R 1S2*

Ph. 780-939-3310

Fax 780-939-3350

PAYMENTS TO THE MUNICIPAL ASSESSMENTS SERVICES GROUP FOR ASSESSMENT SERVICES:

Based on 100% selective inspections between April 1, 2019 to March 31, 2020:
\$1,320 quarterly (**\$5,280** per annum).

Based on 100% selective inspections between April 1, 2020 to March 31, 2021:
\$1,347 quarterly (**\$5,388** per annum).

Based on 100% selective inspections between April 1, 2021 to March 31, 2022:
\$1,373 quarterly (**\$5,492** per annum).

**NOTE: All quarterly payments considered Beginning of Period.
Prices do not include GST**

Kindly review this at your leisure and upon agreement I can provide the documents for signing. If you or Council have not had time for a review before April 01, I will continue to provide services until such time as an agreement is reached. Please contact me with any questions or concerns you have.

Yours truly,

Ian Ferguson A.M.A.A.
for Municipal Assessment Services Group Inc.



March 15th, 2019

Summer Village of Sunrise Beach
Box 1197
Onoway, Alberta T0E 1V0

Dear Mayor & Council:

Re: Regional Plan – Lagoon Discharge Line

At the March 6th, 2019 Municipal Planning Commission meeting it was determined that a meeting is required to discuss the Summer Village of Sandy Beach, the Summer Village of Sunrise Beach and the Town of Onoway becoming members of the Darwell Lagoon Commission. This is in anticipation of receiving confirmation of \$11,200.00 of Phase A Force Main from Sandy Beach to the Town of Onoway.

The dates we have available are March 29th or April 5th, 2019, a time and location can be determined at your discretion. Please advise at your earliest convenience.

Thank you for your prompt attention to this matter. This is an exciting project and we look forward to hearing from you.

Regards,

Joe Duplessie
General Manager of Infrastructure & Planning

cc: County Council

Summer Village Of Sunrise Beach Animal Control Log

December 9/18 Conducted general patrol, no incidents reported.

December 22/18 Conducted general patrol, no incidents reported.

December 30/18 Conducted general patrol, no incidents reported.

Submitted by Ofc. T. Puffer Wabamun Lake Regional Bylaw Services

Summer Village Of Sunrise Beach Animal Control Log

January 5/19 Conducted general patrol, no incidents reported.

January 13/19 Received complaint of resident's dog attacking and killing another resident's cat. Attended complaint and talked to complainant as well as dog owner. Dog owner advised me that she will be putting the dog down so only written warnings for dog running at large and public nuisance were issued at this time.

January 19/19 Conducted general patrol, no incidents reported.

January 27/19 Conducted general patrol, no incidents reported.

Submitted by Ofc. T. Puffer Wabamun Lake Regional Bylaw Services.

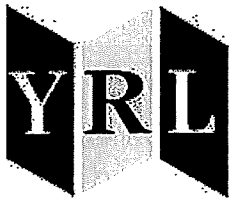
Summer Village Of Sunrise Beach Animal Control Log

February 9/19 Conducted general patrol, no incidents reported.

February 17/19 Conducted general patrol, no incidents reported.

February 24/19 Conducted general patrol, no incidents reported.

Submitted by Ofc. T. Puffer Wabamun Lake Regional Bylaw Services



YRL Board Executive Committee Highlights

February 11, 2019

Draft 2018 Audited Financial Statements

- The committee has recommended that the YRL Board approve the draft 2018 audited financial statements at the March meeting.

Inter-fund Transfers

- The committee has recommended that the YRL Board transfer the General Fund surplus of \$203,784 to the Operational Contingency Fund at the March meeting.

Auditor Appointment

- The committee has recommended that the YRL Board appoint Grant Thornton LLP as auditor for 2019 at the March meeting.

Disc Repair Machine

- YRL has two machines that repair more than 5,000 discs annually for member libraries.
 - At that volume the machines last 4-5 years; one is at end of life.
- The committee approved a capital expenditure not to exceed \$15,000 and directed administration to purchase a replacement disc repair machine.

