

NOTIFICATION OF COUNCIL MEETINGS

Authorization: Council Resolution

Policy:

Amended: February 7<sup>th</sup>, 2011

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1. The Municipal Government Act, Chapter M26 of the Statutes of Alberta, requires that 24 hours notice be given to Council and the public of all Council meetings and meetings of committees of Council.
  2. Special Council meetings may be held with less than 24 hours notice if at least 2/3 of the whole Council agrees to this, in writing, before the beginning of the meeting.
  3. Notice of a Council or committee meeting is deemed to have been given to a Councillor if the notice is delivered to an adult person at the Councillor's home or place of business, or emailed to the Councillor's email address.
  4. Notice of a Council meeting to the public is sufficient if the notice is given in a manner specified by Council
  5. Council meetings will be listed for the year in the two kiosks within the Summer Village of Sunrise Beach with a disclaimer that changes may be made if required by Council.
  6. Any changes in date, time or location of the Council meetings will be posted in the kiosks. The notice shall be of sufficient size to be noticeable and easily read.
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Background:

Council developed this policy to be in compliance with the Municipal Government Act and the requirement to notify the public of Council meeting schedules and changes.

Date Effective: December 6, 1999  
February 7<sup>th</sup>, 2011 (amended)