

# SUMMER VILLAGE OF SUNRISE BEACH

## AGENDA

Organizational Meeting held at the Onoway Civic Centre  
Tuesday, August 28<sup>th</sup>, 2018 at 6:30 p.m.

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1. CALL TO ORDER - CAO
2. NOMINATIONS
  - a) For Mayor (Oath of Office)
  - b) For Deputy Mayor (Oath of Office) (as per the MGA there can only be one Deputy Mayor)

3. APPOINTMENTS;

For the appointments to the office of:

- a) Member to Highway 43 East Waste Commission (was Vera Beck)
- b) Representative to Summer Villages Lac Ste. Anne County East (was all Council to attend, voting rep, Glen Usselman/alt. Jackie Tremblay/Vera Beck)
- c) Sandy Beach/Sunrise Beach Joint Lagoon Committee (all of Council)
- d) Disaster Services Director and Joint Emergency Management Committee (was Glen Usselman alt. Vera Beck)
- e) Joint Subdivision and Development Appeal Board (all of Council).
- f) Family and Community Support Services (was Jackie Tremblay, Glen Usselman alt.).
- g) Chief Administrative Officer – Wendy Wildman Wildwillow Enterprises Inc.
- h) Auditor – (Metrix Group (formally know as Hawking Epp Dumont)
- i) Solicitor – Patriot Law Group Onoway
- j) Assessor – Municipal Assessment Services Group Ian Ferguson
- k) Development Authority – Tony Sonnleitner Development Officer
- l) Assessment Review Board – Lac Ste. Anne County
- m) Subdivision & Development Appeal Board -

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- m) Planning & Subdivision Authority – Municipal Planning Services  
(defer to regular meeting)
- n) Municipal Planning Commission – all of Council
- o) FOIP Coordinator – Wendy Wildman, Wildwillow Enterprises Inc.
- p) Animal Control Officer – Tom Puffer

#### 4. FINANCIAL

- a) Signing Authority  
(was: that the signing authority for the Summer Village of Sunrise Beach be two signatures, those being any one member of Council in conjunction with any one member of administration, with the administration being the CAO or Assistant CAO).
- b) Banking Authority –ATB and CIBC (CIBC is in the process of being closed within the next couple of months).
- c) Remuneration/Reimbursement
  - Policy 1-001AA Council Remuneration (was \$150.00 /mtg. \$200.00/full day/.55/km- mileage)
  - Policy 11-001B Expense Reimbursement Policy as per receipts

#### 5. MEETING DATES

- a) Regular Meeting Days/Time (was 4<sup>th</sup> Tuesday of the month at 6:30 p.m.)
- b) Location (Town of Onoway Council Chambers located at 4812 – 51 street Onoway)
- c) Public Notice (web site and signs)

#### 6. MUNICIPAL OFFICE LOCATION – 4808-51 street Onoway Alberta

#### 7. ADJOURNMENT