Universal Power Supply (UPS)

- The UPS for the YRL rack, slated to be replaced in 2020, experienced a failure in January.
- The committee approved a capital expenditure not to exceed \$6,100 and directed administration to purchase a replacement UPS.

Rate Increase Process

- YRL is proposing a membership fee increase of 2% in 2020 and 1.5% in 2021.
- Following discussion at the March meeting, and with YRL Board agreement, member municipalities and school divisions will be sent details for information.
 - The YRL Board will vote on the increase at the June meeting.

Renovations Celebration

- The celebration will be held in late 2020 when the renovations are fully complete or possibly in conjunction with YRL's 50th anniversary in 2021.

Meeting Invitations

- When responding to Outlook meeting invitations, it is requested that Trustees not use the "Reply to All" button.
 - Internal controls are now in place to ensure the meeting time is not revised.
 - YRL Board meetings are on Mondays from 10:00 a.m. to 1:00 p.m.

Infrastructure Grant Update

- Construction in the shipping, receiving and sorting areas is complete.
 - New shelving was assembled and most of the current shelving moved.
 - Sorting equipment and supplies have been moved/reorganized including the storage bins of more than 75 kits.
 - Sorting now occurs in the closed room attached to the dock.
 - Staff workstations will be moved by the end of the month.
- New floors/tiles are being installed in the three restrooms.
- The window replacement project has begun.
- Paving of the driveway and parking lot will begin in the spring.
- A request to approve the construction of a standalone three-bay garage will be sent to Alberta Infrastructure.
- Administration is exploring options for additional power outlets in the boardroom.

Indigenous Grant Update

- Detailed statistics will be submitted this month from the supported projects.
 - The four recipients will also submit a project report next month detailing how the funds were expended.
- The Director has meetings scheduled with both the Public Library Services Branch Director and Manager, Indigenous Public Library Outreach, to discuss the grant further.

Alberta Library Conference

- April 25-28 at the Fairmont Jasper Park Lodge.
- YRL budgets for 12 Trustees to attend the Alberta Library Conference.
 - Seven Executive Committee members are attending.
 - As per policy, the remaining five spots were awarded by lottery.

Assistant Director's Report – Wendy Sears Ilnicki

- New packaging changes for interlibrary loan items going to regional library system headquarters may affect TRAC partners but requires less work by staff.

Client Services Manager's Report – Stephanie Thero

- The call for proposals closes March 8 for the *#nofilter: The Power of Libraries* conference.
 - Trustees are encouraged to submit a session proposal.

YRL Public Libraries' Council (PLC) – Robert McClure

- PLC Executive Committee members were each assigned YRL member libraries to maintain contact with throughout the year.
- The PLC Executive Committee meets on February 22 and the full PLC on April 12.

2019 MEETING & CONFERENCE DATES

YRL Board Meeting.....	10:00 to 1:00, Monday, March 4
YRL Board Executive Committee Meeting	10:00 to 1:00, Monday, April 8
<u>Alberta Library Conference</u> , Fairmont Jasper Park Lodge	Thursday to Sunday, April 25-28
YRL Board Executive Committee Meeting	10:00 to 1:00, Monday, May 13
YRL Board Meeting.....	10:00 to 1:00, Monday, June 17
YRL Board Executive Committee Meeting	10:00 to 1:00, Monday, Aug. 26
YRL Board Executive Committee Meeting	10:00 to 1:00, Monday, Sept. 9
<u>YRL Conference</u> , River Cree Resort & Casino	9:00 to 4:15, Friday, Sept. 20



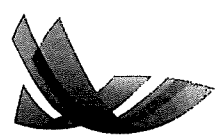
#NOFILTER
THE POWER OF LIBRARIES

RIVER CREE RESORT & CASINO, SEPT. 20/19

YRL Board Meeting.....	10:00 to 1:00, Monday, Sept. 30
YRL Board Organizational Meeting.....	10:00 to 1:00, Monday, Nov. 25
YRL Board Executive Committee Meeting	10:00 to 1:00, Monday, Dec. 16

