

**Municipal Government Act RSA 2000 Chapter M-26
Section 210, Designated Officer
Section 456, Appoint Assessment Review Board Clerk**

**A BYLAW OF THE SUMMER VILLAGE OF SUNRISE BEACH, IN THE
PROVINCE OF ALBERTA TO ESTABLISH THE POSITION OF
DESIGNATED OFFICER.**

WHEREAS the *Municipal Government Act* provides that a Council may by bylaw establish one or more positions to carry out the powers, duties or functions of a designated officer;

AND WHEREAS Council wishes to exercise its authority pursuant to the *Municipal Government Act* by establishing the position of Designated Officer;

NOW THEREFORE the Municipal Council of the Summer Village of Sunrise Beach, in the Province of Alberta, duly assembled, hereby enacts as follows:

1. TITLE

1.1. This Bylaw may be cited as the "Designated Officer Bylaw".

2. INTERPRETATION

2.1. In this Bylaw, the following terms shall have the following meanings:

- a) "Bylaw" means this Designated Officer Bylaw;
- b) "CAO" means the Chief Administrative Officer for the Summer Village as defined in the *Municipal Government Act*;
- c) "Council" means the municipal Council of the Summer Village;
- d) "Designated Officer" has the same meaning as defined in the *Municipal Government Act*;
- e) "FOIP" means the *Freedom of Information and Protection of Privacy Act*, RSA 2000 c F-25 and the regulations thereunder;
- f) "*Municipal Government Act*" means the *Municipal Government Act*, RSA 2000, c M-26 and the regulations thereunder; and
- g) "Summer Village" means the municipal corporation of the Summer Village of Sunrise Beach.

2.2. Any references in this Bylaw to any statutes, regulations, bylaws or other enactments is to those statutes, regulations, bylaws or other enactments as amended or replaced from time to time and any amendments thereto.

2.3. Whenever a singular or masculine form of a word is used in this Bylaw, it shall include the plural, feminine or neutral form of the word as the context requires.

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- 2.4. The headings in this Bylaw do not form part of this Bylaw and shall not affect its interpretation.

3. DELEGATION BY CAO

- 3.1. The CAO is authorized to delegate and to authorize further delegations of any powers, duties and functions assigned to the CAO by Council under the *Municipal Government Act* and under this or any other bylaw to a Designated Officer or an employee or agent of, or contractor for, the Summer Village.
- 3.2. Without limiting the generality of section 4.1 of this Bylaw, the CAO is authorized to appoint a deputy CAO and delegate the CAO's powers, duties and functions to that deputy CAO and to authorize that deputy CAO to act as the CAO during absences of the CAO.
- 3.3. Without limiting the generality of section 4.1 of this bylaw, the following position is an authorized designated officer of the Summer Village:
a) Assessment Review Board Clerk
- 3.4. Without limiting the generality of section 4.1 of this bylaw, the CAO is authorized to appoint an acting designated officer during an illness, scheduled absence or other incapacity of a designated officer.

4. APPLICATION

- 4.1. The delegation of Assessment Review Board Clerk as a designated officer shall include, but not be limited through this bylaw to additional powers assigned by the CAO or Council through other bylaws, the following authorities:

Section 456(1)-MGA	Duties of the clerk of Assessment Review Board
Section 461 & 462-MGA	Assessment Complaints
Section 469(1)-MGA	Notice of decision of Assessment Review Board
Section 483-MGA	Decision admissible on appeal

5. GENERAL

- 5.1. Each provision of this Bylaw is independent of all other provisions. If any provision of the Bylaw is declared invalid for any reason by a court of competent jurisdiction, all other provisions of this Bylaw shall remain valid and enforceable.
- 5.2. This Bylaw rescinds bylaw 153-2019 in its entirety, including any amendments thereto, and shall come into full force when it receives THIRD and FINAL reading and is duly signed.

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6. COMING INTO FORCE

This Bylaw shall come into effect upon the third and final reading and signing of this Bylaw

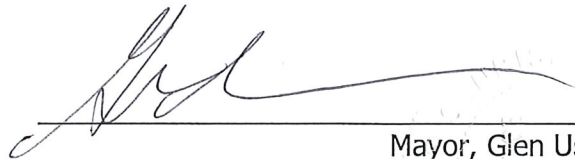
READ a first time this 26 day of November 2019.

READ a second time this 26 day of November 2019.

UNANIMOUS CONSENT to proceed to third reading this 26 of November 2019.

READ a third and final time this 26 day of November 2019.

SIGNED this 26 day of November 2019.

A handwritten signature in black ink, appearing to read 'G. Usselman', is written over a horizontal line.

Mayor, Glen Usselman

A handwritten signature in blue ink, appearing to read 'W. Wildman', is written over a horizontal line.

Chief Administrative Officer, Wendy Wildman