RECEIVED
MAR 08 2019

LAC STE. ANNE COUNTY



March 5, 2019

Glen
Mayor & Council
Summer Village of Sunrise Beach
Box 1197
Onoway, AB T0E 1V0
svsunrisebeach@wildwillowenterprises.com

Dear Mayor & Council,

Lac Ste. Anne County has received several requests in recent months inquiring about the possibility of having municipalities from the Ste. Anne Summer Villages Regional Emergency Management Agency (SASVREMA) "join" the Lac Ste. Anne County Emergency Management Agency (LSACEMA). I want to clarify that the County is not considering a transition to a Regional Emergency Management Agency (REMA). The size difference in our municipalities and the capacity needs of our Emergency Management Agency (EMA) are such that regionalizing would place unnecessary financial and human resource commitments on your organization. Additionally, the County could not assume liability for the obligations every municipality must meet under the Emergency Management Act.

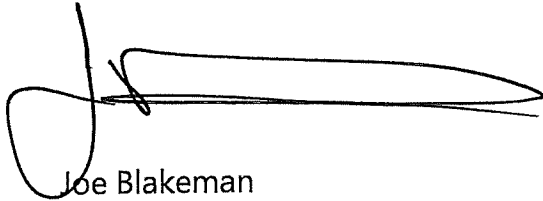
Any municipal or regional EMA formed in the County will receive an offer from Lac Ste. Anne County to support the EMA through an emergency management mutual aid agreement. Thus, providing access to the full strength of our EMA (resources equipment, volunteers and EMA staffing) to support your Director of Emergency Management (DEM) and EMA in a disaster under a request for mutual aid.

I would suggest if your municipality has questions about their EMA or the municipality's responsibilities under the Act, that a meeting with Mark Pickford and John Swist, our AEMA Field Officers may be helpful. They will be able to review with you all your obligations under the Act. I know that Robert Osmond the County DEM and Sherri Ives

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the DEM for SASVREMA have spoken at length and continue to find ways for our EMA's to work together on items from training to mutual aid. The County is excited about the progress we see in the urban municipalities' effort in developing their EMA and we will be happy to continue to help where we can.

Sincerely,

A handwritten signature in black ink, appearing to read "Joe Blakeman". The signature is stylized with a large loop on the left side and a long horizontal stroke extending to the right.

Joe Blakeman
Reeve
Lac Ste. Anne County



ENTERED
MAR 11 2019

265 East 400 South – Box 291 – Raymond – Alberta – T0K 2S0 – Tel: 403 752-4585 – Fax: 403 752-3643
Email: safetyctr@abfarmsafety.com Website: abfarmsafety.com

March 6, 2019

Summer Village of Sunrise Beach
Box 1197
Onoway, AB
T0E 1V0

The \$300.00 received from the Summer Village of Sunrise Beach on February 11, 2019 was very much appreciated by the Farm Safety Centre. Find charitable receipt #1164 enclosed.

These funds will be used to deliver farm safety presentations to children attending rural and remote elementary schools during the 2018-2019 school year, which is the 21st consecutive year of "Safety Smarts" delivery in Alberta. The generosity of many, many committed individuals and organizations continues to make this possible and we are grateful for each and every dollar donated.

The mandate of our not-for-profit organization is to reduce injuries and fatalities in rural Alberta. Often youth, especially younger children, are not fully aware of the many potential hazards presented by rural living. Increasing their awareness and ability to make informed personal safety decisions is extremely important.

The power of this program comes from consistent, reinforced, face to face sharing. Hundreds of rural schools allow time for this program each year because they hear of the close calls and near misses and recognize the importance of their students receiving consistent best practice safety messaging.

For the first time in its history, our in-school Safety Smarts program was externally evaluated during the 2016-2017 school year. The evaluation outcomes validated our farm safety extension efforts and illustrated their impact on individuals. The full evaluation report can be found on our website.

The Farm Safety Centre believes that teaching children is a wise investment in our future. Influencing their personal attitudes and actions as they grow and mature will pay significant dividends as they move forward and become our decision makers of tomorrow.

We are pleased to recognize the Summer Village of Sunrise Beach on our website: abfarmsafety.com – in: Supporters 2019.

Thank you again for making the safety of our rural children a priority.

Sincerely,

Laura Nelson
Executive Director
Farm Safety Centre



WE ARE
economies
OF SCALE

WE ARE THE
support
YOU NEED

WE ARE THE
experts
IN MUNICIPALITIES

WE ARE YOUR
advocate

March 6, 2019

RECEIVED
MAR-12-2019

Summer Village of Sunrise Beach
Ms. Wendy Wildman - Chief Administrative Officer
4808- 51 Street
Onoway, AB, T0E 1V0

Re: 2018 Procurement Card Rebate Cheque

Hello Wendy:

Greetings from the dedicated team at the Alberta Urban Municipalities Association (AUMA). Please find enclosed your 2018 Procurement Card (P-Card) rebate cheque.

You are receiving a rebate of **\$69.31** on your 2018 purchases made with your no-fee P-Card ($\$5,728.2 \times 1.21\% = \69.31). This is just one way you benefit from combining your purchases with the Government of Alberta, Alberta Health Services, and members of the AUMA.

If you enjoy getting money back, you will enjoy the other financial rewards we offer. For example, our new no-fee High Interest Savings Account (HISA) currently offers up to 2.4% interest and is a perfect place to park your funds until they're needed. Additional information is enclosed.

Thank you for using your P-Card. We are grateful for your continued participation in the AUMA Purchasing Program.

Please contact our Client Development team at 310-AUMA(2869) or clientdevelopment@auma.ca if you have any questions or require additional information.

Yours truly,

Maureen O'Neil
Senior Director, Business Development
encl.

Wendy Wildman
Summer Village of Sunrise Beach
4808-51 STREET
ONOWAY, AB T0E 1V0

RECEIVED
MAR 19 2015

Dear Wendy Wildman,

It was my pleasure to represent ATCOenergy at the Alberta Summer Village Association's Annual Conference in October, as we continue to support the ASVA and work with Summer Villages to reduce your utility costs. ATCOenergy now provides electricity and natural gas retailing services to many Summer Villages in the province, based on our defining characteristics:

- ✓ Low cost
- ✓ Customer Service
- ✓ Flexibility and transparency

Whether you have executed a competitive agreement with a retailer in the past or are considering switching from the default option, ATCOenergy can deliver improved customer service and cost-savings. Some Summer Villages prefer that I attend a council meeting to discuss our program, others are happy to review a cost-analysis outlining how much less you can expect to spend annually. Switching to ATCOenergy is easy, so please feel free to call or email me at your convenience to discuss what we can offer to the Summer Village of Sunrise Beach.

Please contact me directly at **780-420-3130** to make sure you're getting the best possible option for your energy needs. I look forward to speaking with you soon.

Sincerely,

Sean Jackins

Sean Jackins, Senior Energy Marketer
Commercial, Industrial and Institutional Division
Office: 780.420.3130
Email: Sean.Jackins@ATCO.com

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All Customers are free to purchase natural gas services from the default supply provider or from a retailer of their choice and to purchase electricity services from the regulated rate provider or from a retailer of their choice. The delivery of natural gas and electricity to you is not affected by your choice. If you change who you purchase natural gas services or electricity services from, you will continue receiving natural gas and electricity from the distribution company in your service area. For a current list of retailers you may choose from visit www.ucahelps.gov.ab.ca or call 310.4822 (toll free in Alberta). Some offers, in whole or in part, may not be available in gas co-ops, municipally owned utilities, and some Rural Electrification Associations.